

## **NORTH WEST (INNER) AREA COMMITTEE**

**30<sup>TH</sup> MARCH 2006**

**PRESENT:** Councillor M Hamilton in the Chair  
Councillors Atha, Bentley, Ewens, Golton, Hussain,  
Jennings, Minkin, Monaghan, Morton and  
Rhodes-Clayton

**OFFICERS:** Christine Addison, North West Area Manager  
Dayle Lynch, Neighbourhoods and Housing Department  
John Kearsley, City Services Department  
Paul Markham, City Services Department  
Andrew Crates, Development Department  
Phil Staniforth, Learning and Leisure Department  
Suzanne Wainwright, Leeds Youth Service  
Sinclair Brown, Leeds Youth Service  
Inspector Richard Coldwell, West Yorkshire Police  
Stuart Robinson, Chief Executive's Department

**MEMBERS OF  
OF THE PUBLIC:** Martin Cook, Headingley Network  
Dr Richard Tyler, Leeds HMO Lobby  
Barry Payne, Leeds HMO Lobby  
Penny Bainbridge, Cardigan Centre  
Ken Torode, Kirkstall St Stephen's Church and School  
Bill Rollinson, Cardigan Triangle Community Association  
Katherine Mitchell, Labour Party Candidate, Headingley Ward  
David Salinger, Orville Gardens Resident  
Ken Stratford, Burley Lodge Centre/Kirkstall Village Community  
Association  
Des Hurley, Irish Music Project, West Park Centre  
Bill McKinnon, LWCA  
Pam Walton, Foxcroft Mount Resident  
Pauline Adams, Foxcroft Green Resident  
Mark Stephenson, Queenswood Drive Resident  
Janet Storey, Queenswood Road Resident  
Dr John Dickinson, Weetwood Residents Association  
Patrick Smith, West Riding Post (Trinity and All Saints College)

### **101 Chair's Opening Remarks**

The Chair welcomed everyone to the March meeting of the North West (Inner) Area Committee held at the West Park Centre.

### **102 Declarations of Interest**

The following personal declarations were declared:-

Councillor Golton in his capacity as Chair of the Allotments Working Party  
(Minute 108 refers)

Councillor Atha in his capacity as a Charitable Trustee of Hyde Park Cinema (Minute 108 refers)

Councillors Minkin and Monaghan in their capacity as Friends of Hyde Park Picture House (Minute 108 refers)

Councillor Monaghan in his capacity as a campaigner for Dark Skies (Minute 115 refers)

**103 Apologies for Absence**

Apologies for absence were received from Councillor Illingworth, Chris Pickering, Freda Matthews and Chris Webb.

**104 Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

In summary the following issues were raised at the meeting:-

Great Student Run – Sunday 30<sup>th</sup> April 2006

Dr Richard Tyler, Leeds HMO Lobby made reference to the forthcoming Leeds Metropolitan's 'Great Student Run'; the potential disruption; the opposition of the Planning Group and the Headingley Forum to this event.

Dr Tyler sought clarification about consultation on the event.

The Chair informed the meeting that Elected Members had not been involved in the consultation process and were only aware of the event from reading about in local newspapers.

In attendance were two representatives from Nova International, the organisers of the event, and at the request of the Chair they provided background to the project with reference to the proposed route and the outcome of discussions held to date with the Council's events department.

Detailed discussion ensued between Members of the Area Committee, the sponsors and local residents in relation to such issues as the branding of the event; problems with disorder; the need for Members to be supplied with a copy of the resident leaflet due to be distributed and the lack of consultation in arranging such an event, especially given sensitivities in the area.

Following discussions, the Committee expressed its concern over the lack of consultation with the Area Committee / Ward Members and requested the North West Area Manager to arrange an urgent briefing for Members on the detail of the event and to invite Marketing Leeds to attend the next meeting in June 2006 to discuss wider issues of this event.

### Woodhouse Moor – Proposed Car Park

Dr Richard Tyler, Leeds HMO Lobby, referred to the Council's proposal for a car park on Woodhouse Moor

Following discussions, the Committee requested the North West Area Manager to include a report on Woodhouse Moor at the next meeting in June 2006 and in the interim period, the Chair agreed to write to the Chief Recreation Officer regarding consultation.

In addition to the above recommendation, the Committee also expressed the need for this Committee to have an input in this change of use application prior to consideration by the Plans Panel and for Andrew Crates, Development Department (Planning Services) to have a look at running a drop in session regarding the early planning application process.

### 'Gridlock Sunday', Headingley

Dr Richard Tyler, Leeds HMO Lobby made reference to the problem of Headingley being gridlocked by the arrival of students for the start of the new academic year and informed the meeting that the Headingley Forum had proposed that the Planning Group should establish a multi agency task group to address this problem.

In concluding, he sought clarification on whether the Area Committee had any progress to report on the multi agency task group (Freshers' Week Planning Group) and, specifically Gridlock Sunday.

Councillor Monaghan, Chair of the Freshers' Week Planning Group responded and confirmed that the Planning Group was looking at ways to address this issue. He also informed the meeting that a Designated Public Places Order would be in place, together with Police and PCSOs representation with the inclusion of a designated contact/person overseeing the entire operation.

### Primary School Review – Proposals for the Far Headingley Primary Planning Area

A local resident made reference to the proposed closure of Beckett Park Primary School and enquired on the latest position.

Councillor Atha responded on behalf of the Committee and it was noted that this issue would be debated at the full Council Meeting on 4<sup>th</sup> April 2006.

For the record, the Committee reiterated its view in **not** supporting the proposed closure of Beckett Park Primary School on the grounds that Education Leeds had failed to make a case for closure.

### Cardigan Road

Penny Bainbridge, Cardigan Centre enquired about whether a shop front improvement scheme for Cardigan Road had been developed.

Dayle Lynch, North West Area Management responded and agreed to look into the enquiry.

Headingley Stadium / ALMO Properties / Sparrow Park

Bill Rollinson, Cardigan Triangle Community Association made reference to the following three issues:-

- the erection of a stand at Headingley Stadium which had caused great concerns amongst local residents
- the poor state of ALMO properties at the junction of Broomfield Crescent/ Chapel Lane
- the proposed clean up of Sparrow Park on Saturday 1<sup>st</sup> April 2006

The Committee noted the above comments and requested the North West Area Manager to investigate the issues raised.

(Councillors Bentley, Ewens and Morton joined the meeting at 7.05 pm during discussions of the Great Student Run item)

(Councillor Atha joined the meeting at 7.10 pm during discussions of the Great Student Run item)

Councillor Golton joined the meeting at 7.20 pm during discussions of the Great Student Run item)

**105 Minutes of the Previous Meeting**

**RESOLVED** –That the minutes of the meeting held on 9<sup>th</sup> February 2006 be approved as a correct record.

**106 Matters Arising from the Minutes**

(a) Planning and Licensing Issues within Headingley (Minute 87 refers)

Andrew Crates, Development Department (Planning Services) circulated copies of the following documents for the information of the meeting:-

- Twin Tracking Applications and Appeals Against Non-Determination
- Statement of Licensing Policy 2005-08

(b) Graffiti Issues in the Inner Area (Minute 91 refers)

Councillor Minkin referred to the above issue and enquired when a report providing the following information would be available:-

- information on where the graffiti team was spending their time detailing specific roads within the area
- information on how much proactive work was undertaken
- data on origin and location of referrals
- further analysis on those areas where there had been a significant impact on graffiti issues within the North West Inner area

The North West Area Manager responded and confirmed that a report on this issue would be submitted to the next meeting in June 2006.

Councillor Morton also acknowledged the excellent work undertaken on graffiti issues by North West Area Management and asked for a continued proactive approach.

(c) Enforcement of 'To Let' Boards (Minute 92 refers)

Councillor Morton referred to the above issue and reiterated the importance of arranging another meeting with landlords with the aim of seeking better compliance within the Direction Area (the mandatory area) and the Area of Student Housing Restraint (the voluntary area). The Committee noted that the meeting should take place prior to the next Area Committee in June 2006.

The Committee supported this proposal and Andrew Crates, Development Department (Planning Services) agreed to investigate the matter further.

(d) Inner Area Well-Being Budget (Minute 93 refers)

Councillor Morton referred to the issue of additional policing for the Headingley DPPO and informed the meeting that under current proposals there was no police presence around the hours of closing time which needed redressing.

Inspector Richard Coldwell, West Yorkshire Police responded and outlined the flexible shift patterns for the area in question.

Councillor Morton also referred to the issue of associated costs with the installation of new CCTV cameras and emphasised the need for Ward Members to determine specific sites as a matter of urgency.

Following a debate on this issue the Committee noted that the Community Safety Group were currently looking into the locations of CCTV cameras and Councillor Bentley in her capacity as Chair of the Group agreed to pursue this matter further with a report back at the next meeting in June 2006.

Councillor Minkin referred to the issue of Little London Neighbourhood Management and reminded the North West Area Manager of the need to be more precise when referring to the 'Burley' area in Committee reports/documentation etc.

Councillor Minkin enquired on the availability of further information being provided to this meeting in relation to the Educational facility for Children –Burley Early Years Centre.

The North West Area Manager responded and confirmed that this information was available which would be dealt with under the Well-being budget report to be considered later in the meeting.

- (e) Implementing the Ten Year Strategy: New Statutory Duties and Phases 2 and 3 of the Children's Centre Plan (Minute 98 refers)  
Councillor Minkin referred to the above issue and enquired on the availability of a revised report covering the comments raised at the previous meeting.

Dayle Lynch, North West Area Management responded and confirmed that this issue would be discussed at the next meeting in June 2006.

**107 Area Delivery Plan 2005/06**

Referring to minute 94 of the meeting held on 9<sup>th</sup> February 2006, the Director of Neighbourhoods and Housing submitted a report on the Area Delivery Plan for 2005/06.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Inner North West Draft Area Delivery Plan  
(b) Youth Service Plans – Report of the Head of Youth Service, the elements of which had been incorporated into the Area Committee Plan.

The Committee noted that some actions in the Area Delivery Plan were included in the Inner North West Well-being budget report to be considered later in the meeting.

Dayle Lynch, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need to introduce a finer template to enable projects to run more smoothly
- the need to have a short first draft in future and to pick out important key issues
- the need to include Burley in relation to Freshers' Week
- clarification of CASTs tonnage limit in relation to incidents of flytipping
- clarification of 106 funding in relation to Town and District Centres and the urgent need for Members to be provided with a briefing on the Section 106 criteria
- the outcome of a recent Roundtable meeting in relation to Partnership working/ funding
- the need for the Youth Service Plans to be referred to the Children and Young People Sub Group for consideration
- the need for 'Narrowing the Gap' to be recognised on appropriate reports.

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.

- (b) That approval be given to the Area Delivery Plan for 2006/07 as outlined in Appendix 1 of the report.
- (c) That the Youth Service Plans as outlined in Appendix 2 of the report be referred to the Children and Young People Sub Group for consideration.

#### **108 Inner North West Well-Being Budget Report**

Referring to minute 93 of the meeting held on 9<sup>th</sup> February 2006, the Director of Neighbourhoods and Housing submitted a revised report on the Inner North West Well-Being Budget.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Inner North West Well-being Budget 2005-2006 – Projects agreed for 2005-2006 (Appendix 1 refers)
- (b) Inner North West Well-being Budget Capital Programme 2004-2007 (Appendix 2 refers)
- (c) Inner North West Well-Being Revenue Budget 2006-07 – Projects agreed in principle for 2006/07; projects for consideration 2006/07 – not yet agreed (Appendix 3 refers)
- (d) Inner North West Well-being Budget – Capital Programme 2004-2007 – Projects for consideration (Appendix 4 refers)
- (e) Site Based Gardeners in Community Parks – Report of the Chief Recreation Officer (Appendix 5 refers)
- (f) Council Newspaper – Area Management involvement – Report of the Chief Officer, Executive Support (Appendix 6 refers)

Dayle Lynch, North West Area Management presented the report and responded to Members' queries and comments.

For ease of reference, the Chair took the meeting through each project individually.

In summary, specific reference was made to the following issues:-

- clarification of the money spent in relation to Kirkstall Road and Otley Road
- confirmation that £87,000 was remaining for new revenue projects following a 2% inflationary rise
- reference to Woodsley Road Community Centre Manager and the need for regular reports back on schemes where money had been spent
- reference to Headingley Town Centre Section 106 funding and the need for further clarification in this area

#### **RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That the position of the Well-Being Budget as outlined in Section 1 of the report be noted.

- (c) That the Well-being Revenue Budget position as outlined in Sections 2.1-2.4 of the report be noted.
- (d) That the Well-being Capital budget position as outlined in Sections 2.5-2.7 of the report be noted.
- (e) That the specific Revenue budget projects as outlined in Sections 2.1-2.4 and Appendices 3-6 of the report be dealt with as follows:-

<b><u>Project/Delivery Organisation</u></b>	<b><u>Decision</u></b>
<b><u>Revenue Budget</u></b>	
Proactive Burglary Reduction – anti climb paint/ West Yorkshire Police/CASAC	Agreed £3,000
Additional Policing – Graffit operations / West Yorkshire Police	Deferred
Trading Standards Project / West Yorkshire Trading Standards	Refused
Additional Neighbourhood Wardens	Deferred
Additional PCSO / West Yorkshire Police	Refused
D:SIDE – Drugs / D:SIDE UK	Agreed to apply for small grants to £1,000
Provision of additional litter bins / Streetscene	Refused
Hyde Park Unity / Hyde Park Unity	Agreed £3,000
Extension of Older Active People Project / Older Active People	Agreed £4,000 (and a further £4,000 for 2007/08)
Festive Lights for Hyde Park / Leeds Lights	Refused
Shopping area streetscape and highways improvement and feasibility fund	Agreed £5,000
Design Guide / Design Statement Feasibility Fund	Agreed £5,000
Allotment Assistance Fund / Parks and Countryside	Deferred
Capacity Building Worker / Voluntary Action Leeds	Refused



Park signposting and Information Panels / Parks and Countryside	Refused
Part time Planning Enforcement Officer /LCC Development Department	Deferred
Woodhouse Ridge Action Group / Woodhouse Ridge Improvements	Refused
Hyde Park Picture House	Agreed £2,000 2006/07 and 2007/08
Hawksworth Wood Older People's Project	Agreed £5,000
Irish Music Project, Leeds	Refused
Scarman Trust – Can Do Investment Fund	Refused
Libraries Project / LCC Learning and Leisure	Agreed £1,666
Contingency Fund / Area Committee	Deferred
Proof of Age / Trading Standards	Refused
Site Based Gardeners / Parks and Countryside	Agreed £35,600
About Leeds / Chief Executive's Department	Refused
Mini Breeze / Youth Service	Refused
Leeds Ahead	Refused
REEMAP After School Programme / REEMAP	Refused
Project Educate / West Yorkshire Police	Refused
Young People's Involvement and Participation Project / Youth Point / LCC Youth Service	Refused

- (f) That the project received from Artlink for £25,000 under the Capital Budget be refused and that consideration of the other remaining Capital budget projects as outlined in Appendix 4 be deferred until the next meeting in June 2006 to enable further detail to be obtained on each project.

- (g) That the small grants budget position as outlined in Section 3.00 of the report be noted.

(Councillor Hussain left the meeting at 9.15 pm at the conclusion of this item)

## **109 Key Messages from Area Forums and Area Committee Themed Sub Groups**

The Director of Neighbourhoods and Housing submitted a report on key messages from Area Forums and Area Committee Themed Sub Groups.

Dayle Lynch, North West Area Management presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- the need for the Planning Group's proposal for a definition of a balanced community 'A balanced community was one which approximates national demographic norms' to be referred to the Student Housing Action Group
- the need for a Kirkstall Ward Member to be represented on the Transport Group
- the need for a report to be submitted to the next meeting in June 2006 on adopting a decriminalised parking policy
- a proposal for piloting the use of portable urinals in Headingley centre on weekend nights which had been supported by the Streetscene sub-group

### **RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the update on actions of previous Key Messages as outlined in Appendix 1 of the report.
- (c) That the new Key Messages outlined in Appendix 2 of the report be noted and the actions proposed be endorsed.
- (d) That the Planning Group's proposal to endorse the definition of a balanced community "A balanced community was one which approximates national demographic norms" be referred to the Shared Housing Project Group for consideration.
- (e) That in relation to adopting a decriminalised Parking Policy, a report on this issue be submitted to the next meeting in June 2006 for consideration.

## **110 Ward Forum Review**

The Director of Neighbourhoods and Housing submitted a report on a review of Ward Forums.

Dayle Lynch, North West Area Management presented the report and responded to Members' queries and comments.

### **RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That approval be given to the proposals under Section 4 of the report.

### **111 Voluntary and Community Groups in Inner North West Leeds**

The Director of Neighbourhoods and Housing submitted a report on voluntary and community groups in Inner North West Leeds.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Hyde Park and Woodhouse Voluntary and Community Groups (Appendix 1 refers)
- (b) Headingley Voluntary and Community Groups (Appendix 2 refers)
- (c) Kirkstall Voluntary and Community Groups (Appendix 3 refers)
- (d) Weetwood Voluntary and Community Groups (Appendix 4 refers)

Dayle Lynch, North West Area Management presented the report and responded to Members' queries and comments.

#### **RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That Members of the Committee be requested to forward any additions/amendments to the appendices to the North West Area Manager.

### **112 Community Planning Officer Monitoring Report**

The Director of Neighbourhoods and Housing submitted a report on the work of the Community Planning Officer.

Prior to discussing the report, the Chair informed the meeting that Andrew Crates's post of Community Planning Officer had recently been nominated for a Royal Town Planning Institute award due to the uniqueness of the role

The Committee congratulated Mr Crates on this nomination and endorsed their gratitude for his excellent work undertaken within the North West Inner area.

Andrew Crates, Development Department (Planning Services) presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report.

In summary, specific reference was made to the following issues:-

- the need to discuss enforcement at an Area Committee meeting within the new municipal year
- the need to address the use of Section 106 monies

#### **RESOLVED –**

- (a) That the contents of the report be noted.

- (b) That this Committee specifically notes the main functions of the Community Planning Officer as outlined in the report.
- (c) That the Director of Development and Chief Planning and Development Services Officer be requested to attend the next meeting in June 2006 to discuss the issue of large scale developments in the area and the scope for future mainstreaming of the Community Planning Officer post.
- (d) That in relation to the use of Section 106 monies, this issue be discussed at the Planning Group with a report back on progress to a future Area Committee meeting.

### **113 Area Manager's Report**

The Director of Neighbourhoods and Housing submitted a report on the Area Manager's Report.

Christine Addison, North West Area Manager presented the report and responded to Members' queries and comments.

During discussions, the Committee noted further detail of what the NRF/SSCF funding was going to be spent on and how this would work in Inner North West Leeds.

**RESOLVED** - That the contents of the report be noted.

### **114 H15 UDP Modifications**

The Director of Development submitted a report on H15 UDP modifications.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Leeds Unitary Development Plan Review – Response to the Inspector's Report and Proposed Modifications (Appendix 1 refers)
- (b) Chapter 7 – Revised text of sections 7.1-7.3 (Appendix 2 refers)
- (c) Chapter 7 –Housing (Appendix 3 refers)
- (d) Leeds Unitary Development Plan Review – List of Inspector's Recommendations that the City Council were proposing to reject (Appendix 4 refers)

Andrew Crates, Development Department (Planning Services) presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices, together with the appropriate mechanism in submitting a joint response to the proposed modifications before the 12 noon 10<sup>th</sup> April 2006 deadline.

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That, subject to urgent consideration of this issue by the Planning Group, approval be given, in principle, for this Committee to make a

joint response to the proposed modifications before 12 noon 10<sup>th</sup> April 2006.

#### **115 Street Lighting Advertising**

The Director of City Services submitted a report on PFI Street Lighting Advertising.

John Kearsley and Paul Markham, City Services Department presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the concern expressed that the report had not been updated since previous consideration by the Area Committee on 20<sup>th</sup> October 2005
- the need for the Area Committee to determine street lighting advertising in the first instance within the North West Inner area
- clarification of how long the pilot would run for and an explanation of the planning protocol
- reference to Street Lighting PFI and the minimisation of light pollution/visual amenity
- the urgent need to involve ward members and local residents in the Street Lighting Advertising trial

#### **RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That in relation to Street Light advertising within the North West Inner area, all future proposals in this regard be brought to this Area Committee for consideration.

(Councillor Jennings left the meeting at 10.05 pm during discussion of the above item)

#### **116 What Should Leeds Do With Its Waste? Consultation on the Integrated Waste Strategy for Leeds 2005-2035**

The Chair informed the meeting that at the request of the Director of City Services, the above item had been withdrawn from the agenda to allow further public consultation to be undertaken.

In the interim period, John Kearsley, City Services Department agreed to forward copies of the residents' 'Waste Leaflet' to Members of the Committee for their retention/information.

#### **117 Dates, Times and Venues of Area Committee Meetings 2006/07**

The Director of Legal and Democratic Services submitted a report on dates, times and venues of Area Committee meetings for 2006/07.

#### **RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That approval be given to the following dates and times of the North West (Inner) Area Committee for the new municipal year:-

- Thursday 29<sup>th</sup> June 2006 at 7.00 pm
- Thursday 21<sup>st</sup> September 2006 at 7.00 pm
- Thursday 26<sup>th</sup> October 2006 at 7.00 pm
- Thursday 7<sup>th</sup> December 2006 at 7.00 pm
- Thursday 8<sup>th</sup> February 2007 at 7.00 pm
- Thursday 29<sup>th</sup> March 2007 at 7.00 pm

(N.B.venues to be determined on a ward by ward basis)

(The meeting concluded at 10.20 pm)