CORPORATE GOVERNANCE AND AUDIT COMMITTEE – WORK PROGRAMME 2020-21

Date		Agenda	Purpose
Formal Committee meeting 10:00am Monday 27th **July** 2020	1	Update assurance report on corporate risk management arrangements	To receive an update report relating to the council's corporate risk management arrangements.
	2	Draft statement of accounts	To receive the 2019/20 Statement of Accounts following them being made available for public inspection.
	3	Interim annual governance statement	To receive a report setting out the Interim Annual Governance Statement for comment.
~~10:00am Monday 27th~~ ~~**July**~~ 2020 To be rearranged for a future meeting when GT have concluded audit of accounts	1	Internal audit annual report and opinion	To receive the report setting out the annual audit report and opinion of the Head of Internal Audit. To receive assurance in relation to the arrangements for RIPA.
	2	Audited accounts & audit report	To receive the audit report of the external auditor
	3	Annual Governance Statement	To receive and approve the Annual Governance Statement.
Monday 10:00am 21st **Sept** 2020	1	Internal audit update report	To receive the update report from the Head of Internal Audit. This is a regular item
	2	Annual assurance report on planning regulation and enforcement arrangements	To receive the annual assurance report concerning the Council's arrangements in relation planning regulation and enforcement
	3	Annual assurance report on employment policies and procedures and employee conduct	To receive the annual assurance report relating to governance arrangements for employment policy and procedure and employee conduct.
	4	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
Oct			
Nov			

Date		Agenda	Purpose
10:00am Monday 14th **Dec** 2020	1	Annual Audit letter and External Audit update report	To receive the annual audit letter and an update report from the external auditor. This is a regular item
	2	Internal audit update report	To receive the update report from the Head of Internal Audit. This is a regular item
	3	Annual report on corporate risk management arrangements	To receive an update to the annual assurance report relating to the council's corporate risk management arrangements.
	4	Annual assurance report on corporate business continuity arrangements	To receive the annual assurance report concerning the Council's business continuity arrangements.
	5	Annual assurance report on corporate performance management arrangements	To receive the annual assurance report concerning the Council's performance management arrangements.
	6	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
Jan			
10:00am Monday 8th **Feb** 2020	1	External audit plan and update report	To receive the proposed external audit plan and update report from the external auditor.
	2	Internal audit update report	To receive the update report from the Head of Internal Audit. To receive an update on the operation of RIPA arrangements. This is a regular item
	3	Annual customer contact and satisfaction report	To receive the annual assurance report concerning customer contact and satisfaction
	4	Annual information governance assurance report	To receive the annual assurance report on the council's information governance arrangements, including arrangements for discharge of the Caldicott guardian role
	5	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.

Date		Agenda	Purpose
10:00am Monday 15th **Mar** 2020	1	External Audit update report	To receive the update report from the external auditor. This is a regular item
	2	Internal audit plan	To receive the annual report seeking views on the proposed internal audit plan
	3	Annual financial management report	To receive the annual assurance report concerning financial planning and management arrangements at the council
	4	Annual treasury management report	To receive the annual assurance report on treasury management systems and processes
	5	Applications Portfolio Programme – Update on Access Project	To receive an update report in relation to progress on the access project.
	6	Draft Annual report of Committee to Council.	To receive a proposed draft annual report from the committee for presentation by the Chair at Full Council
Apr			