

## NORTH EAST (INNER) AREA COMMITTEE

6<sup>TH</sup> FEBRUARY 2006

**PRESENT:** Councillor Lancaster in the Chair  
Councillors Dowson, S Hamilton, Kendall,  
Rafique and Wadsworth

### 76 **Declarations of Interest**

Councillor Dowson declared a personal interest in respect of Agenda Item 11, Well-Being Budget 2005/06, with reference to the application from Groundwork, Leeds for capital funding of £6,950 towards the costs of the proposed improvements to Cowper Street Community Garden, in her capacity as a Director of Groundwork, Leeds.

(Councillor Rafique joined the meeting at 4.03 pm, during the consideration of this item).

### 77 **Apologies for Absence**

Apologies for absence from the meeting were submitted on behalf of Councillors Harker, Harris and Lobley, Randal Brown, Director of City Services and Neil Bowden, Youth Service.

### 78 **Minutes – 5<sup>th</sup> December 2005**

**RESOLVED** – That subject to an amendment in respect of Minute No 71, Well-Being Budget 2005/06, to indicate that Councillor Hamilton wished to record her vote against the amount of money (up to £15,000) awarded to North Leeds Cricket Club, the minutes of the meeting held on 5<sup>th</sup> December 2005 be approved as a correct record.

### 79 **Matters Arising from the Minutes**

- (a) Carrholms – Crime and Anti-Social Behaviour (Minute No 68 refers)  
Further to the representations received at the last meeting, and the subsequent consideration of this matter by the Committee's Community Safety Working Group at its meetings on 7<sup>th</sup> December 2005 and 17<sup>th</sup> January 2006, the Chair indicated that local residents were still not happy with the prospect that the ginnel in question was presently unlikely to be permanently closed, and the matter would be re-considered by the Working Group at its next meeting.
- (b) Cumulative Impact Policy for Chapel Allerton (Minute No 70 refers)  
The Chair stated that the Committee's recommendation had been approved at the Council Meeting on 11<sup>th</sup> January 2006.
- (c) Well-Being Budget 2005/06 – HOST Media Centre bid – 'Developing Opportunities through New Media' (Minute No 71 refers)  
In response to a Members' query, the Chair reported that the site visit to HOST referred to in Minute No 71 had taken place on 20<sup>th</sup> December 2005, and Members would note that on Page 29 of today's agenda, it was being recommended that this particular application be

re-considered at the March Area Committee meeting following some suggestions made by Members at that site visit.

## 80 Open Forum

In accordance with the powers contained in the Area Committee Procedure Rules for members of the public to make representations or to ask questions on matters within the terms of reference of Area Committees, the Committee received the following representation:-

### (a) Talbot Fold Play Area

Mr Stuart Clarke, a local resident, addressed Members regarding the closure of the Talbot Fold play area following problems with anti-social behaviour associated with that area. He felt that the play area was a valuable resource in the area and that more could have been done to address the problems, rather than close the play area.

The Chair and Councillor Kendall responded to Mr Clarke's comments. This was a long-standing problem area, and extensive consultation had taken place regarding the best solution before closure had been decided upon. However, the Chair gave an undertaking to look again at the issue, in consultation with the Ward Councillors, and to let Mr Clarke have a formal response to his representations.

## 81 Implementing the 10 Year Strategy: Children's Centres Plan

The Committee considered a report submitted by the Director of Learning and Leisure updating Members regarding the implementation of the Council's 10 year plan for the development of Children's Centres across the City, with particular reference to developments in the Committee's area.

Sally Threlfall, Learning and Leisure Department, attended the meeting and responded to Members' queries and comments. In brief summary, the main points of discussion were:-

- The definition of the areas served by different Centres, set out in the table on Agenda Page 9, was questioned, and it was agreed that the table needed to be amended to reflect the reality on the ground;
- It was established that the proposed Scott Hall Early Years Centre would be developed adjacent to the Potternewton Primary School and that the Carr Manor Centre would be housed in the Sixth Form Block at Carr Manor High School, currently occupied by the nursery unit. With regard to space problems at Roundhay High School, it seemed likely that the Children's Centre would be developed on the Kerr Mackie Primary School site, but this was Phase 3 of the Plan, and would be the subject of consultation with Ward Members.

**RESOLVED** – That the report be noted, and the Area Committee be kept informed of progress with regular update reports.

## **82 Area Delivery Plan 2006/07**

The North East Area Manager submitted a report setting out the detail of the Committee's proposed Area Delivery Plan for 2006/07. At its meeting on 17<sup>th</sup> October 2005, the Committee had approved the format and priority themes for the 2006/07 Plan, and since then the Area Management Team Officers, in consultation with Ward Members and service providers, had been working up the Plan to produce the more specific document before the Committee today. Any further comments Members wished to make should be submitted by the end of February at the latest, after which all Area Delivery Plans would be submitted to the Executive Board for formal approval.

In brief summary, the main points of discussion were:-

- The work of the new Youth Development Worker, who had just started;
- The valuable work done by the Working Groups established by the Committee;
- Alley and ginnel initiatives – whether the Committee should establish a specific fund associated with this work, as some other Area Committees had done;
- It was explained that the Area Delivery Plan provided, in effect, a blueprint for the kind of initiatives which the Committee would like to see developed over the next year. To a degree, this involved the Committee being proactive in terms of committing some Well-Being Budget monies in order to achieve its priorities, instead of merely reacting to approaches from others, but it also involved engaging the Council's partners, both statutory and non-statutory, in delivering the Committee's preferred outcomes;
- Neighbourhood Environmental Action Team. It was reported that ENCAMS was still processing its reports, for instance in conjunction with Friends of Potternewton Park and also the Queenshill area, but not yet the Beckhills area, and Hannah Rees undertook to supply Councillor Dowson with further information;
- The development of the Chapeltown Road Investment Plan;
- The limitations of the Town and District Centre Improvement Plan in terms of the UDP definition of a Town or District Centre, and the scope for the Committee to possibly utilise some of its capital Well-Being Budget to support other improvements it might wish to see implemented.

**RESOLVED** – That subject to the above comments and requests for further information, the report be noted.

## **83 Well-Being Budget 2005/06**

The North East Area Manager submitted a report regarding the Committee's capital and revenue Well-Being Budgets, and setting out the recommendations of the Committee's Well-Being Budget Working Group in respect of the applications before the Committee this evening for determination.

Hannah Rees undertook to supply Councillor Dowson with further information regarding whether or not all the allocation in respect of the Chapel Allerton Festive Lights had been expended.

**RESOLVED –**

- (a) That the report be noted;
- (b) That the following decisions be taken in respect of the applications before the Committee today for consideration:-

**REVENUE-LARGE GRANTS**

- (i) The Chapel Allerton Guide - £1,600 (equivalent to 4 pages) – Approved.
- (ii) Beckhill Approach seating £3,000 – Approved.
- (iii) Carr Manor High School – XL Club - £950 – Approved.
- (iv) Hibiscus Association - £21,515 – Refused.
- (v) HOST Media Centre - £31,965 – Deferred to March meeting.

**REVENUE-SMALL GRANTS**

- (i) Leeds Young Authors - £500 – Approved.
- (ii) If Tiin Welfare Association - £446 – Refused.
- (iii) West Yorkshire Police – glass tint readers - £168 – Approved.

**CAPITAL-LARGE GRANTS**

- (i) Cowper Street Community Garden - £6,950 – Approved.
- (c) That the £8,000 revenue grant offer previously made in respect of Chapeltown Community Radio be withdrawn in the light of the changed circumstances, and the group be encouraged to submit a fresh bid for funding to a future meeting.

**84 Reports of Area Committee Working Groups**

The NE Area Manager submitted a report outlining the main issues discussed at recent meetings of the Community Safety Working Group held on 7<sup>th</sup> December 2005 and 17<sup>th</sup> January 2006.

The Chair indicated that the proceedings of the Youth Issues Working Group meeting held on 3<sup>rd</sup> February 2006 would be submitted to the March Area Committee meeting.

**RESOLVED –** That the report be noted.

**85 Area Actions and Achievements and District Partnership – Progress Report**

The NE Area Manager submitted a report updating Members on the actions and achievements of both the Area Committee and the Area Management Team and the work of the District Partnership.

In brief summary, the main points of discussion to arise were:-

- Redevelopment of the Hayfield site. It was explained that eventually, as part of the longer-term Chapeltown Development Plan, action would be taken regarding the old shop fronts bordering on the site of the new Joint Service Centre, but unfortunately this was not to the same timescale as the development of the new Centre;
- Further information was requested in due course regarding the effectiveness of the Truancy Sweeps referred to on Agenda Page 53;
- Further information was also sought regarding the base for the two Young People's Drug Workers also referred to on Agenda Page 53;

- Improvements in Chapeltown (IMPACT) – a report would be submitted to the March Area Committee meeting, and the Area Manager would also be arranging a separate briefing for Chapel Allerton Ward Members;
- School attendance and achievement figures. With regard to a representative of Education Leeds attending the next Youth Issues Working Group meeting to discuss concerns regarding the transition from primary to secondary education, it was suggested that Area Committee Members be provided with a copy of a recent report on this issue produced by the Scrutiny Board (Children and Young People);
- Neighbourhood Watch Groups – Hannah Rees to pursue the issue of the supply of publicity packs for Members to take to Ward surgeries and events.
- 7 Grange Terrace, Chapeltown – use by community groups. Hannah Rees thought that possibly £1,000 had been set aside to allow local community groups to use this facility, but she would check on the latest situation and report back to the Ward Members, including how the facility was publicised.

**RESOLVED** – That the report be noted.

**86 Area Committee Forums – Feedback**

**RESOLVED** – That the notes of the Chapeltown Forum meeting held on 12<sup>th</sup> January 2006 and the Oakwood Forum meeting held on 17<sup>th</sup> January 2006 be received and noted.

**87 Appointments to Outside Bodies – Meanwood Valley Urban Farm**

**RESOLVED** – That Councillors Dowson and Rafique be appointed to attend the AGM's of the Meanwood Valley Urban Farm.

**88 Date and Time of Next Meeting**

Monday 27<sup>th</sup> March 2006, at 4.00 pm, HOST Media Centre.

The meeting concluded at 5.22 pm.



**Report of the Head of Youth Service**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Youth Service Plans**

**Electoral wards affected:**

**Chapel Allerton**  
**Moortown**  
**Roundhay**

**Specific implications for:**

Ethnic minorities

Women

Disabled people

Narrowing the gap

Council function

Delegated executive function available for call in

Delegated executive function not available for Call In. Details set out in the report

**Executive Summary**

This report presents an opportunity for the Area Committee to discuss and endorse Youth Service plan which relates to the Inner North East Area.

**1.0 Purposes of Report**

- 1.1 To provide the latest available information on the Youth Service's achievements regarding key performance indicators.
- 1.2 To describe Youth Service planning processes.
- 1.3 To present the Inner North East area plan for endorsement.

**2.0 Performance Indicators**

2.1 For 2005/06 the Youth Service is committed to reporting on 2 indicators:-

- level of "reach" into the 13 to 19 population
- the number of young people gaining accreditation

2.2 The annual targets for these 2 indicators are as follows

	<u>2005</u>	<u>2006/07</u>	<u>2007/08</u>
Reach	14,840	15,515	16,864
Accreditation	1,821	2,428	3,036

- 2.3 Accreditation is a new target so there are no comparative figures for previous years. As at the end of the third quarter of 2005/06, however, the Service had already exceeded its year targets.
- 2.4 In 2004/05 the Service “reached” 12,322 young people aged 13 to 19. As at the end of the third quarter of 2005/06 the Service had already recorded an achievement of more than 20,000. This is a trend of significant increase and is due to a combination of:-
- improved performance
  - improved database ability to capture and collate information
  - an increase in voluntary sector delivery of programmes through a conscious commissioning strategy
- 2.5 Work has also taken place with young people aged 11 and 12 although this is not strictly speaking in accordance with DfES expectations. The Senior Youth Club at the Prince Philip Centre for example has included young people under 13, similarly the Youth Club sessions at the Islamic Centre in Chapel Allerton.
- 2.6 Additionally guidance and advice has been provided in supporting other agencies in the delivery of junior youth programmes for ages 8 - 11 years. For example the coordination of the Meanwood Summer Playscheme.
- 2.7 The latest available 2005/06 figures for Inner N East area are shown.

**(a) Reach targets**

<b>Ward</b>	<b>2005/06 13 to 19 target</b>	<b>Latest available 13 to 19 actual</b>	<b>Additional 11/12 Contacts</b>
<b>Chapel Allerton</b>	<b>648</b>	<b>1754</b>	<b>277</b>

<b>Moortown</b>	<b>305</b>	<b>485</b>	<b>35</b>
<b>Roundhay</b>	<b>364</b>	<b>860</b>	<b>138</b>

**(b) Accreditation Targets**

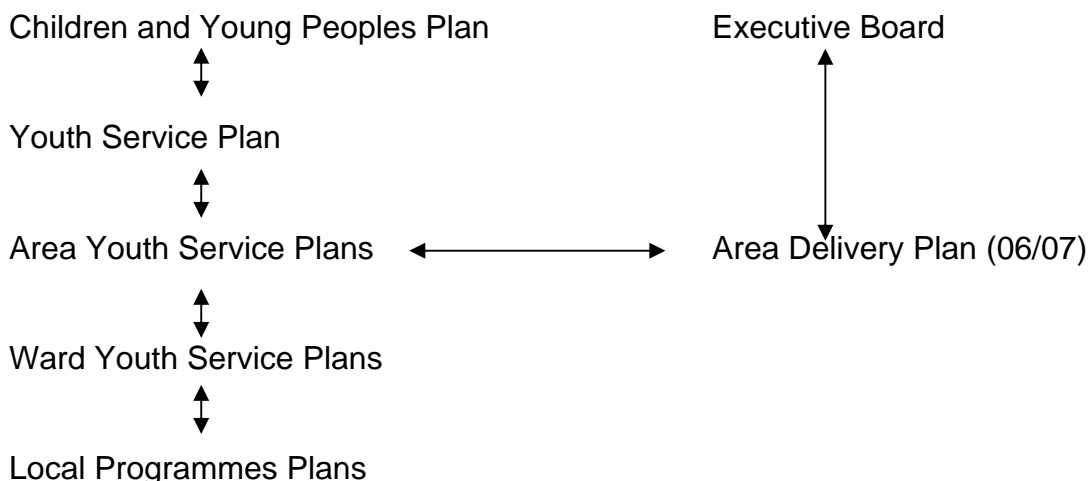
<b>Ward</b>	<b>2005/06 Targets</b>	<b>Latest availability Accreditations/part complete</b>
<b>Chapel Allerton</b>	<b>133</b>	<b>198</b>
<b>Moortown</b>	<b>62</b>	<b>27</b>
<b>Roundhay</b>	<b>74</b>	<b>58</b>

- 2.8 For 2006/07 onwards the Youth Service is also committed to reporting on “participation” and “recorded outcomes”.  
Participation is where a young person has attended 6 or more sessions per quarter, or participated in a focused piece of work such as a residential. A recorded outcome is where a young person has shown progression as a result of youth work.
- 2.9 Youth Development Worker update.  
(Ian Jones started in post on the 23<sup>rd</sup> January).

An action plan, time table and other monitoring processes have been established and background information collated. A questionnaire was sent to 28 voluntary sector agencies in Chapel Allerton, Moortown and Roundhay. The YDW has attended networking partnership meetings (e.g. 7 Estates Group & 3 Churches). A briefing paper was presented to Meanwood agencies on Child Protection issues and a workshop offered. Three new volunteers have been recruited. The YDW has met with the ‘Project’ to develop partnership working around ‘participation methods’. A plan has been agreed to recruit into an Inner North East Youth forum.

### 3.0 The Planning Process

- 3.1 Leeds now has a Children and Young Peoples Plan as required by Every Child Matters and for the emerging Childrens Trust purposes.
- 3.2 The Youth Service plan is guided by and feeds into the Children and Young Peoples Plan.
- 3.3 The planning process is as follows



- 3.4 The above process enables the Youth Service to operate planning systems in tandem with the Area Delivery Plan process operated by area committees.

### 4.0 Inner North East Area Plan

- 4.1 Attached to this report is the draft 2006/07 Inner North East Service Plan. This has been prepared by Youth Service Officers in consultation with Area Management Officers.



- 4.2 In addition, draft ward plans have been prepared by the Senior Area Youth Workers (not included).
- 4.3 In line with the agreed influencing role of area committees, Members of Inner North East Area Committee are invited to discuss the contents of the plan and to endorse it for implementation in 2006/07.

## **5.0 Recommendations**

5.1 Members are asked to:-

- note the progress made by the Youth Service in its achievement of 2005/06 targets
- discuss the contents of the area plan
- endorse the area plan for implementation in 2006/07

**Draft**

LCC Youth Service

(Chapel Allerton, Moortown and Roundhay wards)

**NORTH EAST INNER AREA PLAN  
2006/07**

<b><u>OBJECTIVE ONE</u></b> <b><u>Be Healthy</u></b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY (OUTCOMES)</b>
<p><b>To promote and develop a range of activities /programmes that support young people in addressing Health related issues.</b></p> <p>Issues to be covered include; Sexual Health, Health &amp; Well Being, Substance Use / Misuse, Personal Fitness /Healthy Diet, the Environment and Smoking Cessation.</p>	<p>To deliver Single Sex groups where Young Women and Men have the opportunity to develop their personal knowledge/self esteem.</p>	<p>Youth Service Health Ed</p>	<p>On Going</p>	<p>Number of young people involved in single sex groups/number of programmes.</p>
	<p>To offer services in partnership with other agencies to reduce the effects of drugs abuse and to develop programmes on drug prevention/harm reduction.</p>	<p>Youth Service Health Ed Vol agencies</p>	<p>March 07</p>	<p>Services/programmes provided in each area to help young people prevent &amp; address drug abuse. The number of young people engaged, and data on drugs use.</p>
	<p>To deliver Outdoor Pursuits and Sports programmes/events and to actively encourage increased participation in them.</p>	<p>Youth Service Sports Dev.</p>	<p>March 07</p>	<p>Across all areas increased participation in sports and outdoor pursuits programmes/events.</p>
	<p>To provide access to high quality health information and guidance, through YES programmes, Connexions Access Points and C Card outlets.</p>	<p>Youth Service Health Ed Connexion</p>	<p>March 07</p>	<p>Increase in use of Youth Service information for young people as recorded on QA sheets. Number of young people registered for C Card.</p>
	<p>To actively engage in the Be Healthy initiative; to develop and deliver new ways of promoting a Healthy Lifestyle.</p>	<p>Youth Services AMT Health Ed</p>	<p>Ongoing</p>	<p>Number of staff and young people participating and feedback. Improving Health.</p>

<b><u>OBJECTIVE TWO</u></b> <b><u>Stay Safe</u></b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY (OUTCOMES)</b>
<p><b>To develop and engage young people in a range of educational activities and programmes which assist with personal development.</b></p> <p>Issues to be covered include; Anti Social Behaviour, Criminal Activity, Bullying, Substance Use / Misuse, Community Cohesion.</p> <p>To help young people build resilience.</p>	<p>To secure funding to purchase a Mobile and additional staffing to help provide targeted delivery. (see ADP)</p>	<p>Youth Service Connexions AMT</p>	<p>Sept 07</p>	<p>Secure funding to purchase a Mobile and additional staffing. Vehicle procured &amp; staff recruited. (then widen range of provision for young people).</p>
	<p>To deliver local provision which meets the needs of young people and complies with H &amp; S regulation and Child Protection of Leeds CC and Partner Agencies.</p>	<p>Youth Service H &amp; S Human Resources</p>	<p>Ongoing</p>	<p>All Staff and volunteers CRB checked. All buildings H &amp; S monitored. H &amp; S visits to Youth Provisions/Outings.</p>
	<p>To secure additional resources to deliver Detached &amp; Outreach work to focus on areas where reports of anti social behaviour are being highlighted. (see ADP)</p>	<p>Youth Services Community Safety Unit, CPSO Neighbourhood Wardens AMT</p>	<p>Ongoing</p>	<p>Additional resources secured. Number of young people reached. Reduction in ASB incidents recorded.</p>
	<p>To deliver a range of Youth Club provision (13 -19 yrs) to contribute to social development and create opportunities to address relevant issues.</p>	<p>Youth Service Volunteers PAYP</p>	<p>Ongoing</p>	<p>Number of young people attending. Partnership work achieved (e.g. ASBO Unit, Police)</p>

	<p>To deliver programmes and activities with partners to prevent and divert young people from crime, under the Positive Activities for Young People programme. e.g. Residential experiences during school holidays. <b>(see ADP)</b></p> <p>To deliver Community cohesion work across all wards of the N East.</p> <p>In partnership with the Police and the Youth Offending Service , for young people to be referred into youth provision and establishing a targeted programme as part of crime prevention.</p>	<p>Youth Service PAYP AMT</p> <p>Youth service</p> <p>Youth Service Police YOS</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>PAYP targets for 2006/07 met. Number of young people participating and accreditation. Reduction in ASB.</p> <p>Increased participation in Community cohesion programmes with young people from a range cultures/religions and backgrounds.</p> <p>Youth Service contributing to targets in N East Community Safety Plan and Connexions targets.</p>
<p><b><u>OBJECTIVE THREE</u></b> <b><u>Make a Positive Contribution</u></b></p>	<p><b>ACTIONS</b></p>	<p><b>KEY AGENCIES</b></p>	<p><b>BY WHEN</b></p>	<p><b>SUCCESS MEASURED BY (OUTCOMES)</b></p>
<p><b>To ensure young people are consulted / involved in and empowered to influence provision of</b></p>	<p>To establish Inner N East youth forum and local involvement groups for all young people to have the opportunity to participate, linked into the Leeds Youth</p>	<p>Youth Service AMT Vol Org's Cllrs</p>	<p>On going</p>	<p>Numbers of young people participating and accreditation. Examples of involvement in</p>

<p><b>services in their localities.</b></p> <p>To ensure regular opportunities for young people to receive recognition for their achievements are provided.</p> <p>To promote the agenda of equality.</p>	<p>Council and Youth Capital/Opportunities funding. (see ADP)</p> <p>In partnership with other agencies to deliver increased opportunities for young people to participate in Volunteering, Citizenship work and Youth Club training initiatives.</p>	<p>Youth Service Vol Org's</p>	<p>Ongoing</p>	<p>a range of decision making and securing new Youth Opps funding.</p> <p>Number of young people registered as local volunteers and CRB checked.</p>
<p><b><u>OBJECTIVE FOUR</u></b> <b><u>Enjoy &amp; Achieve</u></b></p>	<p><b>ACTIONS</b></p>	<p><b>KEY AGENCIES</b></p>	<p><b>BY WHEN</b></p>	<p><b>SUCCESS MEASURED BY (OUTCOMES)</b></p>
<p><b>To develop a range of programmes and activities which are fun, educational and challenging.</b></p> <p>To work with partner agencies to secure additional resources with the aim to create new opportunities/facilities for young people (and better access to existing services).</p>	<p>Through the Youth Development Worker to develop partnership delivery arrangements with voluntary sector youth providers to meet need. (see ADP)</p> <p>To develop and deliver a range accredited informal learning programmes in partnership with the voluntary sector, and to include young people with disabilities.</p> <p>To continue to develop and deliver</p>	<p>Youth Service Vol Org's</p> <p>Youth Service Leisure Services AMT Vol Org's</p> <p>Youth Service</p>	<p>March 07</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Increased provision and engagement of young people (QA recordings). Reduction in youth associated anti social behaviour.</p> <p>Number of young people engaged and accreditation. Satisfaction levels.</p> <p>Programmes successfully</p>

	<p>alternative curriculum work with schools in partnership with Education Leeds and Vol agencies. E.g. Motiv8, and Princes Trust ‘Excel’ programmes. <b>(see ADP)</b></p> <p>To continue to deliver Out of School Activities, including holiday programmes and Study Support initiatives. <b>(see ADP)</b></p>	<p>Education Leeds Vol Org’s</p> <p>Youth Service Leisure Services PAYP Vol Org’s Schools</p>	Ongoing	<p>established in key high schools. Leading to improved school attendance, behaviour and achievement.</p> <p>To deliver on PAYP targets. (Number of holiday activities delivered in each ward. Number of young people participating and accreditation. Reduction in ASB).</p>
<b><u>OBJECTIVE FIVE</u></b> <b><u>Economic Well Being</u></b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY (OUTCOMES)</b>
<p><b>Economic Well-being runs through the central themes of all provision; ‘Narrowing the Gap’.</b></p> <p>Provide additional support to young people who are not in Education, Employment or Training.</p>	<p>To offer sessions / access points where young people can obtain support and guidance on training, employment and education opportunities.</p> <p>To support and offer information to young people who encounter crisis/emergency</p>	<p>Youth Service Connexions Employment Careers</p> <p>Youth Service ASB Unit</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Number of young people accessing this service. Number of young people accessing employment or training. QA monitoring forms.</p> <p>Number of young people engaged.</p>

Secure additional resources to increase and improve opportunities for young people to reach their potential.	<p>situations.</p> <p>To apply for ‘Commissioning’ funds from Well Being budget to;</p> <ul style="list-style-type: none"> <li>- Establish new Mobile provision</li> <li>- Establish Detached Youth work team to provide targeted delivery in hotspot areas</li> <li>- Pay for rental of school premises &amp; other facilities in order to best deliver local provision.</li> </ul>	Connexions		
	<p>To consider limited commissioning arrangements with key voluntary sector providers of youth work.</p>	Youth Service AMT	June 06	Grant application approved. Purchase of vehicle, and R & S of staff.
		Youth Service AMT	Ongoing	Contracts agreed, grants given, outcomes assessed against Youth Service’s PI’s.





**Report of the Chief Streetscene Services Officer**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: What Should Leeds Do With Its Waste? – Consultation on the Integrated Waste Strategy for Leeds 2005-2035**

**Electoral wards affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific implications for:**

Ethnic minorities

Women

Disabled people

Narrowing the gap

Council function	<input checked="" type="checkbox"/>	Delegated executive function available for call in	<input type="checkbox"/>	Delegated executive function not available for Call In. Details set out in the report	<input type="checkbox"/>
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**Executive Summary**

In December 2005, Executive Board approved proposals for public consultation on the draft Integrated Waste Strategy for Leeds. The strategy sets out Leeds City Council’s vision of a zero waste city, where we reduce, re-use, recycle and recover value from all waste, and where waste becomes a resource.

The European Union and our government are demanding that local authorities reduce the amount of waste that they bury in landfill sites. It is estimated that the Council could face fines of around £217 million by 2020 alone if we don’t take action now. Leeds City Council’s Integrated Waste Strategy for Leeds 2005-2035 sets out long term plans for dealing with our city’s waste.

Executive Board agreed that there should be public consultation on major service improvements that would enable the Council to meet statutory recycling and landfill diversion targets, and manage the financial impact of penalties resulting from failure to achieve these targets.

The report also highlights the work undertaken to evaluate options for a waste treatment solution for the City, and recommended that we develop a Sustainable Energy and Resource Park which would include a Materials Recycling Facility, composting facilities, an Energy from Waste facility to process waste that we can’t recycle, an education centre and business units for new businesses that make products from recycled materials.

Executive Board also agreed to support the submission of an Expression of Interest to DEFRA for Private Finance Initiative (PFI) credits of £110m to fund the development of the Sustainable Energy and Resource Park facilities.

## 1.0 PURPOSE OF THIS REPORT

The Integrated Waste Strategy for Leeds was first adopted by Leeds City Council in 2003, and has now undergone a scheduled review. The revised strategy was approved for public consultation by Executive Board in December 2005, and the Council is now in a period of formal consultation that is scheduled to run until the end of May 2006. The purpose of this report is to provide Area Committees, as key stakeholder groups, with an overview of the revised Waste Strategy and the report considered by Executive Board in December, and to seek feedback on the proposals set out within the Strategy.

## 2.0 BACKGROUND INFORMATION

European Union and UK Government legislation and targets now mean that local authorities must develop plans for the diversion of significant proportions of municipal waste from landfill. Landfill is a major contributor to harmful greenhouse gases, and failure to meet these targets may result in massive financial penalties. Leeds City Council landfilled 80% of the 340,000 tonnes of household waste collected in 2004/5, and is typical of many local authorities in terms of how it disposes of the majority of its waste. However, it is estimated that failure to take action to address landfill diversion targets could result in cumulative fines to the Authority of £217m by 2020 alone.

## 3.0 MAIN ISSUES

### 3.1 Waste Strategy Vision

The Integrated Waste Strategy for Leeds sets out Leeds City Council's strategic vision and key objectives for waste management over the next thirty years. We'd like Leeds to be a *zero waste* city. By reducing, re-using, recycling and recovering value from all our waste, we can treat it as a resource. *Zero waste* cannot be achieved by local government alone, as it involves all sectors of the supply chain from design, production, manufacturing, packaging, through to retail and final consumption. However, Leeds City Council can take a lead by raising awareness in the local community and encouraging community, business and householder participation.

### 3.2 Principles of the Strategy

The key principles on which the Waste Strategy is based are as follows:

- *Sustainability* - to develop and promote sustainable waste management;
- *Partnership* - to work in partnership with communities, businesses and other stakeholders to deliver sustainable waste management;
- *Realistic and Responsive* - to ensure that the Strategy is realistic and responsive to future changes.

### 3.3 Reducing Our Waste

As stated above, last year the Council collected around 340,000 tonnes of household waste, and this is currently predicted to increase. If we stop making so much waste we can save resources and energy, reduce pollution, provide cheaper goods and reduce demand for waste disposal. Some of the ways in which we plan to reduce the City's waste are as follows:

- Public education and awareness campaigns in Leeds;
- Lobbying the Government to tighten legislation on excessive packaging, etc.;
- Working together with other sectors (i.e. private, voluntary, community) to change waste habits and develop waste minimisation initiatives;
- Considering incentive schemes.

### **3.4 Re-using Our Waste**

As well as using a product again or finding a new use for it, things can be 're-used' by borrowing, sharing, hiring, repairing or renting. Re-using is different from recycling because products are not broken down into their raw materials and reprocessed. Re-use reduces the use of raw materials, energy and transport.

### **3.5 Recycling Our Waste**

3.5.1 Recycling remains a key priority for Leeds City Council, and the Authority and the people of Leeds received national recognition for the household waste recycling rate of 19.6% achieved in 2004/5. However, by 2010 Leeds must be recycling 30% of its waste if it is to meet national targets. Although we have seen major increases in recycling levels over the last five years, we need to do more to educate the public about the importance of recycling, and to enhance the household recycling services that we currently provide.

3.5.2 We are looking at options for changing the frequency of collections and the range of recyclable materials that we collect from households, to keep the amount of waste that we need to treat or bury to a minimum. One initiative currently under consideration is to empty your green bin more often and your black bin less often, in order to minimise waste and encourage recycling. The Council is currently gathering views from the public on this and a range of other possible service changes. Some of the main service proposals on which we are consulting the public are set out below:

- Kerbside collections of garden waste;
- Reduced frequency of black bin collections and increased frequency for green bins;
- Increased range of materials collected in green bins;
- Enhanced participation in recycling through increased education.

### **3.6 Recovering Value from Our Waste**

3.6.1 Even after we've taken all of these steps, there will still be some waste that we can't recycle, but can't be landfilled if we are to meet our environmental targets. Following a detailed evaluation of the technical options by a wide range of stakeholders, Energy from Waste is being proposed as a method for dealing with the waste that we can't recycle. The Energy from Waste process involves burning the waste that we can't recycle under tightly controlled conditions to generate electricity. The energy generated can also be used to supply heat and power to local businesses and housing. These facilities have high-tech, multi-million pound systems for cleaning emissions and most of what's left over at the end of the process can be recycled.

3.6.2 Our vision is of a Sustainable Energy and Resource Park that brings together a range of state-of-the-art facilities for recycling, composting, energy recovery, education and business development in a single location. We see this as an opportunity, not simply to ensure that we meet our waste targets, but also to

develop a feature of significant educational and environmental importance for both the City and the region. We are currently exploring the opportunities for realising this vision.

- 3.6.3 The Council is currently in the process of carrying out a comprehensive, citywide site selection exercise to assess the most suitable potential location(s) for the proposed waste facilities. Any proposals for sites will be subject to strict planning and environmental controls, and there will also be extensive consultation with local communities at key stages during the process.

### **3.7 Working Together and Ensuring Public Participation**

We need your support to make this Strategy work. We will help people manage their waste through publicity, support for waste prevention, recycling initiatives, education for children and young people, providing feedback on our progress and through public consultation. We'll do everything we can to get people involved, but there will inevitably be a minority who undermine the efforts of everyone else, and we are looking at ways of enforcing some of the vital steps that need to be taken.

### **3.8 Dealing with Commercial and Industrial Waste**

Far more waste is produced by the commercial and industrial sectors each year than by households. Although the Council does not have any direct control over these sectors, we do have a key role in influencing how waste from shops, supermarkets, restaurants, other businesses and local industry is managed. We will be working with the Government and with representatives from business and industry to develop ways in which their waste can be managed so as to protect the environment.

### **3.9 Key Targets**

- 3.9.1 Reducing the high growth in waste provides a primary focus for the Waste Strategy for Leeds and a range of policies and initiatives to achieve this aim are set out in the Strategy. Our aim is **to reduce annual growth in municipal waste in Leeds to 0.5% per household by 2016.**
- 3.9.2 Recycling remains a key priority for Leeds City Council. We will need to get even better at recycling if the statutory recycling targets of 30% by 2010 and 33% by 2015 are to be met. Our aim is **to achieve a recycling rate of 40% by 2020.**
- 3.9.3 Leeds City Council buried over 80% of the 340,000 tonnes of household waste that it collected in 2004/5 in landfill sites. We have been looking at new alternatives for moving away from this form of disposal towards treatment methods that recover value from our waste (i.e. through recycling or energy recovery). Our aim is **to achieve the recovery of value from 90% of our waste by 2020.**

## **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

It is anticipated that a revised version of the Integrated Waste Strategy for Leeds, incorporating the feedback from the current, formal consultation, will be considered by the Council's Executive Board in July 2006. Once approved, the Strategy will be formally adopted.

## 5.0 LEGAL AND RESOURCE IMPLICATIONS

Whilst failure to take action to address landfill diversion targets, and the resulting financial penalties, would undoubtedly be the most expensive option for the City, the development of new facilities for dealing with waste will also require significant funding. Leeds City Council is currently assessing the costs of the options available to the City, and deciding upon the best means of securing the necessary funding. At its December 2005 meeting, the Council's Executive Board gave approval for the submission of a formal expression of interest to DEFRA for £110m of Private Finance Initiative (PFI) credits. Officers are currently working on this submission.

## 6.0 CONCLUSIONS

- 6.1 The Integrated Waste Strategy for Leeds has been developed in discussion with a wide range of stakeholders, and was approved by the Council's Executive Board in December 2005 for public consultation. We are currently carrying out an extensive programme of public consultation on the draft Strategy, and this will continue until the end of April 2006. This includes providing information to all Community Forums, the majority of which will be attended by Council officers.
- 6.2 Attached as an appendix to this report is a copy of the community leaflet that is being circulated to residents and stakeholder groups throughout the City to ensure as much feedback and as many views as possible on what Leeds should do with its waste. This includes some key questions on which we have been seeking feedback.
- 6.3 A full copy of the Integrated Waste Strategy for Leeds can be found at [www.leeds.gov.uk/leedswaste](http://www.leeds.gov.uk/leedswaste) or by visiting local one-stop centres or libraries. Comments on the Integrated Waste Strategy for Leeds can be e-mailed to [cs.communication.city.services@leeds.gov.uk](mailto:cs.communication.city.services@leeds.gov.uk), or sent to:

*Freepost RLXJ-ZYHY-GRSG  
Waste Strategy Consultation  
City Services (Performance Management Section)  
Knowsthorpe Gate  
Leeds, LS9 0NP*

## 7.0 RECOMMENDATIONS

Area Committee members are requested to note the contents of the report and the draft Integrated Waste Strategy for Leeds. The discussion of this report represents an important opportunity for individual Area Committees to influence the provision of recycling and waste management services in their area. Area Committee members are requested to provide formal feedback on the main proposals within the Strategy, in particular in relation to the following proposals:


- a) Main targets in the draft Integrated Waste Strategy for Leeds (see 3.9);
- b) Kerbside collections of garden waste (see 3.5);
- c) Reduced frequency of black bin collections if green bins collected more regularly (see 3.5);
- d) Development of an Energy from Waste facility to deal with waste that can't be recycled (see 3.6).

# What should Leeds do with its waste?

Tell Leeds City Council what you think



Leeds' waste weighs more than 850 Boeing 747's...



Our taste for waste is growing every year. Last year we collected around 340,000 tonnes of household waste. That's equivalent to the weight of 850 Boeing 747's, full of passengers and luggage!

## ...and it's still growing!

Every year we pay more money to deal with our waste. As well as extra costs, our waste is having a huge impact on our environment too. In Leeds most of our household waste is buried in the ground. As the rubbish rots it will release harmful greenhouse gases, which may contribute to global warming.

## Our haste to waste could cost us millions

The European Union and our government are demanding that cities reduce the amount of waste that they bury. If we don't take action we could be fined millions of pounds. Leeds City Council's Integrated Waste Strategy for Leeds 2005-2035 sets out plans for dealing with our city's waste.

*We will face fines of £217 million by 2020 if we don't take action now.*

## Can we really have zero waste in Leeds?

Yes, we can and we'd like Leeds to be a zero waste city. By reducing, re-using, recycling and recovering value from all our waste we can use it as a resource.

# How do we become a zero waste city?

## ■ **Reducing our waste**

If we stop making so much waste we can save resources and energy, reduce pollution, provide cheaper goods and reduce demand for waste disposal. We want to reduce the city's waste by:

## ■ **Re-using our waste**

As well as using a product again or finding a new use for it, things can be 're-used' by borrowing, sharing, hiring, repairing or renting. Re-using is different from recycling because products are not broken down into their raw materials and reprocessed. Re-use reduces the use of raw materials, energy and transport.


## ■ **Recycling our waste**

By 2010 Leeds must be recycling 30% of its waste. To do this the council must consider improving its current household recycling services. We are looking at options for changing the frequency of collections and the range of things we collect from households, to keep the amount of waste that we need to treat or bury to a minimum. This could include emptying your black bin less and your green bin more.

## ■ **Making the most of our waste**

Even after we've taken all these steps, there will be some waste that we can't recycle - but we don't want to bury it. We are proposing 'Energy from Waste' as a possible method for dealing with the waste that we can't recycle. We would also like to develop a 'Sustainable Energy and Resources Park' in Leeds. This would include an energy from waste facility, a materials recycling facility, an education centre and business units to support recycling. The 'Energy



The background of the entire page is a photograph of a recycling facility. In the foreground, there is a large, white, 3D-style text overlay that reads "Waste". The letters are thick and have a slight shadow, giving them a floating appearance over the background. The background itself shows various pieces of waste, including cardboard boxes, plastic bottles, and other debris, some of which are being processed or sorted.

from Waste' process involves burning the waste that we can't recycle under tightly controlled conditions. The power and heat generated could be used by local businesses and housing. These facilities have high-tech, multi-million pound systems for cleaning any emissions and most of the ash left over at the end of the process can be recycled.

■ **Helping each other**

We need your support to make this strategy work. We will help people manage their waste through publicity; support for waste prevention, recycling and composting initiatives; education for children and young people; feedback on our progress and consultation.

■ **Making it work**

We'll do everything we can to get everyone involved, but we know that a small number may not help. We are looking at ways of enforcing some of the vital steps that need to be taken. It is important that we can deal with people who threaten the efforts of everyone else.

■ **Dealing with commercial and industrial waste**

We will be leading the way in influencing how waste from shops, supermarkets, restaurants and local industry is managed.

If we gave every household in the city their rubbish back, it would be the equivalent to the weight of 1060 bags of sugar!



To see a full copy of the Integrated Waste Strategy for Leeds see [www.leeds.gov.uk/leedswaste](http://www.leeds.gov.uk/leedswaste) or visit your local one stop centre or library.

## If you do not speak English:

If you do not speak English and need help in understanding this document, please phone: 0113 395 1693 and state the name of your language. We will then put you on hold while we contact an interpreter.

यदि आपनि इंग्रेजीते कथा बलते ना पारैन एवंग एई दलिलटि बुराते पारार जन्य साहाय्योर दरकार हय, तहले दया करे 0113 395 1693 एई नम्बर फोन करे आपनार भाषाटि नाम बलून। आमरा तखन आपनानके लाईने थाकते बले कोन दोभाषीर (इंटरप्रीटर) साथे योगायोग करव।

凡不懂英語又須協助解釋這份資料者，請致電 0113 395 1693 並說明本身所需語言的名稱。當我們聯絡傳譯員時，請勿掛斷電話。

यदि आप इंग्लिश नहीं बोलते हैं और इस दस्तावेज़ को समझने में आपको मदद की ज़रूरत है, तो कृपया 0113 395 1693 पर फ़ोन करें और अपनी भाषा का नाम बताएँ। तब हम आपको होल्ड पर रखेंगे (आपको फ़ोन पर कुछ देर के लिए इंतज़ार करना होगा) और उस दौरान हम किसी इंटरप्रीटर (दुभाषिए) से संपर्क करेंगे।

ਅਗਰ ਤੁਸੀਂ ਅੰਗਰੇਜ਼ੀ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਹ ਲੇਖ ਪੱਤਰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰ ਕੇ 0113 395 1693 'ਤੇ ਟੈਲੀਫ਼ੋਨ ਕਰੋ ਅਤੇ ਅਪਣੀ ਭਾਸ਼ਾ ਦਾ ਨਾਮ ਦੱਸੋ। ਅਸੀਂ ਤੁਹਾਨੂੰ ਟੈਲੀਫ਼ੋਨ 'ਤੇ ਹੀ ਰਹਿਣ ਲਈ ਕਹਾਂ ਗੇ, ਜਦ ਤਕ ਅਸੀਂ ਦੁਭਾਸ਼ੀਏ (Interpreter) ਨਾਲ ਸੰਪਰਕ ਬਣਾਵਾਂ ਗੇ।

اگر آپ انگریزی نہیں بولتے ہیں اور آپ کو یہ دستاویز سمجھنے کیلئے مدد کی ضرورت ہے تو براہ مہربانی اس نمبر 0113 395 1693 پر فون کریں اور ہمیں اپنی زبان کا نام بتائیں۔ اس کے بعد ہم آپ کو لائن پر ہی انتظار کرنے کیلئے کہیں گے اور خود ترجمان (انٹرپریٹر) سے رابطہ کریں گے۔

This publication can also be made available in braille or audio cassette. Please call: 0113 247 8092

# Tell us what you think

It is important that you tell us what you think about our plans so that we can make sure we are meeting the needs of Leeds' people. Please take a few minutes to give us your views on the questions below.

If you are completing this form at a community event there will be a box available for you to 'post' your response. Or, you can send your comments free of charge to:

Freepost RLXJ-ZYHY-GRSG  
Waste Strategy Consultation  
City Services (Performance Management Section)  
Knowsthorpe Gate  
Leeds  
LS9 0NP

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All of the following are included in Leeds City Council's Waste Strategy.

## **Which do you feel is the most important issue?**

*(Please tick one)*

Reducing the amount of waste we make

Collecting the waste we make  
in a cost-effective way

Recycling as much as we can

Reducing the amount of waste  
we bury in landfill sites

## **Do you think that the council should provide a regular service to householders to collect and recycle garden waste?**

Yes

No

Don't know

**Do you feel that an 'energy from waste' facility would be the right choice for Leeds to deal with the waste we can't recycle?**

Yes  No  Don't know

**Please state if you agree or disagree with the following statements:**

I would recycle more if my green bin/green bags were emptied more often

Agree  Disagree  Don't know

I would not need my black bin emptying every week if my green bin was emptied more often

Agree  Disagree  Don't know

I would recycle more if a wider range of materials were collected from my property

Agree  Disagree  Don't know

**Please tell us your postcode:** \_\_\_\_\_

Thank you.

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: North East District Partnership Priority Neighbourhood - Chapeltown**

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**Electoral Wards Affected:**

Chapel Allerton

**Specific Implications For:**

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

x

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

---

**Executive Summary**

This report contains the information about the priority neighbourhood partnership arrangements set up by the North East District Partnership for the Chapeltown area. It also describes the proposals for the Intensive Neighbourhood Management initiative and the Safer and Stronger Communities Fund – Neighbourhood Element which is targeted at the most deprived neighbourhoods in Leeds. The Area Committee is requested to consider and comment on the actions taken to date by the District Partnership to tackle deprivation in the Chapeltown area.

## Background Information

1. The North East Leeds District Partnership approved the Regeneration Plan for North Leeds in May 2005. One of the key decisions was to identify three priority neighbourhoods which were to be the focus for regeneration work by all members of the Partnership. Work has started in 2005-06 in the first and second priority areas of the Beckhill estate and Chapeltown, with partnerships of key service delivery agencies set up for each area. Partnership work on the third priority neighbourhood, the Cranmer Bank, Fir Tree and Lingfield estates, will begin early in 2006-07.
2. This report focuses on progress made in the Chapeltown area, specifically by the IMPaCT (IMProving ChapelTown) group which is co-ordinating the regeneration work on behalf of the District Partnership.

## The Chapeltown Priority Neighbourhood and IMPaCT

3. Over the last 3 years, the Granges Steering Group has had notable success in securing substantial amounts of government support to fund housing improvements in Chapeltown. In September 2005, its members agreed to expand the Group to become the IMPaCT group with a wider remit of addressing the full spectrum of regeneration issues across a larger geographical area taking in the whole of Chapeltown and adjacent estates towards Scott Hall Road. IMPaCT is chaired by the Director of Regeneration with Connect Housing, Martyn Broadest, and is co-ordinated by the Area Co-ordinator with the Area Management Team, Helen Steele.
4. Membership includes the Primary Care Trust, Police, Job Centre Plus, Leeds North East homes, Registered Social Landlords, Youth Service, Community Safety Unit, Environmental Health, Streetscene Services, key local voluntary/community organisations, VOICE and Education Leeds. It meets 6 weekly and is working to co-ordinate an action plan intended to give added value to existing services and to direct resources where they are most needed in the Chapeltown area.
5. The Action Plan is arranged under the following District Partnership themes with nominated champions from each of the partner organisations:
  - Employment and Education – Job Centre Plus and Education Leeds
  - Crime and Community Safety – Community Safety Unit
  - Thriving Places – Area Management Team
  - Housing and Environment – Connect Housing and Environmental Health
  - Health – NE Primary Care Trust
  - Children and Young People – Youth Service.

Theme Champions are responsible for ensuring progress is made on the specific actions under each theme. Recent highlights from the action plan are described below.

6. Members of IMPaCT are working to prepare premises for a new social enterprise scheme by LATCH (Leeds Action To Create Homes) the previously semi-derelict garages at Back Newton Grove, owned by LNEh. The scheme will provide a training workshop facility with opportunities for young people on the alternative curriculum programme and as well as LATCH tenants and volunteers. This training will provide a pathway for trainees to move on to the second part of the scheme which is to create a

community building enterprise carrying out repairs and maintenance for local residents and community organisations.

7. A community safety survey of residents and Chapeltown workers has been carried out and has identified which crimes are the highest priorities for residents. These included police actions to tackle drugs crime which is being addressed by getting injunctions against persistent visitors to Chapeltown coming to purchase drugs. A number of people would like to set up neighbourhood watch schemes and this is being followed up by the Chapeltown Neighbourhood Watch Co-ordinator. Other community safety priorities include tackling the incidence of youth-on-youth violent crime and tackling criminal activity associated with ginnels in the Chapeltown area.
8. The Streetscene CAST (Community Area Service Team) is dedicated to the area one day a week as well as being available for individual community organised clean up events or Operation Arrow days. This service is also closely linked to the multi-agency 'crime and grime' tasking meetings set up by the Area Management Team with the Police in each of the neighbourhood policing areas, including Chapeltown.
9. IMPaCT is working closely with the District Partnership's Jobs, Enterprise and Training (JET) Partnership to tackle worklessness by identifying and addressing the barriers to employment in the streets with the highest levels of worklessness. Chapeltown includes Super Output Areas with exceptionally high income and employment deprivation which particularly affects children. Consequently, improving residents' access to jobs is a high priority for IMPaCT and Chapeltown has been agreed as a high priority area by the JET Partnership. Job Centre Plus is now arranging to have a service delivered half a day a week from Yes Cyber following a request from the community representatives on IMPaCT.
10. IMPaCT also has an emerging role in assisting projects such as the Hillcrest Community Learning Centre, Yes Cyber and the Chapeltown Enterprise Centre to raise their profile as valuable resources for the community to access and from which agencies can deliver services. Chapeltown has a wealth of community facilities, some of which have capacity for greater use by local groups and service providers. IMPaCT is finding ways to link up new projects to these sites, e.g. The Learning Works Project, and will be assisted by the new Grants and Funding Advice Worker in the Area Management Team to signpost community and voluntary sector groups to the existing resources.
11. Members of IMPaCT are closely involved in the Chapeltown Road Development Plan work, initially through a stakeholder and community engagement event to establish priorities for a future marketing strategy for the Chapeltown Road area. IMPaCT members are also providing information to assist the consultants in mapping the extensive range of uses of and current plans for properties and sites along the Chapeltown Road, in advance of producing a Land Use Framework and Investment Plan. The consultants will be developing proposals for the future involvement of IMPaCT in the Chapeltown Road Development Plan

## **Intensive Neighbourhood Management: Safer and Stronger Communities Fund**

12. The future actions of the IMPaCT group will be influenced by the availability of the ODPM's Safer and Stronger Communities Fund (SSCF) Neighbourhood Element. This



funding stream is being made available to the 3% most deprived Super Output Areas (SOAs) nationally, identified in the 2004 Index of Multiple Deprivation. These include three SOAs in Chapeltown and an adjacent two SOAs on the boundary with Harehills. Together these areas will attract a proportion the SSCF Neighbourhood Element for the whole of Leeds. This will be used to introduce Intensive Neighbourhood Management through which initiatives to create safer, cleaner and greener neighbourhoods and actions to improve community empowerment will be funded. The INM approach is based on the conviction that neighbourhoods in serious decline need intensive remedial action to stop further decline and bring them back to a state where they can be managed within mainstream resources.

13. The District Partnership has invited the IMPaCT group to take charge of the implementation of the Intensive Neighbourhood Management (INM) initiative for Chapeltown and Harehills. Over the next 4 years, budgets of £862,000 revenue and £361,000 capital will be available. The IMPaCT group will be accountable to the District Partnership Executive for this initiative and delivery of its action plans.
14. The proposal for the North East Leeds, and adjoining East Leeds, area is to combine 5 SOAs to form a cluster which is shown on the attached map (Appendix A). The provisional SSCF allocation to Chapeltown and Harehills will be:

<b>Revenue</b>	
2006-07	£223,460
2007-08	£276,720
2008-09	£223,460
2009-10	£138,360
<i>Total Revenue</i>	<i>£862,000</i>
<b>Capital</b>	
2006-08	£361,000

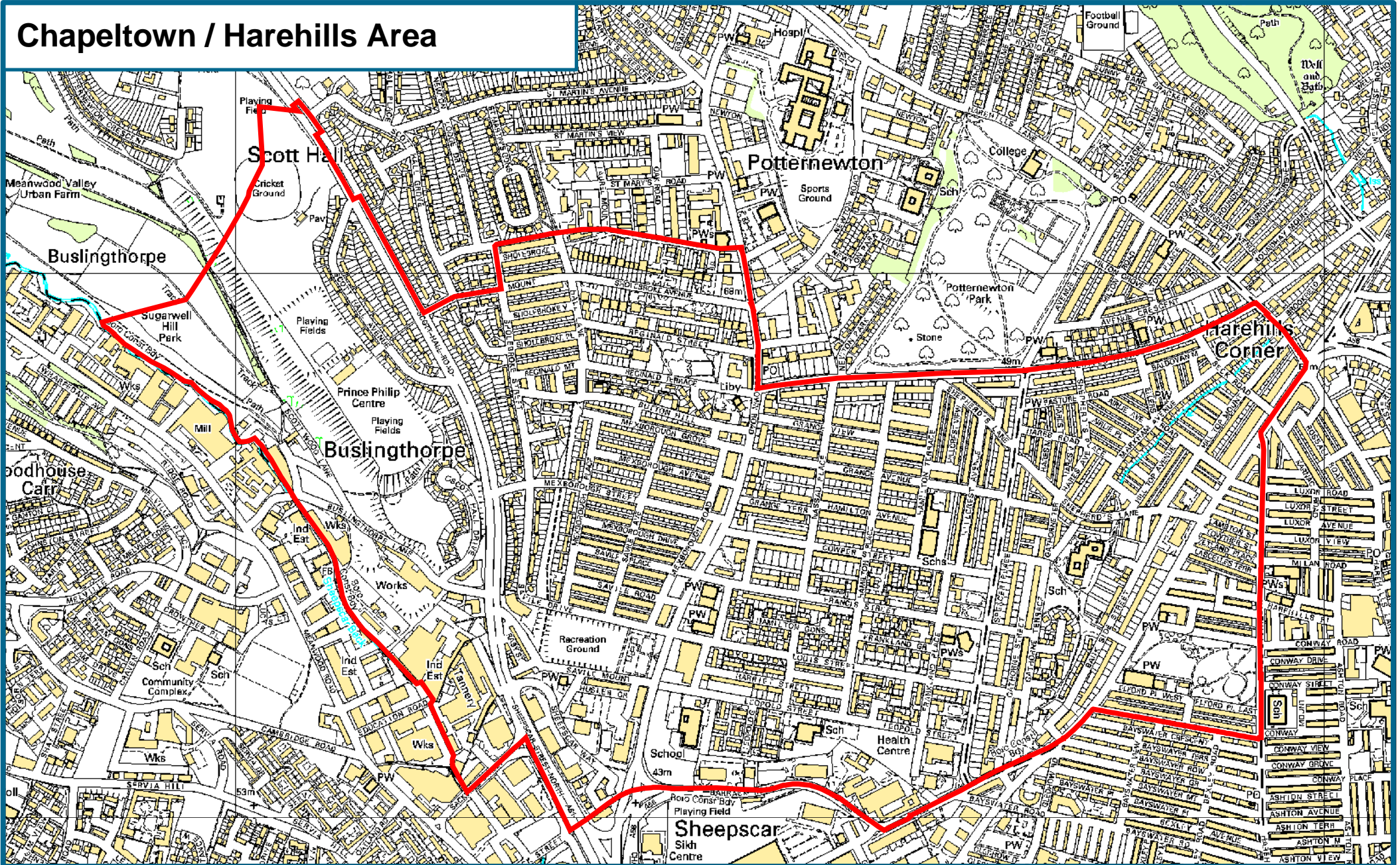
15. The SSCF will form part of the Local Area Agreement (LAA) for Leeds. The Government's expectation is that the neighbourhoods receiving SSCF funding will contribute specifically to the Safer and Stronger Communities theme within the LAA using a 'neighbourhood management' approach. The LAA, which will take effect in April 2006, is expected to be agreed between Leeds Initiative and Government Office at the end of March.
16. A summary of the key activities, targets and outcomes agreed by IMPaCT for presentation to Government Office is attached in Appendix B. In preparing these priorities, IMPaCT has drawn on the experience of partnership based neighbourhood working amongst IMPaCT members and the strong steer from the ODPM's SSCF implementation guidance. As well as crime and grime issues, there is a clear expectation by the ODPM that resources will be invested in capacity building and empowerment to ensure that engagement is effective and influences decision making by service providers.
17. There will be a clear Neighbourhood Management structure with strong community involvement and agreed partner roles. The Police, housing organisations and Streetscene Services each have a particularly important role to play. Their commitments will include the new 'Crime and Grime' tasking team arrangements and

the involvement of any additional staff supported through SSCF and NRF funding or other complementary partner contributions. A detailed implementation plan will be agreed and will be based on action plans already agreed by IMPaCT and the Harehills Neighbourhood Renewal Team. A wide range of complementary inputs to the SSCF funded activity are potentially available, including Neighbourhood Wardens, NRF funded programmes, Area Committee Well Being Funds and mainstream partner contributions.

## **Recommendations**

18. The Area Committee is requested to:
  - a) note the progress made by the District Partnership and the IMPaCT group, to tackle deprivation in Chapeltown;
  - b) consider and comment on the proposals for the Intensive Neighbourhood Management initiative for Chapeltown and Harehills.

# Chapeltown / Harehills Area



**Intensive Neighbourhood Management Programme**

**1. North East District Partnership**

a) Target area

**Chapeltown and Harehills (5 SOAs)**

**Chapeltown & Harehills:** Total Population 8,801 BME Population 70%

SOA Ref	IMD	Income	Employment	Health	Education	Crime	Living Environment
1361	52	3	31	454	3869	691	677
1357	83	118	187	704	3443	649	169
1429	116	105	530	933	1606	911	115
1360	253	271	823	1170	2258	407	566
1426	268	345	822	1482	861	3496	129

The area lies to the north east of the city centre and has been a first area of residence for many waves of immigrants to the city for a least a century. The immigrant populations have included Irish, Eastern European, Afro-Caribbean, Pakistani, Vietnamese and most recently Iraqi people. Chapeltown and Harehills are diverse areas in every sense. Housing is a mix of pre-1919 terraced housing many built to house large families and above average quality, through to mid-war semis and more recent Council housing estates in the Scott Hall area on the western edge of the neighbourhood. The poverty of the area has led to many of the older houses being purchased by the private rented and Registered Social Landlord sectors. Houses have been split into flats and there has been a decline in the availability of family sized homes available to rent or purchase.

The private sector is unwilling to invest in the area due to its reputation for drugs crimes and prostitution. Consequently, the business and retail sector, especially in the Chapeltown Road area, has declined to the point of stagnation. The Roundhay Road area has a lively Asian business community, but the whole area suffers with very low household income levels, a very poor physical street environment with litter, fly-tipping and uncared for gardens and a fragmented but active community in need of greater empowerment to focus on actions that will bring sustainable improvements to the neighbourhood.

b) Key activities

Community consultation undertaken by the Area Management Team shows that the problems causing residents the most concern are those of community safety and the poor streetscene environment. Issues highlighted include: anti social behaviour, prostitution, guns and drugs crime, drugs paraphernalia left in green spaces, gardens and in the street, high unemployment linked to levels of criminal activity, poor streetscene cleanliness and environmental degradation.

The core objectives of the INM programme in North East Leeds will be:

- Tackling crime and fear of crime;
- Improving the environment and streetscene;
- Creating a visible difference together with residents and which the whole community can take ownership of;
- Involving residents in determining the priorities for work in their neighbourhood.

Consultation has been undertaken with a range of service providers represented at the North East's priority neighbourhood partnership, IMPaCT, including Streetscene Services, Leeds City Council; Safer Leeds including West Yorkshire Police; public sector housing bodies such as Leeds North East Homes, several Housing Associations and key voluntary/community sector representatives.

The programme is supported and co-ordinated by the North East Leeds Area Management Team and the Harehills Neighbourhood Renewal Team on behalf of the North East and East Leeds District Partnerships.

Key interventions:

#### **Streetscene Caretaking Service**

A small team of locally employed people will provide an enhanced Streetscene service. The team will complement the existing service to collect litter, clear fly-tipping or graffiti by funding additional resources for these services as well as carrying out tasks such as basic construction, joinery and maintenance tasks to undertake boundary repairs, tidying of gardens, streetscene maintenance. The District Local Environmental Quality Survey, developed by ENCAMS, will be used to set out priorities in an environmental action plan for the area.

#### **Environmental Enforcement Co-ordination**

The work of the Streetscene Caretaking Service will be complemented by partnership working to ensure that statutory undertakers maintain their land and enforcement activity, focusing on household fly tipping, litter clearance notices and tackling waste in gardens and derelict properties. It is proposed to fund an increased resource for environmental enforcement staff to be able to respond quickly and make an immediate impact to improve the physical environment. Flexibility in being able to tackle priorities identified by the community in a highly visible manner will be a key factor in this service.

#### **Community Development Team**

Qualified community development officers would be employed to work closely with the community groups to assist residents to have greater influence over local decision making and the delivery of services. Community groups will be assisted to work together on bidding for external funds for local improvements or on the management of environmental projects. Links between the community and existing services will be strengthened in order to leave sustainable working partnerships between public services and residents. The team will work at times and in places which are appropriate to the community and along with all other members of the neighbourhood management team will be highly visible in the community.

#### **A Problem Family Project**

To commission support to develop a multi-disciplinary team including a social worker, educational welfare officer, youth worker and sessional staff that have the ability to co-ordinate services to tackle the barriers to good citizenship for problem families. The particular issues which relate to anti-social behaviour by young people aged 9 to 14 in those families will be addressed.

#### **Environmental enhancements**

To undertake visible on-street environmental improvements such as repairs to footpaths and highways; enhancing bin yards; improving boundary treatments; and enhancing green spaces; target hardening of properties that are vulnerable to burglary; dawn to dusk lighting targeted at areas with high numbers of older residents; gating schemes to provide security and prevent anti-social activities.

#### **Services to Tackle Barriers to Training and Employment**

To commission services to address the specific barriers to engaging in training or finding employment by the residents of this target neighbourhood, whether they be due to lack of skills, health issues, family responsibilities or connections to crime.

#### **Neighbourhood Management Leadership and Administrative Support**

To provide overall management and support, to drive forward the programme, to ensure co-ordination between its different strands and to monitor performance.

#### **c) Community Engagement**

The North East Area Management Team and Harehills Neighbourhood Renewal Team already support partnerships of key stakeholders in the District Partnerships' priority neighbourhoods as well as co-ordinating community engagement forums. It is proposed to extend these partnerships and local area forums to work with the many existing community organisations to develop an extensive network which will enable residents to have a real and direct influence on the way public services are provided in their area. The IMPaCT partnership will be the local reference group which will provide guidance and ensure commitment from all service providers and residents. It will also be accountable to the District Partnerships and Area Committees.

d) Performance Management Key indicators, targets and outcomes			
Objectives	Activity	Indicators	Outcomes
Improvements in the local environment	Establish Streetscene Caretaking Team employing local people. Undertake improvements to enhance the streetscene and green space.	Community and ENCAMS audit  Number of footpaths/boundary fences repaired. Number of green spaces/bin yards/public areas improved	90% of audit issues dealt with. Increased number of people that feel that the local improvement has improved and that it is a more popular place to live.
To reduce worklessness	Fund projects to address barriers to employment and training	Number of residents reached through projects.	An improvement in the SOA ranking for income
To reduce anti-social behaviour	Problem families co-ordination	Improved school attendance Engagement in positive activities Offending levels	A reduction in levels of offending. Reduction in number of resident complaints
To tackle environmental issues related to empty properties and unkempt gardens	Enhanced environmental enforcement service	Notices served on properties. Number of properties boarded up.	Reduced number of complaints about poor garden maintenance. Number of properties returned to use.
To engage local residents and groups in developing, delivering and monitoring the programme	Community development service established to work with the local community and voluntary sector to develop improvements to engagement	Number of residents contributing views Number of forums / groups engaged with Completion of a perception study	Increased involvement of local residents and groups. Increased number of local people who feel that they can influence the delivery of local services.

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Chapeltown Community Centre Action Group Deputation to Full Council 28<sup>th</sup> February 2006**

**Electoral Wards Affected:**  
Chapel Allerton

**Specific Implications For:**

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

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**Executive Summary**

This report provides Members with a copy of the report prepared by the North East Area Manager for Executive Board regarding the deputation to full Council on 28<sup>th</sup> February 2006 by the Chapeltown Community Centre Action Group.

## **Background Information**

1. Following the deputation to full Council by the Chapeltown Community Centre Action Group, a report was prepared at the request of Council by the North East Area Manager. This is attached for the Area Committee's information in appendices 1 and 2.

## **Recommendations**

2. Members are requested to note the contents of the report.





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**Report of the Director of Neighbourhoods & Housing**

**Executive Board**

Date: 22<sup>nd</sup> March 2006

**Subject: Chapeltown Community Centre Action Group  
Deputation to Full Council 28<sup>th</sup> February 2006**

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**Electoral wards affected:**  
Chapel Allerton

**Specific implications for:**

Ethnic minorities

Women

Disabled people

Narrowing the gap

Eligible for call In

Not eligible for call in  
(details contained in the report)

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**Executive Summary**

The report has been prepared at the request of Council following the deputation by the Chapeltown Community Centre Action Group and provides information on the background to the closure and demolition of the Chapeltown Community Centre. It sets out the context for decisions on the provision of Council-owned community centres and also local initiatives which are relevant to future decisions on community centres in Chapeltown. Responses to questions raised in the deputation have been provided. The report recommends that a review is carried out of community provision in the Chapeltown area. This will take into account the views of the CCCAG as well as other community organisations.

## **1.0 Purpose of this report**

1.1 The report provides contextual information for Members in response to the deputation made to full Council on the 28<sup>th</sup> February 2006 by the Chapeltown Community Centre Action Group.

1.2 This report seeks to inform Members about:

- the background to the closure and demolition of the former Chapeltown Community Centre;
- the proposals for a new LIFT Joint Service Centre for Chapeltown and any links to issues of concern to the Chapeltown Community Centre Action Group (CCCAG); and
- the current level of community provision in the Chapeltown area.

1.3 The purpose of this report is to enable Members to make an informed response to the deputation made by CCCAG and the questions they raised.

## **2.0 Background information**

2.1 Representatives of the CCCAG made a deputation to full Council meeting on the 28<sup>th</sup> February 2006 seeking land in the Chapeltown area for the building of a new community centre. In particular, the deputation raised their concerns about the allocation of land connected with the development of the new LIFT Joint Service Centre on the site of the former Hayfield Public House in Chapeltown. They asked for a full and transparent investigation with particular reference to the following questions:

- Which department has responsibility for the sites of the former community centre, the Hayfield pub and the green space between them?
- Has a decision been made about how the land will be allocated? In particular, has the land for the LIFT Company been allocated, and does that allocation in effect mean that land is no longer available for a new community centre?
- If decisions have been made, who made them and when?
- Will Leeds City Council review those decisions and allocate land for a new community centre?

2.2 A full copy of the deputation speech and a related press release from CCCAG is appended (Appendix1).

2.3 CCCAG was formed in 2001, when discussions about closure of the community centre were started; it meets monthly and has more than 280 local residents and groups on its mailing list. The group has the support of Fabian Hamilton MP and the Chapel Allerton ward Councillors. The aim of the group is to build a new centre to be developed and managed by the community for the community, preferably on the site of the old community centre. The group does not believe there is a facility in the area that meets the needs of the community as a whole.

### **3.0 Main issues**

3.1 With regard to the questions posed by the CCCAG deputation:

3.1.1 *Which department has responsibility for the sites of the former community centre, the Hayfield pub and the green space between them?*

The Council is the owner of the land. The site of the former community centre is vested with the Learning and Leisure Department. A small strip of land adjacent to this site is vested with the Development Department. The rest of the land that is currently green space and the site of the former Hayfield pub is vested with the Neighbourhoods and Housing Department. The Council acts corporately when making any decisions on land use through the considerations of the Asset Management Group.

3.1.2 *Has a decision been made about how the land will be allocated? In particular, has the land for the LIFT Company been allocated, and does that allocation in effect mean that land is no longer available for a new community centre?*

A decision has been made to use the site of the former Hayfield pub as the location for the Chapeltown Joint Service Centre LIFT scheme. This decision was confirmed by Executive Board on 15 September 2004 as part of the approval of the Outline Business Case to the Office of the Deputy Prime Minister in support of a request for PFI credits to fund the Joint Service Centres.

Work is currently being undertaken to determine the exact land requirements for the Joint Service Centre (JSC) coupled with initial estimates of the requirements for car parking space. The initial feasibility study is due by the end of March, this will be evaluated during April and May with a report due to be made to the Executive Board in June 2006 for approval to proceed.

It is likely that some of the 'green space' behind the former Hayfield pub site will be required for the JSC and car park. An option under active consideration is to compensate any use of this green space by incorporating all or part of the site of the former community centre as part of a new reconfigured and enhanced area of green space. Alternatively a Section 106 contribution could be used to enhance other green space or to buy an alternative green space site in the area.

Until the issues surrounding the proposed development of the site of the former Hayfield public house progress it will not be known whether any part of the site of the former community centre will be required for 'replacement green space'. At this stage it has not been considered prudent to consider other proposals for the site of the former community centre until this issue is resolved.

3.1.3 *If decisions have been made, who made them and when?*

No decisions have yet been made about the final allocation of the site of the former community centre.

### 3.1.4 *Will Leeds City Council review those decisions and allocate land for a new community centre?*

Decisions concerning the allocation of land for a new Chapeltown community centre must be taken in the context of a strategy for Community Centres. The Executive Board agreed a set of principles to guide the work of a review at their meeting in March 2003. These principles included:

The Council acknowledges that it is one of a number of providers of community facilities, and that the provision of LCC community centres must be balanced in the context of other providers in the public, private and voluntary sectors. The Council will therefore not seek to duplicate these facilities in instances where other agencies already make adequate provision.

Any decision to facilitate the provision of a community centre via another agency will need to have due regard for the long term sustainability of the proposed partnership.

Principles which would ensure the sustainability of the Councils community centre provision were also approved by Executive Board at its meeting in October 2004. Any decision about a new community centre for Chapeltown must take account of the current community provision in the area. Appendix 2 provides details of 19 different community facilities in the area providing a range of services. The ideas for provision at a new community centre set out by CCCAG, as the 'results of their consultations to date' (see last section of Appendix 1), could all be considered a duplication of provision already available to the area.

A Chapeltown Road Development Plan, incorporating an investment plan and land use framework is currently being consulted on and drawn up by consultants Bauman Lyons, GVA Grimley and Andy Edwards Design, appointed by the Council. The Development Plan is due to be completed in May 2006 with the aim of guiding future investment in the area through developing a shared vision to utilise available sites and buildings, to bring about physical regeneration and maximise benefit to the whole community. Any rationalization of community provision in Chapeltown must be considered in context of this work.

## **4.0 Implications for council policy and governance**

- 4.1 Any consideration for the allocation of land for a new community centre as proposed by CCCAG should be set within the context of the Council's stated policy and principles for Community Centres Review.

## **5.0 Legal and resource implications**

There are no legal or resource implications arising from this report.

## **6.0 Conclusions**

- 6.1 The former community centre was closed and demolished as it was underused, in very poor condition with asbestos needing removal and declared surplus to the requirements of the Council. Any future consideration of the use of the land where the former community centre was needs to be taken in the context of both the development of the JSC and the outcomes from the consultants report work on a

Chapeltown Road Development Plan. Any consideration of provision of land for a new community centre must also be taken in the context of the strategy for Community Centres, the principles approved by Executive Board and the extent of any current community provision.

- 6.2 The CCCAG are an active group of local residents with a strong commitment to community provision for Chapeltown residents. The Council and partners should seek to work closely with CCCAG in reviewing community provision in the area and ensure they are consulted, as a local stakeholder group, as part of the consultants work on the Chapeltown Road Development Plan.
- 6.3 No decision should be made at this point about the allocation of land for a new community centre. Any consideration on the allocation of land for a new community centre must be made as part of a review of the current community provision. It is proposed on another report on the agenda that responsibility for Community Centres transfers to Area Committees. In line with this proposal, it is recommended that North East Inner Committee takes forward a review of provision within Chapeltown. Such a review would need to take account of the Chapeltown Road Development Plan, which will be delivered in May 2006, and the land requirements of the new JSC.

## **7.0 Recommendations**

- 7.01 Members are requested to note that the North East (Inner) Area Committee will oversee a review of the current community provision in the Chapeltown area following the principles and policy of the Community Centres Review approved by Executive Board.

## Community Facilities in the Chapeltown Area

## Appendix 2

Facility	Address	Services	Ownership	Meeting space	Misc.
Austin Burke Memorial Hall  (Chapel Allerton)	196 Chapeltown Road Leeds LS7 4HZ  Sonia Walker 0113 237 4287			Main Hall 250 Theatre style Training Area 50 Theatre style and 30 boardroom style. Main Hall £30.00 per hour Training area £23 per hour	
Barbados Association  (Chapel Allerton)	15 Reginald Row Chapelton Leeds LS7 3HP  Tel: 2956054 Contact: Ralph Maynard/Jean White		Ownership and Management Barbados Association	Small meeting room 10/12 people £10.00 per hour	
Button Hill Community Centre  (Chapel Allerton)	Button Hill Chapelton Leeds  Mavis Adamczyk 0113 262 3922	Services and users: Centre is attached to a sheltered housing complex, but is open to the wider community to use.	Ownership: LCC (either N&H or Social Services) – need to check	Hall with kitchen and disabled toilet facilities. 40 people £10.65 per hour	
Chapelton Children's Centre	Leopold Street Chapelton Leeds, LS7 4AW  Amanda Ashe 0113 214 5880 0113 214 5878	Nursery – offering places for working/training families and sessional care offered to families for respite, if child has additional needs or there are child protection concerns. Grandparents Group Community Counselling Public Access Computer Facility etc etc	Leeds City Council, learning & Leisure Department, Early Years Service	Meeting / training PC access room.  Free at present hire charges under review.	

Chapeltown Enterprise Centre  (Chapel Allerton)	231-235 Chapeltown Road Leeds LS7 3DX  Claude Hendrickson 0113 262 3333 0113 242 5996	Services: The centre provides managed workspace units, office accommodation and conference facilities for up to 40 delegates. Also has a fully equipped IT training suite.	Ownership: LCC (Development)  Management: Managed by Unity Property Services (UPS) - a subsidiary not-for-profit company of Unity Housing Association.	Conference room - 30/40 people Meeting room – 15 people £100 – full day £50 - ½ day  Community Groups £50 full day - £30 ½ day	
Hillcrest Primary School.  Space @ Hillcrest	Cowper Street Leeds, LS7 4DR  Karen Golthorp 0113 262 4080	Space @ Hillcrest is used by a number of community groups.	Leeds City Council	Hall 150 people Lounge 20 people  Hall Lounge £50.00.p.h. £25.00.p.h	
HOST Media Centre  (Chapel Allerton)	21 Savile Mount Chapeltown Leeds LS7 3HZ Gentian 0113 307 0178	Services: Host is committed to developing a vibrant and sustainable arts and creative media culture in West Yorkshire through the delivery of innovative community, education and professional development initiatives.	Ownership: LCC (N&H)? Leased to HOST at a peppercorn rent	Room 1. 80 people £40p.h +VAT Room 2. 25 people £20p.h +VAT Room 3. 15 people £15p.h +VAT	
Leeds Islamic Centre  (Chapel Allerton)	Central Jamia Mosque 44-48 Spencer Place Chapeltown Leeds LS7 4BR Tel: 246 4686 Contact: Khan Chaudry	Services Caters for the social, educational and religious needs of the muslim population in Leeds. IT facilities.  Users The Muslim community	Ownership Leeds Islamic Centre	Main Hall 150 / 200 people Available for functions & Community Events. With Kitchen facility	
Mandela Centre  (Chapel Allerton)	Chapeltown Road Leeds LS7 3HY  Terence Holness 07891 271015 Tel: 262 2816	Services: The Mandela Centre offers a full programme of activities in sport, recreation, education, culture and entertainment. Also Yes Cyber has satellite provision here.  Also used by Leeds Reach, Thomas Danby, RJC Dance and Women's Health Matters  Leeds College of Art & Design deliver an introduction to fashion course from here	Ownership: LCC (L&L)  Administration service provided by LCC's Lettings Unit		

Northern School of Contemporary Dance  (Chapel Allerton)	98 Chapeltown Road Leeds LS7 4BH  Sue Logan Tel: 219 3000 Email: <a href="mailto:info@ncsd.ac.uk">info@ncsd.ac.uk</a>	A Higher Education College, providing full time dance training plus evening and Saturday classes.	Ownership and Management: Is a Higher Education College affiliated to the University of Leeds		
Polish Catholic Centre  (Chapel Allerton)	Newton Hill Road Leeds LS7 4JE  George Tosta Tel: 262 8019			Main Hall 150 theatre style Small hall 50 theatre, 30 boardroom  All day rates Main hall £120.00 Small hall £40.00	
Prince Phillip Centre  (Chapel Allerton)	Scott Hall Avenue Leeds LS7 2DX  Winnie Wilkinson 0113 262 3241 07891271953	Services Base for youth work provision A play scheme also operates from here, as well as other activities such as bingo and keep fit CILrs hold drop-in sessions here IT facilities.	Ownership: LCC (L&L)  Administration service provided by LCC's Lettings Unit		
Ramgarhia Sikh Sports Centre  (Chapel Allerton)	8-10 Chapeltown Road Leeds LS7 3AP Tel: 262 5657 262 5234 Contact: Paramjit Singh/Mr S Samby			Class rooms 30/40 people. Games room 50/60 people Big Supports Hall 300/350 people  £20 - £25 and £30 per hour	
Roscoe Methodist Church  (Chapel Allerton)	Francis Street Leeds LS7 4BY  0113 262 2332	Services: Regular activities include: West Indian Family Counselling Service (WIFCOS); Roscoe luncheon club for elderly people needing friendship and support; girls brigade; steel band; Roscoe singers; church choir and breavement support group Other activities on the Church premises are: Chapeltown CAB and Roscoe Day Nursery			



<p>St Matthew's Church Hall</p> <p>(Chapel Allerton)</p>	<p>St Matthew's Vicarage Wood Lane Leeds LS7 3QF</p> <p>Email: stmleeds@fish.co.uk</p> <p>Mrs J Skillington 0113 237 1821 0113 268 3702</p>	<p>Services St Matthew's is the parish church of Chapel Allerton (C of E) It has a worshipping congregation of around 300 people and offers friendship, pastoral care and social activities to anyone who wishes to join in. It is involved in various community activities in the parish e.g providing holiday clubs for children, Inches for elderly people. St Matthews works closely with all other Christian churches in the area. The church primary school serves the community as a whole and is attended by children of other faiths (muslim,sikh etc) as well as Christians. [Anglican].</p>	<p>Ownership St Matthew's Church</p>	<p>Hall for hire at £15.00 per hour Discount available to Community and Voluntary groups.</p> <p>Capacity: 50 people</p>																
<p>Space @ Bracken Edge</p> <p>(Chapel Allerton)</p>	<p>Bracken Edge Primary School Newton Garth Newton Road Leeds LS7 4HE</p> <p>Emma Tregidden 0113 214 5862</p>	<p>Services: Artists studios, arts &amp; craft room, gym and multi-media suite. Aim is to provide a place where children, parents and anyone from the local community can go to enjoy playing sport and develop new skills in arts &amp; crafts</p>	<p>Ownership: Education Leeds Funding: In March 2005 was awarded £85,043 from the Community Fund. This 3 year grant will fund salary costs for a Project Manager, fees for freelance workers and consultancy and advice.</p>	<p>Hall &amp; Art rooms During out of school hours.</p>																
<p>Space @ Hillcrest</p> <p>0113 262 4080</p> <p>(Chapel Allerton)</p>	<p>Hillcrest Primary School Cowper Street Chapeltown Leeds LS7 4DR</p> <p>Tel: 262 4080 Everton Whattley</p>	<p>Services: All weather pitches/performance venue, community radio, music room and sprung dance floor. Aim is to provide a place where children, parents and anyone from the local community can go to enjoy playing sport and develop new skills in arts &amp; crafts</p>		<table border="0"> <tr> <td>Main hall</td> <td>Visual Art</td> <td>Lounge</td> </tr> <tr> <td>£25.p.h</td> <td>£20.ph</td> <td>£25.ph</td> </tr> <tr> <td>Theatre</td> <td>100</td> <td></td> </tr> <tr> <td>Boardroom</td> <td>40</td> <td>20</td> </tr> <tr> <td></td> <td></td> <td>16</td> </tr> </table>	Main hall	Visual Art	Lounge	£25.p.h	£20.ph	£25.ph	Theatre	100		Boardroom	40	20			16	
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<p>West Indian Centre</p> <p>(Chapel Allerton)</p>	<p>10 Laylock Place Leeds LS7 3JA</p> <p>Ian Charles 07931 291070 Tel: 262 8739</p>	<p>Services: Offers a range of activities such as social events, cultural events, dances and community services</p>	<p>Ownership: Leeds City Council  Funding: The centre is currently supported through Objective 2 funding</p>	<table border="0"> <tr> <td>Main Hall</td> <td>300 people</td> </tr> <tr> <td>Back Room</td> <td>200 people</td> </tr> <tr> <td>Lounge</td> <td>60 people</td> </tr> <tr> <td>Meeting Room</td> <td>30 / 40 people</td> </tr> </table> <p>£10.00 per hour</p>	Main Hall	300 people	Back Room	200 people	Lounge	60 people	Meeting Room	30 / 40 people								
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<p>180 Chapeltown Road</p> <p>(Chapel Allerton)</p>	<p>Chapeltown Road Leeds LS7 4HP</p> <p>Tel: 214 5852</p>	<p>Services:</p> <ul style="list-style-type: none"> <li>• Leeds Black Elders Association</li> <li>• Youth Service</li> <li>• Social Services</li> <li>• Community Languages</li> <li>• West Yorkshire Youth Association</li> <li>• Leodis</li> </ul>	<p>Ownership: LCC (L&amp;L)</p> <p>Administration service provided by LCC's Lettings Unit</p>	<p>Hall 30 people £9.00.p.h - during working hours £40.00 extra out of hour booking</p>	
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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Well-Being Fund 2005/06 and 2006/07**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report contains the recommendations of the Well-Being Fund Working Group. The Area Committee is requested to consider the recommendations of the Working Group and indicate if they approve the level of grant requested. The report also contains recommendations on a commissioning approach to allocating the Well-Being Fund in 2006/07.

## Background Information

1. The North East (Inner) Area Committee received an allocation of £163,504 Well-Being revenue funding for the 2005/06 financial year.
2. In addition, the Committee has a three year (2004/05 – 2006/07) capital allocation of £317,925.
3. The current position with both budgets and details of the projects approved to date is summarised in Appendix 1 and 2.
4. The Area Committee is requested to note that it agreed to reconsider the application for funding from HOST Media Centre for the 'developing new media' project (INE.05.33.LG). HOST requested £31,965. It was agreed at the February 6<sup>th</sup> 2006 meeting that the application would be reconsidered in light of any underspend remaining after all other applications to the 2005/06 fund had been considered. Members are asked to bear this in mind when discussing the proposals in this report.

## Project applications

### Revenue – Large Grants

#### **Moor Allerton Eldery Care (MAECare) (INE.05.51.LG) requesting £6,126**

5. MAECare are a voluntary sector organisation delivering services for older people in the Moor Allerton area. The amount requested reflects their work with older people in Moortown ward. This bid is for a contribution towards the core running costs of the organisation, primarily salaries of the paid workers.
6. *Working group recommendation:* The Area Committee gave a grant contribution towards MAECare core costs at the beginning of this financial year, honouring the commitment made by the previous CIT. The Area Committee wanted to offer a more long term solution to the voluntary care organisations to assist them to move away from a grant dependent culture, and also be in a position to allocate the Well-Being Fund to new projects and activities that meet the area priorities. This resulted in the Area Committee setting up the Grant and Fundraising Advice Worker post to assist organisations such as MAECare. Therefore the working group recommend that a Well-Being Fund contribution to core funding is no longer appropriate.

**Recommend – no contribution.**

#### **Meanwood Valley Urban Farm holiday playschemes (INE.05.55.LG) requesting £8,000**

7. Meanwood Valley Urban Farm request funding to provide arrange of activities to local children for 3 weeks over the 2006 summer holiday period, and for 1 week at Easter 2007. The activities will be targeted at the 8-12 age group living in the Meanwood, Stonegate & Brackenwood estates, and will be environmentally themed.
8. *Working group recommendation:* The initiative meets two Area Committee priorities – activities for children and young people, and improving the environment. It also targets young people who live in one of the District Partnership priority neighbourhoods – Beckhill. **Recommend - £8,000 contribution**

**Harehills Irish Music arts programme (INE.05.56.LG) requesting £15,000**

9. The Irish Arts Programme is aimed at the whole community and runs activities for people to develop skills and knowledge of traditional Irish arts and culture. The funding is requested as a contribution to the core costs of the organisation to enable them to work in the inner north east area, primarily Chapeltown.
10. *Working group recommendation:* The application requests a contribution towards core funding of the organisation. The organisation could reapply for a specific activity or event to be held in inner north east but currently it is not clear how the project will work in inner north east or how it meets the Area Committee priorities. **Recommend – no contribution.**

**New World Steel Orchestra parent/carer project (INE.05.59.LG) requesting £4,800**

11. The New World Steel Orchestra want to set up a stand alone project involving at least 30 young people and their parents/carers, bringing them together through playing steel pan music to enjoy a shared experience and strengthen family relationships. Some parents are already involved in this, but only those who have been able to afford the cost of music lessons. The Well-Being Fund would enable the Orchestra to set up a weekly coaching lesson over a 6 month period which all parents/carers would be able to access.
12. *Working group recommendation:* The parent/carer project is a new initiative by the New World Steel Orchestra and will enable more young people to benefit from out of school activities in inner north east. The working group also recommend that the organisation is assisted by the Grant and Fundraising Advice Worker to identify other sources of funding and ways to secure sustainability for the future. **Recommend – £3,000 contribution.**

**Leeds REACH (INE.05.62.LG) requesting £9,718**

13. Leeds REACH work with African/Caribbean young people at risk of exclusion or already excluded from school. The project uses workshops and recreation activities to aid the young person's personal and interpersonal development in order that they may be able to continue their academic education. This particular project is to purchase DJ and media equipment to develop their media workshop, and to pay for sports residential at Herd Farm.
14. *Working group recommendation:* The project meets the Area Committee priorities of activities for children and young people, and improving school attendance and achievement. Leeds REACH were asked why they do not access the DJ and media equipment available at HOST Media Centre. The reason is that the studios are unavailable at the times when the workshops are held, and the high cost of hiring the facilities as well as transport there for the young people makes purchasing the equipment better value for money. **Recommend – £6,000 contribution.**

**2 Hills motorcycle project (INE.05.65.LG) requesting £1,932**

15. The project will work with 8 young people from Beckhill and Miles Hill estates who currently attend the existing 2 Hills Thursday evening sessions. The funding will pay for a 12 week x 2hours course in basic motorcycle maintenance including tuition and testing on responsible motorcycle riding, leading to OCN certificate at NVQ level

one. The project will specifically target young males, and alongside the practical work will be sessions exploring the effects of anti-social behaviour, and promoting positive attitudes and behaviour.

16. *Working group recommendation:* The project meets the Area Committee priorities of activities for children and young people, and reducing anti-social behaviour. **Recommend - £1,932 contribution.**

**Churches Together in Roundhay environmental awareness festival (INE.05.63.LG) requesting £2,600**

17. The Churches are organising an environmental awareness festival aimed at the local community over a 1 week period in June to coincide with World Environment Day. It will include exhibitions, outdoor events, debates and speakers, taking place in Roundhay Park.
18. *Working group recommendation:* The project meets the Area Committee priority of improving the environment. The Churches are to be advised to take advantage of any publicity material and exhibition stands they may be able borrow from Streetscene Services for the event. **Recommend - £1,500 (£1,000 from main revenue budget and £500 from the Pride in Where You Live Fund) contribution.**

**Leeds Young Authors new faces of poetry (INE.05.64.LG) requesting £15,000**

19. Leeds Young Authors run creative writing projects out of and in schools, mainly with young people aged 13-18. The funding is sought as a contribution towards the core costs for running the programmes for 1 year, including salaries. The organisation are hoping to work with Carr Manor, Allerton Grange and Roundhay High Schools to run 8 weekly creative writing workshops as an inset to the existing English curriculum.
20. *Working group recommendation:* The project does meet Area Committee priorities to provide activities for young people and initiatives to improve school achievement and attendance. However, the organisation has already received a small grant in 2005/06, and this is a request for core funding. **Recommend – no contribution.**

**Learning and Leisure mini Breeze event (INE.05.66.LG) requesting £6,000**

21. Learning and Leisure Out of School Activities team have secured funding for the main Breeze events across Leeds this year. As part of the Breeze package, they would like to hold some smaller, locally targeted events in the most deprived neighbourhoods. This application is to fund a mini Breeze event targeting Chapeltown to be held at Saville Mount recreation ground in August. The main Breeze event will be held at Scott Hall Playing fields.
22. *Working group recommendation:* The project will meet the Area Committee priority to provide activities for young people. The working group would however like to see the event held on King Alfred's fields instead of Saville Mount in order that other parts of inner north east benefit from the Breeze package this year. **Recommend - £6,000 subject to further discussion on the final location of the event.**

### **2005/06 Revenue underspend**

23. If the recommendations of the Well-Being Fund working group are accepted as per this report, there will be £35,647 remaining. The Area Committee is requested to carry this amount forward to 2006/07 and add it on to the new revenue allocation.

#### **Revenue – Small Grants approved since the last Area Committee meeting**

##### **Personal safety project West Yorkshire Police (INE.05.30.SG)**

24. The project will provide personal attack alarms for distribution to those who have been victims of robbery or handbag snatches. They will also be distributed to vulnerable people as a proactive measure, identified by the Police through their advice work with groups in the community. **Approved - £250**

##### **Friends of Gledhow Valley Woods fun day (INE.05.31.SG)**

25. Friends of Gledhow Valley Woods are organising a fun day to encourage greater community involvement with the woods. The money will be used to provide a marquee and seating for the event on 20<sup>th</sup> May 2006. **Approved - £500**

#### **Capital - Large Grants**

##### **Community Safety alleys and ginnels initiatives (INE.05.54.LG) requesting £75,000**

26. Anti-social behaviour and criminal activity taking place in alleys and ginnels has been identified as a key priority to be addressed in the 06/07 Area Delivery Plan. The funding requested will be used to implement improvements including gating, fencing, lighting and other capital costs associated with closing or improving alleys and ginnels across the north east inner area.
27. The Community Safety working group have been consulted and agreed to a commissioning approach. The funding if approved will be managed by the Area Community Safety Co-ordinator and progressed through the multi-agency Alleys and Ginnels group. Regular progress reports will be presented to the Community Safety working group and then the Area Committee.
28. *Working group recommendation:* The working group recognise that commissioning a pot of funding will enable action around alleys and ginnels to progress quickly and effectively, and acknowledge the support of the Community Safety working group for this approach. The Well-Being working group are in agreement, but would emphasise that officers implementing projects also aim to maximise any other sources of funding available. **Recommend - £75,000 contribution.**

##### **Parks and Countryside Meanwood Park environmental improvements (INE.05.57.LG) requesting £39,481**

29. The project will fund two key actions of the Meanwood Park improvement plan. To carry out drainage works immediately behind Hustlers Row to alleviate flooding problems which has caused the footpaths to be washed away. The project will also improve the surface of the bridleway to benefit all visitors, especially walkers and horseriders. Parks and Countryside have secured capital programme funding to implement other elements of the improvement plan, and have consulted with Friends

of Meanwood Park in drawing up the plan. No S106 is currently available for use at the Park.

30. *Working group recommendation:* The project meets the Area Committee priority to improve the environment. **Recommend - £39,481 contribution.**

**St Andrew's Roundhay UFC community landscaping project (INE.05.58.LG) requesting £20,400**

31. Students from Leeds Met University Landscape Design department have designed a landscaping project for the Church grounds, in order that it is attractive and open for use by the whole community at any time. Features include raised planters, paved areas, seating areas, water features and flower planting. A number of local groups use the Church including youth groups, uniformed groups, older people's groups, art, bowls and drama groups.
32. *Working group recommendation:* The project meets the Area Committee priority of improving the environment and the working group were impressed with the open access design which will be of benefit to the whole community. However, funds to implement the whole design are not in place yet. **Recommend - £12,500 contribution.**

**Potternewton Park garden in the park (INE.05.60.LG) – requesting £5,000**

33. Groundwork Leeds, in partnership with Chapeltown Sure Start aims to create an informal and imaginative garden for parents to visit with young children. Sure Start are funding phase 1 of the project to create the pathways and earthmodelling. This request is for a contribution towards phase 2 which adds elements of stimulation to the garden including outdoor percussion instruments, animal footprint tiles and planting.
34. *Working group recommendation:* The project meets the Area Committee priorities of improving the environment and activities for children and young people. **Recommend - £5,000 subject to confirmation of a successful application to Green Leeds.**

**2005/06 Revenue underspend**

35. If the recommendations of the Well-Being Fund working group are accepted as per this report, there will be £35,647.

**Well-Being Fund 2006/07**

**General approach and revised forms**

36. The Well-Being Fund working group held a separate meeting in March 2006 to discuss the Well-Being Fund 2006/07, reflecting on the experiences and lessons learnt during the last year.
37. The working group agreed that the Well-Being Fund should be granted to projects that will contribute to the achievement of one or more of the priorities and actions identified in the ADP Action Plan.
38. It is clear from discussions in the Community Safety and Youth Issues working groups that organisations can already be identified as most appropriate to deliver



some of the actions identified in the ADP Action Plan - these include the Youth Service and Leeds Community Safety. To make sure actions are achieved next year, the Well-Being Fund working group recommends a commissioning approach is taken with these organisations.

39. The Well-Being Fund large grant application form has been redesigned to cover both a commissioning approach where we approach an organisation and ask them to deliver a project, and a grant funding approach which allows organisations to bid in for funding to deliver a new project which meets the Area Committee's priorities.
40. The working group also reviewed the Well-Being Fund small grants process. Members are reminded that they agreed at the October 2004 Area Committee meeting to give delegated responsibility through the Director of Neighbourhoods and Housing to make payments between formal Area Committee meetings.

### **06/07 projects for consideration**

41. The first Area Committee meeting of 2006/07 municipal year is scheduled for the 26<sup>th</sup> June 2006 (subject to approval of a separate report). In order that projects and initiatives can begin in April and May, the Area Committee is requested to consider giving approval for expenditure from the 2006/07 Well-Being Fund revenue budget, subject to final confirmation of the 2006/07 allocation. It is expected to be similar to the 2005/06 allocation of £163,504.
42. The Area Committee has given an on-going commitment to fund the costs of two projects set up using 05/06 Well-Being Fund. In line with the Well-Being Fund working group recommendations, the Area Committee is also asked to consider approval for the commissioning of Leeds Community Safety and NE Area Management to jointly deliver work to meet the actions identified in the community safety section of the 2006/07 Area Delivery Action Plan.

### **Community Safety/NE Area Management (INE.06.01.LG) requesting £47,500**

43. On 6<sup>th</sup> February 2006, the Area Committee agreed the action plan for 2006/07. The plan identifies the priority themes and objectives, along with actions that need to be implemented to achieve them. The community safety section of the plan identifies the following objectives (in bold) and actions:
  - **Support a co-ordinated approach to tackling 'crime and grime'** – multi-agency joint tasking arrangements, target Neighbourhood Wardens and PCSOs, pride in where you live fund
  - **Reduce crime and the fear of crime** – multi-agency targeted operations, targeted burglary reduction initiatives, automatic number plate recognition, alley and ginnel initiatives and crime reduction/education initiatives
44. Following discussion at the Community Safety working group, how the actions are to be delivered and the cost of delivery has been worked up in detail. The Committee is requested to note that £7,500 of this is to top up the 'pride in where you live' fund. Members are reminded that the detail of the costings and delivery arrangements have been discussed at the Community Safety and Well-Being Fund working groups who are both supportive of the commissioning approach. Members are also asked to note that the funding will only be used to deliver actions and fund initiatives that would not otherwise take place (for example the delivery of Operation Arrow in Moortown and Roundhay wards). If approved, the fund will be managed jointly by the Area Community Safety Co-ordinator and Area Management Officer (inner) with

regular progress reports through the Community Safety working group and then the full Area Committee.

45. *Working group recommendation:* **Recommend - £35,192 contribution.**

#### **Grant and Fundraising Advice Worker (INE.06.02.LG)**

46. The Area Committee approved £75,317 Well-Being Fund at the 27<sup>th</sup> June 2005 meeting to fund a 3 day per week post to support voluntary and community organisations in achieving long-term sustainability and to move away from a grant dependent culture. The funds were split over three years. The Area Committee is requested to confirm its contribution from the 2006/07 Well-Being Fund of £37,528. **Recommend - £37,528**

#### **Community Action Service Team (CAST) (INE.06.03.LG)**

47. The Area Committee agreed to fund the provision of a dedicated Streetscene team (driver and two crew) to respond to local priorities at the 4<sup>th</sup> April 2005 meeting. The team respond to hotspot referrals and operate a regular timetable every week with 1 day per ward (Chapel Allerton, Moortown, Roundhay) and 1 day per priority neighbourhood (Beckhill and Chapeltown). Performance monitoring information is sent through on a monthly basis. In order that the service continues in 2006/07, the Area Committee is requested to confirm its contribution from the 2006/07 Well-Being Fund of £2,343. **Recommend - £2,343**

#### **About Leeds civic newspaper (INE.06.04.LG) requesting £2,500**

48. For full details of the proposal see appendix 3.
49. *Working group recommendation:* A brief discussion to be held at the full Area Committee meeting and decision taken then. **Recommend – full Area Committee decision.**

#### **Site based gardeners in community parks (INE.06.05.LG) requesting £35,600**

50. For full details of the proposal see appendix 4.
51. *Working group recommendation:* The provision of full-time gardeners in community parks in inner north east has not been identified as a priority by the Area Committee, and is also a request for core salaries funding. **Recommend – no contribution.**

#### **Small Grants Fund**

52. The Area Committee is requested to set aside £10,000 of the 2006/07 revenue Well-Being Fund for small grants. The Area Committee awarded 25 small grants in 2005/06 to community and voluntary groups to deliver a wide range of activities of benefit to residents of inner north east.
53. *Working group recommendation:* **Recommend - £10,000 contribution.**

## **Recommendations**

54. The Area Committee is requested to consider the recommendations of the Well-Being Fund Working Group and indicate if they support;
- a) The level of grant proposed from the 2005/06 revenue Well-Being Fund and the three year capital allocation
  - b) The commissioning approach for allocation of the Well-Being Fund in 2006/07 and approval for the levels of grant from this fund subject to confirmation of the 2006/07 allocation.

**North East (Inner) Area Committee Large Grant (Revenue) Decisions 2005-06**

	Revenue	Capital
05/06 Allocation	£163,504.00	£ 317,925.00
04/05 C/F	£22,936.07	£ 62,599.00
<b>TOTAL TO SPEND</b>	<b>£186,440.07</b>	<b>£ 255,326.00</b>

Grant Ref	Project / Organisation	Current Position	Applied for	Awarded Revenue	Awarded Capital	Running Total	Date Approved
INE.05.02.LG							
and							
INE.05.09.LG Rev	Roundhay CARE	Approved	£13,330	£13,330		£173,110.07	04/04/2005
INE.05.03.LG Rev	MAECare Core Costs	Approved	£1,205	£1,205		£171,905.07	04/04/2005
INE.05.04.LG Cap005	Moortown RUFC	Approved	£2,500		£2,500		£ 252,826.00
INE.05.05.LG Rev	Sure Start Chapeltown Health Drop-in	Approved	£1,000	£0		£171,905.07	05/09/2005
INE.05.05b.LC Cap009	North Park Avenue Allotment	Approved	£3,000		£3,000		£ 249,826.00
INE.05.06.LG Rev	LNEh - Queenshill Crescent	Approved	£1,300	£1,300		£170,605.07	04/04/2005
INE.05.07.LG Rev	Consultation Fund	Approved	£5,000	£5,000		£165,605.07	not present
INE.05.11.LG Rev	Streetscene - CAST	Approved	£1,400	£1,545		£164,060.07	04/04/2005
INE.05.12.LG Rev	Community Highlights -	Approved	£2,400	£2,400		£161,660.07	27/06/2005
INE.05.13.LG Rev	Youth Service Junior Playscheme	Approved	£9,040	£9,040		£152,620.07	27/06/2005
INE.05.14.LG Rev	Groundwork Leeds - Newton Grove	Approved	£10,000	£10,000		£142,620.07	27/06/2005
INE.05.15.LG Rev	New World Steel Orchestra	Approved	£8,100	£8,100		£134,520.07	27/07/2005
INE.05.16.LG Rev	Jambala Full Circle	Approved	£7,000	£7,000		£127,520.07	27/06/2005
INE.05.17.LG Rev	LCC Summer Sports	Approved	£1,860	£1,860		£125,660.07	27/06/2005
INE.05.18.LG Rev	Groundwork Leeds - Motiv8	Approved	£6,150	£6,150		£119,510.07	27/06/2005
INE.05.19.LG Rev	NE Area Management K Fund	Approved	£15,068	£15,068		£104,442.07	not present
INE.05.20.LG Rev	CRIP - Land Use Framework	Approved	£10,000	£10,000		£94,442.07	not present
INE.05.21.LG Rev	Volunteer Thank You Day	Approved	£750	£750		£93,692.07	27/06/2005
INE.05.23.LG Cap004	Open Door project ( Sound Proofing)	Approved			£3,500		£ 246,326.00
INE.05.24.LG Rev	Youth Service - Development Worker	Approved	£5,000	£5,000		£88,692.07	not present
INE.05.26.LG Rev	Miles Hill Breakfast Club	Approved	£1,800	£1,800		£86,892.07	05/09/2005
INE.05.31.LG Cap008	Queens Hill Drying Area	Approved	£5,670		£5,670		£ 240,656.00
INE.05.32.LG Cap006	Roscoe Methodist Church	Approved	£20,000		£20,000		£ 220,656.00
INE.05.33.LG Rev	HOST Media Centre -	Deferred to27/3	£32,000	£0		£86,892.07	
INE.05.34.LG Rev	Mosaic Arts and Crafts Workshops	Approved	£3,000	£3,000		£83,892.07	17/10/2005
INE.05/35.LG Cap007	Scott Hall Sport Centre	Approved	£15,000		£15,000		£ 205,656.00
INE.05/36.LG Cap012	Meanwood Methodist Church	Approved	£20,000		£7,660		£ 197,996.00
INE.05/37.LG Cap013	53 - Louis Street	Approved	£6,000		£6,000		£ 191,996.00
INE.05.38.LG Rev	Button Hill	Approved	£3,363	£3,363		£80,529.07	17/10/2005
INE.05.40.LG Rev	Yorkshire Women's Theatre	REJECTED	£9,084	£0		£80,529.07	05/09/2005
INE.05.43.LG Rev	Children in Crisis - D:Side	Approved -	£2,000	£2,000		£78,529.07	05/12/2005
n/a Rev	Small Grant Allocation - April	Approved	£5,000	£5,000		£73,529.07	
n/a Rev	Pride In Where You Live top-up	Approved	£5,000	£5,000		£68,529.07	
n/a Rev	Small Grant Allocation - December	Approved	£3,000	£3,000		£65,529.07	05/12/2005
INE.05.44.LG Cap010	Roundhay Methodist Church	Approved	£20,000		£20,000		£ 171,996.00
INE.05.45.LG Cap011	Northe Leeds Cricket Nets	Approved	£15,000		£15,000		£ 156,996.00
INE.05.47.LG Rev	Chapel Allerton Guide	Approved	£10,000	£0		£65,529.07	06/02/2006
INE.05.48.LG Rev	Groundwork (Bechill Approach)	Approved	£3,000	£3,000		£62,529.07	06/02/2006
INE.05.49.LG Cap014	Groundwork (cowper Street)	Approved	£6,950		£6,950		£ 150,046.00
INE.05.50.LG Rev	Carr Manor High School	Approved	£950	£950		£61,579.07	06/02/2006
INE.05.51.LG Rev	MaeCare	Received	£6,126				
INE.05.52.LG Rev	Hibiscus Association	REJECTED	£21,515	£0			
INE.05.53.LG Rev	Trinity United Reformed Church	No application					
INE.05.54.LG Cap015	LCC Comm. Safety/NE. A. M	Requested	£75,000				
INE.05.55.LG Rev	Meanwood Valley Urban Farm Ltd	Requested	£8,000				
INE.05.56.LG Rev	Harehills Irish Music Project	Requested	£20,000				
INE.05.57.LG Cap016	Meanwood Park improvements	Requested	£39,481				
INE.05.58.LG Cap017	St. Andrew's Roundhay UFC	Requested	£20,400				
INE.05.59.LG Rev	Parent/Carer Together	Requested	£4,800				
INE.05.60.LG Cap018	Potternewton Park garden in the park	Requested	£5,000				
INE.05.62.LG Rev	Leeds Reach	Requested	£9,718				
INE.05.63.LG Rev	Community Environment Festival	Requested	£2,600				
INE.05.64.LG Rev	The New Faces of Poetry	Requested	£15,000				
INE.05.65.LG Rev	The Two Hills Project	Requested	£1,932				
INE.05.66.LG Rev	Mini Breeze	Requested	£6,000				

**Revenue** Amount of applications Approved → **£124,861**  
 Balance Available → **£61,579.07**

**Capital** Amount of Applications Approved → **£105,280**  
 Balance available → **£ 150,046.00**

**North East (Inner) Area Committee  
Small Grant Applications - 2005/06**

				C/ f from 2004/05	£	4,290.00
				2005/06 top-up April 05	£	5,000.00
				2005/06 top-up Dec 05	£	3,000.00
				Area Allocation	£	12,290.00
Ref No	Project	Organisation	Current position	Applied	Awarded	Allocation remaina (Running total)
INE/04/SG19	Newsletter	Friends of Gledhow Christian Care	approved	£ 500.00	£ 350.00	£ 11,940.00
INE/04/SG20	NELDF	NE Dementia Forum	approved	£ 392.50	£ 392.50	£ 11,547.50
INE/04/SG21	BME Community Networking Event	Peoples Arts Council	approved	£ 500.00	£ 250.00	£ 11,297.50
INE/04/SG22	Project 7 Talent Quest	Chapelton Young Peoples 10-2 C	approved	£ 500.00	£ 500.00	£ 10,797.50
INE/04/SG23	Annual General meeting	Jamaica Society	approved	£ 450.00	£ 275.00	£ 10,522.50
INE/04/SG24	Dancing for Health	Leeds Folk Dance Group	approved	£ 200.00	£ 200.00	£ 10,322.50
INE/04/SG25	Childrens Cookery Book	Bnos Chabad	approved	£ 500.00	£ 300.00	£ 10,022.50
INE/04/SG26	Black History Education Day	Roscoe Luncheon Club	approved	£ 500.00	£ 375.00	£ 9,647.50
						£ 9,647.50
INE.05.01.SG	Summer Football Tournament	LNEH	approved	£ 500.00	£ 500.00	£ 9,147.50
INE.05.02.SG	PHAB Open Day	Prince Phillip Centre PHAB Club	referred to RR	£ 500.00		£ 9,147.50
INE.05.03.SG	Street Jamz	LUU African & Caribbean Soc	approved	£500.00	£ 500.00	£ 8,647.50
INE.05.04.SG	Beckhill Cleanup	Streetscene Services	approved - pride in where you live	£ 500.00	£ -	£ 8,647.50
INE.05.05.SG	Community Highlights	Community Highlights	withdrawn	£ 500.00	£ -	£ 8,647.50
INE.05.06.SG	Recycled mountain bike project	Meanwood Valley Urban Farm	approved	£ 500.00	£ 500.00	£ 8,147.50
INE.05.07.SG	Chapel Allerton Arts Festival	Chapel Allerton Arts Festival	approved	£ 500.00	£ 500.00	£ 7,647.50
INE.05.08.SG	BME Fun Day	NEAMT	approved	£ 500.00	£ 500.00	£ 7,147.50
INE.05.09.SG	Volunteer Thank You Day	NEAMT	withdrawn	£ 500.00	£ -	£ 7,147.50
INE.05.10.SG	Summer Programme	Shantona Womens Centre	approved	£ 500.00	£ 200.00	£ 6,947.50
INE.05.11.SG	Chapelton youth football	Chapelton Youth football	approved	£ 493.00	£ 493.00	£ 6,454.50
INE.05.12.SG	Beckhill TARA Funday	Beckhill TRA	approved	£ 500.00	£ 500.00	£ 5,954.50
INE.05.13.SG	Meanwood Env Playscheme	Meanwood Valley Urban Farm	rejected	£ 200.00	£ -	£ 5,954.50
INE.05.14.SG	Reginald and Roundhays JCB Hire	NE AMT	approved - pride in where you live	£ 306.00	0	£ 5,954.50
INE.05.15.SG	Black History Project	Jamaica Society Leeds	approved	£ 500.00	£ 400.00	£ 5,554.50
INE.05.16.SG	Doncaster Youth Vehicle Petrol Cost	Youth Service	approved	£ 100.00	£ 100.00	£ 5,454.50
INE.05.17.SG	New Chairs	Jamaica Society Leeds	rejected	£ 500.00		£ 5,454.50
INE.05.18.SG	Gospel Extravaganza	St Aidans Church	rejected - not in our area	£ 500.00	£ -	£ 5,454.50
INE.05.19.SG	Somali Community Open Event	Iftin Welfare Association	approved	£ 499.40	£ 499.40	£ 4,955.10
INE.05.20.SG	Jamaica Society X-Mas Event	Jamaica Society Leeds	approved	£ 500.00	£ 500.00	£ 4,455.10
INE.05.21.SG	PCFC Funding	Parkland Colts FC	approved	£ 250.00	£ 250.00	£ 4,205.10
INE.05.22.SG	Leeds Vietnamese Elders	Leeds Vietnamese Elders	approved	£ 500.00	£ 320.00	£ 3,885.10
INE.05.23.SG	Carols in the Park	Chapel A Baptist Church	approved	£ 277.88	£ 277.88	£ 3,607.22
INE.05.24.SG	Community Karate / Self defence	Kushinkai Karate Academy	approved	£ 500.00	£ 500.00	£ 3,107.22
INE.05.25.SG	Leaffields Landscaping	Leaffields TRA / LNEh	approved - pride in where you live	£ 500.00	£ -	£ 3,107.22
INE.05.26.SG	Annual Elders Christmas Dinner	Scott Hall TRA	approved	£ 485.50	£ 485.00	£ 2,622.22
INE.05.27.SG	Health & Safety Improvement	If Tiin Welfare Association	rejected	£ 445.45	£ -	£ 2,622.22
INE.05.28.SG	Voices of a New Generation	Leeds Young Authors	approved	£500.00	£500.00	£ 2,122.22
INE.05.29.SG	Glass Tint Readers	W Y Police (Road Policy)	approved	£168.00	£168.00	£ 1,954.22
INE.05.30.SG	Personal Safety/ Home Security	W Y Police - Chapelton Divisio	approved	£ 250.00	£ 250.00	£ 1,704.22
INE.05.31.SG	Gledhow Valley Woods Fun Day	Friend of Gledhow Valley Wood	approved	£ 500.00	£ 500.00	£ 1,204.22
INE.05.32.SG	Self Defence	The DOJO	Recvd. 22/02/06	£ 500.00		
INE.05.33.SG	Spring Celebration	Friends of Potternewton Park	Recvd. 02/03/06	£500.00		
INE.05.34.SG	Domino Club	Leeds Caribbean Domino Social & Club	Recvd.02/03/06	£500.00		



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**Report of the Chief Officer, Executive Support**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Council newspaper – Area Management involvement**

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**Electoral wards affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific implications for:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the gap

Council  
function

Delegated executive  
function available for  
call in

Delegated executive  
function not available for  
Call In. Details set out in  
the report

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**Executive Summary**

1. This paper provides an update on the council newspaper, specifically issues surrounding the financial contributions of area management during 2006/7. It identifies the involvement of Area Management to date, opportunities presented by the newspaper and recommends financial contributions from each area committee.

## **1.0 Purpose of this report**

- 1.1 This report outlines the role of the council's newspaper as a key communications channel and proposes options for financial contribution from Area Management Committees to the future funding of council newspaper. These have already been considered by Area Committee chairs and following their support, this paper provides the opportunity for discussions with Area Management Committees.

## **2.0 Background information**

- 2.1 Leeds City Council has used a resident newspaper as a way of increasing awareness about council services since 1999. Since then, the newspaper has provided the people of Leeds with timely information, facts and news about the council and their city.
- 2.2 The original purpose of the newspaper was to avoid duplication of information, conflicting messages and high costs associated with distributing a range of corporate and departmental publications. It aims to meet the council's commitment to open and honest communications, keeping the people of Leeds informed and providing opportunities for residents to give their views.
- 2.3 This was in line with MORI research which found that council newspapers were in the top three preferred methods of receiving information, as voted by residents. Their main benefits were identified as the ability to reach a wide audience of residents, the low cost (in comparison with one off publications), regular and planned communications and effective distribution.
- 2.4 Following a review of the newspaper in early 2005, both CMT and LMT confirmed their support for the newspaper as a valuable communications tool and supported these principles of good communications.
- 2.5 In terms of the outcomes of the review of the newspaper, it is now produced quarterly, with themed pages (for example Living in Leeds, Learning in Leeds, Streets of Leeds) enabling a focus on services and also incorporates the opportunity for commercial advertising or paid for supplements. In light of these changes, departments now contribute to the production of the paper, with guaranteed space each issue. Area Management now also have dedicated pages, (five in total) in each edition, which are wholly focused on activities in their area, again with the opportunity for further space to be purchased.
- 2.6 In 2005/6, there was no cost for Area Committees for their contribution to three editions of About Leeds. Work has been undertaken to consider and respond to feedback from area committees in Autumn 2005, in order to represent About Leeds as an effective means of communication for all Area Committees, and therefore to secure the agreement to contribute in 2006/7.
- 2.7 Area committees agreed to review the proposals in advance of budget decisions for the 2006/07 financial year.
- 2.8 To secure the future viability of the newspaper for the 2006/7 financial year, the support of area committees is essential. This paper provides the opportunity for area committees to consider proposals relating to their financial contribution based on the benefits evident from the three editions produced in 2005/6.

## **3.0 Main issues**

- 3.1 Since the review of the newspaper in 2005, each edition has included information dedicated to Area Management. The information has been sourced, written and approved by each Committee representative. Corporate Communications have edited the information to suit

the house style and layout. Pages have included up and coming area committee and forum dates, and other important information relating to area investment, regeneration and improvements, consultation, area committee funded initiatives and successes, as well as raising the profile of the role of area management in local communities.

- 3.2 All ten Area Management committees were initially approached to contribute to the funding of the newspaper in 2005/6, enabling them to fulfill their requirements to communicate with their areas at least once per year under the consultation and engagement policy for Area Management.
- 3.3 Following feedback from Area Management committees, it was agreed that they would be approached at the start of the 2006/7 to contribute to the funding of the paper through buying space in the newspaper. This would include a page in each edition, covering each wedge, under the 'Living in Leeds' section, providing residents with an update on what was happening in their area. This would enable the Area Committees to review content from the first few editions and see how their information would be presented, prior to making a decision for 2006/7.
- 3.4 Area committees also raised a number of issues relating the newspaper and its production. In summary these were;
  - i) clarification of the editorial process and final decisions
  - ii) code of practice and protocols relating to content of the newspaper
  - iii) compilation of a story list – both the quality and quantity of stories to be supplied for area committees
  - iv) clarification of the what the financial contribution from each area committee will purchase
- 3.5 Clarification of the practice, process and protocols has now been provided to the satisfaction of the area committee representatives.
- 3.6 Area committees can apply for more than one page per issue if there was a requirement. This can either be arranged on an issue-by-issue basis for a one off event or promotion or as a permanent fixture. There would be a further cost implication for the allocation of more pages.
- 3.7 It is also be possible to insert leaflets or other communications into the newspaper and then to distribute to specific wards, wedges or postcode areas. This would be particularly useful if committees wished to target a specific area for consultation, communication or promotion of an event. There would be a small cost for this additional distribution but this would be considerable less that the costs of distributing the insert on its own, costs are dependent on circulation sizes.
- 3.8 Ideas for content are sourced and drafted at the area management level, however the Corporate Communications Team provide a copywriting service to ensure text is written/edited to suit the newspaper's house style. The cost for this service, in addition to costs for design and distribution management, would be covered by the annual contribution from Area Management to the newspaper.
- 3.9 By having a consistent presence in every edition, the work of area management will be seen holistically, helping residents to gain a clearer impression of how the wedges interact and overlap, whilst also appreciating the work being undertaken where they live. Regular assured space in each edition for each wedge also means an equal weighting of publicity to every area of the city.
- 3.10 As the start of the new financial year is approaching, contributions towards the cost of the newspaper need to be finalised – specifically contributions from Area Committees.
- 3.11 As part of the newspaper review, members agreed to a proposal to generate income in order to produce four editions of the newspaper each year, which would come from



contributions from departments and area management, as well as limited commercial advertising.

- 3.12 In regard to commercial advertising, the council's Advertising Officer in the Development Department continues to actively seek advertisers. Whilst no income has to date been generated this way, the Corporate Communications team have secured over £17,000 of additional income in 2005/06 to supplement the costs of production. The team has also liaised with other private sector organisations to negotiate more attractive reader competition prizes, for example Jet2 flights, win an Ipod and meet the Harlem globetrotters to improve the publication's popularity amongst the readership. The Jet2 competition attracted over 600 entries from Leeds' residents.
- 3.13 The corporate budget, departmental contributions and some commercial and partner advertising will go some way to covering the costs of four editions of the newspaper for 2006/7. However following an analysis of the level of resource required, a test in interest and potential of income generation from selling advertising in the first two editions of the paper, it is anticipated that there will be a limited contribution from selling advertising space in 2006/07.
- 3.14 Each Area Committee is therefore now being asked to contribute £625 per edition, a total of £2,500 for the 2006/7 financial year. This contribution will provide five pages dedicated to Area Management in four editions of the newspaper and all the benefits associated with a regular, planned and comprehensive communications channel. (In comparison, the cost of printing and distributing information in a separate leaflet citywide four times a year would be in excess of £28,000).

#### **4.0 Implications for council policy and governance**

- 4.1 Making sure that the people of Leeds are informed and can give their views is fundamental to the principle of good communications and is a key part of the council's corporate communications strategy 2005-8 and Council Plan.
- 4.2 Area Management committees need to fulfill their requirements to communicate with their areas a least once per year under the consultation and engagement policy for Area Management.
- 4.3 Both CMT and LMT have given their full support for the future of the newspaper as a key communications tool, having recommended greater department and area management involvement.

#### **5.0 Legal and resource implications**

- 5.1 A review of the costs of paper, print, design and the associated procurement procedures took place, with new contracts awarded in summer 2005. This has ensured that the council is benefiting from the most cost-effective service.
- 5.2 The contributions of all Area Committees will be essential to the production of the newspaper in 2006/7; without their support, there will be a significant shortfall in the budget, which commercial advertising could not fill.
- 5.3 To ensure the future success of area-focused pages within the newspaper, support from all area committees is essential for the initiative, as without the involvement of all areas, the newspaper will lack credibility with residents.

#### **6.0 Conclusions**

- 6.1 A major research project into improving communications in local government, (Connecting with Communities), concluded that "Councils should ensure that local citizens are effectively consulted and communicated with so that they can significantly influence the quality and nature of services that they receive – authorities must aim to empower local residents to do this". The council newspaper is one of the tools used to meet this expectation.
- 6.2 Area Committee members are asked to consider the following proposals, particularly in light of the points highlighted about the credibility of the newspaper and support across the city.
- 6.3 The loss of the paper could remove one of the main (and most inclusive) forums the council has to inform and consult with the public on a regular basis. It makes a real difference to the service we provide and customer satisfaction levels throughout the city. Without the active support of departments, area committees and partners, the newspaper cannot continue to exist.
- 6.4 Area committee chairs have considered these proposals at their February meeting. They discussed the opportunities provided by the newspaper along with the opportunity for taking more than the allocated five pages, which would be available at a modest additional cost. Area committee chairs agreed to take the recommendations of financial contribution to the members of their area committees.

## **7.0 Recommendations**

- 7.1 Area Committees are asked to;
- i) provide their views on the contributions of area committees to the council newspaper
  - ii) agree to the principle of supporting the council newspaper through the area committee budget - a contribution of £2,500 for 2006/7, for four editions, with half a page per edition per area committee
  - iii) to undertake a further review in a year's time.



**Report of the Chief Recreation Officer**

**North East Inner Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Site based gardeners in Community Parks**

<b>Electoral Wards Affected:</b> Chapel Allerton Moortown Roundhay	<b>Specific Implications For:</b> Ethnic minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled people <input type="checkbox"/>	
Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

**Executive Summary**

To consider a request for £35,600 annual revenue funding to support the provision of site based gardeners in Community Parks within the North East Inner Area.

**1. Purpose Of This Report**

1.1. The purpose of this report is to set out the benefits and revenue costs of the provision of site based gardeners in Community Parks.

**2. Background Information**

2.1. There are 7 major parks in Leeds, namely:- Otley Chevin Country Park, Kirkstall Abbey Estate, Middleton Park, Golden Acre Park, Roundhay Park, Temple Newsam Estate and Lotherton Hall Estate. In addition, there are 75 community parks, 94 recreation grounds and 383 acres of local green space. A further 156 nature conservation sites and around 170 woodlands and plantations are also managed by the service.

2.2. The Green Flag Award scheme provides for a national standard for parks and green spaces across England and Wales. The award is managed by The Civic Trust on behalf of CABI Space, and it has backing in England from the Office of the Deputy Prime Minister, English Heritage, The Countryside Agency and English Nature. In 2005 the Parks and Countryside service entered four parks: Golden Acre Park, Pudsey Park, Lotherton Hall Estate and Temple Newsam Estate for the award, all of which are now confirmed as successfully achieving the award.

- 2.3. Around 30 trained staff within Parks and Countryside judged 46 sites against the Green Flag field assessment criteria during the summer of 2004. Judging sheets have been completed for each site assessed outlining strengths and recommendations as well as a score for each relevant criteria.
- 2.4. This work is the basis for a new performance indicator, namely 'the percentage of annual sites assessed that meet the field based assessment for the Green Flag standard.' The target for 2004/2005 was 10%.
- 2.5. An analysis of the results shows that the major City and Country Parks are generally of a high standard. There is however a significant gap between the average overall score for City/Countryside Parks and the score for Community Parks which is lower. By considering the individual criteria more closely the results show that the key areas of weakness for Community Parks are:-
- Signage
  - The provision of appropriate interpretation and educational information
  - Infrastructure maintenance particularly fencing and paths
  - Horticultural features
  - Site based gardeners
- 2.6. The £500,000 funding awarded in 2005/06 for Phase 1 to improve 12 Community Parks has been a significant step forward in beginning to address some of these issues. The challenge for the service is to ensure that gardeners are based in Community Parks in order to sustain the improvements being made. The service currently has 25 Community Parks with permanent site based gardening staff.

### **3. Main Issues**

- 3.1. Research by CABA (Commission for Architecture and the Built Environment) Space, a central government body responsible for the strategic improvement of urban greenspace, has highlighted that by 1996 only a third of parks had dedicated park staff with 90% of local authorities experiencing vandalism in their Parks. Furthermore CABA Space linked the £1.3billion cumulative cut in revenue expenditure in Parks from 1981 to 2001 with the downward spiral towards greater vandalism, litter, neglect and visitor decline in use of our Parks<sup>1</sup>.
- 3.2. A telephone survey conducted on behalf of the Department of Transport, Local Government and Regions revealed that 67% of women, 57% of 12-15 year olds, 50% of 16-19 year olds, 79% of 56-65 year olds, 63% of 76 year olds and 77% of disabled respondents felt that the presence of staff on site would make them feel safer visiting their particular greenspace<sup>2</sup>.
- 3.3. With regard to people who rarely visit or use the Parks a national survey conducted for CABA Space ascertained 68% alienated by dog fouling, 57% by vandalism and

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<sup>1</sup> Parks need Parkforce, CABA Space 2005

<sup>2</sup> Improving Urban Parks, Play Areas and Open spaces, The Department of Transport, Local Government and Regions 2002

graffiti and 44% by poor maintenance<sup>3</sup>. Presence of on site gardeners has the potential to address these problems.

- 3.4. CABI Space is aware that the best parks are being developed through the efforts of a skilled modern team which includes on site park gardeners who are often multi-skilled and highly trained. In addition it is quite likely that the gardener will also act as a point of liaison with the local community, effect policing duties, deal with other routine park maintenance such as litter collection, electric scooter bookings and unlocking of park gates.
- 3.5. Our current site based gardeners engage with the public rather than just carrying out horticultural and maintenance tasks and thereby play a part in helping to enhance people's enjoyment of their Parks and greenspaces. Invariably site-based park gardeners associate better with their own sites of responsibility and attain a wealth of knowledge pertinent to the site. The latter asset is valuable in gaining a rapport with the public and dealing with site problems.
- 3.6. By reintroducing gardeners CABI Space research has shown additional benefits that include a reduction in cultural and racial tensions, diminution in anti-social behaviour and increased community involvement in the Park<sup>4</sup>. Dedicated park gardeners create a virtuous circle of improvement since their presence leads to better maintained parks which are perceived as safe and are better used and in turn this helps to combat public fears and encourages even more people use their Park.
- 3.7. Reinstating park gardeners will help Leeds to contribute to PSA (Public Service Agreement) objectives that include crime reduction, reducing public fear of crime, increasing voluntary community engagement and the delivery of cleaner, safer and greener public spaces. Improvements in the above targets for our Parks will show that Leeds City Council takes pride in its work and cares for local residents. This will have a knock on effect, since an amelioration in the 'street scene and the public realm' as well as 'staff responsiveness and accessibility' were identified by MORI<sup>5</sup> as a key to improving the reputation of a local council.

#### **4. Implications For Council Policy And Governance**

- 4.1. There are no implications for Council Policy and Governance.

#### **5. Legal And Resource Implications**

- 5.1. The cost for employing a Craft Gardener is £17,800 including National Insurance, Superannuation and Personal Protective Clothing.

#### **6. Conclusions**

- 6.1. As detailed above there are strong arguments for introducing site based gardening staff in Community Parks. There are 75 Community Parks, 25 of which already have site based gardeners. The proposals are to have site based gardeners in a further 29

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<sup>3</sup> Dunnett, N., Swanwick, C. & Woolley, H. Improving urban parks, play areas and green space, 2002, University of Sheffield

<sup>4</sup> Parks need Parkforce, CABI Space 2005

<sup>5</sup> Local Government Association 'Reputations' initiative, 2005

Community Parks which are large enough to warrant a permanent gardener, this information is shown on the attached plan.

6.2. For North East Inner Area it is recommended that there is the following additional provision of site based gardeners:

Site Name	Inner/Outer Wedge	Current full-time gardener present	Proposed full-time gardener
Chapel Allerton Park	North East Inner		Y
Meanwood Park	North East Inner		Y
Potternewton Park	North East Inner	Y	

6.3. Park gardeners will be : -

- Responsible for the park and its users
- Based on site, not area based
- Contactable by users of the park when they are needed
- Available during daylight hours

## 7. Recommendations

7.1 In order to appoint the 2 full time gardeners as outlined above, the Committee is asked to consider the allocation of £35,600 per annum in support of the proposal.



**Leeds**  
CITY COUNCIL

Agenda Item:

Originator: Sohail Effendi  
Area Assistant  
Tel: 214 5871

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Well-Being Fund 2005/06 Project Progress Report**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report provides Members with an update on the progress of projects that were awarded grants from the 2005/06 Well-Being revenue large grant allocation and the three year capital allocation.

## Background

1. The Area Committee had a revenue allocation for 2005/06 of £163,504. As of 6<sup>th</sup> February 2006, £127,461 has been committed to projects that will benefit the residents of Chapel Allerton, Moortown and Roundhay wards.
2. This report provides Members with details of the activities that beneficiary organisations have been able to undertake as a result of the Well-Being funding.

## Projects Funded

### Chapel Allerton Ward

#### 3. **Jambala Full Circle – INE.05.16.LG**

Leeds Learning Partnerships were awarded £7000 at the July 05 Area committee Meeting towards the total cost (£35,275) of the Jambala Full Circle project. The project was aimed at children aged 8-16 years (there was also a group leadership programme for youths aged 17-21).

The project consists of eight instructional areas:

- Ballet
- Acrobatics
- African Dance
- Theatre
- Singing
- Digital Arts
- Personal Development
- Movement Lab

There were 43 places available in total. The project ran from Mon-Fri for two and half weeks (3<sup>rd</sup> August –19<sup>th</sup> August). The venue for the project and for the performance was Space @ Hillcrest in Chapeltown.

The programme addressed the lack of social activity available to young people in the Chapeltown area over the summer holidays and allowed young people from a deprived area the chance to benefit from activities that would not normally be open to them. Suggested benefits included – confidence, self-esteem, experience of positive role models, and cultural and artistic awareness.

#### 4. **New World Steel Orchestra – INE.05.15.LG**

Leeds West Indian Carnival Arts and Cultural Centre were awarded £8,100 at the July 2005 Area Committee meeting towards the total cost (£31,597) of setting up a 50-strong Youth Steel Pan Orchestra, based in the Chapeltown and Harehills area.

With the help of funding and support from the North East Area Committee and others, during this financial year The New World Steel orchestra has secured the following;

- World renown musical direction and tuition from Geraldine Conner and dudley Nesbit.
- First class practice space at the Leeds West Indian Carnival A & C Centre.
- A total of 41 first class Trinidadian steel pans have been procured.
- Performances, in total, to over 200 including local people, the wider Leeds community, local politicians, civic dignitaries, a small concert to 150 parents/carers.
- Two DVDs have been produced. One specially recorded and played to the International Carnival Conference in London.



- Each week since June 2005, the project has delivered 3 x 2 hour sessions providing music tuition and the youth development programme.
- Number of attendees have increased from 33 to 50 in the last few months.
- Interest and support from parents/ carers has resulted in a spin off group of them using the orchestras steel pan to learn to play. This group is self financed by subscriptions.

#### 5. **Newton Grove Community Safety & Heritage Project – INE.05.14.LG**

Groundwork Leeds were awarded £10,000 at the June 05 Area Committee meeting to fund the regeneration of the path and road to the front of Newton Grove.

The project developed with

- Newton Futures
- Leeds North East homes
- Unity Housing Association
- Leeds and Yorkshire Housing

The project has successfully regenerated the pathway and road on Newton Grove making them safer for the tenants and residents who reside here. The area has been cleaned and tidied making the site neater and less of an attraction for fly tipping.

The access gate leading from Harehills Avenue has been renewed in a style in keeping with the conservation area in which the road is located. The alley gates at the Chapeltown Road end of the site have been installed.

Overall the project has been a resounding success with residents, tenants and landlords all extremely pleased with the end result. Groundwork Leeds will continue to support the work of Newton Futures including clean-ups and gardening sessions on the area as required.

#### 6. **Motiv8 Project – INE.05.18.LG**

Groundwork Leeds were awarded £6,150 at the June 05 Area Committee meeting to fund a 10 week programme to provide a learning experience for the youths with behavioural problems and difficult family circumstances, which led to their poor attendance record at school.

The project focused on ten young people selected from two high schools from North Leeds. The project created exciting opportunities for them to actively participate in all the activities of the project and gave them the chance to be involved in decisions that effect them both educationally and socially. A variety of activities were put together

- Introduction Session
- Archery and Mountain Biking
- Drugs Awareness and Health and Safety
- First Aid Training
- Army Day
- Exercise Education.

#### 7. **Miles Hill Breakfast Club – INE.05.26.LG**

Miles Hill Breakfast were awarded £1,800 at the September 05 Area Committee meeting to continue the provision of breakfast club facilities at Miles Hill Primary School for 24/26 young people aged between 4 and 16 years.

The club was already successful, but had been subsidised by the school delegated budget which was not acceptable as not all the children in the school use the club.

Currently around 22 children making the use of the facility each day, these include;

- Children who would otherwise be late for school and arrived having had no breakfast.

- Children from families are supported by Social Services and are from very disadvantaged families.
- Some of the children are from families with addiction problems.
- Some of the parents use the service to enable them to go out to work.

The children who use the club have an excellent start to the day, having had calm time to socialise and have a good nutritious breakfast.

## **Moortown ward**

### **8. Meanwood Junior Summer Project – INE.05.13.LG**

Leeds Youth Service were awarded £9,040 at the June 05 Area Committee to provide a comprehensive programme of sporting activities for children in the Inner North East during the summer of 2005.

The project had a number of key aims and objectives which were identified from the outset. Overall the project was very successful, though there is plenty of scope for improvement and to increase the number of children taking part. Most of the targets set out were achieved;

- More children playing sport and being active
- Affordable activities (worked out at 50p per hour or less)
- Children involved in positive activity, not crime
- Summer programme promoted in around 12 schools, raising awareness amongst parents, teachers and children about local sports clubs.
- Clubs are continuing to develop in areas such as child protection, fundraising, juniors, coaches and new volunteers, facilities and creating closer links with schools in their community.

The aforementioned sports clubs provide a real focus in their community by providing activities for all ages and abilities. Offering volunteering opportunities, improving skills and increasing confidence. Providing affordable and accessible activities throughout the summer holidays is an excellent way of engaging young people in a positive way and at the same time allowing them to express themselves in a safe, child friendly environment.

### **9. Moor Allerton Elderly Care – INE.05.03.LG**

MAECare were awarded £1,205 at the April 2005 Area Committee meeting to fund staffing and running costs. This has enabled the organisation to maintain activities including:

- Starting a new dementia café in Alwoodley Community Centre
- Supplying free night-lights to members to prevent falls in the home
- Trips to the White Rose Centre, Thomas Danby College and Royal Armouries Museum
- Establishing a new walking club
- Fitting home security devices and smoke alarms to members homes
- Running 'silver surfers' internet classes
- Running gentle exercise classes
- Supporting Moortown Methodist church to set up a luncheon club
- Hosting an 'ask about medicines' drop in session in partnership with the North East PCT

## Capital Projects

### Chapel Allerton Ward

#### 10. **Scott Hall Sports Centre – Disabled Access Improvement – INE.05.35.LG**

Learning and Leisure were awarded £15,000 at the October 2005 Area Committee meeting to support the work at the Scott Hall Sports Centre. Improvements included automatic entry doors, reduced ramp gradient, lowering of reception counter, automatic door magnets, widening of pool viewing access, disabled lift, lowering of viewing gallery, installation of disabled toilet and car park extension with increased disabled spaces.

The scheme has been separated into three phases, a) the car park, b) the lift c) the internal works. The car park is now well underway with additional spaces being created to the side of the building, additional spaces to the front will be created when this phase is complete. The lift installation is also underway with the main shaft and ducting being complete but lift suppliers still tendering for the contract to supply the actual lift itself. The internal DDA improvements have also begun with the creation of the upstairs disabled toilet cubicle, the white furniture is still to be fitted. The other internal improvements are planned to commence in April. Work is currently causing minimal disruption to service and contractors and site management have reported an excellent relationship.

#### 11. **Roscoe Methodist Church – INE.05.32.LG**

Roscoe Methodist Church were awarded £20,000 at the October 05 Area committee meeting towards the £71,411 cost of putting a new roof on their building at Chapeltown. The new roof will enable continued use of their premises for community uses which currently include:

- WIFCOS Counselling Service
- Girls Brigade
- Luncheon Club
- Bereavement Support

The organisation is in the process of obtaining another quote and the planning permission.

### Moortown Ward

#### 12. **Moortown Rugby Union Football Club – INE.05.04.LG**

Moortown RUFC were awarded £2,500 at the June 05 Area Committee meeting towards completely renovation of the existing changing room to provide changing and shower facilities for both men and women. This will enable the establishment to form teenage and adult ladies team.

The bulk of the cost is a grant awarded by the Sport and the Arts Council, who have appointed a consultant to oversee the work and expenditure. The MEARS Group have agreed to do the refurbishment along with a donation from themselves and in order to start, they have to satisfy the consultant of the work they intend to do. This is proving to be a lengthy process, however the finer details are nearing completion and work is expected to start soon.

#### 13. **Meanwood Methodist Church – Disabled Toilet – INE.05.36.LG**

Meanwood Methodist Church were awarded £7,660 at the October Area committee meeting towards the provision of a disabled toilet facility at the ground floor.

The toilet for the disabled have been created by Barry Longley Ltd, in what was originally a caretaker's store. This is on the ground floor of the church premises close to the 'schoolroom' and vestries where weekday meetings are held and near to the entrance. The toilet is being used every day of the week and is providing a benefit not only for disabled users of the premises but also for the elderly who have difficulty in negotiating the steps to the existing toilets. The creations of this toilet is proving especially helpful to the 40/50 elderly and disabled members of the local community who attend the "Thursday Canteen" each week and who call at the "Coffee and Stalls" morning each day.

## **Roundhay Ward**

### **14. The Open Door Project – Sound Insulation - INE.05.23.LG**

The Open Door Project were awarded £3,500 at the June 05 Area Committee meeting to install sound insulation.

The sound insulation was completed in September 05, at 225 Lidgett Lane, a former shop unit, re-open as a joint-working centre.

The North East Area Management Team have co-ordinated a multi-agency working group to develop the project. The group have set up and agreed a Constitution.

Intended users of the premises are

- West Yorkshire Police
- The Roundhay and Moortown Ward Councillors
- The Youth Service
- Leeds NE homes
- Community use
- "Sign- posting" to other services

The proposed multi- agency partnership addresses the following objectives of the Area Delivery Plan:

- Engage with a greater number of young people
  - Address anti-social behaviour issues involving young people
  - Enhance provision for neighbourhood policing
  - Multi-agency initiatives to achieve safer and stronger communities
- Community engagement

### **15. Roundhay Methodist Church – Building Project - INE.05.44.LG**

Roundhay Methodist Church were awarded £20,000 at the December 05 Area Committee meeting to extend the current community hall of the Church to double the width of the room, enable the groups who currently meet there to expand if they wish, and allow greater flexibility of activities undertaken. The change will also allow the Church to accommodate the after school club for St John's primary school from January 2006.

The building project commenced on Tuesday 3<sup>rd</sup> January 06. The timetable from the builders puts the completion date at the end of April 2006.

### **16. North Leeds Cricket Nets – INE.05.45.LG**

North Leeds Cricket nets were awarded £15,000 at the December 05 Area Committee meeting to increase the number of members through improving their facilities to establish a network of local sports clubs. The club had trialled running cricket camps which attracted 25-30 children from Oakwood, Roundhay and Moortown. Enhanced facilities would enable the Club to advertise such events and allow greater numbers to take part.

The work on the installation of the cricket nets will commence on 27<sup>th</sup> February 2006. The nets will be in construction for some two weeks and the intention is to open the nets one week later on 19<sup>th</sup> March 2006.

The signing on night for juniors is 31<sup>st</sup> March. Tentative enquiries have been made with regard to coaches for various summer schools at the cricket club. Thereafter, as the cricket season begins and promoting the nets and facilities to the community will become more apparent.

## **Recommendations**

17. The Area Committee is requested to note the contents of this report.

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Area Committee Working Groups**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

x

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report informs Members of the issues raised at the Area Committee Working Groups held since the last meeting of the Area Committee.

## **Background Information**

1. At the Area Committee meeting held on 4<sup>th</sup> April 2005, Members agreed to establish four Working Groups – Youth Issues, Community Safety, Well-Being Fund and Voluntary Organisations and Community Group Support. The Groups have no decision making powers, tabling recommendations for consideration by the Area Committee.
2. One of the primary roles of the Working Group is to drive the achievement of actions in the Area Delivery Plan.

## **Feedback from the Working Groups**

### **Community Safety – 3<sup>rd</sup> March 2006**

3. Neighbourhood Tasking Groups – The purpose of the joint tasking model was explained to the working group, who were supportive of the approach being adopted in inner north east. The model builds on the Police's successful tasking-led approach in identifying priority actions and to combine it with a tasking approach to tackle environmental issues. Relevant agencies will meet together on a regular basis to agree a set of tasks for the weeks ahead. These will be reviewed at each meeting, intelligence will be shared and analysed and a new set of tasks agreed. Any issues not able to be addressed by the tasking groups will be referred to the more strategic themed or geographic groups set up as sub-groups of the NE District Partnership (such as Beckhill Implementation Group). The three tasking groups in inner north east will be geographically based on the existing Neighbourhood Policing areas – NPT 2 - Meanwood, Moortown & Alwoodley, NPT 2 – Chapel Allerton, Gledhow, Roundhay & Oakwood and NPT 1 – Chapeltown.
4. Alleys and Ginnels – The working group were presented with an update on the work of the Alleys and Ginnels group. Consultation took place on 30<sup>th</sup> January with residents in Carrholm Grove (Moortown ward) and surrounding streets regarding the proposed gating of the Carrholm Ginnel. The meeting was well attended and following a discussion came to a positive conclusion with all in favour of closing the ginnel. A list of signatories to support the gating of the ginnel was collected at the meeting. If the Well-Being capital bid is successful, the gating will go ahead. As a result of this meeting, the Alleys and Ginnels group will also be looking at options for ginnels on Carrholm Mount and Wensley Green.
5. Consultation on the St Martin's ginnel (Chapel Allerton ward) will take place on 9<sup>th</sup> March. The group will also consider the Miles Hill Crescent/View ginnel (Chapel Allerton ward) at their next meeting.
6. Neighbourhood Wardens – The working group were reminded that from April, the Wardens will come under the management of the Area Community Safety Co-ordinator. Unfortunately the bid submitted by Area Management to the Neighbourhood Renewal Fund (NRF) for additional Wardens has been unsuccessful.

### **Youth Issues – 3<sup>rd</sup> February 2006**

7. ADP Action Plan 2006/07 – The working group agreed to monitor the progress of all actions in the plan associated with young people and would expect officers to send monitoring reports to each meeting. These would be discussed by the working

group before including in an overall ADP progress report to each Area Committee meeting.

8. Youth Service report to Area Committee – The group discussed the approach they would like to see taken in the forthcoming report to the Area Committee on Youth Service progress and activity in inner north east. Councillors expressed a wish to see the main body of the report concentrate on local issues with the citywide strategic setting as an appendix.
9. Youth Service work – A number of specific issues were discussed. Youth Service activities at the Open Door project were clarified. The Youth Service will run activities from Open Door on a Tuesday evening. The local area staff already run sessions from Allerton Grange and Gledhow Primary School on a Thursday evening for that area.
10. Youth Development Worker – The Area Committee agreed funding for a post to work with voluntary and community sector youth providers. The aim of the post is to develop partnership arrangements with the Youth Service and capacity build with the groups. Ian Jones, the new postholder was introduced to the working group. The group discussed existing voluntary and community youth groups that they would like Ian to work with. Ian will be expected to monitor his progress with the groups and report back to the working group on a regular basis.
11. Mobile youth provision – The Youth Service presented a feasibility study with options for the working group to discuss around purchasing a mobile for youth work. The group discussed the report and thanked the Youth Service for producing such a thorough document. The working group agreed with the recommendation that it would be a worthwhile use of the Well-Being Fund. However, for best value and to ensure regular usage the working group agreed to approach another Area Committee to seek match funding. The group discussed approaching either North East (Outer) or North West (Inner).

### **Youth Issues - 10<sup>th</sup> March 2006**

12. Youth Service Area Committee report – The Youth Service tabled the draft ward based plans for 2006/07. The working group advised more emphasis is needed on how the plan links to the Area Delivery Plan 06/07 and that the actions from this plan where the Youth Service are lead agency need to be identified as priorities in their own plan. It was also agreed that one area plan rather than ward based plans would be better.
13. Youth Development Worker – The post holder presented a verbal update on progress since coming into post a month ago. He is undertaking a baseline mapping exercise of youth provision in the area – this is a key action in the 06/07 Area Delivery Plan. 30 voluntary youth groups identified in the inner area have been contacted and he will be meeting with them over the next few months. Ian is working on setting up ward level youth forums.
14. Commissioning – The working group discussed taking a commissioning approach with the Well-Being Fund in order to achieve the actions in the Area Delivery Plan under the children and young people theme where the Youth Service are lead agency. The group are supportive of this approach, and officers have been asked to further develop proposals to be presented for consideration at the next Youth Issues meeting.



### **Well-Being Fund Working Group – 8<sup>th</sup> and 15<sup>th</sup> March 2006**

15. The recommendations of this group are contained in the separate Well-Being Fund report. The Area Committee is requested to note the revised Well-Being Fund joint commissioning / grant application form as attached in appendix 1.

### **Recommendations**

16. The Area Committee is requested to note the contents of this report and consider the recommendations of the Working Groups.



## North East (Inner) Area Committee

### 2006/07 Well-Being Fund

The Area Committee supports projects and initiatives that will benefit the residents of Chapel Allerton, Moortown and Roundhay wards and that contribute towards achieving one or more of the following objectives:

#### **Children & young people**

- Provision of activities for children & young people
- Initiatives to improve school attendance and achievement
- Involvement of young people in decision making
- Reduce incidents of anti-social behaviour involving children & young people

#### **Community safety**

- Tackling 'crime and grime'
- Reduce crime and the fear of crime

#### **Improving the environment**

- Improve the environmental appearance of inner north east Leeds
- Environmental awareness initiatives and community involvement

#### **Regeneration**

- Support partnerships working to address deprivation issues
- Voluntary and community sector
- Town and district centre physical improvement projects

**IMPORTANT – please read before completing the document.**

**The Well-Being Fund cannot be used for the following activities:**

- On-going running costs including salaries
- Projects with religious or political aims

Please provide the following information about your project – be clear and concise.

Name of project	
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Name of delivery organisation	
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Organisation status	Eg charity, voluntary group, council department
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Contact person and position		Tel. No.	
		Email.	

Organisation address (for correspondence)		Fax	
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1. Description of project activities
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2. Identify which of the Area Committees objectives your project will contribute towards and explain how it will do this (refer to the front page for the list of priorities and the attached action plan for specific objectives. If you are still unsure, please contact the Area Management Team for advice)

3. Where is your project based and where will the people benefiting from your project come from? (see attached map for eligible areas) Please provide evidence.

4. What consultation has been done to identify the need for this project, and to make sure it doesn't duplicate an existing project/ service?

5. Are there any other organisations involved in the project? Explain how they are involved

6. What outputs and outcomes will your project achieve?

(Examples – output = number of young people benefiting, outcome = increase in diversionary activities for young people and a reduction in anti-social behaviour)



**9. Project timescales – when will it start and when will it finish? You will be required to report progress to the Area Management Team every 6 months whilst your project is active.**

**Bank account details - If your organisation is a voluntary or community group please provide details about it's bank account**

Bank account name:		Payee :
Bank account no :		Sort Code :
Name and Address of Bank :		
Signatories to Bank Account	1.	2.

**Voluntary and community organisations – please provide copies of the following supporting information (where available)**

Constitution  
Management Committee  
Equal Opportunities Policy  
Bank statement (most recent)  
Audited accounts from last year (if applicable)

## Signature of delivery organisation representative

Name:

Organisation:

- I can confirm that to the best of my knowledge the information contained in all parts of the application and any supporting information is complete and accurate.
- If funding is granted the delivery organisation agrees to adhere to terms and conditions of the funding and to supply any information which is required. I understand that failure to comply may result in legal action being taken to recover any monies paid.
- I agree for details about the project/organisation being entered onto a computer database .

Signature:

Date:

On completion of this document please return to:

Tracy Doherty, North East Area Management Team, HOST Media Centre, Savile Mount, Leeds, LS7 3HQ

Tel: 0113 214 5868

Email: [tracy.doherty@leeds.gov.uk](mailto:tracy.doherty@leeds.gov.uk)



The next section will be completed by North East Area Management Team if your application is approved by the North East (Inner) Area Committee.

Date of Area Committee approval	
Amount of Well-Being Fund awarded	

Progress reports will be required by the following dates – these reports should cover progress against the agreed outputs and outcomes, and include evidence of achievement

Financial expenditure evidence will be required by the following dates

This document is agreed between:

Leeds City Council – Responsible Officer .....

Organisation.....Representative.....

Dated.....

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Actions and Achievements**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

x

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report provides Members with a summary of recent actions and achievements of the Area Committee and Area Management Team. The report also gives a brief update on the District Partnership.

## **Background Information**

1. This report enables the Area Committee to track progress of the actions identified in the Area Delivery Plan 2005/06, and provides details of work achievements of the Area Management Team since the last Area Committee meeting.
2. Appendix 1 refers to progress on specific issues raised by Members at Area Committee meetings.
3. Appendix 2 tracks progress against the Area Delivery Plan 2005/06 with a summary of the most recent achievements at the beginning so that Members can quickly identify new progress.

## **Significant action and achievements since the last Area Committee meeting**

4. The Grant and Funding Advice Worker post, set up and funded by the Area Committee and European funding, was filled in February 2006. The new postholder has already met with and provided advice and support to a number of voluntary organisations in the area. These include Open Door on Lidgett Lane in Roundhay and Milun Women's Centre in Chapeltown. The postholder has also established the process and procedures for the K Fund grant programme in the Objective 2 area of Chapel Allerton ward. The Area Committee can expect quarterly progress reports to future meetings on the work of this post.
5. The Oakwood Town and District Centre Fund bid is progressing well. A report has been submitted to Asset Management Group seeking approval for £10,000 to carry out a feasibility study in order that the full business case for the project can be completed. The Town and District Centre Programme Board have indicated their support for the approval of funds by Asset Management Group.
6. Productive discussions have taken place through the Community Safety and Well-Being Fund working groups around a commissioning approach with the Well-Being Fund in order to deliver the actions identified in the Area Delivery Plan 2006/07.
7. The District Partnership is organising its third conference on Monday 22<sup>nd</sup> May. The purpose of the conference to provide an opportunity for a wide group of service providers, stakeholders and interest groups to reflect and consider if the Partnership has achieved what it set out to. In addition the conference will identify future challenges and opportunities. Area Committee members will have received a copy of the Action Plan summary, and will shortly be sent an invitation to the conference.

## **Recommendations**

8. Members are requested to note the recent actions and achievements and provide comment as appropriate.

**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
1	<u>Area Committee</u> 06/02/06	Area Committee to consider and respond to an issue raised in the Open Forum concerning Talbot Fold playground.	Officers have been requested to review the issue and provide a response for consideration on behalf of the Area Committee Chair.	Ongoing
2	06/02/06	Early Years Service to report quarterly on progress with Children's Centres in inner north east.	Noted.	Ongoing
3	06/02/06	Area Manager to report at a future meeting on District Partnership work of IMPACT and the Safer, Stronger Communities Fund (SSCF) in Chapeltown.	Report to be considered at 27 <sup>th</sup> March 2006 meeting.	Complete
4	06/02/06	Monitoring report to be submitted at a future meeting on progress of Well-Being Funded projects.	Report to be considered at 27 <sup>th</sup> March 2006 meeting.	Complete
5	<u>Area Committee</u> 05/12/05	Consideration be given to the situation of anti-social behaviour and crime linked to the ginnel in CarrHolm Grove. The Community Safety Working Group to consider and report back to the February meeting.	Progress contained in the Working Groups report to the February meeting.	Complete
6	05/12/05	The Committee to receive a further report from the PCT on 'Making Leeds Better' in 6 months time.	Report to be presented in 6 months time.	Ongoing
7	<u>Area Committee</u> 17/10/05	Youth Service Developments – further analysis requested on the reach figures for the Moortown Ward with feedback to the December meeting.	Information requested for the Youth Issues working group 18 <sup>th</sup> November. To be reported back to the December meeting through the Working Group feedback report.	Complete

**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
8.	17/10/05	Statement of Licensing Policy – Director of Legal and Democratic Services to draft a proposed addendum to the existing Statement of Licensing Policy and bring that wording to the December meeting for approval	Report to be presented to December meeting.	Complete
9	17/10/05	Well-Being Budget – Councillor Harker/Area Management Team to meet with representatives of the Iqra Education & Information Centre to discuss the development of a possible bid for funds.	AMT met with Iqra Centre 9 <sup>th</sup> November. Discussed potential future support with Moortown Members in January 2006.	Complete
10.	17/10/05	Community Safety Delegated Functions – Update. Report to be considered by the Community safety Working Group.	Community Safety Working group considered report at December meeting and are supportive of the neighbourhood management approach.	Complete
11	17/10/05	Draft 06/07 Delivery Plan & Priorities – to be tabled at the next round of Ward Members meetings.	Emailed to all Members with request for comments.	Complete
12	17/10/05	Area Committee Actions & Achievements and District Partnership Update – Area Manager to forward regular updates on the District Partnership Action Plan in order to inform Members of current developments within their respective wards.	Emailed to all Members following the meeting.	Complete
13	<u>Area Committee</u> 05/09/05	Community Safety – progress on the implementation of the Cumulative Impact Policy in Chapel Allerton Village.	Report tabled at the October 2005 meeting.	Completed

**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
14	05/09/05	Community Safety – funds allocated to the Inner area (Moortown & Roundhay Wards) from an underspend on the Operation Ashley II grant .	Further operations planned, with outcomes to be reported to the Community Safety Working Group.	Complete
15	05/09/05	Streetscene Environmental Services. Draft SLA noted by the Area Committee, further draft requested.  Area Manager to progress local arrangements for the CAST initiative in the Inner area and clarify the Area Committee's financial contribution to the Initiative.	Cost of CAST confirmed.  To be part of the neighbourhood management approach to 'crime and grime'.	Complete  Complete
16.	<u>Area Committee</u> 27/06/05	Streetscene Services – Area Delivery Proposals	Area Teams have been established and are centrally managed. North East Inner management arrangements proposals tabled at the October 2005 meeting	Complete
17.	27/06/05	Area Committee Function Schedules 2005/06 – further report requested that addresses issues raised by Members	Service areas that have been delegated to Area Committees are timetable to delivery briefings to the Area Committee. During such briefings, service areas will be requested to address issues raised by Members	Complete
18.	27/06/05	Primary School Reviews – Fir Tree Primary School – North East (Inner) Area Committee to be formally consulted on the proposals	Report tabled at the October 2005 meeting. Public consultation ended on 20 <sup>th</sup> October.	Complete
19.	27/06/05	Highway Services Performance Report. Director of Development to circulate a briefing note regarding the Ring Road Review and report to a future meeting on the possible knock-on effects for arterial roads running through the Committee's area	Report expected for future 2006 meeting.	Ongoing

**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
20.	27/06/05	Highway Services Performance Report. Director of Development to report to a future meeting on the possible expansion of 'Home Zones' in the Committee's area	Response from Development Department awaited	Ongoing
21.	27/06/05	Highway Services Performance Report. Director of City Services to submit a follow-up report to the September or October meeting responding to issues raised on the development of residents' parking schemes and special load-bearing lighting columns to accommodate festive lighting	Ward Members have indicated their preferred areas for the siting of festive lights. Area management to ensure City Services are informed of the areas identified.  Response from City Services on the development of resident parking schemes awaited	Ongoing
22.	27/06/05	Licensing Act 2003 – Consultation on the proposed Cumulative Impact Policy for Chapel Allerton	Report tabled at the October Area Committee meeting. Issues to be discussed at the Community Safety Working Group to be held in October.	Complete
23.	27/06/05	Development Worker/Fundraiser and K-Fund Project Worker	Objective 2 K-Fund project application successful. Formal job title changed to Grant and Fundraising Advice Worker – post filled in February 2006.	Complete
24.	27/06/05	District Centres Fund Proposals	Following meetings with Ward Members during July 2005, proposals are being developed for submission in round 2. Currently a proposal for Oakwood Shopping Village is being progressed. Early stage work being undertaken on a Meanwood Shopping Centre proposal.	Ongoing

**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
25.	27/06/05	Large Grant Application – Groundwork Leeds – Motiv-8 project. Decision on the project delegated to the Director of Neighbourhoods & Housing in consultation with the Well-Being Working Group	Project approved following confirmation of no duplication with services offered by Education Leeds or the Youth Service.	Complete
26.	27/06/05	Festive Lights – identification of areas throughout the Inner North East area	Following meetings with Ward Members during July 2005, potential locations for festive lights have been identified. Area Management to seek sponsorship of the lights and liaise with Highways re the PFI street lighting replacement programme	Ongoing
27.	<u>Area Committee</u> 06/09/04	Clarification sought on Well-Being Budget Revenue carry forward to 05/06	Executive Board approved carry-forwards to 2005/06. Early indications are that there will be no carry-forward to 2006/07. Area Management, in consultation with the Well-Being Working Group, to ensure revenue allocation fully committed and allocated by 31 March 2006	Completed
28.	<u>Chair's Briefing</u> 04/10/04	Headteachers to be invited to meet with Area Committee members to foster close working relationships	This is an action identified in the NE District Plan. No further action required by the Area Committee.	Completed
29.	04/10/04	CIT funded Mobile CCTV camera – query concerning the location of the equipment	Camera located. Report to the September 2005 meeting by PC Mark Illingworth, West Yorkshire Police. Reports on past Police CIT and Well-Being funded initiatives included in the Community Safety report tabled at the September 2005 meeting.	Completed



**North East (Inner) Area Committee  
Actions and Achievements**

	<b>Date Raised</b>	<b>Issue</b>	<b>Update</b>	<b>Status</b>
30.	<u>Area Committee</u> 14/02/05	Creation of a Youth Development Worker to support and develop the voluntary youth sector	Funding agreed for an 18-month funded post. Job Description and Person Specification agreed by the Youth Issues Working Group on 15 July 2005. Recruitment & selection process commenced September 2005	Complete
31.	<u>Regeneration Projects</u>	<b>Meanwood Regeneration Partnership</b> is examining housing, community safety and environmental issues in the Potternewton, Beckhill, Miles Hill, Sugarwell, Farm Hill, Scott Hall and Stonegate estate areas.	<p>The Partnership has been refocused to concentrate on the priority neighbourhood of Beckhill since May 2005. The multi-agency group known as the Beckhill Implementation Group (the BIG group!) has come about by refocusing the existing partnership group which was focusing on all 6 estates together.</p> <p>The existing action plans for the other estates will be monitored and progressed through Leeds North East Homes and their Neighbourhood Action Plans (NAPS) for each of the estates.</p> <p>Resident involvement continues through the Resident &amp; Tenant Groups set up on each estate, where the NAPs will be monitored and progressed, and through the Chapel Allerton Ward West Community Forum.</p>	Ongoing
32.		<b>Beckhill Implementation Group -</b>	Community events held in June, July and December 2005. An action plan has been completed for agencies. Timescales and lead officers have been identified to progress each action. This had been agreed at the BIG group meeting of 16 <sup>th</sup> August.	Ongoing

**North East (Inner) Area Committee  
Actions and Achievements**

	Date Raised	Issue	Update	Status
33.		<b>Chapelton Neighbourhood Priority Area -</b>	A new strategic group was launched in September 2005 to oversee the implementation of targeted neighbourhood improvements for the Granges/Mexboroughs/Hamiltons area under the leadership of M Broadest, Ridings Housing Association Director of Regeneration on behalf of the District Partnership. The group replaces the existing Granges Steering Group which has, for several years, co-ordinated action on housing issues in the Granges area. The new group is called IMPaCT (IMProving ChapelTown) and will broaden its geographical area and address Health, Education, Employment, Housing and the Environment and Crime issues.	Ongoing
34.		Redevelopment of the <b>Hayfield site</b> for a Chapelton Joint Service Centre. A new Joint Service Centre is proposed using Private Finance Initiative (PFI) credits from the Government together with LIFT (Local Investment Finance Trust) investment with the Primary Care Trust.	Development of the Hayfield site will progress without the purchase of the shop fronts on Chapelton Road. Project completion revised to 2008.	Ongoing
35.		<b>Chapelton Road Investment Plan</b> is centred on the Chapelton Road corridor from the Sheepscar Junction to Chapel Allerton Hospital.	A multi-agency working group is developing a long-term strategy for the regeneration of the corridor and adjacent residential areas, looking at commercial, social and environmental issues. Consultants have been commissioned to complete the development and land use framework by April 2006.	Ongoing

**North East (Inner) Area Committee  
Actions and Achievements**

## North East Inner – Action Plan 2005/06

## March 2006 – Summary of recent action and achievements

<u>Theme / Objective</u>	<u>Action and Achievement</u>
<b>Community Safety</b>	
<i>Burglary</i>	<ul style="list-style-type: none"> <li>• <b>Burglary Reduction in Leeds (BRIL)</b> – funded through Well-Being grant. 28 further referrals made since last report. Low energy and light sensitive bulbs distributed by CASAC during November's Operation Arrow in Meanwood and Stonegate.</li> <li>• <b>Multi-agency Operation Arrow</b> took place on 15-16 February and 15-16 March in the Beckhills, Miles Hills, Stonegateds, Sugarwells, Farmhills, Scott Halls. Achieved in Feb – 9 arrests, 33 Stops, 26 Intelligence, 7 truants returned, 3 Fixed Penalty Tickets, 500 fire leaflets distributed, estate inspections, 12 ASB visits, 4 new tenancy visits.</li> <li>• <b>Closure of Miles Hill ginnel</b> underway. LNEHomes aiming to close the ginnel under the CROW Act. Interim measures such as fencing and gating are being investigated.</li> </ul>
<i>Anti-social behaviour</i>	<ul style="list-style-type: none"> <li>• <b>Intensive Family project</b> – a multi-agency group has been set up to work with up to 5 family groups who are identified as causing, or on the verge of significant anti-social behaviour, criminal activity and educational concern. The project focuses on Beckhill and surrounding estates. A successful NRF bid will enhance this work. Lead officers will be working with specific families.</li> <li>• <b>Injunctions</b> – Three test case Injunctions are being taken out against drug users coming into Chapelton to purchase. Outcome should be known by end of March.</li> <li>• <b>Truancy sweeps</b> – several have taken place around the Carr Manor area. Between 27<sup>th</sup> February – 17<sup>th</sup> March sweeps will take place as part of National Truancy Sweep.</li> <li>• <b>Chapel Allerton cumulative licensing policy</b> was formally adopted as an addendum to the city's License Policy by full Council in January 2006.</li> <li>• <b>Ginnels</b> – Carrholm Grove / Drive ginnel has been the focus for ASB for quite some time. Consultation has taken place (30 Jan) with residents who are in favour of closure. This is being pursued by Community Safety subject to a successful Well Being Fund application for the capital works.</li> <li>• Consultation will take place on 23 March regarding Carrholm Mount and Wensley Green ginnels, both of which are causing problems to residents.</li> </ul>
<i>Drugs</i>	<ul style="list-style-type: none"> <li>• <b>Ginnels</b> – St Martins ginnel is the focus for drug dealing, burglaries and ASB. Consultation has taken place (9 March) with residents regarding the ginnel. Further consultation will take place. There is the possibility of closing part of the ginnel through a Gating Order post June 2006.</li> </ul>

<i>Fear of Crime</i>	<ul style="list-style-type: none"> <li>• <b>Forums</b> – Neighbourhood Policing Inspectors have been attending community forums informing the public of up to date crime statistics for the area to give a realistic picture for public reassurance.</li> <li>• <b>Neighbourhood Wardens</b> – will be coming under the management of Area Community Safety Officers from April 2006.</li> </ul>
<b>Improving the environment and community involvement</b>	
<i>Education programmes on litter &amp; recycling</i>	<ul style="list-style-type: none"> <li>• <b>Programmes in schools</b> – A programme focusing on litter is being run by Streetscene in high schools, to start Spring term. Roundhay, Braimwood, Allerton Grange and Cardinal Heenan will take part in the scheme.</li> </ul>
<i>Pride in where you live</i>	<ul style="list-style-type: none"> <li>• <b>Well-being fund</b> - £8,247 has been spent on skips and community clean ups so far in 2005/06 across inner north east. £7,621 on skips and remaining on Landscaping and JCB hire.</li> </ul>
<i>CAST</i>	<ul style="list-style-type: none"> <li>• <b>Community Area Services Team (CAST)</b> – Dedicated Streetscene Services team for inner north east to improve the environment through addressing flytipping, targeting hotspots and assisting community self-help clean ups. Members receive monthly monitoring reports showing streets targeted as a result of referrals</li> </ul>
<i>Environmental improvement works</i>	<ul style="list-style-type: none"> <li>• <b>Newton Grove improvements</b> – Well-being funded project with Groundwork Leeds to make environmental improvements on Newton Grove. Completed.</li> <li>• <b>North Park Avenue Allotments</b> – Well-being funded project to construct a toilet block. Completed.</li> </ul>
<i>Community involvement</i>	<ul style="list-style-type: none"> <li>• <b>Forums</b> – The Chapel Allerton Village Forum took place on 8<sup>th</sup> February 2006. Minutes of the forum are circulated to local Members, and a summary is also presented to the Area Committee.</li> <li>• <b>Youth involvement</b> – Three meetings between young people and Members have taken place since the last Area Committee meeting. Members met the young people when they were taking part in Youth Service programmes after school.</li> <li>• <b>The Grant and Funding Advice Worker</b> funded by the Well-Being fund and ERDF is now in post located in the Area Management Team. The main areas of work will be support and advice to voluntary sector organisations across Inner North East, and managing the K Fund grant programme in the Objective 2 area of Chapel Allerton ward. The K Fund will offer small grants to community groups to assist them to start up as social enterprises.</li> <li>• <b>Chapel Allerton community buildings audit</b> completed, A good response was received to the questionnaires sent out and the results are being collated in order that those requiring space can be matched with those that have it available for rent to make best use of the available resources in the area.</li> </ul>
<b>Children and young people</b>	
<i>Work with young people to reduce anti-social behaviour</i>	<ul style="list-style-type: none"> <li>• <b>Meanwood detached work</b> – Well-being funded project to support the deployment of detached youth workers to the Meanwood estates area. An example of the work – up to 30 young people are engaged with youth workers twice a week on the Beckhill estate.</li> <li>• <b>Mobile provision</b> – feasibility of purchasing a mobile is being investigated by the Youth Service</li> </ul>

	<p>following the visit from Doncaster Youth Service in August. See working groups report for a detailed update on this issue.</p>
<i>Initiatives to improve school attendance and achievement levels</i>	<ul style="list-style-type: none"> <li>• <b>Youth Service</b> – have established two new programmes at Carr Manor High school – Excell and Motiv8 (Well-being funded) for under -achievers/those at risk. Accredited group work and individual support is being provided one morning per week at Braimwood High School.</li> </ul>
<i>Support voluntary and community based youth provision</i>	<ul style="list-style-type: none"> <li>• <b>Youth Development Worker</b> – The Youth Development Worker, funded by the Well-Being fund is now in post. The post is managed through the Youth Service and focuses on developing partnerships with voluntary and community based youth groups in order to increase the range and provision of activities for young people in Inner North East. The postholder has contacted 30 groups to arrange meetings to find out what their development and support requirements are.</li> </ul>
<b>Regeneration</b>	
<i>Chapel Allerton</i>	<ul style="list-style-type: none"> <li>• <b>Beckhill Implementation Group (BIG)</b> – Multi-agency partnership to address multiple deprivation issues identified on Beckhill. An action plan was agreed in August 2005 and is now being implemented. Following the December meeting a request for a local lettings policy for the housing surrounding the sheltered accommodation submitted to LNEh. The partnership submitted a written objection to the license application for the Park View pub. Applicant withdrew the license request in January 2006. LNEh presented their proposals for the three possible development sites at the BIG meeting in December. They have committed approximately £300,000 from their 06/07 capital programme to fund the implementation of the masterplan for the estate. The master plan focuses on environmental improvements including a community garden and landscaping of open spaces.</li> <li>• <b>Improvements in Chapeltown (IMPACT)</b> – Multi-agency partnership to address multiple deprivation issues experienced in Chapeltown. At the meeting in December the action plan was agreed which will include activities such as a 'door knocking' project led by Job Centre plus to address worklessness. The JET partnership has identified 20 streets with 915 people out of work and claiming benefits, that is roughly 30-40% of the streets. So far there have been two leaflet drops, door knocking, and the mobile outreach vehicle was moved into the area. The next stage is a conference taking place in late April which is intended to bring together more voluntary community groups to present findings from this and other work.</li> <li>• <b>Chapeltown Rd Development Plan – The consultants have been appointed</b> to produce the land use framework and investment plan. A stakeholder event has been organised on 20<sup>th</sup> March to allow key stakeholders and representatives from LCC depts to address issues and opportunities.</li> </ul>
<i>Moortown</i>	<ul style="list-style-type: none"> <li>• <b>Meanwood Shopping Centre</b> – a bid for Town &amp; District Centre funding will be developed as part of next year's ADP covering environmental improvements, car parking and other physical improvements.</li> </ul>
<i>Roundhay</i>	<ul style="list-style-type: none"> <li>• <b>Oakwood Village</b> – a bid for Town &amp; District Centre funding has been approved by the Project Board to proceed to the next stage. A report has been submitted to Asset Management requesting funding to undertake a detailed costings, checks and feasibility study. The scheme will look at shop frontage and highways improvements, along with a scheme for the Oakwood Clock in order to improve access and appearance and encourage greater use of the shops by local people.</li> </ul>



## North East Inner Area Action Plan 2005/06

### Actions and Updates

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
1.	<b>Co-ordination of youth related activities</b>	Establish current level of Leeds Youth Service and voluntary sector provision throughout the area	Mapping exercise of all youth services, including voluntary provision to concentrate on the neighbourhood priority areas of Beckhill Estate and Chapeltown. Mapping of all other service provision to be discussed by the Youth Issues Working Group. This will be progressed in 2006/07 by the Youth Development Worker.	G
		Publish area based programme of activity for circulation to all young people	For the Summer 2005 holiday period, activities advertised on the 'Breeze' website. A leaflet was made available to all pupils at Carr Manor High School and voluntary providers in the Meanwood area, advertising summer activities. Assessment of the success of the advertising campaign being undertaken – results to be reported to the Youth Issues Working Group to determine future marketing strategies.	G
		Develop young people's voice and decision making to direct service provision and delivery	To meet with Youth Service to establish young people's consultation arrangements for the NE Inner area. Consider an Annual Young People's Forum event for the Inner area. Area Management Team met the CYPSP Participation Worker to explore effective means for engaging with young people – feedback to be provided to the Youth Issues Working Group.  Youth Issues Working Group to continue to engage with Young People identifying priorities and developing projects & joint working.	G
2.	<b>Engage with a greater number of young people of all ages resident in the North East Inner area</b>	Develop partnerships and delivery arrangements with voluntary organisations	Results of mapping exercise to be shared with voluntary sector providers/multi-agency partnerships/Leeds VOICE to generate potential new Youth Service/Voluntary Sector partnerships. Area Management Team attended meeting of Meanwood Interagency Group to foster working relationships with voluntary service providers and increase database of service providers.	G
		Appoint a Youth Development Worker to support voluntary sector partnerships and delivery arrangements	The Youth Development Worker, funded by the Well-Being fund is now in post. The post will be managed through the Youth Service and will focus on developing partnerships with voluntary and community based youth groups in order to increase the range and provision of activities for young people in Inner North East.	G



	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Establish Youth Service mobile provision	Doncaster Met. Borough Youth Service brought a mobile youth vehicles to Leeds on 24 <sup>th</sup> August 2005 – Members invited to attend. Options for purchasing a vehicle for the North East area to be investigated further by the Youth Service.	G
3.	<b>Address ASB issues involving young people</b>	Identify priority areas from available statistical information and local knowledge and develop actions to address issues	Joint neighbourhood tasking arrangements will address this issue.	G
		Detached Youth Workers to engage with young people in priority areas	Well-Being funds contributed towards the cost of deploying Detached Youth Workers to the Meanwood 6-Estates area.	G
		Develop local initiatives that provide diversionary activities targeted at reducing incidents of ASB involving young people	Well-Being funds contributed towards the cost of the Youth Dance Project. Members and parents attended at the end of project event which attracted positive press coverage.  <u>NE District Partnership Implementation Plan –</u> <b>Ref A2</b> – ‘support pilot of a multi-disciplinary programme of diversionary activities for young people’	G
4.	<b>Improve school attendance and achievement levels</b>	Programme of alternative curriculum activity for young people excluded, suspended or ‘at risk’ at secondary schools in the area	Groundworks operate a programme called ‘Motiv8’ that is aimed at pupils at risk of being expelled from High Schools – project approved by the Area Committee in September – Area Management Team to ensure project does not conflict/duplicate current mainstream provision.  Youth Service has established two new programmes at Carr Manor High school. An Excell and Motiv8 programmes for underachievers/at risk pupils. In addition they are running a lunchtime session in the school Youth Wing. Accredited group work and individual support is provided one morning a week at Braimwood High school.  <u>NE District Partnership Implementation Plan –</u> <b>Ref E4</b> – ‘support provision for vocational education and career pathways for local people to access job opportunities in construction and health sectors’ <b>Ref E3</b> – ‘support the development of closer working between the NE Partnership and schools in the NE’	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Commission work with voluntary sector to work with hard to reach groups	Results of mapping exercise to be shared with voluntary sector providers to identify gaps.	G
				A
				A
5	<b>Neighbourhood Wardens</b>	Area Committee to influence Warden and PCSO geographical service areas to ensure resources are targeted at priority areas	<p>As from April 2006 Warden posts will be funded through NRF and LCC Core Budget meaning wardens will no longer be restricted to working in particular areas due to funding stream boundaries. The Warden service will be transferred to Area Management from April 2006.</p> <p>Area Management and Chapelton Police Division established area based Tasking groups in February 2006. This way of working will ensure a timely and effective response to issues raised</p> <p>Local intelligence/Ward issues will be addressed at Tasking meetings that will take place fortnightly</p>	G
6.	<b>Reduce the number of burglaries</b>	Identify burglary hotspot areas	Burglary hotspots are identified through police six monthly Strategical Intelligence Assessment and the fortnightly Tactical Intelligence Assessment. Resources are directed to vulnerable areas.	G
		Promote pro-active target hardening in burglary hotspot areas	Area Committee agreed Well-Being funds to enable target hardening of properties in priority areas. Areas to be targeted agreed with Ward Members. Initial invitation to households in target areas resulted in a poor response. Follow-up letter sent 03/06/05, followed by door-knocking 14/06/05. The Community Safety Working Group receives updates. The Community Safety Working Group receives updates. Well Being Funds have been used to target Brackenwood, Roundhay, Chapel Allerton and far Meanwood.. Over 150 properties had been target hardened by February 2006.	G
		Increase the number of Neighbourhood Watch Groups	Publicity packs available to be handed out at Forum events.	G
		Promote a programme of crime prevention activities	Community Safety literature available for Ward events. Community Safety Literature is distributed through multi agency operations.	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Strategies to prevent displacement of crime	Multi-agency initiatives/working has addressed displacement issues – to continue. To be monitored by the Community Safety Working Group.	G
7.	<b>Enhance provision for neighbourhood policing</b>	Work with Partners in identifying potential bases within communities	Three bases are being considered/developed: 7 Grange Terrace, Chapeltown – Area Committee funds are available to enable community groups to use rooms within the building TC  225 Lidgett Lane, Brackenwood – Opened as dedicated police base September 2005 Progress SF  Beckhill Estate, Chapel Allerton – LNEh/West Yorkshire Police developing proposals for a Police base in the area.	G
		Ensure sustainable business plans to secure provision in the long-term	7 Grange Terrace, Chapeltown – project developed using external grant funding  225 Lidgett Lane, Brackenwood – Steering Group secured funding for three years. Long-term funding to determined/secured by the Group with the support of the Area Management Team.  Beckhill Estate, Chapel Allerton – LNEh/West Yorkshire Police developing proposals.	G
		Maximise the use of such premises through joint partnership working	Joint working within the three bases is to be encouraged that is not seen as a threat by, or detrimental to, community facilities and arrangements that may exist within the communities to be served.	G
8.	<b>Multi-agency initiatives to achieve safer and stronger communities</b>	Crime data / intelligence to identify communities in need of action	Statistical information produced through West Yorkshire Police's Strategic Intelligence Assessment procedures every 6-months. Reports to be presented to the Community Safety Working Group.	G
		Multi-agency Partnerships to address identified issues in target areas	Operation Arrow in the Meanwood 6-Estates and Stonegates Estate has had a positive impact in tackling crime in the area. Other Operations have taken place and are planned – the Community Safety Working Group receives regular updates.	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
9.	<b>Reduce the levels of Anti-Social Behaviour (ASB) throughout the North East (Inner) area</b>	Identify ASB hotspot areas	The ASB Panel, that meets monthly, focuses on problem solving for half the meeting. Areas and individuals are discussed and actions to address issues are developed.	G
		Use available resources – Wardens, PCSO's, ParksWatch patrols, etc – to address identified issues	See earlier comments on Joint Neighbourhood Tasking.	G
		Use of the mobile CCTV units to evidence reports of ASB	Requests for use of the mobile CCTV vehicles to be channelled through Trudie Canavan. Reports on the Unit's activity to be reported to the Community Safety Working Group.	G
		Produce information with photographs to assist with identification of ASBO breaches	West Yorkshire Police produce ASB leaflets that are then delivered in the areas where the ASBO is relevant.	G
10.	<b>Improvements to the physical environment to reduce opportunities for criminal activity</b>	Identify hotspot areas that require physical improvements	Ongoing projects throughout the area. Community Safety/other partners may approach the Area Committee for funds to implement measures. Projects include – <ul style="list-style-type: none"> <li>• Fencing project to secure the North Leeds Bowling Club grounds. WBF approved</li> <li>• Proposals to remove the wall in front of William Hill's on Chapeltown Road to deter ASB. This was abandoned as the owners did not want to match fund the grant available.</li> <li>• Fencing around the sheltered housing complex at Button Hill to deter criminals from entering the complex and preventing crime A range of measures have been implemented at Button Hill, including fencing, gates, dusk till dawn lights, door and window locks and door chains.</li> </ul>	G
		Proactive measures to address and target harden sites frequently used for the dumping of needles	Data on needles collected are sent to Community Safety officer on a weekly basis.	G
		Publicise the telephone number for the reporting of needles	Details contained in the notes circulated following Ward events	G

	<b><u>Objective / Target</u></b>	<b><u>Action/Process</u></b>	<b><u>Comment</u></b>	<b><u>Progress (Quarter 4)</u></b>
11	<b>Support drug outreach services in providing a joined up service for drug and substance misuse</b>	Support an increase in the presence of Drugs Outreach Workers throughout the North East (Inner) area	The NE PCT have now funded and appointed two Drugs Outreach Workers for young people, one to work with the Asian community and one to work with the Afro-Caribbean community. Both are based with groups working in the community.	G
		Consider purchase of sessional worker's time	DAAT Workers are requested to take part in multi-agency initiatives in the area. The individuals concerned were ex-drugs offenders who worked voluntarily with expenses paid. Nearly all of these have gone on to gain permanent employment.	G
		Drug education programmes to be delivered in schools	<p>"D - side " project funded by the Area Committee to provide drug and health education programme, which encourages children and young people to make positive and healthy choices about their lifestyle, in the following schools</p> <p>Carr Primary Manor  Kerr Mackie Primary  Bracken Edge primary.  Holy Rosary  St Anne's Catholic Primary  St Mathews Church of England</p>	G
12.	<b>Support measures to improve car security for car owners</b>	<p>Increase awareness of 'Hanoi' car crime</p> <p>Programme of vehicle crime prevention activities</p>	<p>Local hotspots for Hanoi car crime are highlighted by the Police at community forums organised by the Area Management Team and advice on how to prevent it is given to the community.</p> <p>Literature advising householders how to avoid being a victim of crime is distributed regularly through community forums and during Operation Arrow, as well as at Breeze events and at the Community Safety Strategy launch.</p>	G
13.	<b>Co-ordination of enforcement activity</b>	Pro-active co-ordination of enforcement activity by all enforcement agencies	Citywide Working Group established by City Services. Update on progress given at quarterly meetings between City Services NE Link Officers & NE Area Management Team. Enforcement to work proactively with the Area based Streetscene Teams.	A

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
14.	<b>Improve the environment and encourage recycling</b>	Identify areas requiring environmental improvement works	<p><u>NE District Partnership Implementation Plan –</u>  <b>Ref C1</b> – ‘supporting self-help community action to improve the environment’  <b>Ref C3</b> – ‘NE Partnership to deliver 3 environmental improvement projects between 2005-08’</p> <ul style="list-style-type: none"> <li>• Work with Leeds Ahead and the business community to deliver environmentally friendly project in a priority neighbourhood</li> <li>• Local businesses to be encouraged to sign up to “Tidy Business Standards” – ENCAM’ campaigns ( AMT and Recycling and Waste)</li> <li>• Develop a Pride in your community type competition and put forward groups for Community and City Pride awards.</li> <li>• Obtain feedback on the ENCAMS environmental audits</li> <li>• Liase with Partners/Friends of Groups/Resident Groups/Groundwork Leeds in identifying areas that require environmental improvement work, working in partnership to develop initiatives that address issues raised</li> <li>• Progress/develop environmental project for Woodland Mount</li> <li>• Promote the ‘Pride in Where You Live’ scheme to all communities</li> <li>• Liase with City Services Enforcement Team to ensure property/land owners take responsibility for maintaining their assets</li> <li>• Identify new sites for potential ‘Bring Banks’ in the Inner area</li> <li>• Work with the District Partnership’s Key Partner in identifying initiatives</li> </ul>	G
		Education programmes in primary and secondary schools working with young people to increase awareness about litter management and recycling opportunities	<p>Groundwork Leeds delivers the recycling programme to Primary Schools throughout the City. The Waste &amp; Recycling, Education Awareness Team within City Services is developing a litter programme for secondary schools. Education team will be doing assemblies /workshops from September 05</p> <p><u>NE District Partnership Implementation Plan –</u>  <b>Ref C4</b> – ‘support for Waste Education Programme in North East Schools’ linked to the healthy schools programme.</p> <ul style="list-style-type: none"> <li>• Request the delivery of school based programmes to coincide/complement area based initiatives. Erect litter enforcement notices around secondary school sites</li> <li>• Project with Waste &amp; Recycling team to arrange “litter monitors” from 5<sup>th</sup> and 6<sup>th</sup> year pupils to enforce and monitor littering around the school.</li> <li>• Work with the District Partnership’s Key Partner in identifying initiatives</li> <li>• Advertise the ‘Pride in Where You Live’ initiative to schools in order to encourage project work that focuses on improving the environment for the benefit of the whole community</li> </ul>	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Local Environmental Action Programme (LEAP)	Replaced by CAST Team.	G
		ENCAMS – Tidy Britain Group  Identification of Groups to take part in the pilot project	Groups identified following consultation with Members. The following community groups have undertaken training sessions Brackenwood Tenants and Residents Group Potternewton Tenant and Residents Group Friends of Gledhow Valley Woods	G
		Community sponsored 'clean-ups' – referred to as 'mini LEAP's'	Programme of Community Clean-ups on-going within the Chapel Allerton Ward. Events involve the Neighbourhood Wardens, City Services – Enforcement & Streetscene, LNEh and RSL's (when appropriate)  Extend similar programmes to Roundhay and Moortown. Area based Streetscene Teams to co-ordinate activity in the area	G
		Support 'Friends of' groups in maintaining and developing community assets	Groups invited to take part in the pilot ENCAMS programme. Pride in Where You Live Grants have been awarded to groups.  Develop links with all groups, publicising the 'Pride in Where You Live' grants and the establishment of the new Area Cleansing Teams that might be able to assist groups in clearing areas of rubbish etc	G
		Organise public awareness campaign – personal responsibilities for the environment  Specific event to be targeted at BME communities	Chapelton Fun-day, targeting BME Communities, held on 03/08/05. Event attended by 300+ residents	G
		Take proactive action in targeting environmental hotspots – fly-tipping, litter, etc	Enforcement action being pursued for the former petrol station site on the west side of Chapelton Rd, Chapelton. Neighbourhood Wardens have been granted power to issue enforcement warning letters. New Area Action Team will provide a quick response to reports of litter etc. <u>NE District Partnership Implementation Plan – Ref C2 – 'tackling environmental hotspots'</u>	G
15.	<b>Highway Improvements linked to other initiatives</b>	Develop joint environmental improvement schemes where appropriate	An action in 2006/07 ADP to develop physical improvement schemes will address highways improvements where appropriate.	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Provision of off-street parking to remove obstructions to the highway caused by parked cars	<p>Issues raised at Ward Forums.</p> <ul style="list-style-type: none"> <li>• Ensure traffic regulation orders are enforced by LCC Traffic Wardens</li> <li>• Refer issues to the Highways Department for consideration</li> </ul> <p>A Steering Group at the Fieldhouse Estate, Moortown Ward, have consulted on designs to improve parking, fencing, walling and paving using S106 funds. Work to start during the Autumn 2006. Problems in other areas which are raised at Forums are forwarded to the Police where enforcement is an issue. The Area Management Team liaise with City Services Enforcement Team to tackle hotspot areas where TROs are being breached.</p>	Y
16.	<b>Environmental Initiatives in commercial areas</b>	Develop local initiatives in commercial areas that promote a positive environmental image – hanging flower baskets, festive lights	Report on festive lights tabled to June Area Committee - Area Management team to work with Leeds Ahead to seek support of business community to undertake environmental projects. Highways to be consulted on areas identified by Members re PFI Lighting Programme	G
		Explore the establishment of Business Forums / Trade Associations	The Area Management Team is to work with Leeds Ahead to progress this action. Leeds Ahead in discussions with the Area Manager to explore the feasibility of a dedicated North East Inner Business Broker to support such initiatives	G
17.	<b>Improve the use of open spaces and play areas</b>	<p>Establish the current level of provision</p> <p>Support ' Friends of' groups in regenerating open areas</p>	Fixed Play Strategy report tabled at the April 2004 Area Committee	G



	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
18.	<b>Community engagement</b>	Organise ward forums/events	<p>Programme of Ward Fora established for the Chapel Allerton Ward. Three Fora established within the Ward – Chapeltown, Chapel Allerton Village and 6-Estates. In addition, celebrating Chapeltown event is being organised.</p> <p>Events will take place in the Moortown &amp; Roundhay Wards during the Autumn 2005.</p> <p>A Funday event aimed at BME communities in Chapeltown was held on 3<sup>rd</sup> August. The aim of the event was to provide a positive profile of Chapeltown by actively engaging with local communities in the promotion of Council and other statutory and voluntary services. The Funday element of the event ensured participation from a wide section of the community to generate community cohesion and celebrate race equality.</p> <p><u>NE District Partnership Implementation Plan –</u>  <b>Ref A5</b> – ‘work with VOICE to approach resident and tenant groups, including all BME and religious groups in NE to signpost them to opportunities to be involved in local and civic decision making’</p>	G
		Develop different engagement techniques	Different techniques trialled following consultation with Chair. Consider other engagement techniques apart from Forums. Ongoing – learn from past experiences.	G
		Explore with partners opportunities to join-up community consultation events	Discussion taken place with LNEh with a view to joining Ward events to the end of LNEh resident meetings and regeneration consultation events.	G
		Promote the establishment of tenants’ and residents’ groups	<ul style="list-style-type: none"> <li>• Map areas served by established tenant/resident groups</li> <li>• Identify gaps, working with Partners to identify areas that would benefit from a new group – identifying organisations that could support the development of such groups</li> </ul>	G
19.	<b>Positive publicity</b>	<p>Promote positive activity within the North East (Inner) Area</p> <p>Liase with the Corporate Press Office to arrange for appropriate press release</p>	<p><u>NE District Partnership Implementation Plan –</u>  <b>Ref B4</b> – ‘actively promote and market the benefits and opportunities of the NE’</p> <ul style="list-style-type: none"> <li>• Arrange for press releases to be prepared that promote the work of the Area Team and Partnership working throughout the Inner area</li> <li>• Ensure all project receiving Area Committee funds publicly acknowledge the support – to be highlighted in grant offer correspondence</li> </ul>	G

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
		Distribute a newsletter to all households in the area	Difficulties in securing distribution to all households within a reasonable timetable have resulted in the publication date for the newsletter being put back on a number of occasions. With the commencement of the revised Civic Newsletter from September, it is proposed that the Well-Being funds allocated to the newsletter be used to advertise Ward Forums and Events.  Local stories are reported in 'About Leeds'.	G
20.	<b>Address access to services and health provision for older people</b>	Establish existing services, identify need and any gaps in provision	Mapping exercise completed. <b>The Grant and Funding Advice Worker</b> funded by the Well-Being fund and ERDF is now in post located in the Area Management Team. The main areas of work will be support and advice to voluntary sector organisations across Inner North East, and managing the K Fund grant programme in the Objective 2 area of Chapel Allerton ward. The K Fund will offer small grants to community groups to assist them to start up as social enterprises.  <u>NE District Partnership Implementation Plan – Ref H1</u> – 'NE Health & Social Care Partnership to develop view of NE Partnership on strategic funding plan for the voluntary sector health related agencies'  Health Living Action Plan produced by the PCT July 2005. District Partnership propose implementation of one action in each Ward – jointly with Partners and Voluntary Groups	G
		Support voluntary service providers in accessing external funds to sustain their service	Means of long-term support for groups serving the Inner area being progressed by the Health and Social Care Partnership. Voluntary Sector seminar 24 <sup>th</sup> March to give advice on funding and social enterprise opportunities.	A

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
21.	<b>Regeneration of priority areas</b>	Develop and support co-ordinated partnership working to address economic, environmental and social issues throughout the area	<p>Partnerships established/progressing initiatives in the Inner area – Chapelton Road Improvement, Hayfield Joint Service Centre, Meanwood 6-Estates Implementation Group, Beckhill's Implementation Group and the Chapelton Priority Area. In addition, linked to the work of the North East District Partnership, is the Children &amp; Young People's Strategic Partnership, Health &amp; Social Care Partnership, Housing Partnership and the new Training, Enterprise &amp; Employment Partnership.</p> <p>Local Partnerships have been established in response to local issues – Meanwood Youth Issues Group (ref: point 1), 'Open Door' Project (ref: point 7), Community Clean-ups in the Chapel Allerton Ward (ref: point 14) and Operation Arrow (ref: point 8). The Area Management Team is also represented on external partnerships.</p> <p>The Area Committee's Working Groups – Well-Being, Community Safety, Youth Issues, and Voluntary &amp; Community Support – regularly meet to discuss area. Recommendations and feedback from the Groups will be reported to the Area Committee.</p> <p><u>NE District Partnership Implementation Plan</u> –</p> <ul style="list-style-type: none"> <li>• Priority Neighbourhoods set by the District Partnership – Beckhill, Chapelton – Neighbourhood Action Plans to be completed during 05/06 - <u>NE District Partnership Implementation Plan – Ref B1</u></li> <li>• Establish partnership models of working targeted at local issues</li> <li>• Extend models of good partnership working throughout the Ward, achieving sustainable improvements in all communities</li> </ul>	G
		Ensure the full involvement and participation of local communities in all projects	Use existing consultation mechanisms, were relevant to inform residents of initiatives in their communities. Area Management Team to ensure Partners fully engage communities in local projects at the earliest opportunity	A
		Maximise the use of external funds in progressing all regeneration projects, including Section 106 monies	<p>Details of all Section 106 funds have been circulated to Members. The Area Management Team has been successful in attracting funds from European Objective 2 funds and Town &amp; District Capital funds.</p> <p>Continue to liaise with the Resources Team to identify funding streams</p>	A
		Maximise the opportunities arising from regeneration schemes in adjacent areas	No areas within the North East Wedge are classed as LCC Regeneration areas. Such areas exist to the East & West of the wedge. Area Management Team to liaise with the Major Projects Team in identifying potential gains/revenue for projects in the Inner area	A
		Investigate the appointment of consultants in providing expert advice to drive projects forward	In line with Procurement rules, seek the appointment of expert advice in developing projects to ensure the maximum outcome and benefit for all communities. Consultants engaged to produce a 'Land Use framework and Strategy' for the Chapelton Corridor.	A

	<b><u>Objective / Target</u></b>	<b><u>Action/Process</u></b>	<b><u>Comment</u></b>	<b><u>Progress (Quarter 4)</u></b>
22.	<b>Audit of community / Council assets in the area</b>	Identify all community buildings in the area	Mapping exercised completed for Chapel Allerton ward.	G
23.	<b>Ensure maximum use of community buildings</b>	Identify opportunities for the shared use of community premises	This issue will form part of the questionnaire referred to in point 22.	A
24.	<b>Sustainability of successful regeneration / Well-Being initiatives</b>	Support project sponsors in developing exit strategies and long-term funding	Area Management to obtain exit strategies for SRB5 funded projects in order to consider any future involvement.  In developing projects, project sponsors to identify measures necessary to ensure the long-term sustainability of the initiative. Exit strategies/long-term benefits for the wider community to be identified in all large grant applications submitted	A
25.	<b>Local consultation on the Building Schools for the Future Programme and school re-organisation proposals</b>	Maximum community use of proposed facilities	Hillcrest & Bracken Edge Primary Schools are the extended school pilots for the NE. Carr Manor High School is to be rebuilt under the PFI initiative. Allerton Grange High School is included in the BSF phase 1. Matter to be discussed by the Youth Issues Working Group. <u>NE District Partnership Implementation Plan – Ref E2 – ‘champion and influence the extended schools programme and Building Schools for the Future programme’</u>  <ul style="list-style-type: none"> <li>• Work with the District Partnership’s Key Partner in identifying initiatives</li> <li>• Work with Education Leeds in ensuring all residents are consulted about the proposals for each site</li> <li>• Update the Youth Issues Working Group on local initiatives</li> </ul>	A
		Consideration of any surplus land for identified community use	Multi-Use Games Area proposed for land to the rear of Gledhow Primary School. Lack of funding is preventing the project progressing. The school is in negotiation with Ward Members over the possible future use of the land.	A
26.	<b>Area Committee input into the planning process</b>	Work with the Planning Department in agreeing design statements for areas of the North East (Inner) area	The Chair has met with Planning to discuss issues relevant to the Inner area.	A

	<u>Objective / Target</u>	<u>Action/Process</u>	<u>Comment</u>	<u>Progress (Quarter 4)</u>
27.	<b>Initiatives to link up training projects and employment opportunities</b>	Investigate with training providers possible links with the commercial sector in identifying employment opportunities on completion of training projects	<p>The Area Committee agreed a Well-Being grant application to the Chapeltown Youth Build project. LNEh and partner RSL's train local young people in construction related skills to deliver the housing improvements primarily in the Chapeltown area.</p> <p>Other initiatives to be progressed through the District Partnership.</p> <p><u>NE District Partnership Implementation Plan</u> –  <b>Ref E4</b> – ‘support provision of vocational education and career pathways for local people to access job opportunities in construction and health sectors’  <b>Ref F2</b> – ‘develop a social enterprise strategy for the NE with support for increased entrepreneurial activity by young people’</p>	A

### Performance Against Actions

- Red –
- Amber –
- Green –

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**Report of the North East Area Manager**

**North East (Inner) Area Committee**

**Date: 27<sup>th</sup> March 2006**

**Subject: Area Committee Forums - Feedback**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

x

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report updates the Area Committee on the feedback from the consultative forums held in the North East inner area.

## **Background Information**

1. At the Area Committee meeting in September 2004, Members agreed a set of forum arrangements for the Inner North East Area. The purpose of the forums is to consult with local residents on area priorities and to identify and discuss local issues.
2. The Area Committee is requested to consider the feedback given, and through the Area Management Team, identify projects and service improvements that can be targeted to meet local needs.
3. Since the last Area Committee meeting, there has been one consultative forum – Chapel Allerton Village Forum on 8<sup>th</sup> February 2006.

## **Feedback from the Forums**

4. Feedback from the Forum is attached in Appendix one.

## **Future Forum dates**

5. Three forum dates are confirmed:

Chapelton – 18<sup>th</sup> May 2006

Meanwood / 7 Estates – 31<sup>st</sup> May 2006

Chapel Allerton Village – 14<sup>th</sup> June 2006

6. Dates for forums in other parts of the north east inner area will be arranged through Ward Member meetings over the coming weeks.

## **Recommendations**

7. The Area Committee is requested to note the contents of this report.

**Chapel Allerton Ward – Chapel Allerton Village Forum****Wednesday 8<sup>th</sup> February 2006****DISCUSSION ITEMS**

- **Entertainment Licensing**
- **Planning Applications**
- **Community Safety**
- **Consultation on an Integrated Waste Strategy for Leeds**

**FEEDBACK FROM THE MEETING****Entertainment Licensing:**

Michael Ramagnoli (MR) provided an overview of new licensing laws and the cumulative impact policy. The wording of the policy for Chapel Allerton is as follows "It is the Licensing Authority's policy, upon receipt of relevant representations, to refuse application in area 4 for licenses for new pubs, clubs, bars, caf'e bars and restaurants."

MR explained how the policy will work. An issue was raised regarding rubbish disposal associated with licensed premises. If the issue persists or increases, a license can be revoked.

**Planning Applications**

David Newbury (DN) attended the meeting and tackled a number of questions regarding Planning Permission in the area.

Answering the question of granting planning permission in a conservation area DN stated that conservation area does not prohibit or provide a blanket ban on granting planning permission, the safeguard that planning takes is through consulting in house designers to get an expert view.

On the possible closure of Yorkshire bank and conversion of building into flats, DN stated that planning have had a number of enquiries from the developer's, but the planning policy is that a building which is situated in a commercial area, will have commercial element in any future plan. Other issues would be design, parking facilities and impact it would have on the neighbourhoods.

DN informed the meeting that planning department is reviewing the parking policy in relation to per residential unit.

**Community Safety:**

Inspector Andrew Briggs presented a 3 month analysis of crime.

Due to high robberies in the last analysis, several operations were run resulting in reduction in robberies this quarter.

There has been an increase in burglaries in Chapel Allerton. The majority of them have been through open doors, so the message is to close the door behind you.

Vehicle crime has been reduced.

**Integrated Waste Strategy for Leeds:**

Andrew Lingham from Streetscene presented the proposals for an Integrated Waste Strategy for Leeds, and distributed questionnaires.





## Report of the Director of Legal and Democratic Services

### North East (Inner) Area Committee

Date: 27<sup>th</sup> March 2006

Subject: Dates, Times and Venues of Area Committee Meetings 2006/07

#### Electoral Wards Affected:

#### Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

### EXECUTIVE SUMMARY

The purpose of the report is to request Members to give consideration to agreeing the dates, times and venues of their meetings for the 2006/07 municipal year which commences in May 2006.

## 1.0 BACKGROUND

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year at its first meeting in the municipal year. If this was strictly adhered to, unfortunately it would mean that none of the dates and times would be agreed early enough to appear in the Council's official diary.

## 2.0 OPTIONS

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with the NE Area Manager based on the existing pattern;
- To consider other alternative dates;
- To continue to meet at 4.00 pm, or to consider alternative times;
- To continue to alternate between the HOST Media Centre and the NE City Learning Centre or to consider alternative venues.

### **3.0 MEETING DATES**

- 3.1 The following *provisional* dates have been agreed in consultation with the NE Area Manager. They follow the same pattern as last year, i.e. Monday's in June, September, October, December, February and March:-

26<sup>th</sup> June 2006, 4<sup>th</sup> September 2006, 16<sup>th</sup> October 2006, 4<sup>th</sup> December 2006, 5<sup>th</sup> February 2007 and 26<sup>th</sup> March 2007.

- 3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

### **4.0 MEETING DAYS AND TIMES**

- 4.1 Currently the Committee meets on Monday's at 4.00 pm, and the above suggested dates reflect this pattern.
- 4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning meeting or a meeting later in the evening after normal work hours.
- 4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

### **5.0 MEETING VENUES**

- 5.1 Currently, the Committee alternates between the HOST Media Centre and the NE City Learning Centre, and both have proved to be suitable venues.
- 5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

### **6.0 RECOMMENDATION**

- 6.1 Members are requested to consider the options and to decide their meeting dates, times and venues for 2006/07 in order that they may be included in the Council's official diary for 2006/07.