



**Report of City Solicitor**

**Report to Corporate Governance and Audit Committee**

**Date: 29<sup>th</sup> June 2020**

**Subject: Work Programme**

|                                                                                                                                              |                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| Are specific electoral wards affected?<br>If yes, name(s) of ward(s):                                                                        | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Has consultation been carried out?                                                                                                           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration?                                                              | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Will the decision be open for call-in?                                                                                                       | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information?<br>If relevant, access to information procedure rule number:<br>Appendix number: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

**1. Purpose of this report**

1.1 The Purpose of this report is to notify Members of the Committee's draft work programme for the forthcoming Municipal Year. The draft work programme is attached at Appendix 1.

**2. Background information**

2.1 The work programme provides information about the future items for the Corporate Governance and Audit Committee agenda, when items will be presented and which officer will be responsible for the item.

**3. Main issues**

3.1 Members are requested to consider the draft work programme attached at Appendix 1 and determine whether any additional items need to be added to the work programme.

3.2 Members are asked to consider and note the dates for meetings of the Committee (agreed in March 2019) in the Municipal Year. Members will recall that these have been set out in such a way as to enable the Committee to fulfil its functions and responsibilities in a reasonable and proportionate way.

3.3 Members will note that the alteration to the statutory timetable for publication and approval of the council's accounts and annual governance statement mean that the business usually transacted at the July meeting has been postponed to a date to be fixed. This will be dependent on the conclusion of the audit of accounts.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

4.1.1 This report consults seeks Members views on the content of the work programme of the Committee, so that it might meet the responsibilities set out in the committee's terms of reference.

### **4.2 Equality and diversity / cohesion and integration**

4.2.1 There are no equality and diversity or cohesion and integration issues arising from this report.

### **4.3 Council policies and the Best Council Plan**

4.3.1 The work programme provides a balanced number of reports and assurances upon which the committee can assess the adequacy of the council's corporate governance arrangements.

#### Climate Emergency

4.3.2 There are no implications associated with the climate change emergency

### **4.4 Resources, procurement and value for money**

4.4.1 It is in the best interests of the Council to have sound control arrangements in place to ensure effective use of resources, these should be regularly reviewed and monitored as such the work programme directly contributes to this.

### **4.5 Legal implications, access to information, and call-in**

4.5.1 This report is not an executive function and is not subject to call in.

### **4.6 Risk management**

4.6.1 By the Committee being assured that effective controls are in place throughout the Council the work programme promotes the management of risk at the Council.

## **5. Conclusions**

5.1 The work programme of the Committee should be reviewed regularly and be updated appropriately in line with the risks currently facing the Council.

## **6. Recommendations**

6.1.1 Members are requested to consider the draft work programme and meeting dates at Appendix 1 and determine whether any additional items need to be added to the work programme.

## **7. Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.