

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.


Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children and Families		
Contact person(s):	Jo Fenwick and Liz Richards Project Support Officer and Planning Manager Sufficiency and Participation Team	Telephone numbers: 0113 378 7214 / 0113 378 7235	
Subject²:	Allocation of Section (S)106 education contributions towards the costs of improvement works at Adel Primary School		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Head of Learning Systems:</p> <p>a) Granted approval to allocate £145,558.96 of S106 education contributions paid by the housing developers of the former DWP site, Otley Road (Bellway Homes Ltd) towards the costs of school improvement works at Adel Primary School.</p> <p>b) Granted approval to inject into the capital programme and authority to spend of up to £145,558.96 of S106 education contributions (reference 13/04008) for school improvement works at Adel Primary School.</p> <p>c) Noted that at its January 2024 meeting, the Good Learning Places Board supported the use of the former DWP site, Otley Road (Bellway Homes Ltd) S106 education contributions towards the costs of school improvement works at Adel Primary School.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The housing developers of the former DWP site, Otley Road (Bellway</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Homes Ltd) have paid the Local Authority Section 106 education contributions totalling £291,117.91 to be used “towards the provision of and/or improvement of educational facilities within the administrative area of the Council required as a consequence of the development”.</p> <p>Adel Primary School (PS) and Adel St John The Baptist C of E Primary School are the two nearest primary schools to the former DWP site, Otley Road development. Adel PS is 0.59 miles (straight line distance) and Adel St John’s is 0.54 miles away.</p> <p>On roll data from November 2023 shows there are currently 8 children attending Adel PS and 3 children attending Adel St John’s who are living on the development. Due to the close proximity of both schools to the development, it has been decided to split the S106 education contributions equally between the two schools.</p> <p>Both schools will continue to provide a long-term solution to meet the housing generated demand from this development. Therefore, it is appropriate for the S106 education contributions, paid by the developers of this site, to be directed towards meeting the capital cost of improvement works at both schools.</p> <p>Adel PS has proposed a range of improvement works including refurbishment of the Early Years outdoor area, playground and computer suite (including purchasing new computers and iPads). There are also plans to enhance the school’s nature conservation area to make it an accessible teaching space.</p> <p>At January 2024’s Good Learning Places Board, support was given to allocate £145,558.96 of Section 106 education contributions, paid to the Local Authority by Bellway Homes Ltd, against school improvement works at Adel Primary School.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Adel Primary School is one of the closest primary schools to the former DWP site, Otley Road development and is popular with the families living there. There are no other suitable options available that would meet the conditions of the Section 106 agreement in question.</p> <p>Allocating the S106 education funding to school improvement works at Adel Primary School will ensure places remain available to meet future demand from this development. Therefore, providing Adel Primary School with this funding is a good value for money option.</p>
<p>Affected wards:</p>	<p>Adel & Wharfedale</p>

Details of consultation undertaken⁴:	Good Learning Places Board Ward members	
Implementation	Officer accountable, and proposed timescales for implementation Darren Crawley – Sufficiency and Participation Team Lead. Funds to be allocated on approval.	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Viv Buckland – Head of Learning Systems	
	Signature 	Date 4/3/24

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.