

Report to : The Chief Officer (Highways and Transportation)

Date: 26 June 2012

Subject: Design & Cost Report for Conversion of Woodhouse Lane to Pay and display

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): City and Hunslet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Woodhouse Lane Car Park is being renovated and redesigned in order to become the main car park for Leeds arena.
2. As part of this work, the payment method will be changed from the current pay on foot method to pay and display. This will mean that the barriers are removed.
3. The Parking Places order for the car park therefore needs to be amended to reflect this change.

Recommendations

4. The Chief Officer (Highways and Transportation) is requested to instruct the City Solicitor to advertise a draft Parking Places Order and if no valid objections are received to make and seal the Order as advertised.

1 Purpose of this report

- 1.1 To seek approval for the amendment of the Parking Places order relating to Woodhouse Lane Car Park to reflect the change to pay and display.

2 Background information

- 2.1 Woodhouse Lane Car Park is being redesigned so that it is suitable for use as the main car park for Leeds Arena. A key difference between it's present operation and Arena use is that most of the vehicles will want to exit at the same time after an Arena event. This will create significant congestion within the car park. The current operation would make the congestion worse because people would first have to

queue on foot to make payment, and then be further delayed by the operation of the vehicle exit barrier.

- 2.2 In contrast, with pay and display, payment is made in advance and enforced through the issue of Penalty Charge Notices. There is no need for a barrier so the vehicles can exit much more quickly.
- 2.3 The decision to change the method of operation has already been taken. It was approved at Executive Board 13 October 2010 as capital scheme 13307/WHL/000. The equipment has been ordered and it will be installed in October 2012. If the Parking Places order is not amended the Council will have no way of enforcing payment.
- 2.4 The current order is entitled Leeds City Council (Off street parking places) (Consolidation) order 2010.

3 Main issues

3.1 Design Proposals and Full Scheme Description.

- 3.2 **Programme** - The machines will be installed in October whilst the current system is still in place.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The decision to change to pay and display is part of the overall Arena plan and has been subject to consultation as part of this process.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 At the moment disabled badge holders have to pay the usual rate at the car park because there is no way of getting the exit barrier to lift without making payment . With pay and display, it is easy to waive payment by requiring that the disabled person's parking badge is displayed in lieu of a fee ticket. Therefore this change will allow the Council to introduce free parking for disabled badge holders, in line with our policy in other pay and display car parks.
- 4.2.2 A screening document has been prepared and an independent impact assessment is not required for the approvals requested. The screening document has been sent to the Equality Team to be approved and published.

4.3 Council policies and City Priorities

- 4.3.1 There are no implications for either Council policies or City priorities.

4.4 Resources and value for money

- 4.4.1 **Full scheme estimate** The physical work has already been organised and funded , the only additional costs will be the legal fees for making the order, estimated at £2,000. This will be met from the Parking Services budget.

4.4.2 Capital Funding and Cash Flow.

Funding Approval :	Capital Section Reference Number :-						
Previous total Authority to Spend on this scheme	TOTAL	TO MARCH	FORECAST				
	£000's	2011 £000's	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's	2015 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Authority to Spend required for this Approval	TOTAL	TO MARCH	FORECAST				
	£000's	2011 £000's	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's	2015 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	2000.0						
TOTALS	2000.0	0.0	0.0	0.0	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)	TOTAL	TO MARCH	FORECAST				
	£000's	2011 £000's	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's	2015 on £000's
LCC Supported Borrowing	0.0						
Revenue Contribution	2000.0						
Capital Receipt	0.0						
Insurance Receipt	0.0						
Lottery	0.0						
Gifts / Bequests / Trusts	0.0						
European Grant	0.0						
Health Authority	0.0						
School Fundraising	0.0						
Private Sector	0.0						
Section 106 / 278	0.0						
Government Grant	0.0						
SCE (C)	0.0						
SCE (R)	0.0						
Departmental USB	0.0						
Corporate USB	0.0						
Any Other Income (Specify)	0.0						
Total Funding	2000.0	0.0	0.0	0.0	0.0	0.0	0.0
Balance / Shortfall =	0.0	0.0	0.0	0.0	0.0	0.0	0.0

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no implications. The decision is classified as Executive decision (other) and is therefore not subject to call in.

4.6 Risk Management

4.6.1 The changeover to pay and display will not be done before the parking places order is in place. No other risks have been identified.

5 Conclusions

- 5.1 The Parking Places order needs to be amended to reflect the change from pay on exit to pay and display.

6 Recommendations

- 6.1 The Chief Officer (Highways and Transportation) is requested to instruct the City Solicitor to advertise a draft Parking Places Order and if no valid objections are received to make and seal the Order as advertised.

7 Background documents¹

- 7.1 There are no background documents.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.