



LEEDS
CITY COUNCIL

AGENDA
ITEM NO.:

Originator: Sue Dare

Tel: 3951652

REPORT OF THE: Director of Neighbourhoods and Housing

MEETING: Outer South Area Committee

DATE: 12th September 2005

SUBJECT: Community Consultation and Involvement

<p>Electoral Wards Affected:</p> <p>ALL</p>	<p>Specific Implications For:</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>		
<p>Executive Function <input checked="" type="checkbox"/></p>	<p>Council Function <input type="checkbox"/></p>	<p>Eligible for Call In <input checked="" type="checkbox"/></p>	<p>Not eligible for Call In (details contained in the report) <input type="checkbox"/></p>

EXECUTIVE SUMMARY

The report seeks to consult with members on a proposal to develop additional community consultation arrangements to link Outer South Area Committee in a forum structure across the Outer South Wedge.

It informs members about a proposal for a District Partnership community engagement workshop to be held on 19th October 2005. This workshop aims to identify all the consultation and engagement work currently taking place in all sectors and to develop a strategy which would ultimately streamline the consultation and engagement structures across the south wedge.

It informs members of the VOICE proposal to establish a South area wide 'forum of forums' to link to the District Partnership and of three levels of training in representational skills currently being developed by VOICE.

1. Existing Area Committee consultation

1.1 Background

Following a report to the September 2004 Area Committee the following on-going community communication/consultation structures have been established:

1.2 The Open forum

Time allocated at the beginning of Area Committee meetings open to any local group or Individual to make comment on the agenda and reports and/or put a question to the committee.

1.3 Area committee-community exchange

Community Groups are invited to send in their Community News to let the Area Committee know what their group's current priority concerns are regarding the area, local services and the good work they're doing. Area Committee activity and decisions are fed back to group representatives via website, email and newsletters. Group representatives are encouraged to feed this back to their members via their own meetings, e-mail or websites.

1.4 Two way direct communication via email through the nhd.southareacomm@leeds.gov.uk address

1.5 South Leeds Area Committee website within the Leeds City Council website and Communities On-line Website. Once into the site users select the relevant ward and the link entitled Your Area Committee.

2.0 Linking existing forums to Area Committee

2.1 To continue to strengthen its representative role, the Area Committee needs a coherent and clear structure which further enables the voice of local people to be fed into the Committee and allows the Area Committee to communicate and consult on matters relevant to its role (e.g. performance of council services). There are a range of ways in which this could be done, suggested below are options based on creating either a 'forum of forums' or open invitation forum.

2.2 **Option 1a:** Develop a 'forum of forums' structure for Outer South.

The Area Committee has an extensive range of groups (both issue based and geographical) a list of which (by ward) is at appendix 1. These groups are a good source of local knowledge and opinion. Currently Area Committee communication with these groups is ad hoc and informal.

Each forum should aim to have a representative from each local community group within its boundary. The forums would act as a place for consulting on matters relevant to the role of Area Committees. The representatives would also be charged with feeding back issues arising at Area Committee to their group members.

Option 1b: Open invitation forum:.

If it is felt that there are gaps in the geographical spread of local groups or that the existing groups are not fully representative then an open invitation forum would be the best option. As for option 1a, invitations would be sent to all existing groups but additionally the meetings would be open to all interested individuals and to facilitate this they would be advertised publicly on the website and in community centres, libraries, shops etc.

2.3 Which ever of the above options is proffered, there are two ways of grouping the forums:
a) 1 per Electoral Ward

b) avoid duplication by utilising the existing Rothwell Forum, Drighlington and Gildersome Parish Councils, Gildersome Action Group, Churwell Action Group, and set up a new Forum to cover Ardsley & Robin Hood ward.

- 2.4 It is suggested that the forums meet 3 times per year linked to Area Committee meetings cycle. Where possible venues for meetings should rotate around different neighbourhoods. The meetings would be serviced by Area Management Officers in the first instance with a view to them becoming self supporting in the future.
- 2.5 Such a structure would provide a further accessible link for local groups/people to Area Committee would further improve communication between Area Committees and local people.
- 2.6 The set up timescale for the 'forum of forums' is anticipated to take 3-6 months with costs associated with promotion and publicity.
- 2.7 Members are asked to note that future consultation strategy may be influenced by the outcome of the workshop described at 5.0

3.0 Area Committee Co-optees

- 3.1 As members are aware, the Area Committee's Terms of Reference under Article 10 currently allow for a maximum of 4 co-opted advisory representatives onto the Area Committee. At the present time Area Committee has decided not to appoint co-optees because of uncertainty as to how any one person could represent a large geographical area.
- 3.2 However the report of the Chief Democratic Services Officer re: co-opted members which is on the agenda of the 14th September meeting of the Corporate Governance and Audit Committee proposes that Article 10 be amended to allow each Area Committee discretion to appoint up to 5 Co-optees.
- 3.3 Area Committee may wish to consider if in its view their preferred option at 2.0 creates a structure within which it would be possible for one person to legitimately represent a wide area. If this is accepted then it would be possible for each area/ward forum to elect a representative to be nominated as a non-voting co-optee to the Area Committee. In order to ensure the legitimacy of this election VOICE could be asked to conduct the process. However members may consider that this would make Area Committee unwieldy and may prefer to continue to offer a written summary of issues discussed e.g. through the direct distribution of Area Committee Newsletter and minutes to groups.

4. Training for Co-optees

- 4.1 An accredited Training in representation skills is currently being developed by VOICE with beginner, intermediate and advanced level courses. The training is designed to assist and support co-optees with their representative role. Places could be sponsored by the area committee as appropriate.

5. District Partnership

Community Engagement Workshop Proposal

5.1 Background

Within Vision for Leeds 2004 to 2020 there is a commitment to develop a strategy and action plan to take community involvement forward and to make sure that it forms an essential part of all plans and strategies.

Alongside this commitment, District Partnerships across Leeds are developing methods to communicate and consult with local communities which are outlined below.

The Area Management Teams in supporting the District Partnerships and Area Committees are attempting to build a picture of existing community engagement opportunities and support and facilitate other mechanisms to meet the emerging needs.

The council and other agencies all have their own requirements to consult and engage with communities. Whilst it may not be desirable or possible to rationalise and integrate all community engagement, there is undoubtedly a need at an early stage to develop a joined up approach to Community Engagement across the organisations of the District Partnerships.

5.2 Proposal

It is proposed that a half day working meeting is held for organisations within South Leeds, to raise awareness at a strategic level of Community Engagement methods and activities that are currently taking place within the locality.

For the purpose of this event 'community engagement' relates to communication and consultation with and within local communities.

The workshop will aim to:

- develop a better understanding across all sectors of Community Engagement activities and structures within South Leeds.
- enable joint working for the mutual benefit of organisations and sectors working across the area
- provide a networking opportunity for participants from different sectors.
- support the work being undertaken by Leeds Initiative to review community involvement across the city

5.3 The key outcomes of the workshop will be to identify:

- what activities/ mechanisms are taking place across the wedge and who is doing it.
- ways participants can link / work together
- gaps and deficits in activities and methods
- who, in terms of local people/ organisations are participating in the activities and where there and gaps/ deficits. Do they reflect local demographics?
- what would make it easier
- what is being evaluated and what is working or not working
- barriers, blocks and problems

5.4 The event will be organised by the Partnerships Team within the Council's Regeneration Service on behalf of the Leeds Initiative, with support from the South Leeds Area Management Team.

5.5 District Partnership members will be asked to nominate suitable participants from within their organisation/ sector who have strategic awareness and responsibility for

Community Engagement and have the authority to report on and take actions back to their own organisation/ sector.

In addition to participants invited from organisations and sectors represented on the South Leeds District Partnership, representatives from key wedge based and city wide organisations/ infrastructure networks who undertake activities within the wedge will be invited to attend.

5.6 Outcomes from this workshop will inform the future consultation strategy of the District Partnership and may also influence the Area Committee consultation strategy

6.0 District Partnership Voluntary/Community sector consultation

Building on a model which has been piloted in other areas, Leeds VOICE are currently setting up a 'forum of forums' structure for voluntary, community and Faith groups to cover the whole of South Leeds.

They propose that each of the existing forums in South Leeds will select a representative to attend the South area wide forum.

The forum will then provide a formal mechanism for the 9 representatives from the voluntary, community and faith sector who sit on the District Partnership to gather information and opinion from forums and organisations functioning in South Leeds and feed this into District Partnership. Equally they will also be able to feedback issues arising at District Partnership which can then be disseminated down to the forums and organisations in South Leeds.

7. Recommendations

7.1 That Area Committee:

- a) consider the suggestions concerning formally linking existing consultation mechanisms to Area Committee and decide whether to proceed with 4 ward based forums or utilise existing forums and action groups, but with the setting up of a ward based forum in Ardsley & Robin Hood.
- b) decide whether to restrict involvement to representatives from existing groups or to have an open invitation to all local people.

7.2 considers and makes recommendation relating to the options to co-opt representatives from the 'forum of forums' to the Area Committee or that forums should receive regular written reports.

7.3 Area Committee note the proposed District Partnership Community Engagement Workshop on October 19th a report on which will be presented to the November Area Committee meeting.

7.4 Area Committee note the South area wide forum to be launched by VOICE on 14th September 2005.

Appendix 1

List of vol/comm./faith sector groups by ward

Organisation	Ward 1
Colenso Area Residents' Association	
Hunslet Advice Centre	
Leeds Cares	
Morley Chamber of Trade & Commerce	
South Leeds Drugs Project	
Transform	
Guru Nanak Nishkian Sewak Jatha (UK) (Sikh Temple)	
Hamara Youth Access Point	
Trinity Methodist Church Community Centre	
Carlton Cubs/Scouts Group	Ardsley & Robin Hood
West Ardsley Community Association	Ardsley & Robin Hood
Best Value Forum	Ardsley & Robin Hood
Best Value Forum	Ardsley & Robin Hood
Best Value Forum	Ardsley & Robin Hood
Best Value Forum	Ardsley & Robin Hood
Lofthouse Resident	Ardsley & Robin Hood
Lofthouse Community Centre	Ardsley & Robin Hood
NSPCC Local Organiser	Ardsley & Robin Hood
Robin Hood Residents	Ardsley & Robin Hood
Robin Hood Youth Club Management Committee	Ardsley & Robin Hood
Thorpe Residents & Community Group	Ardsley & Robin Hood
Thorpe Residents & Community Group	Ardsley & Robin Hood
Thorpe Residents & Community Group	Ardsley & Robin Hood
Thorpe Tenants & Householders Association	Ardsley & Robin Hood
Winthorpe Compact	Ardsley & Robin Hood
Winthorpe Residents	Ardsley & Robin Hood
Winthorpe Residents	Ardsley & Robin Hood

Ardsley Amblers	Ardsley & Robin Hood
East Ardsley Community Association	Ardsley & Robin Hood
West Ardsley Townswomen's Guild	Ardsley & Robin Hood
Young At Heart - Woodkirk St Mary's	Ardsley & Robin Hood
Drighlington Parish Council	Morley North
Elmfield & Bridge Street Residents Group	Morley North
Meet a Mum & Dad Group	Morley North
Meet a Mum & Dad Group	Morley North
Morley & District Lions Club	Morley North
Adwalton Cricket Club	Morley North
Blind & Partial Sighted Club	Morley North
Britannia Division St John's Abulance	Morley North
Churwell Community Association	Morley North
Drighlington Amateur Rugby League Football Club	Morley North
Drighlington Conservation Club	Morley North
Drighlington Good Neighbours Scheme	Morley North
Drighlington Park Bowling	Morley North
Drighlington Park Bowling Club	Morley North
Drighlington Pensioners Association	Morley North
Ebenezer Methodist Luncheon Club	Morley North
Forget Me Not	Morley North
Friends of Dartmouth Park	Morley North
Gildersome Bowling Club	Morley North
Ingles Area Tenants & Residents Association	Morley North
Meet a Mum and Dad group	Morley North
Morley & District Family History Society	Morley North
Morley Amateur Operatics Society	Morley North
Morley Camping Venture	Morley North
Morley Chamber of Trade & Commerce	Morley North
Morley Christian Aid	Morley North
Morley Cycling Club	Morley North
Morley Elderly Action	Morley North
Morley Lions Club	Morley North

Morley Local History Society	Morley North
Morley Probus Club	Morley North
Morley Scrabble Club	Morley North
Morley Stroke Club	Morley North
Morley Walking Club	Morley North
Morley Wine Circle	Morley North
Mother Teresa's Co-Workers	Morley North
NASO Morley Monday Discussion Group	Morley North
Newlands Methodist Church	Morley North
Newlands Step in Action Methodists	Morley North
Parish Church of St Andrew	Morley North
Rodillian Singers	Morley North
Siegan Circle	Morley North
Sons of the Desert	Morley North
South Leeds & Morley District Scouts Association	Morley North
St Andrew's Pantomime Group	Morley North
St Brigade's RC Church	Morley North
St Francis of Assisi RC Church	Morley North
St Mary's Parish Centre	Morley North
St Mary's Urban farm	Morley North
St Paul's Church	Morley North
St Paul's Church	Morley North
St Peter's C of E Church	Morley North
St Peter's Church, Morley & All Saint's, Churwell	Morley North
The Rotery Club of Morley	Morley North
The Salvation Army	Morley North
Tingley Methodist Church	Morley North
Transport 2000 - West Yorkshire Group	Morley North
Woodkirk Bronies (St Mary's)	Morley North
Sixth South Leeds & Morley Scout Group	Morley North
Third South Leeds Cubs (St Andrew's)	Morley North
Denshaw & Newlands Tenants & Residents Association	Morley South
1st Oulton Brownies	Rothwell
3rd Rothwell Brownies	Rothwell
3rd Rothwell Rainbows	Rothwell
Camerons	Rothwell
Carlton Athletic	Rothwell
Carlton Cricket Club	Rothwell
Carlton Village Residents' Association	Rothwell
Carlton Village Residents' Association	Rothwell

Castle F.C.	Rothwell
Churches Together in Rothwell	Rothwell
FDM For Disability Mobility	Rothwell
Holy Trinity Mothers Union	Rothwell
Memphis Belles & Mavericks	Rothwell
Oulton Civic Society	Rothwell
Oulton Cricket Club	Rothwell
Oulton Ladies Group	Rothwell
Oulton Owls	Rothwell
Oulton Raiders	Rothwell
Oulton Rainbows	Rothwell
Owl and the Pussycat Playgroup	Rothwell
Rothwell & District Civic Society	Rothwell
Rothwell & District Civic Society	Rothwell
Rothwell & District Garden & Allotment Association	Rothwell
Rothwell & District Live at Home Scheme	Rothwell
Rothwell & District Rotary Club	Rothwell
Rothwell 18 Plus	Rothwell
Rothwell Amateur Gardeners	Rothwell
Rothwell Athletic	Rothwell
Rothwell Carnival Radio	Rothwell
Rothwell Community Forum	Rothwell
Rothwell Competitive Music Festival	Rothwell
Rothwell Cricket Club	Rothwell
Rothwell District Lions Club	Rothwell
Rothwell Entertainment Committee	Rothwell
Rothwell Entertainments Committee	Rothwell
Rothwell Environmental Forum	Rothwell
Rothwell Flower Club	Rothwell
Rothwell Footpath Group	Rothwell
Rothwell Footpath Group	Rothwell
Rothwell Gardening Circle	Rothwell
Rothwell Harriers	Rothwell
Rothwell in bloom	Rothwell
Rothwell Jubilee Choir	Rothwell
Rothwell Judo Club	Rothwell
Rothwell Juniors	Rothwell
Rothwell Lions	Rothwell
Rothwell Music Centre & Concert Band	Rothwell
Rothwell RBL	Rothwell

Rothwell Rollers	Rothwell
Rothwell Rotary Club	Rothwell
Rothwell Rotary Club	Rothwell
Rothwell Round Table	Rothwell
Rothwell Temperence Band	Rothwell
Rothwell Tenants & Residents	Rothwell
Rothwell Tenants & Residents Association	Rothwell
Rothwell Town	Rothwell
Rothwell Townswomen Guild	Rothwell
Rothwell Townswomen's Guild	Rothwell
V.I.N.E.	Rothwell
Woodlesford Football Club	Rothwell
Kidz Klub	Rothwell
Rothwell Live at Home	Rothwell
Rothwell Live at Home Scheme	Rothwell
Archway Leeds	South
FSU East Leeds	South
South Asian Arts	South
South Leeds Health For All	South
Voluntary Action Leeds	South
Walking the Way to Health South & East Leeds	South
Bangladeshi Youth Organisation.Net project	South
Carers Befriending Scheme	South
Children's Heart Surgery Fund	South
Cross Flatts Bowling Club	South
Groundwork Leeds	South
Groundwork Leeds	South
Home Start Leeds	South
Leeds Football Community Link Project	South
Leeds Housing Concern	South
Leeds Mind	South
Potterdale Day Centre	South
South Leeds Sisters	South
South Leeds Youth Theatre	South
Terrence Higgins Trust	South
Voluntary Action Leeds	South
BTCV	South
Metcalf Smith Trust	South
South Leeds Groundwork Trust	South
St Andrews Pantomime Group	South
Access Committee for Leeds	South

BPAS	South
Care & Repair	South
Carers Leeds	South
Community Alcohol Services	South
Community Links	South
Diamonds into 2000	South
GASPED	South
Genesis	South
Groundwork Leeds	South
Groundwork Leeds	South
HALT Domestic Violence	South
Leeds Bereavement Forum	South
Leeds Carers Centre Health Project	South
Leeds Chinese Community Association	South
Leeds Civic Arts Guild	South
Leeds Health Focus	South
Leeds Interpretation & Translation Service	South
Leeds Involvement Project	South
Leeds Mental Health Advocacy Group	South
Leeds Samaritans	South
Leeds Sign Language Interpreting Servicing	South
Leeds Talking Magazine for the Blind Association	South
Leeds Tenants Federation	South
Leeds Travellers Family Learning Group	South
Leeds VOICE	South
Marriage Care	South
MESMAC	South
NACRO	South
Nari Ekta Ltd	South
Oxford Place Children's Centre	South
People in Action	South
Person To Person	South
Pre-school Learning Alliance	South
Registers - Women & Mental Health Action Group	South
Soldiers, Sailors, Airmen Families Association	South
South Leeds Health for All	South
Touchstone Leeds	South



AGENDA ITEM NO.:
Originator: Jackie Ingham
Tel: 3951656

REPORT OF THE: Director of Neighbourhoods and Housing

MEETING: Outer South Area Committee

DATE : 12th September 05

SUBJECT : Neighbourhood Improvement Plans – Progress Report

Electoral Wards Affected :

Ardsley and Robin Hood, Morley North,
Morley South and Rothwell

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

This report advises members of progress in the implementation of the Neighbourhood Improvement Plans for Newlands & Denshaws, Eastleighs & Fairleighs, and John O’Gaunts. It sets out spend to date from Phase I Neighbourhood Improvement Budget.

It also sets out proposals for the process to develop Phase 2 Neighbourhood Improvement Plans for the Fairfax and Oakwells in Morley North, the Harrops in Morley South, and the Wood Lane estate in Rothwell. It includes profiles of the three Phase 2 neighbourhoods.

Approval is sought for proposed alterations to the previously agreed Phase 1 NIP budgets, and for the proposed process and timetable for Phase 2 NIPs.

1.0 Background

- 1.1 One of the five priority themes for action agreed by the Outer South Area Committee at its 13th September meeting was ‘priority neighbourhoods’. Nine neighbourhoods across the Outer South area were identified as having comparatively high levels of deprivation, and in which there are known to be a number of recurring issues of concern that need addressed such as anti-social behaviour and poor environment.
- 1.2 At the 18th October Area Committee, it was further agreed that Neighbourhood Improvement plans would be developed and delivered for each of the nine neighbourhoods, to address key issues of concern in each. The areas were prioritised according to levels of deprivation, and the resulting programme for the plan development and delivery is attached at appendix one to this report.

- 1.3 At the 25th April Area Committee, the Neighbourhood Improvement Plans for the Newlands & Denhsaws, Eastleighs & Fairleighs, and John O’Gaunts were approved, together with an allocation of Wellbeing funding of up to a maximum of £ 80,000 Capital, and £30,000 revenue to develop and deliver the initial priority projects from each of the first three plans(Phase 1 NIPs).

2.0 Progress in Implementation of Phase 1 NIPs.

- 2.1 Significant progress has been made toward the implementation of a number of the actions detailed in the three initial plans. Full progress updates for each of the three plans are attached at appendices 2 to 4. Highlights to pick out are as follows:

Newlands & Denshaws

- Albert Drive Shop Improvements – scheme designed and supported through local consultation. Installation planned to take place by end November 05
- Summer Programme of activities for young people, with
- Drug Outreach consultation will be finished by late August
- ENCAMS environmental training of the Tenants & Residents Association
- Cyber café development well under way for Lewisham Park Youth Club

Eastleighs & Fairleighs

- Community Fun Day took place in June with 300 in attendance
- Joseph Priestley to deliver from September 05 Teach Your Child English and Maths, and Indian Head massage
- Banners in printing from local school anti dog fouling poster competition, and proactive enforcement led to reduction in fouling on Smithy Lane Recreation Ground.
- First edition of local newsletter to be produced in November 05.
- Pedestrian crossing to be developed for Smithy Lane black spot

John O’Gaunts

- Anti-social behaviour working group resulted in several successful actions to address issue in area, including anti-social behaviour order, regular police community support officer patrols
- Vandalism and disruption on Rose Lund centre stopped, with security measures in place
- Rose Lund centre activities underway, including weekly youth club and dance classes
- Extension to outside play area and community garden for Temple Lawn currently in design
- Consultation with young people on youth shelter and wider youth issues to be completed by end October 05.

- 2.2 Some projects have not progressed as quickly as initially estimated.
These include :

Newlands and Denshaws

- Kick about area for young people- site identified by Tenants & Residents deemed unsuitable by Parks & Countryside section in Learning & Leisure , and no alternative site identified.
- Lewisham Park Lighting – delays due to cancelled site visits
- Gardening scheme – was linked to development of south wide scheme, and there have been delays in the development of that initiative

Eastleighs & Fairleighs

- Lighting on Smithy Lane – deemed too costly, and Parks & Countryside did not approve
- Tenants & Residents Association – difficulty in attracting interest from local residents
- Shop front improvements on Fairleigh Road – with councillors agreement , project not deemed priority or aim to achieve in short term

John O’Gaunts

- Intermediate youth club for 8-12 year olds- Rose Farm feasibility unsuccessful, due to lack of external support from trained staff in age group. Alternative provider needs to be considered, potentially in partnership with local schools
- Ginnel Improvements – Leeds South Homes to carry out appraisal, but not resourced to do so – to be reviewed
- Hedge reduction and fencing improvements- Leeds South Homes to carry out options appraisal, but no available funding for environmental improvements
- Gardening scheme- costs now given as significantly higher than originally given, and wouldn’t be sustainable at new ongoing costs- needs to be reviewed.

3.0 Potential Revised Costs

- 3.1 As a result of difficulties and delays in implementation of some initiatives, there may be a change to the amount of funding both capital and revenue required to achieve implementation of the plans.
- 3.2 It has not been possible at this time to obtain full and accurate costing to reflect the proposed changes. A report with revised projected costs together with information on spend to date on the NIPs will be made to a future Area Committee meeting.
- 3.3 It is anticipated that the capital costs will decrease overall, and any increase in revenue required will be minimal.

4.0 Development of Phase 2 NIPs

Appendix 1 sets out the Phase 2 NIP areas to be the Wood Lane estate in Rothwell, Fairfax and Oakwells in Morley North, and the Harrops in Morley South. In the Area Manager’s Update report to Area Committee of 11th July 2005, it was reported that

there had been an unavoidable delay in the start date for development of Phase 2 due to the need to complete bids to the Town and District Regeneration Scheme.

- 4.2 As a result of these delays ,it is proposed that the original timescales for development and implementation for Phase 2 be amended. The proposed start date for development of and consultation on the draft Phase 2 NIP s is 1st August as opposed to 1st April, aiming for completion of the draft plans to be presented to the 12th December 2005 Area Committee meeting. It is proposed implementation of short term actions would take place from 13th December 2005 to 30th June 2006.
- 4.3 On preparation for the start of Phase 2 NIPs, the Outer South Area Management team reviewed the development and implementation process that was undertaken for Phase 1. There are two significant changes proposed for Phase 2 development :
- There would be **one** joint steering group of all relevant departmental and agencies' officers to steer and oversee the development of the NIPs for all 3 areas in Phase 2. There will also be one councillor from each of the three wards within which the NIPs are located and he/she would Chair the discussions relating to the NIP within their ward. This reduces the duplication of effort and need for often the same officer having to attend a whole series of separate meetings about three individual areas.
 - Consultation would include a household questionnaire sent to each household with a stamped addressed return envelope. (In addition on the Harrops there would be a door to door visit made with the questionnaire). The outcomes of these questionnaires (see copy at appendix 5), would be analysed and included in the NIP, and the outcomes would form the basis for consultation events in each NIP area. Community groups and representatives would take an active part in the consultation events, and in the joint steering group meetings to monitor the implementation of the NIPS once approved.
- 4.4 To inform the initial joint steering group meetings, and the development of the draft NIPs, an initial profile of each of the Phase 2 areas has been completed. These are attached as appendices 6,7 and 8.

5.0 Recommendations

- 5.1 The Area Committee is asked to :
- i) Note progress in implementation of the NIPs for Newlands & Denshaws, the Eastleighs & Fairleighs, and John O'Gaunts.
 - ii) Request a report to a future Area Committee on revised costs for implementation of Phase 1 NIPs.
 - iii) Approve the proposed alteration in timescale for the development and implementation of the Phase 2 NIPs, and in the proposed development and consultation processes, and
 - iv) Note the initial profiles for the Phase 2 NIP areas.

**Priority Neighbourhood Action Plans Proposed Timetable for
Development and Implementation**

	Neighbourhoods	Actions	
Phase I	John O'Gaunts Newlands and Denshaws	Development of and consultation on Draft Action Plan	1 st November 2004 – 31 st March 2005
	Eastleighs and Fairleighs	Implementation of Short Term Actions	1 st April 2005 – 1 st November 2005
Phase II	Wood Lane Estate Fairfaxes and Oakwells	Development of and consultation on Draft Action Plan	1 st April 2005 – 31 st August 2005
	The Harrops	Implementation of Short Term Actions	1 st September 2005 – 1 st April 2006
Phase III	Springbanks and Moorlands Northfields	Development of and consultation on Draft Action Plan	1 st September 2005 – 31 st January 2006
	Parts of Oulton and Woodlesford	Implementation of Short Term Actions	1 st February 2006 – 30 th September 2006

(Appendix 2)

Identified Actions for Newlands & Denshaws Neighbourhood Improvement Plan

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Short, Medium, Long Term Actions	Progress Report as at 16/8/05
1.1 Drugs	Introduction of needle safe	DAT St Anne's	No costs involved	1 needle safe in Morley	Reduction of discarded needles	Identification of site – June Safe in place - September	S	Original suggested location didn't fit in with Parks and Countryside Strategy. Will now be dealt with as part of a city wide needle safe strategy.
1.2 Drugs	Identification of further ways to reduce discarded needles	DAT St Anne's Area Management	No costs involved	X number of needle information cards distributed X number of needles returned per month	Reduction of discarded needles	Identification of actions – June Implementation of actions – July onwards	S/M	Needle cards to be distributed on the estate A drugs worker to potentially go onto the health bus
1.3 Drugs	Breaking the cycle project aimed at young people and adults on the	Morley Newlands Primary School, Breaking the Cycle Project,	Project funded by DAT and Morley Town Council	A number of young people and adults on the estate receiving education on	Increased knowledge and awareness of drugs in the area	Project delivery - June	S	Project took place on the estate in June

	estate	Area Management		drugs				
1.4 Drugs	Drugs outreach project for Morley spending some time on Newlands and Denshaws Estate	Morley Drug Action Group	Estimated costs - £1,000 for a pilot project £500 – Other sources St Pauls Church £500	Number of people given information on drugs Number of drug users spoken to Number of drug users signposted to other support services	More drug users accessing treatment Greater awareness of extent of problem in the area	Brief put together – May Delivery of project – June / July with a view to creating a further project	S	Project to be run jointly with St Annes and the Youth Service. Time to be spent on Newlands and Denshaws as part of the project.
2.1 The Environment	Environmental Improvements of waste / unsightly land	Area Management, City Services, ALMO , Community groups	Estimated costs £2,000 - Capital Potential 106 Green Space money, Area Committee funding.	Three areas with significant environmental improvements	Greater pride in the area. Reduction in fly tipping / dumping on certain areas of land	Areas identified – June Plans drawn up for areas – July Improvements to be commenced – August on a phased basis	S	Groundwork contacted to look at problem areas and suggest low maintenance improvements. Clough St to be re-surfaced for ALMO contractors.
2.2 The Environment	Agency Interaction Days – Clean up, enforcement, LEAP environmental audits	Area Management, City Services, ALMO, Police local volunteers, Youth Service, Youth Offending Team voluntary and	No additional costs	Two clean up days per year. Distribution of enforcement materials	Greater level of awareness amongst residents and young people of environmental issues Improvements made to	Clean up days in summer, and winter on the back of LEAP Environmental Audits completed before LEAP week	S	Audit to be followed up and updated.

		community organisations, Newlands Community Church, Morley Newland Primary School.			identified environmental hotspots			
2.3 The Environment	Self Help Gardening Scheme	Area Management , ALMO, City Services TRA, Social Services, Morley Elderly Action, Groundwork, the Youth Service	Costs unknown	Number of gardens tended	Improvement to look of estate, greater pride in area	Scheme to be established by June	M	Work ongoing for Outer South Gardening Scheme.
2.4 The Environment	Plan of action to discourage dog fouling.	City services Area Management and other community groups and schools	No costs involved	Number of groups spoken to on issue Number of fixed penalty notices issued	Decreased amount of dog fouling on the estate Increased number of culprits identified	Plan to be in place – July Actions implemented - September	S	Dog warden coming to meeting to suggest actions and plan to be drawn up from this.
2.5 The Environment	Environmental awareness poster campaign	Morley Newlands Primary School , City Services, Area Management	£500 - Revenue Area Committee Section 106	Number of posters put up around the estate	Increased environmental awareness Increased pride in the community	Design of poster September Decision made – November Posters erected –	M	Poster campaign to be run and judged before mid July. Winning poster to be turned into a

						January / February		<p>leaflet and distributed around the estate</p> <p>Posters to be displayed in Morley Library</p>
2.6 The Environment	ENCAMS training	City Services, potentially involving TRA	No costs involved	Number of people involved in training	Sustainability of environmental improvements on estate	July	S	ENCAMS training session taking place
3.1 - Reducing Anti Social Behaviour	Security measures around Albert Drive shops	ALMO, Area Management, Development Morley Newlands Primary School, Community Safety	<p>Security lighting - £4410+VAT</p> <p>Security gates and fencing £13,904 + VAT</p> <p>Repair work to land - £15,000</p> <p>Total: £33,314 - capital</p> <p>Area Committee funding</p> <p>Section 106 ALMO funding possibility</p> <p>Education Leeds funding possibility</p>	<p>Area well lit</p> <p>Secure gating and fencing around the back of the shops</p>	<p>Reduction of anti social behaviour</p> <p>Area to be more visually attractive</p> <p>Reduction in fly tipping</p> <p>Improvement in safety of area</p>	<p>Final proposal – May</p> <p>Consultation – June / July</p> <p>Work to begin - September</p>	S	<p>Project went to consultation on July 11th with a positive outcome.</p> <p>Planning permission is currently being sought for the project.</p>
3.2 Reducing anti social behaviour	Encourage reporting of ASB	Anti social behaviour unit, TRA	No costs involved	X Number of households leafleted	Increased awareness of how to report	First leafleting to be completed by	S	

					incidences of anti social behaviour	June then repeated on a regular basis		
3.3 Reducing anti social behaviour	Victim support outreach sessions	Anti social behaviour unit	No costs involved	Sessions held twice a month for three hours at Morley Town Hall	Support for people who have reported or been victims of crime or ASB	Sessions to be set up by June	S	Sessions running at Morley TH, advertised specifically on the estate.
3.4 Reducing Anti Social Behaviour	Inter generational work	The Youth Service , Area Management, other community and voluntary groups.	Estimated costs: Hanging Baskets - £200 Cookery courses and wider project - £1000 £1,200 in total Area Committee funding - Revenue Youth Service funding	Hanging baskets to be cultivated Young people to utilise their skills on estate	Increased understanding between generations Increased skills and confidence for young people	Commence the planning of both projects in September Look to deliver the hanging basket project in spring 2006 Look to deliver the cookery project in September	M	Several projects set to be put in place over the summer to promote community cohesion: Cookery Scheme History work Allotment Project
4.1 Lack of diversionary activities for young people	Consultation with young people	Youth Service , Area Management, Schools	Estimated costs - £3,000 to set up projects identified - revenue Area committee funding Youth service	X number of young people consulted with	Increased number of diversionary activities that young people want	Consultation planned – May Consultation carried out – June Projects proposed - July	S	Consultation on going with young people, especially on projects that are piloted

			funding			Project implementation - September		
4.2 Lack of diversionary activities for young people	Kick around area aimed at younger children	Tenants and Residents Association , South Leeds Health For All, Area Management	Estimated Costs £15,000 capital Area Committee Section 106 funding	A secure kick around area for young people closed off in the late evening	Less conflict between young people and residents Environmental improvement to estate	Consultation completed by June 2005 Work to begin September	S	Original area identified as being unsuitable. Presently looking into an alternative location
4.3 Lack of diversionary activities for young people	Improvements to Lewisham Park	Youth Service , parks and countryside, area management, learning and leisure, city services	Estimated costs £10,000 - Capital Area Committee funding 106 Green Space Money	Improvements made to increase the number of young people using the park	Increased diversionary activities for young people Better use of open area	Start identifying improvements – June Project plan outlining improvements – August Look to start implementing the work - October	S	Waiting to get quotes for lighting for outside the centre. Looking at initiatives to enhance the image of Lewisham Park.
4.4 Lack of diversionary activities for young people	Cyber café tea time club for younger children 8 - 12	Youth Service , Newlands Primary School, Area Management	Worker to supervise session	X Number of young people going to cafe	Increased skills young people Extra diversionary activity	Commence work on project from September	M	Looking into establishing Cyber café at Lewisham Park to potentially run in conjunction with one at Newlands

								Primary School.
4.5 Lack of diversionary activities for young people	Dance Classes – DAZL	DAZL , South Leeds health for All, Area Management	No additional cost	X number of young people at risk of being involved in ASB taking up classes	Increase confidence and skills of young people Health benefits involved.	Classes to have started by September	S	Dance classes running at Newlands Church Hall and proving to be successful.
4.6 Young People	Promoting healthy eating amongst young people	Morley Newlands School, Youth Service, PCT, Area Management	No additional cost		Health benefits for young people on the estate	Projects to be in place by September	S	Potential allotment project with youth services Questionnaire to potentially go out to Morley Newlands Primary School Children and PCT to develop projects on the back of this.
5.1 Raising Aspirations	CV Surgery	Tenants and Residents Association	No additional cost	X number of people going to surgery	Increased number of people seeking	Look to have in place by September 2005	S	Being piloted on John O'Gaunts depending on success could come to Newlands
5.2 Raising	Look at	Tenants and	No additional	X number of	An increased	Look to have	S	Newlands

Aspirations	feasibility of outreach classes from Joseph Priestly college on the estate	Residents Association	cost	people taking up classes	number of educational opportunities on the estate	place by September 2005		School looking into this. Joseph Priestly College has also agreed to hold classes at Lewisham Park Youth Centre as part of the Cyber Café.
5.3 Raising Aspirations	Single parent advisor drop in sessions	Tenants and Residents Association	No additional cost	X number of people attending sessions	An increased number of single parents on the estate accessing advice and support	Look to have place by September 2005	S	Being piloted on John O'Gaunts depending on success could come to Newlands

(Appendix 3) Eastleighs & Fairleighs Neighbourhood Improvement Plan Action Plan

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
The Environment (Short Term)	CAVA - A Crime and Grime Initiative for South Leeds. Multi agency approach to tackling problem areas. Co-ordinating resource deployment so that all agencies concentrating in one area during a set time. Agencies not being asked to put extra resources into the area, just to input what they would normally do during a set time frame. See Appendix 5 for operation brief and full timetable of action	Community Safety. Police, Fire Service, ALMO, StreetScene, Enforcement, ASB Unit, AMT, Local Councillors	No direct cost implications other than officers time and those incurred as part of the partner agencies normal duties.	Enforcement notices served on houses with problem gardens. Rent arrears collection. Fly tipping and bulky items removed. Household fire safety checks. Leafleting and speaking to residents regarding the Community Clean up Day. All agencies to carryout their work.	Increased awareness of local residents in matters of enforcement, fire safety, ASB, community safety and other council services. A cleaner living environment for local residents. Local residents getting involved in cleaning up grot spots near their homes.	1 st April, environmental audit. 13 th April 2005 CAVA begins. 4 th May 2005 debrief meeting will all agencies and planning session for the follow up week. Monday 6 th June environmental audit W/c 13 th June 2005, 2 nd week of activity begins. W/c 20 th June 2005, review of the operation.	COMPLETED

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
The Environment (Short Term)	Community Clean up Day. With possibility of setting up as a regular quarterly or twice yearly activity.	AMT, Youth Services, Youth Offending Team. Local Councillors StreetScene to supply necessary equipment.	£100 for food & refreshment supplies. Sandwiches & drinks for 25 being provided free of charge by Greggs £75 for production of promotional leaflets. Funding from AMT for food; ALMO printing leaflets free of charge; City Services in kind through loan of equipment. REVENUE Consultation budget	Identified sites cleared of small items of litter and waste. Material viable for recycling collected separately. Entry into Leeds Community Pride Award.	'Grot spots' cleared and in state to allow grass cutting and potential use by young people. Environmental impact as viable waste sent for recycling. Raised awareness among residents on environmental issues. Increased sense of community pride.	13 th /14 th /15 th April, leafleting and door knocking in the area W/c 18 th April, environmental check of the areas designated for the clean up post leap week. Initial clean up on 23 rd April 2005. W/c 25 th April, review of the success of the clean up and future dates set. Entry form for the Community Pride Awards completed and submitted.	COMPLETED
The Environment (Short Term)	Smithy Lane Recreation Ground - clean up and enforcement around dog fouling issues so that young people can make use of the area during the summer holidays.	Dog Warden, Parks & Countryside Area Management, Local Councillors	Funding to be negotiated with Parks & Countryside and Dog Warden.	Site is cleared of any present dog faeces. Increased warden patrols with on the spot fines for those not clearing up after their dogs.	The area has a significant reduction in the amount of dog faeces being left on the site. Increased awareness of dog	Clean up of dog faeces by end April 2005. Ongoing patrols by the local dog warden (already under way).	

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
				Installation of a disposal unit for dog faeces at both entrances to the site. Increased prominence of 'no dog fouling' signs.	owners as to how their actions impact on other, potential users of the site. Young people are able to use the site for recreation and play purposes.		has improved in terms of dog fouling. Regular patrols to continue.
Young People (Short Term)	Smith Lane Recreation Ground – in conjunction with the above project. Pupils from Blackgates Junior School to design posters to support the anti dog fouling issue. Posters to be printed and put up around the area with particular emphasis on the recreation ground.	AMT & Blackgates School. Dog Warden, Parks & Countryside, Local Councillors	£500 max. for the printing of posters and possible display board on the recreation site. REVENUE WELLBEING BUDGET	Posters displayed at various points throughout the area, most predominantly at both entrances to the ground.	School children get involved in educational awareness campaign and spread the word to family and friends. Significant decrease in the number of incidents of dog fouling.	Blackgates to begin work with pupils in April. Posters to be designed and collected by Friday 13 th May. Printing and posting to take place no later than 31 st May 2005.	Posters designed by pupils in June '05, during August displays in both West Ardsley Library and Youth Centre
The Environment (Short Term)	Shop fronts -improvements on Fairleigh Road. Clean and tidy up of the facades of the businesses in these premises and the surrounding area.	Enforcement & Asset Management. AMT, ALMO, StreetScene, Local Councillors	General maintenance costs of repainting/ tidying up the fronts. Investigate the leasing agreements to	Cleaner, tidier, more attractive shop fronts. Grass cutting on verges around the shops. Clearance of litter and rubbish from the	Enhancing the aesthetic appeal of the area. Increased use of the shops by local residents.	Identification of who responsible for the shop front maintenance by end April 2005. Discussions with relevant party(s) on improvements	In agreement with local Cllrs this project been put to the bottom of the

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
			see who responsible for such up keep. Cost as yet unknown.	area.		required and planning of work schedule.	priority list. Contact will be made again with Asset Mgt in September '05.
The Environment (Medium Term)	Gardening schemes - where by residents not able to tend their gardens due to disability or old age can pay a nominal fee to have maintenance work carried out.	AMT & Area Committee Working Group on Gardening Services ALMO, Local Councillors	Cost as yet unknown, Working Group to price up different models. Estimated cost per garden including overheads has been given as £20-25 per visit. Sources of potential funding yet to be identified.	Gardening service available to the elderly and disabled across the area. Well managed, cleaner gardens.	Well maintained gardens less likely to attract attention of would be thieves and burglars. Increase in mental and/or physical wellbeing of householders. Raising the attractiveness of the area by not having unkempt gardens.	21 st April 2005, Working Group meeting to look at options for a service(s). Most appropriate model decided upon by end June Planning & development around the agreed model June to October 2005.	Project being developed for the outer south area as a whole. Work still on going with aim to have scheme in place for 2006 season.
The Environment (Medium Term)	Community Garden – development, design and delivery of a small community garden (possible site next to the new library)	AMT Groundwork, Library services, ALMO, Local Councillors	Costs as yet unknown, but would most likely involve application to the AC for	Place for local residents to sit and enjoy a garden environment, socialise and relax.	Increased sense of community ownership and pride in the area. Potential increased	Establish any existing intention for the site by end April 2005. Dependant on	Preferred site identified behind West

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
			capital wellbeing funds. Potential location identified but not established if already signposted for another development.		useage of the Ardsley and Tingley Library.	outcome of above either; 1. Enter into talks with relevant LCC department as to feasibility. 2. Identify any alternative site that may be viable. May/June '05	Ardsley Library. Issue with space being highlighted for capital receipt. Cllrs still wanting to investigate use of area further. On going talks with Asset Mgt.
Young People (Short Term)	Dance Action Zone Leeds (DAZL) – support the continuation and expansion of the sessions running from West Ardsley Youth Centre. Weekly sessions and 8 days of holiday activity per year.	DAZL & AMT. Youth Services, Local Councillors	£3,150 for weekly sessions and holiday programme. £2,375 saught, and approved in Feb 2005 by Area Committee. £500 saught from Awards for All, plus £275 from South Leeds PCT	14-16 year olds encouraged to undertake Junior Dance Leaders Awards. Socialising in a supportive atmosphere. Regular and supervised exercise.	Attendees will develop teamwork skills and a sense of community. Increase physical fitness, flexibility, co-ordination and overall health. Develops creativity, confidence, determination, and a sense of achievement.	Classes already established. Promotion of classes to increase numbers attending, April/May 2005.	Classes on going, funded until March '06.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
Young People (Short Term)	Martial Arts Classes – establish a weekly teaching/training session for martial arts at West Ardsley Youth Centre ? Availability of Youth Centre	Leeds Martial Arts College. AMT, Youth Services, Local Councillors	Admission fees to cover running costs. Potentially funding for new equipment from Wellbeing budget.	Weekly coaching sessions with qualified teacher. Regular physical exercise.	Increase in physical fitness, flexibility, co-ordination and overall health. Rise in self esteem of kids.	Leeds Martial Arts College to be approached – April 2005 Viability study – April/May '05 Classes to commence – June '05	Agreement received from Leeds Martial Arts College to deliver classes. Issue regarding storage and purchase of equipment needs resolving before can begin. Aiming for start by October '05.
Young People (Medium Term)	Recreation Facilities – installation of equipment such as a youth shelter, ball wall, basketball court, goal ends, swings and young children's play equipment.	Parks & Countryside Youth Services, AMT, Local Councillors	Approx. £40,000 CAPITAL WELLBEING BUDGET Negotiation for funding split 50:50 between	Local area designated for play can be used by all ages.	Young people off the streets and therefore not clashing with other residents. Drop in incidents of ASB	Feasibility study by end May 2005 in conjunction with P&C dept. Progression to implementation and installation if possible by end	Consultation with residents due to take place September '05. Meeting

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
			P&C and AMT?			2005.	scheduled with P&C mid August to discuss options.
Young People (Short Term)	Lighting on Smithy Lane Recreation Ground so that can be used on winter evenings .	Parks & Countryside AMT, Local Councillors	Quote would need to be obtained.	Ground is useable on winter evenings.	Reduction in young people playing in the streets. Young people feel safer using the ground on evenings.	End June 2005, feasibility study completed. If possible lights installed before winter 2005.	NO LONGER VAILD. Too costly and not feasible as per discussion with P&C and Crime Reduction Officer.
Community Involvement (Short Term)	Intergenerational Work – setting up workshops and activities where all generations can work together in a neutral environment to get to know one another. Examples could be older people teaching young people how to knit, sew,	Youth Services, Eastleigh Senior Citizens Club and Tingley Leisure Group. AMT, Mums & Tots, Woodkirk High School, Blackgates Junior School, Local Councillors	Costs would be minimal as groups already exist. May signpost groups to small grants fund if in need of some funding.	Young and old learning new skills. How to work with people of different ages and in a team.	The community has a heightened awareness of matters affecting all generations and therefore understand each other better. Reduction in incidents of ASB. An increased sense of community spirit.	Talks with groups to take place in May/June. Activities for summer holidays July/ August. Ongoing programme on a fortnightly or	Talks with YS still on going. Would like to turn the area to rear of the centre into a garden with input from the

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
	cook, do woodwork, play cards. Young people could teach older generations how to use a computer.					monthly basis.	young and old. Discussion with older people's groups to be held in September '05.
Community Involvement (Short Term)	Formation of a Tenants & Residents Association.	ALMO (Tenants & Residents Association co-ordinator) AMT, Local Councillors	Cost of set up would be covered through grant from Leeds Tenants Federation. Plus TRA officer time	Community has a formal means through which to raise issues and ensure that local views are heard. Ability to respond to issues quickly, as a group and through the most appropriate channel.	Increased community awareness of matters affecting them and how to effectively deal with these. Increased community pride and sense of ownership of the area.	May 2005 – at Community Day get volunteers to look at setting up an association. June – TRA co-ordinator to meet with volunteers July/Aug set up commences	Proving difficult to identify people to take this forward. Work will continue in conjunction with ALMO.
Community Involvement (Short Term)	Establishment of Neighbourhood Watch groups across the NIP area.	Neighbourhood Watch Co-ordinator Local Councillors	No set up costs would be needed. All required material supplied by NWC	Regular meetings. Increase in awareness of how to protect property and belongings.	Decrease in acts of crime in the areas. Residents feeling safer both in their homes and when out in the area.	May 2005 – at Community Day get volunteers. June/July – begin setting up groups.	NWC made a few contacts and is continuing work in the area.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
Community Involvement (Short Term)	Local newsletter published on a quarterly basis with details of happenings in the area and lists of up and coming events. Also could incorporate useful information from the Council or other agencies.	AMT but multi agency in the first instance with handover to TRA once established. All agencies can have input. Local Councillors	Approx. £500 for the first edition, thereafter funded through the TRA. REVENUE WELLBEING BUDGET	Regular information sharing mechanism. Access point for informing residents of local initiatives.	Increased awareness of the community about what is going on locally. Ownership of local issues both positives and negatives	First newsletter to be published within 2 months of TRA being established – by end August 2005.	In agreement with NIP steering Group 1 st newsletter to be produced and distributed in October '05. Production will be by AMT in the first instance reporting on the NIP & what has been done in the area.
Community Involvement (Medium Term)	Drop in Centre – somewhere residents can go to get information about a range of services such as housing, health, transport, finance, benefits, training, employment.	AMT & ALMO Any agency wishing to could have input. Local Councillors	Min. £1000 if some where like the library or youth centre up Max £40,000 if independent venue needing refurbishment. REVENUE	Advice & information easily accessible. Ability to deal with issues quicker as one reference point. Socialising point.	Increase in community pride & ownership of problems.	Potential locations identified and feasibility study done – End June 2005. Up and running by March 2006	Project given lower priority than others by steering group. Work to start Oct'05

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
Community Involvement (Short Term)	Community Fun Day – launch of the Neighbourhood Improvement Plan and CAVA operation.	AMT & Community Safety. Youth Services, Local Councillors	£500 funding REVENUE WELLBEING BUDGET Actual cost estimated, around £200.	Feedback to residents on how their involvement in the consultation process helped to shape the NIP. Fun things for young people to do e.g. assault course, inflatables.	Raised community awareness of the NIP and the planned actions. Volunteers from the community to get involved with delivering the actions.	Saturday May 14 th 2005. W/c 16 th May, review meeting.	COMPLETED Day held, about 300 people attended, cost = £480. Police, Fire Service, ALMO, Leeds Credit Union, Community Safety, Neighbourh ood Watch & local groups.
Older People/ Parents (Short Term)	Outreach classes – on such things as applying for jobs, CV writing, literacy and numeracy.	Joseph Priestley College AMT, Local Councillors	It would be expected that JPC cover this cost. With max £1000 REVENUE WELLBEING BUDGET.	Learn how to write an effective CV, be a good interviewee. Improvement in adult numeracy and literacy.	Raising aspirations of those seeking employment. Increased employment for local residents.	Talks with JPC - May 2005. Classes to commence September 2005	Classes in Indian Head Massage, 'Teach your child English & Maths' due to start at WAYC in Sept '05.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
Older People/ Parents (Short Term)	Promotion of evening classes that run in the area e.g. Woodkirk High School	Joseph Priestley College, AMT ALMO, Local Councillors	JPC to cover cost of promotion.	Increased number of local residents enrolling in the classes.	Raising aspirations and mental well being of the local community.	Talks with JPC – May 2005. Promotion to take place in the run up to enrolment at the beginning of Sept.	Assistance to be given to JPC in promotion activities in late August, early Sept '05.
Miscellaneous (Medium Term)	Lighting in ginnels at back of Smithy Lane and around Lowry Road. Three valley barriers already sought.	AMT Need to identify responsible LCC department for this. Local Councillors	Unknown at current time.	Lighting in ginnels.	Residents feel safer using the ginnels. Decrease in ASB incidents in the ginnels.	Identify who responsible by end May 2005. Establish viability by end July '05.	NO LONGER VAILD. Too costly and not feasible as per discussion with P&C and Crime Reduction Officer.
Miscellaneous	Pedestrian crossing outside the Smithy Lane entrance to Blackgates Primary School.	Development – Traffic Management Highways, AMT, Local Councillors	Approx. £40,000 funded through Development Department.	Pedestrian crossing on Smith Lane.	Safe environment for children & parents to cross Smithy Lane by the school. Increase in number of children walking to school. Decrease in the number of pedestrian accidents in the vicinity.	Vehicle/Head counts carried out October 2004 by Highways. Findings to go to Development's Crossing Review Panel during 2005.	Approval given in May '05, work to be completed (estimated) January '06.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress To Date (11/8/05)
Miscellaneous (Medium Term)	Traffic Calming Measures – look at initiatives that will help to decrease the speed at which motorists drive down Westerton Road, Smithy Lane, Constable Road and Fairleigh Road.	Highways AMT, Local Councillors	Cost unknown. Funding sources – highways.	Speed reduction measures installed.	Decrease in speed of motor vehicles. Residents feel safer.	Feasibility study to be completed by end September 2005	Feasibility still to take place, may be delayed by a month, but intention is take this project forward.

(Appendix 4)

Identified Actions for John O’Gaunts Neighbourhood Improvement Plan

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/8/05
1. Reducing anti-social behaviour and crime	1.1 Gangs of young people congregating at hotspots, causing alarm, distress and vandalism	1.1.1 Anti-social behaviour working group to meet quarterly ,or more frequently if required – agree actions and monitor implementation	Area Management, ASBU, West Yorkshire Police, Youth Service, Leeds South Homes, Neighbourhood warden	Staff time, administration costs In kind from agencies Admin – Area management	Actions in response to review of issues. Warning letters, ABCs, ASBOs	Fewer incidents of asb from gangs of young people. Reduction of stress and alarm to residents	Review meeting – by 30 th April 2005 31 st JULy 2005 31 st October 2005	ASBO taken out against ringleader on 22nd April 05, and will last until 21st April 2007- and warnings issued against others. No , or v. limited reports of any issues, so no working meetings required, ongoing monitoring by ASBU and police , and working group meeting to be arranged for early September 05
		1.1.2 Awareness letter/leaflet to all households near	ASBU, West Yorkshire police	Production of letters, and postage	Increased reporting of asb, and more	Reduction in incidence of asb	Letter out – by 31 st May 2005	Letter /leaflet issued at time of ASBO being granted

		hotspots on estate – raising awareness, and reporting /evidence gathering procedures		ASBU, AMT	preventative and punitive action			
		1.1.3 Referral of ring-leading young people to PAYP, Education Welfare, and Connexions	ASBU, YOS, Education Welfare, PAYP, Connexions, Youth Service	Staff time and existing resources	Programme of positive intervention for each referee	Reduction in asb	31 st May 2005	This did not happen – the ASB working group meeting to be held in October 05 to include PAYP, YOS, Education Welfare and Connexions to consider proactive approach with hard to reach young people from estate

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
		1.1.4 Security/ Preventative measures at hotspots e.g. Security door for Rose Lund, additional shuttering, palisade fencing round targeted garden, fencing on congregating wall	Learning & Leisure, Leeds South Homes	Costs of purchase and installation of measures – Lead Department and Agency core budgets	Reduce access to hotspot areas	Fewer asb incidents	Measures identified and Costed – 31 st May 2005 Works instructed and implemented – 30 th June 2005	Front door to Rose Lund Centre re-inforced, with camera linked electronic entry system. Electric shutter cover for front door installed. Need for additional security shutters to be kept under review. Youth workers challenging any disruptive or unacceptable behaviour from young people. The fencing round the targeted garden has been replaced with wooden fencing and no vandalism suffered as yet. Need to take

								action top stop young people sitting on low brick wall to be kept under review
		1.1.5 Additional PCSO patrols on estate - devote minimum amount of random patrol time to estate per week	West Yorkshire Police	PCSO patrol time	Deterrence affect on young people	Reduce incidence of asb	Patrols start in place from December 2004	Regular PCSO X 2 patrols on estate, especially to hotspot areas
	1.2 Alleged drug dealing and taking on estate	1.2.1 Outreach worker and St Anne's to assess scale and nature of problem, and propose actions to address	St Anne's , DAT Locality Co-ordinator	St Anne's worker time, DAT co-ordinator time and Outreach worker time @ £ 10 per hour	Understand ing of nature of issues to be addressed, proposals for action	Reduce drug taking and harm from drug taking	Initial meeting - 31 st May 2005 Needs assessment underway by 1 st September 2005 Complete by 31 st January 2006	St Anne's to start needs assessment by 31 st October 2005
	1.3 Illegal off road motorcycling, especially on Pickpocket Lane access toward Rothwell Country Park	1.3.1 Youth Service to develop Bumpy Initiative for John O'Gaunts	Youth Service, Bumpy, West Yorkshire Police	£ 4,160 for 13 week course for 8 young people	Fewer young people using motorcycle s illegally	Fewer incidents of asb involving young people	Feasibility to be completed – 31st October 2005 Depending on outcome of feasibility, 13 week course to start as soon as possible thereafter	Progress to be monitored by monthly reports to AMT

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
2. Increasing the involvement of young people in positive activities	2.1 Lack of existing knowledge about what young people on estate currently do, what else would they like to do?	2.1.1 Consultation with young people	Rothwell Inter-agency, Youth Service, AMT	Youth Worker time	Identification of young peoples preferred activities	Platform for proposals for potentially sustainable projects	Report by 31 st May 2005	Minimal information collated on John O'Gaunts young people from Rothwell wide consultation. Targeted consultation to take place in October 05 half term, as part of consultation on Youth Shelter
	2.2 Nowhere for young people to gather to talk, hangout	2.2.1 Youth Shelter	Youth Services, Learning & Leisure Parks & Countryside	£10,000 Total Capital £7,500 Revenue £2,500 Wellbeing funding	Meeting place for young people	Less harassment of residents, less asb & vandalism of existing hotspots	Consultation of young people and residents – 31 st July 2005 Consultation complete – 31 st October 2005	Consultation due for completion by 30 th November 2005
	2.3 Lack of available activities for young people	2.3.1 DAZL dance sessions	DAZL, Youth Service, AMT	£3,200 revenue per annum wellbeing funding	Positive activities for 12+ young people, increased self esteem, improved	Less asb	Classes start May 2005	Dance sessions started in April 05, every Saturday 11am -12.30 . Household leaflet to each house on

					health			estate. Average of 5 young people attended age 8-13. Classes stopped at end June for summer – to start again 2 nd week in September-workshops in local schools planned before then
Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
		2.3.2 Re-launch of youth work in Rose Lund Centre	Youth Services	Existing youth service budget	At least one youth club session per week, plus holiday sessions	Less asb, support for young people, raised attainment levels	31 st May 2005	From April 05, one youth club session per week, on Mondays 5.30-6.30pm, accessed by average of 15 young people aged 14 -17 . No holiday sessions as yet due to lack of staff availability. Successful SMILE day on

								10 th August-working with young people on personal hygiene issues. Youth Service Health education working in tandem with individual youth worker
		2.3.3 Intermediate youth club for 8-12 year olds	Rose Farm Early Years	To be quantified – Rose Farm EYC funding, youth services, wellbeing funding	Additional activities for younger children	Socialisation promote positive behaviour, less asb	Feasibility – 30 th June 2005, launch August/ September 2005	Feasibility involving user parents carried out in May 05. Conclusion – demand for provision evidenced, but not sustainable without external provider and allocation of required revenue funding
	2.4 Lack of activities for young people and parents of 0-9 year olds	2.4.1 Creation of safe, soft outside play area for Rose Farm Early Years Centre Outreach	Rose Farm Early Years	£15,000 Capital Early Years Service, Wellbeing funding, private sponsorship	Soft play area for up to 50 young people	Enhance development and health of 0-9 year olds	Plan & costings – 31 st March 2005 Funding secured – July 2005 Construction – 31 st October 2005	Groundwork are preparing plans – completion end August. Revised costs - £ 3,000 revenue from AC NIP

								ringfence, and £10,000 capital, to be matched with £5,000 capital from Early Years.
3.0 Improving the environment	3.1 Ginnels – overgrown and full of rubbish and fly-tipping	3.1.1 Option appraisal to remove / restrict access / block off ginnels	Leeds South Homes , AMT, Neighbourhood Warden, Community Safety	Staff time	Fully developed and costed proposal to address issue of ginnels	Improved environment	31 st October 2005	No progress as yet on this. Needs reviewed with ALMO.

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
		3.1.2 Ginnel team and estate caretakers to reduce hedges, clear overgrowth, remove fly-tipping and rubbish	City Services, Leeds South Homes, Neighbourhood Warden	Ginnel team and estate caretaker time	Rubbish free and tidy ginnels	Improved environment	30 th September 2005, and continual review and action on quarterly basis	Request made to City Services for ginnel team allocation. To be advised on when can address, and how often. No action as yet from estate caretakers – to be reviewed with Leeds South Homes. Consideration required of potential allocation of time on hotspot routes for Area Committee funded Outer South Clean Up Team, due to start in ?
		3.1.3 Ginnels included in referrals to LEAP, and tackled in each neighbourhood clear up event	City Services, Neighbourhood Warden, AMT	Staff time and equipment, rubbish disposal costs City Services budget	Rubbish free and tidy ginnels	Improved environment	11 th – 16 th April 2005, July 2005, October 2005	LEAP referral and action in April 05, and as part of April 16 th Clear Up event. LEAP discontinued,

		(see below)						and referrals will be transferred to Area Committee Clean Up teams from?
	3.2 Unkempt, overgrown, rubbish filled gardens	3.2.1 John O'Gaunts gardening initiative, equipment lending and volunteering initiative	Neighbourhood Wardens, Leeds South Homes	£5,500 capital £1,500 revenue Well Being Funding	Sustainable self help project involving the community	Improved environmental, community engagement	Equipment purchase 31 st May 2005 Service by Wardens from 31 st May 2005 and ongoing Volunteers service by July / August 2005	Significant number of outstanding issues e.g storage, insurance, increased revenue costs to £5,600 per annum. To be reviewed on 25/8 with Neighbourhood Warden and Leeds South Homes.

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
		3.2.2 Enforcement action from Leeds South Homes, City Services and Environmental Health	Leeds South Homes , City Services, Environmental Health, Neighbourhood Warden	Existing resources	Remedial action, fines from residents, deterrent impact on others	Improved environment	From May 2005 and ongoing	Awaiting progress reports from Leeds South Homes and City Services-based on environmental audit
		3.2.3 Referral of gardens of older people to Groundwork gardening initiative, and to John O'Gaunts gardening initiative	Rothwell Live at Home, Neighbourhood Warden	Greenfingers funding, already allocated to Groundwork, and see gardening initiative detailed at 3.2.1 above	Older people given assistance with gardens	Improved environment, community safety	From May 2005	Between Rothwell at Home and the Neighbourhood warden all older people in need of support to maintain their gardens are registered-but limited Groundwork funding means all would depend on support from the John O'Gaunts gardening initiative.
	3.3 Gardens too large	3.3.1 Feasibility on options to	Leeds South Homes , Neighbourhood	Leeds South Homes	Potential proposals and	Better kept gardens	November 2005	No progress on this as yet, to be reviewed

	for residents / tenants to maintain	reduce size of gardens	Warden		costings to address a key environmental issue on estate			with Leeds South Homes with view to potential additional agency brought in, e.g. Groundwork
Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
	3.4 Litter hotspots throughout the estate e.g. around Rose Lund and Labour Club car Park	3.4.1 Rolling programme of interagency clean up events on estate – at least quarterly, accompanied by environmental audit and action plan	Neighbourhood Warden, Area Committee funded Clean Up Team, City Services, AMT, Leeds South Homes, Youth Service, YOS, Rothwell in Bloom	£150 per event revenue Wellbeing fund	At least four environmental audits of estate, ongoing action monitored, four clean up days per annum, distribution of enforcement materials to all households	Improvements to hotspots, awareness of deterrence re enforcement, community engagement	16 th April 2005 July 2005 October 2005 January 2006 and ongoing	16 th April event very successful with xx in attendance and three teams cleared three hotspot areas. No July event held – review with Neighbourhood Warden, and delay partly due to delay in Clean Up Team implementation

								Aim to have environmental audit updated before end September 05 in time for Clean Up team to include in actions for John O'Gaunts hotspot.
	3.5 Overgrown hedging all over the estate	3.5.1 Consider options to remove same, and replace with fencing. Identify exactly who is responsible for what hedging and enforce / assist / monitor cutting	Leeds South Homes, Neighbourhood Warden	Staff time	Fully costed proposals	Improved environment	November 2005	No progress on this action and need to review with Leeds South Homes.

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
	3.6 Broken down and rotten wooden fencing all over the estate	3.6.1 Identify what fencing required removal and replacement and cost up, seek funding	Leeds South Homes	Costs to be determined Leeds South Homes	Secure gardens	Improved overall look of estate	November 2005	No progress on this action, and need to review with Leeds South Homes
	3.7 No identifiable community recreation space / garden area	3.7.1 Community garden, potentially outside Temple Lawn Community Centre	Leeds South Homes, Learning & Leisure, Parks & Countryside, Neighbourhood warden, community volunteers	Costs to be quantified, wellbeing funds, Leeds South Homes, Green Leeds	Enjoyable space for older people and rest of community	Improves hotspot, community engagement, pride in wider community	Plan, costings 31 st July 2005, secure funding August/September 2005, construction from September /October 2005	Groundwork instructed to prepare the plan and costings – completion by end September 05. Construction by 31 st October 05
4.0 Reducing unemployment and raising attainment levels	4.1 High numbers of children in households on benefits	4.1.1 John O Gaunts Pathways Project Drop in advice and support on accessing training and employment	Initially AMT, Employment Service Single Parent Advisor, Disability Advisor, Aire Valley Employment Team, Libraries, Joseph Priestly College	£3,500 revenue per annum, Well Being Budget	Advice Service Skills Register Training Initiatives	Increased nos of residents in employment Increased attainment levels	Launch by 31 st May 2005	Launch delayed due to safety checks, and required security measures for Rose Lund. Meeting in week beginning 22 nd August to address issues and agree

								launch date/publicity etc.
Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
	4.2 Low proportion of young people attaining 5 or more GCSEs A-C, low number of young people with access to quiet study areas and PCs	4.2.1 John O Gaunts Homework Club/Cyber Cafe	AMT, Youth Services, Schools	To be determined	Regular access to quiet study area/PC	Increased attainment levels of young people/reduced ASB	Feasibility following on from youth consultation – by 31 st July 2005	Youth Service has advised not feasible to develop this initiative until more progress on young peoples attitudes re use of Rose Lund centre, and would require additional staff time Youth Service cannot commit at this stage.
5 Developing community involvement and engagement	5.1 Failure to involve community representatives in inter-agency or to set up Tenants & Residents Association	5.1.1 Consultation on Neighbourhood Improvement Plan including launch event and seeking community representatives on a steering group	AMT, other agencies on steering group	£300 from Well Being Budget NIP Consultation Budget	Up to date opinions on proposals, community representatives involved	Increase community engagement	Complete by 30 th June 2005	7 community representatives have joined the inter-agency steering group. Household postal questionnaire to be distributed in August05 with

Key Priority	Issue	Project/Action	Lead Agency/ Others involved	Resources/ Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress as at 16/08/05
		5.1.2 Annual Community Fun Day	Rose Farm EYC , Leeds South Homes, Youth Service, AMT, Neighbourhood Warden, Community Representatives	£500 Well Being Budget Small Grant	Additional activities for residents and young people	Community engagement and capacity building	Event by 31 st August 2005	outcome/NIP community meeting to take place in October 05 Rose Farm have not had spare capacity to arrange the event this year- and will need to be taken on by the community representatives on the steering group to be sustainable
6 Promoting healthy Living	6.1 Anecdotal reports of health issues relating to poor diet and lack of exercise	6.1.1 Rothwell Leisure Centre to provide taster and regular keep fit sessions from Rose Lund Centre	Learning & Leisure , Rothwell Leisure Centre	To be determined	Residents have opportunities to sample exercise classes and to take up regular exercise	Healthier residents, promotion of Rose Lund Centre	Consultation by 30 th June 2005 Classes by 31 st July 2005	No progress on this – Learning & Leisure advised due to staff long term sickness. To be reviewed with Learning & Leisure

Appendix 5

Dear Resident,

RE: Community Consultation Questionnaire

Your local Councillors, the Council's South Leeds Area Management Team and partners including the Police, Leeds South Homes, the Primary Care Trust, Youth Service and others are getting together to develop a neighbourhood improvement plan for the area you live in.

To ensure that we address the issues that are important to most people in the area we need to know your views. We want to know what you think is good about the area you live in, what issues, if any, your neighbourhood is experiencing and what improvements you would like to see.

The answers we get will help shape the improvement plan for the area.

In addition to this questionnaire we hope to hold a public meeting in your area in September to find out more about how you feel we could improve your area. This questionnaire also asks questions about where and at what time you feel this event should take place.

It would be greatly appreciated if you could take 10 minutes to complete the enclosed questionnaire and return it by Friday September 2nd in the pre-paid envelope provided.

Thank you for your time.

Yours faithfully

1. Please could you let us know what you think about your area in regard to the following?

	Very good	Good	Average	Bad	Very bad
Community facilities					
Library	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting venue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doctors/Local Health Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for young people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for older people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for parents & tots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to play areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunities for adult education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to support agencies e.g. benefits advice and health visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to Council Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A sense of community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Have you any more comments you would like to make about facilities in your area?

2. What do you think about the following issues in your neighbourhood? (Please tick box)

	Not a Problem	Minor problem	Major problem
Litter and fly tipping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Untidy gardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dog fouling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-Social Behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. In relation to the above could you please let us know if you think these have improved or got worse in the last year?

	Improved in Last year	Got worse in last year	No Change
Litter and fly tipping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Untidy gardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dog fouling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-social Behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you have any further comments about issues in your area?

4. What would be your four priority issues for action in your area?

1

2

3

4

(Suggestions for ideas could be the environment, activities for young people, activities for older people, drugs, anti social behaviour, bridging the gap between young and old, health and crime).

5. a) What do you think could be done to help address these issues?

b) Who do you think would be involved?

c) Would you want to get involved? If so how could you do so?

6. We are planning to hold a consultation meeting for the Neighbourhood Improvement plan for your area in September. What time would it be best for you to attend?

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Weekdays 2.00pm – 4.00pm | <input type="checkbox"/> | Weekdays 6.00pm – 8.00pm | <input type="checkbox"/> |
| Saturday Morning | <input type="checkbox"/> | Saturday Afternoon | <input type="checkbox"/> |
| Sunday Morning | <input type="checkbox"/> | Sunday Afternoon | <input type="checkbox"/> |

Could you suggest a local venue to hold the meeting?

If you would like to receive feedback on this questionnaire and be kept up to date on the Neighbourhood Improvement Plan please fill in your contact details below.

Name:.....

Address:.....

.....

Telephone:..... Email:.....

The information provided on this form will be stored on a database for use by South Leeds Area Management and may be shared with partner organisations.

- Please tick if you DO NOT want information to be stored on our database.
- Please tick if you DO NOT want information to be shared with other agencies.

**PLEASE RETURN TO DEWSBURY ROAD ONE STOP CENTRE, IN THE
FREEPOST ENVELOPE PROVIDED, BY FRIDAY 2ND SEPTEMBER 2005.
THANK YOU VERY MUCH FOR YOUR TIME.**

Appendix 6

Area Profile

Wood Lane Estate

Location

The Wood Lane Estate is situated to the North of Rothwell and is around 1 mile away from Rothwell Town Centre. It is a small estate that covers just 1 super output area and 10 streets; Cornwall Crescent, Cotswold Drive, Manor Road, Albany Road, Castle Road, Manor Crescent, Pasture View Road, Cotswold Road, Manor Close and part of Wood Lane (see appendix A). Whilst this area is quite densely populated, to the East of the estate there is an area called the Pastures which is a large expanse of green space.

Demographic Information

1414 people live on the estate. 651 people are male, 763 people are female.

The area has a high number of young people compared to Rothwell and Leeds as a whole. The percentage of people on the estate aged between 0 – 4 years is 6.66% compared to 5.815 in Rothwell and 5.71% city wide. The percentage of people aged between 5 – 15 years is 17.24% compared with 13.8% for Rothwell and 14.29% city wide.

The majority of people on the estate are White British (95.75%).

The majority of people on the estate class themselves as Christian (73.43%). This is less than in Rothwell as a whole (79.79%) but more than the number city wide (68.86%).

The majority of households on the estate (44.6%) are living in a couple either married or re-married, 20.6% of households are comprised of single people who have never married, 11.2% of households are comprised of people who are cohabiting and 11% of households are comprised of people who are widowed.

Economic Situation

The Super Output Area the Wood Lane Estate covers is ranked within the worst 20% in England according to the indices of multiple deprivation. This takes into account; income levels, employment levels, health deprivation and disability, education skills and training, barriers to housing and services, crime and disorder and the living environment.

According to index of multiple deprivation data the Wood Lane Estate is one of the worst 20% of super output areas in the country for unemployment.

38.65% of households on the Wood Lane estate are on council administered benefits. This figure is higher than for the Rothwell Ward (18.28%) and the number city wide (22.41%).

There are a particularly high number of households with residents exclusively over 60 on council administered benefits and with dependant children who are on council administered benefits. 17.8% of households on the estate are made up of residents who are over 60 and on council administered benefits compared with 10.9% in Rothwell and 10.8% in Leeds. 12.34% of households with dependant children are on benefits compared with 3.10% in Rothwell and 4.07% in Leeds.

There are a comparatively high number of people on the estate who are aged 16 – 74 and are long term unemployed. The percentage on the estate is 0.66%, compared with 0.31% for Rothwell and 0.19% city wide.

A high number of households on the estate own neither a car nor a van. On the estate 46% of households own neither a house nor a van compared with 26% in Rothwell and 34% city wide.

Housing

The housing estate was built around the 1950s. The estate is made up of around 630 households.

The majority of households are in Council Tax band A (99.03%). This is far higher than for Rothwell (30.68%) and Leeds (41.70%).

There are 406 households on the estate that are currently managed by Leeds South homes. These are made up of:

- 1 bed flat – 20
- 2 bed flat – 96
- 2 bed house – 94
- 3 bed house – 108

There are fewer houses on the estate that are owned with a mortgage or loan compared with Rothwell and the city as a whole. 29% of houses on the estate are owned with a mortgage or loan compared with 44% in Rothwell and 37% city wide.

189 Houses on the estate have been bought under the right to buy policy.

Over the next 18 months housing stock managed by Leeds South Homes on the estate will have improvement works carried out to conform with the decency standard. This work will include re-wiring, fitting new kitchens, adding insulation and fitting new windows and doors.

There are a relatively high number of single parent households on the estate. 13% of households are comprised of loan parents with dependant children compared with 6% in the Rothwell ward and 7% city wide.

There is a sheltered accommodation complex owned by York Housing Trust on the estate which is for older residents.

Education

The Wood Lane estate is one of the worst 20% of areas in the country for Education, Skills and Training according to the indices of multiple deprivations.

The number of young people gaining 5+ GCSEs at grade A*-C is lower than in Rothwell and Leeds. 34.78% of young people gained this in 2002 as opposed to 47.42% in Rothwell and 44.68% in Leeds.

Educational attainment amongst adults on the estate is poor. 45% of people aged 16 – 24 on the estate have no qualifications compared to 33% in the Rothwell ward and 31% city wide.

Crime

The area falls within the worst 20% in the country in terms of crime according to indices of multiple deprivation data.

Levels of domestic crime and vehicle crime on the estate are in line with the average for Rothwell and the city as a whole.

Levels of 'Criminal Damage' are higher on the estate than for Rothwell as a whole and Leeds. In 2001 41.28 people per thousand of population had been subject to criminal damage compared to 24.08 Rothwell wide and 31.66 Leeds wide.

Health

The estate has quite poor indicators in terms of health.

More people on the estate have a limiting long term illness (23.55%) in comparison with in the Rothwell ward (18%) and in Leeds (17%).

Less people classed themselves as being in good health (61%) than in Rothwell ward (63%), and Leeds (68%).

Facilities in the Area

Community rooms available - The Rose farm Early Years Centre is situated on the estate. Next to this there is a community room for older people.

Schools:

Haigh Road Infants School is 0.5 miles away from the estate and takes young people from 6 months to 7 years old.

Victoria Primary School is situated on the edge of the estate and caters for young people between the ages of 8 – 11.

Royds High School is 2 miles away from the estate and takes young people between the ages of 11 – 16.

Shops:

There are 6 shops situated on Manor Road including an off license. Shops in Rothwell Town Centre are 1 mile away from the estate.

Library: Rothwell library is on Marsh Street, 1 mile away from the estate.

Community Groups – The chair of the North West Tenants Association lives on the estate. This association represents people who live on the Wood Lane Estate.

Leisure Centres: Rothwell Leisure Centre is 2.5 miles away from the estate.

Youth Clubs – The Windmill Youth Centre is the closed Youth Club to the estate which is 1 mile away.

Nursery: The Rose Farm Early Years Centre is on the edge of the estate.

Issues

Anti – Social Behaviour

The area around the shops on Manor Road, particularly the off-license, is subject to anti social behaviour by young people in an evening.

The estate appears to suffer from high levels of violent crime. It may be beneficial to look more closely at the types of crime that are most prevalent in this area to see if there is anything that could be done to reduce the levels of violent crime in the area.

The Environment

Overall the estate does not appear to have many environmental issues. Unlike many council estates the houses have a brick wall as a fence as opposed to bushes which often collect litter and become overgrown. However, there are some small areas on the estate which suffer from environmental issues.

The area around the shops on Manor Road looks quite run down and in need of improvements. Seats outside the shops are broken, the flowers the flower beds are not used to their full potential, the fronts of the shops look dull and the area surrounding the shops has a considerable amount of litter on the ground.

There are two garage sites on the estate which look unsightly. One of these is off Manor Road; the other is off manor crescent. Garages look old and

dilapidated; the areas also suffer from fly tipping and graffiti. The areas are also overgrown.

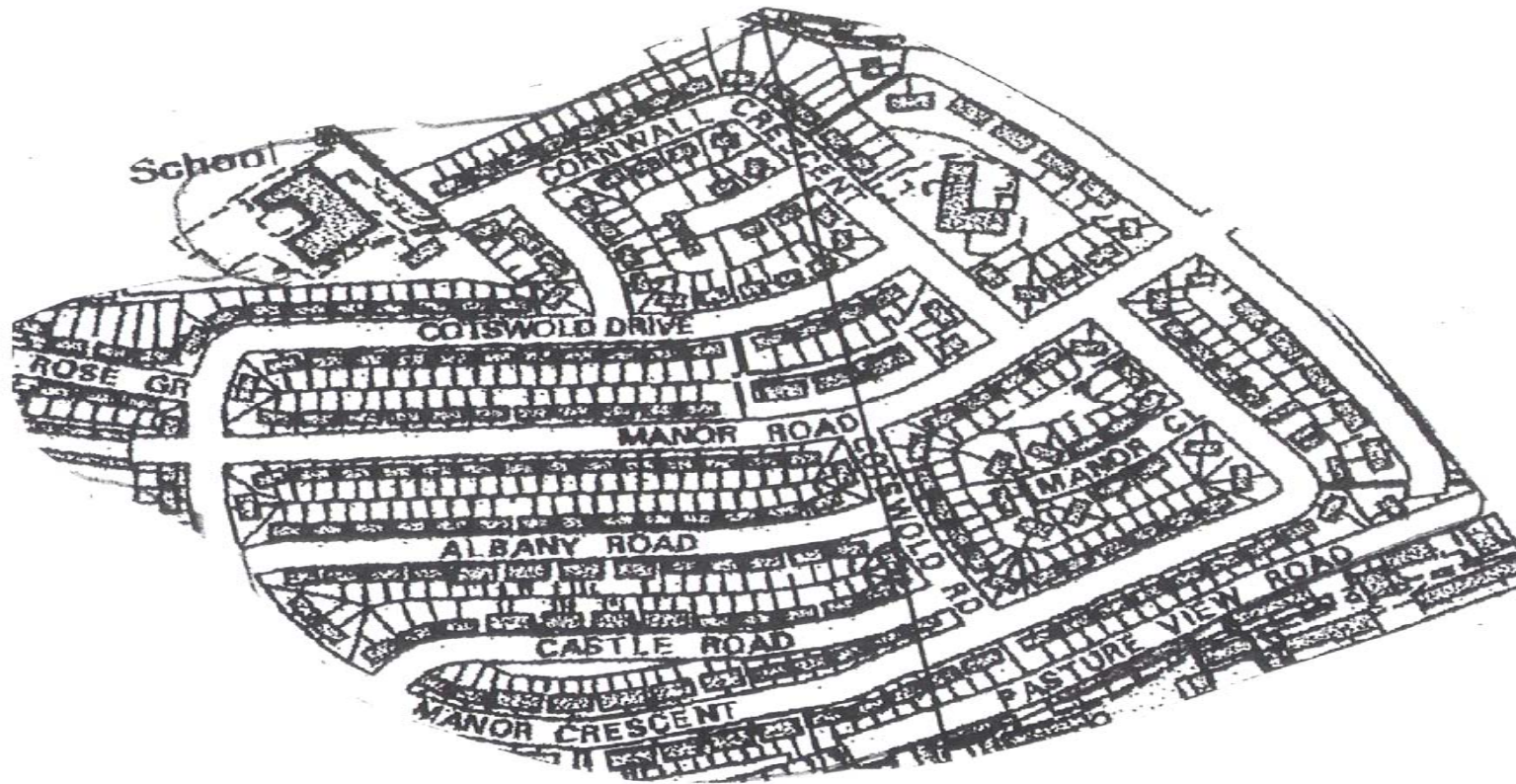
Health

Health indicators for the estate appear to be poor in comparison with the Rothwell ward as a whole and City Wide. As part of the plan we could look at a range of projects from exercise to healthy eating that could improve upon this.

Employment and Training

Indicators giving information about employment, skills and training show that the level of educational attainment, employment and skills is quite low on the estate. As part of the plan we could look to come up with a range of projects that may encourage local people to seek employment and take up training opportunities.

Appendix A – Map of Wood Lane Estate



Appendix 7

Fairfax & Oakwells Area Profile

Introduction

The following information is set out to try to give an overview of the demographic make up of the Fairfax & Oakwells, and identify some of the services and facilities available to residents.

Location

The Fairfax & Oakwell Estate is situated on the southeast tip of Drighlington, within the Leeds City Council ward of Morley North. The area is approximately 3 miles from Morley Town Centre, 10 miles from Leeds City Centre, 6 miles from Bradford City Centre and 1 mile from Junction 27 of the M62. As well as the shopping districts of the above towns/cities the area is also situated a mile from Birstall Retail Park which offers a multi-screen cinema complex, a choice of restaurants and eateries, national retailers such as Boots, Next, Gap, Habitat, Borders and Ikea. However the M62 sits between the estate and the retail park.

The streets included within this area are;

Oakwell Road
Oakwell Close
Fairfax Avenue
Margetson Road
Walton Drive

Demographic Information

(N.B All information provided is based on figures from the 2001 National Census)

A total of 787 people live within the boundary of the area, 34% which are aged 15 or under. In comparison the ward figure is 19.84% and citywide 20% showing there is a concentration of significantly more under 15's living in the area than averages across Morley North and citywide. As a contrast, figures for the number of over 60's living in the area is just over 7%, while ward and citywide the same figures are just over 19%.

The majority of people who live on the estate are White British (97.6%)

72% of people class themselves as Christian, while 19% stated they belonged to no religion.

Economic Situation

The Fairfax & Oakwells estate falls within one Super Output Area (SOA) which also includes the area to the North West of the estate. Data provided indicates the area is ranked in the worst 10% of SOA's in terms of the living environment and in the worst 20% for education, skills and training deprivation.

According to the National Census 2001 40.85% of all households are on council administered benefits. This figure is nearly 3 times the ward value of 14.61% and just under double the 22.41% citywide.

Figures for households in receipt of council administered benefit that have dependant children, and lone parent households are all significantly higher than the comparative figures for Morley North and Citywide. Indicating that there is a much higher concentration of young people or children from low income households.

Crime

The SOA is ranked within the worst 10% in England for Crime according to the indices of multiple deprivation, the ranking of 1108 means the area actually falls within the worst 3%. However this ranking is based on Crime figures from 2002 which will show a very different picture from where the area is now in terms of crime. According to the local policing team crime is no longer a major issue in the area and incidents of Anti Social Behaviour have decreased significantly with this being classed as only a slight problem.

Housing

The area is a mixture of private, owner occupied and council housing. The majority of the housing has been built in blocks of 4 with the outer 2 houses being semi-detached while the inner 2 are terraces. Predominantly 3 bedroomed, the area has a few 4 bedroom houses, all have small front gardens and more substantial rear gardens.

Of the 288 properties within the area, 184 (64%) are in Council Tax Band A, 32% in band B, 4% in band C and just one house in each of bands D and E.

As part of Leeds South Homes' 5 Year Capital Programme council housing on the estate will be undergoing substantial improvements during the financial year 2006/07. Work to be undertaken includes re-wiring, newly fitted kitchens and bathrooms and new internal doors. Some upgrading work has already taken place within the last 2/3 years with a number of properties being re-roofed, insulated and fitted with double glazed windows.

Facilities

There are no community facilities that have been highlighted within at least a mile radius of the area. The nearest community centre is the Drighlington Meeting Hall which is attached to the Drighlington Library, a good 15 minutes walk.

- Drighlington as a whole does not have any youth facility. A local venue has been used in the past but was closed down or withdrawn from use as a youth centre some time ago.
- There are no shop facilities near by with the exception of a local corner retailer and a Chinese takeaway.
- A doctors surgery is situated 5/10 minutes walk from the area.
- A private day nursery is just outside the boundary of the area, information of use by residents of the NIP area will be sort from the business.
- The area is bordered by open space to 2 sides, establishment of ownership and use of these fields needs to take place. However, there are no play facilities or

designated play area near to the estate. The closest official recreation area is Drighlington Park which is about 2/3 miles away.

Transportation – bus services to and from Morley, Bradford and Leeds need to be investigated.

Education

- A new primary school has been built which will have a community room which requires promoting to local groups and potential activity providers.
- Educational attainment is a big issue among the young people living in the area in terms of under achievement.

Environment

- Some of the streets often look very untidy, being strewn with litter.
- The state of some front gardens adds to the rundown image of the area.
- Issues are around education, enforcement and ensuring that the area is receiving the level of service it is entitled to.

Existing Service Provision

City Services

Domestic bins are emptied each Monday, while the streets are mechanically swept one Saturday in every 6.

The Police

Morley Policing Team have 2 dedicated Community Support Officers for Drighlington and Gildersome as well as one PC.

Leeds South Homes

A Housing Management Officer for the estate holds monthly surgeries at Drighlington meeting hall. Skips are regularly placed at various locations around the area for local residents to dispose of bulky items. The Estate Care Taker team is available to carryout clean up or maintenance work as and when required.

Learning & Leisure

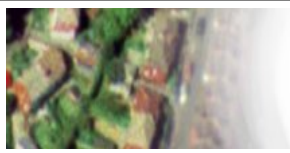
Drighlington Library is approximately 15 minutes walk from the area. According to records 58 people from the area have borrowed books within the last 12 months.

Community Groups

There is an active Tenants & Residents Association within the NIP area. The group has been in existence quite sometime and meets on a monthly basis. Agencies such as Leeds South Homes and the Police regularly attend these meetings.

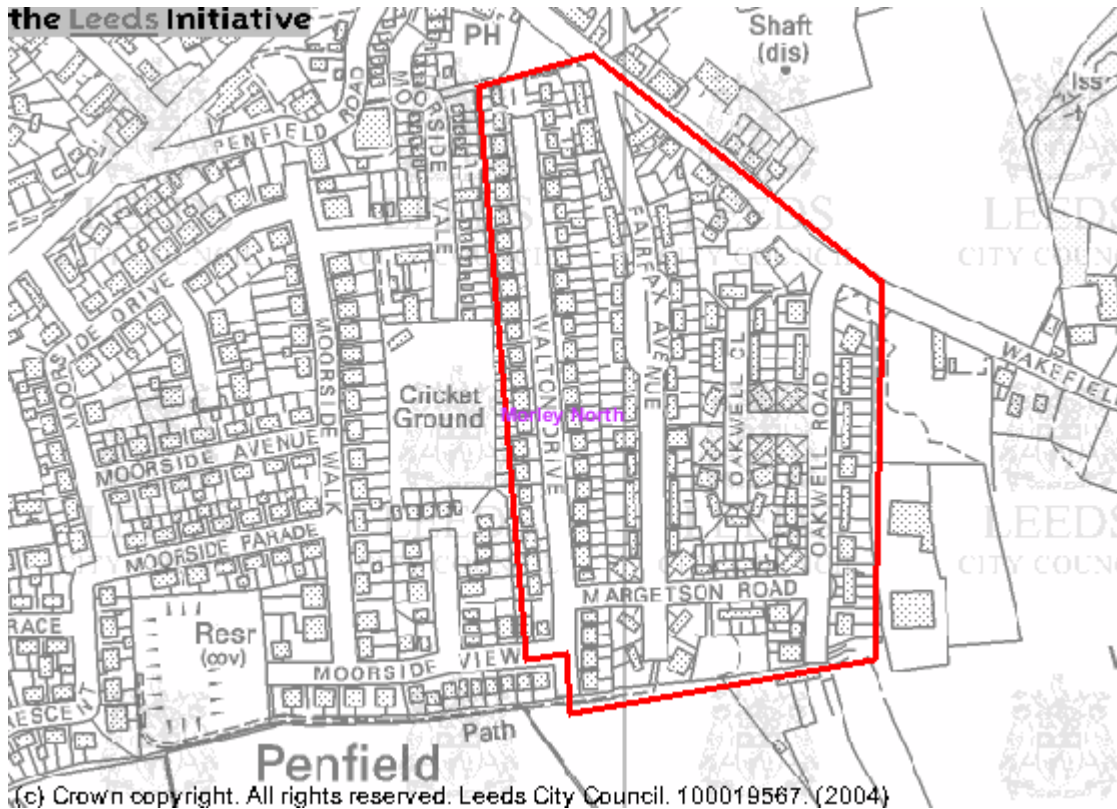
Teenage Health Bus

This visits Drighlington every other Monday from 5.30 to 6.30pm, providing advice and information on sexual and other health matters.



LeedsStatistics

Oakwells NIP Area



DISCLAIMER: This map is intended for display purposes only and is not intended for any legal representations.



Appendix 8

PROFILE OF THE HARROPS, MORLEY SOUTH

Location and General Description

The area known within Morley as 'the Harrops' is made up of 210 households spread over seven cul-de-sac streets off Britannia Road, and 28 properties facing out onto Britannia Road itself, all in the south of the Morley South electoral ward. The streets are located a few hundred metres from the four road junction of Tingley Common, Rein Road, Bridge Street and Britannia Road. There is a walk of approximately 10 minutes from the Harrops into Morley town centre.

The roads open out onto the busy A650, and behind the cul-de-sac closed ends there is a large recently built estate of executive owner occupier properties, built on the site of a former quarry. There is only one of the cul-de-sacs, Harrop Avenue that opens out into part of an open featureless grassed area in front of a row of new homes(Shire Court). The fronts of the houses on Shire Court face directly onto Harrop Avenue. A row of eight large boulders have been placed to block off any vehicular access from Harrop Avenue onto this grassed area.

The streets are Homefield Avenue, Spenslea Grove, Harrop Terrace, Harrop Grove, Harrop Avenue, Askey Avenue, and Askey Crescent, and the sections of Britannia Road in between these roads.

Demographics

At the time of 2001 Census there were 574 individuals living in the Harrops, and the most notable aspect of the demographic breakdown, is the high proportion of young people living in the neighbourhood, when compared with the whole of the Morley South ward, and the city of Leeds as a whole- 22.13% , 5-15 year olds (127), and 9.8%, 0-4 year olds(55), compared to 14.97% 5-15 year olds for Morley South, and 14.29% citywide, and 6.38% 0-4 year olds in Morley South, and 5.71% citywide.

There were 99 individuals aged 60 and over. The vast majority, 35.55% (204 individuals) were aged between 30 and 59 years.

94.97% of residents classed themselves as white British, and 70.41% as Christian. The largest other ethnic group were White and Black Caribbean at 1.06%- 6 individuals. There were 5 Chinese.

A full demographic breakdown is attached.

Housing

Most of the houses in the eight streets were built in the 1940's. In Harrop Avenue, Terrace and Grove all properties are three bedroomed terraced houses, with small front and back gardens to each property.

Currently there is only available information on the numbers of Leeds South Homes managed properties in the three Harrop streets. Of the 79 properties in these streets, 66 remain in council ownership, and 13 have been purchased under right to buy.

At 16th August 2005 there were no void properties in the area, and voids are rare.

65.89% of the properties are in Council tax band A, compared with 44.25 % across Morley South ward, and 42% across the city. Almost all the remaining properties are in Council tax band B, 7 in tax band C, 2 in D and 1 in E.

It is not yet known when the improvement works to bring the council owned properties up to decency standard will begin, or the content of the programme of works. The last improvements to the properties were carried out 20 years ago.

Facilities

There are no public use facilities in the area itself.

On the Harrops side of Brittonia Road there is a Chinese carry- out shop.

On the opposite side of Brittonia Road there is a chip shop, a post office, a tanning shop, a sandwich bar and a veterinary surgeons. A large Asda store is less than 5 minutes walk along Brittonia Road.

The town centre its shops and public facilities, including the library are approximately 10 minutes walk away.

The nearest playground for young children is Hembrick Park, and to get to it there is a need to cross the busy Brittonia Road. Hembrick Park football field area is the nearest area of ground for older young people to access a recreation area. Football goalposts are the only facility on the site. The nearest open space is the area to the rear of the boulders at the end of Harrop Avenue. There are no facilities on this site, and it is not a designated recreational space of any kind.

The nearest primary school was Elmfield Primary on Bridge Street, but this was closed as surplus at end of 04/05 school year. The nearest primary is now Woodkirk on Rein Road. The nearest secondary school is Woodkirk High school on Rein Road.

Economic Profile

The proportion of households in receipt of some form of council administered benefit is high compared to the proportion for Morley South as a whole (33.81% for Harrops, and 18.14 % for the ward). There is a relatively high number of children in households in receipt of benefit (42.28%, compared with the Morley South rate of 12.02%, and the citywide rate of 21.08 %).

In the National Index of Multiple Deprivation (IMD), the one Super Output Area(SOA) within which the Harrops is situated ranks as within the lowest 20% of wards in the country in relation to education, training and skills deprivation.

It does not fall into the lowest 10 or 20% SOAs in relation to either income or employment. However.

Health

There is virtually no available data relating to health for the area, with the only available data relating to the number of deaths in the area from coronary heart disease between 1997 and 2001 – less than 5. The SOA does not rank low in terms of the Health Deprivation and Disability.

Crime and ASB

The most recently available crime statistics available for the area- 2002- shows a crime rate for the area, lower than the rate for the ward as a whole(52.28 % as compared to 139.44% for the ward as a whole).

The police have in addition indicated that policing of this neighbourhood has increased and been more effective since 2001, and there are now very regular patrols by Police Community Support Officers in the area.

There is no Neighbourhood Watch at present, but there has been an interest shown in establishing one.

The most persistent community safety issue reported is that of anti-social behaviour involving groups of up to 30 young people congregating around the bollards at the end of Harrop Avenue, causing alarm and distress to the residents in both the Avenue and Shire Court. Disturbances can continue at a relatively low level throughout the day, but allegedly increase significantly in the evenings, and have been known to continue into the early hours of the morning.

The Environment

As at 2001, the Harrops SOA fell within the worst 10% of wards in the country in relation to the Living Environment.

The biggest issue in relation to the environment appears to be untidy and overgrown gardens. Several of the front gardens on each of the three 'Harrops' streets are overgrown. Historically there was an issue that the streets were too narrow to enable on road parking. As a result the streets were widened, but with the result that the front gardens to the houses were significantly reduced in size. The boundary of each front garden was marked by plain concrete slabs, that over time have become more and more dilapidated and many are broken.

Householders refer to not bothering about their front gardens because they are open for children to run through, cause damage, and drop litter.

Some householders have chosen to remove the concrete slabs, and replace them with brick walls and gates, and these significantly enhance the look of the front garden areas.

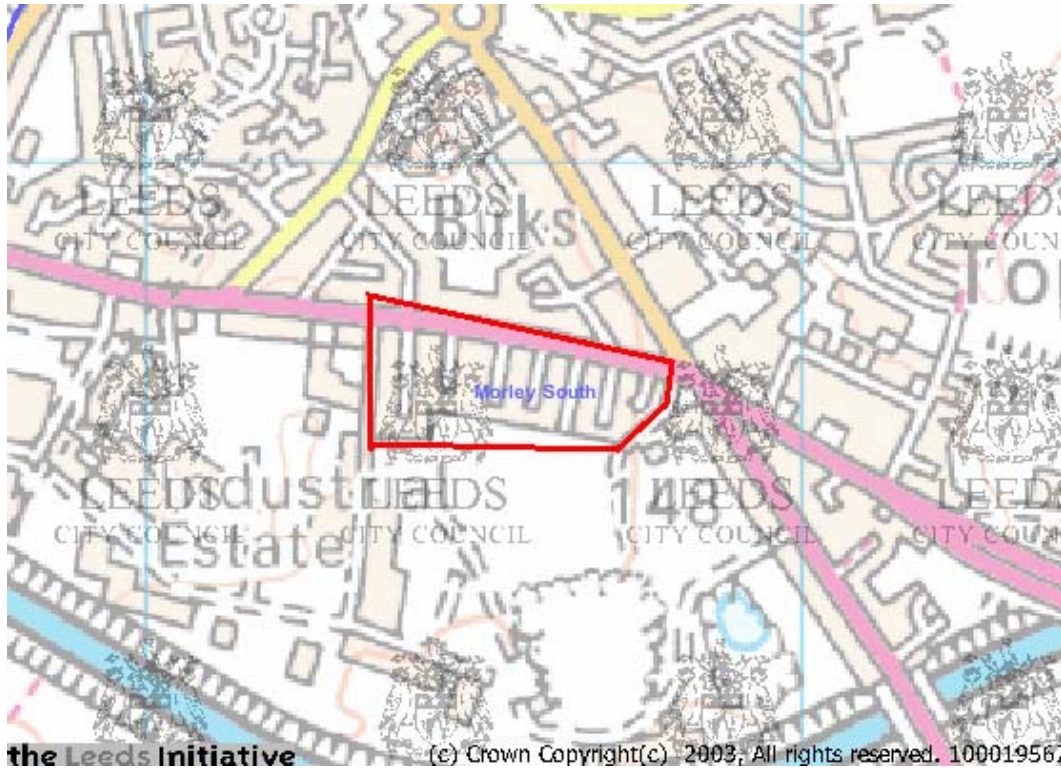
There seem to be a number of hotspot areas where litter is dumped or collects. These include where the cul-de-sacs meet Britannia Road, especially with litter dropped by those walking along Britannia who have carry-outs, and also around the boulders at the end of Harrop Avenue.

The roads themselves have recently be re-tarmaced, and this has improved the look of the roads, filling in many potholes.

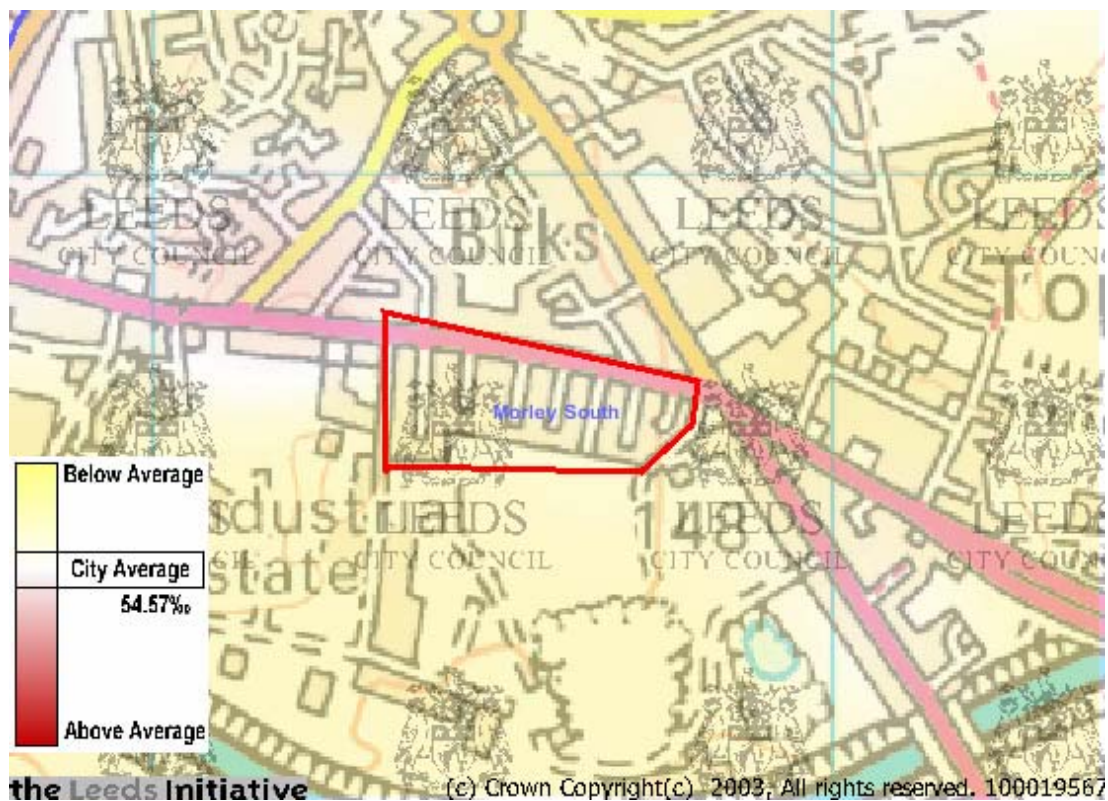
Priority Neighbourhoods

Morley South Ward

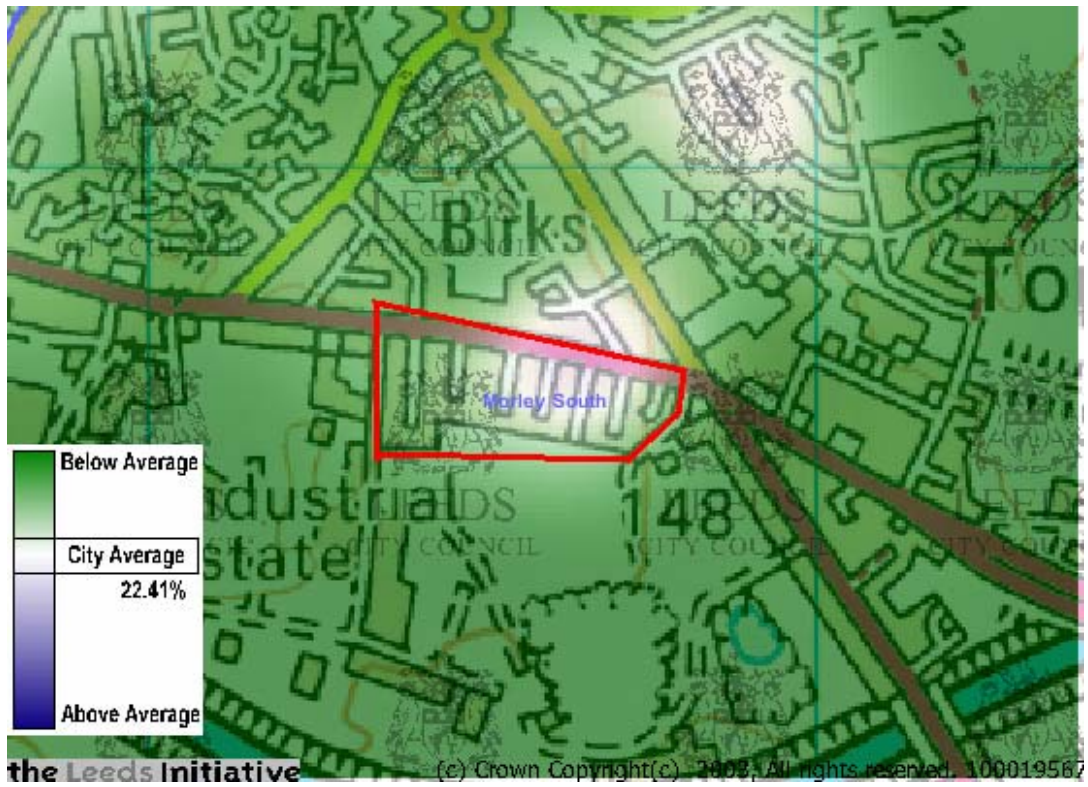
Harrops



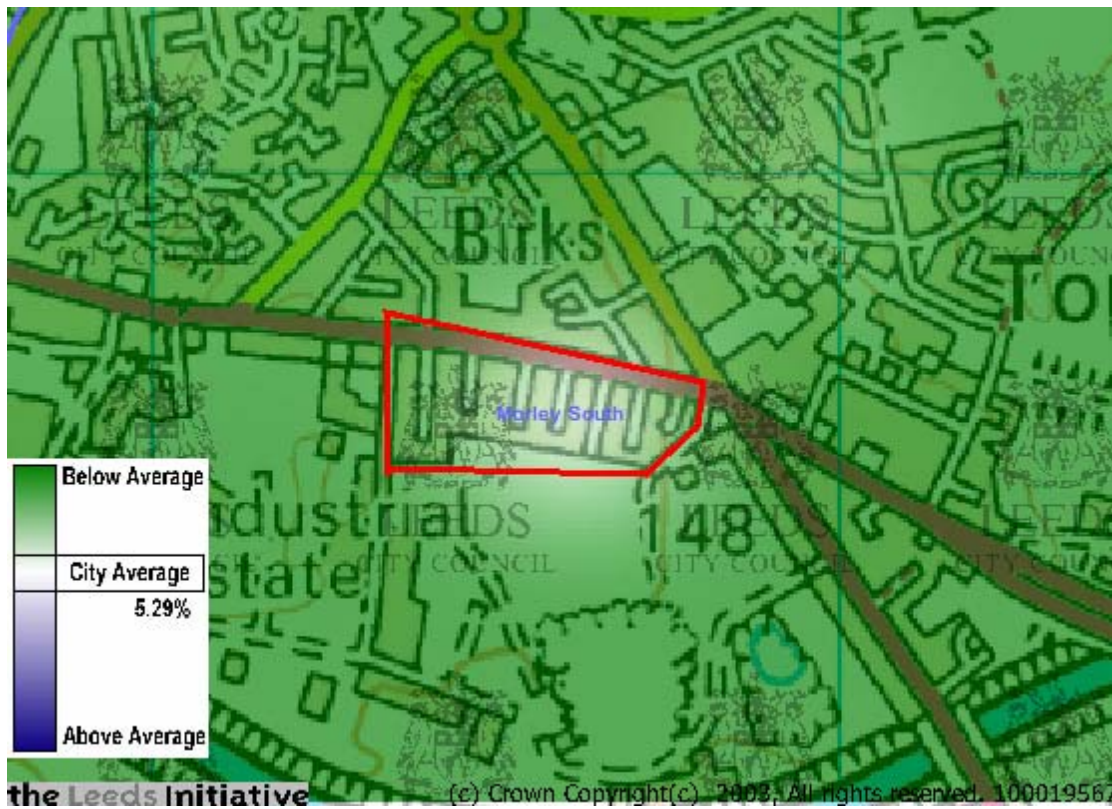
Burglary 2002



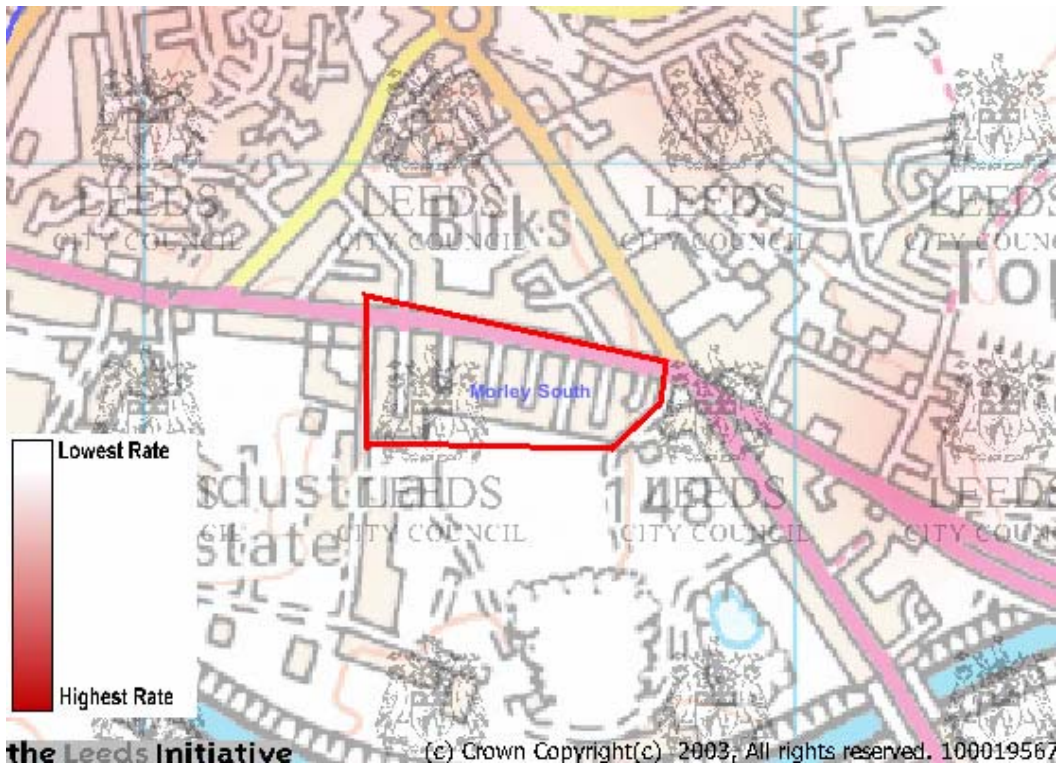
LCC Benefits All



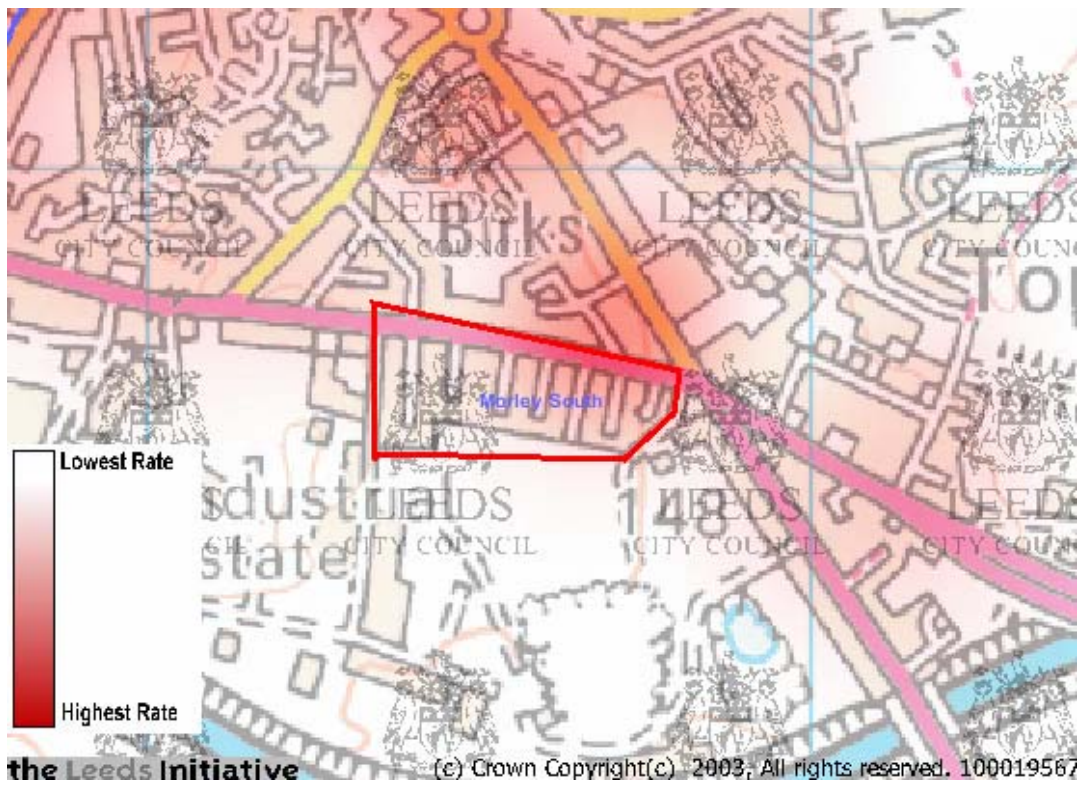
LCC Benefits Families



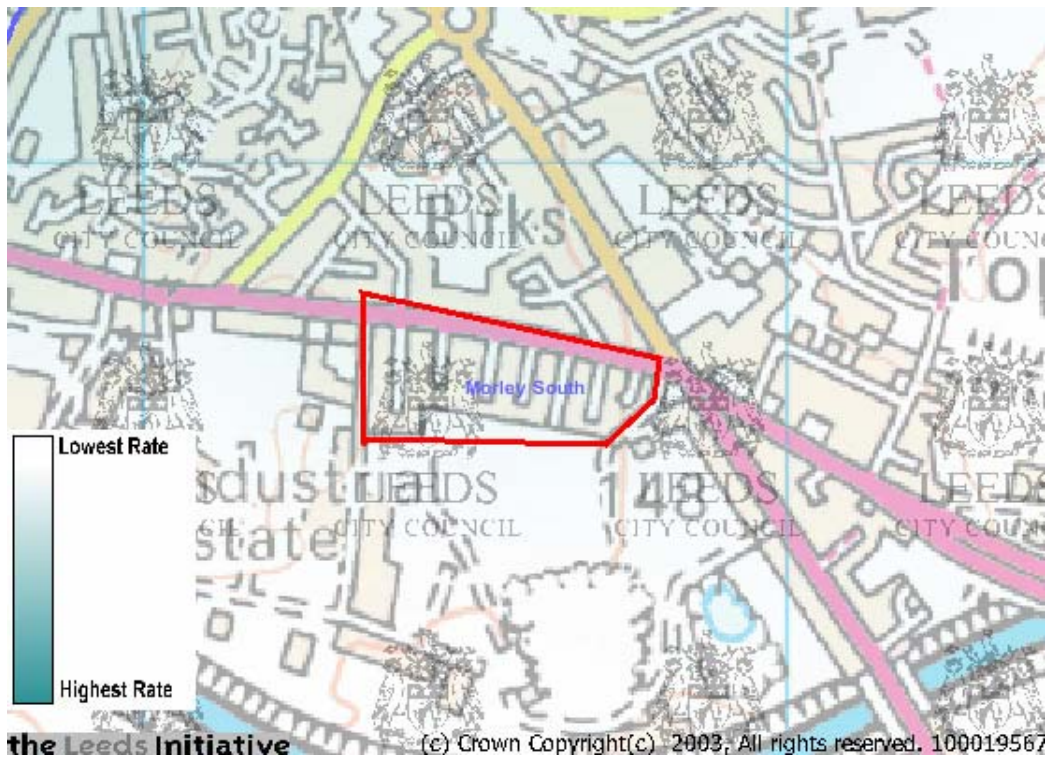
CHD Under 75s



CHD All Ages



Empty Properties 2003





AGENDA ITEM NO.:
Originator: Jackie Ingham
Tel: 0113 3951656

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT :Area Committee Wellbeing Funding - Current Position Statement

Electoral Wards Affected :	Specific Implications For :
All outer South Wards	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report advises the Area Committee of the current balance of Area Committee Wellbeing funding, and of the balance of the Area Committee Small Grants Fund.

A summary of small grant applications received since the last Area Committee meeting is provided, together with an update on progress in the delivery of projects previously allocated Wellbeing funding of more than £1,000.

Approval is sought to allocate revenue funding to a project in place of previously allocated capital funding, and for the proposed revised delivery timetable for a project previously allocated revenue funding.

1.0 Background

- 1.1 There is currently a balance of £ 208,863.50 revenue in Wellbeing funding, and a balance of £ 214,563 capital. From the £30,000 revenue allocation to date to the Small Grants Fund, there is a balance of £ 13,866.87. A full balance statement is attached at appendix one to this report.
- 1.2 Confirmation has not yet been given that any Wellbeing revenue funding unspent by 31st March 06 from the remaining balance will not be rolled forward to be added to any 06/07 revenue allocation to the Area Committee, but this is a possibility, and should

be taken into account in discussions and decisions in relation to the remaining revenue balance.

2.0 Small Grants

- 2.1 At the 11th July 2005 Area Committee meeting approval was given to a simplified grants fund approval process, whereby summaries of small grant applications received are e-mailed to all Members for them to indicate their approval or objection, thus enabling applications to be approved between Area Committee meetings.
- 2.2 Since the 11th July meeting 5 small grants applications have been received, with 2 approved, 1 rejected, and two are awaiting a decision. A summary of the 5 applications is attached at appendix two to this report .
- 2.3 There has been one small grant application forwarded to Members for approval, in relation to which some Members have raised issues and objections. It was agreed as part of the amendments to the small grants approval process, that where this takes place the application would be put to the Area Committee meeting for consideration and decision. The details of the application are as detailed below:

Project name: Voyagers
Organisation: Church of Christ , Morley
Funding requested: £ 1,000
Total costs/other sources: £1,120

Project Summary

Church of Christ in Morley run a youth club for local young people which is held during term time on a Monday evening. They also have regular trips approximately every half term and a annual summer camp. The night is open to young people aged 11-16 and is attended by around 15 young people.

The group is seeking funding from the Area Committee of £1,000 to contribute to various costs of the group including minibus hire and fuel for trips (£400), refreshments (£50), prizes (£100), games equipment (£200), craft materials (£50), fuel for summer camp trip (£70) and criminal record checks for 5 staff members (£250)

Area Committee Priorities

This project meets the Area Committee priority of work with children and young people. The group is aiming to attract young people from the Morley North and South ward and Ardsley and Robin Hood.

Area Manager recommendation

To approve the application for £1,000 to the Church of Christ for the Voyageurs project.

- 2.4 The Wellbeing small grants guidance states that small grants cannot be used to pay for costs relating to projects with religious or political aims.

3.0 Wellbeing Budget Allocations of more than £1,000

- 3.1 An update on progress has been requested on all allocations to date from the wellbeing fund of capital or revenue in excess of £1,000. A summary of the

responses received to date is attached at appendix three to this report. Further progress reports will be provided at future Area Committee meetings.

- 3.2 At the Area Committee meeting on 14th February 2005, approval was given to an application from the Rothwell policing team for £10,000 revenue to deliver a crime and anti –social behaviour project in Rothwell from mid April to mid September 2005. The initiative was to consist of additional pro-active police patrols to deter and deal with anti-social behaviour, both from groups of young people in and around the town centre, and to deal with the indiscriminate use of go-peds and off road motorcycles in parks and open public spaces such as Rothwell Country Park. There were also to be intelligence led operations directed at local drug dealers , handlers of stolen goods, and burglars.
- 3.3 Following several requests for a progress report, the Rothwell policing team has advised that due to events and occurrences in the Holbeck Division, they have not been able to start the initiative. A request has been made that the initiative should be extended to run until the end of November 05 rather than as originally requested up until the end of September 05. They would like the initiative to start as the dark nights come in, and to cover activities associated with bonfire night. As the initiative has not yet started, this would mean that the project would run for a maximum of three months, rather than the originally detailed five months.
- 3.4 At the 11th July 05 meeting, approval was given for an allocation of up to a maximum of £10,000 capital towards the cost of necessary repairs and maintenance to West Ardsley Community centre. The centre has not received any maintenance work for several years, and the repairs are necessary to enable the centre to be used safely by community groups, and especially by young people in an area in which there have been relatively high levels of anti-social behaviour involving young people.
- 3.5 Advice from Finance has been to the effect that the works to be carried out would be classed as revenue rather than capital, and so approval is sought to approve the allocation of up to a maximum of £10,000 to pay for the necessary repairs to the centre, instead of the previously approved capital.

4.0 Recommendations

- 4.1 The Area Committee is asked to :
- i) Note the information about the current levels of wellbeing funding both revenue and capital, and the balance in the small grants fund.
 - ii) To consider the details of the small grant application from the Church of Christ, Morley for £1,000, set out at 2.3 above, and to take a decision on whether the application should be approved or rejected.
 - iii) Approve a revised start date for the Rothwell Police Team crime and anti-social behaviour initiative on the basis that the initiative would run for the full five month period originally proposed, that confirmation be received of actual start date, and any alterations to the original content of the initiative, and that monthly reports on progress are received during the period the initiative runs.
 - iv) Approve the allocation of up to a maximum of £10,000 revenue to pay for repairs and maintenance to West Ardsley Community centre, in place of the £10,000 maximum capital allocated to the initiative at the 11th July Area Committee meeting.

Appendix one Outer South Leeds Area Committee

Well being Budget as at 4th August 2005

Well Being Revenue Allocation 04/05	£192,123
Well Being Revenue Allocation 05/06	£192,123
TOTAL	£384,246
Commitments to date	Amount
South Leeds PCT – Teenage Health Bus	£ 4,000
Neighbourhoods & Housing, New Deal Team – Rothwell Gardening Project	£ 15,000
District partnership Support Officer	£ 1,500
Communications support	£ 10,000
Small Grants	£ 30,000
Skips Budget	£ 5,000
Morley Christmas Lights	£ 2,000
Rothwell Crime & ASB Project	£10,000
Outer South Youth Dance	£9,500
South Leeds Horticultural Scheme	£20,000
Rothwell Christmas Lights Switch On	£ 5,595
Morley Community Radio	£1,100
Streetscene Area Delivery	£11,690
HELP Project	£750
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£9,000
Neighbourhood Improvement Area - Newlands & Denshaws	£8,000
Neighbourhood Improvement Area - John O'Gaunts	£13,000
Town Centre manager	£16,817.50*
The Project – Dispersal Order Feedback	£2,430
Morley In Bloom Environmental improvements	£1,000
TOTAL	£175,382.50
BALANCE	£208,863.50

* One quarter of annual costs of 67, 270

Well Being Capital Initial Allocation	£373,573
Commitments to date	Amount
Tingley Athletic Football Club	£20,000
Morley Community Radio	£10,000
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£30,000
Neighbourhood Improvement Area - Newlands & Denshaws	£30,000
Neighbourhood Improvement Area - John O'Gaunts	£20,000
West Ardsley Community Centre	£10,000
Gildersome Springbank Green Project	£5,000
Guildersome CCTV Scheme	£18,010
Morley Leisure Centre Disabled Access	£15,000
Morley in Bloom – Environmental Improvements	£1,000
TOTAL	£159,010
Balance	£214,563

Latest Position on Ringfenced amounts as at 4th August 2005

Outer South Area Committee		
Skips	Budget	£5,000
	Rothwell Allotment Association	£299.24
	Rothwell Carnival	£152.98
	Chapel Hill – 19/03/05	£103.12
	Chapel Hill – 19/03/05	£85
	Redwood Av, Garden House Lane, Bradford Rd – 3/5/05	£85
	Rooms Lane Allotments	£85
	Winthorpe Avenue – 20/5/05	£85
	Chapel Hill (2) – 5/6/05	£170
	Old Bank Street (3) – 5/6/05	£255
	Bank Avenue – 5/6/05	£85
	Winthorpe Community Centre 1/7/05	£85
Wonthorpe Community Centre 5/8/05	£85	
Central Methodist Church, Morley 22/7/05	£85	
	Total	£1,660.34
	Balance	£3,339.66
Small Grants	Budget	£30,000

	Newlands & Denshaws TRA	£366
	Rothwell Allotment Association	£464.13
	Woodkirk High School	£1,000
	Nepshaw Lane Playing Fields	£914
	Foster Carers Event	£50
	Baby Yoga	£935
	Churwell New Horizons	£1,000
	East Ardsley Cricket Club	£460
	Royal Society of St George	£1,000
	GASPED	£484
	Churwell Youth Club	£500
	People in Action	£1,000
	West Yorkshire Police	£1,000
	Morley Elderly Action	£980
	Theatre for Change Youth Festival	£1,000
	Carlton Village Residents Association	£500
	Brass at the Church 2005	£500
	Winthorpe Youth Club	£500
	Morley Sunday Market	£500
	Rothwell Carnival	£1,000
	Tingley Youth Band	£480
	Morley Visitors Leaflet	£1,000
	Play & Learn	£500
	Total	£16,133.13
	Balance	£13,866.87
Consultation Budget	Room Hire costs 04/05	£385
	Newsletter Printing 04/05	£701.26
	Hospitality 04/05	£299.45
	Petty Cash 04/05	£62.62
	Room Hire Costs 05/06	£173
	Equipment 05/06	£509
	Envelopes	£1,042.44
	Petty Cash 05/06	£62.09
	Hospitality 05/06	£44.59
	Total	£3,279.45
	Balance	£6,720.55

Appendix 2 Small Grants

It was agreed at the last Area Committee that the Small Grants Procedure be changed. Instead of all applications going to Area Committee they are now sent to all elected members as they arrive. Elected members have 2 weeks to comment on this. If the Area Management Team receive no comments it is assumed that the small grant has been agreed.

The following small grants have been approved:

- Drighlington Under 12 Football Team - £500 for Football kit and equipment
- Woodlesford Parish Hall - £1,000 for Hall Floor Refurbishment

The following small grants have been rejected:

- Old Morleans, £500 for Old Morleans reunion

The following small grants are still awaiting decision:

- Church of Christ, Morley, £1,000 Voyageurs project
- Morley Entertainments Committee, £500, PA system

Appendix Three

Large Grants – Project Updates

Dance Action Zone Leeds (Dazl)

£9,500 approved February 2005

Three out of the 4 youth dance groups are up and running, with the West Ardsley Community Centre group due to start as soon as the centre has undergone improvements. Sessions on John O'Gaunts have been running since April, a total of about 10 young people, mostly boys, have been attending although on average only 5 attend regularly. The group at West Ardsley Youth Centre continues to thrive with approx. 12 young people attending, all girls. Newlands group was launched in early June, and promoted with free taster workshops in the local primary school, around 20 young people attend.

Operation CAICOS (Rothwell Police Team)

£10,000 approved February 2005

Due to events and occurrences in the policing division Operation Caicos has not been able to be progressed as hoped, however the organisation and delivery of the project will be a priority during September. Inspector Lineham has requested that the timescales for the operation be extended to the end of November, this will have the additional benefit of covering activities associated with Bonfire night and the use of fireworks.

Tingley Athletic Junior Football Club – Home Ground Development

£20,000 approved April 2005

Clearance work has started on the site with an area of old, unused allotments being removed. The construction company commissioned with the development are due to set up their site office in early September with work commencing soon after this. The seeding of the area is to take place by the end of October, which will give the 2 growing seasons necessary to allow the ground to be fit for purpose by September 2006.

Morley Community Radio Society

£10,000 capital and £1,100 revenue approved April 2005

Morley FM was broadcast for 10 days during July on a restricted service license. A team of 20 local people, between the ages of 14 and 60, acted as volunteer staff with approximately 30 additional people involved in providing content in the studio. The next step is the procurement of better studio equipment between now and Christmas when it is hoped that another broadcast period can be arranged, then look to progress the application for a full 5 year Community Radio broadcast license.



AGENDA ITEM NO.:
Originator: Catherine Hartley
Tel: 0113 3951654

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT : Teen Challenge Bus

Electoral Wards Affected :		Specific Implications For :	
Morley North		Ethnic Minorities	<input type="checkbox"/>
Morley South		Women	<input type="checkbox"/>
		Disabled People	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input checked="" type="checkbox"/>
		Not eligible for Call In (details contained in the report)	<input type="checkbox"/>

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £4,000 of Well Being revenue funding for a pilot period of one year for the Teen Challenge Bus to come to Morley. St Pauls Church in Morley will co-ordinate this project.

The bus will come to Morley one evening a week for the pilot one year period. The aim of the bus is to make contact and build relationships with people with drug and alcohol problems. This often leads to the person going into rehabilitation, Teen Challenge have a 78% success rate with this.

Teen Challenge is a Christian charity but will work with anybody irrespective of their religious orientation.

1.0 Background

- 1.1 Although the exact nature and extent of the problem is not known statutory and none statutory agencies including the Morley Community Policing Team acknowledge that Morley does have a problem with drugs.
- 1.2 The Morley Drug Action Group formed as a result of this identified problem in January 2005 and aims to 'inform, educate, communicate and help drug users and those affected by drug use to make life changing choices'.
- 1.3 The group is made up of elected members from the ward, the Community Policing Team, the Youth Service, and St Anne's Drug service, the Drug Action Team and Area Management. St Pauls Church has also been an active partner on this group and funding for this project is requested on their behalf.

1.4 In April 2005 the group wrote their action plan. Projects fall into three categories; information, drug awareness and life changing. The Teen Challenge bus falls into the latter of these three categories looking at changing the lives of drug users and those affected by drug use.

1.5 The Teen Challenge Bus is run by Teen Challenge Leeds. Teen Challenge is a global charity with a presence in 88 countries. The charity does have a Christian orientation but will work with anybody irrespective of their religious beliefs and background.

2.0 Project

2.1 The Teen Challenge Bus would come to Morley Town Centre one night a week for a pilot period of one year. After this time it is hoped that the project would be sufficiently established to move to a building in Morley Town Centre, or would at least be in a position to justify seeking ongoing revenue funding for a longer period.

2.2 The bus aims to reach people who have drug and alcohol problems or are involved with prostitution

2.3 The bus is a double decker and is equipped to serve snacks and drinks

2.4 The aim of the project is to make contact with people and build relationships. Teen challenge class this as intervention. If the person is ready they can be referred to one of the five teen challenge rehabilitation centres. There is a 78% success rate for people who go into these centres.

2.5 In addition to 4 people from Teen Challenge working on the bus, volunteers from Morley churches will also be involved. Teen Challenge will train these volunteers. The charity do not charge for staff time.

2.6 Teen Challenge has good relationships with the police, courts, the probation service and other such agencies. This they feel is one of the keys to their success.

3.0 Costs

3.1 Total cost of the project: £ 4,000 for one year.

£2,000 requested from the 05/06 budget. £2,000 requested from 06/07 budget.

The £4,000 for the year covers: Fuel

Tax and Insurance

Refreshments

Services such as the training of volunteers

Communication such as stationery, phone calls etc

4.0 Priority Themes

4.1 The project meets the Area Committee Priority of Community Safety. It has been identified by several agencies that drug taking is an issue in Morley, this has resulted in the creation of the Morley Drug Action Group. Drug taking can lead to a variety of crimes being committed either for the user to fund their habit or due to the effects of the drug.

5.0 Recommendations

5.1 The Area Committee is recommended to:

(a) note the details of the proposed programme, and

(b) approve the allocation of £2,000 revenue of Wellbeing funding 05/06 and £2,000 revenue of wellbeing funding 06/07 towards the project.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Gerry Shevlin
Tel: 0113 3951658

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT : Distribution of free timer switches in local neighbourhoods

Electoral Wards Affected :

Ardley & Robin Hood, Morley North, Morley
South and Rothwell

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £3800 for 2000 timer switches to be distributed by the police to all four wards in outer south.

The timer switches will be given to people living in hotspot areas. They will reduce the risk of properties being burgled by giving the appearance that the property is occupied during the twilight hours.

1.0 Background

1.1 Burglary often increases at around the time when British Summer Time ends. This is because properties that look unoccupied are at greater risk of being burgled around this time. Distributing free timer switches will encourage people to anticipate this risk and reduce their chances of being burgled.

2.0 Project

2.1 The Police have given their support to this project offering Police Officers and/or PCSOs to distribute the timer switches in key hotspot areas. They will use up to date crime statistics to identify hotspots and ensure that properties in those areas are offered timer switches.

2.2 500 timer switches would be available for each ward and the relevant police Inspectors would ensure a fair distribution in each ward area.

- 2.3 Any timer switches not used during the initial weeks of the project will be advertised and given out to people on request via local police stations and contact points. Members are invited to contact the Area Community Safety Co-ordinator or Area Management Team if they know of any vulnerable areas or properties that would benefit from this scheme.
- 2.3 The estimated timescale from order to delivery is about 6 weeks and therefore if funding is approved the timer switches could be available for distribution by the end of October 05.
- 3.0 Costs**
- 3.1 2000 timer switches @ £1.90 each = £3800
- 4.0 Priority Themes**
- 4.1 The proposed project meets the Area Committee's priority theme of Safer Neighbourhoods and the objective stated in the Area Delivery Plan: "Measures to prevent burglary eg making alleys, houses and belongings more secure".
- 5.0 Recommendations**
- 5.1 The Area Committee is recommended to:
- (a) note the details of the proposed project, and
 - (b) approve the allocation of £3800 revenue of Wellbeing funding towards the project.
- .



LEEDS
CITY COUNCIL

**AGENDA
ITEM NO.:**

Originator: Dayle Lynch

Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT : Lofthouse Methodist Church

<p>Electoral Wards Affected :</p> <p>Rothwell Ardsley & Robin Hood</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Executive Function</td> <td style="width: 10%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">Council Function</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 25%;">Eligible for Call In</td> <td style="width: 10%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">Not eligible for Call In (details contained in the report)</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> </table>		Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>		

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £3,516 of Well Being revenue funding towards the overall cost of resurfacing the car park of Lofthouse Methodist Church.

In its present state the car park becomes unusable during and after heavy rain and over winter months, causing problems for users of the church facilities. These include a number of groups providing activities for young people such as karate and dance, in the community hall attached to the church.

1.0 Background

- 1.1 Lofthouse Methodist Church is situated on the A61 Leeds/Wakefield Road. The Church facilities include a meeting hall with stage, a fully fitted kitchen, 6 smaller meeting rooms as well as the worship area.
- 1.2 The meeting hall, kitchen and smaller rooms are available for hire to any community group seeking a venue.
- 1.3 At present the following groups use the hall;
 - Lofthouse Youth 2000 Band – 3 times per week
 - Lofthouse Brass Band – 3 times per week
 - Karate Club – 2 times per week
 - Young People’s Dance Class – once per week
 - Pensioner’s Lunch – once per month

- 1.4 The Church's car park sits adjacent to the building with direct access from the A61, there is space for approximately 15 vehicles. From the road the state of the car park can be viewed by passers-by.
- 1.5 Use of the car park is problematic at present due to the large number of pot holes and general unevenness of the ground surface. In addition to this there is insufficient drainage and therefore water is prone to gathering at surface level, causing the area to resemble a pool of water during periods of rain and thawing of snow.
- 1.6 The present condition of the car park means that parents and users of the hall are not able to use the area, having to park instead on the main A61 Leeds/Wakefield Road which is extremely busy.

2.0 Proposal

- 2.1 It is proposed that the present pot holed, uneven car park surface be removed and a new harder wearing one laid.
- 2.2 At the same time 20m of drainage system will be installed to ensure ground water is effectively carried away from the car park surface.

3.0 Costings

- 3.1 A number of quotes have been obtained, the cheapest of which is detailed below. This also happens to be the preferred contractor based on examples of previous work such as East Ardsley Community Centre.

- 3.2 Total cost £5516

Breakdown of funding;

Lofthouse Methodist Church	£2,000
Outer South Area Committee	£3,516 (sought)

4.0 Priority Theme

- 4.1 This project meets the Area Committee priority theme of young people, specifically supporting provision of diversionary activities for young people. This is especially pertinent in this area which is in a rural position wedged between Leeds & Wakefield . If the condition of the car park were to affect the accessibility of activities the result would be the loss of these groups to the young people of Lofthouse as there is no suitable, local alternative venue.
- 4.2 It also meets the priority theme of Streetscene and the Environment, particularly improving the overall appearance of the environment.

5.0 Recommendation

- 5.1 The Area Committee is recommended to:
 - (a) note the details of the proposal, and
 - (b) approve the allocation of £3516 revenue of Wellbeing funding towards the project.



LEEDS
CITY COUNCIL

AGENDA
ITEM NO.:

Originator: Dayle Lynch

Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT : Rothwell Neighbourhood Policing Team PCSO Pedal Cycles

Electoral Wards Affected :

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

**Executive
Function**

x

**Council
Function**

**Eligible
for Call In**

x

**Not eligible for Call In
(details contained in the report)**

EXECUTIVE SUMMARY

The report seeks Area Committee approval for £1600 revenue to fund the purchase of 2 pedal cycles for use by Police Community Support Officers (PCSO) covering areas within the Rothwell ward.

The cycles will enable PCSOs to be more visible within the community therefore providing public reassurance and assist officers to engage with more members of the community by increasing their mobility.

1.0 Background

- 1.1 The use of liveried Police motor vehicles are essential in modern policing but they do not serve to reassure the public. They are seen as response vehicles to attending reported crime or incidents.
- 1.2 Police liveried mountain bikes serve to combat the above perception by providing a means to increase visibility through patrols that are able to cover a larger geographical area than by foot.

2.0 Project

- 2.1 The main objective of utilising Police patrols on pedal cycles is to maximise the use of high visibility patrols.

- 2.2 The intention is to prioritise the use of the cycles in Rothwell, Woodlesford, Oulton, Methley and surrounding areas.
- 2.3 Qualified Police staff will undertake training and risk assessments before taking up the use of the cycles.
- 2.4 The estimated timescale from order to delivery is about 3 weeks and therefore if funding is approved the cycles could be in active use within a short time frame.

3.0 Costs

- 3.1 Purpose made and liveried cycles 2 @ £ 800
- Total £1600

- 3.2 Protective clothing and helmets will be provided from Police funds.

4.0 Priority Themes

- 4.1 The proposed project meets the Area Committee's priority theme of Community Safety, particularly in serving to heighten public reassurance by increasing Police visibility on the streets.

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
- (a) note the details of the proposed project, and
 - (b) approve the allocation of £1600 revenue of Wellbeing funding towards the project.



LEEDS
CITY COUNCIL

AGENDA
ITEM NO.:

Originator: Dayle Lynch

Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th September 2005

SUBJECT : Upgrade of Colour Photocopier

Electoral Wards Affected :

ALL South Wards

Specific Implications For :

Ethnic Minorities

Women

Disabled People

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

**Not eligible for Call In
(details contained in the report)**

EXECUTIVE SUMMARY

This report is to provide the Area Committee with information, including costs, relating to the benefits of upgrading the Area Management team's current colour photocopier to a higher specification machine.

The Committee is asked to note the information provided and consider the allocation of £4,031 revenue per annum over 3 years, which is half the difference between the cost of the upgraded machine and the existing copier (the other half being sought from Inner Area Committee)

1.0 Background

- 1.1 In March 2005 the South Area Management team acquired a colour photocopy machine which also acts as a printer for staff.
- 1.2 Since the installation of the machine a total of 146,506 copies or prints have been produced, 91,162 being black & white, the remaining 55,344 colour.
- 1.3 The present machine was deemed necessary to enable increased volume, flexibility and control over the publications produced by the Area Management team. Meaning less reliance being placed on reprographics resulting in quicker turn around times at a much reduced cost (please refer to 3.0 for cost comparison).
- 1.4 Great use of the existing copier is being made by the Area Management team, in addition to the general team photocopying a large volume of publications have been created, for example;

- Area Newsletter – 500 double sided A3 produced each month
- Middleton & Beeston Summer Activities Programme – 12,000 copies (equivalent of 10 A4 sheets per programme)
- Morley Summer Activities Booklet – 800 copies (equivalent of 14 A4 sheets per booklet)
- Promotional material for events such as Tingley Fun Day (500 A5 flyers), Holbeck Gala (1000 A5 flyers), and the recent reassurance letter for Beeston & Holbeck (approximately 10,000 double sided A4)

1.5 Had Area Management not had the capability of producing the above in-house the cost implications of using Reprographics may well have meant that the projects may not have been undertaken. For example;

Publication	Reprographics	Existing copier	Upgraded copier	Existing saving (compared with Repro)	Upgraded saving (compared with Repro)
Area Committee Newsletter	£310	£130	£53	£180	£257
Middleton & Beeston Programme	£36,000	£7,800	£6360	£28,200	£1,440
Morley Summer Programme	£3,360	£728	£594	£2632	£2766

1.6 The larger of the print runs can, and have occupied the photocopier for days at a time. E.g. 800 copies of Morley Summer Activities Booklet consisting of 7 double sided colour A4 sheets. Approximate run time;
Existing copier - **8 hours 30 minutes** Upgraded model - **3 hours 40 minutes**.

In reality this job actually took the existing photocopier over 14 hours to complete. In addition the design of the booklet also required the A4 sheets to be folded in half and stapled twice down the centre crease which took up a considerable number of staff time. The upgraded model would have the capability to carryout this function.

1.7 The size of print runs that the existing copier is being asked to produce is pushing the machine to beyond its intended capabilities. This has resulted in the machine breaking down on a number of occasions and requiring the attention of a service engineer, putting the machine out of use until a visit can be arranged.

1.8 The service of the colour copier has been offered to all community groups in South Leeds at the following prices;

A4
Colour copies: £0.08 per side
Black & white: £0.01 per side

A3
Colour copies: £0.15 per side
Black & white: £0.02 per side

2.0 Costings

	Reprographics	Existing C350 Colour Copier	Upgraded C500 Colour Copier	Price Difference between C500 and C350 (£)
Lease cost per Annum (£)	n/a	2,135.48	10,198.20	-8,062.72
Price per 1000 A4 Black & White Copies (£)	26.40	5.00	5.30	-0.30
Price per 1000 A4 Colour Copies (£)	300.00	65.00	53.00	+12.00
Price per 1000 A3 Black & White Copies (£)	32.20	10.00	5.30	+4.70
Price per 1000 A3 Colour Copies (£)	310.00	130.00	53.00	+77.00

3.0 Proposal

3.1 To upgrade the existing photocopier to a higher specification model which will bring with it a number of benefits to the South Area Management Team, including

- (a) Increased speed of output from 35 black and white copies per minute to 51
- (b) Increased speed of output from 22 colour copies per minute to 51
- (c) Capability to fold prints into booklet format
- (d) Increase capacity for paper by additional 2500
- (e) Reliability & suitability for purpose

3.2 Upgrading the machine would allow the Area Management team to continue producing the existing volume of publications, as well as looking to further expand the range of jobs able to be developed and dealt with in-house. However, if we are not able to upgrade we will have to reconsider the ability to produce such volumes of printing which is not sustainable on the existing machine and begin reusing reprographics.

4.0 Recommendations

4.1 (a) Area Committee are asked to note the contents of this report and the related benefits derived from the proposed upgrade of the colour photocopier, and
 (b) consider the allocation of £4,031 Well Being revenue per annum over a 3 year period as a contribution to the overall cost of the proposed upgrade.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Louise Tonkinson
Tel: 0113 247 8895

REPORT OF THE ACTING CHIEF OFFICER EXECUTIVE SUPPORT

MEETING: Outer South Area Committee Meeting

DATE : 12th September 2005

SUBJECT : About Leeds - The City Council's Newspaper

Electoral Wards Affected :	Specific Implications For :
ALL	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This paper proposes a city wide communications solution for area committees. It makes specific proposals on how the new **About Leeds** newspaper can benefit area management and best used to meet their communications needs.

This paper recommends that committees support the future development plans of the newspaper, the proposed contribution of content for area management and associated financial support.

A further report will be presented at a later date to discuss options for support of the paper in future years.

1.0 BACKGROUND

- 1.1 At their meeting in February 2002, Full Council agreed the need for a review of "Leeds" the civic newspaper. Members requested that particular consideration be given meet the changing demand of the council structure and communications requirements, as well as to assess the potential of introducing commercial advertising to help fund the production of the newspaper.
- 1.2 As a result of this review and the proposed changes in format, CMT and departmental management teams across the council have agreed (May 2005) to contribute towards the costs of producing the newspaper. Leader Management Team has also given their full support for the future of the newspaper as a key communications tool and the recommendations of greater department and area management level involvement.
- 1.3 This paper proposes a city wide communications solution for area management committees. It makes specific proposals on how the new **About Leeds** newspaper can benefit area management and best used to meet their communications needs.

- 1.4 MORI research has found that council newspapers are in the top three preferred methods of receiving information, as voted by residents. Of 361 councils surveyed only 42 councils (mainly rural) did not have a council newspaper.
- 1.5 This report recommends that the newspaper is the most effective method of communication for area committees. The benefits of using the newspaper as an external communications tool for departmental and council messages are:
- **Wide audience range / readership** – distributed to 325,000 households
 - **Flexibility** - to meet service and departmental needs
 - **Low cost** – A one off publication with 325,000 distribution can cost up to ten times as much as one page in the paper.
 - **Effective distribution** – 99.8% guaranteed. Potential to target postcodes for specific literature if required.
 - **Regular and planned** – 4 times per year to allow for annual planned communications programmes
 - **Forum for consultation and feedback**
 - **Editorial control** – for the council and individual departments.
 - **Credibility and association**
 - **Corporate Communications Team provides and manages the full production package, including a copyediting service, design, print and distribution** – removing the associated costs for departments on resources.
- 1.6 **In 2002, 84% of the people who responded to a readership survey said they would like the newspaper to continue to be published.**

2.0 AREA MANAGEMENT PROPOSALS

2.1 Area management could use the newspaper to:

- Communicate latest developments on area management
- Provide a forum for resident consultation and idea sharing
- Advise residents of committee meetings and other key events
- Provide residents with community news
- Target delivery to specific wedge areas (subject to delivery costs)
- Work in collaboration with district partnerships
- Promote 'Area Management making a difference' - grant information
- Share details of area delivery plans
- Highlight people or community profiles
- Provide unbiased, factual information relating to contentious community issues

2.2 It is proposed that one page per wedge (5) in a supplement-style ***Living in Leeds*** section (5 pages of every 16-page edition) is dedicated to area management in every issue. Each page will be clearly branded and feature regular sections i.e. committee dates for your diary. There will be four issues per year, distributed in March, July, September, and December. Each page will feature news from both inner and outer

2.3 Area committees could apply for more than one page per issue if there was a requirement. This could either be arranged on an issue-by-issue basis for a one off event or promotion or as a permanent fixture. There would be a further cost implication for the allocation of more pages.

- 2.4 It would also be possible to insert leaflets or other communications into the newspaper and then to distribute to specific wards, wedges or postcode areas. This would be particularly useful if committees wished to target a specific area for consultation, communication or promotion of an event. There would be a small cost for this additional distribution but this would be considerable less than the costs of distributing the insert on its own, costs are dependent on circulation sizes.
- 2.5 Ideas for content would be sourced and drafted at the area management level, however the Corporate Communications Team would provide a copywriting service to ensure text is written/edited to suit the newspaper's house style. The cost for this service, in addition to costs for design and distribution management would be covered by an annual, inclusive fee (please see 3.0).
- 2.6 By having a consistent presence in every edition, the work of area management will be seen holistically, helping residents to gain a clearer impression of how the wedges interact and overlap, whilst also appreciating the work being undertaken where they live. Regular assured space in each edition for each wedge would also mean an equal weighting of publicity to every area of the city.
- 2.7 A distinction will be made between Neighbourhoods and Housing and area management because the council aimed to give area management a separate identity. It was important that Neighbourhood and Housing also have a content presence to communicate other non-area management related information, on a comparable basis to other departments.
- 2.8 If adopted, these proposals recommend that area committees should be advised against producing any other newsletters for residents, this only refers to the production of additional regular newsletters to specific households or wedges. It is not recommended that the newspaper is the only form of communication but instead that it should be the main form of regular written communications.

3.0 COSTS

- 3.1 It is proposed that each area committee (10) contribute towards the costs of copy editing, design, print and production and distribution for the allocated 5 pages.
- 3.2 It is proposed that each committee makes a contribution during the current financial year, 2005/6 of £625 per edition. This will be a total of £1,875, covering the Autumn, Winter and Spring editions.
- 3.3 It is recognised that some committees may have already committed publicity funding for this financial year (2005/06). Where this has occurred, committees should agree to allocate a reasonable contribution based on an assessment of their current spend on publicity and then from 2006/07 agree to the following charges.

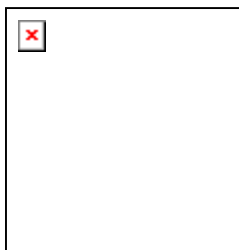
It is proposed that for 2006/7 the following charges apply;

Per committee, per issue	Annual cost 2006/07
£625	£2500

4.0 RECOMMENDATIONS

This report recommends that area committees:

- a) support the newspaper as a future tool for their communications
- b) agree and approve the financial contribution for 2005/06



AGENDA
ITEM NO.

Originator: Dave Richmond

Tel: 247 5536

REPORT OF: Director of Neighbourhoods and Housing Department
REPORT TO: Outer South Area Committee
DATE: 12th September 2005

SUBJECT: South Leeds District Partnership

Electoral Wards Affected:

Rothwell
Morley North
Morley South
Ardsley & Robin Hood

Specific Implications For:

Ethnic Minorities	<input type="checkbox"/>
Women	<input type="checkbox"/>
Disabled people	<input type="checkbox"/>

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In	<input type="checkbox"/>
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(details contained in the report)

EXECUTIVE SUMMARY

This report provides brief details in respect of developments within the South Leeds District Partnership

1.0 BACKGROUND

1.1 At the Outer South Area Committee held on 11th July 2005 it was agreed that in order to promote communication between the Area Committee and the District partnership, a standing item would be placed on the committees agenda allowing for information to be received regarding District Partnership

2.0 RECENT DEVELOPMENTS

2.1 Since the last Area Committee, there has been one district partnership core group (15th August), and one Board meeting (5th September). The purpose of the core group meeting was primarily to prepare for the subsequent board meeting. However at the time of writing this report, neither meeting had taken place. Consequently it is necessary to supplement the following information with a verbal update.

2.2 The proposed agenda for the partnership board was as follows:

- a) Minutes and matters arising
- b) Inward investment

c) Sub Regional Investment Pot and Ice summary

Adrian Curtis

A briefing report in respect of Yorkshire Forward controlled funding streams

- Neighbourhood Renewal fund – Leeds allocation Dave Richmond
- A briefing regarding recently agreed allocations to Leeds*
- d) Extended schools and the possible role of the District Partnership Steve Burt
- A discussion paper about how the organisations represented within the partnership could contribute to the extended schools agenda*
- e) South Leeds Regeneration Area, possible role of the District Partnership Dave Richmond
- A paper giving brief details of the work presently being undertaken to instigate a project aimed at exploring the potential for a large scale regeneration project within South Leeds and the role that could be played by the District Partnership*
- f) Partnership Action plan update & monitoring report Keith Lander
- A brief overview of progress on agreed partnership action*
- g) Impact of recent terrorist activity Dave Richmond
- A similar report to that presented at this Area Committee*
- h) Voluntary Sector Organisations and social enterprise Hannah Sowwerbutts
- A report giving brief details of the role and organisation of social enterprise, and the potential for existing community based organisations to develop along such lines*
- i) Local area Agreements Keith Lander/
Adrian Curtis
- A Report concerning such agreements and the potential impact on the District partnership agenda*
- j) Living Landmarks Keith Lander
- Raising awareness of this large funding opportunity from the Big Lottery*
- k) Community Engagement Workshop Sue Dare
- A similar report to that presented at this Area Committee (see Community Consultation and involvement)*

3.0 REPORTS

- 3.1 Copies of all reports can be made available to Members on request, or alternatively are available on the Leeds Initiative website, www.leedsinitiative.org, follow the links to the South District Partnership.

4.0 RECOMMENDATIONS

- 4.1 Members are asked to note this report and request further information if required.