

**Area Committee (Inner North East)**  
**PERFORMANCE PLAN – August 2012**

| Meeting Date                | Minute ref no. | Outcome, Targets & Outputs<br>(please align to City Priority Plans where appropriate)  | Performance measures/Outputs   | Others involved  | Status RAG | Comments  | Timescales                          |
|-----------------------------|----------------|--|--|--|------------|---|-------------------------------------|
| 12 <sup>th</sup> March 2012 |                | The Inner North East Area Committee will deliver a diverse and exciting holiday programme that provides activities for at least 1,000 young people in the Inner North East. This aligns to the City Plan Priority “Best City for Children and Young People”                            | <ol style="list-style-type: none"> <li>1. Allocating £40,000 of wellbeing funding towards holiday activities to be added to the cluster funding of £15,000 to make a total pot for the area of £55,000.</li> <li>2. Holding 2 workshops for organisations to make them aware of the process and making sure that the funding is available to a wide range of organisations. Funding bids will be closely scrutinised to make sure approved bids cover the whole area, age range and a number of activities.</li> <li>3. Questionnaires and registers will be sent to organisations who were successful at gaining funding and this will be used to commission future funding. We aim for a 90% response rate with at least 75% young people rating the activities average or above.</li> </ol> | Cluster leadership Groups, Youth Services, Sports Development                | G          | 1. £40k of funding has been allocated and the full budget of £55k has been approved to 20 different organisations to run summer provision.            | Ongoing cycle of events: March 2013 |
| 12 <sup>th</sup> March 2012 |                | The Inner North East Area Committee will support local community groups in the area to make sure that as many residents as possible are engaged in their local community and so volunteers in the area feel valued. This aligns to the City Plan Priority “Best City for Communities”. | <ol style="list-style-type: none"> <li>1. Setting aside £10,000 from the wellbeing funding for a small grant pot to support local community groups with events and projects. At least 20 organisations should benefit.</li> <li>2. Improving and maintaining our mailing lists which will be used to keep groups and individuals more informed and involved on the work of the Area Committee, funding streams etc. To</li> </ol>  | Community Groups, Elected Members, Statutory Partners, West Yorkshire Police | G          | 1. The £10k has been set aside and currently we have had 16 applications with 9 being approved so far.  | Ongoing cycle of events.            |
|                             |                |  |  |  | A          | 2. Work is ongoing with improving the database and a questionnaire will be sent out to people confirming their details when this work is complete. At | March 2013                          |

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|  |  | <p>increase list to 750 residents/groups, with 90% contact details complete.</p> <p>3. Holding an annual Thank You event for volunteers working or living in the Inner North East area to make them feel valued in the time they give. Target is to have 100 volunteers attend the event.</p> <p>4. Setting up a new Community Leadership Team for the Meanwood priority neighbourhood and Neighbourhood Improvement Board for the Chapeltown/Scotthall Priority neighbourhood.</p> <p>5. Establish a Chapeltown and Harehills cross ward forum in order to focus on what can be done to maintain and enhance community cohesion and compliment positive partnership working across Chapeltown and Harehills.</p> |  | <p>the summer consultation events details were also received from 65 people to add to the mailing list, a further 36 people did not want their details adding.</p> <p>A 3. The annual Thank You event was moved to Summer to try and increase attendance and took the form of a marketplace style event and BBQ. Around 60 volunteers attended and all enjoyed the event but the date unfortunately clashed with other events.</p> <p>G 4. The Meanwood CLT has met twice and is progressing well although work needs to be done to improve the numbers. The work around the Chapeltown and Scott Hall NIB is developing with several options being put forward. It is proposed to take these options to members and eventually to the forum itself.</p> <p>A 5. A Chapeltown and Harehills Forum has been established jointly chaired by Councillors Dowson and A Hussain. Meetings are to be quarterly. Community representatives have provided significant input so far and it now needs a clear agreement on a future role for the group, its governance and accountability. Discussions focused on community safety, young people and community centres. Hopefully a women's group will be established to share skills and experiences, learn new skills together and</p> | <p>Aug 2012</p> <p>July 2012</p> <p>Ongoing</p> |
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|                             |  |  |  |   | possibly debate issues at a later date.  |         |
| 12 <sup>th</sup> March 2012 | The Inner North East Area Committee will help improve the local environment to make it a cleaner and greener place to live. This aligns to the City Plan Priority "Best City to Live". | <p>1. Part-funding (£7,500), using and promoting the Community Payback team to effectively tackle hotspots. To process at least 50 referrals across the area with at least 5,000 offender and supervisor hours being recorded for the year.</p> <p>2. Effectively managing the delegated Environmental responsibilities of the Area Committee, particularly focussing on the three Area Committee priorities of leaf fall (Autumn) and adequate litter bin provision, clean and tidy shop fronts and a school litter campaign. To help this a pilot lengthsman scheme will be started in Oakwood and a pilot school litter campaign being investigated.</p> <p>3. To set aside £3,000 of wellbeing funding to provide skips for at least 20 different community groups to help with community clean ups and environmental projects.</p> <p>4. Supporting the development of and Environmental Improvement Zone (EIZ) in Chapeltown and measuring the impact.</p> | ENE Environment Locality Team, WYP, Parks & Countryside, Probation, Groundwork | G | 1. The funding was approved at the March Area Committee and the community payback team is in action. We have so far had 12 referrals across the area, which used 1,228 hours of worker time which equates to a cost of £12,750.  | Ongoing |
|                             |  |  |  | A | 2. The schedule for Environmental sub-group meetings has been set, including a rota for attendees. Member's feedback has been positive on the new arrangement and the pilot lengthsman scheme is doing particularly well in Oakwood. The pilot litter campaign is still being investigated.  |         |
|                             |  |  |  | A | 3. We have so far had approved 6 community skips this year to help with clean ups, amongst others, at Allerton Grange fields, Parkside allotments and Bandstand allotments.  |         |
|                             |  |  |  | A | 4. The first EIZ in Chapeltown is up and running and so far is working well. Out of 543 domestic properties, 174 perception surveys have been carried out, 85 waste in gardens letters issued and 57 section 92 litter clearing notices issued. There will be a full survey done after six months to accurately performance manage the project and this will be fed back to the Environmental working group. |         |

## Summary of all other actions within Area Committee Business plan to be tracked

| Meeting Date                                 | Outcome, Targets & Outputs  | Others involved   | Status RAG  | Comments  | Timescales                                    |
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| <b>Best city... for health and wellbeing</b> |   |   |   |   |   |
| 12.3.12                                      | <ol style="list-style-type: none"> <li>1. Help protect people from the harmful effects of tobacco by reducing the number of adults that smoke through smoking prevention initiatives such as 'Meanwood Quitter' and increased preventative testing work in communities.</li> <li>2. Promotion of health services, initiatives and healthy eating schemes in the area through local networks.</li> <li>3. Develop an alcohol strategy to address community needs in the priority area of the Meanwood six estates.</li> <li>4. Address key health issues in priority areas, cancer mortality rate in Meanwood and infant mortality in Chapeltown.</li> <li>5. Help older people and healthy living groups such as luncheon clubs through advice and funding.</li> <li>6. Support more people to live safely in their own homes through the promotion and support of relevant schemes, including no cold calling zones to combat bogus traders, promotion of free home</li> </ol> | <p>ZEST, NHS Leeds</p> <p>NHS Leeds and Feel Good Factor</p> <p>NHS Leeds</p> <p>West Yorkshire Police and West</p> | <p><b>A</b></p> <p><b>A</b></p> <p><b>A</b></p> <p><b>A</b></p> <p><b>G</b></p> <p><b>G</b></p> | <p>1. Meanwood Quitter is still running in the area, which uses positive stories about people who have successfully quit smoking and how they managed to stop and stay stopped to inspire others. It also raises the profile of local stop smoking services.</p> <p>2. Feel Good Factor are commissioned by NHS Leeds to deliver healthy lifestyles work in the area and there is also a Chapeltown Healthy Living Group. Walk leader training was delivered in Meanwood and Chapeltown and there are plans to develop a health walks group in Meanwood. Moor Allerton Directory created which provides information and referral processes on services and initiatives for people in MAP area to increase knowledge and referrals to services amongst MAP partners and the public</p> <p>3. The Alcohol Health Promotion Specialist from NHS Leeds will be running a session for professionals in the area to find out what is taking place during Alcohol Awareness week (19th-25th November) and pick up a resource pack to help them start skilling up on the agenda. This issues is also represented in the action plan and work around families with complex needs.</p> <p>4. Chapeltown Infant mortality group continues to improve the rates in this area. Cancer mortality is included in the Meanwood NIP and projects working around this are being developed.</p> <p>5. A grant has been given to Parivar Lunch Club to develop a range of healthy activities for older people, 2 staff and 2 volunteers also attended walk leader training with plans to start a walking group</p> <p>6. A number of schemes have been funded by the Area Committee including free home security for vulnerable people's properties, off road motorcycle scheme, CCTV in Chapeltown and the Firefly scheme to help identify</p> | <p>Ongoing work streams annually reviewed</p> |

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|   | security and fire safety checks.<br>7. Support safety on our highways by implementing schemes such as crossings at schools, speed checks and controls, grit bins and other highway improvements.  | Yorkshire Fire<br><br>LCC<br>Highways  | <b>G</b>   | bedrooms in vulnerable people's homes.<br>7. A large number of grit bins in the area have been funded from ward pot's, speed checks have been carried out in areas identified as possible speeding zones, crossings implemented outside schools in the area and signage to the new Oates memorial is being installed.  |  |
| <b>Best city... for children and young people</b> |   |  |  |  |  |
| <b>12.3.12</b>                                    | 1. Help children to live in safe and supportive families through the continued provision of family support workers and by frontline services working together.<br><br>2. Ensure we have the best mix of universal and targeted provision for our young people to address their needs.<br><br>3. Develop new initiatives, including supporting more apprenticeships to support young people in to employment, education or training.   | LCC<br>Children's<br>Services<br><br>LCC Youth<br>Service and<br>other<br>providers  | <b>G</b><br><br><b>G</b><br><br><b>G</b>                 | 1. The development of the Guidance, Challenge and Support panel with local clusters effectively targets resources to those at greatest need and links in with top 100 and families in need agendas.<br><br>2. In Chapeltown there is work around coordinating the activities within the locality and identifying any gaps. With the school holiday programme mechanisms were put in place to make sure activities were not duplicated and covered the area.<br><br>3. The Area Committee has approved funding for an apprenticeship post.  | Ongoing now<br>meeting every<br>6 weeks<br><br>Meetings<br>taking place bi<br>monthly<br><br>To be in place<br>by early 2013 |
| <b>Best city... for business</b>                  |   |  |  |  |  |
| <b>12.3.12</b>                                    | 1. Support the sustainable growth of the economy by working with businesses to improve local shopping areas and provide sponsorship opportunities for them to promote their services.<br><br>2. Get more people involved in the city's cultural opportunities and work with local groups to increase the number of opportunities e.g. Chapel Allerton festival.<br><br>3. Support and promote local schemes that improve the environment and reduced carbon emissions, for example by tree planting.<br><br>4. Establish and support local schemes to improve the public realm, for example with floral initiatives and festive lights in the area. | Local<br>businesses<br><br>Community<br>groups<br><br>Parks and<br>Countryside<br><br>Leeds Lights<br>and Parks and<br>Countryside | <b>G</b><br><br><b>G</b><br><br><b>G</b><br><br><b>G</b> | 1. Sponsorship of seven flower troughs in Chapel Allerton and Chapeltown in place. Working with new Oakwood trader's group and other community groups to focus on shopping areas, including litter issues.<br><br>2. Appropriate funding for cultural activities and flyers for events sent round to mailing list for information and to promote to group members. Links also made with Northern School of Dance.<br><br>3. Tree planting schemes are being developed with the community in Oakwood and Chapeltown. Skips are also provided for community clean ups and funding given to local groups such as Meanwood Valley Urban Farm for environmental schemes.<br><br>4. Sponsorship has been successful for flower troughs and being explored for festive lights. Support will also be given for festive light's switch ons. | Ongoing<br><br>Ongoing<br><br>Ongoing<br><br>Spring and<br>Winter 2012   |

| Best city... for communities |  |                             |   |  |                                       |
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| 12.3.12                      | 1. Reduce crime levels and their impact across Leeds through a partnership approach to problem solving and provide residents with support, advice and equipment to help prevent crime.   | West Yorkshire Police       | G | 1. Crime and ASB reduced in Chapel Allerton area and in the Stonegates due to improvements in partnership working. Crime levels are continued to be monitored and hotspots tackled through regular Operation Champions and Tasking meetings. | Ongoing and monitored                 |
|                              | 2. Continue supporting days of action and problem solving exercises to address anti-social behaviour and drug dealing.   | West Yorkshire Police       | G | 2. Regular attendance and chairing of tasking meetings ongoing and days of action supported, including £500 funding for additional Scott Hall road event.  | Ongoing work                          |
|                              | 3. Take enforcement action on litter and fly tipping and continue licensing and test purchasing to tackle problem areas.   | Environmental Action Team   | G | 3. As part of tasking and role of EAT is undertaken, in addition EIZ areas will increase this.   | Ongoing work                          |
|                              | 4. Support community safety schemes for example test purchasing and alleygating.   | Community Safety            | G | 4. Community Safety schemes funding as appropriate including security measures and Stonegates Alleygating scheme.  | Next installation Sept 2012           |
|                              | 5. Give residents a sense of belonging that builds cohesive and harmonious communities by increasing the use of local buildings and supporting initiatives, meetings and events that bring the community together, including the local Partners and Communities Together meetings. | West Yorkshire Police       | G | 5. Attendance and support given to a range of local groups and events in Chapeltown and Meanwood including 3 family days, PACT meetings and support to the Meanwood Olympics.  | Ongoing range of projects and support |
|                              | 6. Increase the number of local people who feel involved in area committee decisions and extend its publicity, through the provision of additional community noticeboards and through articles in the local press and newsletters.   | Community groups            | G | 6. Key messages and press release now done after every Area Committee meeting, attendance at local events and investigating possibility of articles in newsletters.  | Ongoing                               |
| Best city... to live         |  |                             |   |  |                                       |
| 12.3.12                      | 1. Maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods and increase the number of long term empty properties brought back into use.  | East North East Homes Leeds | G | 1. Regeneration plan is nearing completion for Beckhill estate and work with the Chapeltown Housing Investment Plan working on this for Chapeltown.  | Mar 2013                              |
|                              | 2. Enable growth of the city whilst protecting the distinctive green character of the city through close scrutiny of planning applications and enforcement.  | Planning compliance         | A | 2. Work around the Derelict and eyesore properties is ongoing and developing links between ward member meetings and planning compliance.   | Oct 2012                              |
|                              | 3. Improve housing conditions and energy efficiency through support for city wide schemes such as  | Warm Front                  | A | 3. Some development and promotion of warm front and assistance with CDT development of efficiency initiative   | Mar 2013                              |

Appendix 1

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|  | <p>Warm Front.</p> <p>4. Improve and promote community centres and other community buildings in the area to have increased usage and link with service providers.</p> | <p>Corporate Property Management</p> | <p><b>A</b></p> | <p>in Chapeltown. EIZ work to improve living conditions in all areas.</p> <p>4. Steering groups have been re-established for both community centres in the area, Palace and Mandela, for users to discuss issues. Investigations are ongoing for possible improvements and knowledge is being gathered about other community venues. These are promoted widely to groups to increase use.</p> | <p>Ongoing</p> |
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