

## SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Monday, 11th July, 2011 at 10.00 am

*(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)*

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### MEMBERSHIP

#### Councillors

S Bentley - Weetwood;  
A Blackburn - Farnley and Wortley;  
J L Carter - Adel and Wharfedale;  
B Chastney - Weetwood;  
Dawson - Morley South;  
A Gabriel - Beeston and Holbeck;  
P Grahame (Chair) - Cross Gates and Whinmoor;  
J Hardy - Farnley and Wortley;  
A Lowe - Armley;  
C Macniven - Roundhay;  
R Wood - Calverley and Farsley;

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*Please note: Certain or all items on this agenda may be recorded*

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**Agenda compiled by:**  
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**Governance Services**  
**Civic Hall**  
**LEEDS LS1 1UR**  
**Tel: 224 3836**

**Principal Scrutiny Adviser:**  
**Peter Marrington**  
**Tel: 395 1151**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-  <b>No exempt items on this agenda.</b></p>	

3

### **LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

### **DECLARATIONS OF INTEREST**

To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.

5

### **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

To receive any apologies for absence and notifications of substitutes.

6

### **MINUTES OF THE PREVIOUS MEETING**

1 - 4

To confirm as a correct record, the minutes of the meeting held on 17<sup>th</sup> June 2011

(Copy attached)

7

### **FINANCIAL PERFORMANCE - OUTTURN 2010/11**

5 - 40

To consider a report of the Head of Scrutiny and Member Development which sets out details of the Council's financial performance for the year ending 31<sup>st</sup> March 2011.

The Director of Resources, Alan Gay will attend the meeting and address the report answering any questions from Board Members

(Report attached)

8

**CUSTOMER ACCESS STRATEGY**

41 -  
42

To receive a presentation from the Chief Business Transformation Officer providing details of the Customer Access Strategy.

(Report attached)

9

**WORK SCHEDULE**

43 -  
68

To consider a report by the Head of Scrutiny and Member Development which sets out the Board's Work Schedule for the forthcoming municipal year

(Report attached)

10

**DATE AND TIME OF NEXT MEETING**

To note the arrangement for future meetings of the Board:

Monday 5<sup>th</sup> September 2011

Monday 3<sup>rd</sup> October 2011

Monday 7<sup>th</sup> November 2011

Monday 5<sup>th</sup> December 2011

Monday 9<sup>th</sup> January 2012

Monday 6<sup>th</sup> February 2012

Monday 5<sup>th</sup> March 2012

Monday 2<sup>nd</sup> April 2012

(All meetings to take place in the Civic Hall, Leeds commencing at 10.00am)