

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Environment & Housing	Service area: Waste Management
Lead person: Rosie Harvey	Contact number: 0113 3786352

Title:

Award of contract 83081 1st Call for Competition Household Waste Site Recycling Dynamic Purchasing System (DPS) Lots 1 to 7 to Associated Waste Management Ltd and to Timberpak Ltd.

Is this a:

Strategy / Policy
 Service / Function
 Other

If other, please specify

2. Please provide a brief description of what you are screening

The Chief Officer for Environmental Services approves the award of the following contracts to Associated Waste Management Ltd. and Timberpak Ltd. for a duration of 4 years from 1st April 2024 until 31st March 2028, the estimated value of the contracts is £5.5m

Lot N°	Lot Description	Contractor Recommended to be Appointed	Delivery Site	Tonnage

1	General Waste not containing POPs (Persistent Organic Pollutants)	Associated Waste Management Ltd.	Cross Green/Stourton	25388t
2	General Waste containing POPs	Associated Waste Management Ltd.	Gildersome	5235t
3	POPs Waste	Associated Waste Management Ltd.	Gildersome	3000t
4	Timber	Timberpak Ltd.	Cross Green	15550t
5	Inerts	Associated Waste Management Ltd.	Cross Green	15887t
6	Plasterboard and Gypsum	Associated Waste Management Ltd.	Cross Green	508t
7	Artic Haulage	Associated Waste Management Ltd.	N/A	

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		✓
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration	
If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.	
Please provide specific details for all three areas below (use the prompts for guidance).	
<ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about 	
<ul style="list-style-type: none"> • Key findings 	
<ul style="list-style-type: none"> • Actions 	

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	N/A

Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
John Woolmer	Deputy Chief Officer for Waste Management	19th April 2024

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing.

Date screening completed	19 th April 2024
Date sent to Equality Team	
Date published (To be completed by the Equality Team)	