

NORTH WEST (INNER) AREA COMMITTEE

30TH JUNE 2005

PRESENT: Councillor M Hamilton (part) in the Chair
Councillors Atha, Bentley, Ewens, Hussain (part), Illingworth
Jennings, Morton (part) and Rhodes-Clayton

OFFICERS: Tom O'Donovan, North West Area Management
Jason Singh, North West Area Management
Andrew Crates, Development Department
Chris Bolam, Development Department
Helen Finister, City Services Department
Paul Markham, City Services Department
Shirley Parks, Education Leeds
Roy Sayers, Education Leeds
Stuart Robinson, Chief Executive's Department

PUBLIC: Martin Cook, Headingley Network
Dr Richard Tyler, Leeds HMO Lobby
Ken Torode, Kirkstall St Stephen's Church and School
Stephen Rennie, Hawksworth Wood Community Association
Wendy Gledhill, Sure Start Mellow Valley
John Greenwood, Burley and Hyde Park Community Safety Project
Freda Matthews, Little Woodhouse Community Association
Penny Bainbridge, Cardigan Centre
Brian Jackson, SELF
James Monaghan, Local Resident

1 Election of Temporary Chair

As there were no Elected Members in attendance from the Headingley Ward at the commencement of the Area Committee, the meeting was inquorate.

Councillor Jennings was therefore elected by those Elected Members present to Chair the meeting on a temporary basis until such time the meeting was quorate.

2 Declarations of Interest

The following personal interests were declared:-

Minute 104 'Open Forum' – Councillor Illingworth in his capacity as a Director of Kirkstall Valley Park

Minute 112 'Inner North West Area Committee Well-Being Budget Report' – Councillor Illingworth in view of his personal involvement with Leeds Organic Growers

Minute 120 'Waste Solution for Leeds' – Councillor Illingworth in view of his personal involvement with Leeds Organic Growers

3 Apologies for Absence

Apologies for absence were received from Councillor Golton, Councillor Minkin and Carrie Aguet.

4 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

In summary the following issues were raised at the meeting:-

Dr Richard Tyler (Leeds HMO Lobby) – Student Housing Project Group

Dr Tyler made specific reference to the Student Housing Project Group established by the Council in 2001 and expressed his concerns that the Group had not met during the past three months.

Following discussions, Jason Singh, North West Area Management agreed to investigate this matter further with a view to keeping the Chair informed of progress.

(Councillor Morton joined the meeting at 7.10 pm which resulted in the meeting being quorate)

Kirkstall Valley Park

Councillor Illingworth circulated a paper detailing progress on Kirkstall Valley Park with specific reference to the need for public consultation with regards to the future of St Ann's Mills.

Detailed discussion ensued on the contents of the paper.

Councillor Atha proposed that the Area Committee recommend the engagement of the public in consultation on the future of St Ann's Mills.

(Councillor Hamilton joined the meeting at 7.20 pm)

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That approval be given to the recommendation to engage the public in consultation on the future of St Ann's Mills.

(Note: In accordance with Council Procedure Rule 16.5, Councillor Jennings required that a recorded vote be taken in respect of the above motion.

The result of the recorded vote was as follows:-

For: Councillor Atha
Against: None
Abstention: Councillors Bentley, Ewens, Hamilton, Illingworth, Morton and Rhodes-Clayton

The motion was declared carried by one vote for and six abstentions

Dr Richard Tyler (Leeds HMO Lobby) – ‘Headway’ – Issue 13 – July 2005

Dr Tyler circulated a copy of Headway, Issue 13 dated July 2005 for the information of the meeting.

RESOLVED- That the contents of the document be noted.

(Councillor Jennings vacated the Chair at the conclusion of the above item)

5 Election of Chair

The Chief Democratic Services Officer submitted a report explaining the arrangements for the annual election of the Chair of the Area Committee.

The Chief Democratic Services Officer reported that one nomination for the position of Chair had been received, on behalf of Councillor M Hamilton.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor M Hamilton be elected as Chair of the North West (Inner) Area Committee for the municipal year 2005/06.

6 Minutes of the Previous Meeting

RESOLVED – That, subject to the following amended paragraph, the minutes of the meeting held on 7th April 2005 be confirmed as a correct record:-

Matters Arising from the Minutes (Minute 86 refers)

(c) Housing Act 2004 – Licensing of the Private Rented Sector (Minute No 67 refers)

Reference was made to the significance of this Act in terms of the NW Inner Area Committee's area in relation to the compulsory registration of certain HMOs (properties consisting of 3 or more storeys or 5 or more residents) and the elective or discretionary licensing of other HMOs (in areas of low demand).

should have read as follows:-

“(c) Housing Act 2004 – Licensing of the Private Rented Sector (Minute No 67 refers)

Reference was made to the significance of this Act in terms of the NW Inner Area Committee's area in relation to the compulsory registration of certain HMOs (properties consisting of 3 or more storeys and 5 or

more residents) and the elective or discretionary licensing of other HMOs “

7 Matters Arising from the Minutes

(a) Community Land Trusts (Minute 86(c) refers)

Dr Tyler informed the meeting that the next Headingley Development Trust was due to take place on Thursday 7th July 2005 at 7.30pm at the Yorkshire College of Music and Drama, Shire Oak Road, Leeds 6.

(b) Housing Act 2004 – Licensing of the Private Rented Sector (Minute 86(c) refers)

The Chair enquired if there had been any progress in relation to the Shared Housing Action Plan.

Jason Singh, North West Area Management responded and informed the meeting that the issue was still ongoing.

(Councillor Hussain joined the meeting at 7.40 pm)

8 Key Messages from Area Forums

The Director of Neighbourhoods and Housing submitted a report updating Members on the feedback of Key Messages from Ward Forums and Sub Groups for the information/comment of the meeting.

RESOLVED – That the contents of the report, together with the format of the key messages as outlined in appendix one of the report be noted.

9 Local Authority Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report outlining the Committee's role in relation to its Elected Member appointments to community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That in respect of the Outside Bodies Schedule, approval be given to the following appointments being made for the annual year 2005/06:-

Burley Lodge Centre – Committee
of Management

Councillor K Hussain
Councillor M Hamilton
+ one remaining
vacancy
to be filled

Mary Jane Butler Trust

Councillor E Minkin

North West Homes ALMO

Councillor B Jennings
Councillor P Ewens
Councillor J Illingworth

- (c) That in relation to Bethel Elderly Day Centre Management Committee, the current appointee referred to in the schedule be reviewed and discussed at a future meeting.
- (d) That in relation to Mary Long Charity for Poor Householders in Headingley, this organisation be removed from the Outside Bodies database as the Charity/Trust no longer existed.

10 Primary Review: Proposals for Headingley Primary Planning Area

The Chief Executive of Education Leeds submitted a report on the Primary School Review with specific regards to proposals for the Headingley Primary Planning Area.

Appended to the report was a copy of the public consultation document dated 6th June-18th July 2005 for the information/comment of the meeting.

Shirley Parks and Roy Sayers, Education Leeds presented the report and responded to Members questions and comments.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That it is the view of this Area Committee that Headingley Primary School should be retained as a building for community use and that the outcome of the public consultation exercise be brought back to this meeting for further discussion in due course.

(Councillor Hamilton declared a personal interest in his capacity as a Governor at St Michael's C of E Primary School in respect of the above item)

11 Graffiti Issues in the Inner Area

The Director of Neighbourhoods and Housing submitted a report on graffiti issues within the North West (Inner) Area.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Graffiti Multi Agency Action Plan
- Graffiti Project Proposal

Tom O'Donovan, North West Area Management presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report , together with the work being undertaken by the graffiti multi-agency group be noted and welcomed.
- (b) That this Committee notes the graffiti action plan as outlined in appendix 1.
- (c) That, subject to approval of the 2004/05 underspend as roll forward, the Well-being proposal as outlined in appendix 2 of the report be approved.

- (d) That the Area Manager be requested to prepare a further report for consideration at the next meeting on proposals for achieving success in relation to output measures and on the actual time and money being spent on the removal of graffiti in the North West (Inner) area, including the city centre as a comparison.

12 Inner North West Area Committee Well-Being Budget Report

Referring to minute 89 of the meeting held on 7th April 2005, the Director of Neighbourhoods and Housing submitted a report on the Well-Being budget for the North West (Inner) Area.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North West Well-being Budget 2005-2006 Projects Agreed for 2005/06
- Inner North West Well-being Budget Revenue Budget 2005-2006 – Expressions of Interest
- Inner North West Well-Being Budget – Capital Programme 2004-2007

Tom O'Donovan, North West Area Management, presented the report and responded to Members questions and comments.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the budget position of the Well-being budget as outlined in 1.1 and 1.2 of the report be noted.
- (c) That the Well-being revenue projects agreed for 2005/06 as outlined in appendix 1 of the report be noted.
- (d) That new expressions of interest for 2005/06 as outlined in appendix 2 of the report be dealt with as follows:-

<u>Project</u>	<u>Organisation</u>	<u>Decision</u>
Group Development Worker	Voluntary Action Leeds	Agreed, in principle, £13,334.25, subject to roll forward and clarification of match funding
Inner North West Graffiti Project	Breakers Unify/Up Your Street	Agreed £10,575, subject to roll forward
Supporting the Elderly People Project West Park Kirkstall Area	STEP	Agreed £5,300
Little London Crime and Anti Social Behaviour	West Yorkshire Police	Deferred to enable the Area Manager to have further discussions with

the Police and to evaluate the success of the Headingley Pilot Scheme, together with addressing the work of PCSO hours in target areas

- (e) That the Well-being capital projects already agreed as detailed in appendix 3 be noted and that the other capital projects for consideration be dealt with as follows:-

<u>Project</u>	<u>Organisation</u>	<u>Decision</u>
Rosebank Millennium Green	Rosebank Millennium Green	Agreed, in principle, £1,344.20
STEP Older People's Network	STEP	Agreed £8,000, subject to roll forward

- (f) That the small grant budget position as outlined in 4.3 –4.6 of the report be noted and that, subject to roll forward being available, approval be given to increasing the allocation for small grants for 2005/06 to £10,000 on the lines now reported.

13 **Inner North West Area Committee Well-Being Monitoring Report**

The Director of Neighbourhoods and Housing submitted a report on the Well-Being Monitoring Report for the North West (Inner) Area.

Appended to the report was a copy of the 2004/05 Well-Being Revenue Project Monitoring Schedule for the information/comment of the meeting.

Tom O'Donovan, North West Area Management presented the report and responded to Members questions and comments.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the monitoring process as outlined in the report and appendices be noted.
- (c) That approval be given to the report as the process for feeding back Well-being monitoring to the Area Committee.
- (d) That a further report be brought to the September meeting considering further proposals for the allocation of well-being funds.

14 **Town and District Centres Regeneration Scheme**

The Director of Neighbourhoods and Housing submitted a report on the Town and District Centres Regeneration Scheme.

Tom O'Donovan, North West Area Management presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the content of the report and appendices be noted.
- (b) That this Committee notes the views of the sub group and endorses this as the view of the Area Committee.
- (c) That the Area Manager be requested to circulate a copy of the outline business case to Members for their information/retention.

15 Section 106 and Greenspace Projects

The Director of Development submitted a report on Section 106 and Greenspace Projects.

Appended to the report were copies of summaries that have been received showing the amount received and amount due in respect of each of the following 'Community Planning Areas', together with examples of projects which are eligible/not eligible for Section 106 greenspace funding for the information/comment of the meeting:-

- Headingley Ward
- Hyde Park and Woodhouse Ward
- Kirkstall Ward

Chris Bolam, Development Department presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the Section 106 funds available to the North West (Inner) Area.
- (c) That suggestions for greenspace provision/enhancement to be funded through Section 106 monies be put forward for those funds not yet identified for projects.
- (d) That in relation to the Burley Mills project, the Director of Development be requested to investigate this issue further with a view to ensuring that the matter was not overlooked within the process.

16 District Partnership Action Plan

The Director of Neighbourhoods and Housing submitted a report on the District Partnership Action Plan for the information/comment of the meeting.

RESOLVED – That the contents of the report be noted.

17 Co-opted Members

The Chief Democratic Services Officer submitted a report to remind Members of the provisions for the possible appointment of Co-optees onto Area Committees, and to request Members to specifically consider this matter in relation to this particular Committee.

RESOLVED – That consideration of this item be deferred until the next meeting in September 2005 to allow a full public debate on this issue.

18 Area Committee Function Schedules

The Director of Neighbourhoods and Housing submitted a report on the Area Committee Function Schedules for 2005/06.

Appended to the report were copies of the Area Committee Function Schedules 2005/06 previously approved by Executive Board on 18th May 2005 for the information/comment of the meeting.

RESOLVED - That the contents of the report, together with the Area Committee Function Schedules for 2005/06 as detailed in the appendices be noted.

19 Leeds Local Development Framework: City Centre Area Action Plan

The Director of Development submitted a report on the Leeds Local Development Framework, including reference to the City Centre Area Action Plan.

Chris Bolam, Development Department presented the report and responded to Members questions and comments.

A copy of the document entitled 'Leeds City Centre Area Action Plan' dated June 2005 was also circulated at the meeting.

RESOLVED - That the contents of the report be noted.

20 Waste Solution for Leeds

The Director of City Services submitted a report which provided the Area Committee with information on progress towards the development of a Waste Solution for Leeds City Council and of the intention to address new EU targets for the diversion of significant proportions of municipal waste from landfill.

The report also invited Elected Members to participate in a seminar to discuss potential technological solutions which may be adopted to manage municipal waste in Leeds.

Helen Finister, City Services Department presented the report and responded to Members questions and comments.

In discussing the report, the Area Committee noted that the key milestone plan for the pre-procurement stages of the Waste Solution Project as referred to in Section 2.5 was incomplete.

Helen Finister agreed to supply a copy of the correct document to the Chief Democratic Services Officer to be appended to the minutes of this meeting.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the proposed plans for consultation and in particular, the details of the June briefing for Members on waste technologies referred to in paragraph 2.1 of the report be noted.

- (c) That in relation to refuse collection, a further report on this issue be submitted to the Area Committee when the proposals were known, together with addressing the urgent issue of student waste within selected parts of the North West (Inner) area.

21 Highways Service Performance Report

The Director of City Services submitted a report on the performance of Highways Services, the highways maintenance programme for the area and the Service challenges for 2005/06.

Helen Finister and Paul Markham, City Services Department presented the report and responded to Members questions and comments.

A copy of the revised appendices highlighting the Performance Indicators; Highway Maintenance and Leeds Street Lighting PFI was circulated for the information/comment of the meeting.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That in relation to resident parking schemes, this issue be discussed further at the Transport Sub Group, chaired by Councillor Jennings, at a meeting to be arranged in the autumn.

22 Dates and Times of Meetings – 2005/06

RESOLVED – That the following proposed dates and times for the North West (Inner) Area Committee be noted:-

Thursday 8th September 2005 at 7.00 pm (venue to be confirmed)
Thursday 20th October 2005 at 7.00 pm
Thursday 8th December 2005 at 7.00 pm
Thursday 9th February 2006 at 7.00 pm
Thursday 30th March 2006 at 7.00 pm

(The meeting concluded at 9.25 pm)