

SOUTH (OUTER) AREA COMMITTEE

24TH OCTOBER 2005

PRESENT: Councillor Finnigan in the Chair
Councillors Beevers, Dunn, Elliott,
Galdas, Leadley, McArdle, Mulherin,
Renshaw and Wilson.

43 Declarations of Interest

The following declarations of interest were made, however further declarations were also made throughout the meeting – please see Minute Nos. 50 and 51.

Item 11 (Minute 52) – Youth Service Developments – October 2005

Personal Interests were declared by Councillors Beevers, Leadley and McArdle, due to being Members of Lewisham Park Centre Management Committee.

Item 18e (Minute 51) – Morley Elderly Action – Funding Support

A Personal and Prejudicial Interest was declared by Councillor Leadley, due to his position as a board member of Morley Elderly Action.

Item 15 (Minute 56) – Area Manager's Update Report

Personal Interests were declared by Councillors Beevers and Leadley, due to being members of Morley Town Council.

44 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Smith and Grayshon and John Davies, Director of Learning and Leisure.

45 Minutes of the Previous Meeting and Ratification of Recommendations Made – 12th September 2005

RESOLVED –

- (a) That the recommendations made at the South (Outer) Area Committee meeting held on 12th September, 2005, be ratified;
- (b) That the minutes of the meeting held on 12th September, 2005, be approved as a correct record, subject to the following amendments:-

Minute 22 – Declarations of Interest

With regard to Item 13, 12th September 2005, 'Town Centre Manager for Morley and Rothwell', Councillor McArdle clarified that he had declared a Personal Interest in this item due to being a Member of Morley Town Centre Partnership only.

Minute 23 – Apologies for Absence

Councillor Renshaw requested that the apologies for absence of the Ardsley and Robin Hood Ward Members be inserted into the minutes, due to the reasons for their absence being well documented. In response the Committee was informed that the matter would be investigated.

Minute 38 – Rothwell Neighbourhood Policing Team Police Community Support Officers (PCSOs) Pedal Cycles – Wellbeing Application

That the minute be amended to read, 'The Director of Neighbourhoods and Housing submitted a report seeking Members' approval for £1,600 Wellbeing revenue funding for the purchase of two pedal cycles for use by PCSOs within the Rothwell policing area'.

46 Matters Arising from the Minutes

Town Centre Manager for Morley and Rothwell (Minute 31 refers)

In response to a request from the Ardsley and Robin Hood Ward Members for a representative from their Ward to be appointed to the Town Centre Manager Steering Group, the Chair invited the Ardsley and Robin Hood Ward Members to nominate a representative and forward the details to the Area Management Team.

(Councillor Elliott joined the meeting at 4.15 pm during the discussion of this item)

47 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. The following issue was raised:-

Community Garden within Rothwell

Mr. S. Beaumont, a member of Rothwell in Bloom and Rothwell Community Forum stated that £35,000 had now been raised for the development of a community garden within Rothwell and that work on the project was due to begin shortly.

48 'About Leeds' - The City Council's Newspaper

Further to Minute 40, 12th September, 2005, Members received a verbal report from the Communications Manager which updated Members on the recent developments concerning 'About Leeds', the City Council's newspaper.

Members were advised that it was still the intention for the newspaper to be used as a communication tool for Area Committees, and that contributions for future editions of 'About Leeds' may be sought from each area in due course.

The Committee noted that a request for a financial contribution towards the publication would be submitted to the Area Committee in the new year.

RESOLVED – That the contents of the verbal report relating to 'About Leeds', the City Council's newspaper be noted.

49 Recycling in Outer South Leeds

Further to Minute 10, 11th July, 2005, the Chief Streetscene Services Officer and Deputy Director of City Services submitted a report which outlined potential ways in which recycling could be developed in the South (Outer) area.

In brief summary the main issues to arise from the discussion were as follows:-

- The initiatives currently being explored in a bid to promote recycling within Outer South Leeds, with particular reference being made to increasing the frequency of kerbside collections, the introduction of initiatives such as glass and garden waste kerbside collections and the promotion of household composting;
- The recent revisions made to both the frequency of collections and the routes taken by refuse collection teams in South Leeds. Members then discussed how these practices could be amended to maximise levels of recycling;
- The provision and location of household waste sites within Leeds;
- The effectiveness of city-wide initiatives which were currently taking place to promote recycling, such as roadshows, presentations, site visits, primary and high school schemes and publicity drives;
- The possibility of liaising with private firms to enable differing procedures to be compared in a bid to improve the Council's levels of recycling;
- The cost effectiveness and purpose of inserting microchips into refuse bins, and the alternative methods which could be used to obtain the same data;
- How the problem of litter from fast food outlets was being tackled.

RESOLVED –

- (a) That the content of the report be noted;
- (b) That further information relating to the revisions made to the refuse collection timetables and routes within the Ardsley and Robin Hood Ward be submitted to the Members of that Ward for information.

50 Pitch Strategy Update

Members received a report from the Chief Recreation Officer which updated the Committee on the progress made to date in relation to the Sports Pitch Strategy and the plans which had been developed to implement the Strategy in the future.

A question and answer session relating to the issues raised by the strategy then ensued. The main areas of discussion were:-

- What the rationalisation process within the Sports Pitch Strategy entailed and whether this would lead to a reduction in the number of sports pitches possessed by the Parks and Countryside Division;
- The extent and comprehensiveness of the Pitch Strategy consultation process;
- Issues surrounding the development of facilities at the Spinkwell Lane site;
- The possibility of using Section 106 monies to a greater extent to develop facilities such as sports pitches for children and young people;
- The prospect of fully utilising external sources of funding, in order to improve and develop sports facilities in South Leeds.

RESOLVED -

- (a) That the report and the progress made to date concerning the Pitch Strategy be noted;
- (b) That future playing pitch development in line with the Pitch Strategy be supported.

(Councillor Mulherin declared a personal interest during this item, due to her position as school governor at Rodillian High School)

51 Wellbeing Application Proposals

The Committee considered a series of reports submitted by the Director of Neighbourhoods and Housing which invited Members to determine the Wellbeing funding applications which had been received.

RESOLVED – That the reports be noted and that the following decisions be made in respect of the wellbeing funding applications submitted for consideration at this meeting:-

- *(i). Children In Crisis, D:Side – Staffing costs towards the D:Side project - £2,300 Revenue – **Approved**;
- (ii). Rothwell Christmas Lights – Costs towards the improvement of the Christmas Lights display in Rothwell Town Centre - £3,000 Revenue – **Approved**;
- (iii). City Services, Bring Bank Site, Gildersome - Towards the creation of a hard standing for a bring bank site, Gildersome - £1,450 Revenue – **Approved**;
- (iv). Gildersome Taverners Cricket Club – Towards the cost of resurfacing the driveway and car park of the Cricket Club - £5,000 Revenue – **Approved**;
- ** (v). Morley Elderly Action - Towards the staffing costs of Morley Elderly Action - £13,000 Revenue – **Approved**;
- (vi). Additional Litter Bins, Ardsley & Robin Hood – Installation of 10 additional litter bins located across Ardsley & Robin Hood Ward - £3,000 Capital – **Approved**;
- (vii). Additional Litter Bins, Rothwell – Installation of 17 additional litter bins located across Rothwell Ward - £5,100 Capital – **Approved**;
- (viii). Oulton Junior Football Club – Towards the cost of new equipment and kit for Oulton Junior Football Club - £4,000 Revenue – **Approved**;
- (ix). Environmental Improvements to Rothwell Pastures – A contribution towards the overall cost of the project - £11,320 Revenue – **Approved**;
- (x). Rothwell In Bloom – Marsh Street Environmental Improvements – Funding to cover the costs of the project - £2,233 Revenue – **Approved**;
- (xi). Rothwell In Bloom – Royds Court Environmental improvements – Funding to cover the costs of the project - £4,502 Revenue – **Approved**;
- (xii). Rothwell Youth Centre – Improvements to the Windmill Club – Funding for the refurbishment of the kitchen area at the Windmill Youth Centre - £8,000 Revenue – **Approved**;
- (xiii). Mobile CCTV – To fund the deployment of a Community Safety mobile CCTV van in the Outer South Wards - £4,860 Revenue – **Approved**;
- (xiv). Provision of a Mobile Youth Bus – Funding towards the cost of providing a Mobile Youth Bus for the Outer South Leeds Wards - £22,000 Revenue – **Deferred** to enable further information to be obtained;
- (xv). ‘Voyagers’ project, Church of Christ – To contribute towards the running of their ‘Voyagers’ project for young people - £1,000 Revenue – **Approved**.

(Councillor Dunn left the meeting at 5.30 pm, during the consideration of this item)

(*Councillors Beevers, Dunn, Elliott, Finnigan and Renshaw declared personal interests in application (i) 'Children In Crisis, D:Side', due to their positions as governors at various primary schools involved in the project)

(**Councillor Leadley, having declared a personal and prejudicial interest in application (v) 'Morley Elderly Action – Funding Support' left the meeting for the duration of the item and took no part in the discussion or recommendation thereof)

52 Youth Service Developments – October 2005

The Director of Learning and Leisure submitted a report outlining the recent developments which had occurred within the Youth Service, following the publication of the 'Youth Matters' Green Paper by the Department of Education and Skills.

The Committee noted that it had been proposed for the Ward based meetings which had been taking place to continue, in order to give Elected Members the opportunity to influence the work being carried out by the Youth Service. It was however emphasised by the Senior Youth Officer that these Ward based meetings would be purely consultative, and that there would be a requirement for any recommendations made by the consultative group to be ratified at Area Committee level.

Following Members' enquiries into how many volunteers and youth workers had been trained in the Outer South area, the Committee was informed that two courses had taken place, with a third intended to be organised once the course content had been reviewed.

A question and answer session relating to the provision of youth facilities within the Ardsley and Robin Hood Ward then ensued, with particular reference being made to the discussions which were currently taking place in relation to the use of facilities at Rodillian High School.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That statistics relating to the number of volunteers/youth workers which have received training in the South (Outer) Area be submitted to Members for their information.

53 Boundary Signs

Members received a report from the Director of Development which outlined the proposed update of boundary signs around Leeds and sought the Area Committee's views on such proposals. Examples of the proposed designs were circulated to Members at the meeting for their information.

The Area Committee noted that the aim of the initiative was to incorporate the Council's new civic identity onto the signs and bring prominence to the local

area. The Committee noted that it had been proposed for the signs to be sponsored by local businesses, so that no cost would be incurred by the taxpayer.

A question and answer session relating to the proposal then ensued. The main issues raised were as follows:-

- How extensive the consultation procedure for the initiative would be;
- The cost of advertising on the new signs, and whether it was realistic to expect local businesses to pay such amounts for advertising;
- The recognition that the local communities within South Leeds could receive from the signs;
- The methods that would be used to illuminate the signs;
- The prospect of incorporating both twin town information and town crests onto the signs;
- The possibility of implementing a second phase of sign installation, which could potentially concentrate on internal signs within Leeds.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That Members' comments relating to the Boundary Sign proposals be noted.

(Councillor Mulherin left the meeting at 6.15 pm during the consideration of this item)

54 Community Safety Delegated Functions Update

The Chief Officer of Leeds Community Safety submitted a report which updated Members on the community safety functions delegated to Area Committees.

Members noted that a review relating to the tasks currently undertaken by Neighbourhood Wardens was currently ongoing and that a further report on this issue would be submitted to the Area Committee in December 2005.

A discussion relating to Police attendance at future South (Outer) Area Committee meetings then ensued.

RESOLVED –

- (a) That the content of the report be noted;
- (b) That Members' comments relating to the frequency that the Board receives information concerning Neighbourhood Warden activity be noted;
- (c) That a further report detailing proposals relating to the tasks undertaken by Neighbourhood Wardens be submitted to the December 2005 meeting of the Area Committee.

55 Area Delivery Plan 2006/07 – Agreement of Priorities

A report was submitted by the Director of Neighbourhoods and Housing which updated Members on the proposed key thematic priorities which would form the Outer South Leeds Area Delivery Plan 2006/07.

Members proposed that further integration work between young people and the elderly could be incorporated within the 'Thriving and harmonious communities' key thematic priority.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the proposed ADP content as detailed within the report be agreed;
- (c) That the area-wide thematic priorities for the 2006/07 ADP, as detailed within the report be agreed, subject to further integration work between young people and the elderly being included within the 'Thriving and harmonious communities' priority;
- (d) That Members' comments relating to future ADP proposals be noted.

56 Area Manager's Update Report

Members received a report from the South Leeds Area Manager which outlined the range of activities which were currently taking place within the Outer South Leeds area.

With regard to the Gardening Service, Members stated that it was important to ensure that all geographical areas were covered and that the service did not overlap with the work which was also being carried out by other community bodies in the area.

In response to the Committee's enquiries regarding the Morley Bottoms regeneration scheme, Members were assured that relevant data concerning the initiative would be forwarded to Members for their information.

The Chair concluded by encouraging Members to forward any suggestions that they had in relation to possible areas where the Community Action Service Team (CAST) could focus their activities to the Area Management Team for consideration.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the proposals for the establishment of CAST be agreed;
- (c) That further information relating to the Morley Bottoms regeneration scheme be sought and submitted to Members for their information.

57 Neighbourhood Improvement Plan Update

The Area Committee received a report from the Director of Neighbourhoods and Housing which updated Members on the current developments surrounding the Neighbourhood Improvement Plans.

Members were advised that it was intended for the second round of final Neighbourhood Improvement Plans, which covered the Harrops, Wood Lane and Fairfaxes and Oakwells neighbourhoods to be submitted to the December meeting of the Area Committee for approval.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the progress made on the implementation of the first round of Neighbourhood Improvement Plans be noted;

- (c) That the progress made in the development of Neighbourhood Improvement Plans in the Harrops, Wood Lane and Fairfaxes and Oakwells, as part of the second round of plans be noted;
- (d) That the draft plans for the neighbourhoods included within the second round of Neighbourhood Improvement Plans be submitted to the South (Outer) Area Committee meeting in December 2005.

58 Area Committee Wellbeing Funding – Current Position Statement

A report was submitted by the Director of Neighbourhoods and Housing which outlined the current balance of the South Outer Area Committee wellbeing fund and Small Grants fund.

Due to a change in circumstances, Members were informed that their approval was sought on the realignment of £1,280, from capital funding to revenue funding, in respect of the Newlands and Denshaws Neighbourhood Improvement Plan.

RESOLVED –

- (a) That the information detailed within the report relating to the current levels of both revenue and capital wellbeing funding, and the balance in the small grants fund be noted;
- (b) That the re-allocation of funding for the Newlands and Denshaws Neighbourhood Improvement Plan be noted;
- (c) That the Small Grants application received from 'Fayre Care for Christmas' which requests £500 funding towards their 'Christmas Hampers' project be rejected.

59 Date and Times of Future Meetings

Monday 12th December 2005 at 5.00pm
Monday 20th February 2005 at 5.00pm
Monday 3rd April 2005 at 5.00pm

The meeting concluded at 6.50 pm

REPORT OF THE: Making Leeds Better Programme

MEETING: Leeds City Council Area Committees

DATE : December 2005

SUBJECT : MAKING LEEDS BETTER

Electoral Wards Affected :

ALL

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input type="checkbox"/>	Council Function <input checked="" type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

Making Leeds Better is the strategic programme for improving health and social care services in the city. The aim for the programme is:

To improve the health and wellbeing of the people who use health and social services in Leeds by providing them with speedy access to high quality care and treatment that is responsive to their needs and provided in the best possible settings.

Recommendations:

1. Area Committee members are requested to note progress in developing the Making Leeds Better programme for health and social care services in Leeds.
2. Area Committee members are asked to suggest appropriate local engagement mechanisms and opportunities for Making Leeds Better in preparation for the formal consultation period next year.
3. Area Committee members are asked how they would like to be kept in touch with and informed about Making Leeds Better.

1. Background

- 1.1 In the summer of 2004, partners in the Leeds Health and Social Care Community agreed to work together to radically improve health and social care services in the City. The first demonstration of this shared commitment was the submission to the Department of Health of a strategic outline case for a new Children's & Maternity Hospital in Leeds. Our proposal for a new hospital was based on far reaching changes that would transform the delivery of health and social care across the City.
- 1.2 Following approval of the strategic outline case, we have established the Making Leeds Better programme, through which we are involving patients, staff and the public in developing much more detailed plans. These will form the basis for formal consultation in Autumn/Winter 2006 and then we hope to submit an outline business case for a children's and maternity hospital to the Department of Health in 2007.

2. What is Making Leeds Better?

The main elements of the Making Leeds Better programme are:

2.1 Involving People

- 2.1.1 Making Leeds Better is for and about local people - patients, carers, service users, visitors, health or social care professionals, or residents of Leeds. Patient and Public Involvement (PPI) is an important priority of Making Leeds Better. People's views will help to shape the new services and facilities. People can become involved in a variety of ways, including via the Making Leeds Better website: www.makingleedsbetter.org.uk.

2.2 New Community Facilities

- 2.2.1 Making Leeds Better is about providing patients and service users with speedy access to the best possible care in the best possible settings. This is often best provided in the local community, rather than in an acute hospital. Making Leeds Better will include the development of proposals for new and updated community health centres, clinics and GP surgeries. These would be made possible with funds from both LIFT (Local Improvement Finance Trust) and PFI (Private Finance Initiative). This would mean that, following the Care Pathway redesign work (see below), services would be transferred out of acute hospital settings and into these new community facilities. This would also mean that there would be less need for beds in hospital.

2.3 Care Pathways

- 2.3.1 A Care Pathway is the journey a patient or service user takes across health and social care services during their care and treatment for a specific condition – it is the places that they go and the people that they see during that care and treatment.
- 2.3.2 Making Leeds Better aims to radically change these Care Pathways. We already know that in Leeds more people are admitted into hospital than people with similar problems who live in some other cities. We also know that patients with certain conditions are kept in hospital in Leeds longer than in some other cities and that when they are discharged their follow-up care or rehabilitation services back at home may not be as coordinated as they could be.

- 2.3.3 The care pathway work will focus on two areas – Adults, and Children’s & Maternity. 12 Care Pathways for adults and 9 Care Pathways for children and maternity have been chosen. These 21 Care Pathways show the biggest potential for reducing unnecessary hospital admissions, and for providing better care for patients via their GP (primary care) or closer to their own home (community care).
- 2.3.4 A group of senior NHS and social care professionals had their first glimpse of the Making Leeds Better high level care pathways at a major one-day workshop on 17 October. Around 100 delegates from disciplines including commissioning, estates, mental health, information technology and human resources took part in the event, which marked the start of the next major phase in the Making Leeds Better work programme. Following work which included patients and members of the public, helping to redesign the pathways, group discussions during the day gave planners, managers and clinical staff the opportunity to look in more detail at the challenges involved in turning these outline care pathways into tangible improvements for patients.
- 2.3.5 A second workshop will be held on 24 November, looking at the potential effects of new service models on the current health and social care economy. This will allow NHS and social care leaders to project the future need for skills, training, information technology, buildings and financial resources.

2.4 A new Children’s and Maternity Hospital

- 2.4.1 The vision for Making Leeds Better has grown out of a long campaign for a Children's & Maternity Hospital for Leeds. Currently, medical services for children are spread across the city which often results in them having to travel between different buildings to see different specialists. This can make going to hospital an upsetting and frightening experience for some children.
- 2.4.2 We propose to significantly improve services for children and their families in two ways: Firstly, building a dedicated Children's & Maternity Hospital on the St James's University Hospital site, will ensure that children, pregnant mums and their families will have state-of-the-art services and facilities all together in one place - built especially for their needs. Cardiac and neurological services would need to be alongside too, to make sure that if children need specialists in these two areas, they can be found close by.
- 2.4.3 Secondly, the LIFT programme, (Local Improvement Finance Trust) will mean that certain children's and maternity services can be offered from a range of new premises already being built in the local community - new buildings and better services located nearer to where children and their families actually live.

2.5 Bringing Hospital Services Together

- 2.5.1 Currently, hospital departments and facilities are spread across the two major hospitals in Leeds and a number of other sites. Making Leeds Better will look carefully at the location of health care services across the city. Pending further detailed work, and subject of course to public consultation, it is not known at this stage exactly which services will be located where. However, it is acknowledged that many of the buildings at Leeds General Infirmary are not of a high enough standard to provide health care in the 21st century, and some may not fit into plans for use in the future. To improve both the quality and safety of services for patients, and make best use of capacity, we would look to focus hospital care for the most complex cases onto a single main site at St James's University Hospital.

2.5.2 Making Leeds Better is a very large and complex programme of change and it is vital to ensure that any proposed improvements or new services and buildings are value for money, affordable and realistic. To do this we will develop a Strategic Services Plan which will look at how to:

- Transfer staff and finances from the traditional hospital settings to primary and community care settings. This way staff can deliver speedier access to services closer to the patients' homes.
- Make savings and be more efficient in order to be able to afford the finances for the schemes which will fund the new buildings, from which we could provide modern, efficient services for patients.
- Make sure that community buildings and facilities are made ready in the right place and at the right time in order to receive the gradual transference of acute hospital beds and services.
- Make sure that all the partner organisations are able to work together across the entire Leeds health and social care community in order to make the single vision of Making Leeds Better affordable.

2.5.3 We want to ensure that any proposed new services we develop are accessible to everyone who needs them and that the way in which the programme as a whole is taken forward contributes to public health and to the narrowing the gap agenda of the Leeds Initiative. To help with this we will use tools such as Health Equity Audit and Health Impact Assessment to inform decisions on how the proposed changes are made.

3. How is it being developed

3.1 The governance structure and the project teams for the Making Leeds Better programme are given in Appendix I. Regular monthly updates are given on the website and the timescales for the work are given in Appendix II. Leeds City Council are full partners in the programme and the Directors of Social Services and Development sit on the Board. The Health Scrutiny Board has had a briefing from the PCTs at its July meeting this year.

3.2 NHS bodies have a statutory duty to consult the local Overview and Scrutiny Committee on any proposals they may have to substantially change health services in the Council's area. However, where people from more than one local authority area may be affected by proposed variations or developments to NHS services, all the relevant scrutiny committees consulted must decide whether they consider the proposals to be 'substantial'. Those that do consider the proposals to be substantial are required to form a joint health scrutiny committee to engage in consultation with the NHS bodies and to respond on behalf of their communities.

3.3 The final approach taken is yet to be determined by Scrutiny, however in late January, early February 2006 the Making Leeds Better Team will begin discussions with Scrutiny in preparation for the formal consultation process as detailed above and the views expressed by Area Committees can be fed into that process.

4. Getting Involved

4.1 As part of the Making Leeds Better commitment to public and patient involvement, youngsters of all ages are being given a chance to have their say on what they like about hospital, where they think improvements can be made, and what they would like to see in a new facility designed specifically for them.

- 4.2 In just one example of patient and user involvement, Leeds Teaching Hospitals NHS Trust deputy chief nurse Sharon Linter has teamed up with The Project, part of West Yorkshire Youth Action, to create a range of tools designed to capture the views of children. These views will be used to ensure that the designs for a new children's and maternity hospital truly reflect the experiences and expectations of young people.
- 4.3 Communications leads from NHS organisations across the city teamed up with patient forum representatives recently to look at the wider roll out of patient and public involvement in Making Leeds Better. Patients, carers and volunteers have already been involved in shaping the emerging care pathways. At the recent city-wide workshop event, work began on developing communications plans in the run up to formal public consultation next year. Challenges identified included:
- Measuring current understanding of, and involvement in, Making Leeds Better amongst patients, NHS staff and the general public;
 - Developing plans to inform and engage ethnic minority and 'marginalised' groups;
 - Capturing further examples of how new ways of working are already beginning to provide better services, closer to where people live;
 - Raising awareness among local communities of ongoing investment in primary care premises and services.
- 4.4 A major information and engagement event designed to keep key influencers and community leaders involved in the development of Making Leeds Better will be scheduled for January 2006.

5. People

- 5.1 Work is now beginning on the development of comprehensive city-wide workforce plans to support the delivery of proposals in the Making Leeds Better vision.
- 5.2 A workforce database showing the number and type of all NHS staff working in Leeds has already been compiled. The next challenge is for this to be mapped onto the emerging care pathways in order to:
- Explore whether traditional roles and responsibilities might need to be adapted in light of new care models;
 - Engage staff and inform any future change management programmes;
 - Maximise recruitment and retention opportunities;
 - Identify any potential skills gaps and assess future training needs;
 - Predict the likely effect of technological advances in healthcare delivery;
 - Look at the possible impact of new care models on health and social care education providers;
 - Understand the potential financial implications of a restructured workforce.

This complex piece of work, which involves Human Resources professionals from across the health and social care spectrum, is expected to take several months to complete.

6. Locations

- 6.1 The first of four state-of-the-art primary care facilities built under the LIFT initiative opened its doors to patients on 3 October. The new community facility in Middleton replaces the outdated former health centre on Middleton Park Road. The purpose-built centre now provides a range of services under one roof. The centre is designed specifically to meet the needs of today's patients, doctors and nurses. It also has the space to expand and deliver extra services traditionally found only in hospital.
- 6.2 Three further LIFT schemes are nearing completion. New facilities for the communities of Armley, Dewsbury Road and Woodhouse are all expected to be open by Christmas. Plans for two more LIFT facilities at Beeston and Yeadon are due to reach financial close in November. Construction could then begin in the New Year, with facilities coming on stream early in 2007.
- 6.3 LIFT buildings are a key component of the Making Leeds Better vision. They provide valuable new investment in the primary care estate and will eventually enable more and more hospital equipment and expertise to be available within local communities.

7. Harnessing information technology

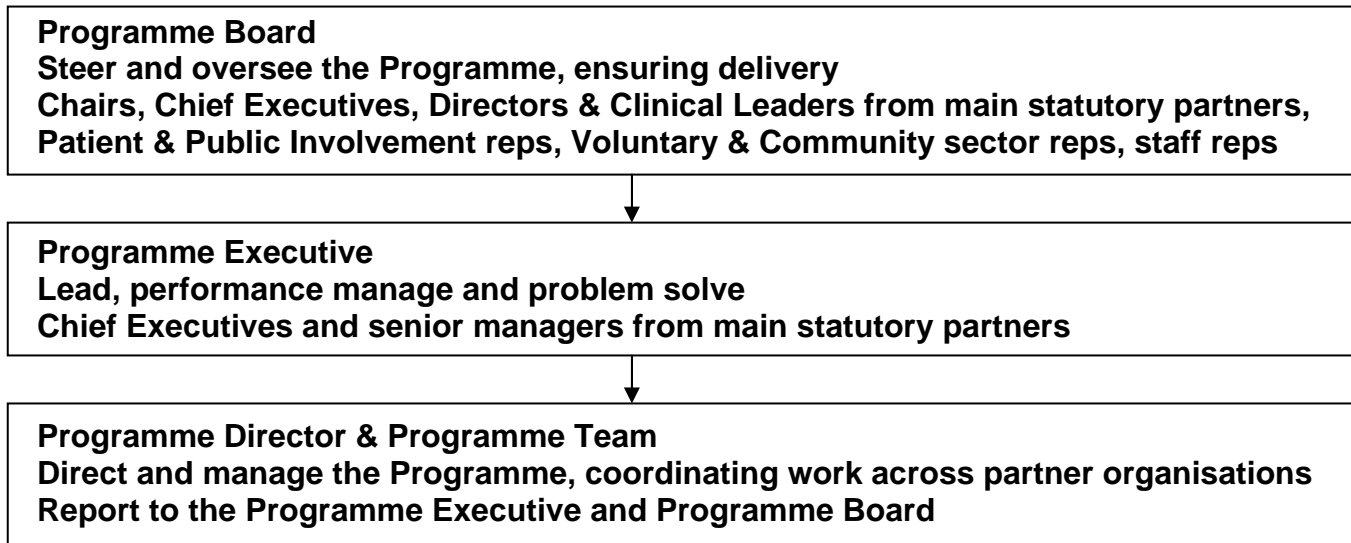
- 7.1 A dedicated project team has been established within Making Leeds Better to exploit advances in information and communication technology (ICT) to the full. ICT already has a key role to play in delivering care services – for example ever-faster internet connections are revolutionising the sharing of data, whilst more effective electronic storage is allowing complex information to become increasingly secure, personalised and portable.
- 7.2 The Making Leeds Better team will be exploring opportunities for harnessing new technologies locally and at the same time identifying how they might operate effectively alongside planned national systems.

8. Recommendation

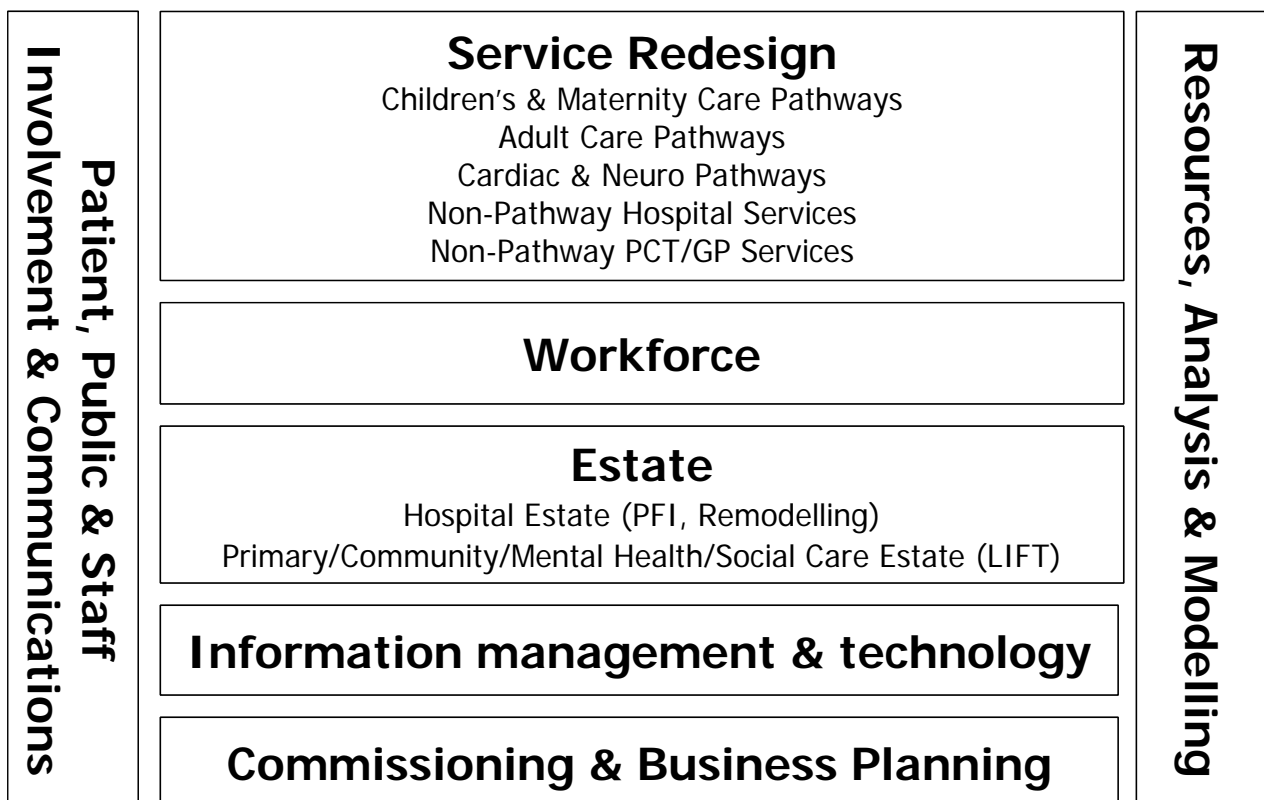
- 8.1 Area Committee members are requested to note progress in developing the Making Leeds Better programme for health and social care services in Leeds.
- 8.2 Area Committee members are asked to suggest appropriate local engagement mechanisms and opportunities for Making Leeds Better in preparation for the formal consultation period next year.
- 8.3 Area Committee members are asked how they would like to be kept in touch with and informed about Making Leeds Better.

Further information is available from the Making Leeds Better website at www.makingleedsbetter.org.uk

Structure



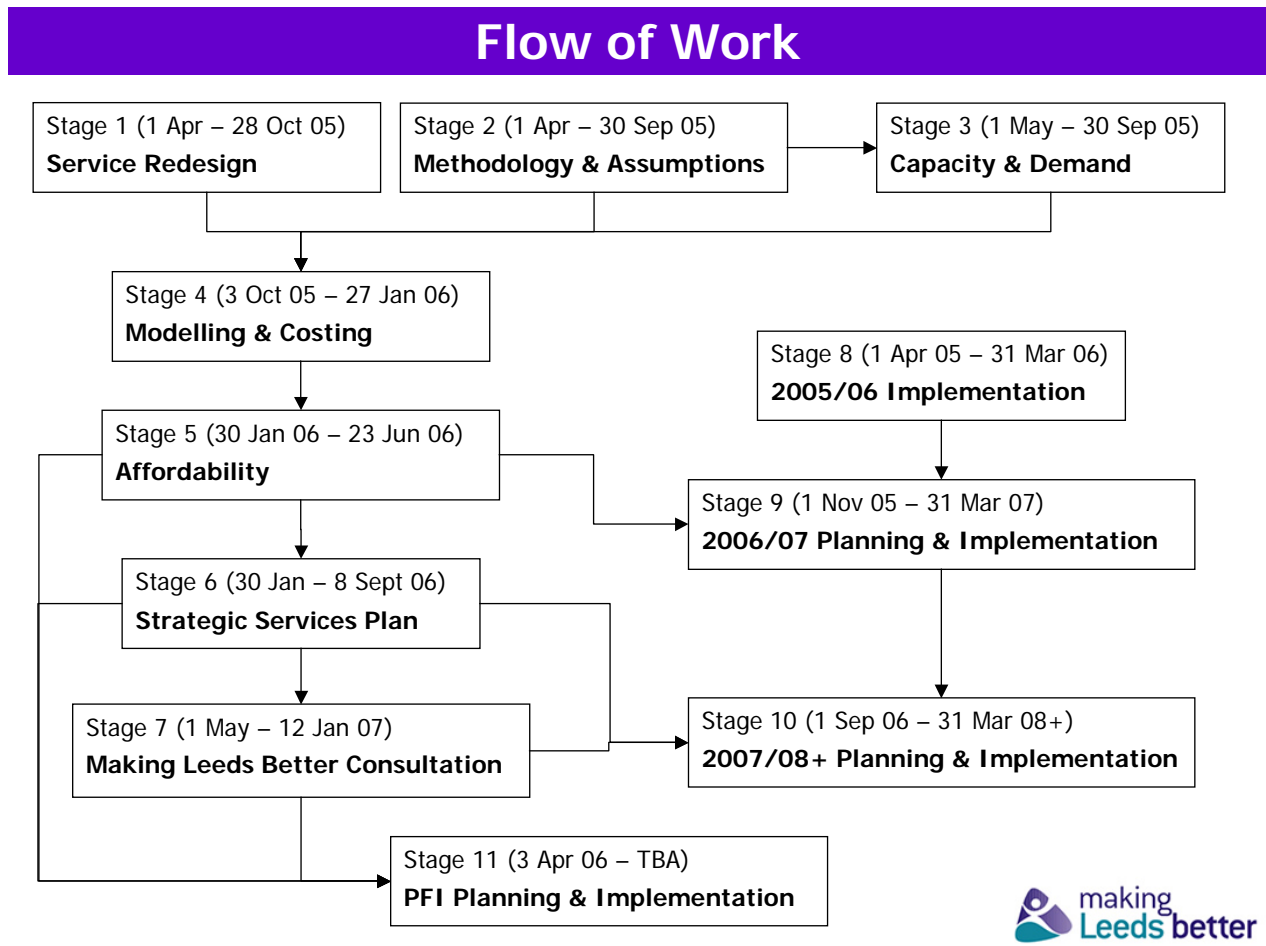
The Making Leeds Better Programme consists of the following projects:



Timescales

The Making Leeds Better Programme consists of a number of key stages of work with clear milestones. In addition, there is some cross-cutting work – such as governance and Patient and public involvement and communications – that runs through all key stages.

The key stages of work are set out in the flowchart below.



REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT :Area Committee Wellbeing Funding - Current Position Statement

<p>Electoral Wards Affected :</p> <p>All Outer South Wards</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>
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Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

This report advises the Area Committee of the current balance of Area Committee Wellbeing funding, and of the balance of the Area Committee Small Grants Fund.

1.0 Well Being Funding Update

- 1.1 There is currently a balance of £118,781.50 revenue in Wellbeing funding, and a balance of £211,413 capital. From the £30,000 revenue allocated to date to the Small Grants Fund, there is a balance of £12,366.87. A full balance statement for the wellbeing budget and the small grants fund is attached at Appendix 1 and 2 to this report.

- 1.2 At the 25th April 2005 Outer South Area Committee meeting members agreed to the allocation of capital funds based on a four way split across each of the wards. In line with this decision each ward was allocated £93,393 capital for spend by the end of financial year 2006/07. The following is a summary of capital spend so far per ward and totals remaining, a breakdown of individual projects can be found in Appendix 1.

	<u>Spent</u>	<u>Remaining</u>
Ardsley & Robin Hood	£63,000	£30,393
Morley North	£31,060	£62,333
Morley South	£43,000	£50,393
Rothwell	£25,100	£68,293

(N.B. these figures do not take into consideration any capital applications being made to the December Area Committee meeting).

- 1.3 Confirmation is yet to be received regarding whether, or not, any Wellbeing revenue funds unspent by 31st March 2006 are to be carried forward into the 2006/07 financial year. At present it is being assumed that any remaining balance will NOT be rolled forward, this should therefore be taken into account in discussions and decisions in relation to the remaining revenue balance.

2.0 Small Grants

- 2.1 Four small grant applications have been received since the last Area Committee meeting. At the time of writing this report decisions on all 4 were still outstanding.
- 2.2 Members are asked to promote the small grants fund wherever possible particularly when coming into contact with community groups to encourage applications.
- 2.3 A balance of £2,976.54 remains in the community skips budget. This fund has been advertised in the recent Outer South Area Committee newsletter but members are asked to promote the community skips budget wherever possible to encourage applications.

3.0 Recommendations

- 3.1 The Area Committee is asked to;
- a) note the information about the current levels of Wellbeing funding both revenue and capital, and
 - b) note the balance in the small grants fund, and
 - c) promote the small grants fund and community skips budget wherever possible.

APPENDIX ONE

Outer South Leeds Area Committee

Well being Budget as at 7th November 2005

Well Being Revenue Allocation 04/05	£192,123
Well Being Revenue Allocation 05/06	£192,123
TOTAL	£384,246
Commitments to date	Amount
Ringfenced Amount	
Communications support	£ 10,000
Small Grants	£ 30,000
Skips Budget	£ 5,000
	£45,000
All Outer	
South Leeds PCT – Teenage Health Bus	£4,000
Outer South Youth Dance	£9,500
South Leeds Horticultural Scheme	£20,000
South Leeds Horticultural Scheme 05/06	£20,000
Streetscene Area Delivery	£1,500
Town Centre manager	£16,817.50*
Children In Crisis	£2,300
Mobile CCTV	£4,860
Timer Switches	£3,800
Upgrade of Colour Photographer	£4,031
	£86,808.50
All Morley	
Morley Christmas Lights	£2,000
HELP Project	£750
Morley Community Radio	£1,100
Morley In Bloom Environmental Improvements	£1,000
Morley Elderly Action	£13,000
Teen Challenge Bus	£4,000
	£21,850
Ardsley & Robin Hood	
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£9,000
The Project – Dispersal Order Feedback	£2,430
West Ardsley Youth Centre Bike Project	£4,160
Lofthouse Methodist Church	£3,516
	£19,106
Morley North	
Gildersome Bring Bank Site	£1,450
Gildersome Taverners Cricket Club	£5,000
	£6,450

Morley South	
Neighbourhood Improvement Area - Newlands & Denshaws	£8,000
	£8,000
Rothwell	
Neighbourhoods & Housing, New Deal Team – Rothwell Gardening Project	£ 15,000
Rothwell Crime & ASB Project	£10,000
Rothwell Christmas Lights Switch On	£5,595
Neighbourhood Improvement Area - John O'Gaunts	£13,000
Rothwell Christmas Lights	£3,000
Oulton Juniors Football Club	£4,000
Environmental Improvements to Rothwell Pastures	£11,320
Rothwell In Bloom – Marsh Street	£2,233
Rothwell In Bloom – Royds Court	£4,502
Rothwell Windmill Youth Centre Kitchen	£8,000
Rothwell Neighbourhood Police Cycles	£1,600
	£78,250
TOTAL	£265,464.50
BALANCE	£118,781.50

* One quarter of annual costs of 67, 270

Well Being Capital Initial Allocation	£373,573
Commitments to date	Amount
All Morley	
Morley Community Radio	£10,000
Morley Leisure Centre Disabled Access	£15,000
Morley in Bloom – Environmental Improvements	£1,000
	£26,000
Ardsley & Robin Hood	
Neighbourhood Improvement Area - Eastleighs & Fairleighs	£30,000
West Ardsley Community Centre	£10,000
Litter Bins – Ardsley & Robin Hood	£3,000
Tingley Athletic Football Club Ground	£20,000
	£63,000
Morley North	
Gildersome Springbank Green Project	£5,000
Gildersome CCTV Scheme	£13,060
	£18,060

Morley South	
Neighbourhood Improvement Area - Newlands & Denshaws	£30,000
	£30,000
Rothwell	
Neighbourhood Improvement Area - John O'Gaunts	£20,000
Litter Bins - Rothwell	£5,100
	£25,100
TOTAL	£162,160
BALANCE	£211,413

**Latest Position on Ringfenced amounts as at
November 2005**

Outer South Area Committee		
Community Skips	Budget	£5,000
	Rothwell Allotment Association	£299.24
	Rothwell Carnival	£152.98
	Chapel Hill – 19/03/05	£103.12
	Redwood Av, Garden House Lane, Bradford Rd – 3/5/05	£85
	Rooms Lane Allotments	£85
	Winthorpe Avenue – 20/5/05	£85
	Chapel Hill (2) – 5/6/05	£170
	Old Bank Street (3) – 5/6/05	£255
	Bank Avenue – 5/6/05	£85
	Winthorpe Community Centre 1/7/05	£85
	Central Methodist Church, Morley 22/7/05	£85
	Winthorpe Community Centre 5/8/05	£85
	Room Lane	£85
	Winthorpe Avenue 16/6/05	£103.12
Rothwell Allotment Association 5/10/05	£90	
Total	£1,938.46	
Balance	£3,061.54	
Outstanding Skips	Winthorpe Avenue	£85
	Balance	£2,976.54

APPENDIX 2

Small Grants	Budget	£30,000
	Newlands & Denshaws TRA	£366
	Rothwell Allotment Association	£464.13
	Woodkirk High School	£1,000
	Nepshaw Lane Playing Fields	£914
	Foster Carers Event	£50
	Baby Yoga	£935
	Churwell New Horizons	£1,000
	East Ardsley Cricket Club	£460
	Royal Society of St George	£1,000
	GASPED	£484
	Churwell Youth Club	£500
	People in Action	£1,000
	West Yorkshire Police	£1,000
	Morley Elderly Action	£980
	Theatre for Change Youth Festival	£1,000
	Carlton Village Residents Association	£500
	Brass at the Church 2005	£500
	Winthorpe Youth Club	£500
	Morley Sunday Market	£500
	Rothwell Carnival	£1,000
	Tingley Youth Band	£480
	Morley Visitors Leaflet	£1,000
	Driglington Juniors Kits & Equipment	£500
	Morley Entertainment Committee – PA System	£500
	Voyagers – Church of Christ	£1,000
	Total	£17,633.13
	Balance	£12,366.87

APPENDIX 2

Communication & Consultation Budget	Budget	£10,000
	Room Hire costs 04/05	£385
	Newsletter Printing 04/05	£701.26
	Hospitality 04/05	£299.45
	Petty Cash 04/05	£62.62
	Room Hire Costs 05/06	£347
	Equipment 05/06	£622.46
	Pre-paid envelopes for return of questionnaires	£1,218.44
	Petty Cash 05/06	£16.63
	Hospitality 05/06	£45.69
Promotional Material	£2,173	
	Sub-Total	£5,871.55
Outstanding Commitments	Summer Activities Programme	£500.50
	Clean Up Day Flyers	£81.25
	Newsletter April	£45.50
	Newsletter June	£91.00
	Newsletter July	£91.00
	Youth Shelter Consultation	£9.75
	Morley Town Centre Management Questionnaire	£7.50
	Morley Security Questionnaire	£7.50
	Morley Events Questionnaire	£7.50
	Rothwell Town Centre Management Questionnaire	£0.90
	NIP Questionnaire	£43.75
Signpost Questionnaire	£2.63	
	Sub-Total	£888.78
	TOTAL	£6,760.33
	BALANCE	£3,239.67

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Leeds City Credit Union – Morley Office Rental Charges

Electoral Wards Affected :

Morley North
Morley South
Ardsley & Robin Hood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report seeks Area Committee approval for £1,405 revenue Well Being funding to cover the accommodation rental shortfall for Leeds City Credit Union within Morley Town Hall, for the period 1st December 2005 to 31st March 2006.

It also seeks agreement, in principle, to commit £4,215 revenue Well Being funding for 2006/07 and 2007/08 to cover the accommodation rental shortfall in Morley.

Following a feasibility study undertaken in 2003, a need was highlighted in Morley for a branch of Leeds City Credit Union. The facility would offer an alternative to those excluded from using mainstream financial systems, who often turn to non-standard moneylenders such as pawnbrokers, cheque cashing services and credit/loan companies with inflated interest rates.

1.0 Background

- 1.1 Leeds City Credit Union (LCCU) is a financial co-operative whose members share a common bond of living or working in Leeds. A key characteristic of all credit unions is the emphasis on saving and LCCU is one of only 10 credit unions nationally who have "Version 2" status granted by the Financial Services Authority, permitting it to offer a range of savings accounts, including from July 2005 Child Trust Fund Accounts.
- 1.2 LCCU was established in 1987 by the local authority with a common bond covering council employees and retired members. Since that date LCCU has developed through a number of stages, each time extending its common bond, recruiting more members and improving its range of financial services.

- 1.3 LCCU is now the largest “Live or Work” based community credit union in England and Wales, with over 15,000 members, assets of £13 million and a turnover of £35 million.
- 1.4 In addition to standard savings LCCU also offers the following services;
- Affordable credit, including secured and unsecured loans, Flexicredit and special loan schemes
 - Life savings & Loan Protection Insurance at no direct cost to the consumer
 - Low cost Payment Protection Insurance
 - Bill paying scheme, including debt management programme
 - Motor, travel and home insurance

2.0 Proposal

- 2.1 Following a feasibility study conducted in 2003 by the Association of British Credit Unions on behalf of LCCU, and after a public meeting at Morley Town Hall, a proposal was agreed that LCCU establish branch facilities in Morley Town Centre.
- 2.2 The findings of the feasibility study indicated that older people with money to spare would save with the credit union because it would be “for Morley”. LCCU encourages elderly people not to keep money in the house and promotes itself as a safe and credible alternative to mainstream banks and building societies. LCCU has a partnership with the Distraction Burglary Project in offering local financial services to elderly people.
- 2.3 Research undertaken by LCCU has found that there are 89 credit and loan companies, 6 cheque cashing outlets and 7 pawn-broking businesses operating within a few miles of Morley Town Centre, all known as “sub-prime” moneylenders.
- 2.4 “Sub-prime” moneylenders were found to be particularly prevalent on the Fairfax estate in Drighlington and Newlands & Denshaws in Morley.
- 2.5 People who live and work in Morley can already access LCCU services, indeed there are already over 1000 people who either live or work in Morley who are members. However, within the area there are residents who are excluded from the mainstream financial system who turn to sub-prime lenders when in need. This sector of the community would particularly benefit from the opportunity to access the services of LCCU.
- 2.6 Research has shown that it is the face-to-face approach of many licensed moneylenders that is valued by low income groups. It is therefore essential that a permanent presence in Morley is established in order to build membership.
- 2.7 Leeds City Council has agreed to allow LCCU the use of their former cash office within Morley Town Hall. The use of this office has a number of advantages for LCCU and the establishment of a branch in Morley;
- The office is already equipped with security glass screens, essential for the handling of cash
 - There is a second small office to the rear of the public counter that contains a safe, which LCCU could utilise as it is not needed for Council business
 - Residents are familiar with the premises
 - LCCU services can compliment those of the Council and staff of both organisations can work together in a holistic approach to dealing with clients, especially those with special needs.

2.8 The LCCU branch is due to open in Morley on 5th December 2005.

2.9 LCCU charge a joining fee for new members opening accounts, but are prepared to waive this for people joining through the branch, subject to funding be approved by the Outer South Area Committee.

3.0 Costs

3.1 Below is a table illustrating the total project costs

Expenditure	Year 1	Year 2	Year 3
Non-staff Costs			
ICT capital items & set up costs	£5,000	£0	£0
ICT maintenance	£1,250	£1,250	£1,250
Publicity & Marketing	£2,000	£2,000	£2,000
Accommodation (Rent Shortfall)	£4,215	£4,215	£4,215
Salaries			
Branch Supervisor	£24,000	£25,000	£26,500
Cashiers (x2)	£24,000	£25,000	£26,500
Money Management Advisor (P/T)	£4,800	£4,800	£4,800
Recruitment	£1,000	£0	£0
Staff Training	£3,000	£3,000	£3,000
Management & Supervision	£2,000	£2,000	£2,000
Total Project	£71,265	£67,265	£70,265

3.2 LCCU are requesting funding pro rata to cover the Accommodation Rental Shortfall for the remain period of 2005/06 and agreement in principle for funding to cover the shortfall for 2006/07 and 2007/08. Work will be undertaken to achieve self sustainability over the next 3 to 4 years, and therefore Area Committee support is requested, initially, for the next 2 financial years.

4.0 Priority Themes

4.1 The proposed funding application meets the Area Committee's Area Delivery Plan theme of Regenerating Areas – Town Centres, and specifically *'to better promote and support Morley Town Centre'*. The availability of a LCCU branch in Morley will help encourage local people to both save and borrow at a reasonable rate, improving both personal finances and increasing spending power in the local economy.

4.2 In addition, the two areas specifically mentioned in the feasibility study regarding being targeted by sub-prime moneylenders, see section 2.4, are areas identified by the Area Committee as Priority Neighbourhoods.

5.0 Recommendations

5.1 The Area Committee is requested to;

- note the contents of the report, and
- approve the allocation of £1,405 revenue to cover accommodation rental shortfall for the period 1st December 2005 to 31st March 2006, and
- agree in principle to fund £4,215 revenue per annum over the next 2 financial years of 2006/07 and 2007/8.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : New Creation Project - Groundwork

Electoral Wards Affected :

Morley North

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In
(details contained in the report)

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £5,250 revenue for 2005/06, £1,000 capital and in principle £3,750 revenue of Well Being funding for 2006/07 towards the running costs of the New Creations Project in Morley.

The project requires financial support to continue its delivery across the two wards of Morley through to the end of August 2006. Funding received over the initial two years of the project's life from the Church Urban Fund has been unsuccessful for 2005/06 and therefore additional support is being sought from Area Committee to ensure the continuation of New Creations.

1.0 Background

1.1 In April 2003 Morley Town Council approached Groundwork Leeds with a request to develop an educational project for schools in Morley.

1.2 The project aims to educate local children around the topics of waste, litter, recycling and the importance of sustainable decision making, this in turn allows them to informally educate their parents, carers and peers. It also seeks to increase awareness and responsibility for their surroundings and instil a sense of community pride. These actions will make a significant contribution to a cleaner and healthier Morley and develop future citizens with a sense of individual, community and environmental responsibility.

1.3 Over the past 2 years the New Creations Project has worked with a number of partner organisations including; Seven Hills, Fountain Street, Newlands, Morley Victoria, Churwell, Blackgates, Asquith and St Francis Catholic Primary Schools, Morley Community Church, Morley in Bloom and Morley Town Council.

2.0 Proposal

- 2.1 The initial funding secured in 2003 was for a 2 year period, which ended in August 2005. Over the initial 2 years a significant contribution was received from the Church Urban Fund, who were approached for continuation of funding post August 2005. Unfortunately the application was rejected, leaving a deficit of funding for the August 2005-2006 project period.
- 2.2 Planned projects to be implemented over the 2005/06 period were to include;
- Composting in schools, encouraging composting of organic waste and its application to the growth of food and flowers
 - Developing mini 'bring' sites in schools to help children learn recycling habits at an early stage.
 - After school clubs focusing upon school grounds
 - Morley Action Days – litter clearance and targeted clean ups of planting beds, working alongside volunteers from The International Voluntary Service and volunteers from the community of Morley
 - Fun days/workshops/holiday clubs/events for children focused upon caring for the environment
 - Actions to reduce waste, prevent litter, promote re-use, repair and recycling processes.

3.0 Costs

3.1 Total Annual Cost £20,000

3.2 Funding August 2005 – 2008

Morley Town Council	£7,500 per annum
Groundwork Match Funding	£2,500 per annum

3.3 A £10,000 application to the Church Urban Fund was rejected on the basis that the geographical area covered by the scheme, i.e. Morley, did not fall within the deprivation indicators used for assessment by the Fund. To continue delivery of the New Creation Project through to the planned completion date of 2008 other sources of funding are being sought.

3.4 Total being sought from Outer South Area Committee to cover running costs until the end of March 2006	£5,250 revenue	£585 capital
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Total being sought from Outer South Area Committee to cover running costs from April until the end of August 2006	£3,750 revenue	£415 capital
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4.0 Priority Themes

4.1 The project meets the Area Committee's Area Delivery Plan priority theme of Young People, and specifically to *"involve more young people in more activities"* and *"assist schools to offer extended provision and expand their community role."*

4.2 It also relates to the Area Delivery Plan priority of Cleaner Neighbourhoods, and specifically *"action on litter"* and *"encouraging reuse, recycling and reducing waste"*

5.0 Recommendations

- 5.1 The Area Committee is requested to;
- a) note the contents of the report, and
 - b) approve the allocation of £5,250 revenue for 2005/06 and £1,000 capital funding to the New Creation Project, and
 - c) agree in principle to allocate £3,750 revenue from the Well Being Budget 2006/07 towards the overall cost of funding the project up to the end of August 2006.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Morley Neighbourhood Policing Team PCSO Pedal Cycles

Electoral Wards Affected :

Ardsley & Robin Hood

Morley North

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £1,808 revenue to fund the purchase of 2 pedal cycles for use by Police Community Support Officers (PCSO), covering areas within the Morley Neighbourhood Policing Team. This also includes rechargeable lighting systems for the cycles.

The cycles will enable PCSOs to be more visible within the community therefore providing public reassurance and assisting officers to engage with more members of the community by increasing their mobility. They also allow officers to attend incidences at speed which allows them to make more arrests as a result of being more mobile.

1.0 Background

- 1.1 The Morley Neighbourhood Policing Team (NPT) have to date been provided with two mountain bikes through funding from the Outer South Area Committee.
- 1.2 These mountain bikes have increased the efficiency and effectiveness of patrolling officers, as the bikes reduce travelling time between incidents and also enable officers to target a larger number of problematic areas within a tour of duty.
- 1.3 Officers have made a number of arrests as a direct result of being more mobile or flexible.
- 1.4 The Morley NPT has almost doubled in size since this time last year. It is anticipated that the number of PCSOs will increase further over the next 12 months with the possibility of another six being posted to the team.

2.0 Project

- 2.1 Increasing the visibility of officers and increasing the amount of face to face contact with members of the public are two of the main priorities for the Morley NPT. The purchase of two additional mountain bikes will enable them to further achieve this aim.
- 2.2 The bikes will allow for further flexibility in the team's ability to combat crime and tackle anti social behaviour.
- 2.3 Due to increased visibility, the provision of the bikes will help reduce fear of crime and improve the feeling of wellbeing within communities. It also encourages public satisfaction and support towards public officials.
- 2.4 The intention is to prioritise the use of the cycles in the Ardsley and Robin Hood, Morley North and Morley South wards.

3.0 Costs

- | | | | |
|-----|--|-----|------|
| 3.1 | Two mountain bikes | 2 @ | £819 |
| | Front and rear rechargeable lighting systems | 2 @ | £ 85 |

Total **£1,808**

- 3.2 Police funds will provide Officers with training to ride the bicycles. Repairs and maintenance of the bikes will also come out of police funds.

4.0 Priority Themes

- 4.1 The proposed project meets the Area Committee's priority theme of Community Safety, particularly the aspect of the Area Delivery Plan that states '*develop visible patrolling in the area e.g. with police community support officers*'.

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
- a) note the details of the proposed project, and
 - b) approve the allocation of £1,808 revenue of Wellbeing funding towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Security Measures East Ardsley Community Centre

Electoral Wards Affected :

Ardsley and Robin Hood

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £13,193 capital and £250 revenue to put protective fencing around the East Ardsley Community Centre and install dusk till dawn lighting onto the exterior of the building. This is in response to the significant amount of anti-social behaviour (ASB) that the centre has been experiencing.

1.0 Background

- 1.1 The area around the East Ardsley Community Centre has become an ASB hotspot in terms of calls for the Morley Neighbourhood Policing Team. Most of these calls involve reported incidents of young people around the centre drinking, shouting, smashing bottles against walls, damaging windows and throwing missiles either at the building or from there onto the road.
- 1.2 The fabric of the building is being abused on a regular basis including young people regularly gaining access to the roof, taking slates and graffitiing on the exterior of the building.
- 1.3 The centre is extremely well used, particularly by young people. There is a pre-school play group 3 mornings and 2 afternoons a week, cubs and scouts 1 evening a week, ballet and dance classes three evenings and one day a week. Pensioners groups also meet there.
- 1.4 The police have also started using the centre an evening a week as a 'drop in' venue.

1.5 So far this year the council have paid for around £15,000 worth of work to the centre due to damage from vandalism, not including money spent by City Services to clear litter and debris as a result of the vandalism. This project should eliminate the need to spend money on such things.

2.0 Project

2.1 The crime prevention officer recommends the creation of a 'defendable space' around the centre.

2.2 This involves installing good quality weldmesh fencing around the full perimeter of the centre with access via a lockable gate.

2.3 It also involves installing dusk to dawn lighting to the centre, especially in the darker areas.

2.4 The fence would be green, in keeping with the surroundings and 2.4 metres high.

2.5 This well lit 'defendable space' should prevent damage occurring to the exterior of the building and young people accessing the roof. It will also allow the play group to have a play area outside the centre, which at the moment they cannot do due to the area regularly being covered in glass.

2.6 The East Ardsley Community Association will cover the on going revenue costs such as electricity bills.

2.7 Maintenance costs for the lighting and fencing will be covered by City Services.

3.0 Costs

3.1	Weldmesh fencing around the centre	£11,600
	Security lighting	£ 1,593
	Fee for City Services to oversee work	£ 120
	Planning permission for fence	£ 130

Total:	Capital £13,193
	Revenue £250

4.0 Priority Themes

4.1 The proposed project meets the Area Committee's priority theme of Community Safety, specifically '*action on anti-social behaviour*'.

5.0 Recommendations

5.1 The Area Committee is recommended to:
a) note the details of the proposed project, and
b) approve the allocation of £13,193 capital and £250 revenue of Wellbeing funding towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Winthorpe Residents Association

Electoral Wards Affected :

Ardsley & Robin Hood

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In (details contained in the report)

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £10,000 of Well Being revenue funding towards the cost of resurfacing the driveway of Winthorpe Community Centre.

The Community Centre is situated adjacent to a children's play area which is planned to be the subject of significant improvements by Parks & Countryside in 2006. Both the Centre and the play area share a common access by means of a driveway to the side of residential housing. Winthorpe Residents Association who are the owners of the Community Centre wish to have this driveway resurfaced with a view to making it safer, more attractive and easier to maintain.

1.0 Background

- 1.1 Around 1965 a number of residents in Thorpe began to hold coffee mornings in one another's houses, from this the Thorpe Tenants & Householders Association was formed.
- 1.2 In 2004 the Thorpe Tenants & Householders Association was renamed Winthorpe Residents Association.
- 1.3 In approximately 1966 the Association raised £100 to purchase a chicken shed which was erected and fitted with toilets and a kitchen area. This became the Thorpe Community Centre, which has since been extended and improved to become the Winthorpe Community Centre in use today.

- 1.4 The centre is used extensively by the local community with activities taking place each day of the week;
Monday – Duke of Edinburgh scheme and Bingo session
Tuesday – Youth Club (12 years +)
Wednesday - Sunshine Club (tea/coffee & dominoes) and Majorettes training
Thursday – Social Club (evening)
Friday - Youth Club (all ages)
Saturday – Social Club (evening)
Sunday – Social Club (afternoon)

In addition to the above the Centre is also used to run school holiday activities for the young people of the area.

- 1.5 The Centre is wholly owned by the Residents Association, as such they are responsible for meeting the costs of any repairs or improvements required to the building. In order to meet these costs much fund raising is undertaken such as raffles and community events .

2.0 Proposal

- 2.1 The Community Centre is situated next to a Parks & Countryside play area that is scheduled for upgrading in early 2006. Since the two facilities share a common access driveway, not included in the play ground improvement plan, the Residents Association is looking to raise the funds for this project themselves.
- 2.2 It is proposed that the Residents Association will work in partnership with Parks & Countryside who will incorporate this project, subject to funding being available, into their play area improvements. This will ensure that both projects are compatible, complimentary and that neither will have a negative impact on the other, in terms of disturbance of work and debris.
- 2.3 The driveway in question is land owned by Leeds City Council, managed by Leeds South Homes. In light of the current financial situation of Leeds South Homes and commitment to internal improvements to housing stock they are unable to look at this scheme as a viable use of funds at present.
- 2.4 In addition to the resurfacing of the driveway Winthorpe Residents Association is also wishing to have minor alterations made to the access of the Community Centre. At present the centre has a number of steps leading to the main entrance, the Association would like to replace the steps with a ramp. This would ease access to the Centre for the elderly, disabled, wheelchair and pram users.
- 2.5 The proposal will improve the infrastructure of the club by providing a safer environment for all who use the facilities.

3.0 Costings

- 3.1 Total cost £10,000

The entire cost is sought from the Outer South Area Committee.

- 3.2 Winthorpe Residents Association is a not for profit organisation who fundraise to cover costs of events and improvements to their centre. The Association do not have financial resources to input into this scheme at present.

4.0 Priority Theme

- 4.1 This project meets the Area Committee Area Delivery Plan priority theme of young people, specifically to *“involve more young people in more activities.”*
- 4.2 It also meets the priority theme of Cleaner Neighbourhoods, particularly *“support to community groups to improve the environment.”*

5.0 Recommendation

- 5.1 The Area Committee is recommended to;
- a) note the details of the proposal, and
 - b) approve the allocation of £10,000 revenue of Wellbeing funding towards the project.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : St. Gabriel's Community Centre – Equipment & Furniture

Electoral Wards Affected :

Ardsley & Robin Hood

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In (details contained in the report)

EXECUTIVE SUMMARY

This report seeks Area Committee approval for up to £2,000 revenue Well Being funding for new furniture & kitchen equipment at St. Gabriel's Community Centre in East Ardsley.

St. Gabriel's is a small Community Centre used primarily to deliver youth work in the area of East Ardsley. The youth clubs that are run 4 times per week presently have to make use of old and insufficient furniture. They also only have basic kitchen equipment and utensils which are not appropriate to delivering any meaningful food/life skills based youth work.

1.0 Background

1.1 St. Gabriel's Community Centre serves the communities of East Ardsley and lower Thorpe village. It is a small centre with one main room, kitchen area, small office and toilets.

1.2 Three weekly Youth Service youth club sessions are held at St. Gabriel's, these are;

Monday 6.30 – 8.30pm (Seniors)
 Tuesday 6.00 – 8.00pm (Intermediates)
 Thursday 6.30 – 8.30pm (Seniors)

Average attendance at Senior youth club is 25 and 15 at the Intermediates.

1.3 The centre is also used by a group of local volunteers who run a youth club for young people on Friday evenings.

2.0 Proposal

- 2.1 St. Gabriel's has recently been redecorated by a group of young people and youth workers. Following these improvements the Youth Service is seeking to replace some of the old, dilapidated furniture with an aim of raising the 'feel' of the centre.
- 2.2 Replacement of key items of furniture will be used to deliver increased group activities within the youth club.
- 2.3 It is also proposed that a number of kitchen items be purchased that will provide new facilities or replace old, worn out equipment.
- 2.4 Purchase of new kitchen equipment will allow Youth Service to deliver a number of programmes aimed at increasing young people's awareness of issues such as healthy eating, cooking on a budget and learning independent living skills.
- 2.5 Some of the outcomes for young people could be gaining food hygiene certificates and possible contribution towards Duke of Edinburgh awards.

3.0 Costs

- 3.1 The following items and related costs have been supplied;

12 chairs @ £61.20	=	£ 734.40
6 chairs @ £37.50	=	£ 225.00
6 round tables @ £32.25	=	£ 193.50
2 tables @ £57.40	=	£ 114.80
1 office chair	=	£ 97.00
Kettle	=	£ 24.00
Set of Pans	=	£ 50.00
Baking Set	=	£ 5.00
Utensils	=	£ 5.00
Toasted sandwich maker	=	£ 60.00
George Forman Grill	=	£ 60.00
Liquidiser	=	£ 40.00
Total	=	£1608.70

- 3.2 It is intended that other items be added to the above list once further consideration has been given to the needs of the centre.

4.0 Priority Themes

- 4.1 The proposed project meets the Area Committee's Area Delivery Plan priority theme of Young People, more specifically to "*involve more young people in more activities.*"

5.0 Recommendations

- 5.1 The Area Committee is requested to;
- note the contents of the report, and
 - approve the allocation of up to £2,000 revenue funding for the purchase of new furniture and equipment.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Outside picnic area for Lewisham Park

<p>Electoral Wards Affected : Morley South Morley North</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>
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Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £4,347 revenue to fund an outdoor ‘picnic’ area for Lewisham Park Youth Centre. Proposals include re-surfacing the area, installing two picnic benches and an additional litter bin.

1.0 Background

- 1.1 Lewisham Park Youth Centre is on the edge of the Newlands and Denshaws estate, one of the Area Committee’s priority neighbourhoods.
- 1.2 It is a well used centre with approximately 400 people of all ages accessing the facilities each week. Groups who use the centre include, Kids 4 Kids dance group, two groups for people with special needs, Junior and Senior Youth Clubs, Hot Steppers dance group, Gemstones dance group and St Anne’s Drugs project.
- 1.3 All of the above groups use the existing, small picnic area that is in need of renovation.

2.0 Project

- 2.1 Groups that use the centre have been asking for an enhanced picnic area outside the centre that is more accessible for disabled people.
- 2.2 This would also enhance Lewisham Park in general and encourage more people to use the area.

2.3 Parks and countryside are requesting the picnic area be enlarged with resurfacing, two picnic tables (which have extended tops allowing easier access for people in wheelchairs and electric scooters) and an additional 100 litre litter bin.

3.0 Costs

3.1 Tarmac	£2,100
Picnic Table 2@£934	£1,868
Litter bin	£ 235
Fitting	£ 144
Total	£4,347

4.0 Priority Themes

4.1 The proposed project meets the priority theme of Community Involvement, specifically *'developing better use of the community centres we own'*. It must be noted though that this is a community centre that belongs to Learning and Leisure.

5.0 Recommendations

5.1 The Area Committee is recommended to:
a) note the details of the proposed project, and
b) approve the allocation of £4,347 revenue of Wellbeing funding towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Drighlington Library/Meeting Room Disabled Parking and Access

Electoral Wards Affected :

Morley North

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £4,500 capital to fund improvements to Drighlington Library and Meeting Hall that will make the building DDA compliant and improve access to the building for disabled users.

The project involves creating two additional disabled parking bays close to the meeting room and library.

1.0 Background

- 1.1 Drighlington library is well used having had 4508 visitors in the six months between April and September 2005.
- 1.2 A story time club for the under fives and the local primary school also use the library facilities.
- 1.3 Drighlington meeting hall is well used with approximately 350 people a week accessing the facility.
- 1.4 A different group uses the meeting hall on each week day. Activities that take place at the meeting hall include playgroups, pensioners clubs and meetings of Drighlington Parish Council.

2.0 Project

- 2.1 To make the library and meeting hall facilities more accessible for disabled people Library Services would like to create two additional disabled parking bays next to the library/meeting hall by enlarging the car park

3.0 Costs

- 3.1 Costs for project - £4,500

This includes cutting back the grass, removing the top soil, tarmacing and putting two disabled bay markings in front of the library.

- 3.2 Library Services spent their allocation for Drighlington earlier in the year on an additional disabled parking bay, they therefore have no remaining funds to cover the costs of these improvements.

4.0 Priority Themes

- 4.1 The proposed project meets the priority theme of Community Involvement, specifically, *'enabling residents to be involved in community forums and local events'*.

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
- a) note the details of the proposed project, and
 - b) approve the allocation of £4,500 capital of Wellbeing funding towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Newlands Get Together Club

Electoral Wards Affected :

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In
(details contained in the report)

EXECUTIVE SUMMARY

The report seeks Area Committee approval for £2,836 revenue for this financial year and £4,834 revenue in principle for financial year 2006/07 for the Newlands Get Together Club. The club provides before and after school activities for young people between the ages of 4 and 14, and also runs activities during school holidays. The money will be used to pay half the costs towards a full time worker for the group to enable it to expand, and for a new freezer and desk.

1.0 Background

- 1.1 The Newlands Get Together Club has been in existence since September 1999. The club works in partnership with Newlands Primary School and used to be situated in the community cabin on the school premises but out grew this facility.
- 1.2 The Get Together Club provides before and after school provision in a purpose built building on the grounds of Morley Newlands Primary School. The provision is for young people between the ages of 4 and 14, and includes arts and crafts, baking, books, board games and out door play.
- 1.3 The group also run school holiday provision on the estate. They are looking to extend the provision for teenagers during the summer with the aid of a youth worker, so that they can provide age appropriate activities.
- 1.4 The group is none profit making and is run by a management committee of 9 volunteer parents who have children attending Morley Newlands Primary school.

- 1.5 The group currently employs two part time play workers and two casual play workers who fill in when needed.

2.0 Project

- 2.1 The club is presently the cheapest for young people in the area, charging £2.75 for the breakfast club and £5.50 for the after school club. Due to financial difficulties stemming from their new building the group may have to put prices up but would not want to do this for fear of alienating parents who take their children to the club, especially those on low incomes.
- 2.2 If the club received funding towards half the cost of a full time play leader/administrator it would ensure the out of school provision could be maintained and prices would not have to go up.
- 2.3 The group are registered to take 32 children but currently take a maximum of 16 children due to the need to meet the 1:8 ratio for children under 8. An additional worker will allow them to meet this.
- 2.4 They also require a new chest freezer, desk and computer chair to enable them to continue with certain activities.

3.0 Costs

- 3.1 Half the full time salary of a member of staff for a year £7,250
(£2,416 from this financial year, £4,834 from 6/07 financial year)

Costs for freezer and desks - £420

Total £7,670 (£2,836 this financial year £4,834 financial year 06/07)

4.0 Priority Themes

- 4.1 The proposed project meets the area committee priority theme of 'young people' and '*involving more young people in more activities*'.
- 4.2 Being on the Newlands and Denshaws it also fits in with the '*priority neighbourhoods*' theme. One of the priorities for the Newlands and Denshaws neighbourhood Improvement Plan is 'Young People'. Currently 6 young people from the Denshaws and 3 young people from the Newlands attend this club.

5.0 Recommendations

- 5.1 The Area Committee is recommended to;
- a) note the details of the proposed project, and
 - b) approve the allocation of £2,836 revenue of Wellbeing funding for 05/06, and
 - c) approve in principle allocation of £4,834 revenue for 06/07 towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Rein Park Public Space, Morley

Electoral Wards Affected :
 Morley South

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £2,000 revenue and £3,000 capital to enable an efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department.

1.0 Background

- 1.1 The Rein Road Development had been built to the rear of the Harrops Estate, one of the Area Committee's priority neighbourhoods.
- 1.2 Due to tensions between residents on the Harrops estate and the Rein Park estate, primarily caused by anti-social behaviour and the fact that the private developer promised this to new tenants on the Rein Park Estate, a fence is being put up on the edge of the access road which runs through the newly laid out Public Open Space (POS).
- 1.3 The original proposal was for bollards to be installed to delineate the Access Road and POS, to prevent unauthorised vehicles accessing the POS. Unfortunately, due to the high level of anti social behaviour and the rising tension between the residents of both estates, along with incidents of motorcycles being driven over the POS, the residents of the Rein estate have campaigned for either a wall or a fence to be erected in place of the bollards.
- 1.4 Following numerous discussions with the developer and officers of the council it has been agreed that a 1.8 metre high fence will be installed along with a substantial locked gate.

1.5 Once the fence is erected, the developer wants Leeds City Council to adopt the POS immediately, rather than following the standard procedures, which are:

- Site is inspected, if all works meet with the authority's approval, the council grants practical completion for a period of approximately 12 months.
- During this period, the site will be inspected again, to ensure any planting works or replacement planting has been undertaken, that the grass sward has developed and that all works are in line with the planning approval.
- Should any work be required, such as repairs to the fence, replacement-planting etc, this work is undertaken at the developer expense. This is to ensure that the authority does not incur any expense resulting from work which is not too standard.
- In addition, during this time Legal services will be instructed to undertake the legal transfer of the site from the developer to the city council, a procedure which can take a minimum of 6 months.

2.0 Project

2.1 The project is needed to facilitate an effective and efficient hand over of the Public Open space on the new Rein Road development.

2.2 The main aim of the project is to ensure Parks and Countryside have sufficient funding to undertake any repairs/replacements/damage to the site.

2.3 The project will be delivered between December 2005 and March 2006.

2.4 This is a partnership between the developer, Parks and Countryside, the ward members and Area Management to assist with a speedier transfer and adoption of new public space.

3.0 Costs

3.1 Estimated costs are:

Capital (e.g. fencing)	£3,000
Revenue (e.g. trees, replacement planting)	£2,000
Total	£5,000

4.0 Priority Themes

4.1 The project meets the Area Committee Area Delivery Plan aim of Safer Neighbourhoods, and specifically *'action on anti social behaviour'*.

4.2 It also meets the Area Delivery Plan objective of Improving Neighbourhoods in Need, specifically action in Priority Neighbourhoods, of which the Harrops is one.

5.0 Recommendations

5.1 The Area Committee is recommended to:

- a) note the details of the proposed project, and
- b) approve the allocation of a maximum of £2,000 revenue and £3,000 capital of Wellbeing funding towards the project.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Additional Litter Bins

Electoral Wards Affected :

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In (details contained in the report)

EXECUTIVE SUMMARY

This report seeks approval for £4,900 capital funding for the installation of 14 additional dual compartment, free standing litter bins at locations across the ward of Morley South.

After the installation of the new style bins a few months ago it has become apparent that several additional bins are required at locations such as play grounds, parks and bus stops.

1.0 Background

- 1.1 In early 2005 a consultation exercise was undertaken by City Services department and local members as to where new, dual compartment litter bins were to be located within each ward.
- 1.2 In accordance with the above bins were installed across Morley South at various locations.
- 1.3 It has become apparent after a number of months that additional bins are required at a various venues and locations across the ward.
- 1.4 City Services do not have the capital resources to install additional litter bins, therefore, if required, ward members have been requested to identify alternative capital funding.

2.0 Proposal

- 2.1 It is proposed that an additional 14 dual compartment, free standing litter bins be installed at locations across the Morley South ward, including at children's play areas, bus stops and parks.
- 2.2 The lead organisation for this proposal would be City Services.

3.0 Costs

- 3.1 14 bins @ approx. £350 each = £4,900
- 3.2 Revenue maintenance costs of the litter bins will be covered by City Services out of their existing budget.

4.0 Priority Themes

- 4.1 The proposal meets the Area Committee's Area Delivery Plan priority theme of Cleaner Neighbourhoods, and more specifically taking '*action on litter.*'

5.0 Recommendations

- 5.1 The Area Committee is recommended to:
 - a) note the contents of the proposal, and to
 - b) approve the allocation of £4,900 capital funding towards the project.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : St. Paul's Church, Morley – Community Hall Repair Work

Electoral Wards Affected :

Morley North

Morley South

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report seeks Area Committee approval for £3,500 revenue Well Being funding towards the overall cost of carrying out essential repairs to St. Paul's Community Hall in Morley town centre.

In its present state the hall is in need of considerable repair, unless essential work is carried out it will deteriorate and be unavailable for future use.

1.0 Background

1.1 St. Paul's Community Hall is in the 'Townend' area of Morley, where there are few premises, apart from public houses, for community use. The nearest Community Centre being Peel Street which is virtually at full capacity with only Tuesday mornings and Wednesday afternoons being available for use.

1.2 Three years ago the Parochial Council committed themselves to positive and supportive involvement in the local community, including offering the hall for community use.

1.3 Currently the hall is used regularly by the following groups (numbers using indicated in brakes);

- 2 Toddler Groups (40)
- Women's Group (15)
- After School Maths Group (50)
- Monthly Children's Club (45)

- 1.4 In addition to the above the hall is also used on a number of occasions by local bands, choral/music society and schools.
- 1.5 At present there are discussions taking place about the possibility of the hall being used for lunchtime provision for the elderly 2 days per week, and for a craft group supported by the local college.

2.0 Proposal

- 2.1 The main aim of the project is to enable St. Paul's Community Hall to continue and further its use in Morley Town Centre for the benefit of the neighbourhood.
- 2.2 The works due to be carried out are the replacement of the Hall's back wall which is constructed from 6 timber framed panels with glazed window sections, each approximately 6' x 9'. The existing panel frames are rotten and require replacement in order to ensure the Hall can be continued as a viable community facility.

3.0 Costs

- 3.1 The total cost of all essential repairs is £6,000.

Fund raising through the church	£2,500
Sought from Area Committee	£3,500

- 3.2 The total cost of the project as quoted in 3.1 is for materials only, labour costs are being covered through the goodwill of congregation members who have the necessary skills to carryout the needed repairs. Estimates from building firms have been received for the works in the region of £12,000.

4.0 Priority Themes

- 4.1 The project meets the Area Committee's Area Delivery Plan priority theme of Young People, and specifically to *"involve more young people in more activities."*
- 4.2 It also meets the Area Committee's Area Delivery Plan priority theme of Regenerating Areas – Town Centres, and specifically *"to better promote and support Morley Town Centre"*. Supporting the enhancement of St. Paul's community facility and attempts to increase usage of the hall may encourage more people into Morley town centre, both during the day and on an evening.

5.0 Recommendations

- 5.1 The Area Committee is requested to;
- a) note the contents of the report, and
 - b) approve the allocation of £3,500 revenue funding towards the overall cost of the essential repairs to St. Paul's Community Hall.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Bruntcliffe High School – Alternative Learning Project

<p>Electoral Wards Affected :</p> <p>Morley North</p> <p>Morley South</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>								
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £1,920 of revenue funding for Bruntcliffe High School to allow 8 students to attend the LAZER project one day a week for twelve weeks. The overall aim of the project is to challenge disaffection and anti-social attitudes by engaging young people in a positive activity that they will enjoy participating in. The outcome of this will be a greater degree of learning, albeit in an out of school situation.

1.0 Background

- 1.1 There is much evidence to suggest that when faced with alternative opportunities for learning young people who do not normally engage with mainstream education will accept the necessity to learn.
- 1.2 The LAZER project attempts to challenge disaffection and anti-learning attitudes by putting young people in situations where motivation is generated by engagement in tasks and problems that emanate from their interests.
- 1.3 It is hoped that success in this project would give the young people involved feelings of success, achievement and self-worth that are transferable to other learning situations.

2.0 Project

- 2.1 To deliver the project the school will work in partnership with the LAZER project in Armley which is managed by the Youth Service.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Improvements to and the sustainability of Churwell Community Centre

<p>Electoral Wards Affected :</p> <p>Morley North</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>
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Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £5,510 of revenue funding to go to the Churwell Community Association. The funding will go towards making the Community Association and Centre sustainable over the next few months due to the withdrawal of Social Services funding. It will also go towards carrying out essential repairs needed to the building.

1.0 Background

- 1.1 Churwell Community Association was formed in November 1979 and has always been self-funding. This includes the group keeping up with the refurbishment and maintenance of Churwell Community Centre.
- 1.2 The association runs a Senior Youth Club, held on Wednesday evenings and hopes to start a Junior Club sometime soon.
- 1.3 At least 70 people use Churwell Community Centre per week. Users of the centre include the Youth Club, a luncheon club for people with disabilities, Churwell Lions, Churwell Action Group and a bingo night for elderly people.
- 1.4 Regular funding of £3,000 to the Community Association was cut by social services last year. This was allocated to the Community Association to go towards running the luncheon club/drop in session for disabled people. Funding was cut as the numbers attending the club (10 – 20), were too few to meet Social Services’ criteria.

1.5 Talks are currently taking place between local councillors, the PCT and Social Services to identify additional sources of funding for the centre.

2.0 Project

2.1 Due to the withdrawal of Social Services Funding, Churwell Community Association are asking the Area Committee to fund their running expenses until the end of March 2006. This includes gas, electric and water bills.

2.2 A new heater is needed in the lower room which is used for the youth club. Other improvement works needed for this room include the redecoration of the entrance hall and re-covering the pool table. Churwell Community Association are asking for funding towards these.

2.3 The association are also asking for funding towards other repair works needed such as repainting the ceilings and new tiles in the other rooms.

3.0 Costs

3.1	Bills up to March 2006	£1,920
	Heater and improvements to Youth Club	£3,300
	General maintenance work to meeting room	£ 290
	Total	£5,510

4.0 Priority Themes

4.1 The proposed project meets the Area Delivery Plan priority theme of Community Involvement, specifically '*developing better use of the community centres we own*'.

4.2 Enhancements to the youth club will also benefit young people.

5.0 Recommendations

5.1 The Area Committee is recommended to:
a) note the details of the proposed project, and
b) approve the allocation of £5,510 revenue of Wellbeing funding towards the project.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Environmental Improvements to Magpie Lane, Morley

<p>Electoral Wards Affected : Morley South</p>	<p>Specific Implications For :</p> <p>Ethnic Minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled People <input type="checkbox"/></p>
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Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

The report seeks Area Committee approval for £8,000 capital funding towards an environmental improvements scheme to Magpie Lane that will prevent travellers from re-entering the site that they have settled on twice between the months of May and August 2005.

1.0 Background

- 1.1 Between the months of May and August the Magpie Lane site was settled on by travellers on at least two occasions.
- 1.2 The council's One Stop Centre at Morley and customer contact centre were inundated with complaints about nuisance and annoyance caused by travellers.
- 1.3 Complaints centred around noise, dumping on the site and anti-social behaviour in addition to other problems.
- 1.4 The required legal action and notices were served on the travellers on both occasions and they vacated the site on the 30th September 2005.
- 1.5 The Leeds South Homes caretaking team attended the site and removed hazardous and dangerous materials left by the travellers, this took two weeks with the need to hire specialist equipment costing approximately £800.

2.0 Project

- 2.1 The work the funding has been requested for has already taken place as a matter of urgency to prevent the travellers from re-entering the site.
- 2.2 Site boundaries were secured by placing large stones along the perimeter, Leeds South Homes will be responsible for future maintenance of the area.
- 2.3 The benefits to the area are an improved environment, improved community safety and the potential for further settlement on the site by the travellers is removed.

3.0 Costs

- 3.1 The total cost of the project is £22,050.
- 3.2 Leeds South Homes are requesting 35% (£8,000) of the cost of the scheme from the Area Committee.

4.0 Priority Themes

- 4.1 The proposed project meets the Area Committee's priority theme of Community Safety, and *'taking action on anti-social behaviour'*.
- 4.2 It also meets the Area Delivery Plan Priority of Cleaner neighbourhoods, and *'action on fly tipping and litter'*.

5 Recommendations

- 5.1 The Area Committee is recommended to;
 - a) note the details of the proposed project, and
 - b) approve the allocation of £8,000 capital of Wellbeing funding towards the project.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Oulton Cricket Club's Junior Section – funding for equipment

Electoral Wards Affected :

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report seeks Area Committee approval for £4,000 revenue Well Being funding for the cost of new equipment and kit for Oulton Cricket Club's Junior section.

The Club requires upgraded, new equipment and kit in order to facilitate the planned expansion of the club and to maintain the high standards of coaching given to members.

1.0 Background

- 1.1 Oulton Junior Cricket Club is a section of Oulton & Woodlesford Sports & Social Club, which is a multi discipline community sports club. Other sections include Rugby League, Junior Football and Sub Aqua.
- 1.2 The wider club has been in existence since 1879 starting out as Oulton Cricket Club. In 1974 the Cricket Club joined forces with Oulton Rugby League Club, with Sub Aqua joining in 1982 and Junior Football in 2001.
- 1.3 The aim of the Oulton & Woodlesford Sports & Social Club is to provide the highest quality of community voluntary sports in terms of inclusiveness and coaching. Each section is required to provide qualified and screened coaches.
- 1.4 The Junior section of the Cricket Club has approximately 85 junior members ranging from under 9's to under 17's.
- 1.5 There are currently 5 teams playing for the Junior section, these are;

Under 17's	Under 15's	Under 13's
Under 11's	Under 9's	

- 1.6 It is anticipated that membership for the forthcoming 2006 season will increase on the back of the England Ashes success this summer. An advertising campaign is going to be launched in the local press asking for new members.
- 1.7 An additional 3 qualified coaches are set to join the existing 3 coaches for the next season, raising the capacity of the club to work with young people.
- 1.8 Members of the club live predominantly in south Leeds, coming from areas such as Oulton, Woodlesford and Rothwell.

2.0 Proposal

- 2.1 The requested funding would be used to purchase a variety of new training and match equipment, see 3.2.
- 2.2 The outcomes of the project will be that the club can focus on delivering and expanding its provision, continuing the progress made over the last 5 years.

3.0 Costs

- 3.1 The total estimated cost of replacement equipment is £4,000.

- 3.2 Examples of equipment required are;

Cricket Training Balls (50)	£250
Junior Cricket Balls (50)	£375
Junior Bats (15)	£675
Junior Pads (15)	£435
Junior Batting Gloves (15)	£525
Junior St. Gloves (5)	£120
Junior Helmets (10)	£600
Spring Wickets (10)	£490
Junior Score Board (1)	£400

Total £3,870 (approx. £4,000)

4.0 Priority Themes

- 4.1 The project meets the Area Committee's Area Delivery Plan priority theme of Young People, and specifically to "*involve more young people in more activities.*"
- 4.2 It also relates to the Area Delivery Plan priority of Improving Neighbourhoods in Need. Parts of Oulton & Woodlesford were identified as priority neighbourhoods to be included in the Neighbourhood Improvement Plan programme, and are due to be looked at in 2006.

5.0 Recommendations

- 5.1 The Area Committee is requested to;
- a) note the contents of the report, and
 - b) approve the allocation of £4,000 revenue funding to Oulton Cricket Club, Junior Section for the purchase of new equipment and kit.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Oulton Raiders Junior Rugby Club – funding for equipment

Electoral Wards Affected :

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In
(details contained in the report)

EXECUTIVE SUMMARY

This report seeks Area Committee approval for £8,000 revenue Well Being funding for the cost of new equipment and kit for Oulton Junior Rugby League Club.

The Club seeks to engage young people in playing sport and therefore reducing the chances of becoming involved in anti social behaviour and helping them to become valuable members of the community.

1.0 Background

- 1.1 Oulton Junior Rugby League Club is a section of Oulton & Woodlesford Sports & Social Club, which is a multi discipline community sports club. Other sections include Cricket, Junior Football and Sub Aqua.
- 1.2 The wider club has been in existence since 1879 starting out as Oulton Cricket Club. In 1974 the Cricket Club joined forces with Oulton Rugby League Club, with Sub Aqua joining in 1982 and Junior Football in 2001.
- 1.3 The aim of the Oulton & Woodlesford Sports & Social Club is to provide the highest quality of community voluntary sports in terms of inclusiveness and coaching. Each section is required to provide qualified and screened coaches.
- 1.4 Oulton Raiders have been in existence since 1961 with the Junior section being formed in 1982 with an under 13's team.
- 1.5 There are currently around 300 in the Junior section, both boys and girls, making up 14 teams as listed below;

Under 18's	Under 16's	Under 15's	Under 14's
Under 13's	Under 12's	Under 11's	Under 10's x 2
Under 9's x 2	Under 8's	Under 7's	Rocky's Tots (from 3yrs)

- 1.6 Each team has 2 qualified coaches and compete in the Yorkshire Junior League, playing organised games most weekends.
17. Off-field activities and social events for the young people such as Christmas and Halloween parties are organised by the Club. They are also the only Junior Rugby League Club to annually send a team to the Lilleshall School of sporting excellence in Newport, Shropshire.
- 1.8 Members of the club live predominantly in south Leeds, coming from areas such as Oulton, Woodlesford and Rothwell.

2.0 Proposal

- 2.1 The key priority of the project is to, through purchase of new equipment, ensure that the young people grow up in a safe environment and gain direction, keeping them off the streets, avoiding becoming involved in anti social behaviour and helping them become valuable members of the community.

3.0 Costs

- 3.1 The total estimated cost of replacement equipment is £8,000.

- 3.2 Examples of equipment required are;

Halbro Junior Kits (4x17)	£3072
Halbro Youth Kits (4x17)	£3672
Kooga Balls (40)	£340
Tackle Shields, Junior (4)	£140
Tackle Shields, Youth (4)	£172
Tackle Bags (5)	£600
Kicking Tees (8)	£4

Total	£8000
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4.0 Priority Themes

- 4.1 The project meets the Area Committee's Area Delivery Plan priority theme of Young People, and specifically to *"involve more young people in more activities."*
- 4.2 It also relates to the Area Delivery Plan priority of Improving Neighbourhoods in Need. Parts of Oulton & Woodlesford were identified as priority neighbourhoods to be included in the Neighbourhood Improvement Plan programme, due to be looked at in 2006.

5.0 Recommendations

- 5.1 The Area Committee is requested to;
- note the contents of the report, and
 - approve the allocation of £8,000 revenue funding to Oulton Junior Rugby League Club for the purchase of new equipment and kit.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Minibus – Birchfield Primary School, Gildersome

Electoral Wards Affected :

Morley North

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In
(details contained in the report)

EXECUTIVE SUMMARY

This report seeks approval for £5,000 capital funding towards the overall cost of a new minibus for pupils at Birchfield Primary School, Gildersome.

The school's old mini bus has been condemned as unsafe due to the lack of 3 point seat belts which would cost more to install than the value of the bus itself. For this reason the school and local community are looking to raise £10,000 for a new 15 seater minibus.

1.0 Background

1.1 Birchfield Primary School has a reputation of sporting excellence, with pupils competing at both regional and national level events. Notable sporting successes include;

- 3 Yorkshire Gymnastics Champions at under 9 age level
- 2 pupils included in the Yorkshire Swimming Team
- The girls' rugby team were the English Champions
- Yorkshire U11 sprint champion
- Past winners of the Leeds Schools Royal Wedding Award – best school in Leeds (including High Schools) for the provision of sport.

2.0 Proposal

2.1 The old minibus has been condemned as unsafe due to the lack of 3 point seat belts which would have cost £3,000 to install, more than the value of the 14 year old bus.

2.2 A new minibus is essential to the continued sporting success of the school and the achievements of its pupils.

2.3 The minibus will be available, as was the old one, for use by other local community groups including scouts, youth groups and other schools.

3.0 Costs

3.1 Total cost £10,000

Raised through community events £3,000

Donation from Gildersome Flower Show £250

Donations from local businesses £300

Sought from Outer South Area Committee £5,000

3.2 A further £1,450 will need to be raised by the school in order for the target figure to be reached.

4.0 Priority Themes

4.1 The proposal meets the Area Committee's Area Delivery Plan priority theme of Young People, more specifically *'involving more young people in more activities'* and to *'assist schools to offer extended provision and expand their community role'*.

5.0 Recommendations

5.1 The Area Committee is recommended to:

a) note the contents of the proposal, and to

b) approve the allocation of £5,000 capital funding towards the total cost of the project.

REPORT OF THE Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Rothwell Youth Theatre – Production Materials

Electoral Wards Affected :

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

This report seeks Area Committee approval for £1,000 revenue Well Being funding for the purchase of production materials such as stage props, make-up and costumes for Rothwell Youth Theatre.

The Youth Theatre has been running from the Windmill Youth Centre weekly for approximately 18 months, with 12 young people regularly attending the sessions. The group are currently working on a production for Christmas.

1.0 Background

- 1.1 Rothwell Youth Theatre Group has been running for approximately 18 months and is co-ordinated by Leeds City Council Youth Service. The group meets every Tuesday evening from 5 – 7pm at the Windmill Youth Centre in Rothwell.
- 1.2 The group has a regular attendance of 12 young people from the Rothwell area, including 2 from John O’Gaunts who are regarded as being at risk of involvement in anti social behaviour.
- 1.3 In July 2005 the group were involved in a citywide production of short sketches performed at the West Yorkshire Playhouse. This was a collaboration with other youth theatre groups from across the city, written and performed by group members.
- 1.4 The group are currently working on a production called ‘Santa’s Sleigh – can you help us find his sleigh?’ This is due to be performed at the Windmill Youth Centre on 20th December at 6.15pm.

2.0 Proposal

2.1 The group presently has no props or equipment for putting on their productions. Funding from Youth Service's for such items is not available due to their financial restraints.

2.2 The availability of props and equipment will enable the group to engage in not only the performance, but every aspect of theatre production, including creating backdrops, costumes and props.

2.3 The items sought will include;

Stage make up
Costumes and material for costumes
Stage props
Materials for making stage props

3.0 Costs

3.1 There has been no specific breakdown of costing supplied, but Youth Service is requesting a total of £1,000 revenue for the purchase of items as listed in 2.3.

4.0 Priority Themes

4.1 The proposed project meets the Area Committee's Area Delivery Plan priority theme of Young People, more specifically to "*involve more young people in more activities.*"

5.0 Recommendations

5.1 The Area Committee is requested to;
a) note the contents of the report, and
b) approve the allocation of up to £1,000 revenue funding for the purchase of equipment for productions.

REPORT OF THE: Director of Neighbourhoods & Housing Department

MEETING: Outer South Area Committee

DATE : 12th December 2005

SUBJECT : Neighbourhood Improvement Plan, Phase 2

Electoral Wards Affected :

Ardsley & Robin Hood

Morley North

Morley South

Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In
(details contained in the report)

EXECUTIVE SUMMARY

This report brings to the Area Committee the draft Improvement Plans for the second round of priority Neighbourhoods, to be implemented as part of the Committee's Area Delivery Plan 2005/06. The Committee is asked to approve the Plans, and therefore the actions for each Neighbourhood, as a final working document.

In addition, this report seeks to gain approval for the ringfencing of both capital and revenue Well Being Funding that will allow the outlined actions to be delivered.

1.0 Background

- 1.1 At the Area Committee meeting on 13th September 2004, approval was given to five priority themes for action. One of these was Priority Neighbourhoods, *'to address the fact that there are a number of neighbourhoods across the Outer South area in which levels of deprivation are comparatively high.'*
- 1.2 Nine such neighbourhoods across the Outer South area were identified, with a view to developing Neighbourhood Improvement Plans (NIP) for each area. It was agreed to prioritise the development and delivery of the plans in the nine neighbourhoods on the basis of levels of deprivation. From this a phased approach was agreed upon with the first 3 neighbourhoods having Improvement Plans developed from December 2004 to April 2005.
- 1.3 This report is concerned with the second phase of Improvement Plans for Wood Lane Estate in Rothwell, the Harrops in Morley South and the Fairfax and Oakwells in Morley North.

2.0 Development Process

- 2.1 A review of processes from the first round of NIPs was undertaken in June 2005, resulting in alternative methods of development being proposed for the second phase.
- 2.2 In the first round each area had its own steering group established, consisting of ward councillors, community members, representatives of various Leeds City Council services and other external agencies, e.g. the police and PCT. Through the review it was evaluated that this method was very time consuming for service and agency representatives, especially when attending more than one of the steering groups. It was therefore decided that a single steering group would be set up to oversee the development and implementation of all 3 second phase NIPs.
- 2.3 The Phase 2 Steering Group held its initial meeting on 25th July 2005. The group consists of representatives covering Morley South, Morley North and Rothwell wards, and includes ward members, the Police, Youth Service, Library Service, Streetscene, Leeds South Homes and South Leeds Area Management.
- 2.4 Development of the draft NIPs involved a number of stages;
- a) The Steering Group analysed and discussed data on each of the areas, adding in their own knowledge and experiences to highlight potential priority issues.
- b) A household questionnaire was then distributed to each property in the 3 areas. This centred on gaining resident's levels of concern regarding the priority themes and opinions on any other issues affecting their communities (see Appendix 1 for copy of the questionnaire).
- c) In each area a Community Consultation Event was held to which all residents were invited by means of a household mailing. The events were organised so that small focus groups could discuss each of the priority themes.
- d) The information gathered through the above stages was pulled together, possible actions to resolve, or work towards resolving, key issues were developed and then Steering Group agreement was gained for the draft NIPs.

3.0 Priority Themes

- 3.1 For all 3 areas the priority themes, as derived from the community consultation exercises and steering group, were the same;
- The Environment
 - Crime & Anti Social Behaviour
 - Young People
 - Community Resource
- 3.2 For each of the priority themes a set of actions has been developed through the Steering Group. All represented services and agencies were asked to input suggested actions and comment on actions proposed.
- 3.3 A copy of the draft Neighbourhood Improvement Plan is attached in Appendix 2, it is this document the Committee is being asked to approve.

3.4 Although common priority themes were identified, many of the actions proposed vary according to the specific needs of each of the neighbourhoods.

4.0 Key Actions & Estimated Costs

4.1 Fairfax & Oakwells

- Increased PCSO patrols - £n/a
- Revision of street cleansing programme - £2,000 revenue
- Increased efficiency of household waste collection - £n/a
- Multi Agency day of action & community event - £1,000 revenue
- Event to promote activities for young people in Morley - £500 revenue
- Outreach & detached work with young people - £2,500 revenue
- Community cabin/facility - £5,000 revenue & £15,000 capital

TOTAL Revenue = £11,000 Capital = £15,000

4.2 The Harrops

- Establishment of Neighbourhood Watch - £n/a
- Multi Agency day of action - £500
- Regular environmental audit - £n/a
- Youth Shelter for young people - £2,000 revenue & £7,000 capital
- Divisionary activities project for young people - £2,500 revenue
- Event to promote activities for young people in Morley - £500 revenue
- Provision of DAZL dance sessions - £2,500 revenue

TOTAL Revenue = £8,000 Capital = £7,000

4.3 Wood Lane

- Crime & ASB reassurance project - £n/a
- Multi Agency day of action - £500 revenue
- Environmental Improvements to shops on Manor Road - £4,000 revenue & £7,000 capital
- Young person's environmental audit - £500 revenue
- Activity/equipment for young people - £8,000 capital
- ASB prevention work with young people - £2,500 revenue
- Provision of DAZL dance sessions - £2,500 revenue

TOTAL Revenue = £10,000 Capital = £15,000

(N.B. All costs quoted are estimates, therefore the totals given are indicative at this stage and will be firmed up on development of each project.)

5.0 Resources & Funding

5.1 For all 3 areas a variety of actions have been proposed, some that will have no financial implications other than resources from the relevant agencies or services, others will bear a financial cost.

5.2 Detailed exploration of sources of funding, other than Well Being monies, has not taken place at this point in time. Alternative funding streams will be investigated as part the development process for each project.

6.0 Recommendations

- 6.1 The Area Committee is requested to;
- a) note the contents of the report, and
 - b) discuss as appropriate any resultant issues, and
 - c) approve the draft Phase 2 Neighbourhood Improvement Plan as a working document that will contribute towards the Committee's Area Delivery Plan, and
 - d) approve the request to ringfence £15,000 capital and £11,000 revenue of Well Being funding for the Fairfax & Oakwells NIP, and
 - e) approve the request to ringfence £7,000 capital and £8,000 revenue of Well Being funding for the Harrops NIP, and
 - f) approve the request to ringfence £15,000 capital and £10,000 revenue of Well Being funding for the Wood Lane NIP.

1. What do you think about these facilities in your area?

	Very good	Good	Average	Bad	Very bad
Community facilities					
Library	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting venue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doctors/Local Health Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for young people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for older people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities/facilities for parents & tots	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to play areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunities for adult education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to support agencies e.g. benefits advice and health visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to Council Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A sense of community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Have you any more comments you would like to make about facilities in your area?

2. In other areas the following have been highlighted as issues. How would you rate them for your area? Is this better or worse than the situation 12 months ago?

	Not a Problem	Minor problem	Major problem	Improved In last year	Got worse In last year
Litter and fly tipping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Untidy gardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dog fouling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anti-Social Behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you have any further comments about issues in your area?

3. What would be your four priority issues for action in your area? (if want ideas suggest the environment, activities for young people, activities for older people, drugs, anti social behaviour, work to bridge the gap between old and young, health and crime).

1

2

3

4

4. a) What do you think could be done to help address these issues?

b) Who do you think would be involved?

c) Would you want to get involved? If so how could you do so?

5. We are planning to hold a consultation meeting for the Neighbourhood Improvement plan for your area in September. What time would it be best for you to attend?

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Weekdays 2.00pm – 4.00pm | <input type="checkbox"/> | Weekdays 6.00pm – 8.00pm | <input type="checkbox"/> |
| Saturday Morning | <input type="checkbox"/> | Saturday Afternoon | <input type="checkbox"/> |
| Sunday Morning | <input type="checkbox"/> | Sunday Afternoon | <input type="checkbox"/> |

Could you suggest a local venue to hold the meeting?

If you would like to receive feedback on this questionnaire and be kept up to date on the Improvement Plan please fill in your contact details below.

Name:.....

Address:.....

.....

Telephone:..... Email:.....

The information provided on this form will be stored on a database for use by South Leeds Area Management and may be shared with partner organisations.

Please tick if you **DO NOT** want information to be stored on our database.

Please tick if you **DO NOT** want information to be shared with other agencies.

Neighbourhood Improvement Plans
Phase 2
The Harrops, Oakwells & Fairfax and Wood Lane Estate

1.0 Introduction

1.1 In September 2004 the Outer South Area Committee agreed 5 priority themes on which to base their attention, there were;

1. Working with Young People
2. StreetScene and the Environment
3. Community Safety
4. Priority Neighbourhoods
5. Town Centre Development

Out of the theme of Priority Neighbourhoods, 9 localised areas were identified using the Indices of Multiple Deprivation from the Office of the Deputy Prime Minister, along with consultation with locally elected members of Leeds City Council. The neighbourhoods highlighted were;

- | | | |
|--|---|---------|
| 1. John O'Gaunts (Rothwell) | } | Phase 1 |
| 2. Eastleighs & Fairleighs, Tingley (Ardsley & Robin Hood) | | |
| 3. Newlands & Denshaws (Morley South) | } | Phase 2 |
| 4. Wood Lane Estate (Rothwell) | | |
| 5. The Harrops (Morley South) | | |
| 6. Fairfax & Oakwell Estate (Morley North) | } | Phase 3 |
| 7. Parts of Oulton & Woodlesford (Rothwell) | | |
| 8. Northfields (Ardsley and Robin Hood) | | |
| 9. Springbank & Moorlands (Morley North) | | |

These neighbourhoods were statistically represented as those suffering the highest levels of deprivation in Outer South Leeds. In the majority of cases mirroring social, economic and environmental deprivation historically linked with inner city areas. It was agreed that each of these areas would have a Neighbourhood Improvement Plan (NIP) developed in conjunction with service providers and the local community. It was decided a phased approach would be the most appropriate means to deal with the development of the 9 Neighbourhood Improvement Plans.

1.2 The aim of the NIP is to, through a variety of consultation methods, identify joint actions in conjunction with partner agencies, ensure the effective delivery of these actions and work to sustain the improvements made. The output of these actions will be improvements to the overall quality of life for residents of the area. The individual initiatives will be geared to adding value to and filling gaps in existing service provision, not providing statutory services that should already be available.

2.0 Action Plan

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
O A K W E L L S & F A I R F A X							
2.1.1 Crime & Anti Social Behaviour	Police and residents to establish a more effective communication mechanism.	Police, FORMAT	N/A	Police attendance at FORMAT meetings Residents feed reports through the most effective channel	Better relations between the police and residents Increased resident awareness of actions being taken by the police Increased police intelligence of criminal & anti social behaviour in the area	Immediate.	Review in June 2006.
2.1.2 Crime & Anti Social Behaviour	Increased area patrols by the Morley Community Policing Team	Police	N/A	More police presence on the estate	Reassurance to residents Reduction of incidents of ASB Increased understanding by the police of issues affecting the area Improved relationship between the community and police	Immediate.	Review in June 2006.
2.1.3 Crime & Anti Social Behaviour	Establishment of Neighbourhood Watch on Walton Drive	Neighbourhood Watch Co-ordinator, AMT	N/A	Regular neighbourhood meetings Regular contact with the police	Decrease in acts of crime in the areas. Residents feeling safer both in their homes and when out in the area.	Expressions of interest to be gathered by March 2006. Group(s) established June 2006.	Review progress in March and June 2006.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
					Increase in awareness of how to protect property and belongings.		
2.1.4 Crime & Anti Social Behaviour	Promotion of FORMAT and better integration with Drighlington Parish Council	FORMAT, AMT	N/A	Production of material to support community involvement and FORMAT Community event to promote membership of a residents group. Key links between Parish Council & FORMAT	Increased membership of FORMAT or formation of a new residents & tenants group. Better community cohesion	Immediate representation of each group at other's meetings. Date for community event to be set by end March 2006. Event to be held by end May 2006.	Initial assessment of integration to take place March 2006. Post event review in June 2006.
2.2.1 The Environment	Street Cleansing Methods, Changes to programming of mechanical sweeping and/or manual sweeping	StreetScene, AMT	Estimated £2,000 for extension of manual picker's area onto the estate.	More effective street cleansing Extend existing manual sweepers program to take in the estate	Cleaner streets Increased community pride Decrease in litter dropping and general apathy towards the environment	Review of existing programming by end March 2006. Introduction of revised programming in April 2006	Progress to be sought from
2.2.2 The Environment	Increased efficiency of household waste production and collection	StreetScene, AMT	N/A	New, bigger capacity black bins to those households of 5 or more adults producing large amounts of waste Second green bin available to all residents who wish to recycle more.	No household waste left on the street after collections Tidier street as reducing the level of waste overspill Increased levels of recycling	Educational awareness campaign to have taken place by end March 2006.	Review of level of recycling/ efficiency of collections in June 2006.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
				Educational awareness of recycling, and reducing waste production.			
2.2.3 The Environment	CAST visits (Community Area Support Team)	StreetScene, AMT	N/A	Regular, bi-weekly visits by CAST to remove bulky items and large pieces of waste on the streets	Cleaner environment Increase in community pride Decrease in litter dropping and bulky items being left in front gardens	Immediate and ongoing.	Review number of CAST visits and work undertaken at end of; March 2006 June 2006 Sept 2006
2.2.4 The Environment	Day of Action	AMT, StreetScene, Youth Services, Police, Housing, FORMAT, Fire Service, ASBU	Staff resources Refreshments & entertainment £1,000	Clean up of local environment. Leaflet drops from a variety of agencies.	Increased awareness of agencies & support available. Increase in community involvement & pride.	Date to be set by end March 2006. Event to take place by end May 2006	Post event review in June 2006.
2.3.1 Activities for Young People	Promotion of activities for young people in Morley	Youth Service, AMT, Police	Venue hire, refreshments £500 approx.	Open day event at Morley Town Hall Web site dedicated to young people in Morley with listings of activities	Increased awareness of activities available for young people Increase in the number of young people accessing diversionary activities Reduction in the incidents of ASB in the area	Date for event set by end January 2006. Invites to all youth groups by end February. Promotion to schools in the last week of term. Event to be held during Easter holidays.	Review of success post event – end April 2006

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.3.2 Activities for Young People	Outreach and detached work	Youth Service, Youth work group	Staff resources. £2,500 revenue	Project engaging young people in positive activities	Increase in number of young people involved in diversionary activities Decrease in incidents of ASB Increased awareness in consequences of behaviour and impact on others	Project to be developed with Youth Service by end March 2006.	Progress to be reviewed at end March 2006. Activities/ Projects to be appraised June/July 2006.
2.4.1 Community Resource	Community Building	AMT, FORMAT, Housing, Ward Councillors, Police	£15,000 cap £5,000 rev <i>Section 106? Community fund streams?</i>	Facility for the use of all community members	Delivery of provision such as mums & tots, youth activities, coffee mornings, evening classes Increase community involvement, pride & cohesion Decrease in levels of ASB Increase in adult residents accessing educational classes & employability of residents out of work	Discussion & decision on land to rear of New Inn by end of January 2006. Identification of site by end March 2006. Feasibility study completed by end April 2006.	Progress to be reviewed at end March 2006.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
THE HARROPS							
2.5.1 Crime and Anti Social Behaviour	Establishment of Neighbourhood Watch on the Harrops to link up with the Neighbourhood Watch on Rein Park/Shone Court	Neighbourhood Watch Co-ordinator, AMT	N/A	Regular neighbourhood meetings Regular contact with the police	Decrease in acts of crime in the areas. Residents feeling safer both in their homes and when out in the area. Increase in awareness of how to protect property and belongings.	N/A	N/A
2.5.2 Crime and Anti Social Behaviour	Steps taken to reduce the chances of houses/sheds on the estate being burgled	The Police, Community Safety, AMT	N/A	X Number of people given advice	Reduction in the number of burglaries on the estate. People feeling more secure in their own homes	By April 2006	End June 2006
2.6.1 The Environment	Multi Agency action/Clean Up day	City Services, The Police, Housing, Youth Service, Other agencies, AMT	Staff resources Refreshments & entertainment Approx. £500			By April 2006	End June 2006
2.6.2 The Environment	Environmental Audit of area produced and acted upon	AMT, Housing, Police, City Services	Staff resources			By April 2006	End March / June 2006
2.6.3 The Environment	Try to encourage better gardens in the area through enforcement measures being taken.	Housing, AMT				By March 2006 on going	End March / June 2006
2.6.4 The Environment	Look at the feasibility of scheme to improve gardens in area	Housing, AMT	Costs at present unknown.	X number of gardens improved	Improved environment of area	Feasibility by March 2006	End June 2006

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.7.1 Young People	Community Facility	AMT, Housing, Ward Councillors, Police	N/A	Facility for the use of all community members	<p>Delivery of provision such as mums & tots, youth activities, coffee mornings, evening classes</p> <p>Increase community involvement and community cohesion</p> <p>Increased pride in the community</p> <p>Decrease in levels of ASB</p> <p>Increase in adult residents accessing educational classes</p> <p>Increased employability of those residents out of work</p>	Ongoing	June 2006
2.7.2 Young People	Youth Shelter for Young People. Potentially in Hembrigg Park.	Parks and Countryside, Youth Service, Police, housing, AMT	£7,000 capital, £2,000 revenue	Shelter for young people to congregate	<p>Reduced reports of ASB.</p> <p>Area easier to police.</p>	July 2006	End March / June 2006
2.7.3 Young People	Youth Service working in conjunction with PAYP to provide activities for young people on the estate.	Youth Service, Police, PAYP	£2,500 revenue	X Number of young people on the estate benefiting from the projects.	<p>Reduction in levels of ASB.</p> <p>Young people engaged in positive diversionary activities.</p>	May 2006	End March / June 2006

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.7.4 Young People	Advertise what activities already take place for young people in Morley on the estate and have a day at Morley Town Hall where groups that provide activities for young people advertise their projects.	AMT, Youth Service	Estimate £500 for booking of venue/ promotional activities	Leaflets advertising activities for young people in Morley. Day advertising activities for young people at Morley Town Hall	More young people involved in positive diversionary activities for young people. More young people aware of what activities are available in Morley.	Date for event set by end January 2006. Invites to all youth groups by end February. Promotion to schools in the last week of term. Event to be held during Easter holidays.	Review of success post event – end April 2006
2.7.5 Young People	Increase the number of classes for young people nearby the estate starting with DAZL dance classes and possible DJ work shops.	Various providers, AMT	Estimate £2,500 revenue	Increased number of classes held near the estate. X number of young people on the estate involved in an additional positive diversionary activity.	More young people involved in positive diversionary activities on the estate. Increase in skills, knowledge and confidence of the young people.	May 2006	End March / June 2006
WOOD LANE							
2.9.1 Crime and anti social behaviour	Look at taking measures to reassure the residents on Wood Lane about the crime levels in the area. Task group to be set up for the Wood Lane estate looking at crime and ASB and measures that can be taken to reduce this.	Police, Community Safety, Youth Service, Neighbourhood Watch, AMT	N/A	X number of actions taken to reduce crime in the area	Reduce fear of crime in area	Group to meet before March 2006. Projects to be underway by May 2006.	End March / June 2006.

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.9.2 Crime and anti social behaviour	Distribute list of numbers people may need to report incidences of crime and anti social behaviour. Perhaps do on the back of a calendar.	Police, Neighbourhood Watch, ASBU, Community Safety, AMT	N/A	Number of leaflets distributed on the estate.	More people on the estate being aware of what numbers to use if they want to report an incident to the police.	Distribute February 2006	End March 2006
2.9.3 Crime and anti social behaviour	Revive Wood Lane Neighbourhood Watch	Neighbourhood Watch Co-ordinator, AMT	N/A	Regular neighbourhood meetings Regular contact with the police	Decrease in acts of crime in the areas. Residents feeling safer both in their homes and when out in the area. Increase in awareness of how to protect property and belongings.	Look at reviving group before end of March 2006.	End June 2006
2.10.1 The Environment	Multi Agency Action/Clean Up Day	City Services, The Police, Housing, Youth Service, Other agencies, AMT	Staff resources Refreshments & entertainment Approx. £500	X number of streets cleaned up	Improved pride in area	Before march 2006	March 2006
2.10.2 The Environment	Street Cleansing Methods, Changes to programming of mechanical sweeping and/or manual sweeping	StreetScene, AMT	N/A	More effective street cleansing	Cleaner streets Increased community pride Decrease in litter dropping and general apathy towards the environment		

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.10.3 The Environment	Environmental Improvements around Manor Road shops and garage sites	Housing, AMT	Approx £7,000 capital, £4,000 revenue	Number of measures taken to make the area look better.	Increased pride in area. Less anti social behaviour around shops. Improved centrepiece of estate	Plan before April 2006. Work to start June 2006	End March / June 2006
2.10.4 The Environment	Promote environmental walkabout on Fridays, promote this with encams training	Housing, City Services, TRA, AMT	N/A	Increased environmental auditing on estate	Increased pride in area. Improved look of area.	Promote before March 2006	End March / June 2006
2.10.5 The Environment	Look at getting hedge on Castle Road cut	Housing, City Services, AMT	N/A	Hedge cutting more frequently.	More vehicles being able to pass on road.	Establish who is responsible for this before March 2006.	End March / June 2006
2.10.6 The Environment / Young People	Have a Twilight walkabout with Young People putting together an environmental audit.	Youth Service, City Services, AMT	Estimate £500	Increased environmental auditing on estate	Increased pride in area. Improved look of area.	April 2006	End March / June 2006
2.11.1 Young People	Look at putting an activity for young people on the estate.	Parks and countryside, youth services, AMT	Estimate £8,000 Capital	X amount of equipment on pastures	Increased number of diversionary activities for young people in area.	Equipment decided upon by end of March 2006, look at installation by June / July 2006	End March / June 2006
2.11.2 Young People	Potential joint project with youth service and police on the estate for young people at risk of committing ASB	Youth Service, Police, AMT	Estimate £2,500 revenue	X number of young people involved in activities.	More young people involved in diversionary activities.	Exact nature of activity established by May 2006	End march / June 2006

Key Priority	Project/Action	Lead Agency/ Others involved	Costs/ Sources of Funding	Outputs	Outcomes	Timescales for Key Stages	Progress Reports
2.11.3 Young People	Publicise the 'job shop' drop in which takes place at Rothwell library more on the estate.	Library, AMT	N/A	Number of people go to shop	More people with up to date CVs on estate with potential of looking for work.	Promoted by the end of March 2006	End of March / June 2006
2.11.4 Young People	Try and encourage a wider variety of classes/courses for young people near estate potentially starting with DAZL dance classes	AMT, SLHFA, Joseph Priestley College	Around £2,500	Increased number of classes held near the estate. X number of young people on the estate involved in an additional positive diversionary activity.	More young people involved in positive diversionary activities on the estate. Increase in skills, knowledge and confidence of the young people.	Get classes in place by March 2006	End of March / June 2006
2.12.1 Community Resource	Neighbourhood Warden/ PCSO for area	Community Safety, Police, AMT	N/A	X number of hours patrolling the estate.	Improvement in general environment on the estate. Decrease in ASB on the estate. People feeling more secure on the estate.	N/A	End of March / June 2006

REPORT OF THE: Director of Neighbourhoods and Housing

MEETING: Outer South Area Committee

DATE : 12th December 05

SUBJECT :Neighbourhood Wardens – proposals for prioritising tasks

Electoral Wards Affected :

Ardley & Robin Hood, Morley North
 Morley South and Rothwell

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In (details contained in the report)

EXECUTIVE SUMMARY

The purpose of this report is to present options for the overall strategic direction of Neighbourhood Warden deployment in Outer South Leeds. It outlines the levels of ASB and criminal damage in the area patrolled by a Warden and makes suggestions about other priority needs. Finally it makes recommendations about prioritising tasks for Wardens to carry out according to the needs of local areas for consideration by Members.

1.0 Background

1.1 In October 05, a report was presented to Committee that outlined the full range of delegated community safety functions. This report contained information about the deployment, the review of the service and reporting mechanisms for Neighbourhood Wardens. More information was requested about the range of tasks that Wardens are expected to carry out and this is shown at appendix one – Wardens duties matrix.

2.0 Review of the Neighbourhood and Street Wardens service

2.1 The Neighbourhood and Street Warden service has undergone a review, culminating in a proposed restructure which is now undergoing consultation with staff and their trade unions. The proposed changes are to have area based line management and Wardens working to a shift system that will allow evening and weekend working. Agreement about what hours Wardens should be working will be done at a local level subject to the needs of the local communities.

3.0 Options for tasking

3.1 This section describes the nature of the Neighbourhood Warden patch in John O'Gaunts and the suggested priorities for the patch. A map showing the boundaries of the patch with crime data is at appendix two. This information is also shown in a table at appendix three.

3.2 John O'Gaunts is an estate to the north east of the A639 Leeds / Pontefract Road between Stourton and Woodlesford, bordered by the A639 to the South and West, Rothwell Country Park to the North and Holmsley Lane to the East.

3.3 The Area Management Team and the Neighbourhood Warden for John O'Gaunts were asked to identify the top ten tasks for the role in that patch. Information from the Warden had not been received at the time of writing the report, therefore, priorities as identified by the AMT are shown below.

1. To undertake uniform foot patrols targeting priority areas
2. To monitor the environmental condition of the area and report to main service provider
3. Report potentially dangerous situations to appropriate authorities in a timely manner
4. Deal with low level nuisance incidents such as abandoned vehicles and neighbour disputes
5. *Issue fixed penalty notices for litter, dog fouling and graffiti
6. Assist with the delivery of crime reduction initiatives
7. To support and develop work with children and young people in conjunction with other services
8. Assist in generating and gathering relevant information to support any enforcement action required
9. Undertake joint patrols with other services where required
10. Liaise with Police on community safety issues and support Police targeted operations.

3.3 It is suggested that the priorities listed above are routinely reviewed every three to six months. There may be changes in local areas that would require the Warden to focus on particular issues or in different areas. Whilst this report sets the overall direction and focus of the Wardens role, it does not prohibit changes being made to deal with local issues. Also, there are ongoing discussions about the relationships between CAST, Environmental Caretakers and Neighbourhood Wardens which may also influence their respective roles.

4.0 Recommendations

4.1 Members are asked to agree the top ten as priority actions for the John O'Gaunts Neighbourhood Warden.

Neighbourhood Wardens/PCSO Operating Principles

1.0 Matrix of Duties

The table below shows the wide-ranging duties that make up the core tasks of wardens and PCSO's. This list is not prescriptive and serves to demonstrate the scope of the warden role/PCSO role. The duties highlighted * could be introduced after successful accreditation, training or local negotiation as appropriate.

TASK	WARDEN	PCSO
Deal with low level nuisance incidents such as abandoned vehicles, neighbour disputes	Yes	Yes
To undertake uniform foot patrols, targeting priority areas.	Yes	Yes
To visit vulnerable residents and to offer support and reassurance	Yes	*
To support and develop work with children and young people, in conjunction with other services	Yes	*
To monitor the environmental condition of the area and report to the main service provider	Yes	*
To act as a professional witness	Yes	Yes
To assist with the setting up and support of resident and tenants associations	Yes	*
Set up and support Neighbourhood Watch schemes	Yes	*
Assist police officers to take control of incidents and undertake enquiries	*	Yes
Preserve crime scenes	*	Yes
Carry out curfew and bail Checks	*	Yes
Liase with Police on community safety issues and support Police	Yes	Yes

targeted operations		
Provide support and assistance at community events, galas, sporting events, pop concerts and other similar events to ensure public safety and crowd control	*	Yes
Initial action only in the instance of a missing person report	*	Yes
Administering First Aid	Yes	Yes
Report potentially dangerous situations to the appropriate authorities in a timely manner	Yes	Yes
Directing traffic where required	*	Yes
Assist Department of Transport with vehicle checks and census	*	Yes
To assist in the promotion of responsible parks, cemeteries and green space usage	Yes	*
Assist with the recovery of stolen motor cycles and scooters	Yes	Yes
Carry out locking and unlocking duties of parks barriers and toilets	*	*
Inspect parking control equipment and parking facilities and report necessary maintenance and repairs	*	*
Assist in generating and gathering relevant information to support any enforcement action required	Yes	Yes
Confiscation of alcohol in designated areas	*	Yes
Seizing of alcohol from young people	*	Yes
To assist with the enforcement of local bye laws	*	*

Support the delivery of other appropriate and relevant strategies (list)	yes	*
Provide crime reduction advice	yes	Yes
Assist with the delivery crime reduction initiatives.	yes	Yes
Issue fixed penalty notices for litter, dog fouling and graffiti	*	*
Undertake joint patrols with other services where required	yes	Yes
Attend court to give evidence in accordance with legislation to aid prosecution and aid conviction of offenders	Yes	Yes

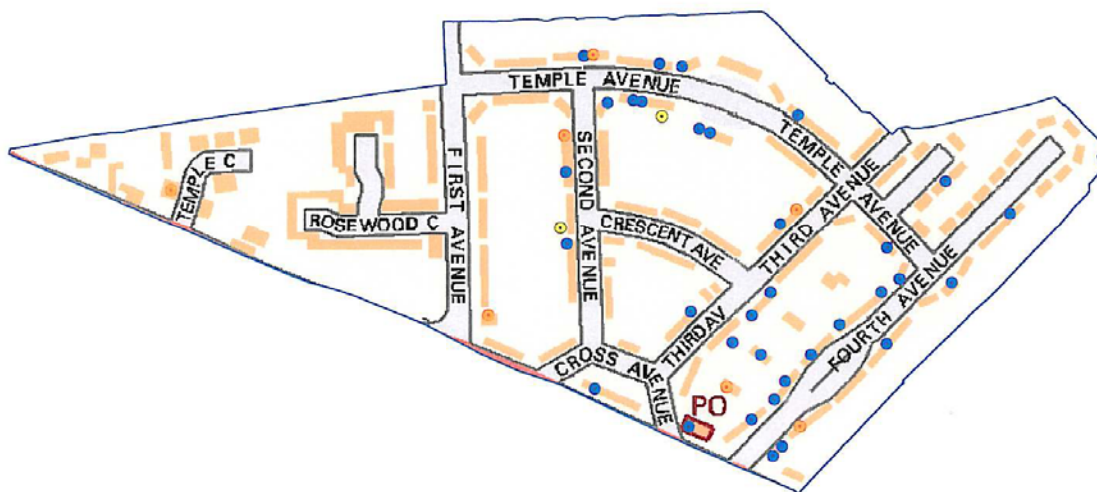
2.0 Patch Sizes - Wardens

Current patch sizes vary widely from a very small patch covering less than 200 households through to some patches in excess of 4000 households.

Patches need to reflect local needs of the community whilst being in line with funding conditions, Strategic Intelligence Assessments and other Police and ASBU “hotspot” data.

In deploying both wardens and PCSO’s consideration needs to be given to reducing patch sizes covered to more manageable areas thus enabling staff to be more effective. The optimum patch size for patrolling purposes should not exceed 1500 households.

John O'Gaunts Warden Patch



Map Legend

- Anti-Social Behaviour
- Criminal Damage
- Needle Collection Activity

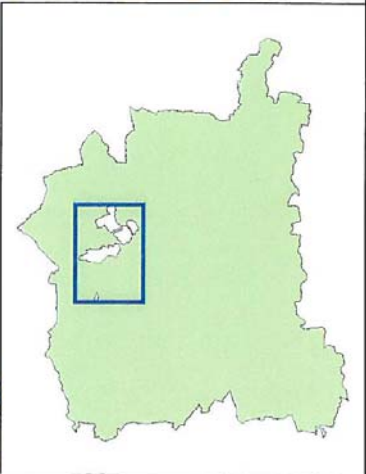
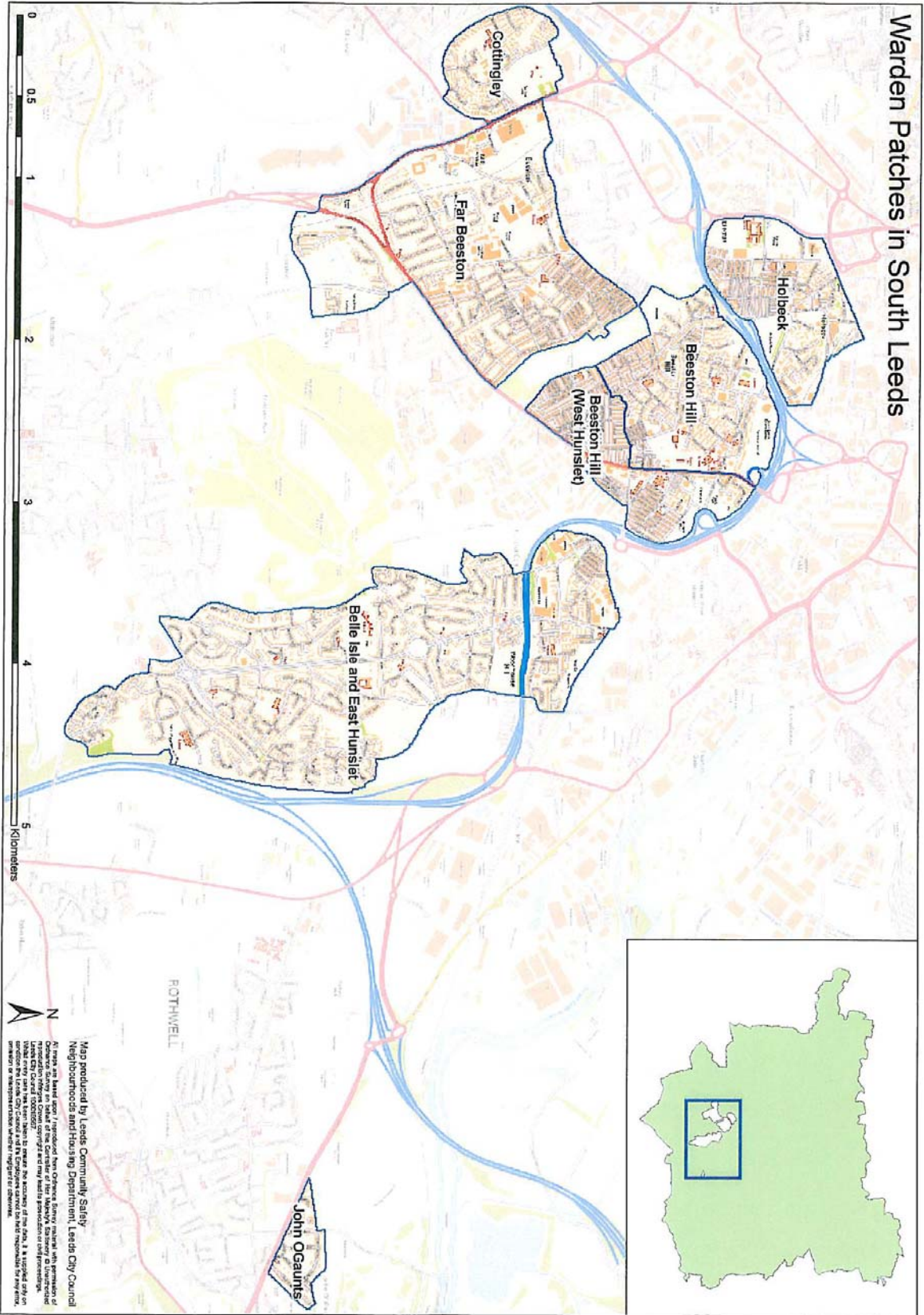
Incident Type	No
Anti-Social Behaviour [‡]	41
Criminal Damage [†]	50
Needle Collection Jobs [†]	1

[‡]Period from 01/04/05 to 30/09/05
[†]Period from 01/10/04 to 30/09/05

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Neighbourhoods and Housing Department, Leeds City Council

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Warden Patches in South Leeds



	Beeston Hill	Beeston Hill (West Hunslet)	Belle Isle and East Hunslet	Cottingley	Far Beeston	Holbeck	John OGaunts
Needle Collection Jobs*	20 (2086)	28 (2036)	34 (185)	1 (2)	6 (15)	63 (858)	1 (8)
Criminal Damage	459	302	863	125	344	175	50
ASB Incidents [‡]	384	305	572	93	325	259	41

*Numbers of needles collected shown in brackets

[‡]ASB incidents for period form 01/04/05 to 30/09/05, Damage and Needle data for period form 01/10/04 to 30/09/05