

**Harewood & Wetherby Town and Parish Council Forum
Thursday 21st April 2011 – Boston Spa Children’s Centre, Deepdale**

Attendance:

Cllr John Procter	Wetherby Ward Member
Anna Turner	East North East Area Management
Gerry McDonough	Barwick & Scholes
Lesley Hoff	Shadwell
Paddy Procter	Scarcroft
Steven Wood	Thorner
Colin Pool	Bramham, Thorp Arch
Derek Armitage	Collingham with Linton
Keith Innocent	Bramham
Stacey Campbell	Dog Warden Service - LCC
Debbie Potter	Shadwell
Gloria Ford	Shadwell
Nicholas Fawcett	Clifford
George Hall	Barwick & Scholes
David Thomson	Boston Spa
Ruth Reed	Aberford
Margaret Smith	Thorp Arch
Sheila Humphreys	Thorp Arch
Marcus Griffiths	Wetherby Police
Janet Smith	Adult Social Care - LCC

Apologies:

Cllrs A. Castle and G. Wilkinson, Judith Pentith, Linda Flockton, Glyn Robins, Gaynor Anning, Chris Hassell,

ACTION

1. Introductions made
2. **Apologies** given as above.
3. **Minutes of last meeting** agreed as a true record.
4. **Matter Arising**

- 4.1 Cllr Procter explained that he is an Election Action Group member. Poling district review was to include parish boundary review but due to the volume of work this has not happened. Parishes would like to have it done urgently, as it has been on their agenda for a number of years. A number of anomalies in relation to the existing parish boundaries have been identified; e.g. parish boundaries crossing ward boundaries. Parliamentary boundaries will be changing by 2015 so it would make sense to look at parish boundaries after that.
- Decided – parish councils to arrive at some decisions among themselves. Those suggestions to be sent to Area Management Office to be used as a basis for future boundary changes.
- Localism Bill will have an impact on the future shape of parishes.
- 4.2 **Post-meeting note:** Request sent to Jackie Pruckner. Maps expected at the end of May.
5. **Dog Orders – second phase – Stacey Campbell**
- 5.1 Phase 1 of Dog Orders was implemented in February 2011. It prescribes the following:
- Numbers of dogs walked by one person
 - Dog exclusion orders
 - Directing public to keep dogs on leads.
- Phase 2 adds:
- Where dogs must be kept on lead at all times
 - Extended exclusion orders
- Consultation will happen in the summer. Proposed implementation – January 2012.
- Discussion include the following issues:
- Licences for dog walking businesses; will have to prove they are competent and responsible;
 - Enforcement by LCC staff – 80 staff approved to enforce the legislation so far. There is an intention to train Park and Countryside staff.
 - It is an offence to allow dog fouling on any land accessible to the public.
 - Some areas have a particular problem with dog fouling – need for clear signs about penalties. General publicity about the legislation needed.
 - If there are specific concerns/areas/times identified, a temporary response can be funded.
 - Parish councils can employ their own dog wardens and keep the fixed penalty imposed.
- AT to obtain A1 size maps of each parish.**
- AT to send out a note reminding the parishes about this decision**
- √
- AT to check if a bin purchased by a parish council can be added to an emptying round.**

5.2 **Post-meeting note:** Response from Parks and Countryside responsible for dog bins.

“Since the introduction of the 2004 Litter and Dog Bin Strategy we have been moving to a position of providing dog waste specific bins only on City and Community parks (these equate to APSE category A and B parks as set out in the strategy). For all other sites the intention was to move over time to a position where waste can be deposited in mixed use bins that are provided within the streetscape by colleagues in Cleansing. Typically these are positioned within 100m of the entrances to green spaces and adjacent to known dog walking hotspots. No dog bins were immediately removed from sites but as they failed they were not replaced. Consequently we no longer have dedicated servicing of dog bins and those that remain are emptied by area staff as part of routine maintenance of sites.

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If the parish council wish to provide a new bin for a City or Community Park to encourage responsible ownership then I would be happy to pass the details to the appropriate officer. However if the intention is to provide a bin on any other green space then this should be undertaken in line with the strategy and provision should be made for an on street bin via Cleansing.”

A Litter and Dog Bin Strategy is attached to these minutes.

6. **Healthy Lifestyles – Janet Smith**

Janet brought information about health walks in the area and explained the benefits that can be derived from them. She encouraged parish councils to get in touch with her, should they want to pursue this in their areas.

JS to disseminate information to GP's.

A handout is enclosed with those minutes. This gives useful contacts.

Question – have GP's been given information about Walking for Health scheme?

7. **Localism Bill – Cllr John Procter**

A handout summarising the forthcoming localism legislation was distributed. It is attached to these minutes.

The resulting discussion included the following points:

- Funding for a Community Planner has ceased
- Discretionary allocation (Wellbeing budget) to Area Committees (AC) has reduced in 2011/12
- AC has approved funding for a new post of a Localism Officer to help parish councils prepare for and take best advantage of the emerging localism legislation. The post will also have a responsibility for maximising external funding available to town and parish councils as well as a local voluntary sector.
- A briefing paper is attached to these notes for those not able to attend the meeting

8. **A1 (M) Issues**

The new road was handed over to LCC in February 2010. Some snagging was done but the A1 Action group still feels that more needs to be done; e.g. lay-bys are being cleared by volunteers as there are no bins installed, no signage on A168.

John Mills to be contacted re signage

8.1 **Post meeting note:** John Mills – Highways:
Highways are aware that the signing for the A168 to the North of Wetherby

Cllr J. P. to

is inadequate particularly for directing lorries to Sandbeck Industrial Estate or to bypass Wetherby altogether.

It is hoped, subject to available funding being identified, that a scheme can be prepared to improve the signing.

The Annual Traffic Management Program is due to be released by the end of week ending 13.5.11 after which it will be possible to confirm when/if the signing scheme will be completed.

**arrange
a
meetin
g with
Gary
Bartlett
in
Wether
by
Court
House.**

9. **Area Delivery Plan – Community Charter**

Copies of a poster size Community Charter were distributed at the meeting with the request to all to display them in prominent places.

All

10. **Updates from Parish and Town Councils**

10.1 Collingham:

There are differences in the responses to the Tesco proposal, both in the parish council and local population. A meeting took place at which local shopkeepers have been represented. Parish Council has requested information on projections about future business and transport issues.

10.2 Bramham:

Election to the Parish Council – hot topic. There are 17 candidates for 9 places. Discussions about the spend of the community fund on the sports pavilion continue.

10.3 Thorner:

February 2010 – Village Design Statement – adopted.
Disappointment about lack of consultation with parish councils while making major planning decisions. Here – there has been a lack of any consultation about Whinmoor cemetery. This directly contravenes the tenets of the Parish and Town Council Charter. A representation was made to M. Farrington and T. Riordan to re-circulate copies of the Charter to officers of the council and make sure it is adhered to.

10.4 Scarcroft:

Christmas tree plans are being made already.

10.5 Boston Spa:

The Charter issues have been echoed by the representatives of Boston Spa. Additionally, councillors worry about the number and type of street lights in High Street.

10.6 Shadwell:

Library remains a problem. Cllr A. Ogilvie to meet with the parish council. Worries about lack of consultation on planning issues expressed.

10.7 Barwick:

Lack of consultation – Parish and Town Council Charter;
- about trees – felling, planting, etc
Public Open Space – consultation meeting with local people arranged

10.8 Clifford:

Consultation issues - Parish and Town Council Charter
Clifford village primary school – 5 new houses on site – good presentation by the developer.

10.9 Wetherby:

Cllr John Procter is to become a Town Councillor – congratulations.

Parking – still a problem;
Concerns about Sainsbury on the Jarvis site – should be refused on planning grounds.

11. **Any Other Business**

11.1 Revised Unitary Development Plan (RUDP) – is no longer a reliable document to use for planning.

11.2 Missed bin collections can be notified on: Telephone 24 74905, or email membersrefusequeries@leeds.gov.uk.

12. **Date and Time of Next Meetings**

Thursday 21st July 2011

Thursday 20th October 2011

All meetings start at 7:30pm and are to be chaired alternatively by a Harewood and Wetherby ward councillor.

Contact Anna Turner, (tel: 3367631) email: anna.turner@leeds.gov.uk with any suggestions for venues or agenda items.

Thanks to everyone for attending.