BM

03656/00 | Appendix A



Leeds
Application for a premises licence
Licensing Act 2003

For help contact entertainment.licensing@leeds.gov.uk Telephone: 0113 2474095

* required information

	THE STATE OF THE 	PARTIES AND THE STATE OF THE ST
Segion 0/18 - હાન્ય કહે		
You can save the form at any t	ime and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	RLI/LOT4/1	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
		is passed to the authority.
Are you an agent acting on be	half of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or
Yes	No	work for.
	(Fi	TERTAINMENT LICENSING
Applicant Details	/En	LEKTON
* First name	Lotusblend Limited	2 1 AUG 2015
* Family name	n/a	¬ \
* E-mail	rebeccaingram@kuits.com	RECEIVED
Main telephone number 0161 838 7888		Include country code.
Other telephone number		
☐ Indicate here if the appl	icant would prefer not to be contacted by tele	phone
Is the applicant:		
 Applying as a business of 	or organisation, including as a sole trader	A sole trader is a business owned by one
C Applying as an individua	al	person without any special legal structure. Applying as an individual means the
		applicant is applying so the applicant can be employed, or for some other personal reason,
		such as following a hobby.
Applicant Business		
* Is the applicant's business registered in the UK with	© Yes C No	
Companies House?	© Yes C. No.	
* Registration number	09201839	
* Business name	Lotusblend Limited	If the applicant's business is registered, use
		its registered name. Put "none" if the applicant is not registered
* VAT number GB	n/a	for VAT.
* Legal status	Private Limited Company	

Continued from previous page.	**		
* Applicant's position in the business	n/a		
Home country	United Kingdom	The country where the applicant's headquarters are.	
Registered Address		Address registered with Companies House.	
* Building number or name	34		
* Street	Gresham Close		
District			
* City or town	Enfield		
County or administrative area]	
* Postcode	EN2 7AP		
*Country	United Kingdom		
;			
Agent Details			
* First name	Kuit Steinart Levy LLP		
* Family name	n/a		
* E-mail	rebeccaing ram@kuits.com		
Main telephone number	0161 838 7888	Include country code.	
Other telephone number			
☐ Indicate here if you wo	uld prefer not to be contacted by telephone		
Are you:			
An agent that is a busir	ness or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.	
A private individual act	ing as an agent	person without any special legal structure.	
Agent Business			
* Is your business registered in the UK with Companies House?	© Yes C No		
* Registration number	OC334768		
* Business name	Kuit Steinart Levy LLP	If your business is registered, use its registered name.	
* VAT number GB	n/a	Put "none" if you are not registered for VAT.	
* Legal status	Partnership		

Continued from previous page							
* Your position in the business	Solicitor						
Home country	United Kingdom	The country where the headquarters of your business is located.					
Agent Registered Address		Address registered with Companies House.					
* Building number or name	3						
* Street	St Mary's Parsonage						
District							
* City or town	Manchester						
County or administrative area							
* Postcode	M3 2RD						
* Country	United Kingdom						
হিন্দ্রোল্য 2019							
PREMISES DETAILS							
	ply for a premises licence under section 17 of the premises) and I/we are making this applicat of the Licensing Act 2003.						
Premises Address	-						
Are you able to provide a post	Are you able to provide a postal address, OS map reference or description of the premises?						
Address							
Postal Address Of Premises							
Cuilding number or name	Caffeine & Co, Unit 32/33, Block H						
Street	The Boulevard, Leeds Dock						
District							
City or town	Leeds						
County or administrative area							
Postcode	LS10 1PZ						
Country	United Kingdom						
Further Details							
Telephone number							
Non-domestic rateable value of premises (£)	12,750						

Sect	on 3 of 19			West thousand his signs of				
APP	LICATION DETAILS							
In wi	nat capacity are you apply	ying for the premises licence?						
	An individual or individuals							
\boxtimes	A limited company							
	A partnership							
	An unincorporated asso	ciation						
	A recognised club							
	A charity							
	The proprietor of an edu	ucational establishment						
	A health service body							
_	A person who is register	ed under part 2 of the Care Standards Act		, 1				
	2000 (c14) in respect of	an independent hospital in Wales						
	Social Care Act 2008 in r	red under Chapter 2 of Part 1 of the Health and respect of the carrying on of a regulated ning of that Part) in an independent hospital in						
	The chief officer of police	e of a police force in England and Wales						
	Other (for example a sta	tutory corporation)						
Con	firm The Following							
	I am carrying on or prop the use of the premises	osing to carry on a business which involves for licensable activities						
	l am making the applica	tion pursuant to a statutory function						
	I am making the applica virtue of Her Majesty's p	tion pursuant to a function discharged by rerogative						
Secti	on 4 of 19							
NON	INDIVIDUAL APPLICAN	TS						
parti	nership or other joint ven	address of applicant in full. Where appropriate ture (other than a body corporate), give the nar						
Non	Individual Applicant's N	lame 	_					
Nam	e	Lotusblend Limited						
Deta	ils							
_	stered number (where icable)	09201839						
Description of applicant (for example partnership, company, unincorporated association etc)								

Continued from previous page	
Private limited company	
Address	
Building number or name	34
Street	Gresham Street
District	
City or town	Enfield
County or administrative area	
Postcode	EN2 7AP
untry	United Kingdom
Contact Details	
E-mail	
Telephone number	
Other telephone number	
	ंश्वरिक्षां के स्थान मुक्ता स्थाप
Šection Sci (19	
OPERATING SCHEDULE	
When do you want the premises licence to start?	18 / 09 / 2015 dd mm yyyy
you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy
Provide a general description of	of the premises
licensing objectives. Where yo	ses, its general situation and layout and any other information which could be relevant to the ur application includes off-supplies of alcohol and you intend to provide a place for plies you must include a description of where the place will be and its proximity to the
Restaurant and wine bar	
If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend	

Continued from previous	page		 		
Section 6 of 19		age of the second secon		And the second second	
PROVISION OF PLAYS					
Will you be providing p	lays?				
C Yes	No				
Section 7 of 19		to be recorded and the second		The state of the s	
PROVISION OF FILMS					
Will you be providing fi	lms?				
C Yes	No				
Seci lon 6 of 19					
PROVISION OF INDOO	R SPORTING EVENT	S			
Will you be providing ir	ndoor sporting event	s?			
C Yes	No				
জ্ঞাত্য9 <u>৩</u> ৫%	and a material section of separate and separate and the finding separate se				
PROVISION OF BOXING	G OR WRESTLING EN	ITERTAINMENTS			
Will you be providing b	oxing or wrestling er	ntertainments?			
C Yes	No				
Segion (Colle					H
PROVISION OF LIVE M	USIC				
Will you be providing li	ve music?				
C Yes	No				
Section (No. 19					
PROVISION OF RECOR	DED MUSIC				
Will you be providing re	ecorded music?				
Yes	○ No				
Standard Days And Ti	mings				
MONDAY			G	ve timings in 24 hour clock,	
	Start 10:00	End	23:30 (e	.g., 16:00) and only give details for the da	
	Start	End		the week when you intend the premises be used for the activity.	
TUESDAY			<u>(</u>	•	
10235711	Start 10:00	End	23:30		
			[23.30		
	Start	End			
WEDNESDAY					
	Start 10:00	End	23:30		
	Start	End			

Continued from previous	page						
THURSDAY							
	Start 10:00	End 23:30					
	Start	End					
FRIDAY							
	Start 10:00	End 23:30					
	Start	End					
SATURDAY	Matternation to the state of th						
	Start 10:00	End 23:30					
	Start	End End					
SUNDAY							
	Start 10:00	End 23:30					
	Start	End					
Will the playing of reco	rded music take place indoors or ou	tdoors or both? Where taking place in a building or other					
• Indoors	C Outdoors C	structure tick as appropriate. Indoors may Both include a tent.					
		, and give relevant further details, for example (but not					
exclusively) whether or	not music will be amplified or unam	nplified.					
Chat and a second and a second							
-	ations for playing recorded music	cur an additional days during the summer months					
· · · · · · · · · · · · · · · · · · ·	ror example (but not exclusively) where the activity will occur on additional days during the summer months.						
The state of the s							
Non-standard timings. in the column on the le		the playing of recorded music at different times from those listed					
For example (but not ex	xclusively), where you wish the activ	vity to go on longer on a particular day e.g. Christmas Eve.					
From the start time on I	New Years Eve to the terminal hour	for New Years Day.					
Section 12 of 19							
PROVISION OF PERFO							
Will you be providing p	erformances of dance?						

Continued from previous	page		○ Yes	No
Section 13 of 19				
PROVISION OF ANYTH DANCE	ING OF A SIMILAR DESCR	IPTION TO LIVE MUSIC, RI	ECORDED MUSIC OF	PERFORMANCES OF
Will you be providing an performances of dance	nything similar to live musi ?	ic, recorded music or		
C Yes	No			
Section 14 of 19	関係を表現しかまだ			
LATE NIGHT REFRESHA				
Will you be providing la	_			
• Yes	○ No			
Standard Days And Ti	mings			
MONDAY			_ Give timings in 24	
	Start 23:00	End 23:30		nly give details for the a you intend the premises
	Start	End	to be used for the	
TUESDAY				
	Start 23:00	End 23:30		
	Start	End		
WEDNESDAY	<u></u>		_	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Start 23:00	End 23:30	7	
	Start	End	_ _	
	Start	LIIU		
THURSDAY	[. [¬	
	Start 23:00	End 23:30	_	
	Start	End		
FRIDAY				
	Start 23:00	End 23:30		
	Start	End		
SATURDAY	,			
	Start 23:00	End 23:30		
	Start	End		
SUNDAY				
SUNDAT	Start 22:00	End 23:30	7	
	Start 23:00	F		
· · · · · · · · · · · · · · · · · · ·	Start	End		A 70

Continued from	previous page				
Will the provis both?	on of late night r	efreshment t	take place indo	oors or (outdoors or
Indoors	(C Outdoo	rs C) Both	Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.
	ctivity to be auth		•	-	ive relevant further details, for example (but not d.
State any seas	onal variations				
. ¬r example (l	out not exclusivel	y) where the	activity will o	ccur on	additional days during the summer months.
			M		
those listed in	the column on th	ne left, list be	low		upply of late night refreshments at different times from go on longer on a particular day e.g. Christmas Eve.
	time on New Yea				
in tom the start	time on New Tea	is eve to the	terrima riou	IOI NEV	w Tears Day.
Section 15 of	196± 144.5		de de la constant de		
→PPLY OF AI	COHOL				
Will you be sel	ling or supplying	alcohol?			
Yes	•	C No			
Standard Day	s And Timings				
MON	DAY				Give timings in 24 hour clock.
	Start	08:00		End	23:30 (e.g., 16:00) and only give details for the days
	Start			End	of the week when you intend the premises to be used for the activity.
TUES	DAY				
	Start	08:00		End	23:30
	Start			End	

Continued from previous p	page				
WEDNESDAY					
	Start	08:00	End	23:30	
	Start		End		
THURSDAY					
	Start	08:00	End	23:30	
	Start		End		
FRIDAY					
	Start	08:00	End	23:30	
	Start		End		
SATURDAY					
	Start	08:00	End	23:30	
	Start		End		
SUNDAY					
	Start	08:00	End	23:30	
	Start		End		
Will the sale of alcohol b	e for c	onsumption:			If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol
On the premises		Off the premises	Both		is for consumption away from the premises
					select off. If the sale of alcohol is for consumption on the premises and away
					from the premises select both.
State any seasonal variat					
For example (but not ex	clusive	ely) where the activity will occ	ur on	additional da ————	ys during the summer months.
Non-standard timings. V column on the left, list b		the premises will be used for t	he su	pply of alcoh	ol at different times from those listed in the
For example (but not ex	clusive	ely), where you wish the activi	ty to g	jo on longer (on a particular day e.g. Christmas Eve.
From the start time on N	lew Ye	ars Eve to the terminal hour fo	or Nev	v Years Day.	
					
State the name and details of the individual whom you wish to specify on the					
licence as premises supe	ervisor				

Continued from previous page		
Name		
First name	Ben	
Family name	Loebell	
Enter the contact's address		
Building number or name	Crown Street Building, 2	
Street	Crown Street	
District		
City or town	Leeds	
County or administrative area		
stcode		
Country	United Kingdom	
Personal Licence number (if known)	ТВС	
Issuing licensing authority (if known)	ТВС	
PROPOSED DESIGNATED PRI	MISES SUPERVISOR CONSENT	
How will the consent form of the besupplied to the authority?	he proposed designated premises supervisor	
C Electronically, by the pro	posed designated premises supervisor	
As an attachment to this	application	
aference number for consent Justin (if known)		If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 19		Ter Establish Sedigan comments
ADULT ENTERTAINMENT		
1	nent or services, activities, or other entertainmer concern in respect of children	nt or matters ancillary to the use of the
rise to concern in respect of ch	ing intended to occur at the premises or ancillar hildren, regardless of whether you intend childre semi-nudity, films for restricted age groups etc	n to have access to the premises, for example
n/a		
Section 17 of 19		
HOURS PREMISES ARE OPEN	TO THE PUBLIC	

Continued from previous page	e			
Standard Days And Timing	gs			
MONDAY			Give timings in 24 hour clock.	
Sta	art 08:00	End	00:00 (e.g., 16:00) and only give details for the days	
Sta	art	End	of the week when you intend the premises to be used for the activity.	
TUESDAY				
Sta	art 08:00	End	00:00	
Sta	art	End		
WEDNESDAY				
Sta	art 08:00	End	00:00	
Sta	art	End		
THURSDAY				
Sta	ort 08:00	End	00:00	
Sta	art	End		
FRIDAY				
Sta	ort 08:00	End	00:00	
Sta	art	End		
SATURDAY				
Sta	art 08:00	End	00:00	
Sta	nrt	End		
SUNDAY				
Sta	art 08:00	End	00:00	
Sta	ırt	End		
State any seasonal variation	s			
For example (but not exclus	ively) where the activity will occ	uron	additional days during the summer months.	

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below				
For example (but not exclus	ively), where you wish the activi	ity to g	go on longer on a particular day e.g. Christmas Eve.	
From the start time on New	Years Eve to the terminal hour f	or Nev	v Years Day.	

Continued from previous page
Section 18/06194 Sectio
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e)
List here steps you will take to promote all four licensing objectives together.
Please see attached operating schedule and policy.
b) The prevention of crime and disorder
ase see attached operating schedule and policy.
c) Public safety
Please see attached operating schedule and policy.
d) The prevention of public nuisance
Please see attached operating schedule and policy.
. The protection of children from harm
Please see attached operating schedule and policy.
Section 19 of 19
PAYMENT DETAILS
This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
The premises licence fee is based on the non domestic rateable value of the premises these fees are: Non domestic rateable value £4,300 or less - £100
Non domestic rateable value between £4,300 and £33,000 - £190

Non domestic rateable value between £33,001 and £87,000 - £315

Non domestic rateable value between £87,001 and £125,000 - £450

Non domestic rateable value £125,001 or more - £635

If the premise non domestic rateable value is £87,001 or more and the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises the fee for this application is:

Non domestic rateable value between £87,001 and £125,000 - £900

Non domestic rateable value £125,001 or more - £1905

Continued from previous pag	
	ommunity premises e.g. a village hall or community centre and the application does tinclude
	ctivity there is no fee payable. ,000 people or more in attendance at any one time there is an additional fee payable which we wil
	you submit your application. Details of these fees are available at http://www.leeds.gov.uk/
	reet_trading/Licencealcohol_and_entertainment.
* Fee amount (£)	190.00
DECLARATION	
* I will make payment of the	he fee on submission of this application.
* I have attached, or will p	ost to Leeds City Council, the plans of the premises.
I have attached, or will p supervisor, or I will ensui	ost to Leeds City Council, the consent form completed by the individual I wish to be premises re the individual I wish to be premises supervisor submits the consent form electronically.
* I understand that I must	now advertise my application.
* I understand that if I do i	not comply with the above requirements, my application will be rejected.
* information I have provi	City Council is under a duty to protect the public funds it administers, and to this end may use the ded on my application for the prevention and detection of fraud. It may also share this bodies responsible for auditing or administering public funds for these purposes.
☐ Ticking this box in	dicates you have read and understood the above declaration
This section should be cor behalf of the applicant?"	mpleted by the applicant, unless you answered "Yes" to the question "Are you an agent acting on
* Full name	Kuit Steinart Levy LLP
* Capacity	Solicitors and Authorised Agents
* Date	20 / 08 / 2015
	dd mm yyyy
	Add another signatory
Once you're finished you r	need to do the following:
1. Save this form to your c	omputer by clicking file/save as
	v.gov.uk/apply-for-a-licence/premises-licence/leeds/apply-1 to upload this file and continue with
your application.	very have all your supporting desumentation to hand
Don't forget to make sure	you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

OPERATING SCHEDULE

Staff shall be trained in the requirements of the Licensing Act 2003 with regard to the Licensing Objectives.

A) The Prevention of Crime and Disorder

- 1. A full CCTV system shall be maintained and operated at the premises with cameras positioned both internally and externally.
- 2. Recorded CCTV images will be maintained and stored for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
- 3. CCTV will be in operation at any time a person is in the premises. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player.
- Any person left in charge of the premises must be trained in the use of any such CCTV equipment, and be able to produce CCTV images to an officer from a responsible authority upon request.
- SIA registered door staff shall be employed at the premises, in accordance with a risk assessment, to be carried out by the DPS. When employed, door staff will wear high visibility armbands.
- 6. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - (i) the number of door staff on duty;
 - (ii) the identity of each member of door staff;
 - (iii) the times the door staff are on duty.
- 7. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area as shown on the plan attached to the licence
- 8. Staff will be trained in the laws relating to under age sales, and that training shall be documented and repeated at 6 monthly intervals.
- 9. A refusals book will be maintained at the premises, and made available to an officer of a responsible authority upon request.
- 10. The sale of alcohol shall be ancillary to food between the hours of 8am and 10am.

B) Public Safety

- 1. A first aid box will be available at the premises at all times.
- 2. Regular safety checks shall be carried out by staff.
- 3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
- 4. The premises shall maintain an Incident Log and public liability insurance.

C) The Prevention of Public Nuisance

- 1. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
- 2. The exterior of the building shall be cleared of litter at regular intervals.
- Notices will be positioned at the exits to the building requesting customers to leave in a quiet manner.
- 4. Doors and windows at the premises are to remain closed after 11pm, save for access and egress.
- 5. A Dispersal Policy will be implemented and adhered to (see attached).
- 6. The emptying of bins into skips, and refuse collections will not take place between 11pm and 8am.
- 7. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

D) The Protection of Children From Harm

- 1. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.
- 2. Staff training will include the Challenge 21 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
- 3. Notices advising what forms of ID are acceptable must be displayed.
- 4. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.

CAFFEINE & CO, LEEDS DOCK

DISPERSAL POLICY

The purpose of this Dispersal Policy is to ensure, so far as it is possible, that minimum disturbance or nuisance is caused to our neighbours and to ensure that the operation of the premises makes the minimum impact upon the neighbourhood in relation to potential nuisance and anti-social behaviour. This will be achieved by exercising pro-active measures towards and at the end of the evening.

By ensuring that this Dispersal Policy document is brought to the attention of Management and Staff we will seek to encourage the efficient, controlled and safe dispersal of our patrons during our closing period.

- 1. At the end of the evening management and staff will assist with the orderly and gradual dispersal of patrons.
- 2. Staff Members (including door personnel when employed) will advise patrons to leave the premises quickly and quietly out of respect for our neighbours.
- 3. Notices will be displayed requesting our customers to leave quietly and in an orderly manner out of consideration to neighbours and their attention will be drawn to these notices by members of staff.
- 4. We will ensure the removal of all bottles and drinking receptacles from any patron before exiting the premises (this does not apply in the case of consumption in any delineated external drinking area).
- 5. We will actively discourage our customers from assembling outside the premises at the end of the evening.