

Contents include:

1. Business Plan Priorities and Actions

- This includes delegated functions and priority work relating to those delegations.
- Partnership working and priorities for action.
- Work funded through the Well Being Budget and support given to local groups and organisations

2. Area Committee Representatives on partnerships

- The Area Leads elected by Area Committee

3. The Community Engagement Framework for 2012/13

- The Community Forums held in each Ward
- Older Persons Event Week
- Various galas and events
- Neighbourhood Planning
- Citizens Panel

Outer East Area Committee Priorities and Actions 2012/13

Background colour denotes:

(Red – no start/completion date confirmed)

(Amber – work in progress)

(Green – completed)

Safer, Stronger Communities				
Objective 1 - Residents in Outer East have access to opportunities to become involved in sport and culture				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators/milestones
Deliver Community Centres delegation with revised lettings charges and fees and rationalisation of centres.	Community Centres Project Team	Anticipated completion by end of 2012/13 financial year	Better use of community assets by local people and maximising income.	All users contacted December 2012. Working with users/ community groups in Allerton Bywater Welfare/Methley.
Support community based events such as galas, Christmas lights switch on, arts festivals etc	Voluntary & community organisations	Throughout 2012/13	Increase in local people involved in community activity and improving community cohesion.	Events supported included Cross Gates, Garforth, Kippax Christmas lights. Galas supported in various locations. Garforth Arts Festival supported in 2012

Provide Small Grants for local community groups to provide sporting and cultural activities	Area Support Team	Throughout 2012/13	Increase in local people involved in community activity and improving community cohesion.	9 small grants funded. 13 POCA funded projects in Outer East.
Support improvement of existing sports pitches in East Garforth & Glebelands.	Parks & Countryside	December 2012	Improved sports facilities and better secured facilities.	Work completed at both sites by February 2013
Provide new sports pitches at Thorpe Park	Scarborough Developments	Not Known	New sports pitches provided in the area.	Reports and discussions at Area Committee throughout 2012/13.
Provide assistance to groups to acquire external funding for projects e.g. Caird Bardon	Area Support Team	Ongoing	Increased capacity of community groups	Promotion at community forums and various officer meetings. Increased numbers of project applications in South East.
Provide funding for new leisure facilities such as Swillington Skate Park.	Parks & Countryside	January 2013	Providing new sports and leisure facilities for local people.	Phase 1 of project completed November 2012.
Support for summer sports programmes for young people.	Schools Clusters Youth Service Yorkshire CCC	August 2012	More children involved in sport and healthier lifestyles.	Olympic Torch Project in all Outer East clusters involved over 2000 pupils.. Cricket coaching in Kippax & whitkirk attracted over 100 children per day for the 2 week project. A scheme targeting the most talented cricketers resulted from this work.

Objective 2 - Support work that helps town and district centres remain commercially active and vibrant

How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Support Christmas lights and switch on events.	Locality Team Events Team	Dec 2012	Increased footfall in town centres	Successful events attracting large numbers held in Cross Gates, Garforth, Kippax in 2012
Provide support in establishing traders associations and getting traders involved in community forums and with Parish Councils	Area Support Team	Ongoing	Increased footfall in trading areas. Improved vitality and viability of trading areas. Reduce turnover/reduction in empty units	AST supported meetings held in Garforth, Halton and Kippax. Traders represented on Cross Gates, Garforth & Kippax Forums.
Area Committee funding to ensure town and district centres are safe places to visit, this includes Leedswatch CCTV and various community safety schemes identified through 'tasking'.	Area Support Team	Ongoing	Reduced crime and safer town centres for people to visit.	CCTV funded by Area Committee in Cross Gates, Kippax, Garforth, Halton and Swillington. Logs on incidents provided weekly.
Using SLA from environmental delegation to ensure town and district centres are prioritised for cleaning and clean up's following the events schedule.	Environmental Services	Ongoing	Cleaner town and district centres	Clean up's organised after all Christmas lights events. Weekend clean up's in place in Garforth.
Replace street name plates at locations in Cross Gates	Highways	Sept/Oct 2012	Improvements to streets and transport.	Project completed in Autumn 2012.

Ensure adequate grit bins are in place for severe weather conditions. Bins funded through Ward Based Initiatives but refilled from Well Being Budget.	Highways	Oct-March each year	Safer highways and footpaths for shoppers/traders/visitors	All grit bins funded to have maximum 3 re-fills per year.
Deliver Parking Strategy for Garforth	Highways	Partial completion in 2013	More parking available. Removal of derelict garages. Opening new spaces for garages Curtailling overnight parking in Barley Hill	Barrier in place in Barley Hill August 2012 Demolition of garages on Main Street will complete in April 2013. Private land used for parking with income going to local causes – the land is being prepared in March and it is intended the launch will take place in April
Objective 3 - Neighbourhoods in Outer East are clean and attractive				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Deliver Environmental Services delegation and ensure continued improvements through robust monitoring.	Area Support Team	Ongoing	Cleaner streets Better use of resources Integrated workforce working better with the local community through engagement and use of local intelligence	Environmental Sub – Group monitors SLA in Outer East and updates Area Committee.
Fund additional Community Environment Support Officer in Swarcliffe.	Environmental Action Team	Funded til 2016	Cleaner streets and general environment.	Funding agreed at Area Committee in July 2012. Officer works closely with Ward Members and community groups to

				address areas of highest concern. Reports to Swarcliffe Forum.
Tackle top 10 asset related issues relating to derelict/problem buildings	Derelict Property Project Team	From September 2011	Faster and co-ordinated response in addressing issues relating to derelict and nuisance properties.	LCC provided £500k fund to support project. Outer East Projects either completed or imminent completion: <ul style="list-style-type: none"> • The Whinmoor • Barley Hill Fields Ongoing projects: <ul style="list-style-type: none"> • The Hermitage • The Squinting Cat Tranche 2 now being considered.
Provide £40k of funding to Tasking Teams to address issues relating to community safety and the environment	Area Support Team	April 2011	Safer communities and cleaner/greener environments	Projects funded included :Target hardening work in Temple Newsam Ward; Covert cameras funded for Environmental Services. Community Safety Reassurance Survey completed with increased satisfaction in all Outer East NPT's
Fund a dedicated Community Payback Probation Team to work in Outer East.	Probation Services	April 2012	Cleaner/greener environments. Support provided to community initiatives	Total jobs completed through AST in 2012/13 is 37.
Support the delivery of operation champion in Outer East with particular focus on Environmental Enforcement and PCSO's tackling issues such as dog fouling, untidy gardens, graffiti etc	West Yorks Police	Bi-monthly	Cleaner streets Better use of resources Integrated workforce working better with the local community through engagement and use of local intelligence	Police public reassurance survey saw increased satisfaction in all Outer East NPT's.

Objective 4 - Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Provide skips for community clean up's	Area Support Team	March 2012	Cleaner/greener environment. Increase in community activity.	37 skips provided for 25 different community clean-ups
Support 'in bloom' and environmental groups through funding both large and small grants, including Staithes Riverside Sensory Garden in Allerton Bywater	Parks & Countryside Area Support Team	Ongoing	Increase in local people involved in community activity and improving community cohesion. Aesthetical improvements to the environment.	In Bloom groups won several awards in 2012. AB – Urban Community Silver Gilt Garforth – Town Gold G&L Preston – Large Village Silver Kippax – Urban Community Gold Ledston – small village silver Micklefield – Large village silver Swillington – Small Town Silver Completion of Staithes Riverside Sensory Garden. An In Bloom team is now operating in Halton
Provide 4 covert cameras for Environmental Locality Team to identify and prosecute fly tippers	Environmental Locality Team	Nov 2012	Cleaner/greener environment. Increased capacity for prosecution of fly tippers	Cameras purchased November 2013 Reports to Area Committee on successes Feb and March 2013.
Provide funding for a community memorial in Cross Gates to commemorate	P&C	December 2012	Community initiatives supported and improved community engagement	Opening event held in December 2012 attended by Ward Members for Outer East, local people and

female workers killed during WW1 in the Barnbow armaments factory			and cohesion.	East Leeds Historical Society.
Objective 5 - Residents in Outer East are safe and feel safe				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Neighbourhood Tasking Teams meet on 6 weekly basis to identify and address issues relating to crime and environmental issues	Area Support Team	April 2012	Safer communities Cleaner/greener environment	12 Projects funded through tasking in 2012/13 Public reassurance survey saw increased public satisfaction.
Target hardening projects, creating 'no cold calling' zones, educational projects etc aimed at supporting most vulnerable.	Safer Leeds	April 2012 onwards	Safer communities	Garforth completed Summer 2012 Kippax completed December 2012 Educational projects completed March 2013.
Support resident 'public reassurance' surveys	West Yorks Police	April 2012 onwards	Improve public satisfaction	Satisfaction increased in all Outer East NPT 's
Improve drainage in areas affected by flooding	P&C Flood risk management	By April 2012	Safeguard property and improve community confidence.	Work completed with new drainage installed at Barley Hill January 2013.
Fund off road motorbikes in North East Division	West Yorks Police	Summer 2012	Safer communities Cleaner greener environment	Outer East had highest arrest rate of the 4 areas in North East Division.
Install traffic lights on Osmondthorpe Lane.	Highways	Feb 2013	Safer communities.	Project design completed Dec 2012. Work starts April 2013.
Install a zebra crossing on Ninelands Lane, Garforth	Highways	March 2013	Safer communities	The equipment will be purchased in March and installed as part of the

				20mph speed restrictions scheme in late April / early May.
Fund traffic calming measures around Whitkirk Primary School	Highways	Feb 2013	Safer Communities	Highways will consult with residents by Easter 2013.
Objective 6 - Communities are empowered and engaged. People get on well together				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Hold 24 Community Forums per year to engage local residents of local issues and priorities	Area Support Team	April 2012	Increased number of residents engaged and contributing towards local decision making.	All Forums held in 2012/13 Stated promoting forums in display boards and local publications.
Provide support to a variety of community galas and events	Various	April 2012	Increase in local people involved in community activity and improving community cohesion.	Supported Garforth Gala; funding to local community galas in all wards. Support to East Leeds Gala July 2012.
Try new ways of gauging views of local people and encourage citizenship. This was piloted by the Open Spaces Event at Garforth Academy	Red Ladder Theatre Company Garforth Academy	July 2012	Young people given a voice Inter generation work with other agencies working in the area Develop a new model of engagement to be rolled out in other parts of the city.	Event held in July 2012 Approx 100 people attended Method of engagement now being tried in South Leeds
Support Kippax Parish Council to establish a Neighborhood Plan	Area Support Team	April 2012	Produce a neighbourhood plan that is supported by local	Monthly meetings held with PC Chair. City conference held at Civic Hall in

			people and includes priority areas and buildings for investment.	November 2012. Funding of £20k confirmed to PC.
Children and Young People				
Objective 7 - Provide a range of positive activities for young people across the Outer East				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Provide funding to youth service to deliver positive activities during school holidays including confidence building, arts & crafts, leisure.	LCC Youth Service/	July 2012 through to Easter 2013.	Increased number of young people engaged in positive activities. Reduction in isolated young people.	Summer programmes held in all 4 Outer East wards during 2012 Other holiday programmes in place in all 4 wards. Returns completed March 2013.
Fund 2 weeks of cricket coaching for youngsters aged 8 to 15 years during summer holidays. Coaching by Yorkshire CCC.	Yorkshire CCC	August 2012	More children involved in sport and healthier lifestyles.	Cricket coaching in Kippax & whitkirk attracted over 100 children per day for the 2 week project. A scheme targeting the most talented cricketers resulted from this work.
Supported the Garforth Arts Festival which provides a range of artistic opportunities for young people living in Garforth, Kippax and outer villages.	Garforth Academy	July 2011 and July 2012	Young people engaged in positive activities. Reduction in isolated young people. Increased community cohesion	Garforth Arts Festival held in July 2012. Over 2000 young people involved in the festival.

			Increased promotion of arts in the villages	
Provide funding to support a Friday Night project for young people in Halton Moor & Osmondthorpe	Youth Service School clusters	From October 2012 to April 2013	Young people engaged in positive activities. Reduction in isolated young people.	Project in place since December 2012. 1828 attendances have been recorded in 12 months. (However many of these young people are repeat visits.)
Health and Well Being				
Objective 8 - Residents in Outer East are active and healthy				
How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Young Sport Coaching Scholarship	LCC Sport & Active Lifestyle Project	March 2013	More young people trained to coach in sport	Target to develop 10 new young sport leaders by end of 2013
Support sports and arts activities through youth services, School clusters and Active Sport Leeds	Youth Service School cluster Active Sports Leeds	From April 2012	People are healthier through improved and more active lifestyles	All clusters supported to deliver an Olympic Games event in June 2012. Temple Newsam cluster providing a Friday Night project.
Support the creation of a family park run in Temple Newsam park every Sunday morning	Park Run UK	From January 2013	People are healthier through improved and more active lifestyles	Park Run started January 2013 <ul style="list-style-type: none"> • Inaugural parkrun was 02/02/13 • Largest attendance to date: 257 Average attendance to date: 159.5

Objective 9 - Vulnerable Members of the community are able to live independently at home for longer

How will we do it ?	Who will deliver this ?	By when?	Outcomes	Progress indicators
Provide a gardening and decorating service for elderly and disabled.	Swarcliffe Good Neighbours	April 2012	Reduce isolation of elderly residents and contribute towards elderly people living independently.	280 Gardens completed in 2012/13 140 residents have taken up option of continuing to receive the service by paying small charge. 100% satisfaction on returned surveys.
Hold an annual event to celebrate the contribution older people make to our communities	Area Support Team	September 2012	Reduce isolation of elderly residents and contribute towards elderly people living independently.	5 days of events running 1-5 October 2012 to coincide with International Day of Older People on 1 October. 441 people attended over the week.
Support Luncheon Clubs for the elderly	Various independence luncheon clubs	April 2012	Reduce isolation of elderly residents and contribute towards elderly people living independently.	Funded Christmas meals December 2012. Grants awarded to 12 clubs in 2012.
Queens Diamond Jubilee Event held in all Older Persons Networks funded by Area Committee.	The Older Peoples Networks	June/July 2012	Reduce isolation of elderly residents and contribute towards elderly people living independently.	All events held in June July 2012 All events well attended by elderly people.
Provide DDA improvements to LCC assets that supports the independence of elderly residents	Aire Valley Homes		Reduce isolation of elderly residents and contribute towards elderly people living independently.	DDA Improvements to Primrose House sheltered complex, Swillington The work is scheduled to be completed by the end of March.

2. Area Committee Representatives on Partnerships

The Area Committee elected the following representatives:

- Area Committee representative to the Council's Corporate Carers' Group – Cllr K Mitchell
- Area Committee representative to the Area Health and Wellbeing Partnership – Cllr James Lewis
- Area Committee representative to the Divisional Community Safety Partnership – Cllr Mary Harland.

The following Ward Members were elected to represent Area Committee on these Boards or Sub-Groups

- (i) **Outer East Environmental sub-group** – Cllr Andrea McKenna (Chair), Cllr Pauleen Grahame, Cllr Mary Harland, Cllr Katherine Mitchell, Cllr Tom Murray.

3. Community Engagement Framework 2012/13

(i) Community Forums

The Forums are held in all 4 Outer East wards and are chaired by a Ward Member from the respective Ward. The dates for 2012/13 are detailed below.

Forum	1st Meeting	2nd Meeting	3rd Meeting	4th Meeting
Cross Gates	18 July 2012	10 Oct 2012	09 Jan 2013	03 April 2013
Garforth & Swillington	23 July 2012	15 Oct 2012	21 Jan 2013	15 April 2013
Halton	12 July 2012	11 Oct 2012	17 Jan 2013	4 April 2013
Halton Moor	10 July 2012	09 Oct 2012	15 Jan 2013	09 April 2013
Kippax & Methley	-	17 Oct 2012	-	17 April 2013
North Whinmoor	24 July 2012	16 Oct 2012	22 Jan 2013	16 April 2013
Swarcliffe	27 June 2012	03 Oct 2012	30 Jan 2013	10 April 2013

(ii) Older Persons Event Week

This year the event will be held from the 1st to the 5th of October 2012 to coincide with the International Day of Older People on the 1st of October. A number of ideas were submitted at the 2011 event from comments cards and these will be incorporated into the 2012 event.

Venues / days agreed (subject to venue availability) **are** as follows:

- **Monday – Great Preston Village Hall**
- **Tuesday – St Gregory’s Youth & Adult Centre, Swarcliffe**
- **Wednesday – Kippax Band Club**
- **Thursday – Christ Church, Halton**
- **Friday – Garforth Liberal Club**

The aims of this event are to engage with older people and celebrate their contributions to their communities. It is also an opportunity to make communities more cohesive through inter-generational work with local schools and groups. Added to that is the opportunity for service providers to engage with old people and provide support and information to them about the services they provide.

(iii) Support to galas/events

To date in the year 2012/13 Area Committee has or has committed to support the following:

- Garforth Arts Festival
- Swarcliffe Gala

- Garforth Gala
- East Leeds Fun Day (Halton Moor)
- Kippax Christmas lights
- Cross Gates Christmas lights
- Garforth Christmas lights

(iv) Neighbourhood Planning

The village of Kippax is one of the four Neighbourhood Planning pilots in the city. An offer of support from the Area Support Team has been made and agreed with Kippax Parish Council. The support includes helping to advertise, organise and plan consultation events; help with recruitment; help with key sites and support regarding assets of community value where investment is recommended.

(v) Neighbourhood Centres

Traders groups are operating in an increasing number of areas with groups operating in:

- Kippax
- Garforth
- Cross Gates
- One is being launched in Halton early in the new financial year.

(vi) Citizens Panel

The Council is still recruiting to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,000.

Area Committee will receive regular updates on the feedback we get from the citizens panel on issues of local importance.