

NORTH WEST (INNER) AREA COMMITTEE

7TH APRIL 2005

PRESENT: Councillor M Hamilton in the Chair
Councillors Atha, Bentley, Ewens, Golton,
Hussain, Jennings, Minkin, Morton and
Mulholland

OFFICERS: John Bracewell, North West Area Manager
Tom O'Donovan, North West Area Management
Jason Singh, North West Area Management
Christa Smith, North West Area Management
Andrew Crates, Development Department
Sean Flesher, Learning and Leisure Department
John Kearsley, City Services Department
Zahid Butt, Community Safety
Inspector Tim Kingsman – West Yorkshire Police
Mike Earle, Legal and Democratic Services

PUBLIC: Barrie Payne, Local Resident
Martin Cook, Headingley Network
Rachel Harkess, Headingley Network
Ken Torode, Kirkstall St Stephen's School and Church
Stephen Rennie, Hawksworth Wood Community Association
M Mossman, Hawksworth Wood Community Association
Lali Torrents, Hawksworth Wood Community Association
Violet Berr, Spen Hill Residents Association
Richard Tyler, Leeds HMO Lobby
Lorraine Benson, Moor Grange Action Group
Linda Cullen, Moor Grange Action Group
Mark Chillington, NHPNA
Tanya Hudson, Propaganda Marketing Agency
Paddy Proctor, Moor Park Residents Association
Freda Matthews, Little Woodhouse Community Association
Katie Griffiths, Calls Development Worker
Hannaa Carey, Little London Arts
Margaret Spink, Little London Tenants & Residents Association
Cindy Bell, Little London Tenants & Residents Association
John Greenwood, Burley & Hyde Park Community Safety
Project
Anna Middlemiss, Burley Lodge Centre
Taira Kayani, Burley Lodge Centre
David Hall, Far Headingley Village Society
Chris Pickering, Local Resident
Carine Auget, University of Leeds
Penny Bainbridge, Cardigan Centre

83 Declarations of Interest

The Chair indicated that he would be declaring a personal and prejudicial interest in respect of the application for grant aid from the Burley Lodge

Centre (Agenda Item 9, Minute No 89 refers) in his capacity as a member of the Board of the Centre and would be asking Councillor Jennings to assume the Chair for that particular application.

84 Apologies for Absence

An apology for absence from the meeting was submitted on behalf of Councillor Illingworth.

85 Minutes – 17th February and 14th March 2005

RESOLVED – That the minutes of the meetings held on 17th February and 14th March 2005 be confirmed as a correct record.

86 Matters Arising from the Minutes

(a) Recording Attendances

RESOLVED – That in future, the attendance of officers and members of the public be recorded in the Committee's minutes.

(b) Community Land Trusts (Minute No 66 refers)

Further to Minute No 66, 17th February 2005, Dr Richard Tyler circulated some notes relating to the Community Land Trust Conference held at the University of Warwick on 17th March 2005, which the Committee had paid for Dr Tyler to attend.

Dr Tyler also made reference to the next meeting of the Headingley Network, to be held at the New Headingley Club on Tuesday 12th April at 7.30 pm (not Monday 11th April as advertised in 'Headway'), at which discussions would take place regarding establishing a Headingley Community Land Trust – all interested parties welcome.

(c) Housing Act 2004 – Licensing of the Private Rented Sector (Minute No 67 refers)

Reference was made to the significance of this Act in terms of the NW Inner Area Committee's area in relation to the compulsory registration of certain HMOs (properties consisting of 3 or more storeys or 5 or more residents) and the elective or discretionary licensing of other HMOs (in areas of low demand).

Dr Richard Tyler stated that in response to the Act, the City Council had resolved to resurrect the Private Rental Sector Strategy Group and he expressed the hope that Members of the NW Inner Area Committee would form part of, or make representations to, this Group. Another significant issue which the Strategy Group may also address was a Shared Housing Action Plan, and he understood that there was a suggestion that implementation of such an Action Plan could be delegated to Area Committees – not a proposal he supported.

The Chair stated that at their meeting the previous evening, the Area Committee's Planning Group had considered HMO issues, and he would address this under Agenda Item 15, Key Messages from Area Forums. The Chair also undertook to pursue further enquiries into the matters raised by Dr Tyler.

87 Open Forum

The Chair made reference to the Area Committee Procedure Rules, which contained provision for an Open Forum session at each ordinary meeting of an Area Committee in order to allow members of the public to make representations or to ask questions on matters within the terms of reference of Area Committees.

On this occasion no issues were raised.

88 Area Delivery Plan 2005/06

Further to Minute No 68, 17th February 2005, the North West Area Manager circulated a summary leaflet in the form of a newsletter, outlining the work of the Area Committee and the main themes and priorities contained in the Area Delivery Plan 2005/06.

RESOLVED - That the Inner North West newsletter regarding the Area Delivery Plan 2005/06 be received and noted

89 Well-Being Budget 2004/05 – 2005/06 – Update

The Director of Neighbourhoods and Housing submitted a report updating Members on the current situation regarding revenue and capital expenditure under the Committee's Well-being Budget, and requesting the Committee to give consideration to several new expressions.

Further to Minute No 81, 14th March 2005, the North West Area Manager circulated some late additional information relating to the outcome of officer discussions with various voluntary and community sector groups in relation to funding options for development worker posts supporting those organisations.

The Chair also invited Anna Middlemiss of the Burley Lodge Centre to address the Committee in support of the Centre's 'A Burley Lodge Enterprise' (ABLE) funding application, and also invited John Kearsley, City Services Department, to address the Committee in relation to Agenda Item 12, the Streetscene Dedicated Area Team proposal.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the budget position of the Well-being Budget as set out in 2.1 and 2.2 of the report.
- (c) That the Well-being revenue projects agreed for 2004/05 as outlined in Appendix 1 of the report be noted.
- (d) That the Well-being revenue projects agreed for 2005/06, as outlined in Appendix 2 of the report, be noted subject:-
 - (i) to a reduction in the Small Grants Allocation 2005/06 from £10,000 to £5,000, and
 - (ii) to agreement with the officer recommendations contained in the additional information circulated for the meeting, i.e. that the Committee review its previous decision and does not proceed at this time with the suggested funding of a Group Development Worker post (£40,000), but instead agrees to allocate up to £46,185.50 as short-term 'gap' funding for the listed organisations, as recommended by the officers.

- (e) That the proposed new Well-being Projects for 2005/06, as outlined in Appendix 2.1 of the report, be dealt with as follows:-
 - (i) Community Compost – Approved in principle only at this stage – further information/consultation required.
 - (ii) Streetscene – Dedicated Area Team proposal (£11,690) – Approved.
- (f) That the Well-being capital projects 2004/05 – 2006/07 previously agreed, together with those projects awaiting the receipt of further information, as set out in Appendix 3, be noted.
- (g) That in respect of the new capital projects before the Committee for consideration this evening, outlined at Appendix 3, A Burley Lodge Enterprise (ABLE) (£100,000) be approved and the Community Compost capital element (£11,666) be approved in principle only at this stage, pending the receipt of further information/consultation.

(NB1: Councillor M Hamilton declared a personal and prejudicial interest in respect of the application from the Burley Lodge Centre, in his capacity as a member of the Centre's management committee, and left the room during the consideration of this application (Councillor Jennings in the Chair)

2: Councillor Mulholland joined the meeting at 8.15 pm during the consideration of this item)

90 Criteria for Consideration of Well-Being Budget Applications

The Committee considered a report submitted by the Director of Neighbourhoods and Housing regarding suggested detailed criteria to be applied by the Area Management Team and the Committee when considering applications for grant aid from the Well-being Budget.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That a small working group be established, comprising one Member from each Ward, to give detailed consideration to the proposed criteria and to report back to the Committee with their recommendations.

91 Funding Officer Project – Update

The Director of Neighbourhoods and Housing submitted a progress report regarding proposals to develop the role of the Funding Officer into a full-time equivalent post by recruiting another part-time staff member to supplement the existing part-time Funding Officer.

RESOLVED -

- (a) That the contents of the report be noted.
- (b) That approval be given to the monitoring procedure as outlined in sections 4.6-4.9 of the report.

92 Community Safety

The Committee considered a report submitted by the Director of Neighbourhoods and Housing relating to Community Safety issues in the area over the past six months.

Zahid Butt, Community Safety Officer, and Inspector Tim Kingsman, West Yorkshire Police, responded to Members queries and comments.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the information on Council funded PCSOs and agree to receive quarterly Ward briefing reports on their activities, as referred to in Paragraph 3.2 of the report.
- (c) That the Committee also receive, at the next meeting, a separate report dealing with graffiti, the specific actions being taken by the police on this issue and the success or otherwise of these initiatives.
- (d) That the Committee also receive at a future meeting a separate, more comprehensive report on road safety in the area, as referred to in Paragraph 6.1 of the report.
- (e) That the Committee agrees to the officers suggestion that the £3,000 previously approved in respect of improvements to home security be utilised in conjunction with the imminent 'Operation Apollo' multi-agency operation.

93 Proposed Forum for Hyde Park and Woodhouse

In developing the proposed Hyde Park and Woodhouse Forum, the officers undertook to involve South Headingley Community Association, which had been omitted from the list of potential participants.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee supports the development of the Hyde Park Woodhouse Forum in accordance with the report now submitted.

94 Key Messages from Area Forums

The Director of Neighbourhoods and Housing submitted a report updating Members on the Key Messages emanating from recent Area Forum and Sub-Group meetings, and the Chair reported on the recent Planning Group meeting.

The following issues were discussed:-

- Several Key Messages submitted by the Central Headingley Strategy Group which would be included in the next report
- Headingley Forum – Point 5 – Housing Act 2004 / HMOs – this covered two distinct points, rather than the one implied in the report
- Little Woodhouse Community Forum – would like officers to contact them for their Key Messages pending the proposed establishment of the Hyde Park and Woodhouse Forum
- Headingley Forum – Point 8 – uncleared litter in the Headingley area on Sunday mornings – John Kearsley to raise with appropriate manager in City Services Department

RESOLVED –

- (a) That the contents of the report, together with the format of the Key Messages, as referred to in Appendix 1 of the report be noted.
- (b) That the recommendation of the Planning Group, that once the compulsory HMO licensing scheme was implemented, the Council

needed to urgently consider a discretionary licensing scheme for remaining HMO properties, be endorsed.

95 Fixed Playground Strategy

Sean Flesher, Parks and Countryside Division, Learning and Leisure Department, presented the Director's report on the Department's strategy for the provision of a network of neighbourhood area playgrounds and integrated supervised playgrounds throughout the Committee's area, and responded to comments and queries from Members and the public.

RESOLVED – That the report be noted.

(NB: Councillor Mulholland left the meeting at 9.16 pm, at the conclusion of this item)

96 North West District Partnership – Progress Report

RESOLVED - That this Committee notes the progress with the North-West District Partnership and the District Plan and that any comments on the draft action plan element of the District Plan should be forwarded to the North West Area Manager prior to 27th April 2005 deadline.

97 Dates, Times and Venues of Meetings 2005/06

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That approval be given to the following dates and times for the North West (Inner) Area Committee for 2005/06:-

30th June 2005; 8th September 2005; 20th October 2005; 8th December 2005; 9th February 2006 and 30th March 2006

(N.B. All meetings to commence at 7.00 pm with venues to be determined at a later date.)

98 Primary School Review

The North West Area Manager highlighted the fact that the Committee may wish to hold an extra meeting to consider this issue.

99 Councillor M Hamilton

The meeting proposed a vote of thanks to Councillor Hamilton for the manner in which he had chaired the Area Committee during 2004/05.

100 John Bracewell

The meeting proposed a vote of thanks to John Bracewell, the North West Area Manager, who was attending his last meeting prior to the proposed return of Christine Addison.

The meeting concluded at 9.28 pm