


Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	The Director of Children & Families
SUBJECT ⁱⁱ :	Design & Cost and Tender Acceptance Report for the delivery of required off-site works to support the SEMH school in South Leeds Capital Scheme Number: 32457/SOU/HIG
DECISION DETAILS ⁱⁱⁱ :	<p>The Chief Officer Learning Improvement is requested to:</p> <ul style="list-style-type: none"> • Approve the expenditure of £92,005 from capital scheme number 32457/SOU/HIG for the design and delivery of the off-site highways and off-site planting works, as conditioned by Planning, to support the South Leeds SEMH development. This figure includes the design fees for the work and full delivery cost as well as a client held contingency commensurate with works of this scale and risk. • Authorise acceptance of the cost estimate submitted by Highways in the sum of £77,004, including all design and development fees, and approve placement of the necessary order. • Authorise acceptance of the cost estimate submitted by Parks & Countryside in the sum of £3,000, including all design and development fees, and approve placement of the necessary order. • Note the following: <ul style="list-style-type: none"> a. That 'Approval to Spend' the full SEMH programme cost of £45m, from capital scheme number 32457/000/000, required to cover all costs incurred to facilitate this programme was granted at the 27th July 2016 Executive Board as part of the "Investment in new Social, Emotional and Mental Health Specialist Provision for children and young people" paper. b. That this constitutes one of three developments to be undertaken as part of the SEMH programme, each of which will be formalised under individual scheme specific contracts. A cross programme budget of £45m has been identified for this of which £40m has been allocated for post-feasibility work streams and construction on-site. The particulars within this report refer to the necessary off-site works at South Leeds only and their associated design costs. Further Design and Cost Reports will be submitted referring specifically to the projects at North Leeds upon completion of the design work by Highways. The works at East Leeds have been approved under a separate report.

	<p>c. The programme dates identified in section 4.0 of this report, in relation to the implementation of this decision, represents the critical path for project success and must be adhered to where possible.</p> <p>d. The officer responsible for implementation is the Senior Project Officer.</p>									
<p>TYPE OF DECISION:</p>	<p><input type="checkbox"/> Key Decision (Executive)</p> <p>Is the decision eligible for call-in?^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the decision exempt from call-in?^v <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Significant Operational Decision (Council or Executive^{vi} – not subject to call-in)</p> <p><input type="checkbox"/> Administrative Decision (Council or Executive^{vii} – not subject to publication or call-in)</p>									
<p>NOTICE^{viii} / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions:</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>									
<p>AFFECTED WARDS:</p>	<p>Middleton & Belle Isle</p>									
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<table border="1"> <tr> <td data-bbox="434 1563 730 1715">Executive Member</td> <td data-bbox="730 1563 1034 1715">Date consulted:</td> <td data-bbox="1034 1563 1490 1715">Interest disclosed?^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="434 1715 730 1868">Ward Councillor</td> <td data-bbox="730 1715 1034 1868">Date consulted:</td> <td data-bbox="1034 1715 1490 1868">Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="434 1868 730 2016">Others^x (please specify:)</td> <td data-bbox="730 1868 1034 2016">Date consulted:</td> <td data-bbox="1034 1868 1490 2016">Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</td> </tr> </table>	Executive Member	Date consulted:	Interest disclosed? ^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No	Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
Executive Member	Date consulted:	Interest disclosed? ^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No								
Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No								
Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No								

CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)	
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: XXXXX / XXX / XXX Date:
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title
		Supplier
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Timescales for implementation ^{xi}	
CONTACT PERSON:	Chris Gosling	Telephone number ^{xii} : 0113 3951403
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 (Name: Andrew Eastwood)	Date: 26/9/17

-
- ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.
- ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.
- ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.
- ^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.
- ^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.
- ^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).
- ^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.
- ^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
- ^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.
- ^x This may include other elected Members, officers, stakeholders and the local community.
- ^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.
- ^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.
- ^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.