

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Children and Families</b>	<b>Service area: Complex Needs</b>
<b>Lead person: Catherine Henderson</b>	<b>Contact number: 247 85430</b>

**1. Title: Award of cooperation agreements to East SILC under the exempt contracts clause (d) and clause 1.5.2 of Contract Procedure Rules**

Is this a:

**Strategy / Policy**
                 
  **Service / Function**
                 
  **Other**

**If other, please specify**

**2. Please provide a brief description of what you are screening**

This screening is for the decision to award cooperation agreements to East SILC (specialist inclusive learning centre) for the delivery of the Medical Needs Teaching Service (MNTS) and the Physical Difficulties and Medical (PD & Med) service.

East SILC has been delivering the MNTS and the PD & Med service for a number of years within the terms of service level agreements (SLAs). The value of these services are £1,246,960 and £94,185 respectively for 2017-18. The MNTS SLA is due to expire on 31<sup>st</sup> March 2019 and the PD & Med SLA is due to expire on 30<sup>th</sup> September 2017, with the option to extend by a further 6 months.

East SILC is due to convert to an academy at a date to be determined, which will be after 1<sup>st</sup> September 2017. This will mean the SLAs are no longer legally valid and for the continued delivery of the services, it will be necessary to award Cooperation Agreements.

The decision to award a cooperation agreement falls within Clause 1.5.2 of the

Contract Procedure Rules as it is a cooperation between two public bodies and falls outside of the Public Contract Regulations pursuant to Regulation 12(7). Therefore it is not a procurement for the purpose of the Contract Procedure Rules

MNTS delivers:

**Group 1** - The main purpose of the Group 1 service is to educate and meet the learning needs of children and young people of school age with medical/mental health needs that require admission to Leeds General Infirmary and Little Woodhouse Hall. The Hospital Education funding includes delivery of pre-16 and post-16 education. The service is delivered to children and young people, regardless of which local authority they are permanently resident in. This involves the management of educational provision at the schoolrooms located at Leeds General Infirmary and Little Woodhouse Hall (CAMHS) and will be provided to the children and young people those hospitals serve.

**Group 2** - The main purpose of the Group 2 service is to educate and meet the learning needs of children and young people whose medical/mental health condition, whilst not requiring hospitalisation, does not allow them to attend school. This includes children and young people who are electively home educated. This is for children and young people on roll at a Leeds school (including Academies, Free Schools, independent schools and special schools) who are not able to access mainstream school provision because of medical needs, including mental health needs. This involves the management of educational provision at the local authority Learning Centre (currently Grafton and moving to Queenswood site in October 2017), and as appropriate, at the homes of children and at any other location suitable.

The main purpose of the PD & Med service is, 'to provide support, advice and training to practitioners in education settings and thus build their capacity in meeting the needs of children and young people with physical and medical difficulties' across Leeds

Awarding these cooperation agreements under the exempt contracts clause of Contract Procedure Rules will ensure:

- The Local Authorities meets its obligations under the Special Educational Needs and Disability Act 2001.
- Funding is spent wisely.
- Learners with health needs (medical, mental health, physical) are supported to achieve good outcomes either in mainstream settings, home or hospital

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

<ul style="list-style-type: none"> <li>• <b>Key findings</b> (<b>think about</b> any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Actions</b> (<b>think about</b> how you will promote positive impact and remove/ reduce negative impact)</li> </ul>

<b>5. If you are <b>not</b> already considering the impact on equality, diversity, cohesion and integration you <b>will need to carry out an impact assessment.</b></b>	
Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

<b>6. Governance, ownership and approval</b> Please state here who has approved the actions and outcomes of the screening		
<b>Name</b>	<b>Job title</b>	<b>Date</b>
<b>Date screening completed</b>		21 <sup>st</sup> July 2017

<b>7. Publishing</b> Though <b>all</b> key decisions are required to give due regard to equality the council <b>only</b> publishes those related to <b>Executive Board, Full Council, Key Delegated Decisions</b> or a <b>Significant Operational Decision</b> .  A copy of this equality screening should be attached as an appendix to the decision making report: <ul style="list-style-type: none"> <li>• Governance Services will publish those relating to Executive Board and Full Council.</li> <li>• The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.</li> <li>• A copy of all other equality screenings that are not to be published should be sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a> for record.</li> </ul> Complete the appropriate section below with the date the report and attached screening was sent:	
For Executive Board or Full Council – sent to	Date sent:

<b>Governance Services</b>	
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: