

Appendix 5

Consultation - Reviewing and refreshing the Compact for Leeds

1. Third Sector Partnership driving the refresh of the Compact

Third Sector Partnership takes responsibility for the development and oversight of the Compact. In November 2016 it agreed to initiate the formal review and refresh of the previous iteration, the Compact 2013. A cross sector task group was established to progress the review and refresh of the Compact and facilitate engagement with key stakeholders – see 2 below.

The Partnership drove development of the focus, content and format of the refreshed Compact through workshop discussions at Third Sector Partnership meetings, prior to formally approving the Compact and the Codes of Practice.

The Third Sector Partnership is chaired by the Executive Member for Communities and is the aspect of the City partnership infrastructure which focuses on ensuring that Leeds has a thriving third sector that can deliver the best outcomes for the city and citizens of Leeds. Membership includes: LCC Director for Communities and Environment and senior officers from each Directorate; NHS Leeds CCG senior colleagues responsible for non NHS commissioning and NHS transformation; University of Leeds and Leeds Beckett colleagues responsible for relationships with the City; Third Sector colleagues.

2. Engagement with stakeholders, included:

Discussions and invitation to comment and steer developments, including through:

- 3 x open “drop-in” sessions for elected members, council colleagues and other public sector partners,
- Invitation from Executive Member for Communities to all elected members to attend a drop in or comment
- Third Sector Leeds Leadership Group
- Third Sector Leeds networks
- LCC People’s Commissioning Group
- LCC Commissioners Procurement Group
- NHS Leeds CCG

Invitation to comment by key stakeholders, including:

- LCC Directorates – Leadership and service teams and directly to commissioning colleagues
- NHS Leeds CCG’s x 3
- Third Sector Leeds
- Third Sector networks and forum
- Third Sector Partnership members

On – line consultation:

- 3rd sector e-survey
- Third Sector – Doing Good Leeds website

Detailed drafting of the Codes of Practice

Third Sector Partnership agreed in May 2017 to develop separate Codes of Practice for Working Together, Volunteering and Commissioning.

1. Volunteering: Following consultation with and recommendations from the Leeds Volunteering Managers Network*, Third Sector Partnership agreed in September 2017, that a separate Volunteering Code of Practice was not necessary and that the refreshed Compact Standards would reflect the key elements of the Leeds Volunteering Kite mark.

*Leeds Volunteering Managers Network has over 100 members from third and public sectors

2. Working Together: Crafted at workshop discussions at Third Sector Partnership in May and July 2017 and through the mainstream consultation on the wider Compact documents. Third Sector Partnership approved the

3. Commissioning: Following a workshop discussion at Third Sector Partnership in May 2017, LCC, CCG and TS colleagues agreed that a commissioning would provide a useful opportunity to further strengthen the understanding and joint working arrangements between LCC and NHS colleagues and provide the platform for a city wide commissioning code of practice with resonance beyond third sector investment.

A cross sector task group was established in June 2017, including:

LCC colleagues: Mick Ward and Lisa Keenan, LCC Adults and Health; Chris Dickinson, LCC Children's; Julie Staton, LCC Public Health; Edwige Moutault, LCC Procurement; Liz Jarmin and Pat Fairfax, LCC Communities and Environment

NHS colleagues: Sarah Lovell, Becky Barwick and Martin Earnshaw, NHS Leeds CCG
Third Sector Leeds: Richard Norton, VAL

The task group scoped an outline framework and drove consultation with a wider cross section of colleagues, partners and forums, Including:

In September the task group convened a workshop session with 22 colleagues from across the third sector, NHS and LCC. It included an Independent consultant providing pro bono input. This workshop shaped the detailed focus and approach of the commissioning code, informed by key issues around the different culture, language and operating arrangements in place in the NHS and the Council.

Further consultation on drafts of the Code took place, including:

- Consultation by LCC officers with directorate colleagues and management teams
- Consultation with LCC People's Commissioning Operational Group and LCC Commissioners Procurement Group
- Consultation led by Third Sector Leeds with the wider third sector and the TSL Leadership Group
- Consultation by NHS Leeds CCG officers with colleagues and management teams

Third Sector Partnership reviewed and shaped drafting in November 2017 and finally approved the Commissioning Code at the January 2018 meeting when it invited all partners to endorse the Compact and supporting codes.