



Burmantofts Forum

Meeting held on 7 April 2009
at Lincoln Fields Day Centre, Leeds 9

1.0	Introductions	Action
	Cllr Pryke welcomed everyone to the Meeting. The attendance list is attached (Appendix 1).	
2.0	Apologies for Absence	
	Apologies were noted (Appendix 1)	
3.0	Minutes of Meeting held on 8 December 2008	
	Minutes of the last meeting were agreed as a true record.	
4.0	Matters Arising	
	<p>Decency Standards Programme (Item 4) Report from Michael Kelly had been requested but still not received. Joann Cliff to obtain the programme of works from Michael Kelly and also speak to him regarding the showers on Naseby Grange.</p> <p>Land adjacent to the old Burmantofts Working Men's Club (Item 5) Environmental Enforcement has been in contact with the owners, Geoff Holloran to obtain an update on this for the next meeting.</p>	<p>JC</p> <p>GH</p>
5.0	Area Committee Report – Election of Area Committee Representative	
	<p>Dennis Girdler, Elected Representative, reported that due to the flash floods in Leeds last year LCC have increased the number of gulley cleaning vehicles which should improve the capacity of drain cleaning across the city.</p> <p>Inner East Area Committee March Meeting Report`. This public meeting with Councillors and Forum representatives received reports on:</p> <ol style="list-style-type: none"> 1. The Communication and Community Engagement strategy for the Residual Waste Treatment Project (what Leeds does with household rubbish we can't recycle, and how they plan to consult you over the next year or so), 2. The City's Fuel Poverty Reduction Target (29% of local households have to spend more than 10% of their disposable income to heat their homes adequately, many are unable to do so, and private rented housing, of which we have a higher than average proportion, is harder-hit than other types), 3. Flood Risk management, which in our area mostly affects drains and low-lying roads which flood when there is heavy rain, 	<p>Cllr P</p>

	<p>4. North East Leeds Police Division's Policing Pledge and Plan, detailing current priorities and the new Police and Community Together meetings, and</p> <p>5. The reduction in Intensive Neighbourhood Management projects in financial year 2009-10 following the Government's cut in Leeds' Safer Communities funding.</p> <p>The reports and minutes are on the Council's website, and hard copies are available from councillors on request.</p> <p>Nominations to the Area Committee – Cllr Pryke invited nominees and Phil Rone was elected unopposed, he will represent the Burmantofts Open Forum at the Area Committee meetings from May onwards.</p>	
6.0	Tasking Team Report	
	<p>Geoff Holloran, Tasking Team Co-chair provided a verbal report on Tasking Team activity since the last Forum.</p> <ul style="list-style-type: none"> • Greenacres Nursing Home – Over 50 community volunteers and Tasking Team partners helped to clear the rear of the building which included hedge trimming, bulb planting and a general clean up of the area. • Beckett Street Cemetery – Community volunteers helped to clear footpaths and public areas of rubbish, cut back bushes and tidy graves. • Operation Champion in the Nowells – A multi agency operation was carried out in the Nowells in January to clear back yards and streets of rubbish, replace missing refuse containers along with high visibility Police patrols. <p>Residents informed Geoff of other environmental grotspots within the area which needed attention and he agreed to look at these.</p> <p>Concerns were raised by residents that the planting tubs on the Lincoln Green Shopping Centre were constantly full of weeds and they would like these grassed over. Joann Cliff will look at this issue in the next walkabout.</p>	<p>GH</p> <p>JC</p>
7.0	Neighbourhood Policing Team Report	
	<p>Insp Hawkes gave a verbal report on crime activity since the last Forum. The Dispersal Order is still in operation and is now concentrating on the Torres area where the youths have now dispersed to. An 'Operation Champion' is planned for the Nowells on 17 April; the Police will be working with various agencies to tackle the issues of crime and ASB. Insp Hawkes encouraged residents to report ASB incidents when they occur.</p> <p>'Back to the Beat' a new initiative which aims to put the Police back on the streets, providing public reassurance and raising awareness of issues such as car crime and burglary, has been carried out in the Nowells. More 'Back to the Beat's' are planned for the area. Insp Hawkes urged residents not to leave valuables such as satellite navigation systems in their cars.</p> <p>Concerns from residents were noted regarding criminal damage to cars on Coldcotes Avenue and nuisance bikes in the Lincoln Green area.</p> <p>An article had recently appeared in the Yorkshire Evening Post asking for information in connection with an incident in the Haslewoods, a resident in the</p>	<p>Insp Hawkes</p>

	<p>area contacted the Police with some information but did not receive a reply. Insp Hawkes said she will look into this matter.</p> <p>The Police can be contacted on their main general switchboard no. 0845 – 6060606. The Neighbourhood Policing Team can be contacted from 7am – 11pm on 0113 2413444.</p>	Insp Hawkes
8.0	Neighbourhood Warden Report	
	<p>Wendy Breakwell, Senior Neighbourhood Warden gave a verbal report on activity in the area since the last Forum. A clean up had taken place in the Nowells during Operation Champion, new bins were provided along with an education awareness programme. A further day of action is planned on the Torres for 17 April, skips will be provided to enable residents to dispose of their unwanted items, and assistance will be given to those residents who are unable to remove items themselves.</p> <p>Homes in the Bellbrookes have been issued with waste in garden letters. 17 properties have also been forwarded to the Environmental Action Team; these will be followed by prosecutions if the fixed penalty notices are not paid.</p> <p>In partnership with the Police a car crime initiative took place on Harehills Lane around the Compton lights area. Leaflets were distributed urging residents not to leave valuables in their cars.</p> <p>A workplan for the area in terms of Neighbourhood Warden activity was requested by a resident. Wendy to speak to Dave Kerfoot regards the programme.</p> <p>Janet Kavanagh, Neighbourhood Warden for Lincoln Green/Burmantofts can be contacted on 07891 279179.</p>	WB
9.00	East North East Homes	
	<p>Joann Cliff, Housing Support Manager, ENEHL reported on housing activity since the last Forum. Arrangements were now in place for the housing office at Burmantofts to open the Tuesday following Bank Holiday Mondays.</p> <p>Due to an increase in ASB in the Torres ENEHL will be taking part in Operation Champion on 17 April. Tenancy action will be taken if ASB is caused by tenants themselves, their children or any visitors to their property. Joann urged residents to report ASB incidents to ENEHL.</p> <p>Joanne encouraged residents to use the ENEHL satellite offices in Naseby Grange and Spalding Towers which are open 2 afternoons a week from 2pm. A resident raised concerns that this information was not advertised in the communal noticeboards of these flats and that the offices also had staffing issues. Joanne promised to look into these matters.</p> <p>Complaints noted that residents are continually finding other peoples car's parked in front of their garages obstructing their access and unable to find the owners of the vehicles. Also the lift in Spalding Towers is constantly breaking down.</p> <p>The 2010 Decency Programme for the blocks of flats in Lincoln Green was requested by residents including timescales. The mini flats on the Cromwells</p>	<p>JC</p> <p>JC</p> <p>JC</p>

	<p>are suffering from dampness on the outside walls. Joanne to ascertain if there is to be a re-roofing programme on these flats.</p> <p>Residents have been informed that the re-wiring to allow electric shower installations planned for the flats are to be cancelled due to costs issues. Cllr Pryke to find out further information on this matter.</p>	Cllr H
10.0	Youth Service	
	No report was available. Cllr Pryke to invite a representative of Youth Service to the next meeting.	Cllr P
11.0	Questions from the Floor	
	<p>A concern was raised that the bus lane from the Anglers Club leading towards the city centre was not being used properly. Cllr Pryke explained that LCC are in the process of installing cameras in the area to monitor the situation.</p> <p>A resident raised a concern that the bus stop on Stoney Rock Lane had still not been re-sited and was still causing traffic congestion. Cllr Pryke reported that a Residents Parking Scheme was due to be implemented in Spring 2011 covering Lincoln Green, Stoney Rock Lane and parts of Harehills which should alleviate some of the problems.</p> <p>Residents are still concerned about traffic issues on back Coldcotes Avenue. A traffic survey had been carried out which concluded that the volume of traffic was low and therefore did not warrant traffic calming measures. Cllr Pryke explained that when the survey was carried out it did not include a speed survey, but he would now arrange for one to be carried out. Insp Hawkes asked residents to report specific incidents of speeding to the Police.</p> <p>Residents enquired when the green bins will be rolled out in the Haslewoods area. Cllr Pryke believed that some residents had already received green bins but he will ascertain what the programme is on this issue for the next meeting.</p>	<p>Cllr P/ Insp Hawkes</p> <p>Cllr P</p>
12.0	Any Other Business	
	<p>Alison Lowe, Chief Executive, Touchstone reported that East Leeds Health for All was to merge with Touchstone's healthy living organisation due to financial difficulties. There will be consultation with community groups on this issue and also a change of name to reflect the East Leeds area. Services funded by the PCT will remain in place.</p> <p>A resident highlighted the need for extra help with elderly health matters within the area. Wendy Davis, Burmantofts Senior Action commented that as an established group working within the area special care should be taken so as not to duplicate services.</p> <p>Alison Lowe or Jessica Parker can be contacted on 0113 2718277.</p> <p>Cllr Pryke reported that Primrose High School was changing into an academy with sponsorship from the Co-op.</p>	

13.0	Future Meetings	
	2 June 2009 28 July 2009 6 October 2009 8 December 2009	

Burmantofts Open Forum Meeting

7 April 2009

Lincoln Fields Day Centre

Attendance List

Cllr Ralph Pryke (CHAIR)	Ward Member
Cllr David Hollingsworth	Ward Member
Geoff Holloran	re'new
Julie Jones (Minutes)	re'new
Phil Rone	Lincoln Green Residents & Tenants Association
Denis Cracknell	St Albans Residents Association
Peter Longbottom	
Joan Winter	Resident/Rigton Residents Association
E. Lister	Resident/Rigton Residents Association
M. O'Brien	Resident/Rigton Residents Association
D. O'Brien	Resident/Rigton Residents Association
M. Carroll	Resident/Rigton Residents Association
Mrs R Lerwill	Resident
T. McGowan	Resident/Haslewood Close Residents Association
B. Alldih	Resident
Insp Jackie Hawkes	West Yorkshire Police
Sgt Lucy Heddon	West Yorkshire Police
G. Martin	Resident
R. Martin	Resident
S. McAlister	Resident
Wendy Breakwell	Neighbourhood Warden
Dennis Girdler	Resident/Lincoln Green Residents & Tenants Association
Ken Weightman	Resident/Lincoln Green Residents & Tenants Association
T. Peirse	Resident
E. Peirse	Resident
Mrs Cass	Resident
O. Buxton	Resident
W. Davis	Burmantofts Senior Action
S. Fisher	Resident/Gargrave Tenants & Residents Association
L. Burden	Resident
Alison Lowe	Touchstone
A. Nicholl	St Mary's Centre

Apologies

Cllr Richard Brett	Ward Member
Ben Singer	Leeds Federated Housing Association
Robina Mir	East Leeds Health for All
Julie Lockwood	Sanctuary Housing
Christine Cape	ASBU
Terry Jennings	Resident
Joan Crawley	Resident/Rigton Residents

	Association
Michael Hall	Resident
Graham Moore	Resident
Carrie Fawcett	ENEHL



Richmond Hill Forum

Meeting held on 6 April 2009
at Richmond Hill Primary School, Leeds 9

1.0	Introductions	Action
	Councillor Pryke welcomed everyone to the meeting. Attendance list is appended to these Minutes (Appendix 1).	
2.0	Apologies for Absence	
	Apologies were noted as per the attached list (Appendix 1).	
3.0	Minutes of Last Meeting	
	The Minutes of the last meeting were agreed as a true record.	
4.0	Matters Arising	
	<p>Appeal Hearing – Resident Sarah Covell addressed the Forum to explain that the Appeal Hearing held on 10 March 2009 had ruled against the private landlords and she extended her thanks to resident Maria Herlingshaw for bringing this matter to the attention of the Forum.</p> <p>Cllr Pryke explained that the private landlords had 6 months in which to comply with the planning decision to convert the properties back to their original state. LCC will remind them that if the work is not carried out within the time limit, they will be taken to court for breaking the order and fines will be imposed.</p> <p>Councillors will be monitoring property conversions locally and they urged residents to be aware of any building works in the area and to report anything suspicious to them, they will then check with planning to see if the appropriate permission has been granted.</p>	
5.0	Education Leeds – Hilary Farmery – Anti Bullying Communications Officer	
	Hilary Farmery, Anti Bullying Communications Officer, Education Leeds introduced herself and spoke about Education Leeds Anti Bullying Strategy. Hillary explained that the whole of the strategy was built on what children think	

	<p>about bullying, who they speak to about it and what action they then take. Over 1200 people and young children have been trained in how to deal with low level incidents of bullying and an 'Ambassador Programme' was running in High Schools giving children the chance to have a say in how their schools are managed in terms of bullying.</p> <p>An information leaflet on 'The Power of Me' which gives advice to parents/carers on how to tackle the issue of bullying was made available to the meeting (copy attached – see Appendix 2). A booklet on 'The Power of Me' has been sent out to every school in Leeds, copies of which are also available.</p> <p>A resident raised concerns that some of the anti-bullying policy was outdated and required reviewing. Hillary explained that the governing body of schools should review their policy on this issue annually and this is usually carried out through the school council.</p> <p>Cllr Pryke reported that an outline paper had been passed by LCC's Executive Board giving the go-ahead to merge Mount St Mary's Primary School with Richmond Hill Primary School. A new school will be built on the existing Richmond Hill School site and should be completed by 2010. Councillors are hopeful that a new library will be included in the site and they will keep the Forum updated on this issue.</p>	Cllr P
6.0	Area Committee Report – Election of Area Committee Representative	
	<p>Cllr Pryke briefly reported back on Agenda items from the meeting held on 19 March 2009.</p> <ul style="list-style-type: none"> • Waste Treatment Project – This was covered under a separate Agenda item. • Fuel Poverty Reduction – LCC are issuing grants to reduce fuel poverty in homes. • Flood Risk – Due to the flash floods in Leeds last year LCC have increased the number of gulley cleaning vehicles which should see drains being cleaned more often. Cllr Pryke asked residents to report any blocked drains. <p>Nominations to the Area Committee - Cllr Pryke explained that the Forum can elect anyone they chose to represent them at the Inner East Area Committee meetings and the person selected from this meeting will serve from May 2009 to April 2010.</p> <p>Cllr Pryke invited nominees, Sarah Covell and Lizz Johnson were both nominated, and they then introduced themselves and gave brief presentations. A vote was held and Sarah Covell was duly elected to represent the Richmond Hill Forum at the Area Committee meetings over the following year.</p>	
7.0	Tasking Team Report	
	No Tasking Team report was given.	
8.0	Neighbourhood Policing Team	

	<p>Insp Hawkes gave a verbal report on crime activity since the last Forum. Hotspots in East End Park include East Park View, East Park Road and the Gartons. An action plan has been specifically formulated to deal with ASB in the Gartons after a family recently moved into the area from the Torres and several arrests had been made the previous weekend in connection with this issue. Other hotspot areas include the Rookwoods and Green Pastures in Osmondthorpe.</p> <p>Insp Hawkes encouraged the public to provide information and report ASB incidents when they occur. ASB can also be reported to the Anti Social Behaviour Unit and the Neighbourhood Wardens. Known nominals are being targeted with letters being sent out to their parents and follow up visits made. Youths are also being encouraged into diversionary activities to steer them away from crime.</p> <p>The Dispersal Order currently in operation has been extended for a further 6 weeks and crime figures for the last 12 months show that ASB has in fact decreased.</p> <p>Theft from motor vehicles is causing concern in and around The Irish Centre the Police are working with the manager of the centre to try and deal with this issue. Insp Hawkes urged residents not to leave valuables such as satellite navigation systems in their cars.</p> <p>Concerns raised whether the CCTV cameras are working in the area after a lady was recently attacked by a dog. The Police explained that they were having problems tracing the owner of the dog and promised to look into this matter further. Insp Hawkes explained that the CCTV cameras are working but do not come under the Police's jurisdiction and were monitored by Leedswatch. Cllr Pryke is to invite a representative from Leedswatch to the next Forum meeting.</p> <p>Concerns raised regards youths gathering and causing ASB in the Cross Green area. Residents commented that in light of the current Dispersal Order, they witnessed 2 female PCSO's speaking to youths, but they didn't disperse them. Insp Hawkes said she will speak to the PCSO's.</p> <p>Residents are concerned regards the increase in traffic and speed along East Park Parade. Insp Hawkes explained that they were aware of some of the problems and Traffic Division had stopped some speeding vehicles. Residents were asked to speak to Sgt Coultate after the meeting to provide further details.</p>	<p>Insp Hawkes</p> <p>Insp Hawkes</p> <p>Cllr P</p> <p>Insp Hawkes</p> <p>Sgt Coultate</p>
9.0	Neighbourhood Warden Report	
	<p>Dave Kerfoot, Senior Warden provided a verbal and written report on activity in the area since the last Forum meeting – written report appended (Appendix 3). The Wardens had recently assisted the Police on their 'Walk the Beat' initiative, a door knocking exercise to provide public reassurance and to raise awareness on issues such as car crime and burglary.</p> <p>Residents were asked to pay attention to bags of building materials being dumped in the area and to report anything suspicious to the Wardens or the Police. The recent bin yard project in the Ascots, Temple Views and Glensdales was continuing to be monitored and should residents require new</p>	

	<p>wheely bins these can be ordered through the Wardens more quickly.</p> <p>Concerns were raised over the effectiveness of the small street cleaning vehicles in the area. Insp Hawkes suggested that the 'Community Pay Back' team may be able to tackle the accumulation of rubbish on Pontefract Lane and she would bring this issue to the attention of the Richmond Hill Tasking Team.</p>	Insp Hawkes
10.0	EASEL Report	
	<p>Maggie Gjessing, Senior Project Manager, LCC EASEL introduced herself and gave a brief summary of the EASEL project. EASEL is a long term regeneration project covering 5 neighbourhoods in East and South East Leeds. The construction programme has already commenced in the Gipton/Seacroft area and some clearance work has already started in the Cross Green area. The next stage will be to carry out 'Group Repairs' to properties in Cross Green along with a 'Selective Licensing Scheme'.</p> <p>A neighbourhood planning exercise will be carried out which is expected to take 9 months to complete, it will be a further year before it reaches the Richmond Hill area. Local residents will be consulted on a whole range of issues ranging from housing, demolition, transport etc. to how services can be improved in the area.</p> <p>Resident queried who will carry out the consultation process. Maggie explained that it will be carried out in 2 parts, firstly, a team of designers and planners will be employed to create design options. Secondly, a community consultation exercise will take place and this work has been sub-contracted to another agency.</p> <p>A resident asked why there was a need to consult with residents when selective demolition had already taken place in Cross Green. Maggie explained that funding was already in place to carry out this work and had to be spent within the allocated time frame. However, an option appraisal was carried out on houses already demolished and on those waiting to be done.</p> <p>A resident referred to the recent 'Back to Back' survey and said that if these types of houses were worth preserving then why was demolition work being carried out in Cross Green. Cllr Pryke explained that although LCC had resolved to keep most of these types of properties, if homes were unfit for purpose they would be demolished.</p> <p>A resident on Spring Close Walk enquired when the new window frames will be installed in her property. Cllr Pryke explained that the 'Decency Programme' was due to be completed by the end of 2010 but he would look into the matter.</p>	<p>Cllr P</p> <p>Cllr P</p>
11.0	Leeds Waste Strategy	

	Cllr Pryke reported that LCC had carried out a consultation on possible sites for the PFI Waste Treatment Project and 3 areas had been identified, all in the lower Cross Green area around the industrial estate. The tendering, and consultation with local residents had begun and a copy of a report on the current status of the residual waste project was made available to the Forum. Cllr Pryke to keep the Forum updated on this issue.	Cllr P
12.0	Friends of East End Park	
	In the absence of Stephen Sadler and Terry Nunn, Cllr Pryke advised that a leaflet with the dates of the 3 band concerts had been compiled and that chairs will be provided this year.	
13.0	Questions from the Floor	
	There were no further questions.	
14.0	Future Meetings	
	6.00pm on Monday 1 June 2009 @ Mount St Mary's Primary School, Raincliffe Road, Leeds 9. Cllr Pryke thanked everyone for their attendance.	

Richmond Hill Open Forum Monday 6 April 2009)
Richmond Hill Open Forum Meeting
Monday 6 April 2009
Richmond Hill Primary School, Leeds 9

Attendance List

Cllr Ralph Pryke	Ward Member
Jack Benson	re'new
Julie Jones (Minutes)	re'new
Mrs M Bickerdike	Resident
Hilary Farmery	Education Leeds
Diane Wood	Resident
Winifred Mills	Resident
F.W. Fieldsend	Resident
June Tempest	Resident
G.S. Goddard	Resident
Dave Kerfoot	Senior Neighbourhood Warden
M. Griffiths	Resident
P. Hezelgrove	Resident
J. Dickinson	Resident
S. Dickinson	Resident
Insp Jackie Hawkes	West Yorkshire Police
Sgt Anthony Coultate	West Yorkshire Police
Pat Dunn	Resident

Bernard Idowu	Resident
Maggie Bellwood	LCC EASEL
James Greenfield	St Hilda's Church
Pat Toner	Education Leeds
Marva Pryce	Leeds Voice
Diane Walker	re'new
Maggie Gjessing	LCC EASEL
Katie Hill	Love It Share It
Rachel Unsworth	Love It Share It
P. Johnson	Resident
M. Wilson	Resident
C. Taylor	Resident
L. Dickinson	Resident
J.J. Khadar	Resident
Lizz Johnson	Resident
Mary Brennan	Resident
Deborah Riley	Resident
Sue Lynch	Resident
Sarah Covell	Resident
P.S. Boyce	Resident
P. Boyce	Resident
Peter Cunningham	Resident
Lisa Huntley	re'new
Pat Toner	Education Leeds

Apologies

Cllr Richard Brett	Ward Member
Cllr David Hollingsworth	Ward Member
Helen Grimes	Resident
Marie Ferguson	ENEHL
Maria Herlingshaw	Resident
Betty Cook	Resident
Keith Brown	Resident
Ron Bool	Resident
Simon Jordan	ENEHL
Stephen Sadler	Friends of East End Park
Madge Johnson	Resident
Maureen Aylward	Resident
Mark Johnson	Resident