

Event Management Plan Content	
1 Summary of Festival	
2 Public Safety	
	2.1 Crowd Management
	2.2 Capacity Management
	2.3 Evacuation and Emergency Access
	2.4 Orientation and Information
	2.5 Campsites
	2.6 Medical Facilities
	2.7 Fire Safety
	2.8 Pyrotechnics and Special Effects
	2.9 Trader LPG safety
	2.10 Structures
	2.11 Lighting
	2.12 Electrics (supply and generator safety)
	2.13 Vehicles and Plant Safety
	2.14 Ground Conditions
	2.15 Sanitary Facilities and Drinking Water
	2.16 Traders
	2.17 Alcohol
	2.18 Funfair and other attractions
	2.19 Facilities for Disabled ticket holders
	2.20 Internal checklists and inspections
3. The Prevention of Crime and Disorder	
	3.1 West Yorkshire Police
	3.2 Security and Stewards
	3.3 Left Luggage
	3.4 Drugs Policy
	3.5 CCTV
	3.6 Searching and Confiscations
	3.7 Eviction Policy
	3.8 Underage Drinking
4. The Prevention of Public Nuisance	
	4.1 Noise
	4.2 Litter
	4.3 Light Pollution
	4.4 Trading Standards
	4.5 Fly Posting
	4.6 Smell
	4.7 Liaison with Local Residents and Local Business
5 The Protection of Children from Harm	
	5.1 Safeguarding Policy
6 Management Structure	
	6.1 Job Descriptions and Key Personnel

	6.2	Multi Agency Forum
	6.3	Agency Inspections
	6.4	West Yorkshire Police
7 Communication		
	7.1	Radio System
	7.2	Mobile Phones
	7.3	Landlines
	7.4	Wireless Networks
	7.5	Meetings
	7.6	Emergency Communications
	7.7	Recording
8 Site Plan and Site Design		
9 Traffic		
Appendices		
Appendix 1		Adverse Weather Plan
Appendix 2		Alcohol Management Plan
Appendix 3		Crowd Management Plan
Appendix 4		Safeguarding Policy
Appendix 5		CT Plan
Appendix 6		Health & Safety Policy
Appendix 7		Fire Risk Assessment
Appendix 8		Major Incident Plan
Appendix 9		Medical Management Plan
Appendix 10		Operational Management Plan
Appendix 11		Noise Management Plan
Appendix 12		Risk Assessment
Appendix 13		Sanitation and Waste Management Plan
Appendix 14		Security Placement Schedule
Appendix 15		Site Map
Appendix 16		Traffic Management Plan
Appendix 17		Water Safety Plan
Appendix 18		Production Schedule
Appendix 19		Tent Exit Calculations