



Leeds Application for a premises licence Licensing Act 2003 For help contact entertainment.licensing@leeds.gov.uk Telephone: 0113 2474095

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference: Not Currently In Use. This is the unique reference for this application generated by the system. Your reference: Mill Kitchen. You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Yes No. Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.



Applicant Details

* First name: Tom * Family name: Pater * E-mail: contact@millkitchen.co.uk Main telephone number: 447751436367 Other telephone number: 447810780820

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Registration number: 08681949 * Business name: Youngson and Pater Ltd * VAT number: none * Legal status: Private Limited Company

If your business is registered, use its registered name. Put "none" if you are not registered for VAT.

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* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises are a cafe and deli, with a total floor area of just over 1,000 sq. ft. The cafe premises are located on the site of an old textile mill redevelopment which currently includes an office building and will later include several shops and other retail/leisure sites.

The cafe will be situated within The Old Combing, a building of around 3,300 sq. ft. which is currently not in use and has a rateable value of £7,500 (BA ref: 2321682415381). The cafe premises we are leasing will take up around 1,200 sq. ft. of the total floor space.

We intend that the deli section of the cafe will stock beer and wine for home use. Customers eating in the cafe will be able to buy beer and wine from a short drinks menu for consumption on premises.

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If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

Will you be providing plays?

Yes No

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PROVISION OF FILMS

Will you be providing films?

Yes No

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PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

Will you be providing live music?

Yes No

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PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 08:00

End 23:00

Start

End

THURSDAY

Start 08:00

End 23:00

Start

End

FRIDAY

Start 08:00

End 23:00

Start

End

SATURDAY

Start 10:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Low level ambient/background music will be played on occasion during the hours listed. The level of music will be such that is is not audible from outside of the premises.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SATURDAY

Start 10:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 23:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Ailsa

Family name

Youngson

Continued from previous page...

Enter the contact's address

Building number or name	Flat 2, 11
Street	Rupert Road
District	Cowley
City or town	Oxford
County or administrative area	Oxfordshire
Postcode	OX4 2QQ
Country	United Kingdom
Personal Licence number (if known)	14/00703/PER
Issuing licensing authority (if known)	Oxford City Council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

n/a

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

As a small neighborhood cafe, selling high-end wines and bottled beers, we are in a strong position to promote the four licensing objectives.

Sale of alcohol will be a relatively small part of total sales from our operation. Alcohol sales on-site will be primarily to customers eating in the cafe, and customers purchasing alcohol for on-site consumption with no food will be discouraged.

Staff will be trained to restrict alcohol sales to customers of a legal age, and to monitor customers for any potential disorder.

We have completed the Leeds City Council Risk Assessment (v7) to help make sure we meet the licensing objectives. The codes of each control measure are included in the following objective boxes.

b) The prevention of crime and disorder

The following codes from the attached Pro Forma Risk Assessment will be adhered to:
7PF016, 7PF017, 7PF022, 7PF023, 7PF024, 7PF025, 7PF035, 7PF039, 7PF046, 7PF047, 7PF048, 7PF050

In addition:

- A burglar alarm system will be fitted in the premises ✓
- The outside of the building, being on the main road through Farsley, is well lit, which will help to deter burglaries ✓
- The cash register will be emptied at the end of each day, and the drawer left open ✓
- Any cash left on site will be kept in a safe, which will be bolted to a brick wall, away from customer access ✓
- Alcohol for drinking on site will primarily be served alongside food orders, to discourage excessive drinking ✓
- Wine by the glass will not be offered in measures larger than 175ml to discourage excessive drinking ✓
- No alcohol will be provided from 10.30pm, allowing 30 minutes drinking up time prior to closing ✓

c) Public safety

The following codes from the attached Pro Forma Risk Assessment will be adhered to:
7PF063, 7PF064, 7PF066, 7PF067, 7PF068, 7PF069, 7PF070, 7PF072, 7PF074, 7PF075, 7PF079

In addition:

- Installation of the premises will be to BS5839 Code of practice and meets all requirements of the West Yorkshire Fire and Rescue Service ✓
- The attached floor plan shows the location of all fire alarm installation information ✓
- The premises will comply with all food safety and hygiene regulations ✓
- The premises (including toilet facilities) will be accessible to wheelchair users, and staff will be trained to be attentive to the needs of physically disabled customers ✓
- Staff will be trained to offer additional assistance to customers with impaired vision or hearing (for example reading out menus) ✓
- The premises will be well ventilated, with windows that can be opened when necessary ✓
- We will draw up health and safety procedures outlining workplace risks for staff, and staff will be trained thoroughly in all correct procedures. ✓

d) The prevention of public nuisance

The following codes from the attached Pro Forma Risk Assessment will be adhered to:
7PF083, 7PF084, 7PF085, 7PF086, 7PF092, 7PF093, 7PF096

In addition:

- Bins for the cafe will be stored to the rear of the property, away from public access. ✓
- There is no outdoor seating for the premises so external impact on the public will be minimal. ✓

Continued from previous page...

- Parking - there is a car park for customers at the Mill complex. Customers will be also be able to use available on-street parking, and staff will be trained to direct customers to nearest public parking where necessary.

e) The protection of children from harm

The following codes from the attached Pro Forma Risk Assessment will be adhered to:
No Pro Forma codes apply

In addition:

- Staff will be trained to log all incidents of underage customers being refused alcohol

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

The premises licence fee is based on the non domestic rateable value of the premises these fees are:

Non domestic rateable value £4,300 or less - £100

Non domestic rateable value between £4,301 and £33,000 - £190

Non domestic rateable value between £33,001 and £87,000 - £315

Non domestic rateable value between £87,001 and £125,000 - £450

Non domestic rateable value £125,001 or more - £635

If the premise▲ non domestic rateable value is £87,001 or more and the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises the fee for this application is:

Non domestic rateable value between £87,001 and £125,000 - £900

Non domestic rateable value £125,001 or more - £1905

If this application is for a community premises e.g. a village hall or community centre and the application does not include the sale of alcohol as an activity there is no fee payable.

If the premises will have 5,000 people or more in attendance at any one time there is an additional fee payable which we will contact you to pay when you submit your application. Details of these fees are available at http://www.leeds.gov.uk/Business/Licences_and_street_trading/Licence__alcohol_and_entertainment.

* Fee amount (£)

100.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

Continued from previous page...

- * I will make payment of the fee on submission of this application.
 - * I have attached, or will post to Leeds City Council, the plans of the premises.
 - * I have attached, or will post to Leeds City Council, the consent form completed by the individual I wish to be premises supervisor, or I will ensure the individual I wish to be premises supervisor submits the consent form electronically.
 - * I understand that I must now advertise my application.
 - * I understand that if I do not comply with the above requirements, my application will be rejected.
- I understand that Leeds City Council is under a duty to protect the public funds it administers, and to this end may use the information I have provided on my application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

One you're finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/leeds/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

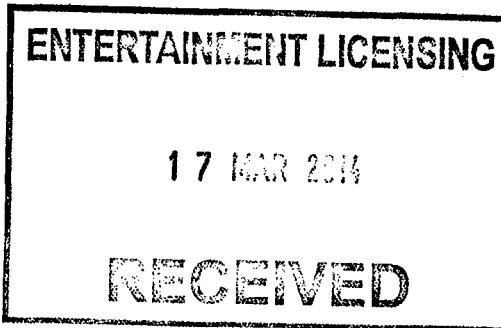
Consent of individual to being specified as premises supervisor

Ailsa Youngson

.....
[full name of prospective premises supervisor]

of

..... Rupert Road
Cowley
Oxford
Oxfordshire
.....



.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence, Supply of Alcohol

.....
[type of application]

by

Youngson and Pater Ltd

.....
[name of applicant]

relating to a premises licence

N/A (new licence application)

.....
[number of existing licence, if any]

for

Mill Kitchen
1 The Old Combing
Sunny Bank Mills
Farsley
Leeds
LS28 5UJ

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Youngson and Pater Ltd

[name of applicant]

concerning the supply of alcohol at

Milg Kitchen
1 The Old Combing
Sunny Bank Mills
Farsley
Leeds
LS28 5UJ

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

14/00703/PER ✓

exp
4/3/2024 ✓

[insert personal licence number, if any]

Personal licence issuing authority

Oxford City Council Licensing Authority
St. Aldates Chambers
109 St. Aldates
Oxford
OX1 1DS ✓

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

Ailsa Youngson

Date

07/03/2014