

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Children’s Service	Service area: Built Environment
Lead person: Ed Staveley	Contact number: 0113 24 75351

1. Title: Bramley Primary School Expansion – Procurement Strategy and Waiver of Contracts Procedure Rule 9.1 and 9.2.

Is this a:

Strategy / Policy

 Service / Function

 Other

2. Please provide a brief description of what you are screening

- **Main aim**
The rapidly increasing birth rate in Leeds has resulted in the need to provide an additional amount of pupil places for reception age children across the city. As part of the need, Bramley Primary will expand from 280 pupils to 420 with effect from September 2017. In order to provide the appropriate accommodation for the start of the September term it is necessary to directly engage with an appropriate contractor. In order to meet the proposed construction programme the Director of Children’s Services is recommended to waiver Contract Procedure Rule 9.1 and 9.2. to ensure the delivery of essential accommodation to support the expansion of Bramley Primary.
- **Purpose**
A screening exercise has been carried out to determine if the waiver of Contract Procedure Rule 9.1 and 9.2 will impact upon equality. The utilisation of the existing Strategic Partnering Agreement Leeds City Council has agreed with the LLEP, would facilitate immediate engagement with an appropriate contractor and greatly reduce the risk of none delivery for the start of the September term 2017.

Providing the appropriate accommodation at Bramley Primary school supports the Authority's legal duty to provide a school place for every child and, where possible, in the school of parental preference.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		No
Have there been or likely to be any public concerns about the policy or proposal?		No
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?	Yes	
Could the proposal affect our workforce or employment practices?		No
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 	Yes	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity; cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?**
(think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Consultation and Involvement

Consultation has taken place with key stakeholders throughout the development of the proposed expansion. During this process it was identified the Internal Service Provider or an existing Framework Agreement would deliver the required accommodation in time for the start of the September term 2017. This scheme can however be delivered by the LLEP (Leeds Local Education Partnership) via the existing Strategic Partnering Agreement identified under the Additional Services Agreement.

Having liaised with LCC Projects, Programmes & Procurement Unit (PP&PU) regarding the above matters, it was identified that whilst the existing YORbuild 2 framework is the preferred tender process, the existing Strategic Partnering Agreement between LCC and the LLEP would (in this instance) support the delivery of the required work at the specific schools.

- **Consultation with Planning & Highways Officers**
Periodic discussions have taken place with colleagues at key junctures within the development of the proposed scheme. Where technically achievable, comments have been incorporated into the proposals.
- **School Briefing Sessions**
The core school management team have been intrinsically involved in the early development of the proposals and key considerations regarding accessibility of the design will be included by the appropriate design consultant.
- **Councillor Briefing Sessions**
Local ward members have been informed of the proposal via a briefing session and will be kept informed of progress.
- **School Governing Body**
The school governing body have been periodically updated on progress and allowed to feedback with comments as required.

- **Key findings**
(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each

other, perception that the proposal could benefit one group at the expense of another)

The Strategic Partnering Agreement with the LLEP has been active since its inception in 2007. Significant building works has been delivered during this period, all of which have been designed with compliance to British building regulations, a requirement of which is the adherence to the Disability Discrimination Act and the associated building regulations linked to this legislation. In addition to this, please see Actions noted below.

The waiver report, for which this EDCI report accompanies, requests the direct commissioning of the LLEP without additional competition. The report highlights the advice offered by PP&PU to ensure the accommodation is ready for the start of the September term. No adverse impact on equality, diversity, cohesion and integration will be as a result of the direct commissioning of the LLEP to support the delivery of accommodation on key school sites across Leeds.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

Access to the Building

The specific school sites currently have good level access throughout the buildings. Any additional accommodation will support this principal and not impact on the existing access provision.

5. If you are *not* already considering the impact on equality, diversity, cohesion and integration you *will need to carry out an impact assessment*.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment:	
Lead person for your impact assessment: (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Nigel Wilson	Built Environment - Programme Manager	10th Feb 2017

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing	
Date screening completed	10 th Feb 201
Date sent to Equality Team	
Date published (To be completed by the Equality Team)	