

Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	June	July	August
Contact Centre Working Group (missed bins)	Consider potential scope of review		Site visit – WG date to be confirmed
Budget Monitoring		Receive Outturn report -SB	
ICT			Site visit –SB date to be confirmed
Customer Care	Consider potential scope of review	Receive presentation on customer access strategy -SB	
Officer registration of interests			
Vehicle maintenance			
Cost of Publications			
Discussion with Leader of Council	Leader of Council -SB		
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

Key: SB – Scrutiny Board (Resources and Council Services) Meeting

WG – Working Group Meeting

Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	September	October	November
Contact Centre Working Group (missed bins)	Working Group to report back to full Board - SB		
Budget Monitoring	Financial report - SB		
ICT	Consider external review of ICT -SB		
Customer Care			
Officer registration of interests	To receive and Consider request from former City Development Scrutiny Board - SB		
Vehicle maintenance		Present initial data/budgetary information	
Cost of publications		Present initial data/findings -SB	
Discussion with Leader of Council			Leader of Council -SB
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring	Council Business Plan -SB		

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Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	December	January	February
Contact Centre Working Group (missed bins)			
Budget Monitoring	Half year finance report - SB		Financial Report-SB
ICT			
Customer Care			
Officer registration of interests			
Vehicle maintenance			
Cost of publications			Leader of Council -SB
Discussion with Leader of Council		Leader of Council -SB	
Budget & Policy Framework Plans		Initial Budget Proposals - SB	
Recommendation Tracking			
Performance Monitoring		Council Business Plan	

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Scrutiny Board (Resources and Council Services) Work Schedule for 2011/2012 Municipal Year

Area of Review	Schedule of meetings/visits during 2011/12		
	March	April	May
Contact Centre Working Group (missed bins)			
Budget Monitoring			
ICT			
Customer Care			
Officer registration of interests			
Vehicle maintenance			
Cost of publications			
Discussion with Leader of Council			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring	Council Budget Plan		

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