



LEEDS
CITY COUNCIL

SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in the Morleian Room, Morley Town Hall
on Monday 12th September, 2005 at 5.00pm
(Map of venue enclosed on page H of Agenda)**

MEMBERSHIP

Councillors

J Dunn (Ardsley & Robin Hood)
L Mulherin (Ardsley & Robin Hood)
K Renshaw (Ardsley & Robin Hood)

R Finnigan (Morley North)
T Leadley (Morley North)
S McArdle (Morley North)

G Beevers (Morley South)
J Elliott (Morley South)
T Grayshon (Morley South)

M Galdas (Rothwell)
S Smith (Rothwell)
D Wilson (Rothwell)

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	-
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	-
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	-
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	-
5			<p>APOLOGIES FOR ABSENCE</p>	-
6			<p>MINUTES OF THE LAST MEETING - 11TH JULY 2005</p> <p>To confirm as a correct record the minutes of the meeting held on 11th July 2005 (enclosed)</p>	1-10
7			<p>MATTERS ARISING FROM MINUTES</p>	-
8			<p>OPEN FORUM (10 MINS)</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public may speak for more than three minutes in</p>	-

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9			<p>the Open Forum, except by permission of the Chair.</p> <p>STREETSCENE ENVIRONMENT SERVICES (EXECUTIVE FUNCTION) (5 MINS PRESENTATION/10 MINS DISCUSSION)</p> <p>To receive a report from the Director of City Services outlining the performance of Environment Services and to provide the service level agreement for localised teams.</p>	11-64
10			<p>SIGNPOST PROJECT (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To receive a report from the Director of Neighbourhoods and Housing which summarises the work of the Signpost Project, highlighting key achievements and decisions to be made in continuation of the service.</p>	65-76
11			<p>COMMUNITY SAFETY IN OUTER SOUTH LEEDS (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To receive a report from the Director of Neighbourhoods and Housing which outlines the key achievements of the Holbeck Community Safety Partnership in 2004/05 and details performance against targets in crime statistics in the outer south wards.</p>	77-82
12			<p>HORTICULTURAL/CONSTRUCTION PROJECT (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To receive a report from the Education Leeds South Leeds Area Manager which advises on the progress towards the provision of alternative curriculum pathways.</p>	83-86
13			<p>TOWN CENTRE MANAGER FOR MORLEY AND ROTHWELL (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To receive a report from the Director of Neighbourhoods and Housing which updates Members on the progress towards the recruitment of a town centre manager and seeks the Committee's views on the attached draft job description and</p>	87-98

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14			<p>person specification.</p> <p>COMMUNITY CONSULTATION AND INVOLVEMENT (EXECUTIVE FUNCTION) (5 MINS PRESENTATION/10 MINS DISCUSSION)</p> <p>To consult with Members on a proposal to develop additional community consultation arrangements, to advise the Committee about a proposal for a District Partnership community engagement workshop, and to inform Members of a VOICE proposal for a south wide forum and relevant training.</p>	99-110
15			<p>NEIGHBOURHOOD IMPROVEMENT PLANS – PROGRESS REPORT (EXECUTIVE FUNCTION) (5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To receive a report from the Director of Neighbourhoods and Housing which provides Members with an update on progress with Phase 1, and to propose the process and timescales for Phase 2.</p>	111-176
16			<p>AREA COMMITTEE WELLBEING FUNDING – CURRENT POSITION STATEMENT (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/5 MINS DISCUSSION)</p> <p>To advise Members on the current balance of Area Wellbeing funding, and to report on the small grants approved since the last Area Committee meeting.</p>	177-186
17			<p>TEEN CHALLENGE BUS – WELLBEING APPLICATION (EXECUTIVE FUNCTION) (1 MIN PRESENTATION/2.5 MINS DISCUSSION)</p> <p>To receive a report from the Director of Neighbourhoods and Housing which seeks approval for the allocation of £4,000 revenue Wellbeing funding to enable the Teen Challenge Bus to visit Morley on a weekly basis for a one year pilot period.</p>	187-190
18			<p>DISTRIBUTION OF FREE TIMER SWITCHES IN LOCAL NEIGHBOURHOODS – WELLBEING APPLICATION (EXECUTIVE FUNCTION) (1 MIN PRESENTATION/2.5 MINS DISCUSSION)</p>	191-192

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			To seek approval for £3,800 revenue funding for 2,000 timer switches to be distributed by the police to all the wards in the outer south area.	
19			<p>LOFTHOUSE METHODIST CHURCH – WELLBEING APPLICATION (EXECUTIVE FUNCTION) (1 MIN PRESENTATION/2.5 MINS DISCUSSION)</p>	193-194
			To receive a report from the Director of Neighbourhoods and Housing which seeks approval for £3,516 revenue funding towards the cost of resurfacing the church car park.	
20			<p>ROTHWELL NEIGHBOURHOOD POLICING TEAM PCSO PEDAL CYCLES – WELLBEING APPLICATION (EXECUTIVE FUNCTION) (1 MIN PRESENTATION/2.5 MINS DISCUSSION)</p>	195-196
			To seek approval for the allocation of £1,600 revenue funding to purchase two pedal cycles for the Rothwell Police Community Support Officers (PCSOs).	
21			<p>UPGRADE OF COLOUR PHOTOCOPIER – WELLBEING APPLICATION (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/2.5 MINS DISCUSSION)</p>	197-200
			To receive a report from the Director of Neighbourhoods and Housing which seeks approval for the allocation of £4,031 revenue per annum over three years to enable the Area Management Team to upgrade its photocopier.	
22			<p>ABOUT LEEDS – THE CITY COUNCIL’S NEWSPAPER (EXECUTIVE FUNCTION) (1 MIN PRESENTATION/2.5 MINS DISCUSSION)</p>	201-204
			To receive a report which proposes a city wide communications solution for Area Committees and seeks support for future development plans concerning the About Leeds newspaper.	
23			<p>SOUTH LEEDS DISTRICT PARTNERSHIP (EXECUTIVE FUNCTION) (2.5 MINS PRESENTATION/2.5 MINS DISCUSSION)</p>	205-206

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24			<p>To receive a report from the Director of Neighbourhoods and Housing which updates Members on recent developments concerning the South Leeds District Partnership.</p> <p>DATES AND TIMES OF FUTURE MEETINGS</p> <p>Monday, 24th October, 2005 at 5.00pm Monday, 12th December, 2005 at 5.00pm Monday, 20th February, 2005 at 5.00pm Monday, 3rd April, 2005 at 5.00pm</p>	-