

# Outer North West Area Committee

<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>
Cllr Barry Anderson	Cllr Stuart Andrew	Cllr Andy Barker	Cllr Colin Campbell
Cllr Les Carter	Cllr John Bale	Cllr Brian Cleasby	Cllr Ryk Downes
Cllr Clive Fox	Cllr Graham Latty	Cllr Chris Townsley	Cllr Graham Kirkland

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## **1.0 Chair's Foreword**

Welcome to the Outer North West Area Delivery Plan which covers the period 2008 - 2011. Inside you will find the outcomes and priorities agreed with our partners to help deliver local and citywide priorities. This year marks a much closer linkage between local and citywide planning with the Area Delivery Plan effectively being the local interpretation of the city-wide Leeds Strategic Plan. Our focus will remain on how we can best improve local services and neighbourhoods in Outer North West Leeds through effective partnership working. This plan builds upon the Area Committee's successes over the last three years. Through the actions in the plan we aim to give further support to local people to build on that success and ensure improvements in all communities in our area by seeking to further narrow the gap between our more disadvantaged areas and the rest. The Plan recognises that most local outcomes can only be achieved by joining up the efforts and resources of the City Council, other agencies like the Police, Fire Service, West/ North West Homes and the Primary Care Trust, with the individuals and groups within the local community. The Plan places responsibility for driving and shaping improvements with all of these partners who will in turn provide accountability through the Outer North West Area Committee. I hope you will support us in bringing our plan into effect and making a real difference.

**Cllr Chris Townsley, Chairman, Outer North West Leeds Area Committee**

## **2.0 Introduction**

Leeds City Council has a decentralised structure of decision making to provide local services which respond to local needs. There are three wedges covering the city, each comprising a number of council wards making up 10 area committees. The Outer North West Area Committee consists of the electoral wards of Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon

Committee membership consists of the twelve ward members for the Outer North West area. It is supported by the West North West Area Management Team which also supports the work of Outer West, Inner West and Inner North West Area Committees.

Each area committee has prepared a three year area delivery plan setting out key actions aimed at meeting local and city wide targets linked to the Leeds Strategic Plan covering the period 2008-2011. This plan provides a profile of the Outer North West area, giving details of achievements during 2007/8 and highlighting key priority areas for future work by Area Management, the Area Committee and partner organisations. The action table is attached as Appendix A.

### 3.0 Role of Area Committee

The Area Committee has a role to ensure a high standard of service delivery in the local area. It can influence the Council's policies and strategies, and provide local views to inform the Council's business planning and setting of service standards. It works closely with other agencies and with local communities to deliver against these priorities.

Like all Council bodies the Area Committee is accountable to the Council's Executive Board and will be subject to scrutiny by the Council's Scrutiny Boards. The Area Delivery Plan will be agreed by the Executive Board, which will monitor the performance of the Area Committee.

The Committee meets approximately every two months, or six times per year. The dates are published on the Council's website and in local papers. The agenda for each meeting will be produced at least one week before the meeting and will be available in local libraries and on the Leeds City Council website <http://www.leeds.gov.uk>.

From consultation the Area Committee remains focused on reducing crime and anti-social behaviour, a cleaner and greener environment, services for young people, and the regeneration of neighbourhoods. Key to these priorities is effective community engagement and cohesion. The Area Committee has additional powers in relation to the following area functions:

<b>Function</b>	<b>Summary</b>
Area Well Being Budgets	An annual capital and revenue allocation to each Committee to support local priorities.
Community Engagement	A local community engagement plan with some minimum requirements will be put in place and an annual report to each Committee and Executive Board on progress and future proposals will be made.
Community Centres	Responsibility for a portfolio of community centres now vested with Regeneration Service within Outer North West. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres.
Community Greenspace	Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them.

Neighbourhood Wardens	Neighbourhood Wardens deployed in specific areas which provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with environmental and community safety issues
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams and multi agency crime and grime initiatives to tackle local priorities and hot spots.
CCTV	This covers fixed cameras across the area and CCTV operators who are employed to carry out 24/7 monitoring operations
Environmental Action Teams	This newly created service will be responsible for a range of neighbourhood related enforcement activities including noise nuisance, waste in gardens, overgrown vegetation, littering, placards, A-boards, graffiti, waste from domestic and commercial bins, drainage, pest control. The teams will carry out the enforcement and preventative work, rather than the litter picking, waste collection role which is done by other staff.
Street Cleansing	This covers teams of staff and specialist equipment to provide mechanical sweeping of adopted carriageways and footpaths, manual litter picking and litter bin emptying.
Highways Maintenance	This covers the annual and forward programme of planned maintenance on local roads, traffic management schemes and minor maintenance schemes to keep highways safe. The function schedule retains current arrangements whereby ward members are consulted on and informed about the progress of schemes in their ward.
Grounds Maintenance	This covers various elements of maintenance work including grass cutting, shrub and rose bed maintenance and hedge maintenance. .
Local Children and Young People Plans	Development and review of local area (wedge) Children and Young People's Plans (CYPP), as an integral part of the area delivery plan, which will identify and drive local priorities, and inform and influence the citywide Children and Young People's Plan. Area Committees will continue to take part in the development and review of the local plan thereby influencing the strategic direction of the plan in relation to the 5 Every Child Matters outcomes and local need.

Health and Well Being	Improving health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT.
Area Based Regeneration Schemes and Town and District Centre Projects	Area Committees will have responsibility for formal consultation and monitoring of area based regeneration schemes and town and district centre projects.
Neighbourhood Management Co-ordination	This covers the identification of priority neighbourhoods across Leeds that require more intensive resources to drive service improvements and better local outcomes. This includes improving the co-ordination of key services across the council and local partners and piloting new ways of working.
Conservation Area Reviews	This covers an initial programme of reviews in designated conservation areas as agreed by the area committee.
Advertising on Lampposts	Whilst a citywide function there will be a link to Area Committees with them having share of revenue generated from any local advertising on lampposts in their area.

#### **4.0 Area Management**

The West North West Area Management team deliver and co-ordinate the work of the Area Committee. Key duties include;

- Provision of a service focused on local priorities, improving services and involving communities with effective monitoring of equality issues in place.
- Working with ward members to help deliver the Leeds Strategic Plan through implementation of the Outer North West Area Delivery Plan and its local actions.
- The co-ordination of local service delivery within priority areas in order to narrow the gap between the poorest communities and the rest.
- To put in place delivery arrangements to achieve measurable improvements in the local environment, worklessness , education, levels of crime, health and the viability of the local economy.
- To target and manage resources to meet identified needs.
- To develop and promote community cohesion and engagement to encourage our communities to become more harmonious.

Throughout these aims we will seek to base our actions on evidence and good practice about what works.

## 5.0 Funding

The Outer North West Area Committee has an area budget allocation of:

	£
Capital (2008/9)	104,601
Revenue Priorities Budget Allocation 2008/9	199,800

The Well-Being Fund is used to finance projects which meet the objectives of the Area Delivery Plan. Area Management are working with other services within the Council, with partner agencies and with local communities to take a strategic approach to using the Well-Being Fund which ensures best use of the funding.

A small grants fund will operate where local groups will be able to apply for grants up to £500 to deliver projects which build local capacity and are relevant to delivering the key priorities for the Outer North West area. Area Management can also provide skips for local community groups involved in clean ups.

## 6.0 Area Profile

### 6.1 Population

Outer North West Leeds has a population of 86,199 living in 37,029 households, 23% of whom are over the age of 60. (*Area Statistics, Leeds Initiative*).

### 6.2 The Indices of Deprivation 2007

The Index of Multiple Deprivation 2007 was published in December 2007. It updated the previous survey undertaken in 2004 and therefore allows a direct comparison to see how neighbourhoods are progressing, and to measure the success of measures to tackle health poverty and improvement of services. The seven “domain” statistics measured are as follows:

- Income deprivation
- Employment deprivation
- Health deprivation and disability
- Education, Skills and Training deprivation
- Barriers to Housing and Services
- Living Environment Deprivation
- Crime

In addition, there are two supplementary indices that measure Income Deprivation Affecting Children and Income Deprivation Affecting Older People.

### 6.3 Analysis

Overall the analysis of data shows that Outer North West Leeds continues to be an area of relative affluence with none of its neighbourhoods ranked in the most deprived 20% nationally on the index of multiple deprivation. The one neighbourhood that was previously ranked in the most deprived 20% bracket in 2004 - Holt Park /Holtdales has seen its ranking improve by almost 2000 places nationally - from 6081 in 2004 to 7991 in 2007.

The most notable improvements within the individual domains have been crime and disorder where the numbers of neighbourhoods within the most deprived 20% (for these issues) on the national scale fell; in the case of crime this fell from 6 in 2004 to 0 in 2007 and for living environment it from 15 in 2004 to 8 in 2007. In terms of crime alone, the Holt Park hotspot improved its position by over 5100 places.

### 6.4 Priority areas

The areas now in most need of attention (by rank order) are shown in the table below - these are all still priority neighbourhoods for key domains in Outer North West Leeds based on the 2007 Indices of Deprivation. Neighbourhood Improvement Plans will be used to improve performance and service delivery in parts of these areas over the next three years.

Ward	Neighbourhood
Adel & Wharfedale	Holt Park/ Holtdales
Guiseley & Rawdon	Coppice Woods, Shaws and Nunroyd Park
Otley & Yeadon	Weston Estate, Henshaws, Parkland View and Town Street
Horsforth	King Edwards/St James/St George

### 7.0 Key achievements in 2007/8

In the last year there has been a significant increase in the range of projects funded and initiatives undertaken in order to make improvements in the local area. Highlights of some of the work undertaken and supported by the Area Committee include:

- Increased youth provision in the area through further funding towards the provision of the mobile youth bus provision; support for summer holiday play provision; a new children's play activity area at West End Primary School in Horsforth funded in partnership with the PTA; an outdoor recreation and sport project for West Busk Lane in Otley; the provision of new changing facilities for the cricket club in Pool and funding for the children's book festivals in the local libraries.

- 4 Designated Public Place Order's for Horsforth, Guiseley, Yeadon and Otley were successfully put in place and complimented with additional police resources to help implement them; a Cumulative Impact Policy for Horsforth was established; the Area Management Team continued to organise and arrange successful Operation Champion and multi action crime and grime initiatives across the area; funding continued for the additional PCSO for Horsforth and to help support the services that are delivered by the Behind Closed Doors domestic violence project and funding was also allocated towards helping neighbourhood conflict resolution.
- A new community forum was established in Yeadon and has already met on three occasions and a community consultation and planning day was held on the Weston estate in Otley leading to the production of a community plan.
- The establishment of a working group to undertake the development of a neighbourhood design statement for Horsforth; the allocation of funding towards conservation area reviews for both Horsforth and Adel and funding towards the development of a conservation area for Pool.
- Improvements to the car parks in Chevin Forest Country Park; provision for a feasibility study for a new 100 space car park at Netherfield Road in Guiseley; funding towards the Green Check schools environmental project which aims to improve environmental performance by working with both pupils and staff; an additional site based gardener provided through Parks and Countryside to undertake general gardening duties in parks in Yeadon, Rawdon and Guiseley; a subsidised gardening scheme for the elderly provided by the Horsforth Live At Home scheme and funding towards a community inclusion worker for OPAL to help with the recruitment and training of volunteers to work with elderly people in the Holt Park area

## **8.0 Partnership working to achieve targets**

The action table attached at appendix 1 includes all planned actions by Area Management and partners under the Local Area Agreement agreed headings which were based on the original Vision for Leeds themes.

In order to achieve local and citywide targets we need to work effectively with partners to maximise use of available resources and reduce duplication of effort. Our work with partners will be fed back to the Area Committee by regular reports and through the efforts of both the Area Committee's Sub-groups and an informal officer co-ordination group made up of representatives of key agencies in the area. Priority areas include;

### **8.1 Housing and Regeneration**

This role is largely delivered through Area Management and the regeneration team with support from Development, Strategic Landlord and the West North West ALMO. The aspiration is to bring about improved quality of life through mixed neighbourhoods offering good housing options and better access to services. Restructuring has taken place in both West North West ALMO and Leeds City Council Regeneration Service aimed at maximising use of available resource to work towards:



- Improvements to key town centres through work such as the Town and District Centre scheme aiming to bring about infrastructure improvements to Otley, Yeadon, Guiseley and Horsforth and,
- Regeneration of priority areas through physical improvements funded by ALMO area panels and Area Committee Well Being funding.

## **8.2 Health and Well-Being**

The Primary Care Trust is finalising its structure in the move towards one trust for the city. It is still keen to ensure that locality arrangements are in place with appointments to be made to this role in the near future. Their key target is to focus on the “worst 10%” priority neighbourhoods with their main strategies in the coming year aimed at:

- Promoting health
- Tackling priority groups and neighbourhoods
- Improving urgent and planned care.

Key areas for linkage to Area Committee priorities would therefore be around the joint focus on disadvantaged areas and perhaps a shared focus on priority groups such as learning disability, child poverty, older people, BME communities and those with physical disabilities. This would also allow a focus on quality of primary care in disadvantaged neighbourhoods.

## **8.3 Children and Young People**

Each of the Children Leeds Locality Co-ordinators is undertaking a prioritisation exercise on the area based Children and Young People Plans. Area Delivery Plan

priorities tie in to these and the top priorities in Outer North West Leeds are:

- Emotional well-being
- Safeguarding young people
- Parenting support
- Progress at secondary school level
- Positive opportunities for young people

Linkage to the Area Committee is therefore tied into creating additional opportunities for young people including better integration of youth and play provision and work with the 8-13 age range, parenting support through schemes such as Signpost or other such provision and work in support of alternative curriculum work supporting improvements in attainment at secondary level.

## **8.4 Environment**

Following a restructure of the Environmental Health Service a new service called Environmental Action Team has been established for the wedge. In addition the relevant streetscene and parks and countryside staff will need to be engaged with the delivery of the Area Committee’s priorities. Key priorities will be to ensure a

cleaner, greener and more attractive city through effective environmental management. This will entail jointly tackling problems sites or “hot spots” within local neighbourhoods. We also need to improve the quality and sustainability of the natural and built environment through work to improve parks and greenspaces.

## **8.5 Community Safety**

Key links here are with our the Area Community safety Co-ordinator’s and the North West Police Division with through the Neighbourhood Policing Team. Work will continue in support of the five Safer Leeds Partnership outcomes:

- Creating safer environments by tackling crime
- Improving lives by reducing harm caused by substance abuse
- Supporting victims
- Reducing offending
- Improving community confidence (reducing fear of crime)

Within these priorities there are clear local links with the Area Committee in terms of effective neighbourhood management tasking, supporting projects aimed at tackling domestic violence / hate crime, support for work tackling anti-social behaviour and delivery of Operation Champion initiatives in target areas.

## **8.6 Enterprise and Economy**

The main strategic outcome here would be to bring about increased economic activity through targeted support to reduce worklessness and poverty. Leeds Ahead will be co-ordinating this element of partnership work and will involve Jobs and Skills and Job Centre Plus who both have plans to reduce worklessness focusing upon the most deprived areas.

## **9.0 Community Cohesion and engagement**

### **9.1 Local Consultation**

Area Committees give local people the opportunity to have more influence on how services are delivered in the area, residents are encouraged to attend area committee meetings. There are also five Parish and Town Councils in the area covering Horsforth, Otley, Bramhope, Pool-in-Wharfedale and Arthington who have a key role in improving neighbourhoods and delivering local services.

In addition to the above, the Area Committee also has two ward based forums in the Outer North West Area, Guiseley and Rawdon and Yeadon which meet every two months. The primary function of these is to consult widely in the community on particular issues or areas of interest and provide the opportunity for all members of the community to be heard. The Area Committee also supports and takes account of other local or issue based forums and residents groups in the area.

## **9.2 City-wide Consultation**

The Leeds Annual Residents survey (2007) aimed to measure satisfaction levels with various council services. Residents were also asked where improvements were needed and looking at the Outer North West Leeds respondents these were:

- More activities for teenagers
- More work on reducing anti-social behaviour
- Road and pavement repairs
- Reducing traffic congestion
- Reduction in crime
- Provision of affordable housing

While some of the issues are the same for North West residents as for the city as a whole (for example road and pavement repairs, anti social behaviour and activities for teenagers), the responses from North West also rank traffic congestion and clean neighbourhoods in the top 5. The proportion of respondents saying that traffic congestion needs improving fell however from 32% in 2005 to 19% in 2007, and crime fell from 24% in 2005 to 13% in 2007.

## **9.3 Community Cohesion and Equality Standards**

Community cohesion is a key element of the Area Committee / Area Managements work. Much of the support work carried out at a forum level or within local community centres is aimed at creating harmonious communities where people can come together in a spirit of cooperation to improve their area.

Leeds City Council is working towards achieving Equality Standard Level 4 accreditation which requires that in our day to day work that we are able to demonstrate a fully inclusive approach that seeks to engage with all members of the community. To support this aim we intend to review our forum membership and tailor future consultation events to ensure that all efforts are made to reflect this priority. It is important that we continue to monitor well being spend and that our work with partners also reflect this key aspect of our engagement work.

## **9.4 Community Centres**

Area Management have continued to work in support of community centres in Outer North West Leeds, working closely with Civic Buildings to ensure smooth booking operations and repairs within a limited budget. The current Area Committee Community Centre portfolio consists of:

- Cross Green Community Centre
- Stanhope Drive Youth centre
- Weston Lane Community Centre
- Yeadon Town Hall

## **10. Monitoring the actions**

The establishment of the Local Area Agreement linked to Area Delivery Plans aims to implement a statutory duty for partners to cooperate and develop a joint commissioning approach whilst extending the scope for scrutiny of service providers. This plan identifies our partners and allocates lead responsibility for delivery and thus provides focus for measuring performance and progress taking into account the needs of local communities, sustainability and value for money.

Regular reports on progress will be presented to the Area Committee by Area Management staff and others based on information supplied by council service providers and partners. An officer coordination group consisting of senior management representatives will ensure that progress is made against targets and outcomes.