

**Appendix 3**  
**City Centre Area Action Plan**  
**Preferred Options Interim Consultation Report**

## 1. Introduction

- 1.1. This report sets out the consultation undertaken for the various stages of the City Centre Area Action Plan preparation. It covers how CCAAP material & events were publicised, who was notified and who responded. It follows a chronological order beginning with the process of raising awareness and scoping the issues leading to consultation on the Alternative Options. A considerable amount of consultation material is set out in the appendices, but because of large volumes, other relevant material is set out in separate reports, for example the report of the workshops held September 2005.

## 2. Scoping the Issues & Options

### Internal City Council Scoping

- 2.1. The scoping exercise began with two half day seminars on 28<sup>th</sup> February and 1<sup>st</sup> March 2006. The first brought together over 30 officers representing Planning Policy, Development Control, Highways Development Services, Transport Policy, Design & Conservation, Sustainable Development, Landscaping, Asset Management, Design Services, Economic Services, Regeneration/Major Projects, the Civic Architect's Office, Tourism, Business Support and the City Centre Management Unit. The second brought together officers from relevant service divisions of other Departments of the City Council including housing, social services, parks & leisure, waste management, licensing, legal and Chief Executives (Leeds City Region).
- 2.2. The sessions identified a range of issues to be addressed. These are summarised in **Appendix A**.

### Development Plan Panel Reports

- 2.3. Before embarking upon external consultation, reports were prepared for the City Council's Development Plan Panel to get Member endorsement. Reports were put to Development Plan Panel on 22/3/05 & 25/5/05 (**Appendix B**). The first DPP meeting thought that consultation arrangements needed to be improved. The second DPP meeting gave approval to the material for consultation and for consultation arrangements.
- 2.4. The Development Plan Panel approved the content of the "Consultation Pack June-Sept 2005". This was compiled as a set of four fact sheets and four response forms covering the themes of:

- Growth
- Use & Function
- Movement
- Quality & Safety of Environment

- 2.5. The individually stapled fact sheets & response forms were collected together & made available in "Consultation Pack" folders. They were also made available as PDF files for viewing/download on the LCC website.

### **Notification**

- 2.6. The Consultation Packs were sent to 80 organisations including Parish Councils, adjoining local authorities and other consultees (see **Appendix C**). Letters in the format of **Appendix Di** were sent to a much wider group of organisations including Community Groups (see **Appendix Dii**), 6 Schools and 2 FE colleges in neighbourhoods adjoining the city centre, and a selection of city centre residents (who were contacted through their interest in attending a presentation about City Living in Leeds<sup>1</sup>), summarising the issues & the process, and inviting people to either look at the documents on the website or request a set by post/email and to attend the four half day workshop sessions at the end of September 2005.
- 2.7. On the LDF section of the Leeds City Council website [www.leeds.gov.uk](http://www.leeds.gov.uk) the four fact sheets, four question/response forms in PDF format for download & four on-line forms were made available.

### **Workshops**

- 2.8. Four half day workshops were held at the Round Foundary Media Centre, David St, Holbeck on 28<sup>th</sup> & 29<sup>th</sup> September 2005 to explore the issues and identify option choices. These were attended by a wide range of organisations, business representatives, academics, City Council Officers & residents (see **Appendix E**). Each of the four workshops covering the themes of "Growth", "Use & Function", "Movement" and "Environment" included a presentation & then broke into workshop discussion groups led by facilitators to explore a number of key questions & issues. The expectation was for the discussion groups to go beyond the exploration of issues to define options & solutions to the issues. Full details are set out in supporting document "City Centre Area Action Plan Pre-Submission Consultation Workshops".

### **Presentations to Meetings**

- 2.9. Through the summer 2005, planning officers gave presentations about the CCAAP to the City Council's Inner Area Committees<sup>2</sup>, to the Leeds

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<sup>1</sup> City Living in Leeds 2005 A study examining the state of the residential market, complemented by a survey of residents to provide a detailed account of the kinds of people who live in the city centre and what they think of the experience. K W Linfoot plc and Rachael Unsworth at the School of Geography, University of Leeds

<sup>2</sup> Leeds City Council has 5 Inner Area Committees and 5 Outer Area Committees. Each covers approximately 3 council wards & holds monthly meetings concerned with local issues.

Initiative<sup>3</sup> strategy & partnership groups as well as a number of single interest organisations. The presentations served purposes of raising awareness, inviting attendance at the September workshops taking immediate comments and inviting subsequent written responses. The method of presenting ranged from short verbal reports to powerpoint presentations, depending upon the time available. Formal reports were presented to the Inner Area Committees and Leeds Initiative Executives. A typical report is provided as **Appendix F**. A list of the presentation meetings and points raised at them is set out in **Appendix G**.

#### **Additional Presentation to Outer Area Committees**

- 2.10. As a result of an update report to Development Plan Panel in September 05, it was decided that the Outer Area Committees have as much interest in the CCAAP as the Inner Area Committees and that an event should be organised to inform them of the issues & take comments. The Outer Area Committees were given details of the event to pass on to their affiliated organisations, community groups & partners inviting attendance to anyone interested.
- 2.11. The event was held in Leeds Civic Hall, Calverley St on 10<sup>th</sup> October 2005 at 7pm & attended by a small number of councillors & individuals. Questions & comments made at the session are set out in **Appendix H**

#### **Youth Council & Yorkshire Planning Aid**

- 2.12. The Community Planners at Yorkshire Planning Aid helped to set up a number of sessions with hard to reach groups, including young people and residents of inner city areas adjoining the city centre. One example was the Leeds East Homes Tennant Forum Sat 3<sup>rd</sup> September 05 documented in **Appendix G** below. Another example is work with the Leeds Youth Council. At the time, the Youth Council had 44 representatives from 32 High Schools in Leeds. Each Member of the School Council was given questionnaires to distribute at their school and asked to complete a summary sheet of the responses. A session was held on Sat 15<sup>th</sup> October to explore the findings. The principal aim of the session was to obtain views from young people about Leeds City Centre, hopefully making use of any questionnaire responses of their peers. Secondly to identify volunteers for a subgroup to have further meetings with the Planning Dept. The conclusions of the session are summarised in **Appendix I** below, and the consequent effects in shaping the Options Papers are set out in **Appendix J** below.

#### **Translating Consultation Responses into Options**

- 2.13. Through feedback from presentations at meetings, the September workshops and written submitted comments, a large amount of

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<sup>3</sup> Leeds Initiative is the Local Strategic Partnership for Leeds responsible for preparing the Community Strategy (Vision for Leeds). Led by Leeds City Council it brings together a diverse set of representatives from business, environmental groups, service providers and community organisations.

material was received verbally & in-writing to digest. To process the information & decide upon the options for consultation in April 2006 a number of small working groups of relevant officers were used, all co-ordinated & attended by Robin Coghlan (Planning Policy Team):

- Access – Anup Sharma (Access Officer), Rachel Smalley (Access Officer)
- Design & Conservation – Mark Burgess (Urban Design Team), Richard Taylor (Conservation Team), John Thorp (Civic Architect), Henry Srzy (Urban Design Team & Author of the Tall Buildings SPD), Helen Miller (Planning Policy Team)
- Open Space & Greenery – Nigel Lees (Landscape Architect), Rob Matley (Former Deputy City Centre Manager), Cath Follin (City Centre Manager)
- Growth, Entertainment, Retail, Residential – Yasin Raja (Planning Policy Team), Alan Taylor (Planning Policy Team), Lois Pickering (Planning Policy Team), Helen Miller (Planning Policy Team)
- Movement – Yasin Raja (Planning Policy Team) Andrew Hall (Transport Policy), Louise Holliday (Transport Policy), Gwyn Owen (Transport Policy), Dave Sherborne (Road Safety),
- Managing Resources – Helen Miller (Planning Policy Team), Susan Williams (Environment City Team)

2.14. Most of the officers involved had helped to facilitate the workshop discussions so were aware of the issues raised. To help inform the preparation of the Options, copies of the consultation responses and notes from the workshops were circulated to officers involved in the groups. The choice of Options emerged through discussion taking account of public responses as well as collective knowledge of government policy, understanding of Leeds, personal experience & expertise & good practice elsewhere. Links to the emerging Options from the written consultation comments and Youth Council session conclusions are set out in **Appendices J & K** below. No systematic correlation of link between comments made at Presentation meetings & Workshops & the Options were made.

### **Aim & Objectives**

2.15. Comments were sought from consultees on the overall aim & objectives as part of the Consultation Pack of documents. Consultees were asked whether they supported the aim & 7 objectives set out in the Unitary Development Plan Chapter 13, or how they should be reworded and whether they favoured more emphasis on economic, social or environmental objectives. Only 6 written responses were received, which are set out in **Appendix L** below. In addition, a 15-30 minute period of each of the September workshops was devoted to examining the aim & objectives. Comments made were recorded & summarised in **Appendix M** below. Planning officers had regard to comments received when developing a revised version of the aim & objectives for the Alternative Options.

### 3. Alternative Options

3.1. Ten Options Papers were published for consultation for 5 weeks from 3<sup>rd</sup> April to 5<sup>th</sup> May 2006. These comprised of the following

- **Objectives & Strategic Options** – choices for overall aims & direction for the city centre
- **Access** – broadening the use & attraction of the city centre for all communities of Leeds
- **Design & Conservation** – influencing the appearance & character of the city centre
- **Entertainment** – planning for leisure, arts, culture & the night time economy in the city centre
- **Growth** – planning for employment growth, new development & expansion of the city centre
- **Managing Resources** – protecting the environment, climate change & planning for waste
- **Movement** – dealing with congestion, connectivity, transport infrastructure & safety
- **Open Space** – delivering new spaces & greenery
- **Residential** – planning for new residential communities
- **Retail** – promoting the shopping attraction of the city centre & convenience stores for residents

3.2. In broad terms the aim of the consultation exercise was to attract a wider audience that had been achieved during the issues & options stage. The Alternative Options were set out as a series of issues with a variety of ways of addressing them. Preamble text offered an explanation of each issue and essential pros & cons, and consultees were invited to tick their favoured option choice(s). People could respond by filling in the tick boxes either on hard copies or using on-line forms.

3.3. The intention was to notify people and organisations of the existence of the ten Options Papers, outlining their broad content and explain how to get hold of the documents, and how to respond. Notification was by publicity, notification letters and presentations. Yorkshire Planning Aid also set up a number of sessions with local residents & tenants associations and with youth, school & FE college groups.

#### **Publicity**

3.4. To alert a wider audience to the consultation on the Options Papers use was made of press releases, local radio, websites and posters. The City Council issued two press releases, one at the beginning of the consultation and one specifically to publicise the holding of a presentation in Leeds Civic Hall – see **Appendix N**. The City Council press office made contact with local radio stations & newspapers to help publicise the Options Papers & presentations. As a result, the CCAAP options & Civic Hall presentations were announced on the

morning news bulletins of BBC Radio Leeds and Radio Aire on the date of the second Civic Hall presentation, 24<sup>th</sup> April 2006. A link with a picture to details use of the CCAAP Options was also achieved on the homepages of both the City Council website and the BBC Leeds website – **Appendix O**. In addition, 14 posters were placed around the city centre on notice boards of various public venues as well as lobbies of residential blocks – **Appendix P**.

### **Notification Letters**

- 3.5. Notification letters (**Appendix Q**) were sent out to 514 organisations and 433 residents as listed in **Appendix R**.

### **Civic Hall Presentations**

- 3.6. Two presentations were held at Leeds Civic Hall banqueting suite on Monday April 3<sup>rd</sup> and Monday April 17<sup>th</sup> at 7pm. The main purpose of the presentations was to set out the background to the CCAAP and examine a number of the key options in detail, setting out pros & cons & likely implications of different option choices for Leeds. Options covered included:

- Whether to expand the city centre boundary
- Provision of convenience shopping facilities
- Development contributions for provision of open space
- Commuter car parking provision as part of new development
- Mix of housing types to appeal to families as well as DINKies
- Whether to identify Entertainment “focal points”

- 3.7. Attendance was disappointing, the event on 3<sup>rd</sup> being attended by 4 people, a City Councillor and 3 people from the real ale campaign group CAMRA and the event on the 17<sup>th</sup> attended by 13 individuals. See **Appendix S** for a summary of the points raised.

### **Yorkshire Planning Aid Sessions**

- 3.8. Yorkshire Planning Aid helped the City Council to involve hard-to-reach groups including young people and residents of inner city neighbourhoods adjoining the city centre. The following sessions were held:

- New Wortley Residents Association, New Wortley Community Centre, 29<sup>th</sup> November 2005 attended by 15 residents & 2 LCC Street Wardens, facilitated by Mike Dando, Community Planner, Yorkshire Planning Aid
- East End Park Community Association & Saxton Gardens Residents Association, 45 Glensdale Terrace, 11<sup>th</sup> February 2006, Attended by 5 Members & facilitated by Mike Dando, Community Planner, Yorkshire Planning Aid
- 4 x 1 hour sessions with different tutorial groups at Park Lane College on 2<sup>nd</sup>, 4<sup>th</sup> and 25<sup>th</sup> May 2006 each attended by between 10-14 “A” level students, mixed male & female, facilitated by Mike

Dando, Community Planner, Edward Wills, volunteer, and Lora Hughes, volunteer.

- Gaitskells Community Association, 7.30pm 20<sup>th</sup> June 2006, Holbeck Working Mens Club, attended by 23 members of the Association & facilitated by Edward Wills & Alan Mitchell, volunteers of Yorkshire Planning Aid. Focus on the Movement options.
- Sub-group of Leeds Youth Council at Leeds Civic Hall, 5-7pm, 2<sup>nd</sup> May 2006, attended by 4 youths mixed male & female in 14-15 year age group, facilitated by Jaquie Baines, Regional Co-ordinator of Yorkshire Planning Aid and Helen Miller, Principal Planner LCC. As well as giving comments & opinion on the day, the youths agreed to circulate supplied copies of the Options Papers to their school colleagues.

### **Translating Consultation Responses into Preferred Options**

- 3.9. Written responses were received from 77 organisations & individuals including 26 from Corpus Christi high school pupils. A good range of interests responded including developers, residents, interest groups and statutory organisations & service providers (see **Appendix T**). Some responded to all 10 Options Papers while others were selective. Most responded by ticking the boxes of the questionnaire format response forms with supporting comments as necessary; others preferred to make a set of their own written comments. The City Council entered written responses into a database, summarising written comments as appropriate. The summarised comments were set out according to Themed Paper and Option Number into tables & made available on the Leeds City Council website from the end of May 2006.
- 3.10. The responses from the East End Park/Saxton Gardens session and the Park La College sessions were fed into the consultation database. The responses from the other sessions were inadvertently missed from the database, but placed on the website separately in mid July 2006.
- 3.11. Small groups of planning officers & officers with related specialisms were formed to consider the consultation responses & recommend the Council's preferred options. The analysis & conclusions reached were informed not only by the consultation responses, but also the conclusions of the Sustainability Appraisal of the alternative options, relevant national planning guidance and the community strategy "Vision for Leeds II". The analysis leading to the conclusions is set out in the document "Appraisal of Responses to Alternative Options".
- 3.12. Once the overall policy framework emerged, planning officers identified a number of areas with opportunity for significant redevelopment in order to prepare proposal statements advising what uses and nature of development would be appropriate. As part of this exercise, the major landowners were contacted & ideas discussed as part of the preparation of the Preferred Options. Large Format Retailers were contacted too.



## **4. Conclusion**

- 4.1. This interim report sets out a chronology of consultation activity undertaken up to publication of the Preferred Options. A final report to be published with the Draft Plan when submitted to the Secretary of State will set out consultation activity undertaken to publicise and generate comment on the Preferred Options.

## **Appendix A – Internal Scoping Sessions Summary**

**City Council Seminars held 28<sup>th</sup> February and 1<sup>st</sup> March 2005**

### **I S S U E S**

#### **Context**

The City Centre shouldn't be seen as an entity on its own – it is heart of city region with complex relationships to surrounding areas. Should be seen as a "gateway" or "shop window".

#### **Function**

Residential growth – i) need for shops & services to serve it, ii) whether it's outbidding of office development should be constrained, iii) whether mix (dwelling sizes & types) should be controlled?

Functions & attractions need to appeal to all – age, race, gender, sexual orientation, physical ability

need to plan/manage role as a place to live with role as an entertainment centre

Education & health providers likely to review their estate portfolios

#### **Growth**

Support for spreading the investment of new development into surrounding inner city areas, but two concerns:

outward spread could leave central pockets overlooked & unfinished  
displacement of indigenous small businesses in fringe areas

Compactness of shopping quarter is a real asset that should be maintained

Office locations – waning business case for spatial concentration (ie for business interaction), although growing case for proximity to train station on business & environmental sustainability grounds

Rim of disconnectivity – need to break through barriers

#### **Movement**

Better connectivity required to and from the city centre and within it.

More park & ride schemes needed.

Accessibility required for all

#### **Appearance**

Need high quality public realm.

Need more greenery.

new buildings mediocre, lack of Leeds distinction – council should provide a better steer

need more focus on quality of build, not just design on paper

### **O B J E C T I V E S**

Differences of view. Some people thought the current UDP aim to become a European City & 7 objectives were still fit for purpose. Others thought they were trying to please everyone & thus failed to provide real direction. Facilitation of business growth is key, focussed upon sectors with particular potential in Leeds eg financial & legal services. But we need to be conscious that a high quality environment is important for attracting investment.

Vision for Leeds objectives are a good starting point. Support for maintaining Leeds' role as regional capital.

## **R E S E A R C H**

Currently underway or required:

- need for new floorspace: office, retail & residential
- land development capacity
- fresh look at transport planning & infrastructure
- night time economy
- audit of existing shops & facilities
- best practice in other cities
- external trends & plans that may affect Leeds, eg Lyons Report

## **C O N S U L T A T I O N**

Avoid consultation overload. Make use of Leeds Initiative's network of partnerships. Stimulate interest with questions, provocative suggestions, use local media, use the internet/website, involve other council staff in helping undertake consultation.

## **O T H E R S T R A T E G I E S**

- City Centre Management Strategy.
- Renaissance Leeds.
- Tourism Strategy.
- Economic Development Strategy.
- Cultural Strategy.
- Local Transport Plan.
- Waterfront Strategy.
- Evening Economy Strategy.
- Greenspace Strategy.
- Advertising Design Guide.
- Strategies produced by the NHS.
- Area Action Teams Strategies.
- Leeds Regeneration Plan, for every wedge, plus one for the whole city.
- Northern Way.
- Aire Valley Strategic Vision.
- EASEL stage 2 brief.
- Vision II.
- Parks & Countryside Strategy.
- Waste strategy.
- Air quality strategy.
- Community safety strategy.
- Environmental action plan.
- Education strategies.
- Open space action plan.
- Licensing policy.
- Local Transport Plan.

At the very least the CCAAP must be complementary with existing strategies, but where issues are raised which are or will be dealt with elsewhere, the CCAAP may either:

- i) leave to be dealt with by another strategy,
- ii) address the issues in ways appropriate for a development plan which avoid straight duplication with other strategies, or
- iii) to absorb the strategy (in part or totally)

Decisions on which approach is appropriate will depend upon the nature of the issue at hand and have to be made in collaboration with the authors of the strategies.

## Appendix B, Development Plan Panel Report May 05



**LEEDS**  
CITY COUNCIL

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**REPORT OF DIRECTOR OF DEVELOPMENT**

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**REPORT TO DEVELOPMENT PLAN PANEL**

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**DATE : 25 MAY 2005**

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**SUBJECT : CITY CENTRE AREA ACTION PLAN STAGE  
1 - PROPOSALS FOR CONSULTATION AND  
SUSTAINABILITY SCOPING REPORT**

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<b>Electoral Wards Affected :</b>	<b>Specific Implications For :</b>
All	Ethnic Minorities <input type="checkbox"/>
	Women <input type="checkbox"/>
	Disabled People <input type="checkbox"/>

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to make the Panel aware of the proposals for consulting with the public on the first stage of City Centre Area Action Plan (CCAAP) preparation together with the Sustainability Appraisal scoping report of the CCAAP, and to enable the Panel to make any comments in respect of these.

### **2. BACKGROUND**

- 2.2 Planning officers "scoped" the issues internally with other sections & departments at the end of February and brought a report to the Development Plan Panel on 22<sup>nd</sup> March outlining findings and making proposals for the first stage of public consultation. Members felt that the consultation proposals were not sufficiently specific and did not approve the recommendations.

2.3 All Local Development Documents prepared, as part of the Local Development Framework (LDF) must be subject to sustainability appraisal. There is a formal process for this laid down by government guidance and the first stage is the preparation of a “scoping report”. This has to be subject to its own consultation to ensure that consultees agree with the proposed breadth of sustainability issues to be appraised later. A copy of the Sustainability Appraisal scoping report is included in Appendix C, attached to this report.

### 3 CONTEXT

3.1 The emerging draft Local Development Scheme (LDS) sets the CCAAP as one of the first documents to be prepared by the City Council under the Local Development Framework (LDF). So far, the LDS sets a broad role for the CCAAP:

To provide a co-ordinated approach to the spatial planning and if appropriate, expansion of the City Centre, ensuring that the City Centre continues to deliver economic, environmental and social objectives at the heart of the City Region.

3.2 The stages for preparation of the CCAAP are summarised in the table below.

	<b>Formal Term</b>	<b>Explanation</b>	<b>Dates</b>
1	Pre-Submission Consultation (Regulation 25)	Engagement with those organisations & community groups who the City Council believes it is appropriate to consult & who may be affected by the CCAAP.	June – Oct 2005
2	Pre-Submission Public Involvement (Regulation 26)	Publication of sustainability appraisal report and proposals in the form of “preferred options”. Circulation to bodies involved in “1” above, display in public places & on the website. Formal 6 week period for responses.	Feb – March 2006
3	Submission	Publication of a draft CCAAP, report of consultation and sustainability appraisal for submission to the Secretary of State followed by a formal 6 week period for responses.	Oct – Nov 2006
4	Public Inquiry	An Examination held by an independent inspector into the “soundness” of the document	April – May 2007
5	Inspector’s report & adoption	The Inspectors recommendations are incorporated into a final document for adoption	Dec 2007

3.3 Whilst Members should find the above explanation of the all the stages useful, this report is primarily concerned with Stage 1. As preparation

progresses, Officers will seek Member approval for the refinement of ideas into options (Stage 2) and for the draft CCAAP to be submitted to the Secretary of State (Stage 3).

## 4 PROPOSED CONSULTATION ACTIVITY

### Overview

- 4.1 The new planning system advocates “front loading” of consultation activity. This means that interested groups and organisations should be given opportunity to influence the shape & form of plan documents as they are prepared right from the outset, as opposed to being asked merely to comment on documents already in an advanced state of preparation. Hence, the early consultation needs particular attention.
- 4.2 Consultation activity on all LDF documents must be in accordance with the Statement of Community Involvement (SCI), but the SCI is currently only in a state of preparation by the Development Department. In fact, the preparation of the first LDF documents like the CCAAP will help to establish the approach to consultation & engagement. This level of “practical application” should help inform the SCI, as the SCI informs the CCAAP.
- 4.3 This section sets out proposals for who to consult and a programme of consultation.

### Proposed Groups & Organisations to be Consulted

- 4.4 The minimum statutory requirement is to consult with any of the prescribed nationally listed organisations (e.g. English Heritage) that the Council thinks will be affected by the proposals and with any of the prescribed local or community bodies that the Council thinks are appropriate.
- 4.5 The draft SCI sets out lists of the organisations who should be considered for consultation. For any given LDF document, it is then necessary to assess which of the organisations listed would be sufficiently interested or affected by the proposals to warrant inclusion in the consultation process, and also if any other organisations or groups of people should be added. For the CCAAP, the suggested list of groups and organisations is shown in Appendix A. This selection follows a thoughtful assessment of who ought to be consulted, taking account of Members comments at Development Plan Panel in March. Actually making engagement may be problematic in some instances, for example it is evident that there are no established resident associations for city centre residents. Existing tenant associations tend to represent housing estates outside of the city centre.

### Proposed Consultation Programme

- 4.6 Planning Officers are working closely with City Centre Management as well as with the Civic Architect to ensure that CCAAP proposals & consultation activity is co-ordinated with other initiatives, notably the

City Centre Strategic Plan (being prepared by City Centre Management) and Renaissance Leeds (being prepared by the Civic Architect).

4.7 For the CCAAP it is proposed that a range of methods be employed for Stage 1 consultation. These are set out in Appendix A and involve:

- mailing out material based on the Framework of Issues & Options (see Appendix B and Section 5 below) to identified groups & organisations
- placing this material on the LCC website
- writing to lead officers/co-ordinators of relevant Leeds Initiative groups and sub-groups

And as part of the above engagement activity:

- inviting written comments,
- inviting attendance at 4 themed workshops
- offering presentations by planning officers at meetings of organised groups to explain the CCAAP proposals and seek debate & comment

4.8 The 4 themed workshops form the essence of the consultation activity, with the intention of stimulating focussed discussion on the choices and options available to address the issues of concern. These are proposed to take place in September 2005, with letters and notification going out during May/June/July. Officers will offer to attend meetings of the Leeds Initiative and other organised groups from May – September.

4.9 Officers will keep records of all consultation activity and will use the material to put together an Options Report for approval by Members at the end of 2005. This will provide the basis for the more formal Stage 2 consultation in February/March.

## **5 MATERIAL FOR CONSULTATION**

5.1 For the Stage 1 Consultation, the aim has been to compile material which

- sets out evidence of change, success & areas of improvement in order for participants to make informed choices
- sets out “drivers for change” and wider influences
- stimulates thought about the issues and different options for tackling them

5.2 A balance has had to be struck between giving enough navigation to stimulate thought about the issues but not such a definitive route map, which may suggest that the City Council has decided the outcome already.



- 5.3 The proposed material is set out in the Options Framework (Appendix B). It divides into 4 workshop themes:
- Growth
  - Use & Function
  - Movement
  - Quality & Safety of Environment
- 5.4 For each theme, a range of background influences are set out. These include drivers for change, UDP issues, new national government policy, evidence of change on the ground, identified issues and other policy documents and strategies. They are intended to bring together all relevant factors from which a set of key questions are drawn. These key questions are intended to stimulate the generation of proposed options, which will provide the focus & shape for the emerging city centre plan.
- 5.5 The Options Framework set out in Appendix B may be further refined as evidence of the city centre emerges and its information re-packaged and tailored to suit the particular engagement activity.

## **6 SUSTAINABILITY APPRAISAL**

- 6.1 As part of the new planning system, all development plan documents have to be subject to sustainability appraisal. The first stage of sustainability appraisal is preparation of a “scoping report” which seeks to identify the range of sustainability issues that are important and the sustainability objectives, which will be used to measure the sustainability of the proposed Development Plan Document. A draft Scoping Report is included as Appendix C, and will be made available as part of the consultation activity set out in this report.

## **7 CONCLUSION**

- 7.1 This report, with appendices A & B, sets out in detail the proposed consultation programme and consultation material to satisfy the Regulation 25 stage of Development Plan Document preparation. It also puts forward the Sustainability Appraisal Scoping Report for Member consideration.

## **8 RECOMMENDATION**

- 8.1 The Development Plan Panel is requested to consider and comment as appropriate on:
- i) the consultation activity proposed to be used for the Regulation 25 stage of plan preparation, as set out in this report and Appendix A, the “Consultation Programme”
  - ii) the material for consultation as set out in this report and Appendix B, the “Options Framework”
  - iii) the Sustainability Appraisal Scoping Report (Appendix C)

# **Development Plan Panel Appendix A -Consultation Programme**

**nb Development Plan Panel Appendices “B” & “C” not included here. Appendix “B” sets out the 4 themed option frameworks. Appendix “C” is the sustainability appraisal scoping report.**

## **Residents**

Relevant city centre housing forums  
Relevant city centre resident associations  
Relevant city centre tenants groups  
Relevant city centre Ward forums

This will also include those city centre fringe groups/organisations sharing a boundary with the city centre i.e. Little Woodhouse Community Association, Hyde Park and Woodhouse Community Forum

## **Visitors**

Detailed examination of the City Centre User Perception Survey conducted in 2004 considers the views and experiences of various visitors, users and occasional users of the city centre; tourists, workers, shoppers, entertainment customers etc.

## **Business**

Leeds Property Forum  
House Builders Federation  
Freight Transport Authority  
CBI Local Branch  
Chamber of Commerce  
Post Office Property Holdings  
Network Rail  
Gas Companies/Transco  
Telecommunications companies  
Church Commissioners  
Hotel Operators  
Retailers  
Leisure, Entertainment & Arts Operators  
Licensed Premises  
British Waterways

## **Hard to Reach (Minority Representation Groups)**

Leeds Voice  
Leeds Race Equality Advisory Forum (meets annual)  
Chinese Community  
Leeds Women’s Advisory Group  
Leeds Youth Council  
Leeds Older People’s Forum  
Leeds Access Advisory Group

Leeds Voluntary Sector Learning & Disability Forum  
Leeds Voluntary Sector Mental Health Forum

Environmental Interest  
English Nature  
Countryside Agency  
English Heritage  
Environment Agency  
Leeds Civic Trust  
CABE  
Centre for Ecology & Hydrology  
Friends of the Earth  
Sustrans  
Victorian Society West Yorkshire Group  
Twentieth Century Society

**Organised networks**

Leeds Initiative network  
Leeds Community Safety Partnership  
South Area Management Committee (Inner)

**Other Government/Statutory**

Adjoining local authorities  
Yorkshire Forward  
Government Office for Yorkshire and Humberside  
Yorkshire & Humber Assembly  
Regional Housing Board  
Highways Agency  
Strategic Health Authority  
Fire & Rescue Services  
Strategic Rail Authority  
Police Architectural Liaison  
HM Prison Service  
Universities  
Metro

**Consultation & Engagement Arrangements**

The groups listed above are identified as having an interest in the future planning of Leeds city centre. The list has been distilled from the groups identified in the Leeds Statement of Community Involvement (SCI). Some groups have an obvious interest, others are included because they could possibly have an interest and should therefore be informed just in case.

In deciding consultation approaches, it is essential to note that there will be 3 stages for consultation.

Stage 1 (June-Oct 2005) involves presentation of issues and evidence & invites participants to help draw up objectives & options for the future planning of the city centre. Consultation and engagement will involve presentations,

attendance at meetings, workshops, preparation and distribution of publicity material.

Stage 2 (Feb-March 2006) involves seeking views and comment on the objectives & options drawn up in through Stage 1. This consultation is likely to involve a combination of meetings, facilitated discussion but also mailing out & e-mailing written proposals for comment and placing proposals on the Leeds Website for comment. Would involve publicity through local media.

Stage 3 follows submission of the proposed CCAP to the Secretary of State (Oct 2006) and is the formal 6 week consultation stage where the public is invited to make comments, which would then be considered by an independent government inspector.

## **Proposals**

### **Residents**

Stage 1 – approach University of Leeds to use their list of residents who attended a presentation of city centre housing research. Send background material and invite representatives to send comments or attend workshop sessions for Stage 1. They will also be urged to inform their neighbours & friends. Send objectives/options paper for comment during Stage 2.

Planning Officer to offer to attend relevant Housing Forum and Ward Committee meetings which fall during the Stage 1 & Stage 2 consultation periods.

### **Business**

Stage 1 - to the organisations & forums listed above, send background material and invite representatives to attend workshop sessions for Stage 1.

Stage 2 - send objectives/options paper for comment.

Planning Officer to offer to attend any appropriate Leeds Initiative & Property Forum meetings, which fall during the Stage 1 & Stage 2 consultation periods.

**Hard to Reach** – To the organisations & forums listed above, send background material and invite representatives to attend workshop sessions for Stage 1. Send objectives/options paper for comment during Stage 2.

Planning Officer to offer to attend any appropriate forum meetings which fall during the Stage 1 & Stage 2 consultation periods.

**Environmental Interest Groups** – To the organisations & forums listed above, send background material and invite representatives to attend workshop sessions for Stage 1. Send objectives/options paper for comment during Stage 2.

**Other Government** – To the other councils, government bodies & statutory agencies listed above, send background material and invite representatives to attend workshop sessions for Stage 1. Send objectives/options paper for comment during Stage 2.

**Leeds Initiative** – Planning Officers to arrange to attend appropriate meetings of the network during Stages 1 & 2. Stage 1 meetings will be organised to facilitate discussion to help generate options.

### **Website**

For Stage 1, the LCC website will be used to present background material, the Sustainability Appraisal Scoping Report and publicity for Workshop events.

For Stage 2, the website will promote availability and increase accessibility of the Options Report and the interim Sustainability Appraisal Report.

### **Local newspapers, radio & TV**

Where appropriate to notify a wider audience, the city council's press office will be used to alert the local media about consultation activity, offer material for news items/articles and set up interviews.

**Illustrative Material** – wherever appropriate, maps, photographs, graphs & diagrams will be used in written material and on the website to help illustrate issues of concern.

## **Appendix C: June 05 Consultation packs sent to 80 organisations including the following :**

Parish Councils  
Age Concern Leeds  
British Telecom  
British Waterways NE & NW Region  
C P R E Leeds District Group  
CABE  
CBI Yorkshire & Humber  
Church Commissioners  
Commission for Racial Equality  
Countryside Agency, Yorkshire & The Humber  
English Heritage  
English Nature  
Environment Agency  
Environment Agency, Ridings Area Office  
Friends of the Earth  
Government Office for Yorkshire & the Humber  
Highways Agency  
Leeds Bradford International Airport Ltd  
Leeds Chamber of Commerce & Industry  
Leeds Civic Trust  
Leeds Environmental Forum  
Leeds Property Forum  
Leeds Youth Council  
National Grid Transco  
Network Railtrack  
Police Architectural Liaison Officer  
Royal Mail Property Holdings  
Sport England  
Strategic Rail Authority  
The General Infirmary in Leeds NHS Trust  
The House Builders' Federation  
Transco  
West Yorkshire Fire Service  
West Yorkshire Metropolitan Ambulance Service NHS Trust  
West Yorkshire Police  
WYPTE  
Yorkshire and Humber Assembly  
Yorkshire Electricity  
Yorkshire Forward  
Adjacent Local Authorities:  
    Bradford Metropolitan District Council  
    Calderdale Metropolitan Borough Council  
    Harrogate Borough Council  
    Kirklees Metropolitan Council  
    North Yorkshire County Council  
    Selby District Council  
    Wakefield MDC  
    City of York Council

East Leeds Area Housing Manager (N&H)  
Early Years Unit, Education Leeds  
Burley Youth Club  
Headingley Network ( community group mail merge recipient no 1)

**LETTER ONLY – NO DOCUMENTS**

63 hard to reach groups inc Age Concern, Kaleidoscope etc

## Appendix Di – Standard Letters



Development Department  
**Jean Dent, Director**

**Leonardo Building  
2 Rossington Street  
Leeds LS2 8HD**

If telephoning ask for **Robin Coghlan**  
Direct Line **(0113) 247 8131**  
Development Enquiry Centre **(0113) 2478000**  
Fax **(0113) 247 6484**  
Minicom **(0113) 2474305**  
[robin.coghlan@leeds.gov.uk](mailto:robin.coghlan@leeds.gov.uk)

Your Ref:

Our Ref:

Date:

Dear "Insert Salutation"

### **LEEDS LOCAL DEVELOPMENT FRAMEWORK - CITY CENTRE AREA ACTION PLAN**

I write to inform you that Leeds City Council is now undertaking early consultation on the above document.

The **CITY CENTRE AREA ACTION PLAN** document is accompanied by a **SUSTAINABILITY APPRAISAL SCOPING REPORT**. So in total, you have two separate documents to consider. These are summarised below.

The **City Centre Area Action Plan (CCAAP)** will set out new planning policies to influence the future shape of the city centre in terms of new buildings, growth, connectivity, spaces and environment. It will replace chapter 13 of the Unitary Development Plan. As this is the first stage of preparation of the plan, the material enclosed in the pack provides background information about influences & issues and raises a series of questions. This consultation is asking whether the issues & questions identified are the right ones to take forward.

We have arranged 4 workshops to explore aims & options around four themes which you or representatives from your organisation might like to attend:

Growth	9.30 – 12.30 Tues 27 <sup>th</sup> September
Use & Function	1.30 – 4.30 Tues 27 <sup>th</sup> September
Movement	9.30 – 12.30 Wed 28 <sup>th</sup> September
Quality & Safety of Environment	1.30 – 4.30 Wed 28 <sup>th</sup> September

*Attendance is by written invitation only. If you would like to attend, please complete the form in the pack and contact Liz Hardwick on 0113 247 8085 or [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk)*

The CCAAP is accompanied by a **Sustainability Appraisal Scoping Report**. This sets out the issues and objectives that we believe are important to enable the sustainability of the policy proposals to be measured & appraised. Your views are welcome on whether we have got the scoping right.



You can make comments on both documents by completing the corresponding response forms and sending to *LDF Consultation, Planning & Economic Policy, Development Dept, Leeds City Council, Leonardo Building, 2 Rossington St, Leeds LS2 8HD*. Alternatively, you can respond online at [www.leeds.gov.uk](http://www.leeds.gov.uk) (search for Leeds Development Framework) or you may wish to e-mail, fax or telephone your comments. Special arrangements can be made to translate the document into any language (free of charge) by telephoning 247 8092. If you have other special communication needs please contact my assistant Ian Mackay on 247 8090 who will be pleased to assist.

In the meantime feel free to contact the following Officers to discuss any aspect of these documents further:

CCAAP  
0113 247 8087  
Scoping Report

Robin Coghlan, tel 0113 247 8131 or Chris Bolam, tel  
Paul Bingham, tel 0113 247 8203

Yours sincerely

David Feeney  
Head of Planning & Economic Policy



**LEEDS**

CITY COUNCIL

G Steedman  
Ocean Youth Trust (North East)  
5 Allerton Grange Gardens

Leeds  
LS17 6LL

**Jean Dent, Director**

**Leonardo Building  
2 Rossington Street  
Leeds LS2 8HD**

If telephoning ask for Robin Coghlan  
Direct Line **(0113) 247 8131**  
Enquiry Centre **(0113) 2478000**  
Fax **(0113) 247 6484**  
Minicom **(0113) 2474305**  
**robin.coghlan@leeds.gov.uk**

Your Ref:

Our Ref:      CB/LPW/ccaap

Date:          21 July 2005

Dear G Steedman

### **DEVELOPMENT OF LEEDS**

I am writing to ask you what you think about new documents which Leeds City Council needs to write about future development in different areas of the Leeds district.

The **City Centre Area Action Plan** will set out new planning policies to influence the future shape of the city centre in terms of new buildings, growth, connections, spaces and environment. As this is the first stage in preparing a new plan, the council is asking you to have an early say by commenting on a consultation pack.

All the documents in the consultation pack are available separately on this section of [www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf). If you do not have web access please get in contact with Vash Bodayat on Leeds 2478092 and he can send you a copy of the pack.

This document will tackle the important issues facing the future development of Leeds City Centre. If you are interested in growth of the city centre, the services it offers, better public transport access, car parking, public safety, green open spaces, making best use of the river, location of new entertainment venues and shopping to name a few then you will be interested in helping to write this document.

As well as consulting on this action plan, the council is also asking for comments on another new document.

The **Statement of Community Involvement** is the Council's statement on how we will engage and consult on all new planning or development documents, as well as on major and controversial planning applications. We are asking a number of groups to comment on the draft document before we consult more widely and formally during November 2005.

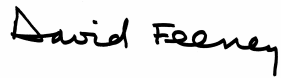
Special arrangements can be made to translate the documents into any language (free of charge) by telephoning 247 8092.

If you are aware of others who may be interested in these documents, please let me know and I will send them a copy of this letter.

We actively support people seeking independent advice. You may be able to get free advice from Yorkshire Planning Aid who are an independent organisation from the city council and specialise in helping disadvantaged groups and communities. Contact Mike Dando on 01943 465870 to see if he can help.

In the meantime feel free to contact Robin Coghlan on Leeds 247 8131 if you would like to discuss any aspect of these documents further.

Yours sincerely

A handwritten signature in black ink that reads "David Feeney". The signature is written in a cursive style with a prominent initial 'D'.

David Feeney  
Head of Planning & Economic Policy

Dear City Centre Resident

## **CITY CENTRE AREA ACTION PLAN**

This is a follow-up letter from the one sent earlier in the summer and stems originally from your attendance at the University of Leeds to listen to the results of the city centre resident's survey in May.

I am writing to you at the request of the city council to bring to your attention the current consultation on the **City Centre Area Action Plan** and encourage your involvement.

The **City Centre Area Action Plan (CCAAP)** will provide new planning policies to influence the future shape of the city centre in terms of new buildings, growth, connectivity, spaces and environment. Of particular interest, it will look at what role residential use should play in the growth of the city centre and sufficiency of facilities.

The council have arranged 4 workshops to explore aims & options around four themes which you might like to attend:

Growth	9.30 – 12.30 Tues 27 <sup>th</sup> September
Use & Function	1.30 – 4.30 Tues 27 <sup>th</sup> September
Movement	9.30 – 12.30 Wed 28 <sup>th</sup> September
Quality & Safety of Environment	1.30 – 4.30 Wed 28 <sup>th</sup> September

Further details are available on the Leeds City Council website [www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf). The use & function workshop will have a discussion group specifically about city centre housing, and the growth workshop will consider the balance of residential & office growth on future development sites, but the other workshops may be of interest too. There is a free lunch available for both morning & afternoon participants.

Attendance must be confirmed in advance as there are a limited number of places. If you would like to attend, please contact Liz Hardwick on 0113 247 8085 or e-mail [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk) saying which session and whether you would like lunch

If you are unable to attend the daytime workshops, there will be a more general presentation about the CCAAP at the Civic Hall on Monday 10<sup>th</sup> October 7-9pm. Again, you will need to confirm your attendance in advance through Liz Hardwick, as above.

Thanks,

Yours .....

## Appendix Dii: Community Group List

Headingley Network  
Woodsley Road Community Centre  
Early Years Development Unit  
Ireland Wood Library  
British Conservation Society  
Indian Womens Association  
Leeds Muslim Council  
St Johns Estate Tenants Association  
Neighbourhood Housing Office  
Little London Housing Office  
West Park Resource Centre  
Gardeners' Friday Forum Group  
Leeds Independent Living Team  
SPACE Project  
Burley NHO  
Figure It Out Club - MIND  
Foundation Housing  
Cragside Close  
Leeds Federated Housing Association  
Active 4 Life  
Salvation Army Youth Club  
Leeds Citizens Advice Bureau  
Chair of Governors, Royal Park Primary School  
Community Projects Officer  
Hyde Park Times  
Leeds Morris Men  
Leeds Involvement Project  
CASAC  
British Trust for Conservation Volunteers (BTCV)  
Woodsley Road Elders Association  
Leeds Black Health Forum  
The Grove  
Cardigan Centre  
VOICE  
Leeds Health for All  
Guide Dogs for the Blind Association  
Aireings Publications  
Burley Youth Club  
Leeds Homeopathy Group  
Leeds Construction and Training Agency  
Unity  
Spen Hill Residents Association  
Hindu Youth Temple  
Partners in Change  
Spring Bank Primary School  
Meanwood Holy Trinity Church Council  
Kirkstall Village Community Association  
Youth Service  
Youth Service  
Student & Community Affairs Officer  
SHCA  
North Hyde Park Neighbourhood  
Assumption of Our Lady  
Leeds Older People's Community Care Forum  
Women's Health Matters  
St Augustines Church  
Community Action Little London  
Community Worker  
I Too Project  
Leeds Islamic Centre  
South Headingley Community Association  
Kirkstall Valley Sustainable Devel Group  
Apna Day Centre  
Leeds Community Enterprise Consortium  
Headingley Network  
West Park Fields Environmental Group  
ESOL Project  
Headingley Village Townswomen's Guild  
Woodhouse Methodist Church  
Hyde Park Unity Day  
Headingley Network C A  
Regenerate  
Woodhouse Day Centre  
Leeds Met (Community Action)  
VOICE  
Community Training Company  
International Voluntary Service - Leeds (IVS)  
Spen Lane & Moor Grange Residents Association  
Research into Mobility and Ethnic Population  
LWCA  
Lynton Croft Residents Association  
Area Housing Manager  
Burley Family Support Unit  
Regenerate  
Alma Road Neighbourhood Watch  
Leeds Health Promotion Service, Mill House  
Breakers Unify  
Hawksworth Wood YMCA  
Chair, Cragside LFHA (Senior)  
St Martin's Neighbourhood Watch  
Leeds Gingerbread  
Rosebank Primary School  
Spen Lane & West Park Residents Association  
Kirkstall Valley Ranger  
Kirkstall Juniors  
Woodhouse Christian Fellowship Church  
Queenswood Heights Tenants Association,  
Resourcing the Community  
Headingley Badminton Club  
Community Against Drugs Team  
MENA, Meanwood Community Centre  
Hawksworth Wood Methodist Church  
Burley & Hyde Park Community Safety Project  
CALLS  
Burley Park Family Nursery

Youth Point  
Revive Fellowship  
Little Woodhouse Community Centre  
Far Headingley Village Society  
Women of Woodhouse  
Headingley Network  
Cardigan Centre  
Bethel Elderly Day Care Centre  
SRB Unit  
Meanwood Christian Community  
Anti Social Behaviour Unit  
Weetwood Residents Association  
Far Headingley Village Society  
Neighbourhood Warden  
Hawthorn Youth Forum  
United Reformed Church  
West Park Fields Environmental Group  
Barnados Leeds Accommodation Project  
and Nightstop  
Woodhouse Tenants Association  
Leeds Reach  
Older Active People  
Mother Tongue Group  
Anti Racist Youth Work Team  
Black Elders  
Tenants Involvement Committee  
Turnaways & Laurel Bank Residents  
Group  
Hyde Park Residents Association  
Woodhouse Ridge Action Group  
Youth Point  
Unipol Students Homes  
Ridings H.A.  
Leeds Carers Centre  
Leeds Health Focus  
Kirkstall Village Community Association  
Spennings Residents Association  
Kirkstall Village Campaign  
Abbey Runners

RNIB  
Education Leeds Study Support  
Selhal Housing  
Chantry H.A.  
Caring Together in Woodhouse & Little  
London  
Highwood Residents Association  
Kirkstall Woods Ranger  
St Michaels and All Angels  
LCMA  
Beecroft and Sacred Heart After School  
Club  
Abbey Light Railway  
RMU  
Woodhouse Ridge Action Group  
Surestart  
Leeds Muslim Council  
Hooper Kelah  
Youth Point  
St Michaels and All Angels  
St Michael's Lane Hostel  
Spennings & West Park Residents  
Association  
LARCH  
Parent Partnership Service  
Hyde Park Source  
Yorkshire Orienteering Association  
Rosebank Millennium Green Trust  
Community Green Spaces  
Leeds Crisis Centre  
Queenswood Heights Tenants Association  
LILT  
Association of Blind Elders  
Beckett Park Community Association  
Hyde Park Business Association  
Kirkstall Crusaders JFC  
People In Action  
VOICE

## Appendix E – September 05, Workshop Attendees

### Growth Workshop

Andrew Wintersgill David Lock Associates  
Bhupinder Dev White Young Green Planning –Chartered Planner  
Bruce Hartley Leeds Guide - MD  
Amy Hughes Leeds Guide – Editorial Assistant  
Sonja Swift Environment Agency  
Lucy Mitchell Yorkshire Forward – Sustainable Development Manager  
Tom Cook Sanderson Weatherall – Senior Planner  
Geoff Miller DLA Architecture – Architect/Urban Designer  
David White Leeds Chamber of Commerce  
Dr Rachael Unsworth University of Leeds – School of Geography  
Helen Buttery DLA Architects – Urban Designer/Landscape Architect  
Martin Wood DLA Architects – Architect  
Gordon Carey Carey Jones Architects – Chairman  
Paul Kendall LCC – Planning Services  
Barry Moy LCC City Centre Management  
Norman Taylor Shadwell Parish Council  
Richard Nield Dialog – Business Support Manager  
Keith Williams LCC - Architect – Civic Architects Office  
Sarah Weaver British Waterways – S O R M Partnership Project Co-ordinator  
Kevin Grady Leeds Civic Trust  
Cllr Richard Brett LCC - Burmantofts & Richmond Hill ward  
Ken Weightman Chair, Lincoln Green tenants & residents association  
Clive Brook Head of Planning, Dacre Sons & Hartley  
Harry Rice (provisional) Mentor group  
Rob Wright Architecture 2B  
Victoria Uttley Centre Manager, St Johns Centre  
Jim Ramsay Indigo Planning  
Kirsty Howard S Leeds PCT  
Dr John Dickinson Weetwood Residents Association  
Michael Romagnoli LCC – Legal - Licensing  
Nicola Raper LCC – Legal - Licensing  
Yasin Raja LCC FACILITATOR  
Chris Tebbutt LCC – Team Leader, Economic Policy FACILITATOR  
Alan Taylor LCC FACILITATOR  
Chris Bolam LCC – Senior Planner FACILITATOR  
Robin Coghlan LCC – Team Leader, Policy FACILITATOR  
David Feeney LCC – Head of Planning & Economic Policy  
Terry Smith LCC – Planner NOTE TAKER  
Kathryn Skinner LCC – Planner NOTE TAKER  
Nazreen Yunis LCC – Planner NOTE TAKER

### Use & Function Workshop

Dr Richard Tyler Leeds HMO lobby – Co-ordinator  
Andrew Wintersgill David Lock Associates  
Bhupinder Dev White Young Green Planning –Chartered Planner  
Andrew Macgill Head of Arts & Events  
Bruce Hartley Leeds Guide - MD  
Amy Hughes Leeds Guide – Editorial Assistant  
Sonja Swift Environment Agency  
Richard Griffiths Yorkshire Forward  
Frank O'Malley Leeds Play Network – Business Co-ordinator  
Tom Cook Sanderson Weatherall – Senior Planner  
Helen Buttery DLA Architects – Urban Designer/Landscape Architect  
Martin Wood DLA Architects – Architect

Ernie Gray LCC – Housing Strategy Manager  
 Laura Kripp LCC – Asset & Development Manager, NHD  
 Gordon Carey Carey Jones Architects – Chairman  
 Daljit Singh LCC – Planning Services  
 Sarah McMahon LCC – Planning Services  
 Barry Moy LCC City Centre Management  
 Brian Matthews Federation of Blind  
 Norman Taylor Shadwell Parish Council  
 Richard Nield Dialog – Business Support Manager  
 Sarah Weaver British Waterways – S O R M Partnership Project Co-ordinator  
 Kevin Grady Leeds Civic Trust  
 Ken Weightman Chair, Lincoln Green tenants & residents association  
 Carole Wigley Access Advisory Group  
 Harry Rice (provisional) Mentor group  
 Tony Goodall Leeds NE PCT – Safer Leeds – Alcohol strategy Lead  
 Nick Brown Architecture 2B  
 Rebecca Boon LCC – Project Officer, W Leeds Area Management, Pudsey  
 Victoria Uttley Centre Manager, St Johns Centre  
 Jim Ramsay Indigo Planning  
 Janette Munton S Leeds PCT – Assistant Director of Public Health  
 Kirsty Howard S Leeds PCT – Primary Care Development Manager  
 Dr John Dickinson Weetwood Residents Association  
 Yasin Raja LCC FACILITATOR  
 Alan Taylor LCC FACILITATOR  
 Helen Miller LCC FACILITATOR  
 Lois Pickering LCC FACILITATOR  
 Anup Sharma LCC FACILITATOR  
 Chris Bolam LCC – Senior Planner FACILITATOR  
 Robin Coghlan LCC – Team Leader, Policy FACILITATOR  
 Paul Bingham LCC – Planner NOTE TAKER  
 Kathryn Skinner LCC – Planner NOTE TAKER  
 Janet Howrie LCC – Planner NOTE TAKER  
 Jo Hoskin LCC – Planner NOTE TAKER  
 John Townsend LCC – Planner NOTE TAKER  
 Mark Burgess LCC - SDU  
 Michael Romagnoli LCC – Legal Services – Project Officer, Entertainment Licensing  
 Nicola Raper LCC – Legal Services – Section Head, Licensing  
 Richard Shaw LCC – Planner  
 Judith Smalley Access office NOTE TAKER

## **Movement Workshop**

Andrew Wintersgill David Lock Associates  
 Bruce Hartley Leeds Guide – MD  
 Amy Hughes Leeds Guide – Editorial Assistant  
 David Hall Sustrans – Regional Manager  
 Sonja Swift Environment Agency  
 Richard Griffiths Yorkshire Forward  
 Councillor Liz Minkin LCC  
 Megan Godsell LCC – Affordable Housing Manager  
 Helen Buttery DLA Architects – Urban Designer/Landscape Architect  
 Martin Wood DLA Architects - Architect  
 Phil Brock LCC – Senior Planner  
 Natalie Fleming LCC - Planner  
 Keith Williams LCC – Architect, Civic Architects Office  
 Alan Simson LMU - Reader in Landscape Architecture + Urban Forestry / Chair  
 Brian Matthews Federation of Blind  
 Susan Chesters Chair, Leeds Older People's Forum  
 Tim Parry LCC – Cycling & Pedestrian Officer  
 David Hick Leeds Civic Trust  
 Councillor Richard Brett LCC - Burmantofts & Richmond Hill ward



Carole Wigley Access Advisory Group  
 Norman Taylor Shadwell Parish Council  
 Jack Robins Access Advisory Council  
 Rob Wright Architecture 2B  
 Jim Ramsay Indigo Planning  
 Ben Margolis Oxfam/Green Action  
 Dr John Dickinson Weetwood Residents Association  
 Carole Clark LCC – Area Management Officer, N & H, Pudsey  
 Steve Falconer LCC – Chief Engineer, Urban Traffic Control  
 Colin Mawhinney LCC - Head Of Regeneration Support NB Arriving 10a.m.  
 Rob Matley LCC – Deputy City Centre Manager  
 Andrew Hall LCC – Transport Policy Manager FACILITATOR  
 Dave Sherborne LCC – Road Casualty Reduction Manager FACILITATOR  
 Gwyn Owen LCC – Senior Transport Planner FACILITATOR  
 Chris Bolam LCC – Project Manager  
 Robin Coghlan LCC – Team Leader, Policy FACILITATOR  
 Louise Holliday LCC – Transport Planner NOTE TAKER  
 Yasin Raja LCC – Planner NOTE TAKER

## **Environment Workshop**

Ian Smith English Heritage – Regional Planner  
 Andrew Wintersgill David Lock Associates  
 Bruce Hartley Leeds Guide – MD  
 Amy Hughes Leeds Guide – Editorial Assistant  
 Sonja Swift Environment Agency  
 Lucy Mitchell Yorkshire Forward – Sustainable Development Manager  
 Mike Kinnaird LCC – Recreation Projects Manager, Parks and Countryside  
 Councillor Liz Minkin LCC  
 Tom Cook Sanderson Weatherall – Senior Planner  
 Megan Godsell LCC – Affordable Housing Manager  
 Helen Buttery DLA Architects – Urban Designer/Landscape Architect  
 Martin Wood DLA Architects - Architect  
 Chris Briggs LCC - Planner  
 Johnnie Briggs LCC Youth Service – City Centre Project Officer  
 Alan Simson LMU - Reader in Landscape Architecture + Urban Forestry  
 Susan Chesters Chair, Leeds Older People's Forum  
 Sarah Weaver British Waterways – S O R M Partnership Project Co-ordinator  
 Dr Tom Knowland LCC – Head of Sustainable Development  
 Peter Baker Leeds Civic Trust  
 Cllr Richard Brett LCC - Burmantofts & Richmond Hill ward  
 Mike Simpkin LCC – Public Health Strategy Manager  
 Norman Taylor Shadwell Parish Council  
 Jack Robins Access Advisory forum  
 John Thorp LCC – Civic Architect  
 Nick Brown Architecture 2B  
 Inspector Archer Chapeltown Police Station  
 Jim Ramsay Indigo Planning  
 Ben Margolis Oxfam/Green Action  
 Janette Munton S Leeds PCT – Assistant Director of Public Health  
 Dr John Dickinson Weetwood Residents Association  
 Rachel Swindells Children Leeds Partnership – Children & Young People Participation  
 Co-ordinator  
 Heather Moore LCC–Social Services –Outreach Worker for the visually impaired  
 Rowena Hall LCC -Executive Manager Specialist Project  
 Rob Matley LCC – Deputy City Centre Manager FACILITATOR  
 Mark Burgess LCC – Team Leader, Design FACILITATOR  
 Richard Taylor LCC – Team Leader, Conservation FACILITATOR  
 Rob Murphy LCC – Team Leader, Conservation FACILITATOR  
 Nigel Lees LCC - Team Leader, Landscape FACILITATOR

Pippa Milne LCC – Recycling & Waste Manger, City Services FACILITATOR  
Sue Williams LCC – Environment City Manager FACILITATOR  
Chris Bolam LCC – Project Manager FACILITATOR  
Robin Coghlan LCC – Team Leader, Policy FACILITATOR  
David Feeney LCC- Head of Planning & Economic Policy  
Yasin Raja LCC – Planner NOTE TAKER  
Jason Green LCC – Planner NOTE TAKER  
Brian Pearson LCC – Planner NOTE TAKER  
Jan Belton LCC – Nature Conservation Officer  
Helen Miller LCC – Senior Planner NOTE TAKER



**AGENDA**  
**ITEM NO.:**  
  
Originator: Chris Bolam  
  
Tel: 2478087

REPORT OF THE DIRECTOR OF DEVELOPMENT

**MEETING: AREA COMMITTEE (INNER)**

**DATE : September 2005**

**SUBJECT : Leeds Local Development Framework: City Centre Area Action Plan**

<p><b>Electoral Wards Affected:</b></p> <p style="text-align: center;"><b>All inner area</b></p>	<p><b>Specific Implications For:</b></p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p>
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<b>Executive Function</b>	<input type="checkbox"/>	<b>Council Function</b>	<input type="checkbox"/>	<b>Eligible for Call In</b>	<input type="checkbox"/>	<b>Not eligible for Call In</b>	<input checked="" type="checkbox"/>
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(details contained in the report)

**EXECUTIVE SUMMARY**

The purpose of this report is to involve the inner area committee in the first stage of consultation on the emerging City Centre Area Action Plan and to inform the committee on the preparation of a Leeds Local Development Framework which will eventually replace the Leeds Unitary Development Plan.

Officers are seeking members comments on the consultation material and a nominee from the Area Committee to represent them at consultation workshops being held in late September. A council planning officer will be in attendance at the Area Committee meeting to answer questions.

**1.0 BACKGROUND**

**What is the CITY CENTRE AREA ACTION PLAN?**

1.1 It is part of the new development plan for Leeds known as the Local Development Framework. This framework, which will be a collection of documents, will eventually replace the current planning document for

Leeds; the Leeds Unitary Development Plan. The City Centre Area Action Plan needs to be prepared with 3 stages of public consultation.

- 1.2 At this first stage the Council is seeking assistance to create policy OPTIONS on the most important issues facing future development of the city centre. The first stage consultation material will be distributed at the committee meeting. At the second stage, during February & March 2006, the Council will consult more widely on the agreed OPTIONS. It is expected that a draft action plan will be ready for stage 3 public consultation in 2007.

#### **What will the CITY CENTRE AREA ACTION PLAN do?**

- 1.3 It will replace the city centre planning policies (Chapter 13) of the Unitary Development Plan. The broad role of this new plan will be providing the planning policies for a co-ordinated approach to the spatial planning and if appropriate, expansion of the City Centre, ensuring that the City Centre continues to deliver economic, environmental and social objectives at the heart of the City Region.

#### **What does this mean to the Communities of East Leeds?**

- 1.4 One of the main aims of the Vision for Leeds 2004 to 2020 is narrowing the gap between the most disadvantaged people and communities and the rest of the city. The volume of development in the city centre over recent years is witness to the success of this area. However, a major challenge for the City Centre Area Action Plan is how to spread the benefits of a growing and prosperous city centre to the established communities of Saxton Gardens, Cavalier Hill, Richmond Hill and Ebor Gardens to name a few. The linkages between these areas and the city centre need to be improved. In addition, these community's proximity to the city centre means they are reliant on the city to provide employment and some key services such as health, shopping and entertainment. The action plan will set the land use policies that will determine how existing employment premises on the edge of the city centre are redeveloped (or not) and the location of other services throughout the city centre.
- 1.5 As the EASEL regeneration area incorporates some of the communities listed above it is important to ensure the two action plans complement each other.

#### **How can people get involved?**

- 1.6 The City Council will be consulting individuals, groups and organisations with an interest in Leeds city centre from June – September 2005 on initial ideas for the City Centre Area Action Plan. In particular, workshops are to be held to explore aims & options around four themes which representatives from the committee might like to attend:

Growth	9.30 – 12.30 Tues 27 <sup>th</sup> September
Use & Function	1.30 – 4.30 Tues 27 <sup>th</sup> September
Movement	9.30 – 12.30 Wed 28 <sup>th</sup> September

- 1.7 To help people understand the background and issues involved, a consultation pack has been prepared, which includes four theme factsheets. For each theme, a range of background influences are set out. These include drivers for change, Unitary Development Plan issues, new national government policy, evidence of change on the ground, identified issues and other relevant policy documents and strategies. They are intended to bring together all relevant factors from which a set of key questions are drawn. These key questions are intended to stimulate the generation of proposed options, which will provide the focus & shape for the emerging city centre plan.
- 1.8 To make comments in writing, please use the response forms in the consultation pack. For greater detail, further background information is available on the council's web site ([www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf)) or by contacting Robin Coghlan on 0113 247 8131 or [robin.coghlan@leeds.gov.uk](mailto:robin.coghlan@leeds.gov.uk).

### **What is a Sustainability Scoping Report**

- 1.9 All development plan documents have to be subject to a sustainability appraisal. The first stage of a sustainability appraisal is preparation of a "scoping report". This document seeks to identify the range of sustainability issues that are important and the sustainability objectives, which will be used to measure the sustainability of the action plan. This document is available on request.

## **2.0 RECOMMENDATION**

- 2.1 The committee is requested to:
- Nominate a representative/s to attend the September workshops; and
  - consider and comment as appropriate on the City Centre Area Action Plan consultation pack.

## **Appendix G – Meetings Attended to present the CCAAP – Summer 2005**

### **Leeds Arts Partnership May 2005 – 16.20**

Clarification sought about purpose of consultation. Purpose to raise awareness & understanding about the CCAAP and the Arts Partnership are being asked to send representatives to the Workshops in September. The difference between this document and the Leeds City Centre Management Strategy was clarified.

### **Leeds Environment City Partnership – 14 June 2005 17.00**

Questioned over scope of the public consultation at this stage  
Use of existing data – responses from the vision ii consultation – over 30,000 responses  
The priorities of the Environmental Partnership should be reflected in the questions and documentation  
Questioned whether targeted consultation was sufficient for stage 1 although one member did support the councils approach  
The timing of the workshops during the day was queried and whether this really offered public consultation and access to information by everyone  
Use should be made of the civic newspaper  
Was the documentation going to appear on the web – could the link be sent to the Leeds Initiative (Martin Dean) to also encourage access to the information

### **The Urban Design Forum (City Council, Development Dept) 17/6/05**

Suggestion for the Chamber of Commerce & the Property Forum to be formally invited to the workshops in September. Richard Mansell, Chief Exec of the Ch of Commerce should be written to asking to invite representatives.

### **Inner North West Area Committee, 7.00pm 30 June 2005**

Short report on the agenda papers. No questions regarding the city centre action plan.

Queried the lack of intention to prepare an action plan for Headingley or Kirkstall Road or other areas in the North West inner area. Responded that the LDS was the vehicle that sets out which plans are being prepared. This is a document which is reviewed annually. However, major factor was staff resources and plans were being prepared in order of city wide priorities bearing those factors in mind.

### **The Leeds Initiative Narrowing the Gap Executive 12/7/05**

Presentation on CCAAP squeezed off agenda; Leeds Initiative committed to distribute the Reg 25 “Pack” to members as an alternative.

### **The Leeds Initiative Going Up a League Executive 13/7/05**

Some exploration of how the CCAAP will sit with the CCStrategy2006-10, with the Leeds Renaissance Partnership Business Plan April 2005 and the Narrowing the Gap Action Plan 2005-8.

### **Leeds Cycling Forum 6.15pm 13 July 2005**

Consultation pack distributed and short presentation on the LDF and the CCAAP given. No questions regarding the actual material.

Questioned why the city centre had to suffer such large highway infrastructure for those just travelling through. Forum hoped that the needs of residents in the city centre will be recognised.

Questioned how the AAP will relate to the second Local Transport Plan 2006-10.

Queried the concept of continued growth and the impact this may have on other towns and cities in the region (investment). The basis of the RSS in relation to this issue was questioned and regarded as flawed.

Why was the council beginning an AAP for the city centre when the supertram remains undecided?

### **South Leeds Primary Care Trust – 24/8/05, Navigation House, Hunslet**

Exploration of the changing nature of GP services with issues of opening hours, registration by place of work rather than home address, polarisation of customer needs in inner city & city centre.

Need for primary health care services from growing city centre population. Department of Health has plans for two "Walk-in-Centres", one at the Leeds General Infirmary and one close to the train station. South Leeds PCT have ambition for a new GP health centre in the southern part of the city centre, possibly Holbeck.

### **Leeds East Homes Tennant Forum Sat 3<sup>rd</sup> Sep – presentation & discussion**

– issues raised included lack of integration with CC, surrounding communities haven't been consulted on development in CC, not enough affordable housing, little sign of benefit of development cascading down into inner city, need for maintenance of new facilities, need to tap into development value generated & use money to improve facilities (particularly health) in surrounding communities, need to make CC more accessible with more car parking, more flyovers needed to keep traffic flowing.

### **North East Area Committee (Inner) Monday 5<sup>th</sup> Sept 4pm presentation and**

took questions. Query from Young Services over involving young people in preparing the document – Neil Bowden (tel: 2145852) offered their services to assist engagement of young people. This stimulated additional comments from other members with suggestions for other groups who should be encouraged to get involved: Youth Council, Leeds Children's Rights and Leeds Involvement Project.

### **Tue 6<sup>th</sup> - East Inner Area Committee – presentation & discussion**

Two minutes at end of agenda. Criticism that material was not circulated prior to the meeting. Members of Committee were invited to make written comments and to attend Workshops at end of September. Committee

Members were also asked to inform local people associated with the East Inner Area Committee.

**Keeping an Eye on Leeds (Leeds Voice - Environmental Forum) 6<sup>th</sup> Sept '05 7.15 pm Civic** – Distributed 17 copies of consultation pack. Development and growth of the city centre should not be at the expense of the rest of the city. How will the growth and prosperity of the city centre contribute to regeneration and improvement of established communities at the fringe of the city centre? Closing the gap. There has been an explosion of food and drink and clubs in the city – there needs to be moderation. Is the number of Environmental Health Officers keeping pace with the number of food and drink outlets. There needs to be an increase in the space available to store refuse prior to collection. These areas are often too small and cause a health hazard. Concern over the lack of planning gain from development in the city centre to improve the public realm. What development tax / income does the city council receive from city centre developments? Why should council tax payers fund these city centre improvements when private businesses benefit?

There is no mention of noise pollution in the consultation pack – this needs to be tackled. Are roof gardens an option to increase greenspace in the city centre from new development – would these be open to the public as public greenspace. How will the comments from these meetings, the workshops and the feedback from the consultation exercises be used and acted upon to develop policies for the new plan? How will the plan promote renewable energies though development ie. 10% of energy consumed by the development must be from renewable sources? This is a policy being taken up by other authorities eg. Kirklees. If in the future, the council receives greenspace commuted sums from city centre developments will this be available only to spend in the city centre or will the area of spend be wider? At present there is concern that no developments of less than 0.5 ha contribute towards public space in the city centre.

**Inner West Area Committee – 13/9/05** Presentation given of LDF context, CCAAP programme and emerging city centre issues. Cllrs Hanley & McKenna gave opinions on the quality of building design in the city centre. Cllr Hanley urged that digital technology be used to improve planning application decision making, including wider public input. The Committee agreed to identify (a) nominee(s) to attend the September Workshops.

**Inner South Area Committee – 20/9/05 18.00** Very brief presentation given on the CCAAP and what it will be and could do. Cllr Nash was insistent that the Marsh Lane rail halt should be an issue, this was supported by Cllrs Davey and Iqbal. Cllr Gabriel in the chair complained of the short notice given for the workshops; less than a week between meeting and workshops. CB replied that he contacted area committee in May to attend previous meeting and there is an additional meeting on 10<sup>th</sup> October for members and community groups. Cllr Gabriel asked for proof of request to attend earlier meetings. Cllr Gabriel stated that we could not tick off consulting south Leeds just by turning up to this meeting. CB replied that many community groups in south Leeds had been sent letters offering officers to attend community



meetings. Mrs Fenton from Beeston Community Forum was interested in this offer but did not get a letter. CB took details. Other group representatives present did confirm they had received letters.

**Housing Forum 16/9/05** Robin Coghlan gave a presentation on the Leeds Development Framework. A copy of the presentation was circulated to Members at the meeting.

It was noted that the Development Plan is a requirement of all Local Authorities in compliance with the Planning Act 2005.

Attendees were advised that there were a set of workshops taking place which will be broken down into the key themes of the Development Plan, Use and Function, Growth, Movement and Quality and Safety. Details of the workshops were circulated at the meeting.

It was noted that the Leeds City Centre Area Action Plan boundaries were not fixed and are and will be open to consultation.

**Older People's Reference Group** (Quaker Meeting House, Woodhouse Lane, 10/10/05)

Presentation of 4 themes given by Robin Coghlan. Comments made:

Use & Function – we should plan for more affordable and sheltered housing in the city centre. A proportion of older people would be very interested in city centre living if the right type of accommodation were available. Too many bars attracting hoards of young people. Not enough food shops (& the market should be safeguarded as a valuable shopping asset) & not enough free public conveniences. Should be more post offices.

Movement – better interchanges for public transport required. Need to explore greater use of electronic buggies (& the Mobility shop ought to be more central than the Merrion Centre) for trips from public transport nodes to other city centre locations. Need for more frequent bus services after 6pm. Too much traffic. The city council should look at Supertram alternatives such as park & ride.

Environment – need to create a better feeling of security with more CCTV cameras, there's a lack of green spaces, with only Park Sq offering a grassed park area, but need more places to sit down all over the city centre. The street furniture is unattractive and the tiling of landmark Leeds is dangerous, being slippery in wet weather and hazardous when uneven. Opening up of the waterside is considered valuable, but personal security needs to be considered.

## **Appendix I**

### **Leeds City Centre Area Action Plan Leeds Youth Council Meeting 15<sup>th</sup> October 2005**

Total time available 1 hour from 13.45 till 14.45 (over ran by 15 mins on the day)

Each member school of the council was sent 50 questionnaires 2 weeks in advance of the meeting. A summary sheet was enclosed with the package for youth council members to complete and bring to the meeting. 6 schools managed to circulate the questionnaires and bring the results to the meeting.

Following a brief introduction to the LDF and CCAAP, attendees were asked to split into 4 groups as per instructions on separate sheet.

#### **What do you come to the city centre for?**

- German market
- Embrace gig
- Shopping
- Socialising
- Hospital
- Cinema
- Swimming
- Meals
- Library (free internet)
- Art Gallery
- Ice Skating

#### **What is good about the city centre?**

- Safer than other UK cities
- Range of activities
- Renovation of Briggate
- Nightlife
- Play House / Yorkshire Dance
- Shopping and range of shops (The Light)
- Shops near stations (bus and train)
- Millennium Square – multi uses
- Cinema/ bowling
- Armouries
- Meeting people
- Food
- Hospital
- Variety of places
- Universities and colleges

#### **What could be improved?**

- Litter
- Public transport – lack of information
- Needs an arena

Public safety especially at night  
Homeless people  
Not enough seating areas  
Traffic  
Skatepark – but may be better sites on the outskirts  
A club for under 18s (no alcohol) needs to be in the city centre so its available to everyone  
Trees / wilderness – but don't need grassy parks as don't come into the city centre to do that  
Tram  
More car parking  
Something unique to Leeds ie. Go-karting / paint balling  
Ice skating rink – more leisure facilities  
New swimming pool in the city centre – not south Leeds  
Merrion Centre – dated needs an update  
Modernise areas of centre  
Poor disabled facilities  
Better publicity of events – cheaper entry for younger people  
Youth club – more places to hang out  
More maps in centre  
Availability of information on public transport, events, maps of city etc

### **What stops you visiting more often?**

Too many EMO's, tramps – Anti Social Behaviour  
Poor public transport – timing  
Nowhere to park – one way system  
Bus fares too expensive  
Lack of funds  
Family commitments / safety fears  
Shortage of available time  
Where people live – poor access  
Public safety  
Too many band venues do not allow under 18s  
Everything I need is near where I live so no need to visit the city centre  
Too much concrete  
International pool has cockroaches

### **Pick an issue which is a problem and discuss potential solutions**

Issue: Transport  
Make it more affordable  
The way in which half fare passes are used  
More buses, more often and more reliable  
Improved enforcement of bus lanes  
More park and ride in good locations  
Discourage parking in the city centre  
More public transport options – not just buses  
More train stations nearer bus station

## **Appendix J.**

**Links between comments made by Leeds Youth Council members at workshop session 15/10/05 and the options contained in the emerging City Centre AAP 'Alternative Options' papers.**

### **Strategic Options Paper**

As an option for improving commuting to city centre:-

#### **Enhancement of public transport**

*(YC comment: more public transport options – not just buses)*

### **Movement Options Paper**

As options for tackling congestion:-

Park & Ride

*(YC comment: more park & ride in good locations)*

Enhanced bus routes for quicker and reliable journeys

*(YC comment: more buses, more often & more reliable)*

More train stations

*(YC comments: more public transport options not just buses; more train stations nearer bus station)*

Restraint on commuter car parking

*(YC comment: discourage parking in the city centre)*

As options re amount of car parking for visitors (shoppers etc):-

Reduced, but with exceptions (for eg for disabled persons)

*(YC comments: discourage parking in the city centre; poor disabled facilities)*

Expanded

*(YC comment: more car parking)*

As options re amount of car parking for commuters (office workers etc):-

Reduced, but with exceptions (for eg for disabled persons & shift workers)

*(YC comments: discourage parking in the city centre; poor disabled facilities)*

Expanded

*(YC comment: more car parking)*

As options for improving public transport:-

Identifying sites for future rail stations

*(YC comments: more public transport options not just buses; more train stations nearer bus station)*

Improving bus & rail interchange

*(YC comments: more train stations nearer bus station)*

Better enforcement of bus priority

*(YC comment: improved enforcement of bus lanes)*

Option for proposed new railway station at Marsh Lane Goods Yard (near bus station)

*(YC comment: more train stations nearer bus station)*

## Access Options Paper

As an option for exceptions to general restraint of commuter car parking:-  
Arrangements to ensure that spaces are maintained for disabled person use only

*(YC comment: poor disabled facilities)*

Public transport providers should be expected to give consideration to the needs of disabled people, particularly distances between public transport stops & city centre destinations and distances to change between bus and train

*(YC comment: poor disabled facilities; more train stations nearer bus station)*

Options re the design of all development so as to be accessible for disabled people:-

Yes OR partly, with exceptions for conservation/heritage reasons in rare circumstances

*(YC comments: poor disabled facilities)*

Public realm investment should aim to ensure that there are public places to sit down & relax – either equally spread throughout the city centre or in areas of activity only

*(YC comment: not enough seating areas)*

Options re whether facilities & services for leisure & night clubs are too expensive (or not) compared with other areas

*(YC comment: need cheaper entry to events for young people)*

As an option re affordability in the city centre:-

Discounts in shops & facilities through the plan or a Leeds Card/Permit

*(YC comment: cheaper entry to events for young people; lack of funds as barrier to visiting city centre)*

As an option re facilities for families with children:-

More variety of indoor leisure uses – bowling, laser combat etc

*(YC comment: ice skating rink – more leisure facilities; something unique to Leeds, ie go-karting, paint balling)*

As options for indoor venues for teenagers:-

The plan should make developments of new night clubs conditional that they dedicate at least one evening a week for teenagers with no alcohol served  
AND/OR

The city council should engage with existing operators of music venues and night clubs to encourage provision of regular entertainment evenings for teenagers

*(YC comments: a club for under 18s (no alcohol) needs to be in city centre so its available to everyone; too many band venues do not allow under 18s)*

## **Open Space & Greenery Options Paper**

As options for recreational or passive open space

Skateboarding & bmx biking facilities

Performance space for hosting of events

Public gardens and pocket parks for relaxation & contemplation

*(YC comments: skatepark; cheaper entry to events for young people; not enough seating areas)*

Options re a long term programme for the planting and management of street trees in the city centre

*(YC comment: trees/wilderness)*

## **Entertainment Options Paper**

Options re a new concert hall and new arena:-

Within the city centre

Within or on the edge of the city centre

Outside the city centre

*(YC comment: needs an arena)*

## **Design & Conservation Options Paper**

As options for improving safety and security in the city centre through new developments:-

Design of layouts to use 'activity', good lighting and overlooking from buildings as a form of self-policing;

Developments to be designed to restrict access permanently or at night time to prevent break-ins and crimes against people (ie gating, high walls, window bars etc);

Combination of above 2 depending upon circumstance

*(YC comments: public safety especially at night; homeless people; too many EMOs, tramps, anti-social behaviour; safety fears; public safety)*

## **Managing Resources Options Paper**

As options for street litter collection & recycling:-

Litter bins on own

A number of small recycling facilities across the city centre

A large recycling centre in or on edge of city centre

*(YC comment; improve litter situation)*

## Appendix K –

Theme	Topic	Representor	Type	Comment	Response & Proposed Options
Environment	Design	English Heritage	Statutory Consultee	Are the general design policies still appropriate? If not, how should they be improved?  For a quality environment at ground level, need to ensure that sufficient space is provided alongside tall buildings, which can then be used imaginatively for activities.	Little criticism of LCC suggested questions, although the first one regarding “mother” policies considered confusing. This can be clarified in an Option giving the choice of i) expecting design to suit site context, or ii) design control through prescriptive criteria.
Environment	Design	Sport England	Interest Group	Remove zoning for tall buildings, as they can be considered using general design policy.	The concern about how tall buildings should be controlled needs to be addressed by a dedicated Option. This will need to have regard to the fact that a Tall Building SPD is currently being prepared.
Environment	Design	Sanderson Wetherall	Consultant	How can the quality of delivered buildings be made to match up to approved designs, eg City Walk? How can the sustainable re-use of buildings be encouraged? How can the community have greater involvement in design & conservation issues?	
Environment	Design	Leeds Civic Trust	Interest Group	Do mega-tall buildings spoil the surrounding countryside? Should they be allowed?	The size of conservation areas is also an issue that needs to be addressed by a dedicated Option.
Environment	Design	Susan Chesters	n/k	Are there any areas where tall buildings are not appropriate? If so, where? Appropriate near Tourist areas. We need up to approximately 6 landmark buildings to enhance Leeds' image & skyline. Should be only a short walk from train station/Armouries.	
Environment	Tall Buildings	English Heritage	Statutory Consultee	Should the boundaries of any of the conservation areas be amended? Are there any other areas that the City Council should examine as possible Conservation Areas? It is not clear what the question about "listings" means. Is this asking consultees to identify buildings to be placed on a local list, as per PPG15 para 6.16?	Locally important historic buildings as well as streetscapes & views can be addressed by character area appraisal, along the lines of the City Centre Urban Design Strategy.
Environment	Tall Buildings	Cllr Brett	City Councillor		Public involvement should be addressed as an Option concerning whether the CCAAP deals with “process” as well as substance of proposals.
Environment	Conservation	English Heritage	Statutory Consultee		

Theme	Topic	Representor	Type	Comment	Response & Proposed Options
Environment	Conservation	Leeds Civic Trust	Interest Group	Give consideration to a local list (Grade III) of buildings of local interest? Should intentions for LCC owned historic buildings be disclosed, as an example to other owners? Should Article 4 Directions be used to extend control over development in conservation areas?	
Environment	Conservation	Gordon Carey	Leeds Property Forum	Boundaries need to be carefully reviewed so as not to "strangle the City" but at the same time protect the heritage of the City.	
Environment	Public Spaces	Sport England	Interest Group	Green spaces are needed in order to deliver sustainable communities for residents & workers of the city centre. See Sport England's "Active Design" document. Pedestrian links to up to 20 surrounding residential areas are vital. Better signage and pocket parks needed in the city centre.	No criticism of LCC proposed questions. Greenery and routes & pedestrian links are cited as very important.
Environment	Public Spaces	Cllr Brett Sanderson	City Councillor		These matters will be addressed in the Options Papers. The scale & nature of open space provision & contributions will be explored along with how spaces should be laid out (green & landscaped, hard surface etc) and how green routes & networks can be established.
Environment	Public Spaces	Wetherall	Consultant	Define "what is a large public space?" eg Millenium Sq. How to involve the public in public realm enhancement? How to maintain the public realm in the long term? How to reconcile street advertising PFI arrangements with desire to avoid clutter? How to make public spaces more attractive to families? How to bring "fun" into the public realm? How to coordinate work of statutory undertakers? How to improve the highway network to create pedestrian friendly routes? How should floodlighting schemes (eg Markets & Armley Gyatory) be maintained?	
Environment	Public Spaces	Leeds Civic Trust	Interest Group		



<b>Theme</b>	<b>Topic</b>	<b>Representor</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Environment	Public Spaces	Gordon Carey	Leeds Property Forum	The Council should review its land ownership with a view to creating new public open spaces. Significant potential to improve existing open space, including the waterfront. The 20% policy needs to be made more flexible achieving more space or less space as site circumstances & overall design demand. Discussion between applicant & Council should achieve the best result.	
Environment	Trees & Greenery	Kippax Parish Council	Parish Council	Every opportunity should be taken to plant trees.	
Environment	Trees & Greenery	Leeds Civic Trust	Interest Group	How can retailers be persuaded to accept tree planting in principal shopping streets? How can significant areas of green open space be created? How can existing open spaces be expanded or enhanced?	
Environment	Trees & Greenery	Sport England	Interest Group	Green infrastructure & landscaping, which can have a practical function, should be encouraged.	
Environment	Trees & Greenery	Susan Chesters	n/k	Should the term "green landscape" be more closely defined so that a paved area with a few token trees & flower tubs would not be accepted as green landscape?	
Environment	Trees & Greenery	Simon Weaver	Resident	Lack of trees & greenery. More trees & planting is needed.	
Environment	Community Safety	Cllr Brett	City Councillor	Liaison with Community Safety about city centre plans is essential.	The overall approach to layout & design needs to be explored in the Options Paper, including impact on safety & security.
Environment	Community Safety	Leeds Civic Trust	Interest Group	How can concerns about "big brother" be balanced against security issues?	
Environment	Community Safety	Susan Chesters	n/k	Are stronger measures needed to tackle anti-social behaviour in the late evening?	

<b>Theme</b>	<b>Topic</b>	<b>Representor</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Environment	Waterways	Cllr Brett	City Councillor	Better enforcement against polluters. Opening up hidden becks unimportant.	Not universally accepted that hidden watercourses ought to be opened up. This overall question needs to be addressed in the Options Paper.
Environment	Waterways	Sanderson Wetherall	Consultant	Diversification of uses should be raised, eg accepting inclusion of A1 & leisure uses.	
Environment	Waterways	Leeds Civic Trust	Interest Group	How can expected improvements to public accessibility be delivered? How can more active uses along the waterfront be encouraged? What types of public space should be expected along the Waterfront - footpaths, larger spaces, entertainment spaces & green spaces?	Habitats need to be protected anyway. An option could explore how development might contribute to maintenance & enhancement
Environment	Waterways	Aire & Calder Rivers Group	Interest Group	How can additional access to water level be provided on the river & becks? Leeds should liaise with Bradford to prevent rubbish entering the river. How can the weir be adjusted to allow movement of fish, both migratory & non-migratory up and down the river & becks?	Details of access & uses near the waterfront of river & canal need to be addressed in the Preferred Options.
Environment	Waterways	English Heritage	Statutory Consultee	How could development be controlled to improve biodiversity? For example leaving an adequate buffer between development & water's edge in sensitive areas.	The CCAAP needs to address what is possible through planning powers. Options need to address requirements for development to provide suitable storage space. Options concerning recycling facilities will also be important. Wider sustainability issues that fall within the scope of "spatial planning" need to be addressed in a range of Options
Environment	Waste Management	Leeds Civic Trust	Interest Group	How can the City Council demonstrate best practice? Can a coordinated trade waste collection policy be introduced? How to avoid waste piling up in streets with a policy for waste storage & collection by contractors?	
Environment	Air Quality	Cllr Brett	City Councillor	Condition solar panels.	
Environment	Air Quality	Leeds Civic Trust	Interest Group	Should the City Council run its fleet of vehicles on gas or electric power? Need for a tram system?	
Environment	Air Quality	Susan Chesters	n/k	How can the harmful effect of traffic on air quality be reduced?	

<b>Theme</b>	<b>Topic</b>	<b>Representor</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Environment	Air Quality	Gordon Carey	Leeds Property Forum	Energy efficiency of buildings will be helped by new building regulations. Recognise that "green" credentials of a building are not "black & white". Avoid superficiality when considering sustainability issues. Greater understanding is needed.	Outside the scope of the CCAAP
Environment	Other Comments	Aire & Calder Rivers Group	Interest Group	How can the graffiti along the railway lines into Leeds be eliminated? It leaves a bad impression of no control & vandalism rules.	Outside the scope of the CCAAP
Environment	Other Comments	Gordon Carey	Leeds Property Forum	Leeds ought to organise itself to attract the teams of other countries to use Leeds as a training base for the 2012 Olympics. New sports facilities are needed.	Outside the scope of the CCAAP
Growth	Boundaries	Cllr Brett	City Councillor	Should grow slowly in all directions, generally outwards rather than upwards. A new Marsh La rail station could help eastward expansion.	Questions about the expanding outwards or consolidating the city centre are paramount. There are differences of view, particularly when the purpose of the boundary is considered, which need to be presented in the Options Paper.
Growth	Boundaries	Leeds Civic Trust	Interest Group	How to avoid creating a barrier, create links through and involve communities?	Connections to the surrounding neighbourhoods need to be addressed in the Options Paper.
Growth	Boundaries	Susan Chesters	Resident	Is vertical/horizontal expansion worthwhile? What is the value of expansion? Could areas outside of the city centre be developed?	As regards the planned location of uses within the city centre, there is potential for a sophisticated approach, being mindful not to frustrate development by way of unwarranted prescription.
Growth	Boundaries	Sanderson Wetherall	Consultant	The nature of the extension & the uses should be considered.	There is a general question over the degree to which development should be controlled
Growth	Boundaries	Gordon Carey	Leeds Property Forum	Need to consider extending boundary south east (to South Accommodation Rd or beyond), Holbeck & Kirkstall Rd	
Growth	Type of Growth	Cllr Brett	City Councillor	Major shopping, cultural, entertainment & leisure in current boundary, more mixed use (offices, retail, flats) in extension areas	
Growth	Type of Growth	Leeds Civic Trust	Interest Group	Compactness of the retail area is a virtue.	

<b>Theme</b>	<b>Topic</b>	<b>Represent or</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Growth	Type of Growth	Older People's Modernisation Team	City Council	How can growth be "balanced" to meet needs of all, old and young? Policy flexibility is required to avoid frustrating new development. The appropriateness of different land uses within schemes should be discussed & agreed at workshops.	or harnessed for the longer term planning & quality of the city.  Retail & Entertainment uses are explored below.
Growth	Type of Growth Location	Gordon Carey	Leeds Property Forum		
Growth	sustainability of growth Location	Cllr Brett	City Councillor	Some advantage of quarters but keep flexibility	
Growth	sustainability of growth Location	Leeds Civic Trust	Interest Group	How can the dispersal of offices to the suburbs (where there is less accessibility by public transport) be countered? Should office development areas in the city centre be protected?	
Growth	sustainability of growth Location	Sanderson Wetherall	Consultant	Look to a hierarchy of uses & where they should be directed, eg leisure & residential towards the waterfront	
Growth	sustainability of growth Balancing growth with other areas	Gordon Carey	Leeds Property Forum	We do not want to restrict development of uses into quarters - continental cities have a spread of cultural facilities.	
Growth	other areas	Cllr Brett	City Councillor	Consultation with other Las needed, but growth might export some jobs to other areas	This is a matter of importance to the CCAAP, & concerns not only the relationship of the city centre to adjoining neighbourhoods, but also the rest of Leeds and the city region.

<b>Theme</b>	<b>Topic</b>	<b>Represent or</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Growth	Balancing growth with other areas	Leeds Civic Trust	Interest Group	How can the influence of the City Centre be extended into the inner city AND ELSEWHERE?	The means of creating a stronger association between city centre & adjoining neighbourhoods needs to be addressed in Options concerning Growth, physical routes & employment opportunities.
Growth	Balancing growth with other areas	Susan Chesters	Resident	Does growth in the city centre benefit areas of deprivation in the suburbs?	The balance of growth between city centre & wider city region are difficult to resolve within the scope of the CCAAP. Nevertheless, it is not considered appropriate to plan to restrict the growth of the city centre in order to try to deflect investment to other places.
Growth	Balancing growth with other areas	Kippax Parish Council	Parish Council	Other areas of Leeds should not suffer at the expense of the city centre.	
Growth	Balancing growth with other areas	Gordon Carey	Leeds Property Forum	Promoting Leeds as an engine of growth will help surrounding areas.	
Growth	Other Comments	Leeds Civic Trust	Interest Group	A strategy for community involvement is required. Need to encourage use by improving frequency, adding cross-city routes & provision of "park & ride". City Council councillors & senior officers should be made to use park & ride & close Civic Hall car park. Integrated transport required & a station should be re-opened at Marsh La	Community involvement on development proposals will be dealt with by the Statement of Community Involvement, another LDF document under preparation by the City Council at the moment. The responses did not criticise the City Council's issues & questions. Additional comments underline the importance of: park & ride a new station at Marsh Lane easy access to primary destinations from
Movement	Provision for public transport	Cllr Brett	City Councillor		

<b>Theme</b>	<b>Topic</b>	<b>Representor</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Movement	Provision for public transport	Older People's Modernisation Team	City Council	Ensuring public transport provides direct access to important city centre sites, eg LGI, Civic Hall, Playhouse & shopping areas. Short walks are difficult for many older people. How to improve links to the railway station be improved, eg through the dark arches to the riverside? How to encourage providers to implement rail stations, both park & ride & destination, eg Elland Rd? How can development values at stations be harnessed for community benefits?	public transport stops integration of public transport congestion charging These issues need to be addressed in the Options Papers.
Movement	Provision for public transport	Leeds Civic Trust	Interest Group		
Movement	Provision for public transport	Susan Chesters	n/k	Should congestion charging be introduced in the city centre?	
Movement	Provision for public transport	Susan Chesters	n/k	Central government financial support is critical for significant investment. Train stock & busses need to be modern & attractive. Reliability is important. Bus speeds need to be improved.	
Movement	Safer Roads	Cllr Brett	City Councillor	No need for more traffic calming. More secure cycle lock ups at major car parks. Make 10 x 1.5 - 2 mile pedestrian routes well lit, attractive & well signed to connect city to adjoining neighbourhoods	Comments suggest a need for the Options to examine detailed means of making roads safer and encouraging more use of cycling and walking.
Movement	Safer Roads	Leeds Civic Trust	Interest Group	Is a radical approach of removing traffic signs & barriers to improve safety of all needed?	
Movement	Non-vehicular users	Gordon Carey	Leeds Property Forum	Connectivity, including walking cycle routes, paved areas etc, is important. Need to look at bus routes & guided bus and whether heavy concrete kerbs could be avoided in the city centre.	Comments underline the importance of dealing with "barriers" both to movement of people with impaired mobility (eg elderly & disabled) and to movement between city centre & adjoining neighbourhoods.
Movement	Non-vehicular users	Cllr Brett	City Councillor	Overcome barriers to mobility. Discourage non-short stay car parking. Maintain free circular bus service.	Both matters need to be addressed in the

Theme	Topic	Representor	Type	Comment	Response & Proposed Options
Movement	Non-vehicular users	Older People's Modernisation Team	City Council	Particularly important to overcome barriers to mobility.	Options Papers.
Movement	Non-vehicular users	Susan Chesters	n/k	Should more facilities be provided for the elderly & disabled, eg more seating in pedestrian areas/arcades & more public conveniences.	
Movement	Connectivity	Cllr Brett	City Councillor	Connect city centre to neighbouring communities. How can connectivity be improved comprehensively - ie a continuous network of pedestrian routes with dropped kerbs.	Detailed suggestions which need to be addressed in the Preferred Options.
Movement	Connectivity	Leeds Civic Trust	Interest Group	Lower parking rates for cars with high occupancy. Explore routes for cars to cross the city without going through the city centre.	
Movement	Traffic Management	Cllr Brett	City Councillor	How can buses deliver more passengers? Policing of bus lanes, bus gates etc?	
Movement	Traffic Management	Leeds Civic Trust	Interest Group	Major public transport improvement including Marsh La station.	
Movement	Highway infrastructure	Cllr Brett	City Councillor	How effective is the Loop in an expanded city centre? Should the Loop extend south of the river? Delete the Jobs question.	The questioning of the suitability of growth of jobs in the city centre runs contrary to national policy which prioritises town centres as first choice location for offices. Nevertheless, there are concerns about congestion being exacerbated by city centre growth, which raises wider questions about public transport improvement and the appropriateness of other parts of Leeds for office growth & traffic generated. The latter goes beyond the scope of the CCAAP.
Movement	Highway infrastructure	Leeds Civic Trust	Interest Group	Should the growth in jobs in the city centre be encouraged, given the likely impact on traffic congestion/	
Movement	Highway infrastructure	Susan Chesters	n/k		
Movement	Highway infrastructure	Gordon Carey	Leeds Property Forum	The East Leeds Link road & Orbital Relief Road to the Northeast are critical in congestion terms.	The role of the Loop road in connecting the south side of the city centre needs to be

Theme	Topic	Representor	Type	Comment	Response & Proposed Options explored in the Options Papers.
Movement	Car parking	Cllr Brett	City Councillor	Discourage private car parking in new developments, unless available for public use at evenings & weekends. Develop a parking strategy for the city centre rim.	The issue of car parking provision related to new development is critical & needs to be addressed in the Options Papers. But the issues raised about car parking in the "rim" is a potential solution for the congestion issue, but as a "park & ride" or "park and walk"  The responses call for more flexibility in the concept of "Principal Use Quarters" as set out in the Unitary Development Plan. This seeks to cluster uses into quarters, not exclusively, but with supporting uses too. It will be important for the Options Papers to explore the purpose & pros & cons of Principal Use Quarters, particularly for retail, office & entertainment uses, which are key elements of the city centre's function. The relationship of land use to transport accessibility will be an integral issue. Variation of opinion is present about the level & nature of control required over new development to avoid or mitigate against nuisance. The choices need to be explored in the Options Papers.
Movement	Car parking	Gordon Carey	Leeds Property Forum	Sensible to provide car parking in a circle around the city centre, to avoid cars having to pass through/into the city centre. Suggest car parks at the main approach routes then small buses around the city centre.	
Use	Principal Use Quarters	Cllr Brett	City Councillor	Need flexible interpretation of the quarters concept.	
Use	Principal Use Quarters	Leeds Civic Trust	Interest Group	How to resolve confusion between quarters, mosaics, petals & concentric rings? Should we encourage a more varied mix of uses than quarters?	
Use	Principal Use Quarters	Gordon Carey	Leeds Property Forum	We do not want to restrict development of uses into quarters - continental cities have a spread of cultural facilities.	
Use	Entertainment impact	Cllr Brett	City Councillor	Sound insulation is effective	
Use	Entertainment impact	Safer Leeds Alcohol Group	Interest Group	The questions around limiting night time use & hours are very important, but what level of control is available? Noise must be controlled & consider separating uses by area. Clustering entertainment uses better for emergency services.	
Use	Entertainment impact	David Speight	n/k		



Theme	Topic	Represent or	Type	Comment	Response & Proposed Options
Use	Entertainment impact	Gordon Carey	Leeds Property Forum	Liveliness is to be expected as part of the city centre. Acoustic separation of uses within buildings should be considered.	
Use	Entertainment Offer	Sanderson Wetherall	Consultant	Need to consider incorporating entertainment uses into quieter areas such as the office quarter How to overcome "one dimensional" nature of Leeds - shopping or clubbing? Little for families or older visitors. How can the City be made a draw in itself - buildings, spaces heritage etc? How can an image/brand be developed? How can we encourage a wider range of cultural attractions? How can traditional pubs be preserved? Should developers make premises available at low rent for entertainment uses to survive?	Some of the concerns about attracting a broader population mix to the city centre need to be addressed as "access" issues, ie what will make the city centre more attractive & accessible to children, families, older people, ethnic minorities, disabled people etc.
Use	Entertainment Offer	Leeds Civic Trust	Interest Group		
Use	Entertainment Offer	David Speight	n/k	"Chinatown" & "Gay" areas needs to be encouraged.	The CCAAP should consider Options which explore the role that a "spatial plan" has to promote clusters of uses or types of activity or character areas, taking account of limitations of land use planning control.
Use	Entertainment Offer	The Theatres Trust	Interest Group	Theatres should be protected from changes to other uses.	The protection of existing entertainment uses is important in order to sustain the attraction of Leeds.
Use	Convenience Shopping	Cllr Brett	City Councillor	Need another major supermarket (possibly upmarket).	No real new issues or questions are raised beyond those floated by the city council. These need to be addressed by the Options including the distribution of new convenience retailing related to new mixed use development & whether particular points or locations should be identified to cluster convenience shops & service facilities.
Use	Convenience Shopping	Leeds Civic Trust	Interest Group	Should all housing schemes be expected to provide a "parade of shops" as in inter-war housing estates and required to offer affordable shops?	
Use	Convenience Shopping	Sanderson Wetherall	Consultant	Need shopping facilities in areas of need, ie southern sector where most residential development is located.	

<b>Theme</b>	<b>Topic</b>	<b>Represent or</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Use	Convenience Shopping Comparison	Gordon Carey	Leeds Property Forum	Shops need to be no more than a few minutes walk away from apartments to discourage use of the car. Small supermarkets of 1000sqm are achievable.	<p>The need for further retail space needs to be examined through technical assessment to inform the Options of whether &amp; how to extend the Prime Shopping Quarter and the Retail Warehouse areas.</p> <p>The following matters have been identified by respondents which need to be addressed in the Options Papers: the balance of population ages &amp; groups facilities needed by residents</p>
Use	Shopping Comparison	Leeds Civic Trust	Interest Group	Is there any need for additional retail space in Leeds city centre?	
Use	Shopping Comparison	David Speight	n/k	New shopping centres should not be encouraged because they will attract more car use.	
Use	Shopping Residential communities	Gordon Carey	Leeds Property Forum	Retail policies need to be more flexible to allow the spread of retail development in all areas to achieve a lively & dynamic "rich in its mix" city centre.	
Use	Residential communities	Cllr Brett	City Councillor	"Balanced community" should be defined to be limited. City centre dwellers will omit families.	
Use	Residential communities	Safer Leeds Alcohol Group	Interest Group	Ask about services needed to support individuals from deprived communities adjacent to the city centre How can communities of all types be encouraged in the city centre? What support services are required to deliver appropriate living conditions? Schools? Medical Services?	
Use	Residential communities	Leeds Civic Trust	Interest Group		
Use	Residential communities	Older People's Modernisation Team	City Council	What additional health care provision is needed, eg primary health facilities for residents	
Use	Residential communities	Sanderson Wetherall	Consultant	What amenities are required to support balanced communities?	

Theme	Topic	Represent or	Type	Comment	Response & Proposed Options
Use	Residential communities	David Speight	n/k	What is the definition of a "balanced community" which can endure for decades? More affordable flats are required. The mix of dwelling sizes & types is driven by purchasers & occupiers. Family housing choice will emerge over 5-10 years. Demand should be encouraged first from couples wanting to remain in the city centre with young families by having larger ground floor apartments with gardens, possibly around courtyards, emulating models found in Europe. Supporting facilities - creches, schools etc - should be funded by government where not financially self supporting.	
Use	Residential communities	Gordon Carey	Leeds Property Forum		
Use	Access for all	Cllr Brett	City Councillor	Better signage	A wide variety of matters related to accessibility of the city centre to disabled people & other population groups need to be addressed in the Options Papers, including signage, facilities, affordability, routes & obstructions, seating, public conveniences & safety & security.
Use	Access for all	Safer Leeds Alcohol Group	Interest Group	How to provide for a range of shopping, leisure & local services to meet the needs of the whole community, particularly socially excluded groups?	
Use	Access for all	Leeds Civic Trust	Interest Group	How can access be truly addressed? Wheelchair users are a small proportion of people with disabilities? Sensory signage? Routes clear of obstructions?	
Use	Access for all	Older People's Modernisation Team	City Council	What are the barriers to use by all groups eg lack of toilets, seats etc?	
Use	Access for all	Kippax Parish Council	Parish Council	Too much for young people. All access should be wheelchair friendly.	

<b>Theme</b>	<b>Topic</b>	<b>Represent or</b>	<b>Type</b>	<b>Comment</b>	<b>Response &amp; Proposed Options</b>
Use	Access for all	David Speight	n/k	Lay out areas to attract certain groups. Need more police. Wheelchair access is not appropriate everywhere, & premises need to be safe for disabled people, eg nightclubs.	
Use	Access for all	Gordon Carey	Leeds Property Forum	Needs to take account of restrictions of topography, waterways, roads, rail etc.	
Use	Waterfront	Cllr Brett	City Councillor	Help set up a river taxi, eg station to Armouries & river walkways on both sides of the river.	There are a variety of issues which need to be addressed in the Options, including access to the waterfront, land uses on the riverside, waterways as a means of transport, recreational activity and biodiversity.
Use	Waterfront	Leeds Civic Trust	Interest Group	How to prevent the waterfront being sterilised by inappropriate development?	
Use	Waterfront	Sanderson Wetherall	Consultant	Should developments include a mix of A2 & A3 uses as well as residential?	
Use	Waterfront	David Speight	n/k	Not affordable for everyone - homes & entertainment.	
Use	Waterfront	Gordon Carey	Leeds Property Forum	Need continued improvement & encouragement for recreation: walking, sitting, rowing, canoeing & potentially a waterbus.	



## Appendix M: Responses Regarding Overall City Centre Area Action Plan Aim and Objectives

<b>Respondent:</b>	<b>Kippax Parish Council</b>
<b>Type:</b>	<b>Parish Council</b>
Agreement With Objectives Overall? (Yes/No)	<b>Yes</b>
Suggested Changes in Objective Wording:	None Suggested
Preference For Extra Emphasis On The Following:	Economic Objectives (e.g. growth, investment) : <b>NO</b> Social Objectives e.g. safety, security, harmony) : <b>YES</b> Environmental Objectives (e.g. heritage, spaces): <b>NO</b>
Suggestions For Substantially Rewriting Objectives	None Suggested
<b>Respondent:</b>	<b>Susan Chesters</b>
<b>Type:</b>	<b>Not Known</b>
Agreement With Objectives? (Yes/No)	<b>Not Answered</b>
Suggested Changes in Objective Wording:	Substitute 'dynamic' in place of 'vibrancy'. Vibrancy suggests useless activity going nowhere What is the meaning of employment uses? If it means more jobs, is it wise to increase the number of people travelling to work in the city centre? Add 'attractive' to 'accessibility to all the community'
Preference For Extra Emphasis On The Following:	Economic Objectives (e.g. growth, investment) : <b>NO</b> Social Objectives e.g. safety, security, harmony) : <b>NO</b> Environmental Objectives (e.g. heritage, spaces): <b>YES</b>
Suggestions For Substantially Rewriting Objectives	More emphasis on improving the environment, in particular creating more city centre parks, with grass, flowers, shrubs and trees Different aspects of the development of the city centre are being considered separately, but, for example, growth in employment impacts on traffic flows, other facilities and the environment. Will there be opportunity to look at these interactions?
<b>Respondent:</b>	<b>Rebecca Boon</b>
<b>Type:</b>	<b>Not Known</b>
Agreement With Objectives Overall? (Yes/No)	<b>Yes</b>
Suggested Changes in Objective Wording:	High quality environment, including green spaces within development and also a high standard of public realm works
Preference For Extra Emphasis On The Following:	Economic Objectives (e.g. growth, investment) : <b>NO</b> Social Objectives e.g. safety, security, harmony) : <b>NO</b> Environmental Objectives (e.g. heritage, spaces): <b>YES</b>
Suggestions For Substantially Rewriting Objectives	None Suggested
<b>Respondent:</b>	<b>Older People's Modernisation Team</b>
<b>Type:</b>	<b>City Council</b>

Agreement With Objectives? (Yes/No)	<b>Yes</b>
Suggested Changes in Objective Wording:	Would prefer; "Accessibility to all ages and all communities"
Preference For Extra Emphasis On The Following:	Economic Objectives (e.g. growth, investment) : <b>NO</b> Social Objectives e.g. safety, security, harmony) : <b>YES</b> Environmental Objectives (e.g. heritage, spaces): <b>NO</b>
Suggestions For Substantially Rewriting Objectives	A health impact assessment of any major changes is essential (see Healthy Cities Initiatives Nationally e.g. Liverpool and Brighton and Hove health impact assessments)
<b>Respondent:</b>	<b>Leeds Civic Trust</b>
<b>Type:</b>	<b>Interest Group</b>
Agreement With Objectives? (Yes/No)	<b>Yes</b>
Suggested Changes in Objective Wording:	None Suggested
Preference For Extra Emphasis On The Following:	Economic Objectives (e.g. growth, investment) : <b>NO</b> Social Objectives e.g. safety, security, harmony) : <b>NO</b> Environmental Objectives (e.g. heritage, spaces): <b>YES</b>
Suggestions For Substantially Rewriting Objectives	Environmental Objectives can be used to underpin other policies – give the city an edge?
<b>Respondent:</b>	<b>English Heritage</b>
<b>Type:</b>	<b>Statutory Consultee</b>
<b>Typed Response, Rather Than Following The Questionnaire Distributed</b>	
Suggested Changes in Objective Wording:	There is a need to update both the Aim and the Objectives to clearly embrace the concept of sustainability Generally support objectives aiming to create a 'high quality environment and 'distinctive character' for the city centre. However, there must be greater protection and enhancement of elements of historic character that contribute towards the distinctive identity and sense of place in Leeds City Centre.
Preference For Extra Emphasis On Specific Areas:	Given the important contribution made by the historic environment to the of a distinctive identity for Leeds (and in turn, to its economic success), there should be some greater emphasis placed upon the protection and enhancement of the historic assets of the City and the need to ensure that the future development not only takes full account of the context in which it is proposed but also the potential impact which proposals might have upon key views across the city
Suggestions For Substantially Rewriting Objectives	On the issue of tall buildings, it might be worth asking consultees "are there any areas where tall buildings are not appropriate? If so, where?" Given the City Centre Boundary includes a number of conservation areas it would be more appropriate to ask "should the boundaries of any of the conservation areas be amended? Are there any other areas that the City Council should examine as possible conservation areas?"

## Comments on overall aim & objectives from all 4 workshops

From the UDP:

**Aim** – support development for Leeds to become a principal city of Europe

### 7 Objectives:

High quality environment  
Distinctive character & personality  
Vibrancy with residential living, leisure & culture  
Support growth of employment uses  
Promote development opportunities  
Accessibility to all the community  
Safe & secure access

### Comments

Support from all workshops for refinement of aim to support *sustainable* development. There was an additional view that this means sustainable in the climatic change sense, rather than all the wider issues of economic & social equality etc.

Another suggestion was for an aim to make Leeds city centre a “good experience”

Other suggestions:

Vibrancy should also refer to “retail”

Connectivity should be given greater prominence

The importance of “infrastructure” to help deliver objectives should be covered

“Greenness” should be given prominence

High quality environment should mean “aesthetics, safety & greenery”

Better understanding of the environment & the planning process should be promoted in the sense of educating stakeholders

Accessibility to all the community should also include “appeal” to all the community

The objectives ought to better reflect the multi-cultural nature of Leeds

Incorporate an objective to cascade the success of the city centre to adjoining areas

The need for ongoing stewardship



## Appendix N – City Council Press Release



4 April 2006

### **COUNCIL BEGINS CONSULTATION ON FUTURE OF THE CITY CENTRE**

How do you think the centre of Leeds should change and grow? That's the question Leeds City Council is asking as part of a plan for the future of the city centre.

The next stage of consultation over the City Centre Area Action Plan (AAP) will see questionnaires sent out to businesses, groups and individuals across the city centre to gauge whether they agree with the issues being tackled.

Begun last year, the plan is due to be finished in 2008 and will cover everything from whether there should be more benches in the city centre and if there are enough open space, to how commuting could be improved and how the city centre should develop.

Last year, the council's Development department held an informal consultation on city centre issues which included everyone from residents and business groups, to those covering minority interests and voluntary groups. The comments raised at the meetings, workshops and in writing have helped officers draw up a series of "options".

This stage asks these groups what option choices they favour – the feedback will help the council decide what detailed proposals should go into the plan, and there will be further consultation in the Autumn.

**Cllr Andrew Carter, council leader and executive board member for Development, said:**

"The centre of Leeds is changing on an almost daily basis and the Area Action Plan will allow us to guide that change in a way that benefits everyone.

"As a council, it is vital that we know how we want the city to develop and an important part of that is asking the people who live and work in the city centre where they think it should be going."

The consultation is asking what people feel about the following areas and issues:

- **Objectives & Strategic Options** – choices for overall aims & direction for the city centre
- **Access** – broadening the use & attraction of the city centre for all communities of Leeds
- **Design & Conservation** – influencing the appearance & character of the city centre
- **Entertainment** – planning for leisure, arts, culture & the night time economy in the city centre
- **Growth** – planning for employment growth, new development & expansion of the city centre
- **Managing Resources** – protecting the environment, climate change & planning for waste
- **Movement** – dealing with congestion, connectivity, transport infrastructure & safety
- **Open Space** – delivering new spaces & greenery
- **Residential** – planning for new residential communities
- **Retail** – promoting the shopping attraction of the city centre & convenience stores for residents

**For media enquiries please contact:  
Michael Molcher, Leeds City Council Press Office (0113) 224 3937  
e-mail [michael.molcher@leeds.gov.uk](mailto:michael.molcher@leeds.gov.uk)**

**ENDS**

## **Appendix O – BBC Leeds Homepage March-May 2006**

## **Appendix P– Poster Placing – Reaching out to Residents.**

Poster advertising the CCAAP consultation, including evening presentation at Leeds Civic Hall on Monday 24<sup>th</sup> April, was displayed at the following locations around the City on Thursday 13<sup>th</sup> April.

Portland Crescent Flats – overlooking Millennium Square  
St. George’s Crypt  
Virgin Vie Gym  
Leeds International Swimming Pool  
Park Row Apartments  
Leeds City Art Gallery  
Blood Donor Centre  
The Light  
Connexions  
West Yorkshire Playhouse  
BBC Yorkshire  
Leeds College of Music and Technology  
Leeds City Bus Station  
The Common Place

The poster displayed used the following detail:

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### **CITY CENTRE AREA ACTION PLAN - *OPTIONS***

Leeds Local Development Framework (Regulation 25) Consultation

**The City Council is preparing a new Plan to guide the scale, appearance & mix of the future development of shops, offices, housing, transport, spaces & “pocket parks” in Leeds city centre over the next 10-15 years.**

**During April 2006, the City Council is consulting on overall objectives & a range of Options:**

**Objectives & Strategic Options** – choices for overall aims & direction for the city centre

**Access** – broadening the use & attraction of the city centre for all communities of Leeds

**Design & Conservation** – influencing the appearance & character of the city centre

**Entertainment** – planning for leisure, arts, culture & the night time economy in the city centre

**Growth** – planning for employment growth, new development & expansion of the city centre

**Managing Resources** – protecting the environment, climate change & planning for waste

**Movement** – dealing with congestion, connectivity, transport infrastructure & safety

**Open Space** – delivering new spaces & greenery

**Residential** – planning for new residential communities

**Retail** – promoting the shopping attraction of the city centre & convenience stores for residents

**Tell us how you would like to see the city centre develop. Have a look at the Options Papers & complete the options forms.**

You can access the documents in the following ways:

**Web** – [www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf). As well as viewing & downloading PDF documents, you can respond to the Options using on-line forms

Visiting the **Development Department Offices** at The Leonardo Building, 2 Rossington St, Leeds, LS2 (Monday to Friday 08:30 - 17:00, except Wednesdays 09:30 - 17:00)

Visiting **Central Library**, Calverley Street, Leeds LS1 (Monday, Tuesday, Wednesday 9am - 8pm, Thursday 9.30am – 5.30pm, Friday 9am – 5pm, Saturday 10am – 5pm, Sunday 12noon – 4pm)

Requesting copies to be sent out to you by **Post** or by **Email** – telephone Liz Hardwick (0113) 247 8075 or Charlotte Brown (0113) 247 8072) or email [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk)

Attending the **Evening Presentations** at Leeds Civic Hall on Thursday 6<sup>th</sup> April and Monday 24<sup>th</sup> April starting at 7pm. (nb it would be helpful if you could notify us of your intention to attend, and areas of interest (telephone Liz Hardwick (0113) 247 8075).

**Your responses should be returned to us no later than 5pm, 5<sup>th</sup> May 2006**

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## Appendix Q - Letter posted/emailed to people & interests affected by the CCAAP

Dear [Name]

### City Centre Area Action Plan – Consultation Options

From May to October 2005, the City Council's Development Department's informal consultation on city centre issues involved a wide range of organisations and interests. This included residents groups, business, groups representing minority interests, voluntary groups, Leeds Initiative groups, statutory organisations and the Area Committees. The comments raised at meetings, workshops and in writing have helped the Development Department to draw up a series of "Options".

The dual purpose of this letter is to thank those who made comments earlier and to invite you/your organization\* to consider the Options & decide what choices you favour. The Options are set out in 10 papers/sections covering the following themes:

- **Objectives & Strategic Options** – choices for overall aims & direction for the city centre
- **Access** – broadening the use & attraction of the city centre for all communities of Leeds
- **Design & Conservation** – influencing the appearance & character of the city centre
- **Entertainment** – planning for leisure, arts, culture & the night time economy in the city centre
- **Growth** – planning for employment growth, new development & expansion of the city centre
- **Managing Resources** – protecting the environment, climate change & planning for waste
- **Movement** – dealing with congestion, connectivity, transport infrastructure & safety
- **Open Space** – delivering new spaces & greenery
- **Residential** – planning for new residential communities
- **Retail** – promoting the shopping attraction of the city centre & convenience stores for residents

There are a lot of individual options, so you may wish to respond just on those that interest you, and leave the others blank. In terms of targeting your comments you may find it helpful to initially focus upon the "Objectives & Strategic Options" paper. You may also wish to comment on the other Options Papers listed above. In addition comments or suggestions which have not been presented would be welcome.

A Sustainability Appraisal interim report will also be made available to help you understand the impacts of different options & make more of an informed choice.

From 3<sup>rd</sup> April, you will be able to access the documents in the following ways:

**Web** – [www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf). As well as viewing & downloading PDF

documents, you can respond to the Options using on-line forms

Visiting the **Development Department Offices** at The Leonardo Building, 2 Rossington St, Leeds, LS2 (Monday to Friday 08:30 - 17:00, except Wednesdays 09:30 - 17:00)

Visiting **Central Library**, Calverley Street, Leeds LS1 (Monday, Tuesday, Wednesday 9am - 8pm, Thursday 9.30am – 5.30pm, Friday 9am – 5pm, Saturday 10am – 5pm, Sunday 12noon – 4pm)

Requesting copies to be sent out to you by **Post** or by **Email** – telephone Liz Hardwick (0113) 247 8075 or Charlotte Brown (0113) 247 8072) or email [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk)

Attending the **Presentations** at Leeds Civic Hall (see details below)

If you would like to find out additional facts, figures & trends affecting the city centre, a number of background “factsheets”, as well as notes of the workshops held in September 2005 are available on request, and online. In addition, the Development Department will be hosting 2 evening presentations at Leeds Civic Hall to explain & explore the key themes & Options. These events are open to all and there is no need to book, however, in planning these sessions, it would be helpful if you could notify us of your intention to attend, and areas of interest (telephone Liz Hardwick (0113) 247 8075). They are being held Thursday 6<sup>th</sup> April and Monday 24<sup>th</sup> April starting at 7pm.

Responses to the Options should be returned (faxed, posted, hand delivered or via on-line forms) to the Development Department by 5<sup>th</sup> May 2006. See letterhead for addresses & numbers.

Special arrangements can be made to translate the documents into any language (free of charge) by telephoning (0113) 247 8092. If you have other special needs please contact Ian Mackay on (0113) 247 8090 who will be pleased to assist.

Yours faithfully,

**David Feeney**  
Planning & Economic Policy  
Section Head

\*or any affiliated groups you think would be interested

## **Appendix R – List of persons/organisations sent/emailed the CCAAP consultation letter (Appendix P)**

### **Organisation Name**

Beeston Hill & Holbeck Neighbourhood Renewal Team  
Barnardo's  
Centre for Disability Studies  
Community Rehab Unit  
Disability Services Centre  
East Leeds Primary Care Group - NHS  
Individual Student Support Team  
Learning & Skills Council ( Yorks & Humber Region)  
Leeds College of Technology  
National Demonstration Centre in Rehabilitation  
Park Lane College  
Patient Support & Public Support Services  
Regional Child Development Centre  
Aggregate Industries  
Disability Rights Commission  
Idox Information Service  
United Co-operatives Ltd  
Ackroyd Dent & Co  
Adair Paxton  
Allsop & Co  
ARUP  
Ashmore & Associates  
Atisreal UK  
AWS Surveyors & Property Consultants  
Bache Treharne LLP Surveyors  
Barton Willmore Planning Partnership-Northern  
Bissett Kenning Newiss Surveyors  
Brackenridge Hanson Tate  
Brassington Rowan Chartered Surveyors  
BSW Property Consultants  
Carter & Co  
Carter Jonas LLP  
CB Richard Ellis  
Central Retail Surveyors  
Christie & Co  
Colliers CRE  
Dacre Son & Hartley  
David Wilson Homes Northern  
Dev Plan UK  
Development Planning Partnership (DPP)  
Dixon Wimbush  
Dresler Smith Chart Surveyors  
DTZ  
Dunlop Haywards  
Ecotech Research & Consulting



EKOS Consulting UK Limited  
Entec  
Eversheds LLP  
Fawley Watson Booth  
Fox Lloyd Jones  
George Wimpey Strategic Land  
Gerald Eve  
Grenville Smith & Duncan  
GVA Grimley  
Hague Nicholls  
Handley Gibson Twaites  
Harvey Burns & Co  
Heaney Micklethwaite  
Hunters (Yorkshire) Ltd  
Iago European Consultants  
Iain Simpson & Co  
Indigo Planning  
Jacobs Babtie  
James Wellings Surveyors  
John Crawley & Co  
Jones Homes (Northern) Ltd  
Jones Lang LaSalle  
King Sturge  
Knight Frank  
Lambert Smith Hampton  
Lawson Hubbard Lowe  
Lionel D Levine  
Mawsons  
Michael Buswell Surveyors  
Michael Steet & Co  
Nabarro McAllister & Co  
Neil Thornber Com  
Nicholas Robinson & Partners  
Palmer & Co  
Peter Lund & Partners  
Pope & Company  
Rowbotham & Partners  
Rowland Burkitt  
Ryden Park House  
Sanderson Weatherall  
Savills  
Sharpe (Anthony) & Co  
Smith and Company  
Steadman Brierley  
Steve Gibbins & Co  
Towlers  
Turner & Partners Property Consultants  
Vernon & Co  
Walker Singleton Chartered Surveyors  
Watts and Partners

White Young Green  
Whittle Jones Chartered Surveyors

Aire and Calder Rivers Group  
British Trust for Conservation Volunteers  
British Waterways NW Region  
Friends of the Earth  
Inland Waterways Association, W Riding Branch  
The Woodland Trust  
Yorkshire Wildlife Trust  
Caddick Developments Ltd  
Yorkshire Water

Access Bus  
Advocacy Network - Leeds  
Affirm-Able  
Arriva Yorkshire  
Artlink West Yorkshire  
Arts to Share (Leeds)  
Ashobi Associates  
AVSED  
Bethel Elderly Day Care Centre  
British Wind Energy Association  
Bupa Care Homes  
CAMRA  
Care & Repair Leeds  
Centre for Deaf People  
CHANGE North  
DLA Architecture  
First Bus  
Hill Woodhouse Surveys  
Home Builders Federation  
Housing Corporation (NE Regional Office)  
ID Planning  
Interplay Theatre Company  
Leeds Chamber of Commerce & Industry  
Leeds Employment Initiative  
Leeds Pathway Employment Service  
Leeds United Football Club  
METRO  
Mone Bros. Limited  
Northern Life Centre  
People Count  
People Matters  
Pudney Shuttleworth  
Rainbow Ripples  
Reesdenton Limited  
Robert Austin & Co Chartered Surveyors

Robins Associates  
Robinson and Gregory  
Skippko Arts Team  
The Ridings Housing Association  
The W.A.S.P Club  
Unity Housing Association  
Ventures Day Services  
VINE  
WYPTE  
Yorkshire Electricity  
Yorkshire Evening Post

Access Committee for Leeds  
Advocacy & Interpretating Service  
Age Concern  
Anjuman Suffa-Tul-Islam  
APNA Day Centre  
Arthritis Care (Ilkley & District)  
ASBAH Northern Region  
Asha Neighbourhood Project  
Asha Users Group  
Asia Neighbourhood Project  
Asian Boys Club  
Asian United Organisation  
Association Friends of Blind & Disabled  
Association of African Affairs  
Association of Blind Asians  
Azad Kashmir Welfare Association  
Babylon Social Society  
Bangladeshi Community Education & Training Centre  
Barbados Association (Leeds Branch)  
Barbados Association (Leeds Branch)  
Belle Isle Elderly Winter Aid  
Bengali Mother Tongue Teaching & Cultural Org  
Bethel Church  
Black & Minority Ethnic Disabled People's Group  
Black Governors Information Network  
Black Governors Information Network  
Bramley Gardens  
Brigshaw Disabled Group  
British Asians Association  
British Asians Association  
Carers Leeds  
Chapelton & Harehills Area Motor Project  
Church of God of Prophecy  
Communication Unit c/o Centre for Deaf People  
Community Building Services  
Community Integrated Care  
Concord (Leeds Interfaith Fellowship)  
Deaf Blind Unit-Centre for Deaf People

Department of Health  
Disabilities Trust  
Disability Benefits Centre  
Disability Service Team  
Domestic Street Community Mental Health  
Education & Employment Centre  
Gascoigne Gateway Club Members' Committee  
Gordon Day Centre for the Elderly  
Greek Community  
Harehills & Burmantofts Residents Network  
Headway Leeds The Brain Injury Association  
Hindu Charitable Trust  
HIP (Hearing Impaired People)  
Hooper Kelah  
Horsforth Gospel Hall Trust  
Horsforth Housing Office  
Indian Workers Association  
Iraqi Community  
Irish Centre  
Irish Music Project  
Islamic Centre  
Istri Sabha  
It's Our City Too!  
Kashmir Muslim Welfare Association  
Leeds & District Sport & Social Club for Blind  
Leeds Advocacy  
Leeds and District Chinese Community  
Leeds Asian Market Traders Association  
Leeds Association of Sikhs (LAS)  
Leeds Black Elders Association  
Leeds Black Health Forum Resource Centre  
Leeds Chinese Advice Centre  
Leeds Chinese Community Association  
Leeds Cycling Action Group  
Leeds Deaf Social Club  
Leeds Gate Gypsy & Traveller Exchange  
Leeds Hard of Hearing Forum  
Leeds Health Focus  
Leeds Islamic Centre  
Leeds Jewish Blind Society  
Leeds Jewish Representative Council  
Leeds Jewish Welfare Board  
Leeds Justice for Travellers  
Leeds Kashmiri Elders Association  
Leeds ME Group  
Leeds Mental Health Advocacy Group  
Leeds Mental Health Employment Consortium  
Leeds MIND  
Leeds Mind Dove Centre  
Leeds MS Society

Leeds Multi-Ethnic Dev Team  
Leeds Muslim Council  
Leeds Muslim Welfare Association  
Leeds People First  
Leeds Phoenix Club  
Leeds Play Network  
Leeds Pragati Mandal  
Leeds Reach  
Leeds Sign Language Interpretating Service  
Leeds Sikh Community  
Leeds Society for Deaf & Blind People  
Leeds Somali Community Association  
Leeds Southern Africa Residents Association LESARA  
Leeds Sudanese Community Association  
Leeds Union of Sierra/Leoneans  
Leeds Voice  
Leeds Voluntary Sector Learning Disabilities Forum  
Leeds West Indian Centre  
Leeds West Indian Centre's Women's Group  
Leeds Women First  
LEGA (MS)  
Let's Face It  
Mandela Centre Management Committee  
MENCAP  
MENCAP Education & Employment Business Unit  
Mental Health Alliance in West Yorkshire  
Milun Womens Centre  
Morley Blind Centre  
Morley Civic Society  
MS Society (Leeds)  
Multi Cultural Education Project  
Multi Cultural Youth Club  
Muscular Dystrophy Campaign  
Muslim Association  
Muslim Women's Group  
N W Leeds Victim Support  
Nari Ekta Ltd  
NE Leeds Locality Development Scheme  
New Families, Barnardo's  
New Testament Church of God  
North Leeds Bangladesh Youth Organisation  
North Leeds Bangladeshi Women's Association  
Pakistani Community Centre (North Leeds)  
Palace Youth Project  
PHAB Club (Physical Disabled/Able Bodied)  
Polish Catholic Centre  
Rambler's Association, Leeds Group  
Ramgarhia Board  
Ramgarhia Sikh Sports Centre  
Real Life Options

Regional Disability Service Employment Service  
Riding for Disabled People Association  
Roscoe Methodist Church  
Scope  
SCOPE in Leeds  
SEEN Women's Health Matters  
Self-Help Initiatives Projects -SHIP  
Sense North  
Seventh Day Adventist Community Welfare Group  
Sign  
Sikh Baba Dal  
Sikh Girls Group  
Sikh Girls Group  
South Leeds Carers Service  
South Leeds Elderly Asian Group  
South Leeds Health for All  
Space Yorks Self Help Group  
Sri Baba Vishva Karma Sabha (Leeds)  
Sri Gurunanak Sikh Temple  
St Aidans Parish Church Council  
St Anne's Shelter and Housing Action  
St Kitts/Nevis Association  
Sustrans (Yorkshire)  
The Jamaica Society (Leeds)  
The Leeds Muslim Commonwealth  
The Leeds Sikh Parents Association  
The Leeds Vietnamese Community Association  
The Leeds Vietnamese Community Association  
The Original Steppers  
Through the Maze Info Service  
THT Yorkshire  
Touchstone  
U K Leeds  
United Caribbean Association  
United Caribbean Association  
United Musims Association  
Volition  
Voluntary Action Leeds  
West Indian Family Counselling Service  
West Leeds Afro-Caribbean Association  
West Leeds Gateway Club  
West Yorkshire Black Governors Support Service  
Windmill Club  
Wm Merritt Disabled Living Centre & Mobility Servc  
Women's Health Matters  
Yorkshire Dance Centre Trust  
Young Adult Team  
Bangladesh Islamic Society  
Chapelton Police Station  
Kashmir Social and Welfare Association

Leeds Irish Health & Homes  
Leeds Racial Equality Council  
Muslim Cultural Society  
Muslim Women's Association  
Racial Equality Council  
The Mount Zion Centre  
Centre for Ecology and Hydrology  
CPRE Leeds District Group  
East Leeds PCT  
Justice for Travellers  
Wykebeck Way Community Forum  
CBI Yorkshire & Humber  
Church of England Diocese of Ripon & Leeds  
Commission for Racial Equality  
Leeds Civic Trust  
Leeds General Infirmary  
Royal Mail Property Holdings  
Unity Housing Association  
British Waterways  
CABE  
Crown Estate Office  
Defence Estates  
Department of Transport  
Equality  
HM Prison Service Headquarters  
Sport England  
East Leeds PCT  
West Yorkshire Fire & Rescue  
Yorkshire and Humber Assembly

Aberford Parish Council  
Allerton Bywater Parish Council  
Arthington Parish Council  
Austhorpe Parish Council  
Bardsey-cum-Rigton Parish Council  
Barwick in Elmet & Scholes Parish Council  
Bilton-in-Ainsty with Bickerton Parish Council  
Boston Spa Parish Council  
Bradford Metropolitan District Council  
Bramham cum Ogelthorpe Parish Council  
Bramhope and Carlton Parish Council  
British Chemical Distributors and Traders Asso  
British Telecom Repayment Projects  
Calderdale Metropolitan Borough Council  
Church Commissioners  
City & Holbeck Police Division  
City of York Council  
Civil Aviation Authority  
Clifford Parish Council

Collingham-with-Linton Parish Council  
Department of Health  
Drighlington Parish Council  
East Keswick Parish Council  
Fair Play Yorkshire & the Humber Region  
Fairburn Parish Council  
Freight Transport Authority  
Gildersome Parish Council  
Great & Little Preston Parish Council  
Greater Yorkshire Forestry Authority  
Harewood Parish Council  
Harrogate Borough Council  
Headingley Library  
Health & Safety Executive  
Help the Aged  
Highways Agency  
Horsforth Town Council  
Huddleston with Newthorpe Parish Council  
IOD Yorkshire  
Kearby with Netherby Parish Council  
Kippax Parish Council  
Kirk Deighton Parish Council  
Kirkby Overblow Parish Council  
Kirklees Metropolitan Council  
Lattice Property (British Gas)  
Ledsham Parish Council  
Ledston Parish Council  
Lower Washburn Parish Council  
Micklefield Parish Council  
National Grid Transco  
National Playing Fields Association  
Network Rail  
Newall with Clifton Parish Council  
Newton Kyme cum Toulston Parish Council  
Normanton Town Council  
Osmondthorpe One Stop Centre Services  
Otley Town Council  
Pool in Wharfedale Parish Council  
Rail Freight Group  
Railfreight Regional Office  
Railtrack Property NE  
Road Haulage Association - Northern Region  
Saxton cum Scathingwell and Lead Parish Council  
Scarcroft Parish Council  
Selby District Council  
Shadwell Parish Council  
Sherburn in Elmet Parish Council  
Sicklinghall Parish Council  
South Milford Parish Council  
Spofforth with Stockeld Parish Council



Stutton with Hazlewood Parish Council  
Swillington Parish Council  
Tadcaster Parish Council  
The Coal Authority  
The Gypsy Council  
Thorner Parish Council  
Thorp Arch Parish Council  
Transco  
Wakefield Metropolitan District Council  
Walton Parish Council  
Weeton Parish Council  
West Yorkshire Fire & Rescue Service  
West Yorkshire Fire Service  
West Yorkshire Metropolitan Ambulance Service  
West Yorkshire Strategic Health Authority  
Wetherby Town Council  
Wighill Parish Council  
Womens National Commission  
Wothersome Parish Council  
WYPTE

1. Aberford Parish Council
2. Allerton Bywater Library
3. Ardsley & Tingley Library
4. Armley Heights Library
5. Armley Library
6. Beeston Library
7. Belle Isle Library
8. Boston Spa Library
9. Bramley Library
10. Broad Lane Library
11. Burley Library
12. Calverley Library
13. Central Library
14. Chapel Allerton Library
15. Chapeltown Library
16. Compton Road Library
17. Cottingley Library
18. Cow Close Library
19. CrossGates Library
20. Dewsbury Road Library
21. Drighlington Library
22. Farsley Library
23. Garforth Library
24. Gildersome Library
25. Guiseley Library
26. Halton Library
27. Headingley Library
28. Hunslet Library
29. Ireland Wood Library

30. Kippax Library
31. Kirkstall Library
32. Holbeck Library
33. Holt Park Library
34. Horsforth Library
35. Lofthouse Library
36. Methley Library
37. Middleton Library
38. Moor Allerton Library
39. Morley Library
40. Morley Town Council
41. Oakwood Library
42. Otley Library
43. Oulton Library
44. Pudsey Library
45. Rawdon Library
46. Richmond Hill Library & Recreational Centre
47. Rothwell Library
48. Scholes Library
49. Seacroft Library
50. Shadwell Library
51. Swarcliffe Library
52. Swillington Library
53. Swinnow Library
54. Whinmoor Library
55. Wetherby Library
56. Yeadon Library

Letter also sent to 433 Leeds city centre residents

**Documents sent to specific consultees**

English Heritage  
English Nature  
Environment Agency  
Countryside Agency  
Government Office for Yorkshire and Humber  
Leeds Initiative

## **Appendix S: PUBLIC MEETING 24.4.06 LEEDS CIVIC HALL 7-9PM**

A total of 13 people attended the event.

QUESTIONS/POINTS RAISED BY PUBLIC (person listed in brackets if known):

### EXPANSION

Impression from diagram shown in presentation is that office space is decentralised. Diagram should be amended, or a third diagram produced to show concentration in the centre and around the periphery – critical mass in the centre and satellite balanced communities with self sustaining uses around – the city centre needs to be compact. However, the boundary should be expanded overall.

Different parts of the city have different office functions and different office markets – cautious about expanding the boundary due to sequential test – some sites should be developed first, to avoid central areas being overlooked & neglected.

Any expansion needs to go hand in hand with public transport improvements. Mixed use clusters should be encouraged so people don't have to travel in from peripheral uses. (Metro representative)

Use derelict/unused sites, not car parks and greenspace for development first (Kippax Parish Council representative)

Contrary view – leave some sites vacant in the city centre, in reserve, and develop communities on the periphery, eg. Holbeck

### CONVENIENCE SHOPPING

Convenience shopping is not a problem. There are loads of places to shop. There are more important issues – general upkeep – Leeds is dirty, cracked pavements, old buses etc. (City centre resident)

There are loads of places to shop, but young professionals can't all afford to shop at Salt's and M & S. There is a lack of cheap shops, except the market and Morrisons. (City centre resident)

Certain parts of the city centre are not so well served by shops

The scale of ancillary retail is not an issue in that it won't compete with city centre retail uses. A number of local centres, of substantial floorspace should be identified, within walking distance for residents.

A question was raised as to how many residents are needed to support a food shop. The answer given was that in the suburbs, 6-8,000 population is needed to support eg. a Tesco Express, but in the city centre this is more difficult to define, as 120,000 work in the city centre, shops want areas of biggest footfall.

### OPEN SPACE; SPACES AND GREENERY

It is not monetary contributions from developers that are needed, but actual space – need to identify sites/spaces – allocate land to be kept open/green. (City centre resident)

Residential developments should have to provide greenspace on-site, especially for family accommodation, office developments should provide squares, not necessarily greenspace. (Kippax Parish Council representative)

Perhaps developments outside the core area could be allowed in return for greenspace within the centre – allocate sites for open space (City centre resident)

Trees are over-rated. It is bold design and the quality of the space that is important – not size, or 'greenness' necessarily. Private sector levy should ensure good quality. Can we insist that landscaping has to be 'green'? Leeds has far less parks and greenspaces compared to other cities. Green areas do not have to be fenced off to prevent over-usage – a good example is the small area of green outside the Marriott Hotel, where the green is a raised level with a footpath around.

The burden shouldn't fall entirely on developers – council tax/resources should be allocated accordingly. There needs to be a direct correlation between the development and the benefit. (It was explained that the plan is about looking at what 'planning' powers can be used for).

#### MOVEMENT – CAR PARKING

Improve Park and Ride facilities. Need better train facilities. People come into town in cars because there's nowhere outside the city centre to leave them, and bus journeys take too long. (Kippax Parish Council)

Looking at range of options for public transport, don't want expanded car parks (Metro representative)

Car parks are eyesores – basement car parks are OK, but shouldn't expand provision. (City centre resident)

Need to balance in and out flow of city centre more – if more people live in the centre, more will commute out, to balance up the commuting in more, or have different shift times of city centre workers. (City centre resident)

#### HOUSING

To diversify the market for family housing and elderly persons accommodation, schools, health care etc is needed.

Development of older buildings may attract a different market than the high rise new developments which attract the young single market (more like suburban developments).

Family housing should be provided on the periphery for couples who like city living to move to, rather than the suburbs. (Kippax Parish Council)

#### ENTERTAINMENT

How does entertainment in town affect outlying areas? – ie. to travel to and from town for evening entertainment, late night travel/public transport is needed – the last bus goes at 11pm, and a taxi to Kippax is £30, which is too expensive. (Kippax Parish Council).

Entertainment uses should be planned for in accordance with PPS6 so they are available to the maximum number of people in the centre.

#### MISCELLANEOUS/OTHER POINTS RAISED

A question was asked about what the difference in weighting is between the options and preferred options stages – whether at a later stage, to comment carries more weight. (In answer – the new planning system is about 'front loading', or getting the community involved early on, so it is important to contribute early on to influence the process, but later stages are the formal consultation stages).

## Appendix T –Database Representors to Alternative Options

### City Centre Area Action Plan

### Reg25

Ref No	Name	Organisation / Agent	Agent's Client	Received	Ward	
0021	Ms Lucy Mitchell	Yorkshire Forward	LS11 5AE	05/05/2006	City & Hunslet	
0024	Ms Angela Ansell	Leeds South East Homes	LS15 8ET	03/05/2006	Cross Gates &	
0025	Cllr W Morley	Kippax Parish Council	LS25 7DS	03/05/2006	Kippax & Methley	
0026	Dr Richard Tyler	Leeds HMO Lobby	LS6	27/04/2006	Headingley	
0030	Mr Dan Massie	Development Planning Partnership	LS3 1AB Mr Simon Birnbaum	TESCO Stores Limited	05/05/2006	City & Hunslet
0030	Mr Dan Massie	Development Planning Partnership	LS3 1AB Mr Jim Moynihan	Department of	05/05/2006	City & Hunslet
0038	Dr Mike Willison	Ramblers' Association, Leeds Group	LS16 5LF	05/05/2006	Weetwood	
0046	Ms Amy Heys	Environment Agency	LS11 8PG	05/05/2006	Beeston & Holbeck	
0052	Ms Felicite Dodd	English Nature	WF1 3BJ	05/05/2006	Not Leeds	
0058	Mr Mike Barningham	Countryside Agency	LS1 4BA	12/05/2006	City & Hunslet	
0060	Mr Graham Titchener	Highways Agency	LS1	25/04/2006	City & Hunslet	
0062	Mr Mike Piet	Leeds Civic Trust	LS2	04/05/2006	City & Hunslet	
0083	Mr Geoff Goodwill	Caddick Developments Ltd	LS22 6LH	05/05/2006	Wetherby	
0085	Mr John Thornton	CAMRA	LS6	03/05/2006	Weetwood	
0099	Mr Ian Smith	English Heritage	YO1 6WP	08/05/2006	Not Leeds	
0 198	Mr Steve Crocker	Leeds City Council		31/03/2006	City & Hunslet	
0 372	Ms Mary Crew	GVA Grimley	LS1 2JG Mr Dean Spencer	Leeds Lift Ltd	05/05/2006	City & Hunslet
0 787	Mr Andrew Wintersgill	David Lock Associates	MK9	SJS Property	12/05/2006	Not Leeds
0 806	Mr Richard Frudd	Indigo Planning	LS1 2ES	National Grid	08/05/2006	City & Hunslet
0 834	Ms Megan Godsell	Leeds Partnership Homes	LS2 8BB		08/05/2006	City & Hunslet
0 842	Ms Nicola Raper	Leeds City Council	LS1		08/05/2006	City & Hunslet
0 845	Ms Rachel Swindells	Leeds Initiative	LS1 3DL		12/04/2006	City & Hunslet
0 846	Dr Rachel Unsworth	University of Leeds	LS2 9JT		03/05/2006	Hyde Park & Woodhouse
1027	Mr Chris Creighton	Peacock and Smith	LS3 1AB	Wm Morrison	05/05/2006	City & Hunslet
1455	Lora Hughes	DTZ	LS2 4BP Mr Max Rostron	Motor Auctions	05/05/2006	City & Hunslet
1455	Lora Hughes	DTZ	LS2 4BP Mr David Brennan	Thyssen Krupp	05/05/2006	City & Hunslet
1545	Mr John Davis	Resident	LS1		05/05/2006	City & Hunslet
1780	Mr Ben Aspinall	Montpellier Estates	hg2 Not Leeds		08/05/2006	
1933	Mr John Davis	Metro	LS1		05/05/2006	City & Hunslet
1940	Mr Tim Waring	Indigo Planning	LS1 2ES	Ikea Properties	05/05/2006	City & Hunslet

1940	Mr Tim Waring	Indigo Planning	LS1 2ES	B&Q Plc	08/05/2006	City & Hunslet
1957	J Thompson				04/05/2006	
1959	Mr Richard Robinson		LS12 2JX		04/05/2006	Armley
1970	Mr Jim Ramsay	Indigo Planning	LS1 2ES	Norwich Union Life &	08/05/2006	City & Hunslet
1971	Mr Tom Holvey	Leeds City Council	LS2		08/05/2006	
1982	Mrs Jayne Whitaker	Sport England	LS1 5PS		04/05/2006	City & Hunslet
1992	Ms Rose Foster	Healthy Living	LS9		05/05/2006	City & Hunslet
1993	Mr Dave Stevens	Sustrans	LS1 4DT		03/05/2006	City & Hunslet
1994	Mr Peter Crawshaw	Government Office for Yorkshire & the	LS1		05/05/2006	City & Hunslet
1995	Ms Lynn Thornton		LS6		05/05/2006	Weetwood
1996	Mrs A L Stocks	Older Peoples Reference Group	LS15 4AQ		08/05/2006	Harewood
1997	Joe Atkinson	Leeds Sustainability Network			05/05/2006	
1998	Mr Tom Whitehead	West Properties (UK) Ltd	M2 5PE		08/05/2006	
1999	Mr Geoff Goodwill	Aire Valley Leeds Marketing Group	LS10 3EZ		08/05/2006	Middleton Park
2000	Miss Kayleigh Smith	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2001	Miss Natalie Shaw	Corpus Christi Catholic School	LS9 0TT		08/05/2006	Temple Newsam
2002	Miss Lorna Jackson	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2003	Miss Becca Cain	Corpus Christi Catholic School	LS9 0TT		08/05/2006	Temple Newsam
2004	Mr Ben Webster	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2005	Miss Jessica Lister	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2006	Miss Shannon Cadley	Corpus Christi School	LS9 0TT		08/05/2006	Temple Newsam
2007	Miss Murray	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2008	Miss Sarah Barker	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2009	A Skevington	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2010	Miss Samantha	Corpus Christi Catholic College	LS14 5JF		08/05/2006	Temple Newsam
2011	Miss Abbie Loftus	Corpus Christi Catholic College	LS8 2AJ		08/05/2006	Roundhay
2012	Ashley James	Corpus Christi Catholic College	LS8		08/05/2006	Roundhay
2013	Mr Joe Brooke	Corpus Christi Catholic College	LS15 8SB		08/05/2006	Cross Gates &
2014	Miss Verity Ward	Corpus Christi Catholic College	LS15 8BJ		08/05/2006	Cross Gates &
2015	Mr Jamie Turner	Corpus Christi Catholic School	LS15 8SA		08/05/2006	Cross Gates &
2016	Mr Thomas Duggan	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2017	Mr Alexander Longfellow	Corpus Christi Catholic College	LS18 8XH		08/05/2006	Cross Gates &
2018	Miss Sian Tuite	Corpus Christi Catholic College	LS14 5BN		08/05/2006	Cross Gates &
2019	Mr Dwayne Stewart	Corpus Christi Catholic College	LS15 0DB		08/05/2006	Temple Newsam
2020	Miss Rachael	Corpus Christi Catholic College	LS14 5HQ		08/05/2006	Cross Gates &
2021	Miss Leanne Fahy	Corpus Christi Catholic College	LS9		08/05/2006	Gipton & Harehills

2022	Mr Andy Brown		LS7		09/05/2006	Chapel Allerton
2023	Miss Shauna Forsill	Corpus Christi Catholic School	LS9 0JY		08/05/2006	Temple Newsam
2024	Mr Curtis Onions	Corpus Christi Catholic School	LS14 5HS		08/05/2006	Cross Gates &
2025	Mr Danny Hollick	Corpus Christi Catholic School	LS9		08/05/2006	Gipton & Harehills
2026	Mr Mark Duree	Corpus Christi Catholic College	LS9 0TT		08/05/2006	Temple Newsam
2027	Mr Mike Dando	Yorkshire Planning Aid		East Park CA & Saxton	11/05/2006	
2027	Mr Mike Dando	Yorkshire Planning Aid		Park La College -	08/05/2006	
2027	Mr Mike Dando	Yorkshire Planning Aid		Park La College -	08/05/2006	
2027	Mr Mike Dando	Yorkshire Planning Aid		Park La College -	25/04/2006	
2027	Mr Mike Dando	Yorkshire Planning Aid		Park La College -	04/05/2006	
2027	Mr Mike Dando	Yorkshire Planning Aid		Park La College -	04/05/2006	

18 July 2006