



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Mike Earle
Tel: 224 3209

REPORT OF THE CHIEF DEMOCRATIC SERVICES OFFICER

MEETING: SOUTH OUTER (AREA) COMMITTEE

DATE : 11TH JULY 2005

SUBJECT : ELECTION OF CHAIR

Electoral Wards Affected :	Specific Implications For :
ALL	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input type="checkbox"/>	Council Function <input checked="" type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting ,and Members will be requested to elect from amongst themselves a Committee Chair for the 2005/06 municipal year.

1.0 PURPOSE

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 BACKGROUND

2.1 Members will recall that previously, the arrangement was that Chairs of the former Community Involvement Teams (CITs) were appointed either by Council or the Executive Board. In practice, this was done annually at the Annual Council meeting. Where no political party had a majority amongst the elected Members on a particular CIT, the appointment was normally made by the Executive Member for Neighbourhoods and Housing following informal discussions with the parties concerned. Where informal discussions did not result in agreement, the decision rested with the Executive Board (Paragraph 6.1 of the previous CIT Operating Protocol).

3.0 AREA COMMITTEES – ARRANGEMENTS FOR THE APPOINTMENT OF CHAIRS

- 3.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 3.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves. On appointment (election), each Area Committee Chair will automatically be the nominated elected Member representative of that Area Committee on the District Partnership.

4.0 APPOINTMENT OF CHAIR

- 4.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced at Appendix 1 to this report.
- 4.2 The nominations for Chair will be notified to Members at the meeting by the named Constitution and Corporate Governance Officer on the front of this agenda.

5.0 RECOMMENDATION

- 5.1 Members are requested to elect from amongst themselves an Area Committee Chair for the 2005 /06 municipal year.

Appendix 1

Area Committee Procedure Rules (Extract)

5. APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will appoint its Chair.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee.
- 5.3 These nominations must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

SOUTH (OUTER) AREA COMMITTEE

25th APRIL 2005

PRESENT: Councillor Finnigan in the Chair
Councillors Beevers, Dunn, Elliott, Galdas,
Grayshon, Leadley, McArdle, Mulherin,
Renshaw, Smith and Wilson

75 Welcome and Introductions

The Chair welcomed everyone to the April meeting of the South (Outer) Area Committee and invited those present to introduce themselves.

76 Declarations of Interest

The following declarations of interest were made:

Councillor McArdle – Personal interest in Minute No. 83 bii) Small Grants Applications as a Member of the Royal Society of St George. Personal interest in Minute No. 83 biii) Small Grants Applications as Secretary of Churwell Action Group. Personal and Prejudicial in Minute No. 88 Morley Community Radio Application for Well-Being Fund as a volunteer member with Morley Community Radio.

Councillor Smith – Personal interest in Minute No. 81 Streetscene Services Area Delivery Proposals as Executive Member for City Services.

Councillor Renshaw – Personal and Prejudicial interest in Minute No. 87 Tingley Athletic Football Club Ground Development as a Member of Tingley Athletic Football Club.

Councillor Finnigan – Personal and Prejudicial interest in Minute No. 88 Morley Community Radio Application for Well-Being Funding as a volunteer member with Morley Community Radio.

Councillor Leadley – Personal and Prejudicial interest in Minute No. 83 bvi) Small Grants Applications as a Member of the Management Committee of Morley Elderly Action. Personal interest in Minute No. 83 biii) Small Grants Applications as a Member of Churwell Action Group. Personal interest in Minute No. 85 Neighbourhood Improvement Plans as a Member of the Management Committee of Lewisham Park Youth Centre. Personal interest in Minute No. 88 Morley Community Radio Application for Well-Being Funding having attended meetings of Morley Community Radio Society.

Councillor Beevers – Personal and Prejudicial interest in Minute No. 88 Morley Community Radio Application for Well-Being Fund as a volunteer member with Morley Community Radio. Personal interest in Minute No. 85 Neighbourhood Improvement Plans as a Member of the Management Committee of Lewisham Park Youth Centre.

Councillor Elliott – Personal and Prejudicial interest in Minute No. 88 Morley Community Radio Application for Well-Being Funding as a member of Morley Community Radio. Personal interest in Minute No. 83 biii) Small Grants Applications as a Member of Churwell Action Group. (Also see later Minute No. 83 bii).)

Councillor Grayshon – Personal and Prejudicial interest in Minute No. 88 Morley Community Radio Application for Well-Being Funding as a member of Morley Community Radio. Personal interest in Minute No. 83 vii) Small Grants Applications as a Director of West Yorkshire Playhouse. Personal interest in Minute No. 85 Neighbourhood Improvement Plans as a Member of the Management Committee of Lewisham Park Centre. Personal interest in Minute No. 83 biii) Small Grants Applications as a Member of Churwell Action Group.

77 Apologies

Apologies were submitted on behalf of Mark Forbes of City Services and Sharon House of the Early Years Service.

78 Minutes – 14th February 2005

RESOLVED – That, subject to the agenda item numbers being substituted by the minute item numbers under Minute No. 59 Declarations of Interest, the minutes of the meeting held on 14th February be confirmed as a correct record.

79 Matters Arising

The Area Manager referred to Minute No. 65 (b) that City Services would prefer Members in each Area Committee to nominate an area within the wedge for a day of action during the HELP campaign. Members discussed the options and agreed that the area should be in one of the Wards that had not yet received any help.

Resolved – That Morley Bottoms in Morley North Ward be selected as an area for rubbish clearance for the HELP campaign day of action.

80 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

In summary, the following issues were raised at the meeting:-

- That residents should contact their local Councillor or the Area Management Team for equipment when arranging a clean-up.
- Copley Lane allotment holders were now happy with progress and would be meeting on 3rd May to decide whether they would prefer to stay or move to a new site.

81 Streetscene Services Area Delivery Proposals

The Director of City Services submitted a report to seek approval for a proposal that, in common with all other Area Committees, the Committee

consider making £11,690 available from its revenue Well-Being Budget to finance a dedicated service delivery team in the Committee's area to supplement the core Streetscene service and which would be available to tackle local issues which local Members and the Area Management Team considered were priorities or hot spots in particular locations. The proposal was reliant on all ten Area Committees agreeing to make the money available, and subject to this proviso, service level agreements and work programmes for each team would be drawn up in consultation with each Committee.

Helen Finister, Chief Streetscene Officer, City Services Department, was in attendance to present the report and respond to Members questions.

In brief, Members supported the proposals. Members also discussed the frequency of green bin collections, the contamination of green bins by ordinary waste, the provision of more easily manoeuvrable bins for the elderly and the fact that some properties in the Area were still issued with black bags.

RESOLVED -

- (a) That the contents of the report be noted.
- (b) That approval be given in principle to the proposals in the report and for the allocation of £11,690 from the Well Being budget for 2005/06.

82 Fixed Playground Strategy

The Chief Recreation Officer submitted a report outlining the Fixed Play Strategy approved by Executive Board in 2002 for providing a network of equipped playgrounds and informal playspaces across Leeds with particular emphasis on the Committee's area. In addition to the report, a revised schedule detailing the current and proposed status for each site and the associated budget costing for the South Outer Wedge was circulated for the information/comment of the meeting.

Fred Duff, Parks and Countryside Division, Learning and Leisure Department, presented the report and responded to Members' questions and comments. In brief summary, the main points discussed were as follows:

- The problems of vandalism at existing parks and the accessibility of Park Wardens.
- Encouraging community involvement and ownership of local play areas.
- Encouraging the more imaginative and constructive use of Section 106 agreements for play areas, especially for older children.
- Encouraging young people to be more responsible.

RESOLVED -

- (a) That the contents of the report be noted.
- (b) That the Development Department report to a future meeting on the more imaginative use of Section 106 agreements for green spaces.

83 Area Committee Well-Being Funding – Current Position and Small Grants Applications

The Director of Neighbourhoods and Housing submitted a report informing the Committee of the balance of the Wellbeing Budget and Small Grants Fund and giving information on the seven applications from various organisations for funding from the Small Grants Fund.

In summary, Members discussed retrospective applications and how best to deal with them. It was agreed that the Area Manager would prepare a report for the next meeting on dealing with applications between formal meetings of the Committee.

RESOLVED -

- (a) That the balances of £94,528 revenue and £373,573 capital in the Area Committee wellbeing funding and the balance of £9,810.87 in the Small Grants Fund be noted.
- (b) That in respect of the Small Grants Fund, the following decisions be made:
 - i) That £484 be approved to GASPED for their Community Training Programme.
 - ii) That £1,000 be approved to the Royal Society for St George for their Sunday Tournament.*
 - iii) That £500 be approved to Churwell Youth Club for the refurbishment of their room.
 - iv) That £1,000 be approved to Morley Stars for their People In Action project.
 - v) That £1,000 be approved to the City and Holbeck Police Division for pushbikes for Bike Patrol Morley.
 - vi) That £980 be approved to Morley Elderly Action for the Tea Bar Project.**
 - vii) That £1,000 be approved to The Project for the Theatre for Change Youth Festival.
- (c) That an allocation from the overall revenue Wellbeing funding for the Outer South Area Committee for 2005/06 of £15,000 revenue to a small grants fund for 2005/06 be approved.

*** (Note: Councillor Elliott declared a personal and prejudicial interest in respect of the application on behalf of the Royal Society of St George as a member of the organisation, left the room and took no part in the discussion or vote thereon.)**

**** (Note: Councillor Leadley, having declared a personal and prejudicial interest in this item, left the room and took no part in the discussion or decision.)**

84 Area Well-Being Budget – Proposal for Capital Spend

The Director of Neighbourhoods and Housing submitted a report for the Committee to consider the principles by which it could allocate monies from its capital well being budget and to consider potential project ideas.

The Area Manager, Dave Richmond, outlined for Members the options available for allocating the capital well-being money and Members discussed how they would like to see capital monies used.

RESOLVED - That Option 2 be the preferred allocation of capital wellbeing money with a percentage allocation by ward but with a focus on the identified priority neighbourhoods in need within which there could be a split of funds by key theme.

85 Neighbourhood Improvement Plans

The Director of Neighbourhoods and Housing submitted a report to the Committee for approval of the Neighbourhood Improvement Plans (NIP) for Newlands and Denshaws in Morley South, Eastleighs and Fairleighs in Ardsley and Robin Hood and John O'Gaunts in Rothwell. The report highlighted the key priorities for action in each NIP and sought approval of Area Committee Well-being Funding up to a maximum of £80,000 capital and up to a maximum of £30,000 revenue to develop and deliver the initial priority projects from all three plans.

Jackie Ingham, Area Management Officer, outlined the key points in the report for these three areas as identified as the most deprived in the Outer South from the nine neighbourhoods that experienced deprivation. From discussions with local residents and Members, for Newlands and Denshaws NIP, drug dealing was identified as an issue of particular concern. For Eastleighs and Fairleighs NIP, young people were identified as a key issue and in John O'Gaunts NIP, anti-social behaviour and crime were the issues of particular concern.

The Chair thanked the Area Management Team for all their hard work on this project. Discussion ensued on the contents of the report. In summary it was felt that the proposals should be approved in principle but individual schemes in which Learning and Leisure, Parks and Countryside are named as project partners, needed to be looked at in greater detail in liaison with the Department of Learning and Leisure.

RESOLVED –

- (a) That the Neighbourhood Improvement Plans for Newlands and Denshaws, Eastleighs and Fairleighs and John O'Gaunts and the proposals for monitoring progress on each plan be approved.
- (b) That in respect of the Area Committee Wellbeing Budget:
 - i) That up to a maximum of £30,000 capital and £8,000 revenue to implement the initial prioritised projects for the Newlands and Denshaws NIP be approved.
 - ii) That up to a maximum of £30,000 capital and £9,000 revenue toward the overall costs of the initial projects in the Eastleighs and Fairleighs NIP be approved.
 - iii) That up to a maximum of £20,000 capital and £13,000 revenue toward the overall costs of the initial projects in the John O'Gaunts NIP be approved.

- (c) That it be agreed that the three NIP areas initially allocated funding have the highest levels of deprivation in the area and that Newlands and Denshaws and Eastleighs and Fairleighs have high numbers of residents and households compared to most of the remaining NIP areas.
- d) That any resulting underspend, resulting from additional sources of funding being sourced, be allocated to the remaining NIP areas or alternatively be added back into the remaining balance of the capital and revenue Wellbeing Funds.

86 Options for Town Centre Management – Morley and Rothwell Town Centres

The Director of Neighbourhoods and Housing submitted a report to the Committee setting out potential models for the delivery of town centre management for Morley and Rothwell centres.

The Area Manager, Dave Richmond, outlined the various options and their merits were debated by Members. In summary, the main issues of discussion raised were:

- That other similar areas with two neighbouring towns had been investigated and visited during the research.
- Evidence showed that towns that had town centre management were more successful and tended to bring in more investment.
- The deterioration of Rothwell town centre.
- Competition from White Rose Centre.
- Concern for shops in local village centres that were also disappearing.

RESOLVED – That Option D for one full-time town centre manager at PO4 with associated budget be agreed as the preferred option but on condition that the post would be for the management of both Morley and Rothwell Town Centres. The manager to split his/her time on a basis to be agreed by all Area Committee Members and that the post would be funded for an initial pilot period of three years.

87 Tingley Athletic Football Club Ground Development

The Director of Neighbourhoods and Housing submitted a report informing the Committee of the proposed initiative to develop a home ground site, with training facilities and club house for Tingley Athletic Junior Foot Club.

A member of Tingley Athletic Junior Football Club was in attendance and gave Members more information about the Club. In summary the main issues of discussion centred around the facilities that were currently being used, that access to the proposed site had been changed to Casson Avenue, that assurances had been given that the Club would not become a licensed premises and that girls would be given greater opportunities to play football.

RESOLVED –

- (a) That the contents of the report be noted.

- (b) That £20,000 capital of Wellbeing funding towards the overall cost of the project be approved.

(Note: Councillor Renshaw, having declared a personal and prejudicial interest in this item, left the room and took no part in the discussion or decision.)

88 Morley Community Radio – Application for Well-Being Funding

The Director of Neighbourhoods and Housing submitted a report to inform the Committee about a proposed project to set up a Morley Community Radio station by the Morley Community Radio Society.

In the absence of Councillor Finnigan, Councillor Smith took the Chair.

Jackie Ingham, Area Management Officer, outlined the main points of the project in the report. Members discussed the issue of providing wider access by the general public and other schools to the broadcasting station.

RESOLVED -

- (a) That the contents of the report be noted.
- (b) That £10,000 capital and £1,100 revenue of Wellbeing funding towards the overall cost of the project be approved.

(Note: Councillors Finnigan, Beevers, Grayshon, Elliott and McArdle having declared a personal and prejudicial interest in this item, left the room and took no part in the discussion or decision.)

89 Area Manager's Update Report

The Area Manager, Dave Richmond, submitted a report updating Members of progress on South Outer area based matters which were not addressed elsewhere on the agenda. The Area Manager responded to Members' queries and comments.

RESOLVED – That the contents of the report be noted.

90 Dates, Times and Venues of Area Committee Meetings 2005/06

The Director of Legal and Democratic Services submitted a report requesting Members to give consideration to agreeing the dates, times and venues of their meetings for the 2005/06 municipal year which commenced in May 2005.

RESOLVED - That the following dates, times and venues be approved for meetings in 2005/06:-
11th July 2005, 12th September 2005, 24th October 2005, 12th December 2005, 20th February 2006 and 3rd April 2006.
All at 5.00 pm alternating between suitable venues in Morley, Rothwell and Ardsley and Robin Hood.

(The meeting concluded at 7.45pm.)



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Mike Earle
Tel: 2243209

REPORT OF THE CHIEF DEMOCRATIC SERVICES OFFICER

MEETING: SOUTH (OUTER) AREA COMMITTEE

DATE : 11TH JULY 2005

SUBJECT : CO-OPTED MEMBERS

Electoral Wards Affected :	Specific Implications For :
	Ethnic Minorities <input type="checkbox"/>
	Women <input type="checkbox"/>
	Disabled People <input type="checkbox"/>
Executive Function <input type="checkbox"/>	Council Function <input checked="" type="checkbox"/>
Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>

EXECUTIVE SUMMARY

This report is submitted to remind Members of the provisions for the possible appointment of Co-optees onto Area Committees, and to request Members to specifically consider this matter in relation to this particular Committee.

1.0 PURPOSE OF THIS REPORT

1.1 This report is submitted to remind Area Committees of the provisions contained in the Area Committee Procedure Rules which allows them to co-opt people onto the Committee.

2.0 BACKGROUND

2.1 Paragraph 4 of the Area Committee Procedure Rules, which form part of the Council's Constitution, deals with membership of the Area Committees.

2.2 In terms of co-optees to the Area Committees, Paragraph 4 basically states:

- Each Area Committee **may** select up to *4 co-opted members to assist in the discharge of the Committee's role;
- Co-opted members may participate in the debate in the same way as Elected Members, but co-optees have no voting rights;
- No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council i.e. they are annual appointments.

(*4 is the figure stated in Article 10 of the Council's Constitution, which sets out the composition, role and functions of Area Committees. This figure is based on the fact that no Area Committee comprises more than four Wards i.e. the equivalent of one co-optee per Ward, although there is no compulsion for co-optees to be appointed on a Ward basis.)

- 2.3 Although the appointments are subject to annual review, there is nothing to prevent a co-optee being re-appointed from one year to the next, provided that the Area Committee and the body nominating that co-optee are happy with that arrangement.

3.0 CURRENT SITUATION

- 3.1 Currently, some Area Committees have co-opted members onto their Committee, and others have not. Where co-opted members have been appointed, they tend to be representatives of local community forums, sometimes Ward-based, and they act as a two-way channel of communication between that forum and the Area Committee.
- 3.2 There is no compulsion to appoint co-optees, nor is there any necessity for them to be representatives of local community forums – it would be equally acceptable, for instance, to appoint someone from the local business community, or to appoint someone for a time-limited period due to their expertise in a particular field that the Area Committee was currently involved in.

4.0 REVIEW

- 4.1 Now that the Area Committees have been operating for a year, it is an opportune time to review the current arrangements.
- 4.2 Those Area Committees which currently have co-opted members should be reviewing and, if appropriate, formally renewing their appointment, in consultation with the body or forum which nominates or elects the current co-optees.
- 4.3 Those Area Committees which currently do not appoint co-optees may wish to give consideration to this matter.

5.0 RECOMMENDATION

- 5.1 That Area Committees review their current arrangements regarding the appointment of co-optees.



AGENDA ITEM NO.:
Originator: Andy Hodson
Tel: 2243208

REPORT OF THE CHIEF DEMOCRATIC SERVICES OFFICER

MEETING: SOUTH (OUTER) AREA COMMITTEE

DATE : 11TH JULY 2005

SUBJECT : LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES

Electoral Wards Affected :	Specific Implications For :
ALL	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>
Executive Function <input type="checkbox"/>	Council Function <input checked="" type="checkbox"/>
Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>

EXECUTIVE SUMMARY

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

2.2 Attached at Appendix 1 is the agreed Appointment Procedure¹ that has been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members through both through this Committee and the Member Management Committee.

¹ This Procedure is now incorporated into the Council's Constitution

- 2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees have been asked to exercise is making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. The Member Management Committee resolved that in making such appointments Area Committees should seek to:
- Identify Board Members with appropriate skills and experience (and, following the whole Council Elections in May 2004, where possible allow for existing Board Members to be retained;) and
 - Reflect the balance of political representation from within the Committee's area;
- 3.0 The Appointment Procedure - Community and Local Engagement Category**
- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.
- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 RECOMMENDATIONS

- 4.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified in the Schedule at Appendix 2, having regard to the Appointment Procedure outlined in this report and detailed at Appendix 1.

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

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Full Council

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee) to them.
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the Scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies which have notified the Council of a request to appoint an Elected Member to them.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met.
 - The proposed appointment is a statutory requirement, or
 - The proposed appointment would be consistent with the Council's policy or strategic objectives, or
 - The proposed appointment would add value to the Council's activities
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an Area or Ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.

- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled
- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 That the Director of Legal and Democratic Services will have Delegated authority to make an appointment in the following circumstances;
- (i) Where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination
 - (ii) Where a group whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group
 - (iii) Where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁶ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.
- 4.9 Elected Members⁷ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.11 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Legal Services Officer as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

⁶ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁷ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

**Member Appointments to Outside Bodies
Schedule of Appointments
Reserved to this
Area Committee**



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Clare Maidment
Tel: 224 3086

REPORT OF THE CHIEF DEMOCRATIC SERVICES OFFICER

MEETING: OUTER SOUTH AREA COMMITTEE

DATE : 11TH July 2005

SUBJECT : AREA COMMITTEE FUNCTION SCHEDULES 2005/06

Electoral Wards Affected :	Specific Implications For :
ALL	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>
Executive Function <input type="checkbox"/>	Council Function <input type="checkbox"/>
Eligible for Call In <input type="checkbox"/>	Not eligible for Call In <input type="checkbox"/>
(details contained in the report)	

EXECUTIVE SUMMARY

In September 2004 Executive Board agreed that certain executive functions should be exercised at an area level. In addition, they also agreed revenue and capital budgets to support wellbeing initiatives in each area.

In accordance with the Authority's Constitution, Area Committee Function Schedules must be prepared for each executive function that is exercised at an area level, and these include information in respect of minimum service expectations and the resources available on an area basis.

Attached are Area Committee Function Schedules for 2005/06 for those functions that were agreed by Executive Board to be exercised at an area level during 2004/05, along with revenue and capital resources that are available to support wellbeing.

Members are asked to note the content of the Area Committee Function Schedules.

1. Background

- 1.1 In September 2004, Executive Board agreed the following executive functions should be exercised at an area level:
- Community Safety
 - Public Reassurance (Wardens & PCSOs)
 - CCTV
 - Streetscene
 - Waste Management (Bring Banks)
 - Public Conveniences

- Children & Young People
 - Youth Service

In addition, the Executive Board agreed revenue and capital budgets to support well being initiatives in each area.

- 1.2 The extent of the delegation for these functions as determined by the Executive is detailed in the Authority's Constitution. This requires that Area Committee Function Schedules are prepared for each executive function that is exercised at an area level. As such, Area Committee Function Schedules for the functions at 1.1 above for 2005/06 were considered and approved by Executive Board on 18th May 2005, and these are attached at Appendix 1.

2. Main Issues for Consideration

- 2.1 The Area Committee Function Schedules were developed on the following basis:

- That the authority to exercise those functions will be held concurrently by the Executive Board, Area Committees and relevant Directors (within their scheme of delegated authority).
- That accountability for Area Committee Functions will, as now, rest ultimately with the Executive Board.
- That Area Committees will be required to exercise Area Committee Functions so as to achieve at least specified minimum service standards and performance targets and to contain spending within the available resources.

- 2.2 Accordingly, the attached Area Committee Function Schedules include the following details:

- Description of the function
- Relevant Executive Member(s) Portfolio
- Responsible Director(s)
- Minimum Service Expectations
- Current and Target Performance – analysed by area committee
- Resources available on an area basis – analysed by area committee

- 2.3 Revenue and capital allocations for well being budgets in 2005/06 are shown in the appropriate section of Appendix 1. Regarding unallocated revenue monies from 2004/05 a decision on carry forward is expected when the Council's outturn figures for 2004/05 are presented to Executive Board in July 2005.

3. Recommendation

- 3.1 Members of Area Committees are asked to note this report and the Area Committee Function Schedules attached.

Area Function Schedules 2005/06



Area Function Schedules Index

Community Safety

Public Reassurance	Page 1
CCTV	Page 4

Streetscene

Waste Management – Bring Banks	Page 7
Public Conveniences	Page 10

Children & Young People

Youth Service	Page 13
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Well Being

Revenue & Capital	Page 16
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AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Leeds Community Safety - Public Reassurance		
The provision of a range of services, via uniformed patrols of Neighbourhood Wardens and PCSOs. to reassure, reduce anti-social behaviour and the fear of crime.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods and Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods and Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
<p>To maximise the impact in terms of public reassurance of both Neighbourhood Wardens and Police Community Support Officers through the management of their performance matrix of a wide range of duties.</p> <ul style="list-style-type: none"> • Neighbourhood Wardens will provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with community safety issues in line with the achievement of Council Policy • Police Community Support Officers will undertake focussed uniform patrols, as tasked, throughout the area in order to support police officers in minimising incidents of anti-social behaviour and reducing the fear of crime. <p>To manage the above resources to ensure that grant funding to the Council is maximised as part of their deployment. This will include the achievement of specified outputs, outcomes and milestones in accordance with appropriate grant conditions.</p>		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2004/05 Result	2005/06 Target
To increase the level of Public Reassurance		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Financial Resources Available (2005/06)		
Revenue: Net Expenditure £610,400 (2004/05 Gross Expenditure £980,000, Net Budget £382,000). This is subject to a review of how best the Wardens Service can more fully and appropriately report, at area level, on achievements and outcomes.		
Other Resources Available (2005/06)		
A range of resources are also available through other partner agencies. Close working with partners should seek to ensure that both Council & partner resources are used to complement the above activity and outcomes.		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

Appendix 1

DESCRIPTION OF FUNCTION: Leeds Community Safety - Public Reassurance		
The provision of a range of services, via uniformed patrols of Neighbourhood Wardens to reassure, reduce anti-social behaviour and the fear of crime.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods and Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods and Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
To maximise the impact in terms of public reassurance of Neighbourhood Wardens through the management of their performance matrix of a wide range of duties.		
<ul style="list-style-type: none"> Neighbourhood Wardens will provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with community safety issues in line with the achievement of Council Policy 		
To manage the above resources to ensure that grant funding to the Council is maximised as part of their deployment. This will include the achievement of specified outputs, outcomes and milestones in accordance with appropriate grant conditions.		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2004/05 Result	2005/06 Target
To increase the level of Public Reassurance		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Financial Resources Available (2005/06)		
Revenue: Net Expenditure £610,400 (2004/05 Gross Expenditure £980,000, Net Budget £382,000). This is subject to a review of how best the Wardens Service can more fully and appropriately report, at area level, on achievements and outcomes.		
Other Resources Available (2005/06)		
A range of resources are also available through other partner agencies. Close working with partners should seek to ensure that both Council & partner resources are used to complement the above activity and outcomes.		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

AREA FUNCTION SCHEDULE

FUNCTION: Leeds Community Safety – Public Reassurance	
Description of what the delegated budget represents	
95% of actual staff located within areas for 05/06	
Details of the service elements that have not been delegated and the reason why they were not delegated	
5% retained as contingency to allow flexibility	
Description of the formula used for apportioning budgets to each area	
a) External funding streams determined location of staff, internal funding has been used to allocate additional staff to areas on basis of need and demand.	
b) 5% contingency to allow for shortfall in staff due to sickness etc.	
Reasons why this particular formula was selected	
a) No other option as funding predefined location of staff which was also demand led.	
b) Contingency is there to try and cover any gaps in cover.	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Employee Costs	
Premises Costs	
Supplies & Services Costs	
Transportation Costs	
Capital Costs	
Gross Expenditure	<u>1,232.4</u>
Income	622.0
Net Budget	<u>610.4</u>

AREA FUNCTION SCHEDULE : PUBLIC REASSURANCE

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West		North East		East		South	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
2005/06 Target Performance										
2005/06 Area Based Resources										
Financial										
Revenue	55,000	77,000	55,000	107,000	67,000	114,000	128,000	386,000	77,000	166,000
Income	0	16,000	0	67,000	17,000	21,000	73,000	315,000	0	113,000
Net Revenue	55,000	61,000	55,000	40,000	50,000	93,000	55,000	71,000	77,000	53,000

Basis of Resource Distribution

The figures above are guide only and reflect the amount of money to be spent on the service in 2005/06, Additional work is ongoing pending a Neighbourhood Warden restructure.

Please note that costs for Management, City Centre, and a 5% contingency (to allow flexibility within the service to react to areas of most need) will be retained. Thus the above amounts will be reduced to meet these retentions.

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Leeds Community Safety – CCTV	
<p>The reduction of crime and disorder via LeedsWatch by preventing and detecting crime in the areas where CCTV cameras operate. CCTV provides reassurance to communities within the target areas thereby improving the quality of life for people in those areas. LeedsWatch works with West Yorkshire Police and other elements of Leeds Community Safety (including the Anti-Social Behaviour Unit and Neighbourhood Wardens Service) to target crime reduction activity in high victimisation areas thus taking a co-ordinated approach to reducing (ASB) and crime across the target areas.</p>			
EXECUTIVE MEMBER(S) PORTFOLIO:			
Executive Member – Neighbourhoods and Housing			
RESPONSIBLE DIRECTOR(S):			
Director of Neighbourhoods and Housing			
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>			
<ul style="list-style-type: none"> • Provide 24 hour 365 days a year monitoring of CCTV in areas of operation. • Contribute to reducing the fear of crime by facilitating the apprehension and prosecution of offenders and assisting in preventing and aiding detection of crime committed in public areas where CCTV in areas of operation. <p>Monitoring and Performance</p> <p>Leeds Community Safety will provide quarterly monitoring reports on performance management to the Area Management Board. The CCTV element will work under its current structure and adjust its reporting procedure to fit in with management reporting requirements. Contribute to vehicle crime BV128 - Vehicle crime per 100,000 population (549).</p> <ul style="list-style-type: none"> • Provide quarterly performance data in areas of operation. • Report on use of CCTV mobile cameras (where local budgets made available). 			
CURRENT AND TARGET PERFORMANCE			
Issue/Performance Indicator(s)	2004/5	2005/6	
LeedsWatch provides a 24 hours, 365 days monitoring service across the city where cameras are in operation. The service has to meet a number of specific targets as defined by different funding streams and agreements, e.g. NRF targets are specific to NRF areas.	Result	Target	
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS			
Revenue 2005/06: Net Expenditure £691,810, (2004/05 Gross Expenditure £532,000, Net Budget £238,000). This is subject to a review of how best the CCTV Service can more fully and appropriately report, at area level, on achievements and outcomes.			
AGREED BY THE EXECUTIVE BOARD:			
Date: 18 th May 2005			

AREA FUNCTION SCHEDULE

FUNCTION:		Leeds Community Safety – CCTV
Description of what the delegated budget represents		
All costs associated with fixed camera locations, e.g. staffing, monitoring and transmission costs.		
Details of the service elements that have not been delegated and the reason why they were not delegated		
Central management/project development and maintenance contracts (which is city wide). Mobile CCTV retained and is city wide.		
Description of the formula used for apportioning budgets to each area		
Budgets apportioned according to where cameras are actually located - fixed costs		
Reasons why this particular formula was selected		
Delegated budgets account for most fixed costs apart from city wide and centralised functions		
Breakdown of the total budget delegated (currently unavailable)		
		<i>£000s</i>
Expenditure Type		
Employee Costs		
Premises Costs		
Supplies & Services Costs		
Transportation Costs		
Capital Costs		
Gross Expenditure		<u>1,183.8</u>
Income		492.0
Net Budget		<u>691.8</u>

AREA FUNCTION SCHEDULE : CCTV

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West*		North East*		East*		South*	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
2005/06 Target Performance										
2005/06 Area Based Resources										
Financial										
Revenue	84,000	69,000	84,500	55,500	69,000	125,000	55,500	307,500	111,000	222,000
Income	0	0	0	40,000	0	62,000	0	224,000	0	166,000
Net Revenue	84,000	69,000	84,500	15,500	69,000	63,000	55,500	83,500	111,000	56,000

Basis of Resource Distribution

The figures above are guide only and reflect the amount of money to be spent on the service in 2005/06, Additional work is required in identifying cameras to areas, in particular regarding City Centre cameras. Note that where 0* is shown that expenditure still needs to be analysed between inner and outer areas. Therefore the split per the 2004/05 Area Committee Function Schedules has been applied, pending the outcomes of a review of the function The funding allocation will be based on the distribution of cameras across the city, utilising a unit cost per camera

Please note that costs for Management, City Centre, and maintenance will be retained. Thus the above amounts will be reduced to meet these retention's.

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Waste Management – Bring Banks		
The provision of bring banks and the management of contracts to ensure products are collected and recycled.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member - City Services		
RESPONSIBLE DIRECTOR(S):		
Director of City Services		
MINIMUM SERVICE EXPECTATIONS		
To provide bring banks at suitable locations throughout the city to enable the public to dispose of items such as glass, plastic, etc. All in accordance with the Integrated Waste Management Strategy and Action Plan.		
CURRENT AND TARGET PERFORMANCE*		
Issue/Performance Indicator(s)	2004/5 Result	2005/6 Target
None set		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue: Gross Expenditure £23,954, Net Expenditure £23,954		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

AREA FUNCTION SCHEDULE

FUNCTION:	Waste Management – Bring Banks
Description of what the delegated budget represents	
Apportionment relates to repairs & maintenance and transport costs associated with non Household Waste Site bring banks.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
<p>Waste Management is a city wide, demand led operation, with a significant level of expenditure that relates to disposal costs that cannot readily be allocated or apportioned .</p> <p>In addition the incidence of Household Waste Sites are not distributed geographically equally across the City. Therefore allocation to areas would have be on a geographical basis and would not be a reflection of where users of these sites reside.</p>	
Description of the formula used for apportioning budgets to each area	
In the absence of any other data this was determined to be the most equitable method.	
Reasons why this particular formula was selected	
Expenditure apportioned equally on a pro rata basis based on the number of Bring Banks in each area.	
Breakdown of the total budget delegated	
Expenditure Type	£000s
Employee Costs	0
Premises Costs	0
Supplies & Services Costs	24
Transportation Costs	0
Capital Costs	0
Gross Expenditure	24
Income	0
Net Budget	24

AREA FUNCTION SCHEDULE : BRING BANKS

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West		North East		East		South	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
2005/06 Target Performance										
2005/06 Area Based Resources										
Financial										
Revenue	2320	1370	3690	2510	2060	1800	2770	1960	2580	2900
Income										
Net Revenue	2320	1370	3690	2510	2060	1800	2770	1960	2580	2900

Basis of Resource Distribution - Location across the City

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Public Conveniences
Public Conveniences - The scheduled cleansing and maintenance of public conveniences.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member - City Services		
RESPONSIBLE DIRECTOR(S):		
Director of City Services		
MINIMUM SERVICE EXPECTATIONS (to be applicable to all Area Committee areas)		
<ol style="list-style-type: none"> 1. Daily opening and closing of facilities. 2. Daily cleaning of facilities. 3. Maintenance of facilities as required. <p>All in accordance with the Public conveniences Policy and Strategy</p>		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2004/5 Result	2005/6 Target
None set		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Gross Expenditure - £185,000, Net Expenditure £185,000 (2004/05 £210,000, Net Expenditure £210,000)		
No. of Public Convenience's – 17		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

AREA FUNCTION SCHEDULE

FUNCTION:	Public Conveniences
Description of what the delegated budget represents	
All expenditure (except capital) associated with providing this service.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Not applicable	
Description of the formula used for apportioning budgets to each area	
Expenditure apportioned equally on a pro rata basis based on the number of public conveniences in each area.	
Reasons why this particular formula was selected	
In the absence of any other data this was determined to be the most equitable method.	
Breakdown of the total budget delegated	
Expenditure Type	£000s
Employee Costs	64
Premises Costs	97
Supplies & Services Costs	16
Transportation Costs	8
Capital Costs	0
Gross Expenditure	185
Income	0
Net Budget	185

AREA FUNCTION SCHEDULE:PUBLIC CONVENIENCES

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West		North East		East		South	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
2005/06 Target Performance										
2005/06 Area Based Resources										
Financial										
Revenue	32647	21765	21765	32647	32647	0	21765	0	21765	0
Income										
Net Revenue	32647	21765	21765	32647	32647	0	21765	0	21765	0

Basis of Resource Distribution: Location across the City

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Youth Service
<p><i>The delivery of Youth Service area based programmes in respect of: -</i></p> <ul style="list-style-type: none"> - <i>centre based youth work</i> - <i>detached youth work</i> - <i>Connexions project work with individuals and small groups</i> 		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Leisure		
RESPONSIBLE DIRECTOR(S):		
Director of Learning and Leisure		
MINIMUM SERVICE EXPECTATIONS		
<p>To contribute to the achievement of an improvement in the Council's overall 'reach' target for Youth Services in respect of young people aged 13-19.</p> <ul style="list-style-type: none"> • Ensure appropriate targeting of resources to achieve maximum coverage of <ul style="list-style-type: none"> - The key local communities to be prioritised for youth work - The particular social issues of the area to be tackled - Curriculum priorities within the area • Ensure services provided are in accordance with the Council's Youth Service policy, together with any national expectations or targets upon which the associated Youth Service funding is based. <p>The above minimum standards also relate to services provided through 'contracting' arrangements with voluntary organisations in operation in some parts of the city.</p>		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2004/5	2005/6
Youth Service – Number of Clients		
The level of "reach" into the resident 13 – 19 population	Result	Target
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue: £3,308,600 net expenditure (2004/05 £3,366,750 gross expenditure, £3,117,030 net expenditure). This is subject to a review of how best the Youth Service can more fully and appropriately report, at area level, on achievements and outcomes.		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

AREA FUNCTION SCHEDULE

FUNCTION:	Youth Service
Description of what the delegated budget represents	
Area full and part time youth workers, Connexions Youth (fully funded by grants) and Youth contracts with the Voluntary sector.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
<ol style="list-style-type: none"> 1. Central functions such as training, quality assurance, service planning and performance. 2. City Wide projects, particularly those externally funded. 3. Central senior management and administration. <p>None of these functions can be monitored on an area basis.</p>	
Description of the formula used for apportioning budgets to each area	
50% population, 50% targeted	
Reasons why this particular formula was selected	
<ol style="list-style-type: none"> 1. In line with CIT approach and Closing the Gap policy. 2. National expectations for Youth Service to offer a targeted service nested within a universal service. 3. Key aim of Youth Service is to support socially excluded young people. 	
Breakdown of the total budget delegated	
Expenditure Type	£000s
Employee Costs	
Premises Costs	
Supplies & Services Costs	
Transportation Costs	
Capital Costs	
Gross Expenditure	3,558.4
Income	249.8
Net Budget	3308.6

AREA FUNCTION SCHEDULE: YOUTH

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West		North East		East		South	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
2005/06 Target Performance										
	639	1701	1047	1812	752	1317	540	3477	1245	2067
2005/06 Area Based Resources										
Financial										
Revenue	260,650	369,400	241,770	503,020	173,030	303,780	331,090	606,330	289,170	480,130
Income	19,410	20,610	17,910	31,000	12,840	22,550	24,280	44,480	21,300	35,390
Net Revenue	241,240	348,790	223,860	472,020	160,190	281,230	306,810	561,850	267,870	444,740

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		
Area Committee Revenue & Capital Well-Being Budgets		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods & Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods & Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
<p>Decisions taken in relation to the utilisation of Well-Being budgets within the framework of the Council's Constitution and in accordance with Section 2 of the Local Government Act 2000. Specifically Area Committees will seek to:</p> <ol style="list-style-type: none"> 1. enhance service delivery outcomes within their area 2. support the social, economic and environmental well being of their area (in accordance with approved Area Delivery Plans – 2005/06 only) 		
CURRENT AND TARGET PERFORMANCE*		
Issue/Performance Indicator(s)	2004/5 Result	2005/6 Target
No specific indicators apply – although Area Committees may wish to reflect these within their Area Delivery Plans following decisions in relation to the allocation of these funds		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue 2005/06 : Gross Expenditure £1,890,711, Net Budget £1,890,711 (2004/05 Gross Expenditure £1,890,711, Net Budget £1,890,711)		
Capital: £3,500,000 (3 year programme commencing 2004/05 to 2006/07)		
AGREED BY THE EXECUTIVE BOARD:		
Date: 18 th May 2005		

AREA FUNCTION SCHEDULE:WELLBEING

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	West		North West		North East		East		South	
	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner
Target Performance (for the given year):										
Not applicable – but see also specific area function delegation schedules										
Area Based Resources(for the given year): Revenue – annual allocation, Capital – three year allocation										
Financial	(£)									
Revenue - Formula										
Population/ Deprivation										
75%/25%	163,128	130,522	188,281	202,729	132,306	163,504	203,886	226,675	192,123	196,846
Special Needs Allocation		11,241						47,330		32,140
Total Revenue Allocation	163,128	141,763	188,281	202,729	132,306	163,504	203,886	274,005	192,123	228,986
Capital - Formula										
Population/Depri vation										
75%/25%	317,193	253,793	366,102	394,196	257,261	317,925	396,445	440,755	373,573	382,757



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: H Finister
Tel: 24(74249)

REPORT OF DIRECTOR OF CITY SERVICES

MEETING: ALL AREA COMMITTEES

DATE : 11TH July 2005

SUBJECT : HIGHWAYS SERVICES PERFORMANCE REPORT

Electoral Wards Affected :	Specific Implications For :
ALL WARDS	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report provides the Area Committee with information on the performance of Highways Services, the highways maintenance programme for the area and the Service challenges for 2005/06.

The Area Committee is requested to note the content of the report.

1.0 Background

1.1 In December 2004 the Area Committee received a report which covered the range of services offered by the City Services Streetscene Services Group. The report specifically focused on

- definition and operational arrangements for each service area
- progress with regard to the introduction of Streetscene City-wide service
- overview of services provided within the each area
- performance measures and outcomes at a City-wide and area level
- identified area hot spots and action being taken to work with Area Committees to improve service provision at local level.

- 1.2 There was a general acceptance that the report attempted to deal with too many issues which did not provide Area Committees the opportunity to focus in on key areas of service delivery. With this in mind, it has been agreed that Highway Services and Environment Services would report separately.
- 1.3 This report therefore addresses Highways Services and Environment Services will report in September 2005.

2.0 Highways Performance Indicators

- 2.1 Attached at appendix 1 are the performance indicator results for 2004/5 for the Area Committee area.

3.0 Highway Services – Key Aim

- 3.1 The Leader of the Council has stated that the key aim of all Departments this year should be to deliver a “better quality service to the people of Leeds” it will therefore be our key aim throughout Highway Services to deliver a better end product - all groups within the division from Administrative support through Traffic Engineering and Highway Planning to the works delivered by Highway Maintenance either using in house resources or private contractors will need to contribute in their own specialist areas to enable this aim to be delivered.

4.0 Highway Planning

- 4.1 In order to prepare for the development of the highways programme, Highways Inspectors carried out a cyclical safety inspection and annual survey. This data has supported the proposed programme for 2005/6 on which consultation has been carried out with all Elected Members. Attached at appendix 2 is the programme for the Area details on specific schemes will be provided to individual Ward Members.
- 4.2 This area of the service has also been involved in the procurement activity to secure a partner to delivery the £94.6m Street Lighting PFI whilst maintaining the existing lighting stock.
- 4.4 The action plan to reduce the number of Highways accident claims has progressed well over the past year. The number of claims received each year appears to have stabilised at around 1800 from a 2002/03 high of around 2000. But the hope for year on year reduction has not yet materialised. This is probably because the public continue to be advised through the media that compensation can be obtained from Councils for highway tripping accidents.
- 4.5 The good news is that the number of claims where payment is made is reducing. In May 2003 it was reported that payment was made on 46% of claims. In March 2005 this is now at 32% and is expected that the improvements made in processes for defending claims will result in significant further reductions.

4.6 Challenges for Highways Planning in 2005/06

Highways Planning face some major challenges in the forthcoming year which are detailed below.

- ⇒ Securing the Street Lighting PFI partner in order to deliver the replacement of the stock.
- ⇒ Preparing a 5-year programme of Highway Maintenance works and co-ordinating its delivery with the intensive replacement programme of the Street Lighting PFI provider.
- ⇒ The Service also has the challenge of preparing a Highway Asset Plan which will underpin access to Local Transport Plan funding for the future. Without a good quality plan Leeds could lose millions in Highways funding.
- ⇒ Implementation of the Traffic Management Act became law in 2004. However not all the detailed powers which set out how local highway authorities can implement the Act are yet available – it is not expected that they will be available until spring 2006 – however much work needs to be done to prepare for the Act's implementation and staff will be briefing other Departments of the Council on the implications for them.

5.0 Traffic Management

5.1 Traffic Management or Traffic Engineering covers a wide area of responsibility best described as, " a process of adjusting and adapting the use of an existing street to meet specified objectives without resorting to substantial new road construction."

5.2 Work is continuing on the largest Traffic Management Programme for several years. These range from small scale changes to signs and road markings to the introduction of 20mph speed limits across areas of the City, all of which must be justified and the main justification is to meet, and exceed, Government targets for the reduction in people killed and injured on our roads. To deliver this programme, City Services must continually attract and retain suitably experienced staff in competition with other authorities and private consultants.

5.4 Challenges for Traffic Management in 2005/06

Traffic Management along with other areas of the service, have some major challenges to deliver within the forthcoming year which are detailed below.

- ⇒ Traffic Management have to operate within strict regulations governing the highway. For example, the permitted signing and lining of a road is covered in Regulations running to 406 pages!! A 'Policies and Practices' document is currently being developed covering all the types of work undertaken in Traffic Management indicating what the policy is and how this is put into practice. This will lead to the publication of a series of 'Fact Sheets' on key issues raised most commonly by the public.
- ⇒ Requests for 'traffic calming' measures continue at a high level and increasingly, requests to remove some measures. There are benefits and dis-benefits with any traffic calming measure and it is important that communities understand these issues when consulted. Discussions have commenced with the Development Department and Elected Members to determine what traffic calming measures are most suited to the differing situations within the City and the potential implications of removing them.

- ⇒ Consultation with all road users on the schemes it promotes is a major issue within traffic management. The varying and competing needs of pedestrians, cyclists, car drivers, bus operators, servicing vehicles, disabled and the emergency services together with the environmental impact of schemes means that not everyone will be satisfied with a scheme. Difficult decisions have to be made to meet the aim of specific schemes in terms of casualty reduction, assisting vulnerable road users, reducing congestion, etc. There are however still significant resources invested in consultation on these schemes which reduce the amount of design time available.
- ⇒ In a thriving City environment, parking is an increasingly important issue and especially when commuters and/or shoppers park for long periods in residential areas to the detriment of residents. Since the Council took on the enforcement of parking in March 2005 the opportunity to review 'Resident Parking Schemes' has been taken.
- ⇒ Discussions have begun with Development Department and Elected Members to determine how best to deliver traffic management in Leeds in the future which it is anticipated will provide some solutions to the issues currently being raised by the general public.

6.0 Highways Maintenance

- 6.1 The level of reports received by the section in 04-05 increased by nearly 20percent compared to the previous year. The depots attended to 14,300 reports and dealt with 8,600 reports which required action within one day. Emergencies such as flooding and snow conditions meant the target performance of repairing 1 day reports was not achieved. However the target for attending 14 day reports was achieved and substantially improved.
- 6.2 The Planned Maintenance Programme has been delivered with some small exceptions. About 50 IMS schemes of major maintenance on local roads could not be completed by 31 March 2005 due ongoing Utility works on site, prolonged consultation, complex design issues, weather dependent treatments and lack of private contractor capacity. Similar delays have been experienced on LTP schemes on Principle Road Network due to the same reasons. However, £21.4m (94%) of the £23.4m allocation has been delivered.
- 6.3 Winter Maintenance was on target to meet budget until the snowfall in February. By the end of March 72 grits had been carried out resulting in a budget overspend of £450k. The 2005/06 revenue budget for winter maintenance reflects provision for an increased number of grits.

6.4 Challenges for Highways Maintenance in 2005/06

Highways Maintenance along with other areas of the service, have some major challenges to deliver within the forthcoming year which are detailed below.

- ⇒ The major challenges will be the delivery of a very large programme of planned maintenance works on highways and also traffic schemes. The construction programme has to be evenly spread through out the year so that a large volume of work is not expected to be delivered in winter as the construction industry capacity is at a premium.

- ⇒ Greater effort has to be made to explain the reasons for the various treatments in simple terms so that there is greater acceptance of the various treatments carried out on footways and carriageways.
- ⇒ Co-ordination of the Street lighting replacement programme with the Highways Maintenance Programme.
- ⇒ The service delivery has to be customer focused with emphasis on excellence in the quality of work. The new Customer Care package needs rolling out so that further improvements can be made based on customer feedback.

7.0 **Conclusion**

- 7.1 Highways Services faces significant service delivery challenges over the next year which in themselves would be difficult but they need to be set in the context of :
- the implementation of the Gershon Review recommendations.
 - changing legislation and policy frameworks
 - private sector service delivery capacity to support the delivery of the programme.

8.0 Recommendations

- 8.1 The Area Committee is requested to note this report.

Highways Services Performance Report Outer South

Appendices

- 1. Performance Indicators**
- 2. Highways Maintenance**
- 3. Leeds Street Lighting PFI**

Area Management Performance Indicators
CITY SERVICES
Outer - South

Service Area	Ref.	Performance Indicator	2003/04 Citywide Result	2004/05 Citywide Target	1st Quarter 2004/5	2nd Quarter 2004/5	3rd Quarter 2004/5	4th Quarter 2004/5	2004/5 Result (Wedge)	2004/5 Result (Citywide)	Trend *	Target **	2005/06 Citywide Target	2006/07 Citywide Target	2007/08 Citywide Target	
HIGHWAYS SERVICES	Street Lighting	AC SL1	Average working days to repair lamp following report	7.2	5.0	6.7	8.0	9.1	6.2	7.5	7.0	Declining	Off Target	Definition changed. Replaced with new BVPI for 2005/06		
		LKI SL1	% of street lamps not working as planned	1.75%	1.60%	1.70%	1.90%	2.00%	2.00%	1.90%	1.90%	Declining	Off Target	2.20%	2.00%	1.5%
		BV 180b	Average lamp circuit wattage compared with average consumption/wattage by local authorities in UK	403.71 kwh	N/A	Annual Only				Citywide Only	399.15 kwh	Improving	-	Not to be collected from 2005/06 onwards		
	Highways Maintenance	BV 96	Condition of principal roads - % of network with negative residual life, derived from Scanner survey (changes to BV223 in 2005/06)	26.5%	24%	Annual Only				Citywide Only	26.1%	Improving	Off Target	25.0%	24.0%	23.0%
		BV 97a	% of classified non-principal roads that are defective (changes to BV224a in 2005/06)	11.7%	9%	Annual Only				Citywide Only	15.6%	Declining	Off Target	14.0%	12.0%	10.0%
		BV 97b	% of un-classified non-principal roads that are defective (changes to BV224b in 2005/06)	18.9%	17%	Annual Only				Citywide Only	26.3%	Declining	Off Target	24.0%	19.0%	14.0%
		BV 100	No. of days temporary traffic controls or road closure on traffic sensitive roads caused by Local Authority roadwork's per km of traffic sensitive road	0.04	0.4	Annual Only				Citywide Only	0.12	Declining	On Target	0.40	0.40	0.40
		BV 186a	Principal roads not needing major repair	57.4	71.4	Annual Only				Citywide Only	60.3	Improving	Off Target	Not to be collected from 2005/06 onwards		
		BV 186b	Non-principal roads not needing major repair	415.7	270.7	Annual Only				Citywide Only	388.6	Declining	On Target	Not to be collected from 2005/06 onwards		
		BV 187	Condition of footways	32.9%	31%	Annual Only				Citywide Only	35.7%	Declining	Off Target	33.0%	33.0%	33.0%
		LKI HM2	% of repairs to dangerous damage to roads and pavements which were carried out within 1 day of the Authority first becoming aware of the damage	96.5%	98.0%	93.6%	92.9%	93.8%	100.0%	95.4%	93.5%	Declining	Off Target	96.0%	96.5%	97.0%
		AC HM1	% of repairs to urgent defects carried out within 14 days	New Indicator	97.0%	100.0%	82.4%	99.0%	100.0%	93.6%	97.6%	-	Off Target	95.5%	96%	96.5%
	* The trend is measured as the difference between the 2004/05 end of year figure for the <u>area</u> and the 2003/04 <u>citywide</u> end of year figure. If an area based figure is not available, the trend is based on the <u>citywide</u> result															
** Performance against the target is measured as the difference between the 2004/05 end of year figure for the <u>area</u> and the 2004/05 <u>citywide</u> target. If an area based figure is not available, performance is based on the <u>citywide</u> result																

Highways Maintenance

Rothwell

Street Name	Description	Programme	Work Type
C540 Wood Lane	Haigh Road - A61 Wakefield Road	LTP	KFC
Fleet Lane	Aberford Road - Norfolk Close	IMS Capital	FC
Ashton Crescent	Unity Street - End Cul-De-Sac	IMS Capital	FC
Unity Street	New Street / Ashton Crescent	IMS Capital	FC
High Ridge Park	Spibey Lane / O/S No 65	IMS Capital	FC
High Ridge Park	O/S No 65 To Haigh Road	IMS Capital	FC
Haigh Terrace	Wood Lane - End	Footway Slurry Seal	F
Haigh Gardens	Haigh Terrace - End	Footway Slurry Seal	F
Haigh Terrace	Wood Lane - End	Carriageway Retread	C
Haigh Gardens	Haigh Terrace - End	Carriageway Retread	C
St Georges Avenue	Wood Lane - End	Carriageway Retread	C

Morley North

Street Name	Description	Programme	Work Type
Asquith Avenue	Nepshaw Lane North - Gelderd Road	LTP Surface Dressing	C
Ashwood Gardens	Scott Green - O/S No 14	IMS Capital	KFC
Asquith Drive	Asquith Avenue - Nepshaw Lane	IMS Capital	KFC
King George Croft	New Bank Street - O/S No 28	IMS Capital	FC
Croft House Drive	New Bank St - Croft House Ave	IMS Capital	FC
Moorland Crescent	Moorland Avenue- O/S No 14	IMS Capital	FC
Croft House View	New Bank St - Croft House Avenue	Footway Slurry Seal	F
Park Crescent	Parkway - Parkway	Footway Slurry Seal	F
Park Grove	Parkway - Ends	Footway Slurry Seal	F
Moorside Green	Moorside Walk - Moorside Vale	Carriageway Thin Surfacing	C
Moorside Vale	Moorside Green - Ends	Carriageway Thin Surfacing	C
Croft House Way	Croft House Road - Croft House Avenue	Carriageway Thin Surfacing	C
Croft House View	New Bank St - Croft House Avenue	Carriageway Retread	C
Park Crescent	Parkway - Parkway	Carriageway Retread	C
Park Grove	Parkway - Ends	Carriageway Retread	C

Key to Work Types:

- K** denotes **Kerb** Works
- F** denotes **Footway** Works
- C** denotes **Carriageway** Works
- D** denotes **Drainage** Works
- L** denotes **Street Lighting** Works
- *** yet to receive final **Approval**

Morley South

Street Name	Description	Programme	Work Type
C534 Syke Road	Westerton Road - A653 Dewsbury Road	LTP	KFC
Corporation Street	Bright Street To Queensway	LTP	KFC
Corporation Street	Bruntcliffe Lane To Bright Street	LTP	KFC
Corporation Street	Fountain Street Queensway	LTP	KFC
Troy Rise*	Troy Road To O/S No 18	IMS Capital*	KFC
Scatcherd Lane	Corporation Street - Queens Road	IMS Capital	FC
Scatcherd Lane	Queens Road - St Andrews Ave. R/Bout	IMS Capital	KFC
West Lea Crescent	West Lea Drive To West Lea Drive	IMS Capital	FC
West Lea Drive	Baghill Road To O/S No 35	IMS Capital	FC
Denshaw Grove	O/S No 42 To Denshaw Drive	IMS Capital	KFC
Peregrine Avenue	Magpie Lane - End	Footway Slurry Seal	F
Magpie Lane	Wide Lane - Peacock Green R/Bt	Footway Slurry Seal	F
Bantam Grove Lane	Wide Lane - Lamp 3 Only.	Footway Slurry Seal	F
Mallard Way	Magpie Lane - End	Footway Slurry Seal	F
Harrier Way	Magpie Lane - End	Footway Slurry Seal	F
Teal Drive	Magpie Lane - End	Footway Slurry Seal	F
Askey Avenue	Brittannia Road - End	Footway Slurry Seal	F
Harrop Avenue	Brittannia Road - End	Footway Slurry Seal	F
Harrop Grove	Brittannia Road - End	Footway Slurry Seal	F
Albion Street	Commercial Street - Marshall Street	Footway Slurry Seal	F
Harrop Terrace	Brittannia Road - End	Footway Slurry Seal	F
St Marys Close	Syke Road - End	Carriageway Thin Surfacings	C
Askey Crescent	Brittannia Road - End	Carriageway Thin Surfacings	C
Askey Avenue	Brittannia Road - End	Carriageway Thin Surfacings	C
Harrop Avenue	Brittannia Road - End	Carriageway Thin Surfacings	C
Harrop Grove	Brittannia Road - End	Carriageway Thin Surfacings	C
Harrop Terrace	Brittannia Road - End	Carriageway Thin Surfacings	C
Ashfield Avenue	Pawson Street - End	Carriageway Thin Surfacings	C

Key to **Work Types**: **K** denotes **Kerb** Works
F denotes **Footway** Works
C denotes **Carriageway** Works
D denotes **Drainage** Works
L denotes **Street Lighting** Works
* yet to receive final **Approval**

Ardley and Robin Hood

Street Name	Description	Programme	Work Type
Woodhouse Lane	O/S No. 64 - Blind Lane	LTP Surface Dressing	C
Woodhouse Lane	Blind Lane - Batley Road	LTP Surface Dressing	C
B6135 Longthorpe Lane	L/c 40 - L/c 45	LTP	C
Westgate Lane*	R/Bt W'Gate Lane - R/Bt W'Gate Close	IMS Capital*	C
Knightsway	Pawson Street - End	IMS Capital	FC
Pawson Street	Leeds Road A61 - End	IMS Capital	FC
Smithy Lane	Bradford Rd To Constable Road	IMS Capital	FC
Chapel Street	Bradford Rd To Old Thorpe Lane	IMS Capital	FC
Croft Avenue	Thorpe Road - End	Footway Slurry Seal	F
Westfield Close	Westfield Road - End	Footway Slurry Seal	F
Fentonsgate	A61 Leeds Road - Ramsgate	Footway Slurry Seal	F
Ramsgate Crescent	Ramsgate - End	Footway Slurry Seal	F
Westfield Close	Westfield Road - End	Carriageway Thin Surfacing	C
Croft Avenue	Thorpe Road - End	Carriageway Thin Surfacing	C
Kirkwood Grove	Fairleigh Crescent - End Of Loop	Carriageway Retread	C
Woodlands Close	High Woodlands - L/c 1	Carriageway Retread	C

Key to **Work Types**: **K** denotes **Kerb** Works
F denotes **Footway** Works
C denotes **Carriageway** Works
D denotes **Drainage** Works
L denotes **Street Lighting** Works
* yet to receive final **Approval**

Leeds Street Lighting PFI

Contents

- Brief outline of what the Leeds street lighting PFI involves
- Why it is needed
- What it will deliver
- Process and time scales
- Frequently asked questions

Brief outline of the scheme

The project will be delivered through a negotiated contract which will last for 25 years from 2006 to 2031.

There are roughly 98,000 lighting columns in Leeds and around 95% will be replaced, mostly in the first five years. The contractor will also maintain the installation from day 1 until 2031.

The scale of the project is massive and would not be possible without a PFI. The Government set aside a pot of street lighting PFI credits of £300m for the whole of England. Leeds submitted a bid and has been awarded around £95m. The Council will contribute normal annual operational costs and will plug shortfall. This will bring the value of the project to around £300m over 25 years.

It is a big project and it will impact of nearly every street in Leeds.

Why we need a SL PFI

We started installing street lighting in Leeds in the 1860's. In the 1950's we started to convert from gas to electric, cumulating in the 1960's with a massive programme using orange sox lighting. Much of this is still there today. Other cities had similar programmes but Leeds did it earlier and we did it bigger.

Column design life limited. Manufacturers quote 20 years for the equipment we have at present. Some columns have been replaced, especially with highway improvement schemes and accident damages. Others have had their life extended with sleeving. But we still have 70,000 columns over 20 years old and 10,000 over 40 years old. It takes all our money just to keep these lit and manage the risk of failure.

Old columns are increasingly likely to fall over, as was experienced in the windy weather earlier this year. And since they were installed to standards relevant to the 1960's they lights give a poor level of service compared with modern designs.

With good quality lighting you can promote a good night time environment which encourages the use of services (transport / education / leisure) and creates confident communities. Good lighting addresses fear of crime and helps reduce night time accidents.

So when the Government allocated funding for PFIs the decision was taken to submit a bid.

What the PFI will deliver

The project covers all of Leeds and includes all lighting (columns, masts, tunnel walls, sub-ways) and illuminated signs and bollards. Private electricity supply cables will be replaced. Purchase of energy through the PFI is an option. The Council will carry the risk of variations in the price of electricity but the contractor will carry the risk of consumption load.

The project does not cover traffic signals, cameras, parking meters, bus shelters, landlord lighting.

80% of lighting columns will be replaced in the first 5 years with 15% in the following 20 years. All illuminated signs will be replaced. The PFI contractor takes ownership of the stock from day 1 and is responsible for all maintenance and repairs.

Staff will transfer to the PFI, including contractor's staff. A small client team will monitor performance and pay bills.

Process and Time scales

The process is long with lots of stages peculiar to PFI's. Three bidders were selected and submitted their bids on 2nd June. Bidding was an interactive process with several clarification meetings involving lawyers & finance people.

Bids are now being assessed on quality and a negotiation process will get us to a preferred bidder stage some time between August and December. We will sign the contract on 31 March 2006 with a start on site in June 2006.

Most columns replacements will happen between late 2006 and 2011.

Frequently asked questions

Will we still have orange lighting? – No, orange light does not meet the spec! But pinkish light does. As does pure white light. Bidders have provided sample designs which are being evaluated. The expectation is that main roads will get pink light with residential areas getting white light where the opportunity to reduce the fear of crime is greatest.

Will areas be better lit? – generally yes. Designs will follow new European standards – but these give options and we are not asking for the brightest. But we are going for good uniformity with minimum light intrusion onto areas off the highway and minimum upwards light pollution. Where white light is proposed the actual light intensity will be reduced a level

What about roads which are not currently lit? There is no legal requirement to provide street lighting and many unlit areas will remain unlit. We have identified specific streets which we want to light where there are gaps in current system. And we have allowed for lighting 10km of streets which we've not yet identified. So there will be more lighting columns, but not where they are not wanted. We will not be lighting off the highway and we will not be lighting unadopted streets where these are currently unlit.

What style of column will we have – can we decide? The bidders will put forward their proposed designs as the basis of negotiation. We anticipate a galvanized steel column which will not initially be painted. There will be some uniformity across the city for ease of maintenance and efficiency. In conservation areas the column style will need to be agreed with planners and interested parties! Existing heritage lighting is being priced up to be replaced with lighting of a similar style. But where the existing conservation area lighting is bog-standard, the replacement will be bog standard but painted black! If we want to extend fancy lighting beyond this then the council will need to provide additional funding.

Will the columns take Christmas lights and hanging baskets – Yes, where these exist at present and where we might reasonably expect a need for the future. But at other locations there may be an extra cost involved which is not covered by the project funding. In all cases the use of columns will be controlled by the PFI contractor and everyone will need to follow protocols for placing and maintaining equipment.

Can we still put posters and signs on columns - Yes – by agreement. Columns will be designed to take traffic signs to minimise street clutter. But the PFI contractor is unlikely to tolerate illegal advertising. Event advertising will need to be by agreement.

What about Advertising? The business case is based on getting in some third party income. This could be communication aerials but is most likely to be advertising. We are doing a trial to prove the process in terms of planning consent etc and also to gauge reaction. The style of advertising is very smart – internally lit, designed to wrap around the column and less intrusive than road side hoardings. We could possibly have some 1000 columns on main roads and in centres which will display advertising.

How will the work programme be determined? The highest risk columns will be replaced first. Work will be co-ordinated with other schemes such as highway maintenance and regeneration area works. There will be some opportunity for local influence, Eg due to high crime, high public demand. There will be several installation crews and they will work on area basis. They will be putting up more columns than take down and column positions will alter. We will not be able to influence individual column locations. The PFI contractor will be sensible, eg not placing columns on vehicle crossing! But we can't veto just because residents don't want a column outside their house.

Who to complain to? The PFI will have a help desk which will address design queries and take reports of lights not working. But you will still be able to report to the Council call centre which will have computer links to the PFI and the Client team which will be located in highway Planning.

Will you appoint the cheapest bidder or look at best value? The finance people have calculated a "unitary charge" and shared this information with the bidders. This is what we can afford to pay and the bidders need to work within that amount. For the evaluation we are not looking at prices but are marking the bids on quality criteria to determine which is the best. If the best is affordable, we don't go for second best! If the best is too expensive then we negotiate until we have the best possible affordable solution.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: H Finister
Tel: 24(74249)

REPORT OF THE CHIEF STREETSCENE SERVICES OFFICER/DEPUTY DIRECTOR OF CITY SERVICES

MEETING: SOUTH (OUTER) AREA COMMITTEES

DATE : 11TH JULY 2005

SUBJECT : WASTE SOLUTION FOR LEEDS

Electoral Wards Affected :	Specific Implications For :
ALL WARDS	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report provides the Area Committee with information on progress towards the development of a Waste Solution for Leeds City Council, intended to address new EU targets for the diversion of significant proportions of municipal waste from landfill.

The report also invites Elected Members to participate in a seminar to discuss potential technological solutions which may be adopted to manage municipal waste in Leeds.

The Area Committee is requested to note the content of the report.

1 BACKGROUND

- 1.1 Recently introduced EU Landfill Directive targets mean that, by 2020, the UK will have to reduce the proportion of biodegradable municipal waste (BMW) that it landfills to 35% of the tonnage of BMW landfilled in 1995. Failure to meet this, and interim, targets will result in the UK incurring fines of around £0.5m a day. It is highly likely that these fines will be passed on by the Government to the local authorities responsible.
- 1.2 In order to facilitate meeting targets at national level, the Government has introduced the Landfill Allowance Trading Scheme (LATS), whereby each Council or Waste Disposal Authority (WDA) is allocated a rapidly decreasing number of allowances for each year of the scheme between 2005 and 2020, which corresponds to the tonnes of BMW that it is permitted to landfill. Under the scheme any authority landfilling more tonnes of BMW than they have allowances for will face penalties of £150 per tonne.

- 1.3 Landfill allowances can be traded between WDAs, with authorities diverting significant quantities of waste from landfill being allowed to sell excess allowances to those that continue to use disposal as their main option. It is estimated that Leeds City Council will have to divert almost 1.5 million tonnes of BMW between 2005 and 2020, and that, if the current position is maintained, the Authority will face LATS penalties of over £12m by 2009/10 alone, and steadily increasing annual penalties beyond this time. Whilst the Authority is developing contingency plans and a LATS trading strategy to mitigate these financial consequences, this is only likely to reduce the financial threat on a short term basis.
- 1.4 Exploring the opportunities for waste minimisation and further improvements in recycling levels will naturally form a primary and integral part of any future waste strategy for Leeds. However, these initiatives will not be sufficient to achieve the level of landfill diversion required. It is therefore likely that the solution will require the identification of a source of significant investment, and will involve entering into a contract with a partner from the private sector to provide the necessary waste processing, treatment and disposal capacity and facilities to allow the City to meet these long-term landfill diversion targets.
- 1.5 Initial proposals to proceed with this procurement exercise were considered and approved by the Council's Executive Board at its meeting on 19th January 2005.

2 MAIN ISSUES

2.1 Waste Treatment Technology Options

There are a range of technologies emerging for the treatment of waste, and the Authority has appointed consultants to undertake an assessment of the potential options for Leeds. Some technologies are more proven than others, and there may be limitations in terms of what the market will provide. This technical assessment will enable the Council to make an informed decision on the options to be explored in further detail. The outcome of the exercise should be known in August, and residents and Elected Members will be informed and consulted again at this next stage of the project. However, a more detailed briefing session for Elected Members on the full range of available technologies has been organised for 12:30-2:00pm on 27th June 2005 at the Town Hall.

2.2 Waste Solution and Land Use

Government waste management policy requires local authorities to embrace the 'proximity principle' in terms of how it manages municipal waste. This places a requirement on Councils to demonstrate that waste is being dealt with as close as possible to where it is generated. Given the levels of waste to be diverted from landfill by the Council, it is therefore a very real possibility that the Authority will have to investigate the identification of sites in Leeds for a facility for treating its residual waste. Discussions are in progress to identify the most appropriate planning policies and processes for addressing this issue. This will also address the exploration of opportunities for regional partnerships for waste management. There will once again be extensive consultation as these discussions develop.

2.3 Waste Strategy and Environmental Assessment

Naturally, proposals for the treatment of waste will form part of the integrated Waste Strategy for Leeds, which is currently being revised to reflect these new issues.

Alongside the development of the Strategy, the Authority will be carrying out a formal assessment of the environmental impacts of its objectives, with a view to amending the Strategy to minimise these impacts as it develops. It is anticipated that the draft strategy will be completed by December 2005, prior to carrying out full consultation. However, residents and Elected Members will be consulted at the key stages of the Strategy's development.

2.4 Refuse Collection

The Government is recommending that local authorities investigate the benefits of public/private sector partnerships for the provision of the whole waste management process, from collection to disposal, and market intelligence relating to waste management confirms the potential benefits of and preferences for this type of approach. In addition, the Council's Refuse Collection service has been unable to achieve its targeted efficiency savings, and is now costing approximately £1m a year more than if these efficiencies had been made. In order to ensure value for money for the people of Leeds, the decision has therefore been taken to market test the Council's Refuse Collection service against the private sector, and the Authority will also be considering the option of developing a single contract for its waste collection, processing, treatment and disposal.

2.5 Key Project and Consultation Milestones

The table below sets out some of the anticipated key milestones for the pre-procurement stages of the Waste Solution project and the development of the Waste Strategy, and indicates the critical stages at which major consultation programmes with residents, Elected Members and other key stakeholders will be carried out. These initiatives form part of a co-ordinated communications and consultation plan to ensure key stakeholder involvement in the decision making process. The details of this plan will be communicated to Elected Members in due course.

Key Milestone	2005								2006				
	M	J	J	A	S	O	N	D	J	F	M	A	M
Development of revised Waste Strategy													
Strategic Environmental Assessment (SEA)													
Brief stakeholders on key issues													
Technical options appraisal													
Initial market sounding													
Consult on initial technology proposals													
Financial options appraisal													
Selection of preferred technology option(s)													
Funding and affordability assessment													
Draft Waste Strategy to Executive Board													
Consult on draft Waste Strategy													
Amend Waste Strategy as required													
Communicate approved Waste Strategy													
Contract specification development													
Start procurement													

The timescales for this project have been amended from those considered by Executive Board in January 2005, due to the need to comply with new Government guidelines and legislation for the development of waste strategies, and due to the scale of the technical analysis required to inform the selection of technologies. It is currently anticipated that the actual contract start date would be May 2007. However, this is subject to the outcome of the affordability study, and the subsequent funding options available to the Authority.

3 RECOMMENDATIONS

Area Committees are requested to note the information provided in this report and to comment as appropriate. Elected Members are also requested to note the proposed plans for consultation, and, in particular, the details of the June briefing for Members on waste technologies referred to at 2.1.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Jackie Ingham
Tel: 0113 3951656

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT :Area Committee Wellbeing Funding - Current Position Statement and Small Grants Applications

Electoral Wards Affected :		Specific Implications For :	
All outer South Wards		Ethnic Minorities	<input type="checkbox"/>
		Women	<input type="checkbox"/>
		Disabled People	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input checked="" type="checkbox"/>
		Not eligible for Call In (details contained in the report)	<input type="checkbox"/>

EXECUTIVE SUMMARY

This report advises the Area Committee of the current balance of Area Committee Wellbeing funding, and of the balance of the Area Committee Small Grants Fund. It also outlines ten applications for small grants from the Small Grants Fund. The report details each project, identifies how each projects fits in with Area Committee priorities, and recommends approval or otherwise of each application.

A description of each project is outlined in appendix one.

The Area Committee is also asked to determine a proposal to improve the Small Grants Fund process.

1.0 Background

1.1 There is currently a balance of £ 160,841 revenue in Wellbeing funding, and a balance of £ 263, 573 capital. From the £30,000 revenue allocation to date to the Small Grants Fund, there is a balance of £18,846.8. A full balance statement is attached at appendix two to this report.

2.0 APPLICATIONS TO THE SMALL GRANTS FUND

Since the 25th April Area Committee, ten applications for funding have been received:

- 2.1 **Project name:** Carlton Village Gala 2005 (appendix 2.1)
Organisation: Carlton Village Residents Association (CVRA)
Funding requested: £500.00
Total costs/other sources: £1000 total, other source – CVRA funds

Area Committee Priorities

This project meets the Area Committees priority of Community Involvement as the carnival is extremely popular amongst the local community and is well attended. It also meets the priority of young people as many of the activities on the day are aimed at children.

Area Manager recommendation:

To approve the application of £500 to the Carlton Village Residents Association to go towards their summer gala.

- 2.2 **Project name** Brass at the Church 2006 (appendix 2.2)
Organisation: Different Stages Theatre Company
Funding requested: £ 500
Total costs/other sources: £1,150

Area Committee Priorities

This project meets the area committee priority of Community involvement and Young People as one of the aims of the project is to support young musicians.

Area Manager recommendation

To approve the application of £500 to the different stages theatre company towards their Brass at the Church project.

- 2.3 **Project name:** Coach Costs for Trip (appendix 2.3)
Organisation: Eastleigh Senior Citizens
Funding requested: £ 500
Total costs/other sources: £1,600

Area Committee Priorities

The only Area Committee priority the project could conceivably fall within would be Community Involvement. The project does not in fact fit well within any of the Area Committee priorities.

Area Manager recommendation

Not to approve the application of £500 to the Eastleigh Senior Citizens towards the cost of hiring a coach to go to Great Yarmouth.

- 2.4 **Project name:** Scrabble Club (appendix 2.4)
Organisation: Leeds/Morley Scrabble Club
Funding requested: £100.00
Total costs/other sources: £0

Area Committee Priorities

This project meets the Area Committees priority of Community Involvement as this is an activity which is enjoyed by a wide cross section of the community and crosses a wide spectrum of age ranges.

Area Manager recommendation

To approve the application of £100 to the Leeds/Morley Scrabble club for equipment.

- 2.5 **Project name:** Rothwell Carnival (appendix 2.6)
Organisation: Rothwell Entertainments Committee
Funding requested: £1000.00
Total costs/other sources: Total costs are £1,700.

Area Committee Priorities

This project meets the Area Committees priority of Young People as the day is primarily aimed at youngsters and their families and community involvement.

Area Manager recommendation

To approve the application for £1,000 from Rothwell Entertainments Committee. Although Rothwell Carnival will take place on 9th July, that is prior to the Area Committee meeting it should be noted, this is just prior to the Committee meeting. If the Committee approves the proposed improvements to the approval process as set out at 3.0 below, then this should address this issue in future.

- 2.6 **Project name:** Winthorpe Youth Club (appendix 2.7)
Organisation: Winthorpe Residents Association
Funding requested: £500.00
Total costs/other sources: Total cost £600, Nil from other sources.

Area Committee Priorities

This project meets the Area Committees priority of Young People as the funding will go towards activities for young people and community safety as the youth club provides diversionary activities for young people.

Area Manager recommendation

To approve the application of £500 to the Winthorpe Residents Association for their Youth Club.

- 2.7 **Project name:** Morley Sunday Outdoor Market (appendix 2.8)
Organisation: The Free Marketeers
Funding requested: £ 500
Total costs/other sources: £1,000

Area Committee Priorities

This project meets the Area Committees priority of Regenerating Town Centres as the aim of Sunday Market is to provide an regular event which will encourage more people to visit Morley Town Centre on a Sunday.

Area Manager recommendation

To approve the application for £500 to the Free Marketeers towards promotional materials for their market.

- 2.8 **Project Name:** Audio Tutor (appendix 2.9)
Organisation: Tingley Youth Band
Funding requested: £480
Total Costs Other Sources: None

Area Committee Priorities

The majority of the 40 strong band are aged from 8 to 18, therefore this fits in with the Area committees priority of Young People.

Area Manager Recommendation

To approve the application for £480 to Tingley Youth Band towards their audio tutor.

- 2.9 **Project Name:** Morley Visitors leaflet (appendix 2.10)
Organisation: Morley Town Centre Partnership / Area Management
Funding Requested: £1,000
Total Costs other Sources: £1,700 – Intend to request funding from Town Council and seek sponsorship from local businesses.

Area Committee Priorities

This project meets the Area committees priority of Regenerating Town Centres as the aim of the project is to promote Morley Town Centre both to people who already live in the Town and people who live within close proximity of the town.

Area Manager Recommendation

To approve the application for £1,000 to Morley Town Centre Partnership / Area Management to go towards the production of a new visitors leaflet for Morley.

- 2.10 **Project Name:** Play and Learn Scheme (appendix 2.11)
Organisation: South Leeds Health For All
Funding Requested: £500
Total costs other sources: £2,000 - £500 Town Council. Remainder from other sources.

Area Committee Priorities:

This project meets the Area Committee priority of Young People as it will work with youngsters between the ages of 0 – 12. It also meets the priority of regenerating areas in need as it will take place on the Newlands and Denshaws, one of the Area Committees priority neighbourhoods.

Area Manager Recommendation:

To approve the application for £500 to South Leeds Health For All to go towards their play and learn scheme on the Newlands and Denshaws estate.

3.0 PROPOSAL TO IMPROVE THE SMALL GRANTS FUND PROCESS

- 3.1 After a year of operating the Small Grants Fund through the Well Being budget it's felt that improvements could be made.
- 3.2 Areas for improvements include: speeding up the process for approving small grants so that groups do not have to wait too long for decisions at the Area Committee meetings; be more responsive to small grant requests; and reduce time taken in Area Committee meetings discussing small grants.
- 3.3 To help resolve the above, it is **recommended** that the Area Committee give delegated responsibility to the Director of Neighbourhoods and Housing (i.e. through the Area Manager) to make payments of Small Grants for local projects between formal meetings of the Area Committee. This would follow 10 working days (5 working days if appropriate) of consultation with each of the Area Committee Elected Members.

- 3.4 Where all Members indicate their support for an application, the Chief Officer may exercise his/her delegated responsibility to make the grant payment. Should any Member indicate in writing by the 5 or 10 day deadline to the Area Management Team that they do not support the application, that application will be deferred for consideration at the next full Area Committee meeting. Each Area Committee meeting will receive an up to date report on the current position on Small Grant application approvals.
- 3.5 For speed and ease once a satisfactory application has been received and necessary checks have been made, Members will be e-mailed a summary of key aspects of the application. The full application will be available at the office should Members need to view it.
- 3.6 The above proposal closely follows the process which took place under the former Community Involvement Team which Elected Members were involved in and which ran successfully.

4.0 SUMMARY OF REPORT RECOMMENDATIONS

4.1 Area Committee is asked:

- a) To note the balance of Area Committee Wellbeing funding, and in the Small Grants Fund.
- b) To approve the following applications for small grants:
- £500 to the Carlton Village Residents Association towards their summer gala
 - £500 for the Different stages Theatre Company towards their Brass at the Church concert
 - £100 to Morley Scrabble club towards equipment
 - £500 to the Winthorpe Residents Association to go towards equipment for their Youth Club
 - £500 to the free Marketeers towards regular markets for Morley
 - £480 to Tingley Brass band for their Audio Tutor
 - £1000 to the Morley Town Centre Partnership / Area Management towards a Visitors leaflet for Morley
 - £500 to South Leeds Health For all towards a Play and Learn Scheme
- c) Not to approve the application from Eastleigh Senior Citizens for £500 toward the costs of their trip to Great Yarmouth.
- d) To approve the small grants fund process as set out in section 3.0

Budget Report Appendix 1

Outlined below are more detailed project proposals for the ten projects seeking well being funding from the small grants pot.

2.1 Carlton Village Gala, Carlton Village Residents Association

The CVRA have organised the third summer gala. So far they have been able to supply new rope and a trophy for the tug of war contest, a gala queens dress and present, prizes for the fancy dress stalls, a childrens entertainer, a new tea urn and two gazebos and are looking for funds to help support the project which is costing more each year to stage.

2.2 Brass at the Church 2006, Different Stages Theatre Company

Different Stages Theatre Company were formed in 1994 and since then have run a number of projects across Leeds including theatre productions, puppet workshops for young people and children's drama projects.

The group are seeking funding from the Outer South Leeds Area Committee towards the costs of holding a brass band concert at St John's Church in Oulton. The grant will specifically pay for the bands fee (£300), Soloists fee (£50) and venue hire (£150). The concert is part of a series of eight concerts at churches across West Yorkshire "Brass at the Church 2006," The project aims to improve community involvement by bringing local people together, provide entertainment for the community in particular older people and support young musicians as the bands taking part will include young people.

2.3 Coasts For Coast, Eastleighs Senior Citizens Club

Eastleigh Senior Citizens meet on a weekly basis for various social activities such as bingo, talks, trips etc. At present the group has around 60 regular members.

The group are seeking funding from the Outer South Area Committee of £500 towards the costs of hiring a coach to take members on a week long trip to Great Yarmouth in September 2005.

2.4 Equipment for Leeds / Morley Scrabble Club

The Leeds/Morley Scrabble Club formed in 1983 to provide a weekly meeting place for all age groups to play organised scrabble games, this includes young people, older people and people with disabilities. In addition to weekly meetings twice yearly they hold charity scrabble events where the income is directed to local charities, some of which include the Morley branch of RNLI, Take Heart and the Churwell 'Drop in' centre.

The group are seeking a contribution from the Area Committee towards the costs of dictionaries, word list books and two additional playing boards for the

club. The reference books and dictionaries require updating when the changeover takes place from Chambers to Collins publishers.

2.5 Rothwell Carnival, Rothwell Entertainments Committee

The annual Rothwell Carnival aims to provide entertainment for the community while raising money for local groups and other good causes. Funding would be used to go towards publicity materials and equipment such as toilets and fencing. The carnival will take place on Saturday July 9th.

2.6 Winthorpe Youth Club, Winthorpe Residents Association

Winthorpe Residents Association was established in 1965 and provide various activities including a youth club, bingo, drama club, pensioners club, social evenings and a housing surgery and cater for a wide age range.

The Winthorpe Youth Club are seeking a contribution from the Area Committee towards the costs of purchasing equipment including games, jigsaws, role play equipment, and laminator. This equipment would be used by the children during the youth sessions which include children aged between 3 years to high school age.

2.7 The Free Marketeers, Morley Sunday Outdoor Market

The Free Marketeers were formed in 2003 and run a number of market initiatives across the UK. These include two travelling markets 'Flavours of Europe' and 'The Fair Trade Market'. In addition they run four Sunday markets in the South of England.

The organisation are looking to set up a Sunday Market in Morley which will attract a mix of local residents, new residents to the area and bring in people from the wider area. In the long term it is hoped that the market will become a long standing event on the West Yorkshire calendar. The event would also help foster community spirit. The group are also committed to including local traders and business people in the market by offering them the chance to hold stalls and encouraging them to open on market day to benefit from the increased numbers of people in the town.

The group are seeking funding from the area committee to pay for publicity in relation to the markets. This includes information leaflets (£250) and advertising in the local press for four weeks (£250).

2.8 Audio Tutor, Tingley Youth Band

Tingley Youth Band run the main brass band in Morley and the surrounding areas. The band rehearses twice weekly and is available to play at various functions in and around the area. They also run a training band which meet

each Saturday morning, and they endeavour to provide an instrument for each member.

The members have identified a piece of equipment which will add the development of the players supplied by one of the leading suppliers of educational audio equipment. The piece of equipment will allow the group to record themselves then listen back to it as a group learning together how to improve upon their performance.

2.9 Morley Visitors Leaflet, Morley Town Centre Partnership / Area Management

Morley Town Centre Partnership have identified the need to produce a new visitors leaflet for Morley. Although the old leaflet was successful it now contains out of date information and has an old fashioned image. It is hoped that the new leaflet will have an up to date image and persuade those people who live in Morley but who don't currently use the Town Centre to take advantage of what the Town has to offer.

It looks likely that costs for finding a designer and printer to work on the leaflet will be in the region of £1,700 with additional funding being sought from Morley Town Council and sponsorship for local businesses to go towards the project.

2.10 Play and Learn Scheme, South Leeds Health For All

South Leeds Health For All would like to run a play and learn scheme on the Newlands and Denshaws Estate for one week over the summer. Play and Learn schemes enable parents to learn the art of play with their children. Morning sessions take place with Tutors from Joseph Priestley College with parents, and in the afternoons parents and children come together and put into practise what they have learnt. It is intended that 12 parents and 25 children between the ages of 0 – 12 will be taking part in the project.

The £500 will go towards travel costs for a trip to Chester Zoo, arts and crafts materials, lunches and project co-ordination costs.

Appendix 2

Outer South Leeds Area Committee

Well being Budget as at 17th June 2005

Well Being Revenue Allocation 04/05	£192,123
Well Being Revenue Allocation 05/06	£192,123
TOTAL	£384,246
Commitments to date	Amount
South Leeds PCT – Teenage Health Bus	£ 4,000
Neighbourhoods & Housing, New Deal Team – Rothwell Gardening Project	£ 15,000
District Partnership Support Officer	£ 1,500
Communications support	£ 10,000
Small Grants	£ 30,000
Skips Budget	£ 5,000
Morley Christmas Lights	£ 2,000
Rothwell Crime & ASB Project	£10,000
Outer South Youth Dance	£9,500
South Leeds Horticultural Scheme	£20,000
Rothwell Christmas Lights Switch On	£ 5,595
Morley Community Radio	£1,100
Streetscene Area Delivery	£11,690
HELP Project	£750
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£9,000
Neighbourhood Improvement Area - Newlands & Denshaws	£8,000
Neighbourhood Improvement Area - John O'Gaunts	£13,000
Town Centre manager	£67,270
TOTAL	£223,405
BALANCE	£160,841

Well Being Capital Initial Allocation	£373,573
Commitments to date	Amount
Tingley Athletic Football Club	£20,000
Morley Community Radio	£10,000
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£30,000
Neighbourhood Improvement Area - Newlands & Denshaws	£30,000
Neighbourhood Improvement Area - John O'Gaunts	£20,000
Balance	£263,573

Appendix 2 cont

Latest Position on Ringfenced amounts as at 17th June 2005

Outer South Area Committee		
Skips	Budget	£5,000
	Rothwell Allotment Association	£299.24
	Rothwell Carnival	£152.98
	Chapel Hill – 19/03/05	£103.12
	Redwood Av, Garden House Lane, Bradford Rd – 3/5/05	£85
	Rooms Lane Allotments	£85
	Winthorpe Avenue – 20/5/05	£85
	Chapel Hill (2) – 5/6/05	£85
	Old Bank Street (3) – 5/6/05	£170
	Bank Avenue – 5/6/05	£255
	Total	£85
	Total	£1,405.34
	Balance	£3,594.66
Small Grants	Budget	£30,000
	Newlands & Denshaws TRA	£366
	Rothwell Allotment Association	£464.13
	Woodkirk High School	£1,000
	Nepshaw Lane Playing Fields	£914
	Foster Carers Event	£50
	Baby Yoga	£935
	Churwell New Horizons	£1,000
	East Ardsley Cricket Club	£460
	Royal Society of St George	£460
	GASPED	£1,000
	Churwell Youth Club	£484
	People in Action	£500
	West Yorkshire Police	£500
	Morley Elderly Action	£1,000
	Theatre for Change Youth Festival	£980
		Total
	Total	£11,153.13
	Balance	£18,846.87



LEEDS

CITY COUNCIL

AGENDA
ITEM NO: _____
Originator: Jackie Ingham
Tel: 0113 3951656

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : West Ardsley Community Centre

Electoral Wards Affected :		Specific Implications For :	
Ardsley & Robin Hood		Ethnic Minorities	<input type="checkbox"/>
		Women	<input type="checkbox"/>
		Disabled People	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input checked="" type="checkbox"/>
		Not eligible for Call In	<input type="checkbox"/>
		(details contained in the report)	

EXECUTIVE SUMMARY

This report seeks Area Committee in principle approval for allocating up to a maximum of £ 10,000 of Wellbeing capital funding to pay for essential repairs and alterations to West Ardsley Community centre.

The repairs will bring the centre back into active use, and will enable the provision of regular youth activities in an area that suffers high levels of anti-social behaviour involving young people.

1.0 Background

- 1.1 West Ardsley Community Centre has been under-used for the last three years. There are only three regular users; West Ardsley Community Association, a local pensioners luncheon club, and the local councillors surgeries. The centre is located in an area that has high levels of anti-social behaviour involving young people. It is in part of an area that has been subject to a Dispersal Order since April 2004.
- 1.2 The Community Centre was previously managed by West Ardsley Community Association but reverted to the Council's Neighbourhoods & Housing Department in October 2004. As a result of this the council does not have any dedicated revenue or capital resources to put into the centre.
- 1.2 The exit strategy from that Dispersal Order includes increasing diversionary activities for young people, and it has been anticipated that some of these would be run from West Ardsley Community centre. These would include a regular youth club, and dance sessions from Dance Action Zone Leeds.

- 1.3 A private childcare company is developing proposals, in partnership with the governing body of Hill Top Primary, to run wraparound care from the centre before and after school during term time, and from 8am to 6pm Monday to Friday throughout all the school holidays. This service would be available to parents of children at Hill Top primary, and potentially also Westerton primary.
- 1.4 The centre is currently in a poor state of repair, with inadequate heating, lighting, gents toilets, gutters and pipes. The Youth Service and the dance project have advised that they will not be in a position to start provision from the centre until such time as certain essential repairs are carried out. If the childcare company were to lease the centre for wraparound care, it would require improvements to the repair of the centre, to at least the level detailed at in section 2.0 below.

2.0 Project

- 2.1 The project would entail the carrying out of all the repairs to the centre that have been identified as essential to return the centre to a condition in which community group and youth activities could safely and comfortably take place. The extent and nature of the repairs are detailed below in section 4.1
- 2.2 The Dispersal Order for the area is due to come to an end on 1st October 2005, and the aim is that the repairs would be carried out by that time to enable provision to start from that date. There will be at least one youth work session and one dance session per week from the centre.
- 2.3 The Area Management Team will work with the local Tenants & Residents Association, the potential childcare provider, and Hill Top primary school, to help develop additional activities in the centre. The ultimate aim is to make the centre as viable and sustainable as possible.

3.0 Implementation

- 3.1 Ideally the project would aim to be completed by October 2005, in order for use to commence by Youth Services and other organisations at the earliest possible opportunity. However discussions will need to take place with City Services around programming the maintenance into their work schedule.

4.0 Costs

4.1	£
• Restore outside lighting to full working order (provisional cost).	600
• Replace existing handrails with tubular steel plastisol coated stepped over retaining wall, concreted in with welded heavy gauge mesh fitted to form side panels.	800
• Supply and fit Palludin fencing around front elevation.	2,500
• Supply and fit roller shutter door to fire door on front elevation	700
• Replace all gutter and fall pipes with cast iron. Encase all fall pipes with steel sheeting up to soffit level.	1,200
• Connect gas supply to centre, and purchase and installation of gas central heating	3,400
• Gents toilets: fit new solid core entrance door, cubicle door and replace broken wash hand basin.	800
Total	10,000

4.1.2 £5,000 would be Well being capital. Potential additional sources of funding are currently being explored.

5.0 Priority Themes

5.1 This project supports the theme of young people, in that it will increase the number of young people engaged in positive activities.

5.2 It also meets the community safety priority in that it will help reduce the incidence of anti-social behaviour involving young people

6.0 Recommendations

6.1 The Area Committee is recommended to:
(a) note the details of the proposed initiative, and
(b) approve in principle the allocation of up to £ 10,000 Wellbeing capital funding towards the overall cost of project.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Dayle Lynch
Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : Gildersome Springbank Green Doorstep Project

Electoral Wards Affected :	Specific Implications For :		
Morley North	Ethnic Minorities	<input type="checkbox"/>	
	Women	<input type="checkbox"/>	
	Disabled People	<input type="checkbox"/>	
Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £5000 of Well Being capital funding for Gildersome Springbank Green Doorstep.

The project is set to transform an area of under used public green space that is subject to fly tipping and vandalism into a community resource. Once completed the Green will include newly planted trees, shrubs and bedding areas, along with new paths and seating.

1.0 Background

- 1.1 Gildersome Action Group was established in July 2002 to address the feelings of neglect experienced by many residents of the village.
- 1.2 Springbank Doorstep Green is located in the centre of Gildersome, it lies at the edge of a 1950's housing estate and is frequently subject to fly tipping and abandoned/burnt out stolen vehicles.
- 1.3 In March 2004 a £5000 funding contribution was agreed by Morley Community Involvement Team towards the overall cost of the project. For a number of reasons the project encountered problems leading to delays in commencement of work. This has resulted in the need to seek approval under the new Area Committee structure to honour the £5000 from the current Capital Well Being budget

2.0 Project

- 2.1 Leeds City Council, Neighbourhoods & Housing Department currently own the site and have agreed to enter into a Framework Agreement with Gildersome Action Group to create and manage the Doorstep Green.
- 2.2 It is proposed that a landscape contractor be employed to undertake the majority of work such as site clearance and locating above/below ground services.
- 2.3 The Green will be fitted with seating, picnic benches, and litter bins, along with soft landscaping in the form of trees, shrubs and raised bedding planters. It is proposed that the local community and local schools take part in the planting of the area.
- 2.4 Site maintenance will be carried out by a landscape contractor which will include grass cutting, weeding, restocking raised planters and tree maintenance. Additional revenue costs have been built into the project proposal for this purpose.
- 2.5 Clearance of litter from the site will mainly be undertaken by local community members.

3.0 Costs

- 3.1 Total project cost: £81,000
- Breakdown of funding: £60,000 – Countryside Agency
£ 5000 – Sought from Outer South Area Committee
£ 3000 – Green Leeds
£13,000 – Other community Funds

4.0 Priority Themes

- 4.1 This project meets the Area Committee priority of Streetscene and the Environment, particularly dealing with *over grown and ill defined grass areas on public open spaces*.
- 4.2 It also meets the priority theme of young people, specifically *increasing numbers of young people that are taking part in positive activities to occupy their free time*.

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
- (a) note the details of the proposed initiative, and
 - (b) approve the allocation of £5000 capital of Wellbeing funding towards the project.



AGENDA ITEM NO.:
Originator: Dayle Lynch
Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : Gildersome CCTV Scheme

Electoral Wards Affected :	Specific Implications For :
Morley North	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>
Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>
Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £18,010 of Well Being capital funding to Gildersome Action Group for Gildersome Meeting Hall CCTV system.

The installation of a CCTV system around Gildersome Meeting Hall is proposed to combat incidents of anti social behaviour and vandalism that frequently occur to the hall itself, Gildersome Library, a nearby children’s play area and Gildersome Bowling Club. It is also hoped that the cameras will give reassurance to elderly residents of The Grove Sheltered Housing Complex, next to the meeting hall.

- 1.0 Background**
- 1.1 Gildersome Meeting Hall and adjacent children’s play area are frequently subject to vandalism and a venue for anti social behaviour.
- 1.2 Next to the meeting hall is The Grove, a sheltered housing complex consisting of a series of flats for the elderly. Residents of The Grove, especially those with homes on the ground floor often feel vulnerable as a result of anti social behaviour and the secluded nature of the position.
- 1.3 Gildersome Bowling Club which would be covered by the CCTV monitoring has been the subject of an arson attack.
- 1.4 Gildersome Meeting Hall is owned by Leisure Services, but due to recent refurbishment of both the meeting hall and library they have no funding available for further projects in the Gildersome area.

2.0 Project

- 2.1 Gildersome Action Group has taken the lead on developing this project.
- 2.2 It is proposed that 7 high resolution colour day/night cameras be installed at various points around the meeting hall. The areas covered by the cameras will include, all 4 sides of the meeting hall, the play area, the rear and entrance of Gildersome Library.
- 2.3 All cameras will be linked to a disk recorder positioned in the meeting hall. The system will not be linked to Leeds Watch and therefore not be constantly monitored. If incidents of vandalism or anti social behaviour should occur then the recorded footage will be viewed in an attempt to identify the perpetrators.
- 2.4 The system is a passive scheme meaning access is restricted to appropriately authorised Leisure Services staff and the police. Both have been consulted on this and are supportive.
- 2.5 In addition to having recorded evidence available it is hoped that the CCTV system will act as a deterrent to those committing the regular acts of vandalism and anti social behaviour.
- 2.6 As the lead agency it is the responsibility of Gildersome Action Group to ensure that legal guidelines on CCTV usage are adhered to.

3.0 Costs

- 3.1 Total project cost: £23010
- Breakdown of funding
- £ 5206 – column works
 - £ 1284 – circuit boards
 - £13093 – cameras and monitoring equipment
 - £ 3427 – VAT
- Breakdown of funding
- £ 5000 – Gildersome Parish Council
 - £18010 – Sought from Outer South Area Committee

4.0 Priority Themes

- 4.1 The proposed project meets the Area Committee priority of Community Safety, in particular helping to *reduce the incidence of anti-social behaviour*.

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
- (a) note the details of the proposed initiative, and
 - (b) approve the allocation of £18010 capital of Wellbeing funding towards the project.



LEEDS
CITY COUNCIL

**AGENDA
ITEM NO.:**

Originator: Alasdair Brown

Tel: 0113 214 5364

REPORT OF THE: Director of Learning and Leisure

MEETING: Outer South Area Committee

DATE : 11 July 2005

SUBJECT : Morley Leisure Centre - Disabled Access Improvements

Electoral Wards Affected :

Morley North

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

X

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

**Not eligible for Call In
(details contained in the report)**

EXECUTIVE SUMMARY

This report:

(a) Informs the Outer South Area Committee about proposals to improve the user experience for disabled users of Morley Leisure Centre

(b) Seeks approval for an allocation of £15,000 toward the overall cost of the project

1.0 Background

1.1 In September 2004 Scrutiny Board (Leisure) began looking at the progress made within the Sport and Active Recreation Service towards addressing the requirements of the Disability Discrimination Act at LCC Leisure Centres. Officers outlined the work carried out by the Service to date, future work planned and some of the key issues involved in this process.

1.2 The Disability Discrimination Act obliges all organisations, including Local Authorities, to make 'reasonable adjustments' to buildings to provide access for all. However, there is limited funding to achieve all that could possibly be done across the Council's 23 main Sport and Leisure Centres. There is a clear pressure to prioritise the work that would make the most positive impact on the user experience at the Centres by disabled users.

1.3 There are a wide range of enhancements that can be made to a facility in order to improve its accessibility to disabled users, not least due to the broad spectrum of

disabilities that users may be affected by. As well as major works to make physical improvements to buildings (such as the provision of new DDA compliant lifts), a number of minor capital items have been purchased at sites across the city to improve disabled access, such as swimming pool hoists, height adjustable changing beds and evacuation chairs. This list is by no means exhaustive but gives an indication of the type of items that have previously been provided.

- 1.4 Other minor improvements cannot be easily categorised but rather come under the overall heading of 'minor DDA improvements'. These can include items such as signage or fixtures and fittings within changing rooms (such as the lowering of mirrors, or providing raised numbers on locker doors). There may also be a requirement for minor building works to deliver some of the above improvements. For example, a step into the shower may need to be removed prior to a shower chair being fitted. Careful consideration has therefore been given to which items are most suitable to be provided at different sites. This is dependent both on the physical characteristics of buildings (e.g. whether there is a suitable space to provide a changing bed) and the requirements of individuals and user groups of the centre.

2.0 Proposal

- 2.1 Morley Leisure Centre is one of the busiest Leisure Centres in Leeds, with nearly 400,000 visits per annum.
- 2.2 Learning and Leisure's Property Management service, looking at the accessibility of the site in relation to DDA requirements, have carried out a full survey of the building. A considerable range of potential improvements were identified.
- 2.3 Officers have considered the report and attempted to prioritise the items identified in the survey which will make the biggest impact on improving the user experience for disabled users of the site. The following items were identified:

2.3.1 Provision of new disabled changing facilities on poolside.

Swimming is an activity that gives enjoyment to many profoundly disabled people, particularly those who have limited mobility. This proposal will greatly enhance the existing changing for disabled users, providing a purpose built room that will offer new showers, benching, seating, a disabled toilet, access to this room from poolside, and partitioned cubicles for male/female usage. A changing table will also be provided in this area.

2.3.2 Lowering of reception counter.

This offers a more accessible and dignified service point for those people using the leisure centres who are in wheelchairs and therefore unable to address staff across the existing counter.

- 2.4 Learning and Leisure Officers have also recently met and consulted with Parent Carer Action, a group representing parents of severely disabled children within Leeds. They are in support of what is being proposed at Morley Leisure Centre, accepting that these would be useful alterations within the constraints of the existing building.

3.0 Costs

- 3.1 The total cost estimate for this work is £30,000. This allows for design contingencies against the estimated project cost provided by Property Management. It also allows for the provision of a specialised disabled changing table.

3.2 Learning and Leisure would provide match funding of £15,000 to support the proposals

4.0 Priority Themes

4.1 The project supports the Outer South Area Committee's agreed priorities of work with young people, specifically by giving young members of the community a better opportunity to take part in a sporting activity from which they may have otherwise felt excluded.

5.0 Recommendations

5.1 The Area Committee is recommended to:
(a) Note the details of the proposed initiative, and
(b) Approve the allocation of £15,000 capital towards the overall cost of this project.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Dayle Lynch
Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : Dispersal Order Consultation

Electoral Wards Affected :		Specific Implications For :	
Ardsley and Robin Hood		Ethnic Minorities	<input type="checkbox"/>
Morley South		Women	<input type="checkbox"/>
		Disabled People	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input checked="" type="checkbox"/>
		Not eligible for Call In (details contained in the report)	<input type="checkbox"/>

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £2430 of Well Being revenue funding for a programme of consultation with young people throughout Ardsley & Robin Hood on the affects of the dispersal order presently in place.

The project will run for 6 weeks and will look to enable young people to evaluate the effects of the dispersal order on themselves and their communities. At the end of the programme a presentation will be given through a medium of choice of the young people which will include recommendations for future use and implementation of dispersal orders.

1.0 Background

- 1.1 Part 4 (sections 30-36) of the Anti-social Behaviour Act 2003 gives the police, working with local authorities, powers to target action in problem areas to help remove intimidation and anti-social behaviour from the streets.
- 1.2 Within designated areas the police and community support officers have the power to:
 - disperse groups where the relevant officer has reasonable grounds for believing that their presence or behaviour has resulted, or is likely to result, in a member of the public being harassed, intimidated, alarmed or distressed. Individuals can be directed to leave the locality and may be excluded from the area for up to 24 hours.
 - return young people under 16 home, who are out on the streets and not under the control of an adult, after 9pm.
- 1.3 In April 2005 a Dispersal Order was granted covering the majority of the ward of Ardsley & Robin Hood and a small section of Morley South ward.

1.4 The order was sought due to high levels of anti social behaviour in certain parts of the area. However to avoid merely shifting these problems from one place to another it was decided the order should cover virtually the whole of Ardsley & Robin Hood ward, plus a small part of Morley South.

2.0 Project

2.1 The proposed project will cover both areas in South Leeds that are currently the subject of dispersal orders, Ardsley & Robin Hood and Middleton. Time will be split equally across each area.

2.2 Young people from the area will be involved in a series of activities and consultation from the end of July to the beginning of September.

2.3 The aim of the programme is to enable young people from the area to evaluate the effects of the dispersal order on their lives and their communities, as well as gaining a better understanding of dispersal orders and why they are used.

2.4 Through discussions the young people will choose the medium that they wish to use to present their feedback, e.g. video, art, power point. The end result will be the creation of a presentation/report for the Area Committee, Community Safety and the Police which will include recommendations for future use of orders.

2.5 The programme will gain the involved young people accreditation through the Open College Network.

3.0 Costs

3.1 Total cost of the project: £5445

Breakdown of funding: £2430 - Sought from Outer South Area Committee
£2430 - Sought from Inner South Area Committee
£ 200 - West Yorkshire Youth Association (staff time)
£ 385 – Leeds City Council Youth Service (venue hire)

4.0 Priority Themes

4.1 The proposed project meets the Area Committee's priority theme of working with young people, specifically diverting young people away from involvement in anti social behaviour and increasing the number of young people taking part in positive activities to occupy their free time.

4.2 It also meets the Area Committee's priority theme of Community Safety, particularly to help reduce the incidence of anti-social behaviour involving young people.

5.0 Recommendations

5.1 The Area Committee is recommended to:

- (a) note the details of the proposed programme, and
- (b) approve the allocation of £2430 revenue of Wellbeing funding towards the project.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Dayle Lynch
Tel: 0113 3951655

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : West Ardsley Youth Centre – Bike Project

Electoral Wards Affected :		Specific Implications For :	
Ardsley and Robin Hood		Ethnic Minorities	<input type="checkbox"/>
		Women	<input type="checkbox"/>
		Disabled People	<input type="checkbox"/>
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input checked="" type="checkbox"/>
		Not eligible for Call In (details contained in the report)	<input type="checkbox"/>

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £4160 of Well Being revenue funding for a programme of activity engaging 8 young people from West Ardsley and Tingley at BUMPY in Birstall.

The structured modules aim to tackle issues of anti-social behaviour, low confidence and self esteem as well as interpersonal skills. It also looks to combat problems of young people riding motorcycles illegally in public places.

1.0 Background

- 1.1 Birstall Urban Motorcycle Project for Youth (BUMPY) is a registered charity, established in 1988 which aims to assist young people to avoid criminal activity through the provision of exciting and instructive outlets for energy and self expression, designed to promote social and interpersonal development.
- 1.2 BUMPY offer On and Off Road motorcycle training, a safe environment for young people to ride their own bikes and certificated courses run over a 13 week period giving accreditation from the Open College Network on completion.
- 1.3 A number of young people who are engaged with by Youth Services in the West Ardsley and Tingley area of Leeds have expressed interest in attending BUMPY sessions.
- 1.4 A concern that is often raised by the local community and the police is the problem of motorcycles being illegally driven in public places, especially open green spaces.

2.0 Proposal

2.1 It is proposed that the project will take 8 young people from the West Ardsley and Tingley area to BUMPY in Birstall over a 13 week period to learn skills in;

- Bike Build (Mechanics)
- Welding and fabrication
- Safe riding practices

All aspects are taught with an emphasis on developing confidence, self esteem and interpersonal skills.

2.2 Through attending the course the skills acquired could form the basis of career opportunities in the future.

2.3 Local police officers will also be involved in the project which it is hoped will lead to a more positive relationship between young people and the police.

2.4 One of the aims of the project is to acquire a bike via Stolen Recovery from the Police. This would be the project's property, being stored, maintained and ridden at BUMPY.

3.0 Costs

3.1 Weekly cost per person = £40 x 8 young people
= £320 per week x 13 weeks
TOTAL =£4160

Other costs such as transport and appropriate clothing for participants will be funded through alternative sources.

4.0 Priority Themes

4.1 The proposed project supports the Outer South Area Committee's priority theme of working with young people, specifically increasing the number of young people taking part in positive activities to occupy their free time.

5.0 Recommendations

5.1 The Area Committee is recommended to:

- (a) note the details of the proposed initiative, and
- (b) approve the allocation of £4160 revenue of Wellbeing funding towards the project.



AGENDA ITEM NO.:
Originator: Jackie Ingham
Tel: 0113 3951656

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 11th July 2005

SUBJECT : Morley In Bloom- Funding for Town Centre Environmental Improvements

Electoral Wards Affected :	Specific Implications For :
Morley North	Ethnic Minorities <input type="checkbox"/>
Morley South	Women <input type="checkbox"/>
	Disabled People <input type="checkbox"/>

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report seeks Area Committee approval for £1,000 capital and £1,000 revenue Well being funding to Morley In Bloom for the purchase of goods and equipment to enable the group to make a number of environmental improvements in and around Morley town centre.

1.0 Background

- 1.1 Morley In Bloom is a long and well established Morley based community group whose aim is to improve the environment in and around Morley town centre.
- 1.2 The group has 15 active members, and has a considerable record of achievement in the annual Yorkshire In Bloom competition. This year the group helped Morley come third in Yorkshire, and last year Morley was also third and “most improved” town.
- 1.3 The group has been involved in a number of successful environmental schemes aimed at improving the appearance of the town centre, most notably, Scatcherd Park, Barclay Square Car Park, and the planting outside the town hall.

2.0 Project

- 2.1 This project would enable the group to carry out a number of improvements it has planned for a number of key locations in and around the town centre, especially

outside the town hall, the Central Methodist Church, Beryl Burton Gardens and Lewisham Court.

- 2.2 The funding would enable the purchase of key pieces of gardening equipment that the group has great need of, planters for various locations, and plants and shrubs for those planters, and for several flower beds and baskets.
- 2.3 The aim is to start the planning and work from July 2005, to enable the planned improvements to have maximum possible impact by the time of spring judging in 2006.

3.0 Costs

3.1 Total project cost: £ 2,000

Breakdown of funding	Flowers	£600 revenue
	Shrubs	£400 revenue
	Planters and tubs	£400 capital
	Gardening equipment	£600 capital

Priority Themes

- 4.1.1 The proposed project meets the Area Committee priority of regenerating the town centres of Morley and Rothwell.

5.0 Recommendation

- 5.1 The Area Committee is recommended to:
- (a) Note the details of the proposed initiative, and
 - (b) Approve the allocation of £1,000 capital and £1,000 revenue Well being funding to Morley In Bloom to enable them to carry out their planned environmental improvements.



AGENDA ITEM NO.:
Originator: Dave Richmond Tel: 247 5536

REPORT OF: Dave Richmond, Area Manager, South Leeds Area Management

MEETING: Outer South Area Committee

DATE : 2005

SUBJECT : Area Managers Update Report

Electoral Wards Affected :
Rothwell

Morley South

Morley North

Ardsley & Robin Hood

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report details a range of activities taking place within the Outer South Leeds area, providing information to the committee and requesting members views on several important issues.

1.0 PURPOSE OF REPORT

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 AREA MANAGEMENT ACTIVITY

2.1 The outer south team is fully staffed however within the wider team we are experiencing fluctuating levels of administrative support. Nevertheless, this has of yet to cause any serious disruptions.

2.2 StreetScene

2.2.1 Members will recall that the last Outer South Area Committee agreed to the progressing of plans for the ending of StreetScene Services LEAP (Local Environmental Action Programme), and the introduction of a new replacement system

which would give members and area management teams more control of certain functions. The teams will number two per wedge (one inner, one outer) and will be managed by specially recruited staff who will spend a proportion of their time based at the various area offices, in order that close working links can be established.

- 2.2.2 Since that time much progress has been made with the introduction of the new teams, and in addition, meetings have been held with all area management teams in order to assess their individual requirements in terms of the day to day running of the new teams, and therefore the package of arrangements that would suit them best. Staff are working towards the new management system being put in place over the summer, with a full report to the September Area Committee Meeting. In the interim period, StreetScene staff are working closely with area management staff in order to ensure that all existing arrangements are covered, in particular multi- agency Operation Cava.
- 2.2.3 The HELP Campaign (A Healthier Environment for Leeds People in 100 days) environmental clean up took place at John O'Gaunts on 16th April. More than 40 volunteers were in attendance, splitting into four teams to tackle the worst hotspots on the estate. The young persons team won the litter collection competition. On Sunday 5th June, the Outer South World Environmental Day and end of 100 Days of Help Campaign was marked by a community clean up in Morley Bottoms. 18 volunteers came along and made a considerable difference to the car park area opposite the garage on Station Road.

2.3 Town and District Centre Regeneration Fund

- 2.3.1 Leeds City Council recently announced the availability of a 2 year capital fund designed to assist in the regeneration of the economic well being of Towns and District Centres. The fund is to be allocated on the basis of competitive bids, with priority given to these schemes which are achievable and will have a measurable impact in economic regeneration terms, link to council priorities and do not have ongoing revenue implications. The fund is available to council departments and outside bodies and ultimate decisions will be taken by the Executive Board. The Area Management Team is only aware of potential bids being submitted from the Learning and Leisure Department and Neighbourhoods and Housing Departments. Decisions on funding will be made this year and next
- 2.3.2 Within the short timescale available it has been difficult to produce comprehensive and fully worked up submissions. Consequently feasibility studies may well be required on the submitted schemes. In order to progress the very detailed work required to submit bids within the timescale, the views of members in Morley and Rothwell have been sought and subject to this Committee's agreement it is proposed to submit the following bids on behalf of the Neighbourhoods and Housing Department:-
- a) **Morley Bottoms Regeneration** - (approx £1.53 million in total, Phase 1 - £250,000 bid)
- Full feasibility study on options for overall regeneration of area, including commercial appraisal
 - Creation of vision for area, including high quality design concept
 - In phased blocks of premises- conversion of vacant and derelict retail units into private residential dwellings
 - Upgrade of existing residential dwellings
 - Shop front improvement grant scheme

Comment: This scheme is viewed as vital to the overall regeneration of Morley town centre.

The aim is to use Town and District centre regeneration funding to pay for feasibility and design work, the setting up, promotion and administration of the grant scheme, and the promotion of the private redevelopment potential to the private sector. It is expected that the bulk of cost and risk would be met through private sector funding.

b) **Rothwell, Marsh Street Car Park Enhancement Project** - (approx £232,000 in total for Phase 1 - £232, 000 bid)

- Complete redesign of car park, including alteration work, tarmac etc.
- Improvement of hard landscaped areas
- Better defined car parking bays
- Resurface of area without tarmac, and drainage
- Redesign and upgrade of paving around public toilet
- Improved directional guidance
- Redesigned and improved soft landscaping
- Welcome to Rothwell signage and map

Comment: The delays in realisation of the Morrisons development pending potential compulsory purchase procedures, is resulting in the gradual deterioration of the town centre, especially in relation to Commercial Street, the main shopping area. This car park is currently the main car park in Rothwell. It is used by shoppers, and people visiting the Town, library, One Stop Centre and Joseph Priestly College. Recent environmental audits of the town centre have highlighted that there are numerous environmental problems to address in relation to this car park. The aim of the scheme is that significant improvements will enhance the regeneration and vibrancy of the Town Centre. The scheme will complement the planned Morrisons development, including the increased car parking that is integral to that scheme.

2.3.3 Costs for the above schemes are in the absence of any design proposals and all costs being put forward for submissions will have to be treated as indicative, and for guidance only at this point. More detailed work is essential, including checking if timescales of works would fit the funding timescale. Additional costs will at least include professional fees, feasibility studies, inflation allowances, and contingency fees.

2.3.4 Proposals to be submitted by The Learning and Leisure Department are as follows:

A) Morley - Scatcherd Park- (Total Cost £24,486.60)

These proposals are part of a three-phase project that will see work implemented to both Scatcherd Park and Scarth Gardens. Phase 1 of these works will include resurfacing works to paths, access points, new gates and entrances, and the ornamental beds replanted. Funding has been secured from the capital budget identified for regeneration of parks to the value of £50,000. Funding for phase 3, refurbishment of the play area has been identified from s106 contributions in the Morley area. These proposals will complete phase 2 of this programme.

- Site clearance, prune back vegetation, clear steps

- Reconstruct wall in sunken garden
- Refurbish steps by Queens Promenade
- Install street furniture to include seats, and litter bins
- Replacement planting
- Provide lighting to war memorial
- Signage and interpretation

B) Rothwell- Springhead Park-(Total Cost £155,275)

This work is following on from the other major works, which have been undertaken within the park, including works to the bowling green, drainage to the event field. Provision of the Skateboard Park and refurbishment of both toddler playgrounds. All of these elements were funded from a number of s106 agreements along with Green Leeds grants

- Complete refurbishment of aviaries, including frames, and cages and roofs
- Provision of enhanced security measures including wires to cage fronts, CCTV and lighting
- Provision of educational interpretation
- Seats, litter bins
- Resurfacing walkways to improve access
- Landscaping to include banking and provision of new borders
- Incorporation of "Donation" box
- Complete refurbishment of the "senior" playground
- New Kompan multi unit
- Install new Record Evolution multi play unit
- Kompan Supa Nova roundabout
- Install new flat swings 2 bay 4 seater
- Signage and interoperation

2.3.5 The schemes above amount to in excess of £600,000. Given that the schemes allows for £5 million over two years for the whole city, some of the above schemes may not be successful. There is a strict scoring criteria to be used to assess the schemes, which does not formally include agreement from Area Committees, it would nevertheless be helpful to know whether Members wish to see both of the Neighbourhoods and Housing Departments schemes submitted.

3.0 Morley and Rothwell Town Centres

3.1 The following activities have taken place in respect of Morley:

- There has been a further meeting of the Morley Town Centre Partnership and terms of reference have been agreed.
- Morley French Market took place on the 24th, 25th and 26th of June and regular Sunday Markets will be piloted from August
- Quotes have been received to develop the new visitors leaflet
- Job description and person specification for the Town Centre manager have been drafted, and Council approval processes and grading is underway

3.2 The following activities have taken place in respect of Rothwell:

- An inaugural meeting of the Town Centre Partnership took place on 21st April, and terms of reference were agreed. Fourteen local traders form the core membership. Subsequently a meeting held on 30th June focussed on community safety, and determining the key focus for the Partnership. Agreement was reached on developing a Rothwell Action Plan.
- A rolling programme of environmental audits required to address particular hotspots has commenced.

4.0 Community Safety

4.1 Operation Cava has taken place in West Ardsley (April 11th – 17th June) and is presently ongoing in Beeston Hill. This is a multi-agency initiative designed to reduce anti-social behaviour in its many forms, and promote community pride and engagement. Whilst the additional resources allocated by agencies to the operation are limited, it is anticipated that by better co-ordinating activity a significant impact is made in improving target neighbourhoods and that by involving the community, the sustainability of any changes are enhanced. A separate report evaluating the impact of the West Ardsley Cava is available on request.

4.2 Signpost Project

4.2.1 This project is one of ten trailblazer projects part funded by the Home Office, which seeks to take a fresh approach to reducing the anti-social behaviour of some young people. The project was established and is managed by the Area Management Team, with assistance from other departments and agencies. It is the only project of its type in the City. It operates in two distinct localities, namely part of Beeston Hill and part of West Ardsley. Because of the nature of the funding going into the project the time of the team is notionally allocated in favour of Beeston Hill on a 75:25 split. The Signpost Project has a complement of four core staff, and recently recruited an additional six sessional support staff, taking the total number to nine.

4.2.2 Since the inception of the project in late autumn 2004, the project has worked with thirty one families and currently has ongoing involvement with 22 families. Referrals to the project continue to grow and the service now offered includes:-

1. Family Support

- parenting programme delivered in partnership with Crime Concern
- family therapy
- family group meeting delivered by the Children's Society
- social worker support
- counselling
- additional therapy

2. Educational Support:

- Working in partnership with parents, pupils and schools to ensure children are attending.
- One to one work with child/ young person within school.
- Attending meetings within school (attendance/ exclusion meetings).
- Negotiating/ advocating on behalf of parents and pupils.
- Supporting families to access Leeds United Study Support Centre.

3. Accessing leisure and recreational activities :
 - One to one key worker support for child/ young person.
 - Access to boxing/ gym training through Hunslet Boys & Girls Club
 - Holiday activities programmes, commissioned and co-coordinated by Signpost.
 - Supporting child/ young person to access existing local provision.
 - After school activities programmes in partnership with Education Leeds.

4.2.3 Whilst the project endeavours to be child centred, essentially a carrot and stick approach is adopted. The range of services offered seeks to tackle the considerable problems that the referred families themselves experience. However, failure to reduce and cease anti-social behaviour can in some instances lead to legal action. Additional information is available on this project if required and members may wish to have a specific presentation from the Signpost project at a future Area Committee.

5.0 European Funding Bids

5.1 Mike Johnson of Community Sustainability Limited has been working on behalf of the Inner South and Inner West Area Committees to assist community organisations to develop and submit European funding bids aimed at developing new projects. So far, he has held a range of workshops and 1:1 sessions and as a result, the following ERDF funding proposals have been submitted:

- Groundwork 'Horticultural Enterprise Scheme'. Value £400k
- South Leeds Health for All 'Social Enterprise Solutions'. Value £378k
- South Leeds Health for All – 2 proposals for schemes concerning community transport and play/ mobile crèche provision. Value in the region of £140k
- Hamara- extension to the building, value £310k and development worker scheme value £89k
- Learning Partnerships 'Learning Works'. Value £304k

Other organisations have been assisted but these have not yet resulted in formal submissions.

5.1.1 European Funding is targeted at major areas of deprivation. Within South Leeds target areas are parts of Holbeck and parts of Beeston Hill. Areas in outer South Leeds are unlikely to be major beneficiaries of the above schemes except where the beneficiaries of the project are located in the targeted area, and it is necessary for the development of the enterprise to work over larger geographical boundaries. An obvious example of this would be the development of community transport, which would necessarily need to cross boundaries. The schemes submitted by South Leeds Health For All, may fall into this area.

5.1.2 Another scheme expected to have benefit for the whole of South Leeds is the Horticultural Enterprise scheme however, during the appraisal of the Horticultural Enterprise Scheme, it became apparent that the appraiser would not recommend that it was approved. Essentially this was because the primary beneficiaries of the scheme were perceived as being young people aged 14-16 who are an ineligible group for European Regional Development Funds. Consequently a decision has been taken to withdraw the scheme at the appraisal stage.

5.1.3 Notwithstanding the above setback, Education Leeds has, in conjunction with Joseph Priestley College and Leeds City Council initiated a pilot scheme. Given the

overwhelming support for the scheme it is hoped that the pilot can be expanded, albeit not on the scale previously planned. This Area Committee allocated £20k p.a. for two years, from the wellbeing budget to part match fund the European Bid. This Committee is requested to indicate whether or not it would be willing to allow the previously allocated funds to be used to assist in the expansion of the pilot project.

6.0 Neighbourhood Improvement Plans

- 6.1 Following completion of the first three neighbourhood improvement plans (n.i.p.s) a review of the process has taken place and it is proposed that in the future there will be one steering group comprising of officers from departments and agencies with the appropriate Members. This will serve to reduce duplication and streamline the process. Community consultation will take place area by area.
- 6.2 It was reported to Outer South Area Committee on the 25th April 2005 that the N.I.P. process phase 2 had commenced as previously agreed at Wood Lane in Rothwell, Fairfaxes and Oakwells in Morley North, and the Harrops in Morley South. The first stage of this process producing a profile of each area has begun, however, the work has suffered some delay because of the need to divert staff time onto working up plans for the Town and District Centres scheme. It is therefore anticipated that the first joint steering group for the next tranche of NIPS will take place in July, with the initial draft NIP report for the October Area Committee.
- 6.3 Work arising from the first phase is as follows:

Newlands and Denshaws

- Consultation is about to start in respect of the Albert Drive Improvement Project
- A programme of summer activities for young people has been agreed with the youth service targeting young people on the Newlands and Denshaws estate. This will include inter generational activities.
- Victim support sessions have started at Morley Town Hall
- An environmental poster competition will be judged at Morley Newlands Primary School before the summer holidays
- The Breaking The Cycle Project took place at Morley Newlands Primary School in June
- DAZL dance classes are now taking place at Newlands Methodist Church Hall

John O'Gaunts

- DAZL dance sessions take place each Saturday morning in Rose Lund Centre
- Consultation on the youth shelter will take place over the summer
- Equipment is being purchased for the gardening scheme
- Access to Employment drop-in advisory sessions for single parents has commenced and CV and jobsearch sessions are planned to begin in August
- Youthwork sessions at the Roselund centre have restarted every Monday evening

Eastleighs & Fairleighs

- A community consultation exercise is notionally planned for the summer holidays regarding a potential recreation facility on Smithy Lane
- A community fun day, attended by approximately 300 people took place on 14th May. The event was a vehicle for raising awareness in respect of a range of issues relating to community safety, housing, further and adult education, healthy eating, victim support, and neighbourhood watch.
- Plans have been agreed, with work due to commence late 2005/early 2006 in respect of the pedestrian crossing outside Blackgates School on Smithy Lane
- Pupils from Blackgates Junior School have designed environmental posters on the subject of littering, dog fouling and general environmental awareness. The posters are to be displayed at various locations around the area such as the library, health centre, shops and those relating to dog fouling on Smithy Lane Recreation Ground.
- Leeds Martial Arts College have agreed to hold weekly classes at West Ardsley
- At the youth centre it is hoped that educational taster sessions can begin before the end of the summer holidays

7.0 Young People

7.1 In respect of holiday activities, work is taking place to collate and promote the wide range of activities organised for young people during the summer holiday period. This should be available prior to this committee.

7.2 The Youth Service are co-ordinating a four week programme of activities on the Newlands and Denshaws estate over the summer holidays. Activities include; trips to a climbing wall, sports and games sessions, arts and craft sessions and a trip to the coast (see appendix A). Signpost will also have a range of provision taking place either at Cross Flats park in Beeston (with transport provided) or in the Ardsley area.

7.3 Morley Youth Work Network, actions planned include:

- A Programme of training sessions aimed at meeting the needs of local groups. This includes media awareness and dealing with the press. The Morley Observer has kindly offered to assist with this aspect of the programme. Other planned sessions include such issues as fund raising and the recruitment of volunteers.
- Providing a stall at the Morley Carnival to give out timetables aimed at promoting ongoing and summer youth activities in the area.
- The Youth Services has worked with the network to enhance the commissioning of work provided by voluntary and community groups. Twelve applications have been submitted and decisions are expected in early July.
- A number of groups have applied and been successful in obtaining funds through the Area Committee's small grants budget.
- A few of the groups are interested in expanding or starting new activities for which they have sort support through the network from other groups and/or the Area Management Team. The work with these members will be ongoing until their goals achieved.

8.0 Morley Drug Action Group

The group has now produced an action plan and a mission statement. A pilot Drug Outreach project has been agreed to start during the summer, which will be jointly managed by St Anne's and the Youth Service working in partnership.

9.0 Rothwell Inter Agency Group, key actions include:

- The police and other community safety agencies are to attend the Rothwell Carnival on 9th July to provide a community safety themed area
- The Area Management Team will be organising a stall at the Rothwell Carnival to carry out consultation with young people, and potentially give out summer activity timetables.
- In respect of the gardening Scheme a meeting is planned for 21st July to look at exploring the potential for social enterprise schemes

10.0 South Leeds Regeneration Area

10.1 Initial work has commenced on scoping the potential for a major regeneration scheme likely to be constrained within the boundaries of Inner South Leeds. The scheme may be organised on similar lines to the East Leeds 'Easel' scheme. This will be a long term project which at this point is in the earliest stages of development. Further reports will be presented to this Committee if and when the scheme develops.

11.0 Community Festivals/Events/ clean ups

11.1 Support has been given to the development and delivery of the following events and festivals:

- Morley French Market – 24th-26th June
- Tingley Fun Day - 14th May
- Eastleighs & Fairleighs Clean Up – 23rd April
- John O'Gaunts Clean Up – 16th April

12.0 Visit to Hull

12.1 A delegation from this area committee, with a representative of area management and Education Leeds undertook a fact finding visit to hull. The visit was loosely centred on a theme of community led regeneration. Particular Schemes visited included:

- Learning links scheme (a report from the scheme is available on request)
- Community led mobile youth engagement. (North Bransholme Buddies Scheme)
- Community owned fitness centre (The Dales Fitness Centre)
- School organised radio and television broadcasting (Kingswood High School)
- Year seven school transition scheme (Kingswood High School)

13.0 RECOMMENDATIONS

- 13.1 The committee is asked to comment on and approve the proposed Neighbourhoods and Housing submissions for the Town and District Centres Regeneration scheme.
- 13.2 The Committee is asked to decide if a presentation in respect of the Signpost Project is to be given to this area committee at a future date.
- 13.3 The Committee is asked to consider whether funds previously allocated to the Horticulture scheme could still be used to develop the scheme regardless of the failure to secure European funding.

Appendix A: Proposal for Summer Work on the Newlands and Denshaws Estate

Aims:

1. To enable young people to get involved in out door activities
2. To encourage young people to take an interest in their environment and the area they live in
3. To help develop better community cohesion between young and old on the estate
4. To divert crime and anti-social behaviour around the shopping area on Albert Road
5. To promote services already available in the area by bringing groups together via sporting activities and team building games
6. To end summer work with a trip for all groups involved to the coast or a theme park

All the above will fit in with the environmental work proposed by the Area Committee and Youth Service.

Objectives:

1. To target young people not already involved in any youth project and to encourage existing users to get involved
2. To have something happening for at least 4 hours a day for a 4 week period
3. For the young people to actively plan and promote the project from planning to delivery
4. To promote and encourage members of the community to come along and see that young people can make a valued contribution to the area they live in, therefore encouraging community cohesion
5. To help young people develop and practice life skills and to develop personally

The main purpose of the project is to give young people something to do throughout the summer holidays this will be in conjunction with the area management's ongoing work and also working with all the other agencies in the area. The activities planned (still in draft) are as follows:

1. Climbing wall 2x sessions per week for 2 weeks
2. LUFC football coaches 2 x sessions a week for 4 weeks
3. Area clear up for example litter picking and weed pulling
4. Food for events to be purchased by young people and prepared by young people with an emphasis on healthy eating and budgeting skills
5. Young people to prepare a meal for the elderly residents that attend Newlands Community Centre as part of Community Cohesion

6. Various sports and games at Lewisham park Youth Centre 2 hours a day five days per week
7. Open day at Newlands Community Centre with possible health education running a workshop around safer sex and drugs awareness and young people promoting what they do and like
8. Art work on the outside of Lewisham Park Youth centre to be designed by young people and facilitated by south side arts

Trip to the coast for groups on the last week to allow them to integrate and reflect on how the summer went.



LEEDS

CITY COUNCIL

**AGENDA
ITEM NO.:**

Originator: D.
Richmond
Tel: 22 43040

REPORT OF: Director, Neighbourhoods and Housing

MEETING: South(Outer) Area Committee

DATE : 11th July 2005

SUBJECT : South Leeds District Partnership Action Plan

Electoral Wards Affected :

Beeston & Holbeck

City & Hunslet

Middleton Park

Morley North

Morley South

Ardsley & Robin Hood

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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1. Purpose of Report

1.1 This report seeks to draw to members attention the South Leeds District Partnership Action Plan 2005-2008

2. Information

2.1 The South Leeds District Partnership was established in Autumn 2004 under the auspices of the Leeds Initiative as the locally based representation of the Initiative. Its membership allows for representation from the police, private and community/voluntary sectors. The South Inner and Outer Area Committees chairs sit on the partnership to represent the local authority. Full details of membership and governance arrangements are available on the Leeds Initiative website.

2.2 In seeking to update the neighbourhood renewal strategy, the five District Partnerships were tasked with producing action plans which would serve to 'narrow the gap' between the more deprived and prosperous communities within Leeds. The action plan (Appendix 1) seeks to address this agenda in a way that is meaningful to South Leeds. As such it seeks to adopt an approach which combines city wide determined themes, (taken from the Vision for Leeds II) with locally determined projects and priorities.

2.3 The action plan does not seek to detail all issues which will impact on the 'narrowing the gap' agenda, rather it seeks to develop a small number of deliverable projects which require the input of the full partnership. As such the plan picks up a number of themes which are

included in the Area Committee Delivery Plan and brokers the partnerships commitment to them.

2.4 This version of the plan has been agreed by the District Partnership Board, however it is still subject to some minor checking prior to submission to the city councils executive board and Leeds Initiative 'narrowing the gap' executive. It is also intended that it is a live document which develops in accordance with emerging issues and opportunities.

2.5 Once all five District Action Plans have been finalised they will be combined by Leeds Initiative into a city wide plan.

3. Recommendations

3.1 Members are asked to note and comment on the District Partnership Action Plan

South Leeds District Partnership Action Plan 2005 – 2008



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 - 3 Key challenges and opportunities
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Community Engagement – Resources –
Monitoring/Reviewing progress
-
- Appendix A List of targets
- Appendix B References to Key documents
- Appendix C Glossary

1. Foreword

1.1 **Introduction from Chair of Leeds Initiative Board and/or the Chair of the 'Narrowing the Gap' Executive** that outlines the purpose of the strategy; why it needs to be reviewed; the challenges in addressing the Vision 2 aims in particular the Narrowing Gap. ([Leeds CC to arrange draft](#))

1.2 **Introduction from the Chair of District Partnership**

That there is much to do in South Leeds to deliver the 'narrowing the gap' agenda is evident; the district has some of the greatest concentrations of deprivation and poverty in the city and has some areas on a par with the most deprived nationally. Equally South Leeds has areas which are prosperous and share few of the characteristics associated with the more challenging locations. The task that faces the District partnership is to ensure that over time all residents of the district have the opportunities to benefit from the undoubted success of Leeds as a whole. This applies equally to both life chance issues and to those matters relating to quality of life. Consequently this plan is wide ranging and touches upon many issues. But the Partnership itself is in its infancy, and we are conscious of not trying to run before we can walk. We have therefore tried to prioritise those actions which we feel will make a real difference to peoples lives, but also those issues which we feel we can deliver. This should not be taken as a lack of commitment or ambition. Rather, it should be seen as a real determination to ensure that the District partnership is not a talking shop, but a determined effort to pull together to make a long and lasting transformation to South Leeds. As confidence and experience grows we anticipate that the partnership will become a key mechanism for co-ordinating joint actions on the problems and opportunities experienced in the district.

Richard Norton – Chair of South Leeds District Partnership.

1.3 **Background to this plan**

The purpose of this South Leeds District Plan is to set out the priorities, longer-term aspirations and shorter-term actions, which will be the focus for the work of the South Leeds District Partnership between 2005-2008. These are the priorities, aspirations and shorter-term actions needed to deliver the Leeds Vision II Strategy in the South Leeds District

In particular, the aim of this South Leeds District plan is to focus on the 'partnership actions' i.e. those issues, which will only be resolved by different agencies and service providers working together in partnership.

This South Leeds District Action Plan is intended to cover the period from 2005/06 to 2007/08, with an annual review and update. The focus on 'partnership actions' means that this 2005/06 version of the South Leeds district plans is not intended to be a comprehensive plan for the regeneration of South Leeds – i.e. this plan does not seek to include every action by an individual agency or service provider which contributes to the regeneration of the South Leeds district. However, the South Leeds District Partnership recognises that the successful regeneration of South Leeds requires a combination of partnership actions and the delivery of effective core services – therefore the South Leeds District Partnership recognises the importance of the existing plans and strategies for South Leeds as referenced in appendix B.

2. District Profile

2.1 The South District

The South Leeds District is made up of 2 principal areas – Inner and Outer South Leeds – the Inner area consists of the new electoral wards of Beeston and Holbeck, City and Hunslet, and Middleton Park. The Outer area consists of the new electoral wards of Ardsley and Robin Hood, Morley North and Morley South and Rothwell. The South Leeds area is partly defined by the Motorways (M62 and M621)

Inspira has asked Leeds CC to provide electronic copy of a map, which could be added here – showing major roads, canal etc

2.2 Key Features

The population of the district is around 147,000 (2001 Census)

The area is made up of a mixture of residential and commercial neighbourhoods. The traditional industrial heartlands of Holbeck and Hunslet provide important local district centres. Beeston is largely residential with Beeston village also being the main focus of retail activity. The ring road, which separates Cottingley from the Beeston area, is now home to a number of commercial and retail premises including the White Rose Centre. The Town Centres of Morley and Rothwell have very distinctive characteristics and history; they also face a number of issues, most notably how to sustain their retail and business sectors in the light of the city wide and city centre competition. 11.9% of the population in Inner South Leeds is from Black and Minority Ethnic communities; in Outer South the figure is 3.6% which is low compared to the proportion for Leeds as a whole (8.1%). Beeston Hill has a relatively high transient population.

2.3 Key Statistics

A higher proportion of wards in the Inner area suffer from multiple deprivation – however there are a number of areas in the outer area that also suffer significant deprivation. The outer area is made up of significant contrasts with some wealthy residential areas adjacent to those where deprivation levels are relatively high.

The Government's Index of Multiple Deprivation (IMD) data (2004) shows that of the 98 Super Output Areas in the South District, 25 are in the top 10% most deprived nationally for overall levels of deprivation – all of which are in the Inner Areas. The City Council NOMAD classification of neighbourhoods shows similar results; out of the 43 Areas in the South District, 2 are in decline (Manor Farm and Holbeck Moor). A further 4 areas are on the edge of decline – Beeston Hill, Hunslet Hall, Cottingley, and Middleton Estate. In terms of trends, the position of Manor Farm estate (bordering Middleton) has worsened.

[Inspira has asked Leeds CC to provide electronic copies of IMD maps for each District – map to be inserted here](#)

The IMD is made up of deprivation scores against seven individual 'domains' for each Super Output Area (SOA), which all have populations of between 1000 and 2000 people. The table below shows the number of SOAs in Leeds South (out of a total of 98 in the 'wedge') that are amongst the 10% most deprived nationally in the overall index for the individual domains. What this means is that, whilst from the outside Leeds is viewed as successful and affluent in reality the city has neighbourhoods such as the Beverleys/ Clovellys/ Rowland rd area which ranks out of a total of 32,000, as the 36th poorest place in the country.

Number of Super Output Areas in South Leeds amongst the 10% and 20% most deprived in England

	IMD Overall	Income Deprivation	Employment Deprivation	Health and Disability	Education, Skills and Training	Barriers to Housing	Crime	Living Environment
No of SOAs in 10% most Deprived in England	25	18	19	18	30	1	37	42
No of SOAs in 20% most Deprived in England	13	10	8	11	20	10	22	16

Source: Index of Multiple Deprivation (ODPM)

2.3 Floor Target Indicators

Overall, South Leeds has experienced declining rates of unemployment across all of its wards since 1999 in line with the city trend. However there are continuing wide differences between the Inner and Outer areas of the city on all the labour-market related data. Although unemployment has fallen over the last 2 years, for the wards in the

10% most deprived in the country, the rate of reduction has been slower than the rest of the city and there is still a higher than average number of workless households.

Overall in 2004 educational attainment was lower than the 2003 city average in South Leeds. (36.1% compared to 44%) In Outer South the rate was higher at 49%, however in Inner South the rate was much lower at 22.6%.

There are hotspots for criminal activities, however burglary, drugs and robbery are lower than the city average and total crime has reduced in the Neighbourhood Renewal area since 2001.

Beeston and Hunslet have a higher than average mortality rate. Overall, rates of coronary heart disease (CHD) mortality in the South District have fallen between 1997 and 2002, in line with the citywide trend. However the latest data for all Inner wards show significantly higher rates of CHD and lower rates of life expectancy than the city averages.

In terms of properties in Council Tax Bands A&B, Inner South has a higher rate of properties than the city (89% compared to 62% for Leeds and 77% for all the other Inner Areas). In terms of housing hotspot neighbourhoods for Outer South, the Leeds City Council profile for South Leeds identifies that more than half the properties in Outer South Leeds fall in to Council Tax bands A&B (55%) – this compares with 45% across all outer areas. The highest number in the Outer South area are in Morley South (65%)

2.4 Access to public services and community assets

The South Leeds Area has a range of health and social care facilities including a Minor Injuries unit at St George's Centre in Middleton and a LIFT developments planned for Middleton, Beeston hill and Beeston (Dewsbury rd). Inner South Leeds alone has 12 Community Centres and a Healthy Living Centre. There are a range of community and voluntary organisations active in the area, which have a positive input to promoting health.

The only 2 forms of public transport currently available in South Leeds are the bus and train –both run regular services through the area however, neither provide a night service. Proposals for a light rail line originating at stourton are contained within the revised supertram proposals.

There are 21 parks and public spaces in South Leeds. Middleton park in particular offers vast potential for expanding recreational activity. There is also a wealth of sports facilities including the South Leeds Stadium, and planned city pool adjacent to Middleton Park.

Significant investment has been planned for a new High School and Cockburn and Rodillian are part of the Building Schools for the Future programme. Work is due to start in the autumn on a new primary school and children's centre in West Hunslet. There are 5 colleges of Further Education offering courses in both Inner and Outer South Leeds. Police services are organised from the Millgarth police station, however community policing is being expanded, and as a consequence 4 local policing teams are being established to cover the South Leeds area.

3 Key challenges and opportunities

The District Partnership will build on and enhance the economic opportunities in South Leeds and the major investments in the Centre and other parts of the City.

The overall objective is to improve the quality of life for everyone in South Leeds by connecting them to major economic benefits in Leeds.

Because levels of disadvantage in parts of Leeds are unacceptably high, the Partnership will focus on developing a 'change culture' which encourages and enables residents to participate in local democracy, and benefit from a healthier and safer environment.

3.1 Challenges

A number of challenges have been identified which this plan will address. These are:

- **Raising the profile** of South Leeds, developing a sense of local pride that this is a good place to live and work and invest.
- **Narrowing the gap** between the best and worst neighbourhoods, both socially and economically
- **Increasing confidence** to invest in South Leeds, by encouraging economic investment and entrepreneurialism (as well as community-led social enterprise).
- **Engaging local people** in the regeneration process, and opening up the potential for development and delivery of the District Plan.

3.2 Opportunities

There is now a real opportunity to see a major physical transformation to South Leeds. As Leeds as a whole develops and prospers the communities contained within South Leeds both contribute to that prosperity and have the potential to gain from it. That the success of the city centre grows closer to the South on an almost daily basis is undeniable. Developments in and around Holbeck Urban Village, the waterfront, and Crown Point bear testimony to this. Many other changes are taking place. How we involve the Community and Voluntary sector in developing and helping to sustain improved services will be a key challenge. Current and planned developments include:

Beeston Hill and Holbeck Regeneration Partnership,

- This will revitalise the two neighbourhoods. Drawing in investment to transform housing and wider environments, employment, learning opportunities and health.
- 10 year regeneration plan which draws a framework for improvements in land use and service delivery for residents.
- The construction of a £3.6million primary school in Hunslet, the merger of Matthew Murray and Merlyn Rees Schools, which involves construction of a replacement school at the South Leeds Stadium site.
- £15 million International Pool development at South Leeds Stadium to replace the existing City Centre pools
- Planned acquisition and demolition of outdated back to back housing in Hird Street and the Beverleys in Beeston, and investment in existing privately owned housing in and around Tempest Rd

PFI – Beeston and Holbeck

- this aims to deliver housing improvement scheme in the two areas through PFI, to include refurbishment of existing council homes and construction of new council homes, demolition of old flats and back to back properties. Private sector funds to be levered under a Development Agreement. Result of bid awaited.

Connection to the Aire Valley Employment Area

-
- Maximising opportunities to connect communities with the highest levels of unemployment to AVEA, particularly Beeston Hill and Holbeck, Middleton, Belle Isle and Cottingley, and the potential that the area has for the development of new housing.

Holbeck Urban Village

- The aim is to develop a new urban village which engages with disadvantaged communities in Holbeck, encouraging business growth and employment. A key issue will be to ensure a seamless transformation of both the urban village and the neighbourhood renewal area of Beeston Hill and Holbeck, in ways which are mutually supportive.

Improved district and local town centres

- by developing these as part of local neighbourhood regeneration, enhancing local identity and working with the private sector. Of Particular importance are the centres of Morley, Rothwell, Hunslet and Holbeck

Improved learning opportunities

- to improve learning for school students, and adults through the 'Extended' Schools programme (and Building Schools for the Future).
- Significant investment in new facilities at Cockburn and Rodillian high schools, and a planned children's centre at Windmill primary.

Improved Health Facilities

- Promoting healthy living, with new facilities being built in Hunslet, Beeston Village and Dewsbury rd.

Supertram

- the decision on Supertram is currently awaited from Central Government.

Other developments

- South Leeds' green areas provide an opportunity for an improved physical environment with safe, clean and quality spaces to develop community and cultural activities.
- Major, privately funded housing development in outer South Leeds and in Sharp lane in Middleton

3.3 Priorities

The Partnership has developed a small number of strategic priorities and actions for the South Leeds District. These are based on a consultation event held in July 2004 and a strategic planning event in February 2005. The strategic priorities are:

- Reduce crime, fear of crime and anti-social behaviour through targeted, multi-agency initiatives which seek to include and support the community, referred to below as Operation CAVA. Further research and analysis into the best ways to tackle differing experiences and levels of anti-social behaviour.
- To engage local people and enable them to participate in the local democratic process, through use of a range of communication tools.
- Improve education outcomes through the Building Schools for the Future and Extended Schools programme, and ensure that residents of South Leeds have the opportunity to engage in the economic success of the city.
- Improving health, including LIFT-funded development.
- Maximising the benefit for the District by improved connectivity to City Centre and other economic developments.
- Improving the environmental and physical space through improving the streetscene, green areas, and in building design.
- Putting a cultural 'dynamic' as a core criteria for future decisions on regeneration activities.

The next section details the action plan.

4. Action Plan

4.1 This action plan shows how the Partnership intends to take forward its work over the three years from 2005. The actions are structured to follow the eight themes of the Leeds Vision II plan; for each theme there is:

- an overall vision statement for Leeds (taken from Vision II)
- the specific local priorities identified and agreed by the District Partnership
- the actions identified and agreed by the District Partnership

4.3 The actions contained in this plan are 'partnership actions' i.e. those actions requiring a multi-agency response. It is recognised that successful renewal of the Districts requires the combination of partnership actions (as contained in this section) together with the effective delivery of core services and activities by individual partners.

4.4 These core services and individual actions are already detailed in other existing key strategies and documents, and so these are not detailed in this plan. They are however referenced in annex B as recognition of their contribution to the improvement of life for all in the Districts.

4.5 The South Leeds District Partnership is taking action, through this district plan, to contribute towards the achievement of core city-wide targets (as listed in annex A). These core city-wide targets have been selected on the basis that they relate to the:

- national floor target themes for April 2005 onwards (i.e. health, housing, education, employment, crime and liveability)
- Leeds Vision II (which contains a number of measures of success for Leeds)

Achieving these targets is not the sole responsibility of the District Partnership, as these targets also apply to many other partnerships and service providers operating across Leeds. However, these core targets do relate to the quality of life for residents in Leeds and in the South Leeds District - **the District Partnership is therefore committed to taking action, through this plan, to contribute towards the achievement of these core targets.**

* Quarters in the Action Plan below reflect the Calendar Year

A HARMONIOUS AND SAFER COMMUNITIES

Leeds will be a city of equal opportunity, where everyone has a fair chance and people from all backgrounds take part in community life, creating a society that is varied, vibrant and proud.

District Priorities:

- 1 To make a significant difference to those neighbourhoods experiencing the worst problems regarding crime, the fear of crime, and anti-social behaviour by Improving co-ordination and partnership working between agencies.
- 2 To ensure that decision making processes are seen to be transparent and fair, the district partnership will encourage and support community leadership and involvement
- 3 The district partnership will ensure that services are inclusive, and promote harmony and respect.

Actions in South Leeds to deliver local priorities for Harmonious and Safer Communities:

Ref No.	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
A1	We will carry out an in-depth research project to enable partners to understand what constitutes anti-social behaviour and fear of crime in the different parts of South Leeds	Reduce anti-social behaviour	Analysis informs research for partners to jointly target the different types of anti-social behaviour, increasing the effectiveness of individual partner actions Partners explore and develop an 'early warning system' to alert Police to potential 'hot spots' or particular anti-social behaviour amongst individuals or groups	DEC 05	WYPE Lcc-amt Leeds University
A2	We will ensure a multi-agency approach to targeting support to priority areas with highest incidence of anti-social behaviour	Improve partnership working/reduce anti-social behaviour	Operation CAVA – 2 year programme overall (3 CAVAs per year). Programme designed with local community, focus on inclusion of young people	SEP 05 3 more planned in 3 rd Quarter 2006	LCC /amt South Leeds Homes, West Yorks. Police

Ref No.	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
A3	We will enhance the potential for local people to influence local decision making and to be informed of what decisions have been made and why, using D.P. website and communication tools. We will work towards alignment of surveys/consultation by partners	Encourage and support community leadership	a) promote area committee, patient involvement, police authority and S.L.H community engagement processes b) district partnership processes – ensuring the representational nature of the partnership and the transparency of decision making Alignment of engagement/consultation work by partners	DEC 05	<u>D.P. support officer</u>
A4	We will seek to ensure that each agency promotes equality of service access and outcomes for all residents.	Inclusivity/harmony and respect	Review of each services access issues and the variability of service outcomes for differing communities.	JUNE 06	<u>All D.P.</u>
Other longer-term developmental issues					
A5	We will implement a joint partner project to support young people who fear intimidation and do not report crime (particularly BME – racially motivated crime)	Reduce anti-social behaviour, promote harmony and respect	Mechanism which supports young people to report crime	SEP 06	<u>LCC</u> WYPF Youth Parliament connexions
A6	We will develop an involvement project to draw young people into participating in decision making areas such as Area Committee	Encourage and support community leadership	Young people involved in decision-making process through young people's fora	DEC 06	<u>Area Committee</u> D.P. members Youth Service Comm/Vol sect. connexions
A7	We will ensure a co-ordinated approach to audit of services for young people and subsequent gap analysis	Inclusivity, involvement	Programme of activities for young people – to encourage citizenship and enhance health and career opportunities	DEC 06	<u>All D.P.</u> Youth Service/ Youth Work Network.

Ref No.	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
					CYPSP Comm/Vol Sect connexions

B. THRIVING PLACES

Leeds Vision:

Leeds will be a unique city with a strong identity and varied, stable neighbourhoods where people live out of choice not necessity, enjoying the high quality of life and range of opportunities that Leeds can offer.

District Priorities:

- 1 Safer, cleaner and sustainable neighbourhoods
- 2 Joint delivery of services to neighbourhoods, which respond to identified need
- 3 Work to promote confidence and pride with emphasis on communities which are struggling

Actions in South Leeds to deliver local priorities for thriving places:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
B1	We will explore/develop neighbourhood/community participation models to encourage civic pride – local ‘common purpose’ – incentive for people to stay in South Leeds	Promote confidence and pride	Programme to develop civic pride/encourage residents to ‘stay in South Leeds’ Increase in celebration of diversity and community identity, such as cultural street markets, festivals, mela	From SEP 05 Continuous	<u>D.P. vol/comm. reps</u> AMT Leeds voice cen
Other longer-term developmental issues					
B2	We will develop a neighbourhood standard for all partner services – which can be measured locally, possibly as part of a disaggregated local area agreement	Safer/cleaner neighbourhood	Improved quality of targeted services, responding to local need	JUNE 06	<u>LCC-AMT</u> All D.P.
B3	We will explore ways to develop ‘Neighbourhood Champions’ – each partner to focus and lead package of identified support in neighbourhoods most in need, developing mini-local area agreements	Safe/clean sustainable neighbourhoods, services respond to need	Mini-local area agreements in neighbourhoods most in need	SEP 06	<u>LCC-amt</u> D.P.statutory agencies, vol/comm. sector

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
B4	<p>a) We will promote economic opportunities for local people by developing a major South Leeds regeneration scheme</p> <p>b) We will Invest in housing to deliver decent homes, improving standards</p> <p>c) We will seek to promote and influence the extension of the city centre into Holbeck and Hunslet</p> <p>d) We will improve district centres in Rothwell and Morley</p>	Safe/clean sustainable neighbourhoods, confidence and pride	<p>a) Mechanisms for D.P. to work with emerging development partnerships to plan training/jobs programme</p> <p>b) Improvement , enhancement and repair to attain decency, complemented by selective demolition and new build</p> <p>c) Development of Gateway to South Leeds, through extension of City Centre</p> <p>d) District centres have new focus, serving local markets</p>	<p>JUNE 06</p> <p>ongoing</p> <p>ongoing</p> <p>ongoing</p>	<p><u>LCC</u> ED.Leeds,JC+ Fed. Colleges</p> <p><u>LSh, Leeds fed</u></p> <p><u>LCC-NRT</u> Bhhb regen.partnership</p> <p><u>LCC amt</u> Morley Town Council, town centre partnerships</p>

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
B5	We will develop mechanisms for enhancing the co-ordination of capital developments, to ensure complementarity between services and consider co-locating services where this is feasible and adds to service improvement		<p>a) map and timeframe local capital developments</p> <p>b) develop a range of services at Hunslet district centre through lift and joint service centre development</p> <p>c) ensure D.P. has the mechanisms to jointly influence each others capital programmes.</p>	<p>Ongoing</p> <p>SEP 06</p> <p>ongoing</p>	<p><u>D.P. support officer</u></p> <p><u>PCT/LCC</u></p> <p><u>D.P. support officer</u></p>
B6	We will develop South Leeds regeneration area scheme to market by spring 2006	Joint delivery of services to neighbourhoods	Long-term wide-ranging regeneration initiative promoting economic environmental and health benefits for local people	JUNE 06	<p><u>LCC/</u></p> <p><u>South Leeds</u></p> <p><u>Homes</u></p> <p>D.P.</p>

C. ENVIRONMENT

Leeds Vision:

Leeds will have a reputation for environmental excellence through the quality of our built environment, the use of our green space, the effective use of natural resources, clean air quality and waste management.

It will be a place that joins economic, social and environmental objectives so that the action we take today does not limit the choices of future generations or others elsewhere in the world.

District Priorities:

- | | |
|---|---|
| 1 | Improved design of environment to reduce crime |
| 2 | Improved pride in the environment, with active community ownership of and influence over the environment, increased community involvement in the environment – Numbers of people engaged in environmental volunteering - Improved environmental awareness and education |

Actions in South Leeds to deliver local priorities for Environment:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
C1	We will commission a community study to establish ways to promote greater use of parks and green spaces	Improve pride in the environment	Green spaces become safe places, for sport, leisure and local cultural events See B1	DEC 06	<u>LCC</u> Groundwork, Leeds Voice, D.P.
C2	We will make environmental improvements	Improved awareness of environmental issues	Programme of environmental clean-ups. Horticultural training programmes for 14 – 19 year olds to assist organisations and community groups Introduce a mechanism for assessing and targeting environmental 'hot-spots'	DEC 06	<u>Groundwork</u> LCC, Education Leeds, Community Groups, D.P.
	Other longer-term developmental issues				
C3	We will ensure the development of Middleton Park is at the core of South Leeds regeneration proposal	Improved environmental design	Middleton Park to be written into partnership agreements so as to become a key venue in South Leeds for recreation and leisure, by reinvesting capital to open access and improve facilities.	Year 3	<u>LCC</u>

D. TRANSPORT

Leeds Vision:

Leeds will be a city which has a forward looking approach to transport, providing safe and sustainable transport links so that people can achieve their full potential in society. This means making sure that people can get to work and access social, cultural, leisure and learning activities, and that businesses can transport their goods efficiently.

District Priorities:

- 1 Improve accessibility to job growth areas
- 2 Encourage safe, sustainable transport

Actions in South Leeds to deliver local priorities for transport:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
D1	We will undertake a feasibility study to ascertain the range of options available to promote transport linkage through Holbeck Moor underpass	Accessibility	Improved access to city centre and an enhanced role of district centre in Holbeck	SEP 05	<u>BHHP</u>
D2	We will initiate discussions with Highways Agency regarding the closure of junction 2A	Accessibility	Reduced rat running through Holbeck and improved access for local people and local commuters to district centre	SEP 05	<u>BHHP</u>
D3	We will make improvements aimed at improving accessibility.	Accessibility	<ol style="list-style-type: none"> 1. feasibility study concerning options for Improved access for young people and leisure users to south leads school/ recreation site 2. Open up access from Belle Isle 3 Construct Stage 7 of the INNER RING ROAD 4 Plan a Supertram line from Stourton 	SEP 05 SEP 06 Year 2-3 ongoing	<u>BHHP</u> <u>LCC</u> <u>LCC</u> <u>Metro</u> lcc

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
	Other longer-term developmental issues				
D4	We will undertake a feasibility study to consider developing a bridge over the River Aire	Improve links to job growth areas	1. Improved access to Aire Valley for employees from South Leeds	DEC 05	<u>Aire Valley Team</u>
D5	We will explore options for promoting walking, cycling and other routes to school		1. Improved sense of well being, safety and health outcomes for local people	SEP 06	<u>LCC</u> , Education Leeds, South Leeds PCT

E. LEARNING

Leeds Vision:

Leeds will become a learning city. Businesses and individuals will benefit from accessible world-class learning, creating a wealthier city and personal and social satisfaction. We will inspire young people to see learning as their route to success.

District Priorities:

- 1 Ensure that strong and effective schools are at the heart of communities
- 2 Improve numeracy literacy and levels of achievement by young people throughout South Leeds
- 3 Make sure that there is equal educational achievement between different ethnic and social groups, narrowing the gap in between worst performing schools

Actions in South Leeds to deliver local priorities for learning:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
E1	We will support the extended school programme based on existing good practice and explore what specific activities would enhance and grow local communities/learning hub in two school clusters	Strong, effective schools at the heart of the community	D.P. supported pilots and learning rolled out to other schools. 2 pilots established by September 2005. Evaluation and planned expansion	SEP 05 DEC 05	<u>Education Leeds</u> D.P. PCT, WYPF Fed. Colleges Vol/Comm sect. <u>D.P.</u>

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
E2	We will create new vocational pathways for students aged 14-19 to help tackle underachievement in South Leeds High Schools	Improve levels of achievement	Programme focused on learning-based vocational training in job growth/skills shortage sectors, e.g. horticulture, construction, care, business admin	First school JUNE 06	<u>Education Leeds/ Groundwork</u> Lcc, vol/comm. Fed Colleges connexions

F. ENTERPRISE AND ECONOMY

Leeds Vision:

Leeds will be a competitive international city. It will contribute to the national economy and will support and be supported by an increasingly competitive region.

District Priorities:

- 1 Promote economic competitiveness and tackle local deprivation by promoting the access of local people into jobs including removing barriers to work
- 2 Work with the community, voluntary and faith sectors to enhance their capacity to become major service providers
- 3 Engaging local employers through developing strategic relationships which focus on supporting demand, predicting trends and identifying joint opportunities

Actions in South Leeds to deliver local priorities for enterprise and economy:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
F1	We will develop pilot process for 14-19 year olds to access jobs through vocational routeways	Promote economic competitiveness	Range of interventions to encourage, support, and promote achievement of young people into work e.g. multi-agency school based jobs fair; work experience opportunities; potential extension of junior job guarantee programme	DEC 05	Education Leeds Jobcentre Plus/LSH Lead Employers, PCT, LCC, FED Colleges, Leeds business broker,connexions
F2	We will develop Town Centre Management through engagement of local private sector	Engage local employers	Town centres of Morley and Rothwell more economically viable	SEP 05	LCC-amt Town centre partnerships, Morley Town Council,

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
F3	<p>We will map all existing provision for workless residents and check plausibility against analysis of need</p> <p>We will analyse data on workless residents (shared between partners), focus on worst areas (SOAs/Nomad)</p> <p>We will agree a small number of key additional/alternative joint partner actions which will support worst deprived groups into jobs (likely focus on Incapacity Benefit, but also lone parents, BMEs and young people)</p>	Access of local people into jobs	<p>Clear strategy which brings together demand and supply</p> <p>Focused programme which engages most deprived local people</p>	SEP 05	<u>D.P.</u> <u>Jobcentre Plus</u> connexions
F4	<p>We will co-ordinate efforts to promote effective career paths for local people to access locally available jobs/careers/social enterprise/self-employment</p> <p>We will focus on skills shortages</p>	Local jobs/local people	<p>Neighbourhood Gateways – using local hubs e.g. Family Learning Centres, extended schools, UFT.</p> <p>People in priority areas enabled to become economically active.</p> <p>Employment level raised in South Leeds – gap narrowed</p>	DEC 05	<u>Jobcentre Plus</u> Family Learning Centres, Employers Fed Colleges connexions
F5	We will Investigate potential for social enterprise – capacity building local organisations to deliver local service, and utilise the strength of the partnership to promote the creation or maintenance of a number of social enterprises linked to areas of potential economic growth within South Leeds. A key function of these enterprises will be to assist young people into employment.	Enhance capacity to become local service providers	At least 2 per year local organisations developed to provide local services	JUNE 06	<u>LCC,</u> Education Leeds LSH SLHFA LEEDS VOICE CEN connexions

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
	Other longer-term developmental issues				
F6	We will seek to maximise the opportunities for realising community benefit clauses in contracts.	Local people into jobs	Community/residents benefit from impact of contracts through local labour and/or local funding for training opportunities.	DEC 05	<u>D.P.</u>

G. CULTURE

Leeds Vision:

Leeds will be a place with a vibrant and distinctive cultural life - a welcoming city which is internationally recognised as a centre of cultural excellence and provides cultural opportunities for everyone.

District Priorities:

- 1 Develop cultural vision for South Leeds
- 2 Develop culture as the 'core' of regeneration in South Leeds
- 3 Improve access to culture and sport across South Leeds

Actions in South Leeds to deliver local priorities for culture:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
G1	We will organise a visioning event – what should South Leeds look like by 2007?	Cultural Vision for South Leeds	Cultural strategy with clear priorities – to include sport in South Leeds	JUNE 06	<u>D.P.</u> Leeds Voice
G2	We will develop a range of cultural opportunities as part of 2007 Leeds Celebration	Cultural Vision for South Leeds	A comprehensive South Leeds programme as part of 2007 event	JUNE 06	<u>D.P.</u> Leeds Voice
G3	We will map the range of cultural and sporting opportunities available for young people and adults	Improve Access to Culture/Sport	Range of opportunities marketed and publicised to local people	DEC 05	<u>LCC</u> Schools sports partnership
G4	We will promote the range of activities taking place in Morley and Rothwell town centres	Improve Access to Culture/Sport	Development and promotional strategy linked to town centre management	JUNE 06	<u>LCC-amt</u> _D.P.
G5	We will examine how there can be a cultural 'buy in' to all local regeneration work	Culture at core of regeneration	Appraisal of regeneration programme/project to include criteria on cultural impact	On-going	<u>D.P.</u>

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
	Other longer-term developmental issues				
G6	We will promote the opportunities offered to local people, through the presence of South Leeds Stadium and International Pool complex to form major leisure sports hub	Promote Access	Increase the usage of the facilities by South Leeds residents	ongoing	D.P. LCC

H. HEALTH AND WELLBEING

Leeds Vision:

Leeds will be a healthy city for everyone who lives, visits or works here, promoting fulfilling and productive lives for all. We will reduce inequalities in health between different parts of the city, between different groups of people and between Leeds and the rest of the country.

District Priorities:

- 1 Improve life expectancy of population in the most deprived areas
- 2 Champion/promote public health agenda

Actions in South Leeds to deliver local priorities for Health and Wellbeing:

Ref No	Actions to deliver local priorities For Vision II theme	Which priority does this action help to deliver?	Planned outputs/outcomes	Timescales 2005/6-2008/9	Lead organisation and key partners
H1	We will consider how the partnership can add value to improving health and addressing inequalities and develop a co-ordinated programme to tackle these areas.	Life expectancy	We will report on requirements for a co-ordinated programme designed to tackle: <ul style="list-style-type: none"> • obesity • sexual health • fuel poverty • promoting independence 	SEP 05	PCT Education Leeds LSH Social Services CYPSP
H2	We will consider the potential for joining up the lift agenda with other planned projects	Promote health	Lift centres become local hubs for health and well-being	SEP 05	PCT/LCC D.P.
H3	Improve health outcomes to feature as key aspect of BHH PFI and South Leeds regeneration proposals	Promote health	Criteria applied to all planned regeneration programmes to ensure impact on health improvement	SEP 05	LCC D.P. PCT

5.1 Partnership Working

There are several key components to the working arrangements and structure that will enable the District Partnership's action plan to be delivered. These components are put together on the attached schematic representation in Appendix and described as follows:

Action or Task Groups

These terms have been used to reflect a wide range of existing (or potential) partnerships, which are essentially action orientated. An example of an action group would be the District Community Safety Burglary Priority Group. Equally, the terms are meant to reflect the work of such diverse partnerships as the SureStart Board or the Tenant Federation. The key distinction between Action and Task Groups are that Action Groups are already in existence whereas Task Groups will be established on a time limited basis where particular issues are identified which need resolving.

Essentially, these groups are the engine room of the partnership. They enable the development of detailed actions usually focusing on a specific theme or area.

Thematic Representational Partnerships

These organisations enable co-ordination of the plethora of Action or Task Groups. They will have input from one of the senior officers who comprise the District Partnership's Core Group and will sometimes be chaired by them. Perhaps the best example of these is the Divisional Community Safety Partnership, which will be responsible for directing the work of the priority groups and championing key issues, which require partnership commitments.

Not all key themes have an actual representational partnership (for example learning and regeneration). In these cases it will be incumbent on the key officers to ensure coherence and the transmission of information to and from groups.

As the District Partnership becomes more established it is possible that senior officers, who sit on the Core Group, will only attend one of the thematic partnerships. It will thus be incumbent upon them to ensure appropriate representation from their agency at other partnerships and also to appraise the other core group members of key issues arising from their thematic responsibility.

This is not intended in anyway to dilute the importance of partnership working but to increase the effectiveness of these officers by reducing the duplication of effort and time spent in meetings. As a consequence the Core Group will become extremely significant in promoting partnership working.

Core Group

The Core Group will provide the linkage between the detailed activity developed within Action Groups and the overall direction provided by the board. Comprising of senior officers of key organisations, the Core Group will be able to deliver a high degree of collaboration between the representative agencies and arrange for the deployment of appropriate resources to deliver the agreed strategy. The Core Group will also play the important role of filtering for the Board, information arising from the wide range of contributory partnerships and disseminating to these partnerships information arising from the board. The Core Group comprises of: Chief Executives of Leeds South Homes and South Leeds PCT; area managers for Social Services, Education Leeds and Neighbourhoods & Housing/LCC; Chief Superintendent – West Yorkshire Police, representatives from Community/Voluntary service provider, business community and co-opted members as necessary.

The Core Group will need to meet with such frequency as to enable it to progress detailed activity and plan for Board meetings. It is intended therefore to meet on a 6 weekly basis. The Core Group will not have a designated Chair but will be co-ordinated by the Area Manager - Neighbourhoods & Housing with assistance from the District Partnership Support Officer.

The District Partnership Board

The Board is tasked with delivering the aims and objectives of the partnership as described above. To do this the Board has been constructed in such a manner as to be of sufficient size as to be reasonably representative of the different sectors of the South Leeds community, whilst being small enough to enable effective decision making.

Consequently, Board Members are expected to represent a key interest or sector, be able to broker the commitment of their organisation or sector, to develop strategy and to actively disseminate information regarding the work of the Board. The Board comprises of:

Public Sector (10 members):

West Yorkshire Police	1 Representative
Education Leeds	1 Representative
Education Leeds – Primary School	1 Representative
Education Leeds – Secondary School	1 Representative
South Leeds PCT	1 Representative
Housing Forum	1 Representative
Job Centre +	1 Representative
Federated Colleges	1 Representative
Area Committee Chairs	2 Representatives

Community, Voluntary & Faith Groups (9 Members):

Ethnic Minority Forum	1 Representative
Tenants Federation	1 Representative
Community Sector	1 Representative
City Wide Faith Liaison Forum	3 Representatives
Voluntary sector co-ordinated by Leeds Voice	3 Representatives

Private Sector (3 Members):

Co-ordinated by Leeds Ahead	3 Representatives
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Other Members co-opted as necessary

5.2 Community Engagement

The South Leeds District Partnership has a key role, on behalf of the Leeds Initiative, to:

-
- i) make sure that there is wider and more effective community engagement as an essential part of all partners' plans and activities;
 - ii) ensure that there is better co-ordination between partners on community engagement in the District.

A key task for the partnership over the course of 2005/06 is to build a strategic, district-wide approach to community engagement – and to ensure that any actions required to continue that approach are included in future versions of this plan. The district-wide approach will ensure that community engagement meets standards of best practice and delivers real outcomes for communities by strengthening the practice, co-ordination and impact of community engagement in the (insert name of district). There is much good work and commitment in the districts already and the district approach will build on this

In particular, during 2005/06 the South Leeds District Partnership will develop a District Partnership Community Engagement Plan for 2006/07 onwards to increase participation in, and co-ordination of engagement. In terms of specific actions in 2005/06 to develop, and/or to include in that Community Engagement Plan, the South Leeds District Partnership will:

- use the census/other data, the findings of research and previous consultation to develop a 'partnership view' on the issues and priorities of the communities in the South Leeds District
- develop a 'partnership view' on the communities that are currently engaged (and the issues they are engaged about) to identify any gaps i.e. communities which should be, but which aren't currently engaged – this gap analysis will then be used to develop appropriate 'partnership' actions for 2006/07 onwards to increase participation. There are already some actions in section 4 of this plan to start to address gaps
- clarify how communities will be engaged with the District Partnership and develop a core of on-going mechanisms for the District Partnership to use from 2006/07 onwards to engage the general public and targeted groups as appropriate.

-
- take action to ensure effective community engagement with this District Partnership Action Plan i.e. clarify how the community will be engaged with the implementation of this action plan for 2005/06; identify how the community will be involved in influencing and shaping the action plan for 2006/07 onwards.

The influence of South Leeds communities is integral to the activities of the District Partnership. Wherever possible, and appropriate, community representation should exist on all aspects of the District Partnership structure. Organisations like Leeds VOICE and the Tenants Federation have a valuable role to play in arranging such representations.

In addition, the District Partnership will put in place mechanisms for direct public consultation. This will be to either promote the work of the partnership and to introduce additional elements of accountability or to seek public steerage on key issues. To achieve this the partnership will:

- hold a conference at least on a yearly basis
- seek to develop a sounding board system which would include developing an enhanced customer/citizen panel.
- develop a Consultation Forward Plan to achieve economics of scale, avoid duplication and overload.
- Utilise databases held by area management and partners to keep local organisations in touch and mail relevant information directly to.
- Communicate and consult on the web for example Leeds Communities Online, the District Partnership Website via Leeds Initiative and those websites specific to each partner.
- Set out the city-wide and local monitoring and review processes.

5.3 Resources

This South Leeds District Action Plan covers the period from 2005/06 to 2007/08. It will be reviewed and updated annually, and so many of the actions in section 4 of this plan relate initially to activity to be undertaken in 2005/06.

From 2006/07 onwards each Local Authority area of the country will need to have in place a Local Area Agreement (LAA). LAAs are a national requirement, intended to test out new arrangements to develop and deliver a range of locally agreed outcomes, by bringing together and simplifying many of the different funding streams which exist in a Local Authority area. The Leeds approach to LAAs will be developed over the course of 2005/06 and will be taken into account in subsequent reviews of District Plans.

In the meantime, it is recognised that 2005/06, as the first year of this plan, is a transitional year for South Leeds District Partnerships – partners' individual funds for 2005/06 had already been allocated prior to the development of this plan. Where partners had already committed themselves to multi-agency working, details of these specific multi-agency actions have been included here.

In addition, there are still some resources available for the South Leeds District Partnerships to draw on to implement this plan in 2005/06. For example, the range of actions identified by the South Leeds District Partnerships includes commitments from partners to work together to explore additional sources of funding and to make contributions in kind – such as the use of officers' time to be part of a working group on a particular issues affecting a district. Many of the actions contained within this plan rely primarily on the resources available to partners, and should be deliverable without significant additional resource. However, clearly some actions, if they are to be delivered in a meaningful way, will require new and additional expenditure. Where this is the case, members will work together to obtain additional resources and to consider the potential for maintaining, where appropriate, once such funding has expired. Additional funding streams targeted in the actions contained within section 4 include, European Regional Development Funds, Housing Corporation Finance, PFI, LIFT, Extended Schools Finance, and the Sub-Regional Investment Pot.

The annual review process will give the District Partnership the opportunity to seek to influence the allocation of partners' resources from 2006/07 onwards and also to look to secure any sources of new funding needed for partnership activity in South Leeds from 2006/07

5.4 Monitoring and Reviewing Plan

The District Partnership will take the following approach to monitoring and reporting on progress against this action plan:

It will identify 'theme champions' for each of the 8 Vision II themes in the district – i.e. for each theme, a member of the District Partnership will be assigned responsibility for:

- Providing a formal link between the South Leeds District Partnership and the corresponding city-wide theme partnership;
- Leading for the District Partnership on the establishment of District baseline data for their designated theme
- Advising the District Partnership on suitable thematic targets for the District for 2006/07 onwards (see appendix A)
- Leading on and advising the District Partnership on the review of progress against their designated theme section of the action plan (as part of a process of quarterly and annual reviews of this plan – see below);
- As part of the quarterly and annual review, identifying any up-coming issues, which need to be picked up in the action plan as part of the designated theme, and also alerting the South Leeds District Partnership to any theme blockages.

It will undertake a quarterly review of the action plan to look at progress against each of the actions in section 4, and to consider any evidence of resulting impact against the needs of the district.

It will undertake an annual review of the action plan to look at: progress against the actions and impact of the actions against the needs of the District; progress from the baseline against the thematic targets for the District for that year.

In response to the annual review, the Partnership will carry out an annual refresh of this plan to ensure that: the actions undertaken in 2006/07 onwards continue to be the right set of actions to meet the needs of the District; and to ensure that the targets set for the District Partnership in annex A are the right set of targets to reflect the needs of the District.

The quarterly and annual review of actions under each Vision II theme will be lead by the designated theme champion (as set out in 5.13). The role of the South Leeds District Partnership will be to oversee the review process and to take a partnership view on the overall progress against the plan and any amendments needed to this plan (i.e. changes to actions and targets) for the subsequent quarter and year.

The annual review by the District Partnership will also be used to inform the city-wide annual review of progress by the Leeds Initiative.

Appendix A - List of core and optional targets

Inspira awaiting comments from Leeds Initiative on final set of targets (expected from 12th April Steering Group mtg)

A1) Core City-wide Targets:

These core city-wide targets have been selected on the basis that they relate to the following:

- i) national floor target themes for April 2005 onwards (i.e. health, housing, education, employment, crime and liveability)
- ii) Leeds Vision II (which contains a number of measures of success for Leeds)

We recognise that achieving these targets is not the sole responsibility of the District Partnerships, as these targets also apply to many other partnerships and service providers operating across Leeds. However, these core targets do relate to the quality of life for residents in Leeds - **the District Partnerships are therefore asked to make sure that they each take action, through their District Implementation Plans, to contribute towards the achievement of these core targets:**

1. Crime

- By 2007-08 reduce crime by 15%, and further in high crime areas

2. Housing

- By 2010, bring all social housing into a decent condition with most of this improvement taking place in deprived areas, and for vulnerable households in the private sector, including families with children, increase the proportion who live in homes that are in decent condition (*advice needed on whether this should also include the medium-term targets for 2007 as set out in the Leeds Housing Strategy*)

3. GCSE attainment A – C

- By 2008, 60% of those aged 16 to achieve the equivalent of 5 GCSEs at grades A* to C
- By 2006, in all schools at least 25% of pupils to achieve this GCSE standard (rising to 30% by 2008)

4. **Unemployment**

- By Spring 2008 increase the employment rates of disadvantaged groups (lone parents, ethnic minorities, people aged 50 and over, those with the lowest qualifications and those living in the local authority wards with the poorest initial labour market position) and significantly reduce the difference between the employment rates of the disadvantaged groups and the overall rate.

5. **Life expectancy**

- By 2010 substantially reduce mortality rates from heart disease and stroke and related diseases by at least 40% in people in under 75 - with at least a 40% reduction in the inequalities gap between the fifth of areas with the worst health and deprivation indicators and the population as a whole

6. **Resident satisfaction with neighbourhood**

- *(A mandatory outcome in the Local Area Agreement is for residents to report an increase in satisfaction with their neighbourhoods and for there to be a narrowing of the gap between disadvantaged areas and the rest - advice needed on how Leeds Initiative would like this to be measured and on a suitable Leeds target – for example, should this be a proxy measure using clean streets? Or can use be made of the Leeds Housing Requirement Study, which has been used in the recent past to provide survey data for resident satisfaction with their home and neighbourhood?)*

7. **Use of public transport**

- *% increase in use of public transport (advice needed on suitable Leeds target)*

8. **Racially motivated crime**

- *% reduction in racially motivated crime (advice needed on suitable Leeds target)*

9. **Active population**

- *% increase in young people involved in sport (advice needed on suitable Leeds target)*
- *Meeting or exceeding Government target for an active population (target info to be obtained)*

10. **Local people involved in influencing decision making and service delivery**

- *(This is a mandatory outcome in the Local Area Agreement - advice needed on how Leeds Initiative would like this to be measured and on a suitable Leeds target – Vision II sets out one measure of success as the*

number of BME and religious representatives involved in decision making. Could a target be set around the achievement of kite-mark on community involvement ?)

11. Liveability

- *By 2008 achieve measurable improvement in cleaner, safer and greener public spaces and an improvement of the quality of the built environment in deprived areas (advice needed on suitable Leeds target)*

12. Disadvantaged Neighbourhoods

- *(A mandatory outcome in the Local Area Agreement is to improve the quality of life in the most disadvantaged neighbourhoods and ensure service providers are more responsive to neighbourhood needs and improve their delivery - advice on how Leeds Initiative would like this to be measured and on a suitable Leeds target)*

A2) District Specific approach to 'Narrowing the Gap':

In addition to partnership actions, in 2005/06 the District Partnerships will each review the data about how their District is performing against those city-wide targets – looking at:

- i) progress on a District-wide basis, and:
- ii) identifying where there is a need to improve the progress for particular communities in need (such as geographic hotspots, Black & Minority Ethnic Communities etc)

These District Action Plans are to be reviewed and refreshed on an annual basis between 2005-2008.

Therefore the District Partnerships will use the performance data in 2005/06 to inform the review and refresh of their District Action Plan for 2006/07 onwards.

In particular, for 2006/07 onwards the District Partnerships could use the review of data to:

- i) ensure that the actions for 2006/07 continue to be appropriately designed to respond/address particular needs within the Districts (needs as identified by the data review)

-
- ii) develop and agree to additional District specific 'narrowing the gap targets' i.e. locally defined targets, which identify specific communities (such as BME communities) and/or neighbourhoods within the District, where there is a need to narrow the gap between their experience and the average District experience of health, education, housing, employment, crime and liveability. These district specific targets could be set by the District Partnership in March 2006 (as part of the process for the annual review of the District Implementation Plans). Once set by the Districts, details of any additional District specific targets could then be added to this part of appendix A for the refreshed 2006/07 version of this Plan.

Appendix B - References to Key documents:

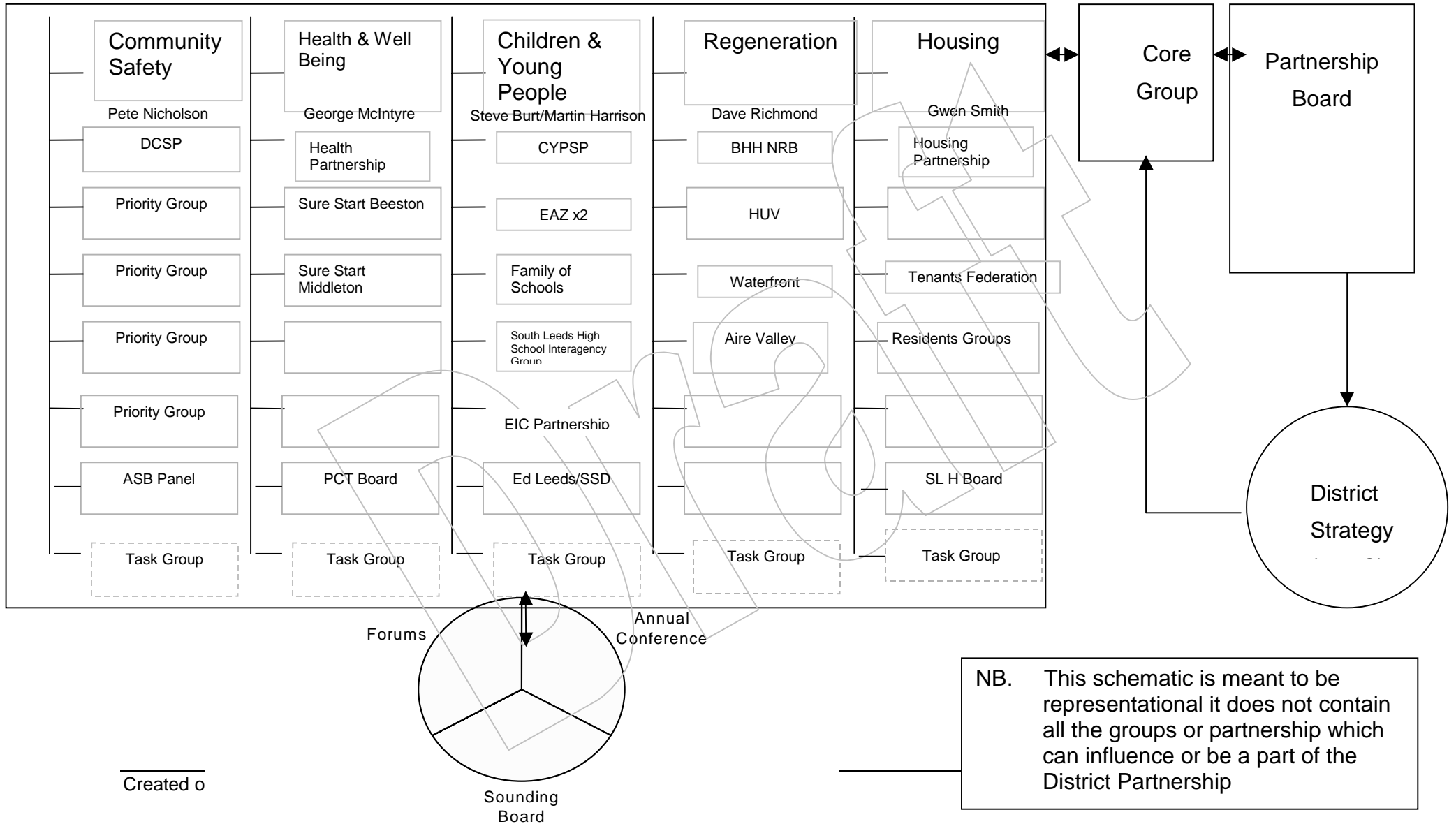
[\(Rebecca at Inspira to provide draft\)](#)

Appendix C – Glossary of terms

[\(Rebecca at Inspira to provide draft\)](#)

Appendix D

District Partnership Structure – South Leeds



NB. This schematic is meant to be representational it does not contain all the groups or partnership which can influence or be a part of the District Partnership