

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Children Services</b>	<b>Service area: Children Services, Commissioning &amp; Contracting</b>
<b>Lead person: M. Asghar</b>	<b>Contact number: 247 5621</b>

## 1. Title: **Youth Offending Service Case Management System – Child View Youth Justice (CVYJ) – Maintenance & Development Agreement**

Is this a:

**Strategy / Policy**

**Service / Function**

**Other**

**If other, please specify** – maintenance and support to support the efficient running and use of the Youth Offending Service Case Management System

## 2. Please provide a brief description of what you are screening

As indicated above the screening is aimed at the maintenance and system development aspect of the Youth Offending Service Case Management System

### 3. Relevance to equality, diversity, cohesion and integration

In relation to the various equality elements; age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation, the system simply supports the work undertaken by Youth Offending Service staff, allowing relevant staff to record information relating to the individual clients worked with, as such it enables the Worker to record all pertinent information including information relating to ethnicity, gender, disability, etc. The system enables the recording of these matters, and therefore enables monitoring to be undertaken on this basis.

The relevant information can then be utilised for a range of reasons including monitoring of the level of clients worked with from the variety ethnicities present in the city, if, for instance, high levels of specific equality groups are being worked with, etc.

This in turn enables the service to impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	X	
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"><li>• Eliminating unlawful discrimination, victimisation and harassment</li><li>• Advancing equality of opportunity</li><li>• Fostering good relations</li></ul>	X	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### **4. Considering the impact on equality, diversity, cohesion and integration**

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

As indicated earlier the proposal will enhance our ability to monitor and therefore target work as required.

- **How have you considered equality, diversity, cohesion and integration?**

The system and the maintenance system are simply tools for the recording and provision of information – however the system and the information it provides enables staff to work with young people on a tailored basis and enables the recording of information for monitoring purposes, and therefore it has the potential to enhance the work undertaken to support young people.

- **Key findings**

The system and the maintenance agreement enables the potential to promote strong and positive relationships between groups

- **Actions**

As indicated above the system and the maintenance agreement are tools which enable the enhancement of work in the context of the various equality characteristics.

**5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

N / A

Date to scope and plan your impact assessment:

Date to complete your impact assessment

Lead person for your impact assessment  
(Include name and job title)

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

<b>Name</b>	<b>Job title</b>	<b>Date</b>
M. Asghar	Commissioning Programme Manager	09.07.15
<b>Date screening completed 09.07.15</b>		

**7. Publishing**

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent:

