

**Outer North East Area Committee  
Business Plan 2012/13  
(Draft)**

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## **1. Executive Summary**

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

An action plan sets out how the priorities for the Outer North East Area Committee will be achieved.

There is one priority neighbourhood within the Outer North East Area which is Moor Allerton, and this has an action plan to address the priorities agreed by the council, its partners and local residents.

Finally the plan sets out our commitment to equal opportunities and community cohesion. The council achieved an 'Excellent Standard' for equalities in May 2011, and the Area Committee has a role to play in supporting the council in maintaining this standard.

The useful reference section at the end provides links to key strategic documents for Leeds

## **2. Foreword by Outer North East Area Committee Chair**

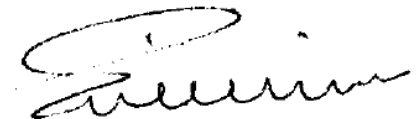
Welcome to our Outer North East Area Committee Business Plan which covers 2012/13. The Area Committee has produced this plan to let people know what the priorities for the period are and give some of the detail about how we have come to those decisions.

The Outer North East area of Leeds is made up of a number of local communities, rural villages and Wetherby Town. The Area Committee is working hard to deliver services which meet the needs of these diverse local communities.

The overarching vision for 2030 is that Leeds will be the best city in the UK. This means:

- Leeds will be fair, open and welcoming.
- Leeds' economy will be prosperous and sustainable.
- All Leeds' communities will be successful.

This business plan sets out the work being undertaken by the Outer North East Area Committee to ensure that our local communities are involved in shaping services to meet their needs and to help deliver this vision at a local level. They need to influence what the council does and help us to make Leeds' ambitions to be the best city realised. The plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.



Cllr Gerald Wilkinson  
Outer North East Area Committee Chair

### Section 3

#### Area Committee Role and Responsibilities

The Outer North East Area Committee is one of ten covering the city of Leeds. Its purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter which is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well-being budgets – a budget to be spent on local priorities
- Community centres
- CCTV
- Neighbourhood management co-ordination
- Street Cleansing & Environmental Enforcement Services

#### Membership of the Area Committee:

Alwoodley Ward	Harewood Ward	Wetherby Ward
Cllr Dan Cohen Cllr Ronald Feldman Cllr Peter Harrand	Cllr Ann Castle Cllr Rachael Procter Cllr Matthew Robinson	Cllr Alan Lamb Cllr John Procter Cllr Gerald Wilkinson (Chair)

The area committee meets at least six times per year. The forward plan sets out the area committee meetings with the planned agenda items for the year. It is subject to change.

Date	May	July	Sept	Oct	Dec	Feb	March
Venue		tbc	tbc	Civic Hall	Civic Hall	Civic Hall	tbc
Annual election of Chair	x						
Annual appointments to Outside Bodies		x					
Meeting Dates and Forward Plan for Year Ahead		x					
Area Committee Function Schedule		x					
Business Plan approval, draft and final						x	x
Business Plan Priority update			x				x
Management of Wellbeing Fund		x	x	x	x	x	x
Community Centre Portfolio Update							
Environmental Delegation		x					

Localism Update							
Town and Parish Council Forum minutes		x	x		x		x
Area Chairs minutes		x	x	x	x	x	x
NE Divisional Community Safety Partnership (DCSP) and CCTV performance report		x					
ENE Health & Well Being Partnership Performance Report				x			
Children's Services Performance Report			x				
Parks and Countryside Annual Report							
East North East Homes Leeds Performance Report		x			x		

## Function Schedules

This section sets out the Area Committee Function Schedules which the Council's Executive Board delegates to the Area Committees in accordance with the Council's Constitution (Part 3, section 3c). Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.

### Well-Being Schedule

#### Function

**To promote and improve the economic, social and environmental well-being of the Committee's area.**

To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. It is administered by the Area Management Team on behalf of the Area Committee. New spending proposals are discussed at ward member meetings and decisions on spending are made by the Area Committee.

At each Area Committee meeting, members will:

- be asked to consider new proposals for wellbeing funding
- receive updated budget positions
- receive feedback on completed projects

### Area Functions Schedule

#### Function

**Community Centres**

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- oversee controllable revenue budgets, operational arrangements and the use of the centres;
- agree and implement a schedule of

	<p>charges and discounts for directly managed centres;</p> <ul style="list-style-type: none"> <li>• make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</li> </ul>
<p>The Outer North East Area Committee oversees the following community centres:</p> <ul style="list-style-type: none"> <li>• Barleyfields Community Centre, Barleyfields Road, Wetherby LS22 4PN (Wetherby Ward)</li> <li>• Treetops Community Centre, Squirrel Way, Moortown, Leeds LS17 6DP (Alwoodley Ward)</li> </ul> <p>Progress reports will be provided to the Area Committee which will include information from Corporate Property Management on budget and maintenance issues and the corporate review of the Market Rental Assessments.</p> <p>The centres are currently managed by Area Management on behalf of the Area Committee. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval.</p> <p>Each Community Centre will be provided with an action plan and steering group. The action plan monitors improvements to the centres and reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.</p>	
<b>CCTV</b>	<p>To maintain an overview of the service in the Committee's area and receive regular information about it.</p>
<p>The Area Committee receives an annual report each July to provide an update in relation to CCTV.</p>	
<b>Neighbourhood Management Co-ordination</b>	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> <li>• to agree priority neighbourhoods; and</li> <li>• to agree and monitor Neighbourhood Improvement Plans for the Committee's area.</li> </ul>
<p>The priority Neighbourhood for the Outer North East has been agreed as Moor Allerton.</p> <p>Neighbourhood Improvement Plans are approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.</p> <p>Reports are provided three times a year to highlight achievements and provide performance management information. For further information on Neighbourhood Management please refer to section 7.</p>	

<p><b>Street cleansing &amp; Environmental Enforcement Services:</b></p> <ul style="list-style-type: none"> <li>• Litter bin emptying</li> <li>• litter picking and associated works</li> <li>• Street sweeping and associated works</li> <li>• Leaf clearing</li> <li>• Dog Controls (fouling, straying, dogs on leads, dog exclusions)</li> <li>• Fly tipping enforcement</li> <li>• Enforcement of domestic &amp; commercial waste issues</li> <li>• Litter-related enforcement work</li> <li>• Enforcement on abandoned &amp; nuisance vehicles</li> <li>• Overgrown vegetation</li> <li>• Highways enforcement (placards on streets, A boards, cleanliness)</li> <li>• Graffiti enforcement work</li> <li>• Proactive local environmental promotions.</li> </ul>	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> <li>• the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)</li> <li>• The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.</li> </ul> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
<p>The Area Committee has establishing a sub-group with member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation. Further information is included in a separate report to this area committee.</p> <p>Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.</p>	

<p><b>Priority Advisory Functions</b> Details of services where Area Committees have an enhanced role in influencing, developmental and consultative responsibilities.</p>	
Role	Summary
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.
Community Greenspace	This covers 73 citywide community parks vested with the Parks and Countryside Service. These include a wide variety of recreation

	<p>facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p>
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.
Highways Maintenance	Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.
Local Children and Young People Plans	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through Area Delivery plans and extended service cluster plans.</p>
Health and Well Being. (including Adult Social Care)	As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT at the local level. Adult Services and the PCT are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.
Area Based Regeneration Schemes and Town and District Centre Projects	Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in



	the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.

## Section 4

### Well-being budget

The Well-being budget is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plan. It is administered by the Area Management Team on behalf of the area committee. New spending proposals are discussed at ward member meetings, and decisions on spending are made by the area committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice including equal opportunities and child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Table 1 shows how the revenue budget was spent in 2011/12, table 2 shows the breakdown of small grants and skips and table 3 sets out the budget for 2012/13.

**Table 1 – Revenue Expenditure 2011/12**

	<b>Alwoodley</b>	<b>Harewood</b>	<b>Wetherby</b>
Small grants	1000	2,500	3,000
Skips		712	853
Localism Officer Post		20,000	20,000
MAECare Promoting Partnerships	6,694	2,000.00	
Northcall	10,000.00		
St Barnabas Central Heating	4,000.00		
Burglary Action Plan - Trembler Alarms	499.20		

Wetherby Festival			750.00
Barleyfields Radio			1,000.00
Wigton Moor United Reformed Church	1,677.00		
Tree Tops and Open House Community Centre Budget	5,000.00		
Farm Watch		3,000	3,000
Wetherby Bonfire			1,000.00
Slaid Hill in Bloom	925.09		
Grit bin refills	1,368		
Boston Spa Youth Club			800
<b>Total of schemes approved in 2011-12</b>	<b>31163.29</b>	<b>28212</b>	<b>30403</b>

**Table 2 – 2012/13 Budgets**

<b>Funding Type</b>	<b>Alwoodley</b>	<b>Harewood</b>	<b>Wetherby</b>	<b>Total</b>
2012-13 budget	41,664	33,712	36,624	112,000
c/f from previous year (unallocated)	11503	6019	6332	23854
<b>Total budget available</b>	<b>53167</b>	<b>39731</b>	<b>42956</b>	<b>135854</b>
Small Grants	3000	3000	3000	9000
Skips	1000	1000	1000	3000
Community Engagement	300	300	300	900
Sub total	4300	4300	4300	12900
<b>Balance for new projects</b>	<b>48867</b>	<b>35431</b>	<b>38656</b>	<b>122954</b>

## Section 5 Ward Profiles

### ALWOODLEY WARD

#### Ward Members:



**Councillor Dan Cohen**



**Councillor Peter Harrand**



**Councillor Ronald  
Feldman**  
(to update following  
May election)

#### The ward as a place:

Alwoodley is a geographically diverse ward, half residential, half rural, situated 5 miles north of the city centre. The top end includes Eccup reservoir which is the largest area of water in West Yorkshire, a large amount of rural land and Adel Woods which has an active "Friends of" group.

The residential areas include Alwoodley Lane and Wigton Lane which are among the most exclusive in Leeds. The Primley Parks, Sandhills, Plantations, Turnberrys, Sunningdales, Birkdales, Buckstones and Wentworths are sought after neighbourhoods for house buyers. The Fir Trees, Lingfields, Cranmer Bank and Deanswood neighbourhoods form part of the Moor Allerton Priority Neighbourhood and are predominantly areas of local authority housing managed by East North East Homes.

Figures from the last census show that 54% of the population are Christian, 17.5% belong to the Jewish Community, 3% of the population are Muslim, 3% Sikh, and 1% Hindu. There are a number of different denomination churches in the area including Catholic, Church of England and Methodist. Two of Leeds' Synagogues are in Alwoodley.

The northern western area of the ward is covered by Alwoodley Parish Council. The Parish Council employs a lengthsman to "maintain a cared for feel within Alwoodley Parish". They link with the active Alwoodley in Bloom group and help run a regular Farmers Market. The High

Ashes, Plantations, Wike Ridges and the properties on the north side of Wigton Lane all fall within Harewood Parish Council area. There is an active in Bloom Group at Slaid Hill which works to sustain and improve the local environment at the Slaid Hill Shopping Parade and surrounding areas.

### **Socio-economic/demographic description of the Ward:**

The ward population is 21,600 people living in 9,100 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

#### *Alwoodley West:*

- Contains approximately 7,500 people living in 3,000 households.
- Ranked 103<sup>rd</sup> out of 108 in the neighbourhood index for Leeds MSOAs.
- The age breakdown shows a higher than average proportion of older people.
- 92% of households are owner occupied and 35% are detached. The average house price is £321,000, compared to the Leeds average of £171,000). 74% of properties are classified in Council Tax Bands D-H.

#### *Alwoodley East*

- Contains approximately 8,000 people living in 3,400 household.
- Ranked 91<sup>st</sup> out of 108 in the neighbourhood index for Leeds MSOAs.
- The age breakdown shows a higher than average proportion of older people.
- 83% of households are owner occupied – 30% are detached and 25% are purpose built flats. The average house price is £217,500 compared to the Leeds average is £171,000. 79% of properties are classified in Council Tax Bands C-H.

#### *Moor Allerton*

- Contains approximately 6,200 people living in 2,800 households.
- It is ranked 36<sup>th</sup> out of 108 in the neighbourhood index for Leeds MSOAs with economic activity and low Income being the lowest domains. The percentage of people claiming incapacity benefit is almost twice the city average.
- The age breakdown shows slightly higher than average proportions of both children and of older people.
- 46% of households are in owner-occupation and 41% are rented through East North East Homes. The average house price is £144,000 compared to the Leeds average of £171,000. 79% of properties are classified in Council Tax Band A-B.

### **Schools**

- Six primary schools: Alwoodley, Allerton C of E, Brodetsky Primary, St Paul's Catholic, Highfield, and Wigton Moor.
- Allerton High School which moved to a new building in September 2008 as part of the Building Schools for the Future programme.
- The Grammar School at Leeds, an independent school for girls and boys aged 3-18.

### **Main council facilities**

- Moor Allerton library - which underwent refurbishment in spring 2009.

- Alwoodley Children's Centre (in the grounds of Allerton C of E Primary School).
- Herd Farm Activity Centre, a converted farm which provides a base for activities for young people, away days and educational courses.
- Treetops Community Centre.

**Main non-council facilities:**

- Lineham Farm Children's Centre – a charity run activity and residential facility/working farm used by Leeds schools.
- Alwoodley Community Centre, run by Alwoodley Community Association.
- Moor Allerton Elderly Care (MAECare) - provides a range of support services for older people including reminiscence sessions for people with dementia, intergenerational activities involving local schools, volunteer visiting, trips and computer training.
- Northcall Centre - provides a range of services and activities which include family learning courses, film making, school holiday playschemes, exercise classes, dancing, a café and a pantomime.
- There are a number of golf clubs including Moortown which hosted the 1929 Ryder Cup!
- Several successful sports and social clubs including Old Leodiensians (Rugby and Cricket), Alwoodley Cricket Club, Moortown Rugby Club.
- There is also a retail park, including a large Sainsburys, that is well used by people from outside the ward and the second largest employer after the Grammar School at Leeds

**HAREWOOD WARD**

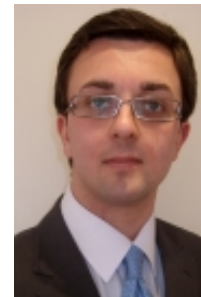
**Ward Members:**



**Councillor Ann Castle**



**Councillor Rachael Procter**



**Councillor Matthew Robinson**

**The ward as a place**

Harewood ward is mainly rural with several villages and extensive farm land. The villages include Scholes, Barwick-in-Elmet, Aberford, Thorer, Shadwell, Scarcroft, Bardsey, East Keswick, Collingham, Linton, Lotherton and Harewood itself.

Housing in the ward is primarily privately owned, although there is some local authority and social landlord housing in the villages: 70 properties in Aberford and 121 sheltered

bungalows in Barwick-in-Elmet and Scholes are managed by Aire Valley Homes. East North East Homes Leeds is responsible for only 25 properties in the ward.

Each of the villages has its own parish council who are all very active. For more information on Parish Councils please see page 19.

There are a number of "In Bloom" groups looking after the environment of their villages; Barwick-in-Elmet, Scholes and Shadwell. Harewood House won the prestigious 2010 Yorkshire in Bloom gold award in the category of "Country Houses".

The ward is served by the Wetherby and Harewood Neighbourhood Policing Team (NPT).

### **Socio-economic/demographic description of the Ward:**

The ward population is 19,500 living in 8,400 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

#### *Bardsey, East Keswick, Collingham, Linton and Harewood:*

- This area is ranked 106 out of 108 in the neighbourhood index for Leeds MSOAs.
- This is the geographically largest MSOA in Leeds, covering over 20sq miles.
- It contains approximately 7,500 people living in 3,000 households.
- The age breakdown shows a much higher than average proportion of older people.
- 85% of households are owner occupied (with just under half of these being owned outright).
- Detached housing accounts for 61% of the stock and semi-detached for 23%.
- 83% of properties are classified in Council Tax Bands D-H.
- The area has four parish councils which are able to raise their own precept and spend money on local projects.

#### *Scarcroft, Scholes and Shadwell:*

- This area is ranked 102 out of 108 in the neighbourhood index for Leeds MSOAs.
- It contains approximately 5,500 people living in 2,300 households.
- The age breakdown shows a higher than average proportion of older people.
- 90% of households are in owner-occupation (with just over half of these being owned outright).
- Detached housing accounts for 47.5% of the stock and semi-detached for 40.5%.
- 89% of properties are classified in Council Tax Bands C-H.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.

#### *Aberford, Barwick-in-Elmet, Lotherton and Thorner:*

- This area is ranked 97 out of 108 in the neighbourhood index for Leeds MSOAs.
- This is a large rural area. The area contains the Lotherton Hall estate.
- It contains approximately 6,500 people living in 2,800 households.
- The age breakdown shows a higher than average proportion of older people.

- 80% of households are in owner-occupation and 10% are rented from the local authority through an ALMO.
- Detached housing accounts for 45% of the stock and semi-detached for 34.5%.
- 78% of properties are classified in Council Tax Bands C-H.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.

### **Schools**

- 8 primary schools: Aberford C of E, Bardsey Primary, Barwick-in-Elmet-in-Elmet C of E, Collingham Lady Elizabeth Hastings C of E, Harewood C of E, Scholes, Shadwell and Thorner C of E.
- There are no high schools in Harewood Ward.

### **Main council facilities (including parks, visitor attractions etc)**

- A consultation process has been carried out and the library in Scholes is to remain open and the library in Shadwell is hopefully to be the subject of a Community Asset Transfer;
- There is a swimming pool attached to Scholes Primary school but is only suitable for small children and isn't open to the general public;
- Wetherby and Boston Spa Children's Centres cater also for Harewood Ward. They run a number of groups for children and families including parenting advice, family support, and health advice;
- Collingham, Scholes and Barwick-in-Elmet are served by the Council's mobile youth service provision;
- Lotherton Hall is an Edwardian country house, gardens and estate run by the council. It is a popular visitor attraction, with a bird garden, children's playground, café and a herd of red deer.

### **Main non-council facilities**

- Harewood House and bird garden is in Harewood village. Harewood House is an 18<sup>th</sup> century stately manor house used as a venue for arts, entertainment, shows, day trips and other public events throughout the year. It is also home to the UK's longest motorsport hill climb, known as Harewood Speed Hill Climb. The exterior set for the soap opera "Emmerdale" is also located within the Harewood estate.
- Barwick-in-Elmet is a historic village with earthworks created as an Iron Age fort and used later as the site of a Norman castle and a World War II observation post. It also has a maypole which is raised and lowered every three years.
- Many locations have village sports clubs, including football in Shadwell, Collingham and Linton cricket club and Wetherby Golf Club which extends as far as Collingham) to name but a few.
- Many privately or community run sports and art sessions are run from village and community halls.
- Barwick-in-Elmet, Thorner, Scholes, Bardsey, Aberford all have children's playgrounds.



## WETHERBY WARD

### Ward Members:



**Councillor Alan Lamb**



**Councillor John Procter**



**Councillor Gerald  
Wilkinson**

### The ward as a place:

Wetherby Ward is a mainly rural area situated on the outer north eastern edge of Leeds. The ward is bordered by Harewood Ward to the West, with North Yorkshire to the North and East/South.

The residential areas which make up the Wetherby Ward are Wetherby Town, Boston Spa, Clifford, Bramham, Thorp Arch and Walton.

There are a number of areas in Wetherby and the villages of local authority housing numbering 1,027 households in total for which East North East Homes Leeds are responsible. The public housing estates in Wetherby and Boston Spa show a greater level of need and disadvantage in contrast with the rest of the area. Families can further be disadvantaged through the lack of services on their doorstep and consequent difficulties with access.

Wetherby has a town council and each of the villages within the ward has its own Parish Council.

Wetherby Neighbourhood Policing Team have their own Farmwatch scheme and have two four wheel drive vehicles donated to assist them in reaching the more rural parts of the ward. The area committee contribute wellbeing finance towards fuel for the vehicles.

There is a strong private sports club scene and many active In Bloom groups.

Wetherby's origins are as a staging post through the centuries for travellers between London and Edinburgh. In 1240 the Knights Templar were granted by Royal Charter of Henry III the right to hold a market in Wetherby (known then as Werreby). The Charter stated the market should be held on a Thursday.

## **Socio-economic/demographic description of the Ward:**

The ward population is 19,848 people living in 8,272 households. The Ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

### *Wetherby West*

- The area is located in the Outer North East and covers the west of Wetherby (west of the B6164). The area also includes the northern part of the village of Linton.
- This area is ranked 107 out of 108 in the neighbourhood index for Leeds MSOAs.
- It contains approximately 6,830 people living in 2,700 households.
- The population is predominantly White British and the age breakdown shows a higher than average proportion of older people.
- 92% of households are in owner occupation. Detached housing accounts for 62% of the stock and semi-detached for 26%. 73% of properties are classified in Council Tax Bands D-H.

### *Wetherby East, Thorp Arch, Walton*

- The area is located in the Outer North East close to the A1 motorway. It contains the eastern side of Wetherby (east of the B6164). It also includes large tracts of rural land, Thorpe Arch village and the nearby trading estate.
- It is ranked number 77 in the 2010 neighbourhood index for Leeds MSOAs.
- It contains approximately 6,400 people living in 2,680 households.
- The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.
- 66% of households are in owner occupation and 20% are renting from the local authority (through an ALMO). Semi-detached housing accounts for 30% of the stock, terraced housing for 27%, and detached housing for a further 25%. 33% of properties are classified in Council Tax Band B and 47.5% in Bands C-E.
- The area includes Wetherby Town Council plus two parish councils;

### *Bramham, Boston Spa, Clifford*

- Located in the Outer North East, this area is largely rural and follows the western Leeds boundary from the River Wharfe down to the junction of the A1 and A64. The area contains the villages of Boston Spa, Bramham and Clifford.
- It is ranked number 90 in the 2010 Leeds Neighbourhood survey.
- It contains approximately 7,300 people living in 3,100 households.
- The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.
- 79% of households are owner occupied and 11% are renting from the local authority (through an ALMO). Detached housing accounts for 41.5% of the stock, semi-detached for 31% and terraced housing for a further 20%. 77% of properties are classified in Council Tax Bands C-H.

- St John's School for the Deaf and Martin House Children's Hospice are all within the parish of Clifford. The area has three parish councils which are able to raise their own precept and spend money on local projects.

### **Schools**

- 2 high schools: Wetherby and Boston Spa;
- 10 primary schools: Bramham Primary, Crossley Street Primary, Deighton Gates Primary, Lady Elizabeth Hastings' Church of England Primary, Primrose Lane Primary, St Edward's Catholic Primary, St James' Church of England Voluntary Controlled Primary, St Joseph's Catholic Primary, and St Mary's Church of England Controlled Primary;
- West Oaks - North East Specialist Inclusive Learning Centre;
- St John's School for the Deaf;

### **Main council facilities (including parks, visitor attractions etc)**

- Wetherby One Stop Centre;
- Wetherby Children's Centre;
- Wetherby Leisure Centre;
- Boston Spa Children's Centre;
- Deepdale play area;
- Barleyfields Community Centre;

### **Main non-council facilities:**

- Wetherby has a Town Hall, Police Station; Health Centre; Market; Racecourse; Golf Course; a small cinema and a Sports Association;
- Bramham Country House built in 1698 surrounded by a landscaped park laid out in the 18th century landscape tradition; it hosts Leeds Music Festival and Bramham Horse Trials;
- The old Leeds to Wetherby railway line which was closed down in 1964, now used by cyclists and walkers;
- Wealstun (HM) Prison;
- The British Library;
- Thorp Arch Trading Estate which is built on a former Royal Ordnance Factory and produced munitions for WWII and the Korean war;

## **Town and Parish Councils**

There are 16 Town and Parish Councils within the Outer North East Area.

These are:

### **Alwoodley**

Alwoodley

### **Harewood**

Aberford and District

### **Wetherby**

Boston Spa

Bardsey cum Rigton	Bramham cum
Barwick in Elmet &	Oglethorpe (QS)
Scholes	Clifford
Collingham with Linton	Thorp Arch
East Keswick (QS)	Walton
Harewood	Wetherby Town Council
Scarcroft	
Shadwell	
Thorner (QS)	

QS denotes that the parish has achieved quality status. The Quality Parish and Town Council Scheme was launched in 2003. The aim of the Scheme is to provide benchmark minimum standards for parish and town councils.

The parishes raise funds to support their activities by adding an extra cost known as a precept to each householder's council tax bill.

The Harewood and Wetherby Town and Parish Councils hold a quarterly forum where they can discuss issues of common interest. These are chaired by a ward councillor and are held at local venues within the area.

The Localism Act became law in November 2011; it devolves greater powers to councils and neighbourhoods and gives local communities more control over housing and planning decisions

The key aspects of the Localism Bill for town & parish councils are:

- New planning powers
- Community Right to Challenge
- Community Right to Buy
- Community Right to Build
- New local code of conduct

The Outer North East Area Committee has provided funding to employ a Localism Officer to work closely with the parishes in the Harewood and Wetherby Wards to assist them in preparing for and taking advantage of the Localism Agenda.

## Section 6 Priorities and Actions for 2012/13

Each year the Area Committee produces a Community Charter which sets out its priorities. These are the extra things that will be done in response to priorities identified through community consultation and analysis of neighbourhood statistics.

The table below outlines the area committee's priorities.

Vision for Leeds Best City For...	Outer North East Area Committee Priorities
Children	Work with the children centres in Alwoodley, Wetherby and Boston Spa so that local families can find support and a wide range of activities appropriate to their needs.
	Work closely with schools and other organisations providing services to children and young people to maintain a good after school provision and support to local families in order to improve children's behaviour, school attendance and academic results.
	Engage young people in learning and support the work of Job Centre Plus, Jobs and Skills and other educational and training agencies to reduce the numbers of young people at risk of becoming NEET (not in education, employment or training)
Business	Co-operate with local businesses to improve the economy of the area and encourage them to take an active part in the local community life.
	Offer training and support to enable local people to access local job opportunities when they arise.
	Work with the local voluntary organisations to help them find new volunteers and at the same time, give those volunteers opportunities to widen their skills.
Communities	Through working together with local communities and partner organisations aim to reduce anti-social behaviour, domestic burglary rates, and crime in rural areas.
	Work through the 6 weekly multi-agency action meetings (tasking) to respond promptly to identified problems of crime and environmental blight.
	Promote road safety through the improvement of parking schemes, speed reduction and other highway measures.
	Take enforcement action in areas which are known hotspots for fly-tipping and litter.
	Provide support and funding to volunteers working to improve their local environment; e.g. In Bloom groups.

<b>Vision for Leeds Best City For...</b>	<b>Outer North East Area Committee Priorities</b>
	Support local community events and activities which bring people together.
	Ensure residents have their say about what happens in their communities and can influence the development of local services.
Health and Wellbeing	Provide a range of opportunities for people to lead healthy lives.
	Support voluntary sector groups working with vulnerable people.
Living	Provide support, advice and guidance to Town and Parish Councils and administer a quarterly meeting known as the Town and Parish Council Forum.
	Ensure Town and Parish Councils are well informed about emerging localism agenda and health reforms so that they can adequately represent the interests of local residents.
	Provide a varied range of art and cultural activity to all sections of the community to enjoy locally .

## **Section 7**

### **Moor Allerton Priority Neighbourhood**

The Area Committee has agreed to establish and support one priority neighbourhood in the Outer North East area with effect from April 2010, this is the Moor Allerton Partnership.

This priority neighbourhood has also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Officer Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.

### **Neighbourhood Improvement Plans (NIPs)**

The Area Management Team is responsible for pulling together a Neighbourhood Improvement Plans (NIP) for the priority neighbourhood. The NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP includes:

- An introduction.
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on.
- Map of the area.
- A summary of the neighbourhood index analysis and where available annual neighbourhood surveys.
- A framework for roles and responsibilities in delivering and overseeing the NIPs.
- Action Plan.

### **Community Leadership Team**

The other Area Committees in East North East Leeds are introducing a Community Leadership Team for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents;
- To support and develop existing civic roles of residents in the neighbourhood;
- To oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee;
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed;

- To provide opportunity for public debate on agreed local priorities;
- To provide a mechanism for local consultation to be steered through;

This is something to consider for the future for Moor Allerton.

### **Local Management Team**

Local Management Teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team takes responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.

The Moor Allerton Partnership fulfils this role.



## Section 8 Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people.

The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

The development and successful implementation of local integrated services that improve outcomes in neighbourhoods in the East North East is overseen by the East North East Leadership team which is chaired by a member of the council's corporate leadership team.

The Area Committee nominates champions for partnership roles to support this locality agenda. The champions for 2012/13 are: *(these will be confirmed at the July area committee)*

Outer North East Area Panel (ENEHL)	
Divisional Community Safety Partnership	
Area Children's Partnership (and area appointment to Corporate Carers Group)	
Area Health & Wellbeing Partnership	
Area Employment, Enterprise & Training Partnership	
Outer North East Environmental Sub Group	

## **Section 9 Community Engagement**

- Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Management Team in relation to local engagement activities. This involves:
- Raising the profile of the area committee using local media, and through publishing key messages after each meeting;
- Offering an 'Open Forum' section where members of the public are invited to raise matters.
- A Community Profile of local data and intelligence, with information about the local communities, identified key contacts and routes to reach local neighbourhood and interest communities;
- Regular liaison with the Town and Parish Councils;
- Servicing of a Wetherby and Harewood Town and Parish Council forum which meets four times per year.
- Undertaking community consultation and involvement through the Moor Allerton Partnership.
- Community engagement activities within particular neighbourhoods and communities as required;
- Provision of small grants offers an engagement opportunity to support local groups to build their capacity and skills base.

## **10. Commitment to Equalities and Cohesion:**

Building on and simplifying the existing legal framework the Equality Act 2010 requires public bodies to have:

- due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity, and
- foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city council in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these, our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change project management principles and also incorporate equalities screening.

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- how the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

## **Section 11 Useful Links**

### **Leeds City Council**

Homepage

<http://www.leeds.gov.uk/default.aspx>

### **City and Council Strategic Plans**

Vision for Leeds 2011 to 2030 is the Leeds Sustainable Community Strategy which sets out the long term ambition and aspirations for the city.

The City Priority Plan, Leeds 2015, outlines what the key priorities are for the city over the next four years which contribute to the delivery of the long-term plan for the city, the Vision for Leeds 2011 to 2030.

The Council Business Plan 2011 to 2015 is the single plan for the council that brings together all the priorities for the council alongside the medium term financial plan.

Webpage link:

[http://www.leeds.gov.uk/Council\\_Publications/Democracy/Our\\_planning\\_framework\\_201115.aspx](http://www.leeds.gov.uk/Council_Publications/Democracy/Our_planning_framework_201115.aspx)

### **Strategic housing land availability assessment (SHLAA)**

A key component of the evidence base to support the delivery of sufficient land for housing to meet the community's need for more homes.

Webpage link:

[http://www.leeds.gov.uk/Environment\\_and\\_planning/Planning/Planning\\_policy/Strategic\\_housing\\_land\\_availability\\_assessment\\_\(SHLAA\).aspx](http://www.leeds.gov.uk/Environment_and_planning/Planning/Planning_policy/Strategic_housing_land_availability_assessment_(SHLAA).aspx)

### **Strategic Housing Market Assessment**

A framework that local authorities and regional bodies can follow to develop a good understanding of how housing markets operate.

Webpage link:

[http://www.leeds.gov.uk/Environment\\_and\\_planning/Planning/Planning\\_policy/Strategic\\_Housing\\_Market\\_Assessment\\_\(SHMA\).aspx](http://www.leeds.gov.uk/Environment_and_planning/Planning/Planning_policy/Strategic_Housing_Market_Assessment_(SHMA).aspx)

### **Leeds Parish and Town Councils**

[http://www.leeds.gov.uk/Council\\_and\\_democracy/Elected\\_representatives/Parish\\_and\\_town\\_councils.aspx](http://www.leeds.gov.uk/Council_and_democracy/Elected_representatives/Parish_and_town_councils.aspx)