

# 47610 – Supply of Linen Hire and Laundry Services – Year One Extension

Date: 12 April 2024

Report of: Head of Service

Report to: Deputy Director of Social Work and Social Care Services

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

## Brief summary

The report seeks approval to agree to:

On the back of previous decision D54482, whereby budgetary provision was approved ay £160k per annum, a 12-month (year two) extension to contract 47610 – Supply of Linen Hire and Laundry Services inclusive of 5.84% TSCI uplift with Elis.

Should this contract extension and price increase not be approved, significant disruption to service while an alternative supplier is procured will occur. It is important to note that Elis were the only supplier to tender for this contract in 2022.

## Recommendations

Deputy Director of Social Work and Social Care Services is recommended to:-

- a) Approve the request to extend the existing contract with Elis for a further 12-month period from 01/06/2024, inclusive of 5.84% TSCI uplift with Elis.

## What is this report about?

- 1 On the back of previous decisions D54482, contract reference 47610: Supply of Linen Hire and Laundry Service provides an essential service to the Council's three Recovery Hub and three Care Homes. The provider is Elis. The Council entered this contract on June 2022. The contract commenced on 1st June 2022 and ran for a period of 1 year with the option to extend for up to a further 3 x 12 months.
- 2 In March 2024, the Council approached Elis concerning a 12-month extension to the contract commencing in June 2024. Elis provided an extension bid, detailing price increases to the contract.
- 3 Elis provided evidence of the sectors increased operating costs with a Textile Services Cost Index (TSCI) increase of 5.84% (Appendix 2)

## What impact will this proposal have?

- 4 Agreeing the contract extension with associated price increases at 5.84% will allow for the continued supply of linen and laundry to the Council's three Recovery Hubs and three Care Homes.

5 These proposals represent an increase to the annual contract cost of around £7k.

**How does this proposal impact the three pillars of the Best City Ambition?**

Health and Wellbeing

Inclusive Growth

Zero Carbon

**6 What consultation and engagement has taken place?**

Not applicable

Wards affected: Rothwell, Morley, Otley and Yeadon, Beeston and Holbeck,

Have ward members been consulted?

Yes

No

**7 What are the resource implications?**

This request is on the back of previous decision D54482 whereby funding was agreed at £160k per annum. This 12-month extension to this contract represents an increase of around £7k for 2024/2025.

**8 What are the key risks and how are they being managed?**

A withdrawal of service would result in the regulated services being unable to launder linen for 206 care home and nursing home beds. Infection prevention and control measures are fundamental requirements when delivering such activities.

Returning this service to in-house provision is forecasted to significantly increase costs and would require recruitment to six Laundry Assistant positions and the purchasing of all stock currently provided under this contract.

**9 What are the legal implications?**

This is a Significant Operational Decision as a direct consequence of the previous decision D54482 and is therefore not subject to call-in.

The report does not contain any exempt or confidential information.

Withdrawal of services would require the implementation of local business continuity plans. This represents a risk to the Council in its role as a registered 'Provider' under the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014.

The contract needs updating to include all services provided under it.

**10 Options, timescales and measuring success**

Not applicable

**11 What other options were considered?**

The Council could put the contract back out to tender.

**12 How will success be measured?**

Maintaining the agreed service levels will prevent disruption to the Care Homes and Recovery Hubs.

**What is the timetable and who will be responsible for implementation?**

The Head of Service for Care Delivery will hold responsibility for the implementation of this report.

## 13 Appendices

### Appendix 1: Leeds City Council Specification



Part 2B - Leeds City  
Council Specification.

### Appendix 2: Textile Services Cost Index 2023-2024 (TSCI)



TSCI-LCI\_Q3\_2023-2  
024-Oct-Nov-Dec-23.

### Appendix 3: - EDCI

## Background papers

None.