

## SOUTH (OUTER) AREA COMMITTEE

20<sup>TH</sup> FEBRUARY 2006

**PRESENT:** Councillor Finnigan in the Chair  
Councillors Dunn, Elliott, Galdas, Grayshon, Leadley,  
McArdle, Mulherin, Renshaw and Wilson

### 70 Chair's Opening Remarks

The Chair welcomed all in attendance to the February meeting of the South (Outer) Area Committee and invited all those present to introduce themselves.

### 71 Declarations of Interest

The following declarations of Personal Interest were made at this point in the meeting:

#### Item 8 (Minute 76) – Area Delivery Plan 2006-07 – Draft Action Plan

A Personal Interest was declared by Councillor McArdle, due to his position as Chair of the Morley Drugs Action Group.

#### Item 9a (Minute 77) – Wellbeing Application Proposals – Oulton and Woodlesford Sports and Social Facilities – Parks and Countryside

Councillors Galdas and Wilson both declared Personal Interests in this item due to being involved in fund raising activities for the Oulton and Woodlesford Sports and Social Club.

#### Item 9b (Minute 77) – Wellbeing Application Proposals – Rose Lund Improvements – Parks and Countryside

Councillors Galdas and Wilson both declared Personal Interests in this item due to being involved in fund raising activities for the Rose Lund Centre.

#### Item 9c (Minute 77) – Wellbeing Application Proposals – Rothwell Gardening Scheme – Care and Repair

Councillor Leadley declared a Personal Interest in this item due to being a Board Member of Morley Elderly Action.

### 72 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Beevers and Smith.

### 73 Minutes of the Previous Meeting – 12<sup>th</sup> December 2005

**RESOLVED** – That the minutes of the meeting held on 12<sup>th</sup> December 2005, be approved as a correct record.

### 74 Matters Arising from the Minutes

#### Wellbeing Application Proposals – Leeds Credit Union (Minute 66i refers)

Members noted that it had now been confirmed that the accommodation rental costs for Leeds Credit Union were not free of charge, and therefore the Wellbeing funding which had been approved in principle by the Area Committee in December 2005, had been forwarded to Leeds Credit Union.

Wellbeing Application Proposals – Minibus – Birchfield Primary School, Gildersome (Minute 66xviii refers)

The Committee was advised that having sought clarification on the matter, it had now been confirmed that the allocation of £5,000.00 from the Area Committee's Wellbeing Capital budget towards the purchase of a minibus for Birchfield Primary School was a legitimate use of such funding.

**75 Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Bus Services within the Outer South Area

Further to Minute No. 63, 12<sup>th</sup> December 2005, the Chair introduced Philip Joyce, a representative from Metro, Howard Robinson and David Spire both representatives from Arriva and Richard Harris, a representative from First Bus who had all been invited to attend the meeting in order to answer any concerns and field any questions that members of the public and Elected Members had in relation to the provision of bus services in the Outer South area.

Following the introductions, a question and answer session then ensued. The main areas of debate were as follows:

- The reasons why the timetabling of bus services in South Leeds had changed and the extent to which all relevant groups, including schools, school pupils, parents and local Ward Councillors had been consulted about such changes prior to them taking place;
- The withdrawal and rescheduling of certain bus services which were predominantly used by pupils travelling to and from school, and the problems which had been experienced as a result of such changes;
- The methods used by bus operators when compiling data which related to the number of passengers using a particular service. Members then requested that further information be sought in relation to the number of passengers required to enable a dedicated school bus service to be established;
- Issues relating to the regularity and punctuality of certain bus services in the Outer South area which had been problematic in the past;
- The ways in which bus services in Leeds were both structured and regulated, and the alternative methods which could be used to enable a more reliable service to be delivered;
- The lack of notification and consultation which had occurred prior to the alteration of bus timetables for routes servicing Tingley and the Whinfield estate, the complaints by local residents which had been forwarded to the bus operators as a result of such alterations, and the methods which could be used to ensure that the consultation and notification procedures used by local bus operators were improved;
- The potential impact that quality contracts could have in relation to the provision of bus services in Leeds;
- The standard of the buses which were in circulation throughout the South Leeds area when compared with other parts of the city.

The Chair concluded by thanking all of those who had attended the meeting and contributed to the discussion. He then stated that he would forward all representations made to the Secretary of State for the Department for Transport.

**RESOLVED –**

- (a) That clarification be sought from Education Leeds in relation to the number of pupils required to warrant the provision of a dedicated school bus service;
- (b) That the issue of bus services within the Outer South area be revisited by the Area Committee if concerns still exist following the alterations which are to be made to the bus service timetable;
- (c) That all those in attendance at the meeting be informed by the Area Management Team of any relevant outcomes which arise from the discussions with Education Leeds and the bus operators.

**76 Area Delivery Plan 2006-07 – Draft Action Plan**

The Committee received a report from the Director of Neighbourhoods and Housing which outlined the draft version of the Action Plan section of the Area Delivery Plan (ADP) for the 2006/07 Municipal Year.

Members were invited to relay any suggestions they had in relation to the draft document to the Area Management Team prior to the April meeting of the Area Committee, when the document would be submitted to Members for their final approval.

**RESOLVED –**

- (a). That the report and information appended to the report be noted;
- (b). That Members be invited to relay any comments to the Area Management Team which relate to any service delivery enhancements or variations that they wished to be taken into consideration during the budget setting process for 2006/07;
- (c). That Members be invited to make proposals to the Area Management Team in relation to projects which could be commissioned by the Area Committee in 2006/07;
- (d). That a schedule of proposals to address Area Delivery Plan (ADP) priorities be submitted to the April meeting of the Area Committee for Members' approval.

**77 Wellbeing Budget Report**

A report was submitted by the Director of Neighbourhoods and Housing which updated Members on the current balance of both the South Outer Area Committee Wellbeing Fund and the Small Grants Fund, and also invited Members to determine the Wellbeing funding applications which had been submitted to this meeting for consideration.

Following a discussion which related to the sustainability of, and the geographical area covered by the Rothwell Gardening Scheme, Members proposed that the progress of the scheme be monitored and revisited by the Area Committee during the 2006/07 Municipal Year.

**RESOLVED –**

- (a). That the report and information appended to the report be noted;

- (b). That the Wellbeing Revenue Projects identified in Appendix 1 of the report be noted;
- (c). That the Wellbeing Capital Projects identified in Appendix 2 of the report be noted;
- (d). That the small grant budget position, as detailed within the report, be noted;
- (e). That the following decisions be made in respect of the wellbeing funding applications submitted for consideration at this meeting:-
  - (i). Oulton and Woodlesford Sports and Social Facilities – Parks and Countryside - £20,000 Wellbeing Capital Funding – **Approved;**
  - (ii). Rose Lund Improvements – Parks and Countryside - £20,000 Wellbeing Capital Funding – **Approved;**
  - (iii). Rothwell Gardening Scheme – Care and Repair - £15,850 Wellbeing Revenue Funding for financial year 2006/07, £14,050 Wellbeing Revenue Funding for financial year 2007/08 and £13,050 Wellbeing Revenue Funding for financial year 2008/09 – **Approved in principle, subject to the progress of the scheme being monitored and revisited by the Area Committee during the 2006/07 Municipal Year;**
  - (iv). Dance Classes – Dance Action Zone Leeds (DAZL) - £11,100 Wellbeing Revenue Funding for 2006/07 – **Approved in principle, subject to the costs detailed within the report being confirmed.**

## 78 Wellbeing Monitoring Report

The Committee received a report from the Director of Neighbourhoods and Housing which gave Members the opportunity to review and comment on the projects which had been funded by both the Area Committee's revenue and capital Wellbeing funds.

A question and answer session relating to several projects which were detailed within the report then ensued. The main areas of discussion were as follows:

- The reasons why some projects were unable to be delivered by Leeds Youth Service during the current Municipal Year and the proposal that they would be delivered during the 2006/07 Municipal Year;
- Details relating to the show which had been scheduled to be performed by Dance Action Zone Leeds (DAZL);
- The effectiveness and geographical location of the dual purpose litter bins in the Outer South area of Leeds which had been funded by the Area Committee's Wellbeing fund;
- The possibility of providing litter bins outside Rothwell Sports Centre;
- The current recycling rate achieved by Leeds City Council and the ways in which such a rate could be improved;
- The use of the pedal cycles by Rothwell Neighbourhood Policing Team which had been funded by the Area Committee;
- The progress which had been made by the Horticultural Project, which had been partly funded by the Area Committee.

### **RESOLVED –**

- (a) That the contents of the report and the information appended to the report be noted;
- (b) That the process detailed within the report for feeding back Wellbeing monitoring to the Area Committee be approved;

- (c) That Members note the several projects detailed within the report which were unable to be delivered by Leeds Youth Service during the 2005/06 financial year, and approve that such projects be delivered during the 2006/07 financial year;
- (d) That further information be sought in relation to a show which is to be performed by DAZL, with any details being forwarded to Members for their information;
- (e) That the possibility of litter bins being provided outside the Rothwell Sports Centre be explored;
- (f) That the locations of Area Committee funded litter bins in the Outer South area be clarified and that further information be sought from City Services, with regard to the effectiveness of the bins;
- (g) That an update report on the Horticultural Project be submitted to Members for their information.

## **79 Leeds Supertram**

The Director of Development submitted a report which updated Members on public transportation issues within Leeds, following the confirmation that the Government had withdrawn their funding for the Leeds Supertram project.

A debate then ensued which related to the methods of public transport which could be used as an alternative to the Supertram. The main issues raised were as follows:

- Alternatives for the Leeds Supertram which would affect the Outer South area, such as 'Park and Ride' schemes. Members then discussed the cost effectiveness and efficiency of such alternatives;
- Issues relating to the route which had been proposed for the Supertram;
- The need for cleaner, cheaper and more reliable bus services to be established in Leeds, the need to encourage school children to walk to and from school and the need for feeder buses to be provided in order to ensure that more rural communities were catered for;
- The way in which the bus services within Leeds were currently structured and regulated, and the methods which could be used to improve the current system.

### **RESOLVED –**

- (a) That the report and the information appended to the report be noted;
- (b) That Members note the intention for a detailed briefing on future public transport proposals to be submitted to the Area Committee when further information is available.

## **80 Area Manager's Update Report**

The Committee received a report from the Director of Neighbourhoods and Housing detailing a range of activities which had taken place or were scheduled to take place within the Outer South area. The report also sought Members' views on several important issues which were ongoing within the area.

In response to Members' enquiries which related to the ways in which the Community Action Service Team (CAST) operated and the sites which had been visited by the Team, the Committee was assured that location based

information, which detailed the sites visited by CAST would be circulated to Members for their information.

A discussion then ensued which related to the effectiveness of the services provided by Streetscene Environment Services in the Outer South area and the actions which could be taken by the Area Committee in a bid to improve the team's performance.

**RESOLVED –**

- (a) That the report be noted;
- (b) That further location based information which details the areas visited by CAST in the Outer South area be submitted to Members for their information;
- (c) That consideration be given by the Area Committee into the ways in which Streetscene Environment Services operates in the South Outer area.

(Councillor Mulherin left the meeting at 6.10pm during the consideration of this item)

**81 Date and Time of Next Meeting**  
Monday 3<sup>rd</sup> April, 2006 at 4.00pm

(The meeting concluded at 6.15pm)

**Report of the Director, Neighbourhoods and Housing Department**

**Outer South Area Committee**

**Date:** 3<sup>rd</sup> April 2006

**Subject:** Area Delivery Plan 2006 / 2007

**Electoral Wards Affected:**

Ardsley & Robin Hood  
Morley North  
Morley South  
Rothwell

**Specific Implications For:**

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**EXECUTIVE SUMMARY**

The October 2005 Area Committee agreed the main headings and key thematic priorities that would provide the framework of the Area Delivery Plan (ADP) 2006/07. The February 2006 Area Committee considered the Draft ADP Action Plan and agreed it in principle. Comments from the Area Committee have been incorporated into this final version of the ADP.

This report advises the Area Committee of the purpose of the Area Delivery Plan and how it will be implemented and asks the Area Committee to agree the ADP and the Action Plan for 2006/07.

**1.0 Background**

- 1.1 As part of the new constitution in June 2004 the City Council required Area Committees to produce an Area Delivery Plan (ADP).
- 1.2 Area Delivery Plans identify the needs and priorities of the committee area and help to inform decision making and joined up service delivery. They also advise and influence the City Council and other partner agencies in the allocation of resources.
- 1.3 The first ADP for this Area Committee (for 2005/06) was produced and agreed by the Area Committee last year and subsequently endorsed by Executive Board. In October 2005 it was agreed that priorities for the ADP 2006/2007 would remain the same:
  - **Safer neighbourhoods** – focusing on reducing crime and the fear of crime

- **Cleaner neighbourhoods** – focusing on developing a better quality street environment, green and open spaces
- **More for young people** – focusing on developing opportunities for young people out of school to be healthier, safer and successful
- **Thriving and harmonious communities** – focusing on regenerating town centres, improving neighbourhoods in need and involving communities

1.4 The ADP for 2006/2007 has been developed from the ADP 2005/2006. It has taken into consideration comments from the Area Committee and partner agencies such as the Youth Service, the Police, City Services and Parks and Countryside

## **2.0 Use and implementation of the Area Delivery Plan**

2.1 The ADP outlines the key activities that the Area Committee and Area Management Team will co-ordinate and deliver. It is a document which:

- will inform Area Committee decision making particularly concerning the use of the Well-being Budget
- helps to influence the City Council and other partner agencies allocate their resources
- Acts as a reference point for monitoring the progress and achievement of actions
- Informs the work programme of the Area Management Team

2.2 Once the ADP has been agreed a work programme for the Outer South Area Management Team will be developed to reflect this.

2.3 To ensure the plan is implemented as efficiently as possible it is asked that the Area Committee ensure that all requests of the Area management Team are in line with the Area Delivery Plan.

## **3.0 Recommendations**

3.1 The Area Committee is asked to approve the proposed final Area Delivery Plan including the Action Plan.

3.2 The Area Committee is asked to indicate if they would like the key themes to be put into a priority order.



# **Outer South Area Committee**

## **Area Delivery Plan**

**2006/07**

## **Background to Area Committees and Area Delivery Plans**

In June 2004 Leeds City Council established a more localised structure of decision-making through new Area Committees which would enable services to be more appropriate and responsive to local needs and priorities. The objectives of the Area Committee are:

- to enhance both the representative role of local elected councillors and the connections with their communities;
- to improve the quality and value for money of Council service delivery;
- to improve the quality of democracy and find new ways to facilitate citizen participation in local government;
- to co-ordinate policy and service delivery between the local service providers.

In September 2004 the Council's Executive Board agreed to delegate the first Functions for Area Committees to determine. Along with a Well-being Budget these Functions form part of the resources the Area Committee has at hand to implement this Area Delivery Plan (See resources).

### **What is this Area Delivery Plan?**

This Area Delivery Plan for this Area Committee sets out service priorities and improvement strategies for the area for 2006/07. The Plan is a reference point for directing resources and providing a framework for the investment of the Well-being Budget in the area.

This Area Delivery Plan builds on the initial priorities established through the 'Profile and Priorities document' which were agreed at the September 2004 Area Committee. The Profile & Priority document provided baseline information about the area and included draft priorities established through earlier consultation.

### **The Strategic Objectives – i.e How does this Plan take into consideration other key plans and strategies?**

This Area Delivery Plan tries to balance the strategic objectives Council services are committed to and applying them to a local context. Consequently in putting together the Plan the main strategic drivers which have been considered are:

#### *Leeds Initiative (the Local Strategic Partnership) and the Vision for Leeds*

This Area Delivery Plan represents the Council's local contribution to the Leeds Initiative objectives and the overall Vision for Leeds. In addition the Area Delivery Plan supports the developing plan for the South Leeds District Partnership which brings agencies together to translate the Vision for Leeds to South Leeds. The Area Delivery Plan particularly contributes to fulfilling the Vision objective of 'narrowing the gap' and at the same time enable Leeds to 'go up a league' and better fulfil its role as a regional capital.

#### *Leeds City Council – Corporate Plan*

This Area Delivery Plan also contributes to the corporate priorities of Leeds City Council as set out in its Corporate Plan, which also reflects the Vision for Leeds.

**What geographical area does the Area Delivery Plan cover?**

This Area Delivery Plan, covers the Outer South Area which incorporates the Electoral Wards of Ardsley and Robin Hood, Morley North, Morley South & Rothwell.

**Working arrangements - How the Area Committee operates and how the Area Delivery Plan for 2006/07 will be put into action**

*a) Membership and voting rights*

Decisions on this Plan are made by the Ward Councillors of the Outer south Area Committee i.e.:

- Ardsley and Robin Hood (3 Elected Members)
- Morley North (3 Elected Members)
- Morley South (3 Elected Members)
- Rothwell (3 Elected Members)

Whilst this Area Committee had decided initially to not co-opt members, should this be reviewed during 2006/07 the co-opted members would not have voting rights as legally only Elected Members or council officers (with delegated powers) can make decisions about how the Council's budget is spent.

*b) role of Area Management*

Advice and support is provided by the City Council's Area Management Team, led by the Area Manager, who, together with other Council service providers and other agencies within the area, will put this plan into action.

*c) Accountabilities*

Like all Council bodies the Area Committee and this Delivery Plan are accountable to the Executive Board and will be subject to scrutiny by the Council's Scrutiny Boards. The Plan is prepared annually and requires approval by the Executive Board, which will monitor the performance of the Committee.

This Plan has regard to

- The Council's Budget and Policy framework
- Relevant Council strategies and plans
- Professional advice from Directors or their nominees

*d) Constitution*

The Area Committees, and therefore this Plan, are governed by various procedure rules. These are laid down in the Council's Constitution and provide the framework within which the Area Committee operates in detail.

The Area Committee's roles can be summarised as follows:

- A **monitoring** role - ensuring a high standard of delivery of all services within the area
- An **influencing** role on shaping Council's Policies and Strategies
- A **controlling** role over certain services of the Council
- A **partnership** role with other agencies, for example on the provision of Community Safety, Social and Health issues
- A **listening** role for hearing local deputations, and linking to local community forums and organisations

## Appendix 1

- An **advisory** role with the Council, Executive, Scrutiny Board, Regulatory Panels or Departments on matters of interest in the area

### *e) Area Committee meetings*

The Area Committee will meet at least six times a year. Progress on the Area Delivery Plan will feature in the meetings. As they are confirmed, dates of the meetings are put on the Council's website and made known through various ways (see how will the Area Committee consult and involve the community). The agenda for each meeting will be produced at least 7 working days prior to the meeting.

### **How does the Area Committee consult and involve the community?**

Supporting the community is one of the Area Delivery Plan's key themes. Consequently there are a range of ways local people are involved. Here are just some of the ways:

- At Area Committee meetings publicised to the public
- At local Community Forums and partnership meetings
- Through 'Key Messages' reports to the Area Committee highlighting community activities and current issues about both the area and services.
- Through our webpage currently on [www.leeds.gov.uk/south](http://www.leeds.gov.uk/south) (click on a ward then 'Your Area Committee').
- By e-mail – [nhd@southareacomm.gov.uk](mailto:nhd@southareacomm.gov.uk)
- Through Area Committee Feedback news bulletins
- By arranging specific community consultation activities and events as appropriate
- Through the process of neighbourhood improvement planning

All the above enables the Area Committee to consult widely in the community on particular issues and to provide an opportunity for residents to bring local issues to the attention of Councillors. The above activities also allow for feedback on this Area Delivery Plan and on council services.

### **How will this Area Delivery Plan for 2005/06 be monitored?**

Monitoring of this Plan will be undertaken by the Area Management Team led by the Area Manager (in the Neighbourhoods and Housing Department of the City Council). There will be regular reports on progress from the Area Manager to the Area Committee with reports from Council service providers, through representatives of Council departments who will attend meetings of the Area Committee.

### **Area profile**

A Profile and Priorities Document was produced in 2004/05 which detailed the profile of the area showing its key characteristics as well as describing some of the services delivered in the area.

### **Key themes and priorities**

This Area Delivery Plan has the following key themes and priorities

- Young People
- Safer Neighbourhoods
- Cleaner Neighbourhoods

## Appendix 1

- Regenerating areas – town centres
- Improving neighbourhoods in need
- Community involvement

### **Resources for this Area Delivery Plan**

The Area Committee has the following resources in order to deliver the key themes and priorities of this Area Delivery Plan.

#### *a) Delegated Functions*

In September 2004 the Council's Executive Board agreed to delegate the first Functions for Area Committees to determine. These resources cover:

Community Safety - Public Reassurance activities of Wardens & PCSOs,  
CCTV

Streetscene - Waste Management service of Bring Banks and Public  
Conveniences

Children & Young People - Youth Service

The 'Schedules' for these provide more detail on the Function delegated to the Area Committee. A copy can be made available on request and were presented to the Area Committee at its October 2004 meeting (See [www.leeds.gov.uk/south](http://www.leeds.gov.uk/south) - click on a ward then 'Your Area Committee' then past meetings).

The Council has also given Area Committees a responsibility to promote the social, economic and environmental well being of their areas. A Well-being Budget has been delegated to all Area Committees to support this function.

#### *b) Staff Resources*

The South Leeds Area Management Team has been established as a dedicated resource to co-ordinate services in both inner and outer south areas and to implement the Area Delivery Plan. Whilst officers will have some cross area responsibilities, it is anticipated that there should be a 3 person team for each Area Committee area: an Area Management Officer, Project Officer and an Assistant Project Officer. The team will have a main base at Dewsbury Rd One Stop Centre and a part time base at Morley Town Hall.

Other services (for example Community Safety, Youth Service, Streetscene) have also developed area staff structures. The Community Safety Locality Co-ordinator is co-located with and integrated within the Area Management team at its main base. The officer co ordinates Community Safety activity in the South wedge (the inner and outer south area committee areas) and this officer acts as the link with the West Yorkshire Police and co-ordinating problem-solving groups which addresses issues such as anti social behaviour, drugs, burglary and vehicle crime.

### **Action Plan**

The Action Plan for this Area Committee is in the attached Appendix 2.

## Appendix 1

The Action Plan details the specific priority objectives/target to attain within each key theme followed by the actions aimed to fulfil each of those objectives/targets.

In order to encourage greater focus for the Area Delivery Plan and the work of the Area Committee and Area Management Team, each objective and action will be put into an order of priority.

### **Working together - a statement on partnership working**

Partnerships with other agencies is important in order to help implement some of the key themes, objectives and priority actions of this Area Delivery Plan.

#### *a) South Leeds District Partnership*

The Area Committee has close links to the District Partnership in South Leeds, a partnership between the public, voluntary and private sectors in the south area. The Area Committee and Leeds City Council is represented on the District Partnership by the chair of the Area Committee.

The Partnership covers the whole of South Leeds and was initiated across the city by the Leeds Initiative in order to have a more geographic dimension to issues arising from for example the Neighbourhood Renewal Strategy, the Community Engagement Strategy, and the Vision for Leeds.

The District Partnership plays an important role in helping deliver the Area Committee priorities and therefore this Area Delivery Plan.

#### *c) Other Partnerships*

Implementing the Plan will also involve working together with council and non council services and agencies at an Area Committee level as well as well as at neighbourhood level especially in order to improve neighbourhoods in need and regenerating key areas.

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Young people**

**Appendix 2a**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
1. Involve more young people in more activities	<p>1. a) Develop youth work (support) network for organisations working with young people</p> <p>i) Continue to develop Youthwork Network in Morley.</p> <p>ii) Develop Youthwork Network in Rothwell.</p> <p>iii) Through the Morley Youth Network, West Yorkshire Youth Association worker to link in with voluntary organisations in Morley working with young people</p> <p>iv) Youth Networks to develop programmes of work that serve to coordinate and capitalise on the variety of provision in there area.</p>	<p>AMT/Youth Service</p> <p>AMT/ Youth Service</p> <p>AMT/ Youth Service</p> <p>Youth Service</p> <p>Youth Service</p> <p>Youth Service</p>	From April 06	<p>Youth Service</p> <p>Well Being</p>	<p>2 Networks established</p> <p>Appointment of independent chair and secretary</p> <p>West Yorkshire Youth Association engaged.</p> <p>Programmes of work developed.</p> <p>No. of groups involved</p> <p>No of young people reached.</p> <p>No of organisations funded by Area Committee and Youth Service.</p> <p>Introduce provision to Rodilian High School</p>	<p>Identify changes and gaps in provision.</p> <p>Increased support for organisations resulting in more stable groups and expansion of provision for young people to fill gaps.</p> <p>More co-ordinated provision.</p>	Quarterly

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Young people**

**Appendix 2a**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
	1. c) Develop ways for young people to be heard on a range of matters.	Youth Service	By July 06	Youth Service	No. of youth fora or other mechanisms set up	Better informed Area Committee and Services/agencies about young people's needs	Quarterly
	1. d) One pilot youth forum to be established in Morley to feed into the Morley Youth Network.	Youth Service		Education Leeds/Schools			
	1. e) Explore the potential for *-youth forums in the Ardsley Robin Hood / Rothwell area.	Youth Service					
	1.f) Publicise provision available for young people including during school holidays	AMT/Youth Service	From April 2006	Youth Service	No. of main forms of publicity e.g. leaflets	Better informed young people	Quarterly
	1. g) Involve young people and agencies in developing a website to assist in the promotion of opportunities for young people.	Youth Service		Well being	No. of young people receiving publicity  No of schools targeted.  Development of website.	Increased participation in activities  Young people and adults better aware of opportunities.	



**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Young people**

**Appendix 2a**

Objective / Target	Action/Process	Lead Officer	Time-scale	Resources	Outputs	Outcomes	Progress Report
2. Increase range of facilities for young people.	<p>2. a) Develop and improve the range of facility based programmes to meet young people's needs (buildings based or mobile)</p> <p>2. b) Detached youth team to be established in Morley North and South.</p> <p>2. c) Explore development of mobile youth bus for South wedge</p> <p>2. d) Explore the development of facilities (POD or Shelters) for youthwork in targeted areas.</p> <p>2. e) Develop the role and remit of the Health Bus (including promotion of C card).</p> <p>2. f) Develop other provision such as off the road biking to address issues in various locations</p>	<p>AMT/Youth Service</p> <p>Youth Service</p> <p>AMT/Youth Service</p> <p>AMT/Youth Service</p> <p>Youth Service</p> <p>Youth Service</p>	From April 06	<p>Youth Service</p> <p>Well being</p>	<p>Increased No. of programmes and facilities</p> <p>No of young people reached</p> <p>Consider shelter on Wood Lane</p>	<p>Better quality, choice of provision</p> <p>Young people's priority needs met</p>	Quarterly

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Young people**

**Appendix 2a**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
3. Assist schools to expand the range of vocational courses	3a) Develop horticultural training scheme for 14-16 year olds	ED Leeds/ District Partnership	From April 06	Finances from,EIC , Well being	No. of young people involved  No. of jobs created  environmental improvements	enhanced school attendance for target group  increased vocational opportunities	Quarterly
	3b) Develop schemes in - health & social care - construction - business	ED Leeds/ District Partnership	From April 06	Existing resources	No. of schemes developed  No. of students participating  No. of qualifications/accreditation gained	enhanced school attendance for target group  increased vocational opportunities	Quarterly
4. Assist schools to offer extended provision and expand community role	4a) Broker community, voluntary and other public sector support for schools	ED Leeds/ District Partnership	By July 06	Ed Leeds/ School/ Well being	enhanced leisure activities  Increased health promotion	Renewed commitment to school by pupils and aspirations for employment  Increased attendance/attainment  Harmonious communities with schools at the heart  Parent/child health outcomes	Quarterly

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Young people**

**Appendix 2a**

**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<p><b>1. Carry out special multi-agency initiatives to tackle crime and grime in priority areas (to be known as Operation Cava)</b></p>	<p>1. a) Organise enforcement and support services to focus on Neighbourhood Improvement Areas</p> <p>1. b) Deliver a minimum of x operations per year.</p> <p>1. c) Review agency involvement and involve other services as necessary.</p>	<p>AMT, Police, Leeds South Homes, Streetscene and others.</p>	<p>X no of operations. The DCSP is in the process of confirming the calendar of Cava ops across the south wedge for 06/07.</p>	<p>Staff time for planning, delivery and follow up survey.</p> <p>Printing and postal costs.</p> <p>Some operations may require additional support from the Wellbeing budget e.g. additional target hardening or sessional staff time.</p>	<p>Number of operations carried out.</p> <p>Number of arrests for priority crime/ASB.</p> <p>Number of wanted vehicles identified using Automatic Number Plate Recognition (ANPR)</p> <p>Number of untaxed vehicles removed.</p> <p>Number of ASB contacts/warnings/diaries issued.</p> <p>Number of sites cleared of rubbish/dumping and/or notices served</p> <p>Number of residents surveyed</p>	<p>Improvement in appearance of area and level of satisfaction with the operation (to be measured by follow up surveys)</p> <p>Reduction in crime/ASB (to be measured by reports to Police, Anti Social Behaviour Unit and Leeds South Homes)</p>	<p>Summary of report to be presented via Area Managers report to Area Committee.</p> <p>Quarterly via Holbeck Divisional Community Safety Partnership.</p>

**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>2. Action on anti-social behaviour</b>	<p>2. a) Deliver actions to tackle ASB hotspot areas and Neighbourhood Improvement areas.</p> <p>2. b) Explore provision of high visibility patrols (mobile CCTV, PCOSs or Neighbourhood Wardens) in hotspot areas</p> <p>2. c) Explore the scope for the provision of diversionary activities to prevent/deter young people's involvement in ASB.</p> <p>2. d) Explore targeted work to tackle ASB in Rothwell and Morley town centres.</p>	<p>Police and ASBU</p> <p>Police</p> <p>Youth Networks</p> <p>Police/Town Centre Manager</p>	<p>Areas and actions to be agreed by monthly Outer Area Action Group</p>	<p>Officer time and possible wellbeing funding as follows:</p> <p>80 hours of mobile CCTV presence = £5000</p> <p>2 police officers for 7 days = £2300</p> <p>£xx capital to fund a security shutters scheme in Rothwell and Morley town centres.</p>	<p>Number of hotspot areas tackled.</p> <p>Number of ASB warnings/Acceptable Behaviour Contracts issued.</p> <p>Number of referrals to support agencies (e.g. Youth Service)</p>	<p>Reduction in number of calls reporting ASB in targeted areas.</p>	<p>Updates via NIP meetings.</p> <p>Monthly via Outer Area Action Group</p> <p>Quarterly via DCSP.</p>

**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>3. Measures to prevent burglary e.g. making alleys, houses and belongings more secure</b>	3. a) Develop programme to tackle burglary hotspots or areas at risk of burglary.	Police/AMT	Plan in place by end of Q1	Officer time and possible wellbeing funding as follows:	X number of properties receiving target hardening and/or Smartwater property marking	Reduction in numbers of properties becoming victims of burglary.	Update reporting cycle to be agreed with AC  Quarterly via Divisional Community Safety Partnership
	3. b) Develop programme to improve security of sheds/garages in high risk areas.	Police/AMT	Plan in place by end of Q1	Target hardening - £12,500 per 100 dwellings.	Number of residents receiving shed/garage security products.		
	3. c) Promote development of Neighbourhood Watch schemes	AMT/N'hoo d Watch Co-ordinator	Ongoing	Smartwater - £1500 per 100 dwellings.	Number of new Neighbourhood Watches	Reduction in/prevention of incidents involving rogue traders.	
	3. d) Explore development of "No Cold Callers" scheme (to tackle rogue traders/distraction burglary)	AMT/Police		Shed bars - £4500 per 100residents  Garage Guardian - £5400 per 100 dwellings.	Number of Cold Caller Zones introduced.  Number of reports to Trading Standards of breaches of the Cold Caller zone.		

**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
4. <b>To deliver actions to reduce vehicle crime in hotspot areas</b>	4. a) Explore sale/distribution of car security products to local residents.	Police/AMT	Project plan in place by Q1.	Officer time and possible wellbeing funding as follows:  100 Diskloks for car steering wheels – £4K to 7K	Number of security products sold/distributed.	Reduction in car crime	Reporting cycle to be agreed with AC.  Quarterly via DCSP.

**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

Objective / Target	Action/Process	Lead Officer	Time-scale	Resources	Outputs	Outcomes	Progress Report
<p><b>5. To deliver actions to address drugs issues in local communities</b></p>	<p>5. a) Support Morley drugs action group to:</p> <p>5. b) Increase information and knowledge relating to drug use</p> <p>5. c) Increase number of young people receiving enhanced drug education via school/ youth groups, including harm reduction information</p> <p>5. d) Increase the number of drug users accessing interventions</p> <p>5. e) Explore development of similar groups in other areas. E.g. Rothwell</p>	<p>AMT</p>	<p>Ongoing</p>	<p>Staff time and possible wellbeing funding as follows:</p> <p>Targeted outreach to provide information about drug use - £??</p>	<p>Number of young people to receive drugs advice/information.</p> <p>Number of drugs users accessing interventions.</p>	<p>Greater awareness of drug issues and services among young people.</p>	



**Outer South Leeds Outer Area Committee Action Plan 2006/07 (Draft)**  
**Key theme: Safer neighbourhoods**

**Appendix 2b**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>6. To reduce the risk of violent crime, theft or robbery</b>	<p>6. a) Provide information to young people via schools about personal safety.</p> <p>6. b) Explore option to distribute personal alarms to vulnerable groups (e.g. young people, older people)</p>	<p>AMT/Youth network/Police</p> <p>Police/AMT</p>		<p>Staff time and possible wellbeing funding as follows:</p> <p>£3000 for 1000 personal alarms.</p>	<p>Number of young people receiving information about personal safety.</p> <p>Number of people receiving personal safety alarms</p>	<p>Reduction in/prevention of theft from person type offences.</p>	

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Cleaner Neighbourhoods**

**Appendix 2c**

<b>Objective / Target in order</b>	<b>Action/ Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
1. Action on environmental crime and grime (e.g. flytipping, abandoned vehicles, discarded needles, graffiti, litter) (see also 'Safer Neighbourhoods' key theme)	1a) Taking Intensive action on referrals from Area Committee Members/and issues gathered by area management from agencies particularly in those places most effected	Streetscene Services/ Area Management	Daily - See note below	Area Committee/ Streetscene Services: CAST	No. of referrals reported/dealt with  % of jobs completed within expected response time rate	Satisfied referrers on actions taken  Improved appearance of hotspots and priority neighbourhoods in particular	Reports regularly produced
<p>Note: timescale for action on environmental crime on referrals made by public and Members at other times: Avg working days to remove from being reported is within 2 weeks for graffiti and before next day if offensive or racist, 24 hrs for needles, 1.5 days* for flytips, 24hrs to 7+ days* for abandoned vehicles. (*except in special circumstances)</p>							
	1b) Provide various means of dealing with litter in some of the worst hit areas including: <i>Suggestions?</i>	Area management /Streetscene	As identified	Streetscene Services /Area Committee Well being  Town Centre Partnerships consulted	No. of additional measures	Improved appearance of area and reduced litter on streets and pavements	Quarterly as agreed with Streetscene Services

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Cleaner Neighbourhoods**

**Appendix 2c**

<b>Objective / Target in order</b>	<b>Action/ Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
	1c) Carry out and publicise Enforcement action on offenders	Streetscene Services	April 06- March 07	Streetscene Services	No. of notices served	Anti-environmental crime messages known	Quarterly
2. Encourage recycling, reusing and reducing waste	2a) Carry out awareness raising work in schools and within neighbourhoods where action is needed most including:( <i>Suggestions?</i> )	Streetscene/ Voluntary sector	April 06 – Mar 07	Streetscene/ Area Committee – Well being	No. of awareness raising activities/days carried out.  No. of people benefiting  No. of schools/ community groups involved.	Reduction in littering, particularly around schools and school routes.  Increase in amount of recycled waste.  Community involved in awareness raising.	Quarterly as agreed with Streetscene services and others

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Cleaner Neighbourhoods**

**Appendix 2c**

<b>Objective / Target in order</b>	<b>Action/ Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
3. Support to community groups helping to improve the local environment	3a) Promote and provide a Community Skips Scheme for community groups	Area Management	Skips provided as requested	Area Committee – Well being <i>£Base on last year's fig</i>	No. of enquiries for skips  No. of skips provided	Local people/groups involved in clean ups  Thanks letters from Councillors	Quarterly
	3b) Provide support to community groups wanting to do a range of activities to improve the environment e.g from clean ups to planting	Area Management /Streetscene Services, Parks and Countryside	April 06 – March 07	Area Committee – Well being	No. of environmental improvement activities done  No. of community groups involved  No. of people benefiting  No. involved in Community Pride Award	Local people involved in improving the local environment  Increased community pride	Quarterly

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Cleaner Neighbourhoods**

**Appendix 2c**

**Outer South Area Committee Action Plan 2006/2007 (Draft)**  
**Key Theme: Regenerating Areas - Town Centres**

**Appendix 2d**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>1. Promote and support town centres</b>	1. a) Appoint Town Centre Manager	Town Centre Manager (TCM)	June 06	Well-being & Morley Town Council	Town Centre Manager	Framework in place for Town Centre Management Initiative.	Reports to Area Committee quarterly.
	1. b) Create detailed Action Plan (to include programme of events) for Morley & Rothwell Town Centres		July 06		Detailed action plan for Rothwell / Morley Town Centres Initiative	Manager to network and promote initiative.	Regular reports to Town Centre Partnerships
	1. c) Monitor and evaluate the operation of the Town centre Manager post.	TCM/AMT/Steering Group	Quarterly from start date of TCM	Existing stakeholder and staff resources	Steering Group in place. Monitor Action Plans	Assessment of progress against performance indicators  Establish value for money	Quarterly

**Outer South Area Committee Action Plan 2006/2007 (Draft)**  
**Key Theme: Regenerating Areas - Town Centres**

**Appendix 2d**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
	1. d) Co-ordinate & support Rothwell & Morley town centre partnerships	TCM/AMT	Ongoing	Existing staff resources	At least 4 meetings per annum  Action Plans delivered and monitored  Minutes, reports, mail out to partnership members  Increase the number of traders involved in the partnerships	Improvements to the town centre through actions agreed by partnership	Quarterly
	1. e) Develop Morley and Rothwell business database	TCM/AMT	Ongoing	Existing staff resources	Updated & user friendly database in place for Morley & Rothwell	Increased efficiency and effectiveness contacts/ consulting with local businesses.  Increased credibility for the town centre management initiative	Annually

**Outer South Area Committee Action Plan 2006/2007 (Draft)**  
**Key Theme: Regenerating Areas - Town Centres**

**Appendix 2d**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
	1. f) Produce and distribute Morley visitors leaflet	TCM/AMT	June 06	Well-being	Number of leaflets produced  Number of distribution points.	Increased footfall to town centre	Quarterly
<b>2. Support the progression of major schemes.</b>	2. a) Develop and execute scheme for Marsh Street Car Park Rothwell	AMT/Development Dept/TCM	June 06	T&DC Regeneration Funding	Detailed works agreed.  Car Park and surrounds redeveloped.	Increased footfall to town centre	Quarterly
	2. b) Develop scheme for Morley Bottoms		June 06	T&DC Regeneration Funding & Well-being.	Agree feasibility study & appoint consultants.	Increased stakeholder confidence	Quarterly
	2. c) Consider shop front security scheme for Morley Town Centre			Well-being	Agreed scheme for supporting shop front security in Morley.	Increased stakeholder confidence	Quarterly



**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Improving neighbourhoods in need**

**Appendix 2e**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>1) Develop plan to improve priority areas</b>	1. i) Review & the Neighbourhood Improvement approach for 1.i a)Eastleighs/ Fairleighs b)Newlands/ Denshaws 1.i c)John O'Gaunts 1.i d)Wood Lane Estate 1.i e)Fairfaxes and Oakwells 1.i f)The Harrops	AMT	June 06 then ongoing.	Existing staff time  Wellbeing budget/ mainstream grants/ relevant external grants	Single body created to implement & monitor action plans.  Action Plans reviewed.  Detailed actions agreed.	increased sense of pride in community  More people more involved in improving their areas.  Projects to address priority issues identified and fed to Area Delivery plan	Quarterly to Area Committee
	1. ii) Following the review develop the neighbourhood Improvement approach for: 1.ii a) Springbanks & Moorlands 1.ii b) Northfields 1.ii c) Parts of Oulton & Woodlesford	AMT	June 06		Actions executed.  Actions reviewed & schemes monitored  Monitoring and evaluation report detailing outcomes on each plan to Area Committee	Projects to address key priorities are implemented.  Establish effectiveness or otherwise of the NIP programme	

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Improving neighbourhoods in need**

**Appendix 2e**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time-scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>2) Support older people living in their own homes.</b>	2. a) Support implementation of proposal for any revised gardening scheme	AMT/Care & Repair	April 06	Green Fingers/ Wellbeing	No. of older and disabled people receiving assistance to carry out gardening  No. of improved gardens	Reassurance to older people re: distraction burglary  Improved appearance of neighbourhoods	Quarterly
	2. b) Explore the potential for intergenerational work in the area.	AMT/Youth Service/Other agencies	Sept 06	Well-being	Establish one project.	Better interaction/understanding between older and younger people	Sept Area Committee

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Community involvement**

**Appendix 2f**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
<b>1. Offer small grants to community groups</b>	1. a) Provide small grants up to £1000 to support Area Committee priorities	AMT	Yearly	Well-being	Number of Voluntary & Community groups supported.  No. of small grants provided	Community groups supported  Enhanced relationship with voluntary & community sector	Every Area Committee
<b>2. Provide effective communication between Area Committee and the community.</b>	2. a) Support and encourage community-led forums by providing information, advice, grants	AMT/Voice	As required	Well-being, VOICE, other agencies	Number of community forums supported  Number of people involved in community forums and events	Community involvement in local matters is maintained and enhanced.	Area Delivery Plan Review
	2. b) Receive and report 'Key Messages' from agreed groups & forums	AMT	Quarterly	Voluntary & Community Sector/ Existing staff	Number of messages/actions received.  Actions taken by Area Committee	Local groups have direct input into Area Committee	

**Outer South Area Committee Action Plan 2006/07 (Draft)**  
**Key Theme: Community involvement**

**Appendix 2f**

<b>Objective / Target</b>	<b>Action/Process</b>	<b>Lead Officer</b>	<b>Time scale</b>	<b>Resources</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Progress Report</b>
	2. c) Produce and distribute 'Area Committee Newsletter'	AM	Quarterly	Existing staff	Number of 'Newsletters' produced.	Community better informed on Area Committee issues.	
	2. d) Consult & feedback to the community on Area Committee and District Partnership issues.	AMT/Partner agencies	As required	Well-being, District Partnership	No. of consultation events and activities  No. of residents/ groups involved in events	Community contributing to improving services and their neighbourhood	After each consultation event/activity
<b>3) Develop better use of the community centres.</b>	3. a) Assess and review use and costs of community centres owned by Neighbourhoods and Housing	AMT/Partnerships Unit/Vol & Com Groups	April 06	Well-being, & centre users	No. of community centres assessed and reviewed	Propose options for improving use and efficiency of community centres we own	After assessments made and options drawn up



**Report of the Director, Neighbourhoods and Housing Department**

**Outer South Area Committee**

**Date:** 3rd April 2006

**Subject:** Outer South Area Committee Well-being Budget Report and Well-being Schedule

**Electoral Wards Affected:**

Ardsley & Robin Hood  
Morley North  
Morley South  
Rothwell

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

**EXECUTIVE SUMMARY**

This report seeks to provide Members with:

- a) a current position statement on the Well-being Budget.
- b) a progress report on revenue projects agreed to date (Appendix 1).
- c) details of capital projects agreed to date (Appendix 2).
- d) a schedule of suggested projects to be commissioned by the Area Committee (Appendix 3)

Members are asked to note the current position regarding the Well-being budget, the position of the Small Grants Budget, and agree any actions. Members are also asked to consider and determine which projects outlined in the schedule they would like to be further developed and delivered.

**1.0 Background**

- 1.1 Each Area Committee has been allocated a Well-being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).
- 1.2 The Well-being Budget for the Outer South is comprised of a capital and revenue allocation. The capital allocation is **£373,573** over three financial years 2004/2007. The revenue allocation was **£192,123** for financial year 2005/06. Early indications are that the revenue allocation for financial year 2006/07 will be a similar sum.

1.3 At the last Area Committee meeting the final allocations of Well-being funding were noted as **£192,123** revenue funding for 2004/05 financial year, **£192,123** revenue funding for 2005/06 financial year, and **£373,573** capital funding over three financial years up to March 31<sup>st</sup> 2007.

1.4 Members should note the following points: -

#### Revenue

- Of the 2004/05 Well-being Revenue funding allocation, **£82,845.00** was spent or ringfenced on projects. Therefore, the potential roll forward from 2004/05 was **£109,278**.
- The Executive Board approved the roll-forward of unspent funds from 2004/05. This gave the Area Committee in 2005/06 a total revenue budget of **£301,401**.
- To date the Area Committee has allocated **£240,173** of the 2005/06 revenue budget leaving a balance of **£61,228** as a potential sum to roll forward to 2006/07.
- The Area Committee is asked to note that **£140,778** has already been allocated from the 2006/07 Well-being Revenue Budget as listed in **Appendix 1**. The exact amount of revenue funding to be allocated to the Area Committee for 2006/07 is yet to be finalised.
- Should the Area Committee be allocated the same amount of funding as in 2005/06 (**£192,123**) and Executive Board approve the roll-forward of unallocated funds from the 2005/06 budget (**£61,228**) this would give a total of **£253,351** for 2006/07 which would leave a balance of **£122,573\*** to be committed. This does not take into account any projects that were to be implemented in 2005/06 but that will now be delivered in 2006/07
- The budget for community skips has been incorporated into the Well-being budget. The skip budget for 2005/06 is **£5,000**. So far this year approximately **£2,023** has been spent out of this budget leaving a balance of approximately **£2,997**.
- The Area Committee agreed to ringfence **£10,000** as a communication and consultation budget. To date approximately **£6,760** has been spent to date leaving a balance of **£3,240**.

#### Capital

- Of the **£373,573** capital funding a total of **£278,753** has been allocated to date leaving a balance of **£94,820**. This spend breaks down by ward as follows – Ardsley & Robin Hood £76,193; All Morley £27,000; Morley North £42,560; Morley South £52,900; Rothwell £80,100.

## **2.0 Well-being Projects**

2.1 **Appendix 1** details projects that have been allocated funding by the Area Committee to date, including a current position statement and project outputs.

2.2 Projects highlighted in bold in **Appendix 1** are those that have been allocated revenue funding from the Well-being Budget in 2005/06 but the funding is yet to be claimed. For example, a significant amount of funding has been allocated to the Neighbourhood Improvement Plans, however much of this is yet to be spent.

2.3 It is possible that some of the projects highlighted in bold in **Appendix 1** may not claim their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 1.4.

2.4 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

### **3.0 Small Grants**

3.1 Since the last meeting no Small Grants have been approved.

3.2 From the **£30,000** revenue allocated to the small grants fund a total of **£20,633.13** has been spent to date leaving a balance of **£9,366.87**.

### **4.0 Wellbeing Schedule**

4.1 During the financial year 2005/06 the Area Committee was presented with various projects to be commissioned at each meeting. This arrangement made it problematic to take a strategic approach and to assess the comparable impact projects might have on delivering the ADP priorities. This was mainly because the approach was dependant on what projects come forward and not based on a proactive approach to addressing priorities.

4.2 For financial year 2006/07 it is proposed to take a more strategic approach to project commissioning whilst understanding that some contingency might be required during the year.

4.3 Early in 2006 Area Management Team consulted with stakeholders and partner agencies in an effort to confirm issues and identify possible solutions. The schedule at **Appendix 3** details suggested projects or areas of work that could be commissioned by various partners to address Area Delivery Plan priorities and enhance current service provision.

4.3 Members are asked to consider the proposals presented in **Appendix 3** and indicate which ones they would like to commission to address issues outlines in the Area Delivery Plan. The South Leeds Area Management Team will then work with the delivery agent to develop the project in a way that is agreeable to the Area Committee and that would bring the most benefit to the Outer South Area.

4.4 These projects will then be monitored by the South Leeds Area Management Team in line with arrangements previously agreed by the Area Committee.

4.5 The proposed timescale for the commissioning process is:

April 2006	Agree projects to commission
May / June	Projects developed
July to March 2007	Projects implemented
July to March 2007	Projects monitored

### **5.0 Recommendations**

5.1 Members of the Outer South Area Committee are requested to:

- Note the budget position of the Well-being Budget as set out at 1.3 and 1.4
- Note the Well-being revenue projects agreed as listed in Appendix 1 and any changes.
- Note the Well-being capital projects already agreed as listed in Appendix 2.
- Consider the small grant budget position as set out in 3.2 and agree any actions.
- Consider and approve the commissioning process for projects to be funded by the Area Committee as outlined in 4.0
- Consider the project schedule at Appendix 3 and determine which projects they would like to see developed and delivered over the next financial year to address Area Delivery Plan priorities.



**Outer South Well Being Budget February 2005/6**  
**Revenue Projects agreed to date**

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
<b>Budget</b>		<b>£192,123</b>	<b>£301,401</b>	<b>£253,351***</b>			
Outer South Skips Budget	South Area Management Team	£5,000		£5,000	To establish a skips for community use fund	<ul style="list-style-type: none"> <li>▪ Provide skips for community groups to undertake clean-ups</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved streetscene in local neighbourhoods</li> <li>▪ Increased community pride</li> </ul>
Outer South Small Grants Fund	South Area Management Team	£15,000	£15,000	£10,000	To establish a small grants fund for projects meeting Area Delivery Plan priorities	<ul style="list-style-type: none"> <li>▪ Support voluntary and community groups through grant aid</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased range of community activity</li> <li>▪ Increased community participation</li> <li>▪ Increased community pride</li> <li>▪ Delivery of Area Delivery Plan priorities</li> </ul>
Outer South Communications Budget	South Area Management Team	£10,000		£10,000	A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> <li>• 5 newsletters</li> <li>• 7 questionnaires</li> <li>• Promotional materials</li> </ul>	<ul style="list-style-type: none"> <li>• Increased awareness of the Outer South Area Committee</li> <li>• Improved consultation that can be inform localised projects and plans</li> </ul>
Neighbourhood Improvement Area -	South Area Management Team		£9,000		A plan to aimed at	<ul style="list-style-type: none"> <li>• Smithy Lane</li> </ul>	<ul style="list-style-type: none"> <li>• Increased number of young people</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
Eastleighs & Fairleighs					making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Recreation Facilities</li> <li>• Newsletter</li> <li>• Fun Day</li> <li>• Dog fouling poster campaign</li> <li>• Martial arts classes</li> <li>• Drop – In Advice sessions</li> <li>• Outreach classes</li> <li>• Lighting on Smithy Lane</li> </ul>	<ul style="list-style-type: none"> <li>• taking part in diversionary activities</li> <li>• Improved condition of environment, particularly reduction in dog fouling</li> <li>• Reduction in Anti Social Behaviour</li> <li>• Residents feeling safer in their community</li> </ul>
Neighbourhood Improvement Area - Newlands & Denshaws	South Area Management Team		£8,000		A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Drugs Outreach project</li> <li>• Albert Drive Shop Improvements</li> <li>• Kick around area in Newlands</li> <li>• Diversionary activities for young people</li> <li>• Lewisham</li> </ul>	<ul style="list-style-type: none"> <li>• Increased number of young people taking part in diversionary activities</li> <li>• Improved condition of environment, particularly reduction in dog fouling</li> <li>• Reduction in Anti Social Behaviour</li> <li>• Residents feeling safer in their community</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>• Park Improvements</li> <li>• Environmental Improvements to unsightly grounds</li> <li>• Environmental enforcement awareness raising campaign</li> <li>• Inter – generation al projects</li> </ul>	
Neighbourhood Improvement Area - John O'Gaunts	South Area Management Team		£13,000		A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Drugs Outreach project</li> <li>• Diversionary activities for young people</li> <li>• Pathways Initiative</li> <li>• Community Fun Day</li> <li>• Gardening Initiative</li> <li>• Youth Shelter</li> </ul>	<ul style="list-style-type: none"> <li>• Increased number of young people taking part in diversionary activities</li> <li>• Improved condition of environment, particularly reduction in dog fouling</li> <li>• Reduction in Anti Social Behaviour</li> <li>• Residents feeling safer in their community</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>Rose Lund Outdoor Play Area</li> <li>Community Garden</li> </ul>	<ul style="list-style-type: none"> <li>More people in the area seeking access to employment</li> </ul>
Outer South Youth Dance	DAZL	£9,500			The development of dance initiatives across Outer South Leeds with the aim of involving young people who are at risk of anti social behaviour in the classes.	<ul style="list-style-type: none"> <li>Set up three new dance groups to involve young people in the priority neighbourhoods.</li> <li>100 young people in the Outer South involved in classes</li> </ul>	<ul style="list-style-type: none"> <li>Improve participants self esteem through raising aspirations and developing new skills</li> <li>Increase in the number of young people involved in diversionary activities</li> <li>Health benefits for the young people involved.</li> </ul>
Morley Christmas Lights	City Services	£2,000			Enhancement of the basic lights switch on package from City Services	<ul style="list-style-type: none"> <li>Funding to contribute towards lights switch on event.</li> </ul>	<ul style="list-style-type: none"> <li>A greater number of local people attending lights switch on event</li> </ul>
HELP Project	City Services	£750			Details being sought	Details being sought	Details being sought
Rothwell Gardening Project	Neighbourhoods & Housing, New Deal	£ 15,000			Gardening service for vulnerable	<ul style="list-style-type: none"> <li>Three Month project</li> </ul>	<ul style="list-style-type: none"> <li>Improved physical environment</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
	Team				people covering the Ardsley and Robin Hood area	<ul style="list-style-type: none"> <li>83 gardens in Rothwell and Ardsley and Robin Hood benefiting from the scheme last year.</li> </ul>	<ul style="list-style-type: none"> <li>Increased safety of households with vulnerable people</li> <li>People feel better about their area</li> </ul>
Rothwell Christmas Lights Switch On	Learning & Leisure	£5,595			Enhancement of the basic lights switch on package from City Services	<ul style="list-style-type: none"> <li>Funding to contribute towards the lights switch on event</li> </ul>	<ul style="list-style-type: none"> <li>A greater number of local people attending lights switch on event</li> </ul>
South Leeds Horticultural Scheme	Education Leeds	£20,000	£20,000		A project involving Groundwork, Joseph Priestly College and Education Leeds to promote learning and employability within South Leeds	<ul style="list-style-type: none"> <li>Groundwork to employ 20 local people to provide instruction and support for young people in developing horticultural skills.</li> <li>One</li> </ul>	<ul style="list-style-type: none"> <li>Increase in the number of skilled young people in the area</li> <li>A reduction in anti-social behaviour in certain areas</li> <li>People feel better about their area</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<p>schemed aimed at disaffected young people</p> <ul style="list-style-type: none"> <li>• One scheme targeted at young people succeeding in school with an interest in horticulture</li> <li>• 150 Young People to be involved across South Leeds</li> </ul>	

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
Streetscene Area Delivery	City Services		£1,545	£2,728	Funding for a CAST team to enable the Area Committee to respond more effectively to local need.	Funding towards the CAST team: <ul style="list-style-type: none"> <li>• One dedicated team for the Outer South – team of 3 and a van</li> <li>• One graffiti team to share with the Inner South</li> <li>• More detailed outputs being discussed</li> </ul>	<ul style="list-style-type: none"> <li>• General improvement in the environment</li> <li>• Members and other agencies able to respond to environmental concerns of the local community more quickly and effectively.</li> <li>• Residents taking pride in the area</li> </ul>
Town Centre manager	South Area Management Team		£7,500	£67,270 (£10,000 Income from Morley Town Council**)	A Town Centre Manager employed to help bring improvements to Morley and Rothwell Town Centre	<ul style="list-style-type: none"> <li>• One Town Centre Manager to be appointed for Morley and Rothwell.</li> </ul>	<ul style="list-style-type: none"> <li>• More people visiting the town centres</li> <li>• More commercial businesses locating in the town centres</li> </ul>
Children In Crisis	D: Side – voluntary organisation providing a drug education		£2,300		The funding of drugs education	Deliver drugs education programmes	<ul style="list-style-type: none"> <li>• Increased awareness of young people and their</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
	programme to Leeds for 10 years				programmes in Outer South Primary Schools	in 6 Outer South Primary Schools: <ul style="list-style-type: none"> <li>• Carlton Primary School</li> <li>• Oulton Primary School</li> <li>• Thorpe Primary School</li> <li>• Fountain Primary School</li> <li>• Seven Hills Primary School</li> <li>• Churwell Primary School</li> </ul>	families about the potential dangers and effects of substance misuse.
<b>Mobile CCTV</b>	<b>Community Safety</b>		<b>£4,860</b>		<b>Use of a mobile CCTV van in the Outer South</b>	<ul style="list-style-type: none"> <li>• <b>Use of van for 8 hours per day for 10 days totalling 80 hours</b></li> <li><b>Areas identified by elected members and the Morley</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Decrease in anti social behaviour in hot spot areas</b></li> <li>• <b>Reduction in the fear of crime</b></li> </ul>



## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<b>and Rothwell Community Policing Teams</b>	
Timer Switches	Community Safety		£3,800		Timer switches to be given to people in burglary hot spot areas	<ul style="list-style-type: none"> <li>2,000 timer switches to distribute across all wards in the Outer South</li> </ul>	<ul style="list-style-type: none"> <li>Reduction in the number of burglaries in hotspot areas.</li> </ul>
<b>Upgrade of Colour Photographer</b>	<b>South Area Management Team</b>		<b>£4,031</b>	<b>£4,031</b>	<b>Upgrading of the Area Management team's photocopier</b>	<ul style="list-style-type: none"> <li><b>One upgraded photocopier for the Outer South Area Management Team</b></li> </ul>	<ul style="list-style-type: none"> <li><b>The capacity to produce more questionnaires, publicity and newsletter to a higher standard.</b></li> </ul>
<b>Morley Office Rental Charges</b>	<b>Leeds Credit Union</b>		<b>£1,405</b>	<b>£4,215</b>	<b>A credit union facility to open in Morley Town Centre</b>	<ul style="list-style-type: none"> <li><b>A branch to be open in Morley Town Hall from December 2005</b></li> </ul>	<ul style="list-style-type: none"> <li><b>More local people to saving and borrowing at a reasonable rate</b></li> <li><b>A reduction in vulnerable people seeking loans from unauthorised sources such as loan sharks</b></li> </ul>
Morley Community Radio	Morley Community Radio		£1,100		A radio station to be	<ul style="list-style-type: none"> <li>Broadcasted 12 days</li> </ul>	<ul style="list-style-type: none"> <li>More local people being aware and</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					established covering the Morley area	<p>in December and 10 days in July</p> <ul style="list-style-type: none"> <li>• 40 people were involved in the content</li> <li>• Many voluntary and statutory organisations fed into this and gave interviews on air</li> </ul>	<p>able to voice their opinion on local issues</p> <ul style="list-style-type: none"> <li>• Making people feel more included in decisions made in their community</li> </ul>
Environmental Improvements	Morley In Bloom		£1,000		Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> <li>• Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre</li> </ul>	<ul style="list-style-type: none"> <li>• A more pleasant environment in Morley Town Centre encouraging more people to shop there.</li> </ul>
Funding Support	Morley Elderly Action		£13,000		Waiting for details	<ul style="list-style-type: none"> <li>• Funding volunteer co-</li> </ul>	Waiting for details

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<p>ordinator and Neighbourhood Support Worker from November to April 2006.</p> <ul style="list-style-type: none"> <li>• More detailed outputs being discussed</li> </ul>	
Teen Challenge Bus	St Paul's Church		£2,000	£2,000	For the Teen Challenge Bus which is a project aimed at getting drug users into rehabilitation to come to Morley one night a week until the end of 2007	<ul style="list-style-type: none"> <li>• Number of people who come onto the bus*</li> <li>• Number of people receiving rehabilitation as a result of the bus</li> </ul>	<ul style="list-style-type: none"> <li>• An increased number of drug users or people at risk of drug use accessing support and going into rehabilitation</li> <li>▪ A decrease in drug related crime committed in Morley Town Centre</li> <li>▪ A reduction in anti social behaviour and fear of crime in Morley Town Centre</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
New Creation	Groundwork		£5,250	£3,750	To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> <li>▪ Yellow Woods Challenge Morley Primary Schools</li> <li>▪ Newlands Primary School recycled Christmas Decorations</li> <li>▪ Blackgate's primary school recycled Christmas decorations</li> <li>▪ Development of bring bank sites in Morley schools</li> <li>▪ Composting schemes in Morley schools</li> <li>▪ Litter pick with Seven</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increase Young people and their family's knowledge of environmental issues such as recycling</li> <li>▪ An increase in recycling rates in the Outer South</li> <li>▪ Environmental Improvements in the Outer South</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<b>Hills primary School</b>	
<b>Lewisham Park Picnic Area</b>	<b>Parks &amp; Countryside</b>		<b>£4,347</b>		To create an enhanced picnic area at Lewisham Park Youth Centre	To provide: <ul style="list-style-type: none"> <li>▪ an extended picnic area</li> <li>▪ 2 picnic tables</li> <li>▪ an additional litter bin for Lewisham Park Youth Centre</li> </ul>	<ul style="list-style-type: none"> <li>▪ An enhancement in the environment at Lewisham Park</li> <li>▪ More local people taking advantage of the facilities available at Lewisham Park.</li> </ul>
Community Hall Repair Work	St Pauls Church		£3,500		Essential repairs taking place at St Pauls community Church	<ul style="list-style-type: none"> <li>• Replacement of the halls back wall.</li> <li>• Replacement of the window frame</li> </ul>	<ul style="list-style-type: none"> <li>▪ More groups taking advantage of the facilities at the church.</li> </ul>
Alternative Curriculum	Bruntcliffe High School		£1,920		Project for disaffected young people at Bruntcliffe High School to look into the use and maintenance	<ul style="list-style-type: none"> <li>• 8 students to attend the Laser project one day a week for twelve weeks.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Depending on evaluation project to expand on a Morley wide basis</li> <li>▪ Increase in skills and knowledge of young people in an out of school</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					e of motorcycles		environment
Dispersal Order Feedback	The Project – Voluntary organisation linked to the West Yorkshire Youth Association		£2,430		6 week project to allow young people to evaluate the effects of the dispersal order.	<ul style="list-style-type: none"> <li>• Report to Area Committee on findings and DVD</li> </ul>	<ul style="list-style-type: none"> <li>▪ Information used by the police and other related agencies to improve the way dispersal orders are implemented across the City</li> </ul>
<b>West Ardsley Youth Centre Bike Project</b>	<b>Youth Services</b>		<b>£4,160</b>		<b>A course aimed at tackling issues of anti social behaviour, low confidence and self esteem of young people</b>	<ul style="list-style-type: none"> <li>• <b>8 Young People from West Ardsley and Tingley to take part in the BUMPY bike project for 13 weeks.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Young people acquiring skills that could form the basis of career opportunities in the future.</b></li> <li>▪ <b>Subject to evaluation this project is a pilot that could be rolled out to other areas in Rothwell, particularly the John O'Gaunts estate</b></li> <li>▪ <b>Project to be delivered 06/07</b></li> </ul>
Car Park Resurfacing	Lofthouse Methodist Church		£3,516		Car park re-surfaced at Lofthouse	<ul style="list-style-type: none"> <li>• Car park re-surfaced</li> </ul>	<ul style="list-style-type: none"> <li>▪ Car park used by groups who use the church as opposed</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					Methodist Church		parking on the road. Therefore increased safety for these people.
<b>East Ardsley Community Centre Fence</b>	<b>City Services</b>		<b>£250</b>		<b>Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour</b>	<ul style="list-style-type: none"> <li>• A security fence to be installed around the Centre.</li> <li>• Security lighting to be installed on the exterior of the centre.</li> <li>• Planning permission to be obtained from City Services.</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the amount of vandalism the centre was experiencing.</li> </ul>
<b>Winthorpe Community Centre</b>	<b>Learning &amp; Leisure</b>		<b>£10,000</b>		<b>Resurfacing driveway at Winthorpe Community Centre</b>	<ul style="list-style-type: none"> <li>• One driveway re-surfaced</li> </ul>	<ul style="list-style-type: none"> <li>• More young people taking advantage of the play area at the side of the centre.</li> <li>• Improved appearance of the environment.</li> </ul>
St Gabriels Youth Club	Youth Services		£2,000		New	For Youth	<ul style="list-style-type: none"> <li>• An increased</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					furniture and equipment for St Garbiels Youth Centre	Activities the purchase of: 19 Chairs <ul style="list-style-type: none"> <li>• 8 Tables</li> <li>• Kettle</li> <li>• Set of pans</li> <li>• Baking set</li> <li>• Utensils</li> <li>• Toasted Sandwich Maker</li> <li>• George Foreman Grill</li> <li>• Liquidiser</li> </ul>	number of young people taking part in youth activities.
Gildersome Bring Bank Site	Streetscene		£1,450		The establishment of a bring bank site in Gildersome	<ul style="list-style-type: none"> <li>• Concrete pad for bring bank site</li> <li>• Perimeter fence</li> </ul>	<ul style="list-style-type: none"> <li>• An increased rate of recycling in the area.</li> <li>• An improved physical environment</li> </ul>
Driveway resurfacing	Gildersome Taverners Cricket Club		£5,000		Resurfaced driveway and car park	<ul style="list-style-type: none"> <li>• Resurfaced driveway</li> <li>• Resurfaced car park</li> </ul>	<ul style="list-style-type: none"> <li>• Facility being suitable for use for the provision of sporting activities for young people in the future.</li> <li>• An improved environment for the area.</li> </ul>



## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
Improvements to and the sustainability of Churwell Community Centre	Churwell Community Association		£5,510		Funding aimed at improving the sustainability of Churwell Community Centre	<ul style="list-style-type: none"> <li>• Installation of heater</li> <li>• General maintenance work to meeting room</li> </ul>	<ul style="list-style-type: none"> <li>• The assured sustainability of Churwell Community Centre to enable it to continue as a base for many local activities in the future.</li> </ul>
Newlands Get Together Club	Newlands Get Together Club		£2,836	£4,834	The expansion and sustainability of Newlands Get Together Club	<ul style="list-style-type: none"> <li>• Half the salary for an additional member of staff</li> <li>• General maintenance work to meeting room</li> <li>• Purchase of freezer and desks</li> </ul>	<ul style="list-style-type: none"> <li>• More young people involved in after school and holiday youth provision.</li> </ul>
Rein Park, Morley South	Parks & Countryside		£2,000		An efficient hand over of the Public Open Space on the Rein Road	<ul style="list-style-type: none"> <li>▪ Land adopted</li> <li>▪ Fencing</li> <li>▪ Trees planting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Reduction in the number of reported incidents of anti social behaviour in the area</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB		
Rothwell Christmas Lights	Learning & Leisure		£3,000		Enhance the basic lights switch on package from City Services	<ul style="list-style-type: none"> <li>• Grotto Installation</li> <li>• Santa gifts</li> <li>• Sherry and mince pies</li> <li>• Children's entertainer</li> <li>• Window competition</li> <li>• Publicity materials</li> <li>• Additional fireworks</li> </ul>	<ul style="list-style-type: none"> <li>• A greater number of people attending light switch on event.</li> <li>• People feel better about their area</li> </ul>
Oulton Juniors Football	New Kit &		£4,000		New equipment	<ul style="list-style-type: none"> <li>• Kit for the club</li> </ul>	<ul style="list-style-type: none"> <li>• Increase in the quality of coaching</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
Club	Equipment				and kit for Oulton Football Club	<ul style="list-style-type: none"> <li>Equipment for the club</li> </ul>	<ul style="list-style-type: none"> <li>for young people at the club</li> <li>Involve and retain more young people in sporting activities</li> </ul>
<b>Environmental Improvements to Rothwell Pastures</b>	<b>Parks &amp; Countryside</b>		<b>£11,320</b>		<b>Environmental improvements project to Rothwell Pastures nature area</b>	<ul style="list-style-type: none"> <li><b>Water vole survey to be completed</b></li> <li><b>Archaeological mapping of potential medieval structures in the area</b></li> <li><b>Re-instate a weir/dam structure on the Haigh Beck on-line to locally raise the water-level upstream</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Improved habitat for priority species such as Water Voles, Otters, Water Shrew and Great Crested Newts</b></li> <li><b>More people visiting Rothwell to see the environmental works</b></li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>• <b>Production of publicity information</b></li> </ul>	
Marsh Street, Rothwell	Rothwell In Bloom		£2,233		Environmental improvements to Marsh Street car park	<ul style="list-style-type: none"> <li>• Planters for car park</li> <li>• Plants and compost to go in planters</li> </ul>	<ul style="list-style-type: none"> <li>• An improved environment in Rothwell Town Centre</li> <li>• Increased pride in area</li> </ul>
Royds Court, Rothwell	Rothwell In Bloom		£4,502		Environmental improvements to the surroundings of Royds Court on Marsh Street	<ul style="list-style-type: none"> <li>• Planters and ground work               <ul style="list-style-type: none"> <li>• Plants, trees and compost</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• An improved environment in Rothwell Town Centre</li> <li>• Increased pride in the area</li> </ul>
Rothwell Windmill Youth Centre Kitchen	Youth Services		£8,000		Improvements to the Windmill Youth Centres kitchen area	<ul style="list-style-type: none"> <li>• Upgrade work to kitchen</li> <li>• New electrical equipment</li> <li>• New catering equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage more young people to use the Windmill Youth Centre and encourage the sustainability of the centre.</li> </ul>
Rothwell Neighbourhood Police Cycles	West Yorkshire Police		£1,600		Pedal cycles to enable PCSOs to	<ul style="list-style-type: none"> <li>• Two pedal cycles for PCSOs</li> </ul>	<ul style="list-style-type: none"> <li>• A reduced fear of crime due to increase in visible patrols.</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					be more visible in the community providing public re assurance.		<ul style="list-style-type: none"> <li>PCSOs having the ability to cover a wider area than on foot.</li> </ul>
Oulton Cricket Club	Sporting Equipment		£4,000		New equipment and kit to enable the expansion of the club.	<ul style="list-style-type: none"> <li>Training Balls (50)</li> <li>Cricket Balls (50)</li> <li>Bats (15)</li> <li>Pads (15)</li> <li>Batting Gloves (15)</li> <li>Gloves (5)</li> <li>Helmets (10)</li> <li>Spring Wickets (10)</li> <li>Score Board (1)</li> </ul>	<ul style="list-style-type: none"> <li>More young people to benefiting from activities of the club therefore involved in positive diversionary activities.</li> </ul>
Oulton Rugby Club	Kit and Equipment		£8,000		New equipment and kit to enable the expansion of the club.	<ul style="list-style-type: none"> <li>Halbro Junior Kits (4x17)</li> <li>Halbro Youth Kits (4x17)</li> </ul>	<ul style="list-style-type: none"> <li>More young people to benefiting from activities of the club therefore involved in</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>• Kooga Balls (40)</li> <li>• Tackle Shields, Junior (4)</li> <li>• Tackle Shields, Youth (4)</li> <li>• Tackle Bags (5)</li> <li>• Kicking Tees (8)</li> </ul>	<p><b>positive diversionary activities.</b></p>
Rothwell Youth Theatre	Youth Services		£1,000		Purchase of production materials for performances.	<ul style="list-style-type: none"> <li>• Stage make up</li> <li>• Costumes and material for costumes</li> <li>• Stage props</li> <li>• Materials for making stage props</li> </ul>	<ul style="list-style-type: none"> <li>• More young people involved in diversionary activities.</li> <li>• Reduction in ASB in the area</li> <li>• Reduction of fear of crime in the area</li> </ul>
PCSO Bikes, Morley	West Yorkshire Police		£1,808		Pedal cycles to enable PCSOs to be more visible in the community providing public re	<ul style="list-style-type: none"> <li>• 2 Mountain bikes</li> <li>• Lights for bikes</li> </ul>	<ul style="list-style-type: none"> <li>• A reduced fear of crime due to increase in visible patrols.</li> <li>• PCSOs having the ability to cover a wider area than on foot</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					assurance.		
Neighbourhood Improvement Area – Oakwells & Fairfaxes	South Area Management		£11,000		A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Revision of street cleansing programme</li> <li>• Multi Agency day of action &amp; community event</li> <li>• Event to promote activities for young people in Morley</li> <li>• Outreach &amp; detached work with young people</li> <li>• Community cabin/facility</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement in physical environment.</li> <li>• Increased resident satisfaction in area</li> <li>• More young people involved in more activities</li> <li>• A decrease in incidents of ASB in the area</li> </ul>
Neighbourhood Improvement Area – Harrops	South Area Management		£8,000		A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Multi Agency day of action</li> <li>• Youth Shelter for young people</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement in physical environment.</li> <li>• Increased resident satisfaction in area</li> <li>• More young people</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>• Divisionary activities project for young people</li> <li>• Event to promote activities for young people in Morley</li> <li>• Provision of DAZL dance sessions</li> </ul>	<ul style="list-style-type: none"> <li>involved in more activities</li> <li>• A decrease in incidents of ASB in the area</li> </ul>
Neighbourhood Improvement Area – Wood Lane	South Area Management		£10,000		A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Multi Agency day of action</li> <li>• Environmental Improvements to shops on Manor Road</li> <li>• Young person's environmental audit</li> <li>• ASB prevention work with young</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement in physical environment.</li> <li>• Increased resident satisfaction in area</li> <li>• More young people involved in more activities</li> <li>• A decrease in incidents of ASB in the area</li> </ul>



## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
						<ul style="list-style-type: none"> <li>• people</li> <li>• Provision of DAZL dance sessions</li> </ul>	
Rothwell Gardening Scheme	Care & Repair			£15,850	The establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> <li>• 50 gardens in the first year</li> <li>• 75 gardens in the second year</li> <li>• 100 gardens in the third year</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental improvements</li> <li>• People being helped to maintain their own homes</li> <li>• Community safety benefits</li> </ul>
Dance Classes	Dance Action Zone Leeds			£11,100	Dance classes young people at risk of being	<ul style="list-style-type: none"> <li>• Four dance classes in the Outer South</li> </ul>	<ul style="list-style-type: none"> <li>• Health benefits to young people involved</li> <li>• Increase in self esteem for young people involved</li> </ul>

## Appendix 1

Project	Delivery Organisation	Revenue Cost 04/05	Revenue cost 05/06	Revenue cost 06/07	Description	Outputs	Outcomes
					involved in anti-social behaviour		<ul style="list-style-type: none"> <li>Targeted young people at less risk of committing anti social behaviour</li> </ul>
	<b>SUB TOTAL 1 Projects agreed</b>	<b>£82,845.00</b>	<b>£240,173</b>	<b>£140,778</b>			
	<b>Balance</b>	<b>£109,278.00</b>	<b>£61,228</b>	<b>£122,573**</b>			

\* Denotes output appropriate to project that has yet to be negotiated with the appropriate organisation

Projects Highlighted in **Bold** indicate they are due to spend by the end of 2005/06 but have yet to do so.

\*\* Balance takes into account £10,000 income from Morley Town Council.

\*\*\* Estimate based on allocation of £192,123 as previous years and roll-forward of unallocated balance from 2005/06.

**Outer South Well Being Budget 2004/2007  
Capital Projects agreed to date**

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
<b>Budget</b>		<b>£373,573</b>			
<b>Ardsley &amp; Robin Hood</b>					
Neighbourhood Improvement Area – Eastleighs & Fairleighs	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Smithy Lane Recreation Facilities</li> <li>• Martial arts classes</li> <li>• Lighting on Smithy Lane</li> </ul>	<ul style="list-style-type: none"> <li>• More diversionary activities for young people in the area</li> <li>• A safer neighbourhood with a reduction in the fear of crime amongst residents.</li> </ul>
Ground Development	Tingley Athletic Football Club	£20,000.00	The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	<ul style="list-style-type: none"> <li>• Clearance of the existing site Levelling and drainage of the site</li> <li>• Provision of a new access point with car parking facilities</li> <li>• Build of a new clubhouse with changing facilities and multi purpose room</li> </ul>	<ul style="list-style-type: none"> <li>• More people in the area benefiting from local sports facilities.</li> </ul>
West Ardsley Community Centre Improvements	City Services/Neighbourhoods & Housing	£10,000.00	Repairs to bring community centre back into active use	<ul style="list-style-type: none"> <li>• Restore outside lighting</li> <li>• Replace existing</li> </ul>	<ul style="list-style-type: none"> <li>• After school and youth provision provided in the area</li> </ul>

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> <li>handrails</li> <li>• Additional fencing</li> <li>• Roller shutter door</li> <li>• Replace gutter and fall pipes</li> <li>• Connect gas supply to centre</li> <li>• Maintenance works to gents toilets</li> </ul>	<ul style="list-style-type: none"> <li>• More young people engaged in diversionary activities</li> <li>• A base for community groups to hold activities in the area.</li> </ul>
Litter Bins Ardsley & Robin Hood	Streetscene, City Services	£3,000.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> <li>• 17 Dual compartment, free standing litter bins</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the amount of litter in the area.</li> <li>• Improvements to the environment</li> </ul>
East Ardsley Community Centre Fence	City Services	£13,193.00	Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	<ul style="list-style-type: none"> <li>• A security fence to be installed around the Centre.</li> <li>Security lighting to be installed on the exterior of the centre.</li> <li>• Planning permission to be obtained from City Services.</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the amount of vandalism the centre was experiencing.</li> </ul>
<b>Ardsley &amp; Robin Hood Sub Total</b>		<b>£76,193.00</b>			

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
<b>All Morley</b>					
Morley Community Radio	Morley Community Radio	£10,000.00	A radio station to be established covering the Morley area	<ul style="list-style-type: none"> <li>• Broadcasted 12 days in December and 10 days in July</li> <li>• 40 people were involved in the content</li> <li>• Many voluntary and statutory organisations fed into this and gave interviews on air</li> </ul>	<ul style="list-style-type: none"> <li>• More local people being aware and able to voice their opinion on local issues</li> </ul>
Morley Leisure Centre Disability Access	Leisure Services	£15,000.00	Measures to make Morley Leisure Centre DDA compliant.	<ul style="list-style-type: none"> <li>• New disabled changing facilities</li> <li>• Lowering of reception counter</li> </ul>	<ul style="list-style-type: none"> <li>• More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.</li> </ul>
Town Centre Environmental Improvements	Morley In Bloom	£1,000.00	Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> <li>• Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre</li> </ul>	<ul style="list-style-type: none"> <li>• A more pleasant environment in Morley Town Centre encouraging more people to shop there</li> </ul>
New Creation	Groundwork	£1,000.00	To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> <li>▪ Yellow Woods Challenge Morley Primary Schools</li> <li>▪ Newlands Primary School</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increase Young people and their family's knowledge of environmental issues such as recycling</li> </ul>

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				<ul style="list-style-type: none"> <li>recycled Christmas Decorations</li> <li>▪ Blackgates primary school recycled Christmas decorations</li> <li>▪ Development of bring bank sites in Morley schools</li> <li>▪ Composting schemes in Morley schools</li> <li>▪ Litter pick with Seven Hills primary School</li> </ul>	<ul style="list-style-type: none"> <li>▪ An increase in recycling rates in the Outer South</li> <li>▪ Environmental Improvements in the Outer South</li> </ul>
<b>All Morley Sub Total</b>		<b>£27,000.00</b>			
<b>Morley North</b>					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group	£5,000.00	The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	<ul style="list-style-type: none"> <li>• Clearance of area</li> <li>• Litter bins in area</li> <li>• Benches in the area</li> <li>• Soft land scaping</li> </ul>	<ul style="list-style-type: none"> <li>• An improvement to the physical environment of the area.</li> </ul>
Gildersome CCTV Scheme	Gildersome Action Group	£13,060.00	The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	<ul style="list-style-type: none"> <li>• 7 high resolution day / night cameras to be installed</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the incidents of crime and ASB in the area.</li> <li>• A reduction in the fear of crime</li> </ul>

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
					amongst local residents
Drighlington Library Disability parking	Learning & Leisure	£4,500.00	Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users.	<ul style="list-style-type: none"> <li>Two additional disabled parking bays</li> </ul>	<ul style="list-style-type: none"> <li>An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall</li> </ul>
Minibus	Birchfield School	£5,000.00	A new mini bus for the school to help continue the pupils sporting success and achievements	<ul style="list-style-type: none"> <li>Contribution towards mini bus for the school</li> </ul>	<ul style="list-style-type: none"> <li>More young people involved in diversionary activities.</li> </ul>
Neighbourhood Improvement Area – Oakwells & Fairfax	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>Community cabin/facility</li> </ul>	<ul style="list-style-type: none"> <li>More young people involved in more activities</li> <li>A decrease in incidents of ASB in the area</li> <li>Increased resident satisfaction</li> </ul>
<b>Morley North Sub Total</b>		<b>£42,560.00</b>			
<b>Morley South</b>					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management	£30,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>Albert Drive Shop Improvements</li> <li>Kick around area in Newlands</li> <li>Lewisham Park</li> </ul>	<ul style="list-style-type: none"> <li>More diversionary activities for young people in the area</li> <li>A safer neighbourhood with a reduction in the fear of crime</li> </ul>

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
				Improvements	amongst residents.
Rein park – Morley South	parks & Countryside	£3,000.00	An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> <li>• Land adopted</li> <li>• Fencing</li> <li>• Trees planting</li> </ul>	<ul style="list-style-type: none"> <li>• Reduction in the number of reported incidents of anti social behaviour in the area</li> </ul>
Morley South litter Bins	City Services	£4,900.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> <li>• 14 additional dual compartment, free standing litter bins for Morley South.</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the amount of litter in the area.</li> <li>• Improvements to the environment</li> </ul>
Magpie Lane – Morley South	Leeds South homes	£8,000.00	Environmental improvements to secure Magpie Lane and prevent travellers from re entering the site.	<ul style="list-style-type: none"> <li>• Measures taken to prevent travellers from re-entering the site on Magpie Lane</li> </ul>	<ul style="list-style-type: none"> <li>• Improvements in the physical environment of the area.</li> <li>• Residents of the area feeling more secure.</li> </ul>
Neighbourhood Improvement Area – Harrops	South Area Management	£7,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Youth Shelter for young people</li> </ul>	<ul style="list-style-type: none"> <li>▪ A decrease in incidents of ASB in the area</li> <li>▪ An increase in resident satisfaction in the area</li> </ul>
<b>Morley South Sub Total</b>		<b>£52,900.00</b>			
<b>Rothwell</b>					
Neighbourhood	South Area Management	£20,000.00	A plan to aimed at	<ul style="list-style-type: none"> <li>• Diversionary</li> </ul>	<ul style="list-style-type: none"> <li>• More diversionary</li> </ul>



## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Improvement Area – John O’Gaunts			making improvements in Priority Neighbourhoods	activities for young people <ul style="list-style-type: none"> <li>• Pathways Initiative</li> <li>• Gardening Initiative</li> <li>• Youth Shelter</li> </ul>	activities for young people in the area <ul style="list-style-type: none"> <li>• A safer neighbourhood with a reduction in the fear of crime amongst residents.</li> <li>• An improvement in the physical environment of the area</li> </ul>
Litter Bins Rothwell	Streetscene, City Services	£5,100.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> <li>• 17 Dual compartment, free standing litter bins</li> </ul>	<ul style="list-style-type: none"> <li>• A reduction in the amount of litter in the area.</li> <li>• Improvements to the environment</li> </ul>
Neighbourhood Improvement Area – Wood Lane	South Area Management	£15,000.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> <li>• Environmental Improvements to shops on Manor Road</li> <li>• Activity/equipment for young people</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement in physical environment.</li> <li>• Increased resident satisfaction in area</li> <li>• More young people involved in more activities               <ul style="list-style-type: none"> <li>▪ A decrease in incidents of ASB in the area</li> </ul> </li> </ul>
Oulton & Woodlesford	Parks & Countryside	£20,000.00	The refurbishment and	<ul style="list-style-type: none"> <li>• Two new changing</li> </ul>	<ul style="list-style-type: none"> <li>• More young people involved in more</li> </ul>

## Appendix 2

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Sports & Social Facilities			extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	rooms <ul style="list-style-type: none"> <li>• Officials room with toilet and shower activities</li> </ul>	sporting activities <ul style="list-style-type: none"> <li>• Facilities meeting Sports England Requirements for health and safety</li> </ul>
Rose Lund Centre Improvements	Parks & Countryside	£20,000.00	The extension of the Rose Lund Centre	<ul style="list-style-type: none"> <li>• 2 new changing rooms</li> <li>• Officials room with toilet and shower facilities</li> </ul>	<ul style="list-style-type: none"> <li>• More young people involved in sporting activities</li> <li>• Facilities meeting Sports England Requirements for health and safety</li> </ul>
<b>Rothwell Sub Total</b>		<b>£80,100.00</b>			
	<b>TOTAL Projects agreed</b>	<b>£278,753.00</b>			
	<b>Balance</b>	<b>£94,820.00</b>			

## Schedule of Proposed Commissioned Projects for Wellbeing Funding 06/07

## Theme – Young People

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Involve more young people in more activities	Cricket coaching – one week over the summer holidays	Area Management working with providers	<ul style="list-style-type: none"> <li>Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>One weeks cricket coaching over summer holidays</li> <li>X number of young people between 9 and 15 involved</li> </ul>	<ul style="list-style-type: none"> <li>Health benefits</li> <li>Reduction in complaints of anti social behaviour in the area over the holidays.</li> </ul>	£1,000	One week over school summer holidays
Involve more young people in more activities	Mobile Youth Bus	Area Management to commission delivery agent. Bus will be on a lease basis.	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>6 additional evenings of Youth Work per week in the Outer South in areas where a suitable building is not located near by</li> </ul>	<ul style="list-style-type: none"> <li>More young people involved in activities</li> </ul> <p>Youth work where there is presently no provision due to lack of facilities</p>	£50,000 (year one) £42,000 (year 2)	<p>Commissioning process to begin in April</p> <p>Work to begin in May / June</p>
Involve more young people in more activities	Summer activities programme	Out of School Activities Team	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>Summer activities for young people across the Outer South area</li> </ul>	<ul style="list-style-type: none"> <li>More young people involved in activities over the school holidays</li> <li>Reduction in complaints of anti social behaviour in the area over the holidays.</li> </ul>	£6,000	To be delivered July / August

## Theme – Safer Neighbourhoods

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Explore targeted work to tackle ASB in Rothwell and Morley Town Centres.	To be determined	West Yorkshire Police	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	To be determined	To be determined	To be determined	To be determined
Deliver actions to tackle ASB hotspots.	Proof of Age Scheme	West Yorkshire Trading standards Service	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>• Each young person between 16 – 18 issues with a proof of age card</li> </ul>	<ul style="list-style-type: none"> <li>• Reduction in the opportunity for young people have to purchase</li> </ul>	£12,117 (one year)	
Develop programme to tackle burglary hotspots or areas at risk of burglary	Target hardening, Smart water proposals	Community Safety to commission delivery agent	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	To be determined	To be determined	To be determined	To be determined
Deliver actions to tackle ASB hotspot areas and Neighbourhood Improvement areas.	Look at alleygating in appropriate areas	Community Safety Department	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	To be determined	To be determined	<b>Possible capital scheme, scope to be determined</b>	
Explore targeted work to tackle ASB in Rothwell and Morley Town Centres.	Shutter Scheme Morley Town Centre	To be determined but project to be driven by the Morley Town Centre Partnership	<ul style="list-style-type: none"> <li>• Morley North</li> <li>• Morley South</li> </ul>	<ul style="list-style-type: none"> <li>• X number of acceptable shutters to be fitted to shops in Morley</li> </ul>	<ul style="list-style-type: none"> <li>• Enhanced environment in Town Centre</li> <li>• Environment more attractive to potential investors</li> <li>• Reduction in fear of crime</li> </ul>	<b>Possible capital scheme, scope to be determined. Explore support from Town and District Centre Fund</b>	To be determined

### Theme – Cleaner Neighbourhoods

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Intensive action on referrals from Area Committee Members / Area Management in targeted places and Priority Neighbourhoods	CAST	City Services	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>• Direct local resource to meet local need</li> <li>• One dedicated team for the Outer South – team of 3 and a van</li> </ul>	<p>Cleaner neighbourhoods that people take greater pride in</p> <p>Reducing the number of problematic environmental areas in the Outer South</p> <p>Increase capacity of original CAST Team and allow each team to gain a detailed knowledge of the issues in two wards</p>	£2,728 (slightly more than 05/06)	To be determined
Provide support to community groups wanting to do a range of activities to improve the environment e.g from clean ups to planting	Water Bowsers for In Bloom Groups	Parks and Countryside	<ul style="list-style-type: none"> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>• 3 water bowsers, one for each of the in bloom groups</li> </ul>	<ul style="list-style-type: none"> <li>• Flowers watered throughout the summer</li> <li>• Enhanced environment</li> </ul>	Possible capital scheme to be determined	To be determined

### Theme – Cleaner Neighbourhoods

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Carry out awareness raising work in schools and within neighbourhoods where action is needed most including	ReCreate	Groundwork Trust	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>• X number of young people engaged in actions to reduce waste, prevent litter, promote re-use, repair and recycling processes</li> <li>• X number of action days organised</li> <li>• Work with X number of after school clubs on environmental issues</li> <li>• X number of mini bring banks established in schools</li> <li>• X number of organic niches on school premises encouraging the composting of organic waste and its application to the growth of food / flowers</li> </ul>		£11,00 year one	May 2006 – March 2008

### Theme – Cleaner Neighbourhoods

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Promote and provide a Community Skips Scheme for community groups	Community Skips	Area Management Team	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>• X number of skips a year allocated to community groups</li> </ul>	<p>Improved environment</p> <p>Greater pride taken in environment</p>	£5,000	April 2006
Miscellaneous	Site based gardeners in various locations such as; Drighlington, Guildersome and Lewisham Park	Parks and Countryside	<ul style="list-style-type: none"> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	To be determined	To be determined	£106,800	To be determined

**Theme: Improving Neighbourhoods In Need**

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Review & the Neighbourhood Improvement approach for <ul style="list-style-type: none"> <li>• Eastleighs/ Fairleighs Newlands/</li> <li>• Denshaws</li> <li>• John O'Gaunts</li> <li>• Wood Lane Estate</li> <li>• Fairfaxes and Oakwells</li> <li>• The Harrops</li> </ul>	Priority neighbourhood workers	Area Management	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> <li>• Rothwell</li> </ul>	One worker (or two part time workers) to help progress NIP projects	NIP action plans being implemented more effectively	£33,000-£40,000 (one year)	<ul style="list-style-type: none"> <li>• Two Priority Neighbourhood Development Workers in post week commencing June 2006</li> <li>• Work plans for post holders written by August 2006 (in agreement with South Area Management Team)</li> <li>• Mid term review written by December 2006</li> <li>• Development of a Forward/Exit Strategy by December 2006</li> <li>• End of project review written by June 2007</li> </ul>



### Theme: Improving Neighbourhoods In Need

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Support implementation of proposal for any revised gardening scheme	Enhanced gardening service for Morley to match that provided in Rothwell	Potentially Morley Elderly Action	<ul style="list-style-type: none"> <li>• Ardsley and Robin Hood</li> <li>• Morley North</li> <li>• Morley South</li> </ul>	To be determined	To be determined	To be determined	

## Theme: Community Involvement

Action	Project	Deliverer	Wards to benefit from project	Outputs	Outcomes	Cost	Timescale
Provide small grants up to £1000 to support Area Committee priorities	Small grants fund	Area Management Team	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>Small grants of up to £500 or £1,000 issued to community groups</li> </ul>	More efficient implementation of the Area Delivery Plan through community / voluntary groups carrying out small scale projects	£10,000	<ul style="list-style-type: none"> <li>April 2006</li> </ul>
Consult & feedback to the community on Area Committee and District Partnership issues.	Communications Budget	Area Management Team	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	General consultation activities such as: <ul style="list-style-type: none"> <li>Outer South newsletter</li> <li>Consultation events</li> </ul>	Heightened awareness of activities of the Outer South Area Committee in the Outer South Wards.  Decisions made more better suited to local need.	£10,000	<ul style="list-style-type: none"> <li>April 2006</li> </ul>
Consult & feedback to the community on Area Committee and District Partnership issues.	About Leeds Newspaper	Area Management Team	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	<ul style="list-style-type: none"> <li>Four additions of the About Leeds Newspaper per year</li> </ul>	Heightened awareness of activities of the Outer South Area Committee and general Area Management process city wide	£2.500	<ul style="list-style-type: none"> <li>April 2006</li> </ul>
Assess and review use and costs of community centres owned by Neighbourhoods and Housing	Community Centre Improvements	<ul style="list-style-type: none"> <li>Area Management Team</li> <li>Partnerships Team</li> </ul>	<ul style="list-style-type: none"> <li>Ardsley and Robin Hood</li> <li>Morley North</li> <li>Morley South</li> <li>Rothwell</li> </ul>	X numbers of improvements to community centres	Improved facilities for Community groups etc to use	To be determined	<ul style="list-style-type: none"> <li>April 2006</li> </ul>





**Report of the Chief Streetscene Services Officer**

**Outer South Area Committee**

**Date: Monday 3<sup>rd</sup> April 2006**

**Subject: What Should Leeds Do With Its Waste? – Consultation on the Integrated Waste Strategy for Leeds 2005-2035**

**Electoral wards affected:**

**All**

**Specific implications for:**

Ethnic minorities

Women

Disabled people

Narrowing the gap

Council function

Delegated executive function available for call in

Delegated executive function not available for Call In. Details set out in the report

**Executive Summary**

In December 2005, Executive Board approved proposals for public consultation on the draft Integrated Waste Strategy for Leeds. The strategy sets out Leeds City Council’s vision of a zero waste city, where we reduce, re-use, recycle and recover value from all waste, and where waste becomes a resource.

The European Union and our government are demanding that local authorities reduce the amount of waste that they bury in landfill sites. It is estimated that the Council could face fines of around £217 million by 2020 alone if we don’t take action now. Leeds City Council’s Integrated Waste Strategy for Leeds 2005-2035 sets out long term plans for dealing with our city’s waste.

Executive Board agreed that there should be public consultation on major service improvements that would enable the Council to meet statutory recycling and landfill diversion targets, and manage the financial impact of penalties resulting from failure to achieve these targets.

The report also highlights the work undertaken to evaluate options for a waste treatment solution for the City, and recommended that we develop a Sustainable Energy and Resource Park which would include a Materials Recycling Facility, composting facilities, an Energy from Waste facility to process waste that we can’t recycle, an education centre and business units for new businesses that make products from recycled materials.

Executive Board also agreed to support the submission of an Expression of Interest to DEFRA for Private Finance Initiative (PFI) credits of £110m to fund the development of the Sustainable Energy and Resource Park facilities.

## **1.0 PURPOSE OF THIS REPORT**

The Integrated Waste Strategy for Leeds was first adopted by Leeds City Council in 2003, and has now undergone a scheduled review. The revised strategy was approved for public consultation by Executive Board in December 2005, and the Council is now in a period of formal consultation that is scheduled to run until the end of May 2006. The purpose of this report is to provide Area Committees, as key stakeholder groups, with an overview of the revised Waste Strategy and the report considered by Executive Board in December, and to seek feedback on the proposals set out within the Strategy.

## **2.0 BACKGROUND INFORMATION**

European Union and UK Government legislation and targets now mean that local authorities must develop plans for the diversion of significant proportions of municipal waste from landfill. Landfill is a major contributor to harmful greenhouse gases, and failure to meet these targets may result in massive financial penalties. Leeds City Council landfilled 80% of the 340,000 tonnes of household waste collected in 2004/5, and is typical of many local authorities in terms of how it disposes of the majority of its waste. However, it is estimated that failure to take action to address landfill diversion targets could result in cumulative fines to the Authority of £217m by 2020 alone.

## **3.0 MAIN ISSUES**

### **3.1 Waste Strategy Vision**

The Integrated Waste Strategy for Leeds sets out Leeds City Council's strategic vision and key objectives for waste management over the next thirty years. We'd like Leeds to be a *zero waste* city. By reducing, re-using, recycling and recovering value from all our waste, we can treat it as a resource. *Zero waste* cannot be achieved by local government alone, as it involves all sectors of the supply chain from design, production, manufacturing, packaging, through to retail and final consumption. However, Leeds City Council can take a lead by raising awareness in the local community and encouraging community, business and householder participation.

### **3.2 Principles of the Strategy**

The key principles on which the Waste Strategy is based are as follows:

- *Sustainability* - to develop and promote sustainable waste management;
- *Partnership* - to work in partnership with communities, businesses and other stakeholders to deliver sustainable waste management;
- *Realistic and Responsive* - to ensure that the Strategy is realistic and responsive to future changes.

### **3.3 Reducing Our Waste**

As stated above, last year the Council collected around 340,000 tonnes of household waste, and this is currently predicted to increase. If we stop making so much waste we can save resources and energy, reduce pollution, provide cheaper goods and reduce demand for waste disposal. Some of the ways in which we plan to reduce the City's waste are as follows:

- Public education and awareness campaigns in Leeds;
- Lobbying the Government to tighten legislation on excessive packaging, etc.;
- Working together with other sectors (i.e. private, voluntary, community) to change waste habits and develop waste minimisation initiatives;
- Considering incentive schemes.

### **3.4 Re-using Our Waste**

As well as using a product again or finding a new use for it, things can be 're-used' by borrowing, sharing, hiring, repairing or renting. Re-using is different from recycling because products are not broken down into their raw materials and reprocessed. Re-use reduces the use of raw materials, energy and transport.

### **3.5 Recycling Our Waste**

3.5.1 Recycling remains a key priority for Leeds City Council, and the Authority and the people of Leeds received national recognition for the household waste recycling rate of 19.6% achieved in 2004/5. However, by 2010 Leeds must be recycling 30% of its waste if it is to meet national targets. Although we have seen major increases in recycling levels over the last five years, we need to do more to educate the public about the importance of recycling, and to enhance the household recycling services that we currently provide.

3.5.2 We are looking at options for changing the frequency of collections and the range of recyclable materials that we collect from households, to keep the amount of waste that we need to treat or bury to a minimum. One initiative currently under consideration is to empty your green bin more often and your black bin less often, in order to minimise waste and encourage recycling. The Council is currently gathering views from the public on this and a range of other possible service changes. Some of the main service proposals on which we are consulting the public are set out below:

- Kerbside collections of garden waste;
- Reduced frequency of black bin collections and increased frequency for green bins;
- Increased range of materials collected in green bins;
- Enhanced participation in recycling through increased education.

### **3.6 Recovering Value from Our Waste**

3.6.1 Even after we've taken all of these steps, there will still be some waste that we can't recycle, but can't be landfilled if we are to meet our environmental targets. Following a detailed evaluation of the technical options by a wide range of stakeholders, Energy from Waste is being proposed as a method for dealing with the waste that we can't recycle. The Energy from Waste process involves burning the waste that we can't recycle under tightly controlled conditions to generate electricity. The energy generated can also be used to supply heat and power to local businesses and housing. These facilities have high-tech, multi-million pound systems for cleaning emissions and most of what's left over at the end of the process can be recycled.

3.6.2 Our vision is of a Sustainable Energy and Resource Park that brings together a range of state-of-the-art facilities for recycling, composting, energy recovery, education and business development in a single location. We see this as an opportunity, not simply to ensure that we meet our waste targets, but also to

develop a feature of significant educational and environmental importance for both the City and the region. We are currently exploring the opportunities for realising this vision.

- 3.6.3 The Council is currently in the process of carrying out a comprehensive, citywide site selection exercise to assess the most suitable potential location(s) for the proposed waste facilities. Any proposals for sites will be subject to strict planning and environmental controls, and there will also be extensive consultation with local communities at key stages during the process.

### **3.7 Working Together and Ensuring Public Participation**

We need your support to make this Strategy work. We will help people manage their waste through publicity, support for waste prevention, recycling initiatives, education for children and young people, providing feedback on our progress and through public consultation. We'll do everything we can to get people involved, but there will inevitably be a minority who undermine the efforts of everyone else, and we are looking at ways of enforcing some of the vital steps that need to be taken.

### **3.8 Dealing with Commercial and Industrial Waste**

Far more waste is produced by the commercial and industrial sectors each year than by households. Although the Council does not have any direct control over these sectors, we do have a key role in influencing how waste from shops, supermarkets, restaurants, other businesses and local industry is managed. We will be working with the Government and with representatives from business and industry to develop ways in which their waste can be managed so as to protect the environment.

### **3.9 Key Targets**

- 3.9.1 Reducing the high growth in waste provides a primary focus for the Waste Strategy for Leeds and a range of policies and initiatives to achieve this aim are set out in the Strategy. Our aim is **to reduce annual growth in municipal waste in Leeds to 0.5% per household by 2016.**
- 3.9.2 Recycling remains a key priority for Leeds City Council. We will need to get even better at recycling if the statutory recycling targets of 30% by 2010 and 33% by 2015 are to be met. Our aim is **to achieve a recycling rate of 40% by 2020.**
- 3.9.3 Leeds City Council buried over 80% of the 340,000 tonnes of household waste that it collected in 2004/5 in landfill sites. We have been looking at new alternatives for moving away from this form of disposal towards treatment methods that recover value from our waste (i.e. through recycling or energy recovery). Our aim is **to achieve the recovery of value from 90% of our waste by 2020.**

## **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

It is anticipated that a revised version of the Integrated Waste Strategy for Leeds, incorporating the feedback from the current, formal consultation, will be considered by the Council's Executive Board in July 2006. Once approved, the Strategy will be formally adopted.

## 5.0 LEGAL AND RESOURCE IMPLICATIONS

Whilst failure to take action to address landfill diversion targets, and the resulting financial penalties, would undoubtedly be the most expensive option for the City, the development of new facilities for dealing with waste will also require significant funding. Leeds City Council is currently assessing the costs of the options available to the City, and deciding upon the best means of securing the necessary funding. At its December 2005 meeting, the Council's Executive Board gave approval for the submission of a formal expression of interest to DEFRA for £110m of Private Finance Initiative (PFI) credits. Officers are currently working on this submission.

## 6.0 CONCLUSIONS

- 6.1 The Integrated Waste Strategy for Leeds has been developed in discussion with a wide range of stakeholders, and was approved by the Council's Executive Board in December 2005 for public consultation. We are currently carrying out an extensive programme of public consultation on the draft Strategy, and this will continue until the end of April 2006. This includes providing information to all Community Forums, the majority of which will be attended by Council officers.
- 6.2 Attached as an appendix to this report is a copy of the community leaflet that is being circulated to residents and stakeholder groups throughout the City to ensure as much feedback and as many views as possible on what Leeds should do with its waste. This includes some key questions on which we have been seeking feedback.
- 6.3 A full copy of the Integrated Waste Strategy for Leeds can be found at [www.leeds.gov.uk/leedswaste](http://www.leeds.gov.uk/leedswaste) or by visiting local one-stop centres or libraries. Comments on the Integrated Waste Strategy for Leeds can be e-mailed to [cs.communication.city.services@leeds.gov.uk](mailto:cs.communication.city.services@leeds.gov.uk), or sent to:

*Freepost RLXJ-ZYHY-GRSG  
Waste Strategy Consultation  
City Services (Performance Management Section)  
Knowsthorpe Gate  
Leeds, LS9 0NP*

## 7.0 RECOMMENDATIONS

Area Committee members are requested to note the contents of the report and the draft Integrated Waste Strategy for Leeds. The discussion of this report represents an important opportunity for individual Area Committees to influence the provision of recycling and waste management services in their area. Area Committee members are requested to provide formal feedback on the main proposals within the Strategy, in particular in relation to the following proposals:

- a) Main targets in the draft Integrated Waste Strategy for Leeds (see 3.9);
- b) Kerbside collections of garden waste (see 3.5);
- c) Reduced frequency of black bin collections if green bins collected more regularly (see 3.5);
- d) Development of an Energy from Waste facility to deal with waste that can't be recycled (see 3.6).




# What should Leeds do with its waste?

Tell Leeds City Council what you think



Leeds' waste weighs more than 850 Boeing 747's...

The background of the entire page is a collage of various household waste items, including cardboard boxes, plastic packaging, and other debris, illustrating the volume of waste discussed in the text.

Our taste for waste is growing every year. Last year we collected around 340,000 tonnes of household waste. That's equivalent to the weight of 850 Boeing 747's, full of passengers and luggage!

## ...and it's still growing!

Every year we pay more money to deal with our waste. As well as extra costs, our waste is having a huge impact on our environment too. In Leeds most of our household waste is buried in the ground. As the rubbish rots it will release harmful greenhouse gases, which may contribute to global warming.

## Our haste to waste could cost us millions

The European Union and our government are demanding that cities reduce the amount of waste that they bury. If we don't take action we could be fined millions of pounds. Leeds City Council's Integrated Waste Strategy for Leeds 2005-2035 sets out plans for dealing with our city's waste.

*We will face fines of £217 million by 2020 if we don't take action now.*

## Can we really have zero waste in Leeds?

Yes, we can and we'd like Leeds to be a zero waste city. By reducing, re-using, recycling and recovering value from all our waste we can use it as a resource.

# How do we become a zero waste city?

## ■ **Reducing our waste**

If we stop making so much waste we can save resources and energy, reduce pollution, provide cheaper goods and reduce demand for waste disposal. We want to reduce the city's waste by:

## ■ **Re-using our waste**


As well as using a product again or finding a new use for it, things can be 're-used' by borrowing, sharing, hiring, repairing or renting. Re-using is different from recycling because products are not broken down into their raw materials and reprocessed. Re-use reduces the use of raw materials, energy and transport.

## ■ **Recycling our waste**

By 2010 Leeds must be recycling 30% of its waste. To do this the council must consider improving its current household recycling services. We are looking at options for changing the frequency of collections and the range of things we collect from households, to keep the amount of waste that we need to treat or bury to a minimum. This could include emptying your black bin less and your green bin more.

## ■ **Making the most of our waste**

Even after we've taken all these steps, there will be some waste that we can't recycle - but we don't want to bury it. We are proposing 'Energy from Waste' as a possible method for dealing with the waste that we can't recycle. We would also like to develop a 'Sustainable Energy and Resources Park' in Leeds. This would include an energy from waste facility, a materials recycling facility, an education centre and business units to support recycling. The 'Energy

The background of the entire page is a photograph of a recycling facility. In the foreground, a large, white, 3D-style text overlay reads "Waste". The letters are thick and have a slight shadow, giving them a sense of depth. Behind the text, the background image shows various pieces of waste, including cardboard boxes, plastic bottles, and other debris, some of which are being processed or sorted. The overall scene is brightly lit, suggesting an industrial or outdoor setting.

from Waste' process involves burning the waste that we can't recycle under tightly controlled conditions. The power and heat generated could be used by local businesses and housing. These facilities have high-tech, multi-million pound systems for cleaning any emissions and most of the ash left over at the end of the process can be recycled.

■ **Helping each other**

We need your support to make this strategy work. We will help people manage their waste through publicity; support for waste prevention, recycling and composting initiatives; education for children and young people; feedback on our progress and consultation.

■ **Making it work**

We'll do everything we can to get everyone involved, but we know that a small number may not help. We are looking at ways of enforcing some of the vital steps that need to be taken. It is important that we can deal with people who threaten the efforts of everyone else.

■ **Dealing with commercial and industrial waste**

We will be leading the way in influencing how waste from shops, supermarkets, restaurants and local industry is managed.

If we gave every household in the city their rubbish back, it would be the equivalent to the weight of 1060 bags of sugar!



To see a full copy of the Integrated Waste Strategy for Leeds see [www.leeds.gov.uk/leedswaste](http://www.leeds.gov.uk/leedswaste) or visit your local one stop centre or library.

## If you do not speak English:

If you do not speak English and need help in understanding this document, please phone: 0113 395 1693 and state the name of your language. We will then put you on hold while we contact an interpreter.

यदि आपनि इंग्लिषीते कथा बलते ना पारैन एवंग एई दलिलटि बुराते पारार जन्य साहाय्योर दरकार हय, तहले दया करे 0113 395 1693 एई नम्बर फोन करे आपनार भाषाटि नाम बलून। आमरा तखन आपनाके लाईने थाकते बले कोन दोभाषीर (इंटरप्रीटर) साथे योगायोग करव।

凡不懂英語又須協助解釋這份資料者，請致電 0113 395 1693 並說明本身所需語言的名稱。當我們聯絡傳譯員時，請勿掛斷電話。

यदि आप इंग्लिश नहीं बोलते हैं और इस दस्तावेज को समझने में आपको मदद की जरूरत है, तो कृपया 0113 395 1693 पर फोन करें और अपनी भाषा का नाम बताएं। तब हम आपको होल्ड पर रखेंगे (आपको फोन पर कुछ देर के लिए इंतजार करना होगा) और उस दौरान हम किसी इंटरप्रीटर (दुभाषिए) से संपर्क करेंगे।

ਅਗਰ ਤੁਸੀਂ ਅੰਗਰੇਜ਼ੀ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਹ ਲੇਖ ਪੱਤਰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰ ਕੇ 0113 395 1693 'ਤੇ ਟੈਲੀਫ਼ੋਨ ਕਰੋ ਅਤੇ ਅਪਣੀ ਭਾਸ਼ਾ ਦਾ ਨਾਮ ਦੱਸੋ। ਅਸੀਂ ਤੁਹਾਨੂੰ ਟੈਲੀਫ਼ੋਨ 'ਤੇ ਹੀ ਰਹਿਣ ਲਈ ਕਹਾਂ ਗੇ, ਜਦ ਤਕ ਅਸੀਂ ਦੁਭਾਸ਼ੀਏ (Interpreter) ਨਾਲ ਸੰਪਰਕ ਬਣਾਵਾਂ ਗੇ।

اگر آپ انگریزی نہیں بولتے ہیں اور آپ کو یہ دستاویز سمجھنے کیلئے مدد کی ضرورت ہے تو براہ مہربانی اس نمبر 0113 395 1693 پر فون کریں اور ہمیں اپنی زبان کا نام بتائیں۔ اس کے بعد ہم آپ کو لائن پر ہی انتظار کرنے کیلئے کہیں گے اور خود ترجمان (انٹرپریٹر) سے رابطہ کریں گے۔

This publication can also be made available in braille or audio cassette. Please call: 0113 247 8092

# Tell us what you think

It is important that you tell us what you think about our plans so that we can make sure we are meeting the needs of Leeds' people. Please take a few minutes to give us your views on the questions below.

If you are completing this form at a community event there will be a box available for you to 'post' your response. Or, you can send your comments free of charge to:

Freepost RLXJ-ZYHY-GRSG  
Waste Strategy Consultation  
City Services (Performance Management Section)  
Knowsthorpe Gate  
Leeds  
LS9 0NP

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All of the following are included in Leeds City Council's Waste Strategy.

## **Which do you feel is the most important issue?**

*(Please tick one)*

Reducing the amount of waste we make

Collecting the waste we make in a cost-effective way

Recycling as much as we can

Reducing the amount of waste we bury in landfill sites

## **Do you think that the council should provide a regular service to householders to collect and recycle garden waste?**

Yes

No

Don't know

**Do you feel that an 'energy from waste' facility would be the right choice for Leeds to deal with the waste we can't recycle?**

Yes  No  Don't know

**Please state if you agree or disagree with the following statements:**

I would recycle more if my green bin/green bags were emptied more often

Agree  Disagree  Don't know

I would not need my black bin emptying every week if my green bin was emptied more often

Agree  Disagree  Don't know

I would recycle more if a wider range of materials were collected from my property

Agree  Disagree  Don't know

**Please tell us your postcode:** \_\_\_\_\_

Thank you.





## Report of the Chief Recreation Officer

### South Outer Area Committee

Date: 3<sup>rd</sup> April 2006

Subject: Site based gardeners in Community Parks

#### Electoral Wards Affected:

Ardsley and Robin Hood  
Morley North  
Morley South  
Rothwell

#### Specific Implications For:

Ethnic minorities   
Women   
Disabled people

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

### Executive Summary

To consider a request for £106,800 annual revenue funding to support the provision of site based gardeners in Community Parks within South Outer Area.

#### 1. Purpose Of This Report

- 1.1. The purpose of this report is to set out the benefits and revenue costs of the provision of site based gardeners in Community Parks.

#### 2. Background Information

- 2.1. There are 7 major parks in Leeds, namely:- Otley Chevin Country Park, Kirkstall Abbey Estate, Middleton Park, Golden Acre Park, Roundhay Park, Temple Newsam Estate and Lotherton Hall Estate. In addition, there are 75 community parks, 94 recreation grounds and 383 acres of local green space. A further 156 nature conservation sites and around 170 woodlands and plantations are also managed by the service.
- 2.2. The Green Flag Award scheme provides for a national standard for parks and green spaces across England and Wales. The award is managed by The Civic Trust on behalf of CABI Space, and it has backing in England from the Office of the Deputy Prime Minister, English Heritage, The Countryside Agency and English Nature. In 2005 the Parks and Countryside service entered four parks: Golden Acre Park, Pudsey Park, Lotherton Hall Estate and Temple Newsam Estate for the award, all of which are now confirmed as successfully achieving the award.

- 2.3. Around 30 trained staff within Parks and Countryside judged 46 sites against the Green Flag field assessment criteria during the summer of 2004. Judging sheets have been completed for each site assessed outlining strengths and recommendations as well as a score for each relevant criteria.
- 2.4. This work is the basis for a new performance indicator, namely 'the percentage of annual sites assessed that meet the field based assessment for the Green Flag standard.' The target for 2004/2005 was 10%.
- 2.5. An analysis of the results shows that the major City and Country Parks are generally of a high standard. There is however a significant gap between the average overall score for City/Countryside Parks and the score for Community Parks which is lower. By considering the individual criteria more closely the results show that the key areas of weakness for Community Parks are:-
- Signage
  - The provision of appropriate interpretation and educational information
  - Infrastructure maintenance particularly fencing and paths
  - Horticultural features
  - Site based gardeners
- 2.6. The £500,000 funding awarded in 2005/06 for Phase 1 to improve 12 Community Parks has been a significant step forward in beginning to address some of these issues. The challenge for the service is to ensure that gardeners are based in Community Parks in order to sustain the improvements being made. The service currently has 25 Community Parks with permanent site based gardening staff.

### **3. Main Issues**

- 3.1. Research by CABA (Commission for Architecture and the Built Environment) Space, a central government body responsible for the strategic improvement of urban greenspace, has highlighted that by 1996 only a third of parks had dedicated park staff with 90% of local authorities experiencing vandalism in their Parks. Furthermore CABA Space linked the £1.3billion cumulative cut in revenue expenditure in Parks from 1981 to 2001 with the downward spiral towards greater vandalism, litter, neglect and visitor decline in use of our Parks<sup>1</sup>.
- 3.2. A telephone survey conducted on behalf of the Department of Transport, Local Government and Regions revealed that 67% of women, 57% of 12-15 year olds, 50% of 16-19 year olds, 79% of 56-65 year olds, 63% of 76 year olds and 77% of disabled respondents felt that the presence of staff on site would make them feel safer visiting their particular greenspace<sup>2</sup>.
- 3.3. With regard to people who rarely visit or use the Parks a national survey conducted for CABA Space ascertained 68% alienated by dog fouling, 57% by vandalism and

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<sup>1</sup> Parks need Parkforce, CABA Space 2005

<sup>2</sup> Improving Urban Parks, Play Areas and Open spaces, The Department of Transport, Local Government and Regions 2002

graffiti and 44% by poor maintenance<sup>3</sup>. Presence of on site gardeners has the potential to address these problems.

- 3.4. CABI Space is aware that the best parks are being developed through the efforts of a skilled modern team which includes on site park gardeners who are often multi-skilled and highly trained. In addition it is quite likely that the gardener will also act as a point of liaison with the local community, effect policing duties, deal with other routine park maintenance such as litter collection, electric scooter bookings and unlocking of park gates.
- 3.5. Our current site based gardeners engage with the public rather than just carrying out horticultural and maintenance tasks and thereby play a part in helping to enhance people's enjoyment of their Parks and greenspaces. Invariably site-based park gardeners associate better with their own sites of responsibility and attain a wealth of knowledge pertinent to the site. The latter asset is valuable in gaining a rapport with the public and dealing with site problems.
- 3.6. By reintroducing gardeners CABI Space research has shown additional benefits that include a reduction in cultural and racial tensions, diminution in anti-social behaviour and increased community involvement in the Park<sup>4</sup>. Dedicated park gardeners create a virtuous circle of improvement since their presence leads to better maintained parks which are perceived as safe and are better used and in turn this helps to combat public fears and encourages even more people to use their Park.
- 3.7. Reinstating park gardeners will help Leeds to contribute to PSA (Public Service Agreement) objectives that include crime reduction, reducing public fear of crime, increasing voluntary community engagement and the delivery of cleaner, safer and greener public spaces. Improvements in the above targets for our Parks will show that Leeds City Council takes pride in its work and cares for local residents. This will have a knock on effect, since an amelioration in the 'street scene and the public realm' as well as 'staff responsiveness and accessibility' were identified by MORI<sup>5</sup> as a key to improving the reputation of a local council.

#### **4. Implications For Council Policy And Governance**

- 4.1. There are no implications for Council Policy and Governance.

#### **5. Legal And Resource Implications**

- 5.1. The cost for employing a Craft Gardener is £17,800 including National Insurance, Superannuation and Personal Protective Clothing.

#### **6. Conclusions**

- 6.1. As detailed above there are strong arguments for introducing site based gardening staff in Community Parks. There are 75 Community Parks, 25 of which already have site based gardeners. The proposals are to have site based gardeners in a further 29

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<sup>3</sup> Dunnett, N., Swanwick, C. & Woolley, H. Improving urban parks, play areas and green space, 2002, University of Sheffield

<sup>4</sup> Parks need Parkforce, CABI Space 2005

<sup>5</sup> Local Government Association 'Reputations' initiative, 2005

Community Parks which are large enough to warrant a permanent gardener, this information is shown on the attached plan.

6.2. For South Outer Area it is recommended that there is the following additional provision of site based gardeners:

Site Name	Inner/Outer Wedge	Current full-time gardener present	Proposed full-time gardener
Churwell Park	South Outer	Y	
Dartmouth Park	South Outer	Y	
Drighlington Park	South Outer		Y
Gildersome Park	South Outer		Y
Lewisham Park	South Outer		Y
Lowry Road / Westerton Road Recreational Area	South Outer		Y
Rothwell Country Park	South Outer		Y
Scatcherd Park / Scarth Gardens	South Outer	Y	
Springhead Park	South Outer	Y	
Woodlesford Park	South Outer		Y

6.3. Park gardeners will be : -

- Responsible for the park and its users
- Based on site, not area based
- Contactable by users of the park when they are needed
- Available during daylight hours

## 7. Recommendations

7.1. In order to appoint the 6 full time gardeners as outlined above, the Committee is asked to consider the allocation of £106,800 per annum in support of the proposal.

**Report of the Director, Neighbourhoods and Housing Department**

**Outer South Area Committee**

**Date:** 3<sup>rd</sup> April 2006

**Subject: About Leeds Newspaper Report**

**Electoral Wards Affected:**

Ardley & Robin Hood  
Morley North  
Morley South  
Rothwell

**Specific Implications For:**

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**EXECUTIVE SUMMARY**

This paper provides an update on the council newspaper, specifically issues surrounding the financial contributions of area management during 2006/7. It identifies the involvement of Area Management to date, opportunities presented by the newspaper and recommends financial contributions from each area committee.

**1.0 Purpose of this report**

1.1 This report outlines the role of the council's newspaper as a key communications channel and proposes options for financial contribution from Area Management Committees to the future funding of council newspaper. These have already been considered by Area Committee chairs and following their support, this paper provides the opportunity for discussions with Area Management Committees.

**2.0 Background information**

2.1 Leeds City Council has used a resident newspaper as a way of increasing awareness about council services since 1999. Since then, the newspaper has provided the people of Leeds with timely information, facts and news about the council and their city.

2.2 The original purpose of the newspaper was to avoid duplication of information, conflicting messages and high costs associated with distributing a range of corporate and departmental publications. It aims to meet the council's commitment to open and honest communications, keeping the people of Leeds informed and providing opportunities for residents to give their views.

- 2.3 This was in line with MORI research which found that council newspapers were in the top three preferred methods of receiving information, as voted by residents. Their main benefits were identified as the ability to reach a wide audience of residents, the low cost (in comparison with one off publications), regular and planned communications and effective distribution.
- 2.4 Following a review of the newspaper in early 2005, both CMT and LMT confirmed their support for the newspaper as a valuable communications tool and supported these principles of good communications.
- 2.5 In terms of the outcomes of the review of the newspaper, it is now produced quarterly, with themed pages (for example Living in Leeds, Learning in Leeds, Streets of Leeds) enabling a focus on services and also incorporates the opportunity for commercial advertising or paid for supplements. In light of these changes, departments now contribute to the production of the paper, with guaranteed space each issue. Area Management now also have dedicated pages, (five in total) in each edition, which are wholly focused on activities in their area, again with the opportunity for further space to be purchased.
- 2.6 In 2005/6, there was no cost for Area Committees for their contribution to three editions of About Leeds. Work has been undertaken to consider and respond to feedback from area committees in Autumn 2005, in order to represent About Leeds as an effective means of communication for all Area Committees, and therefore to secure the agreement to contribute in 2006/7.
- 2.7 Area committees agreed to review the proposals in advance of budget decisions for the 2006/07 financial year.
- 2.8 To secure the future viability of the newspaper for the 2006/7 financial year, the support of area committees is essential. This paper provides the opportunity for area committees to consider proposals relating to their financial contribution based on the benefits evident from the three editions produced in 2005/6.

### **3.0 Main issues**

- 3.1 Since the review of the newspaper in 2005, each edition has included information dedicated to Area Management. The information has been sourced, written and approved by each Committee representative. Corporate Communications have edited the information to suit the house style and layout. Pages have included up and coming area committee and forum dates, and other important information relating to area investment, regeneration and improvements, consultation, area committee funded initiatives and successes, as well as raising the profile of the role of area management in local communities.
- 3.2 All ten Area Management committees were initially approached to contribute to the funding of the newspaper in 2005/6, enabling them to fulfill their requirements to communicate with their areas at least once per year under the consultation and engagement policy for Area Management.
- 3.3 Following feedback from Area Management committees, it was agreed that they would be approached at the start of the 2006/7 to contribute to the funding of the paper through buying space in the newspaper. This would include a page in each edition, covering each wedge, under the 'Living in Leeds' section, providing residents with an update on what was happening in their area. This would enable the Area Committees to review content from the

first few editions and see how their information would be presented, prior to making a decision for 2006/7.

- 3.4 Area committees also raised a number of issues relating the newspaper and its production. In summary these were;
- i) clarification of the editorial process and final decisions
  - ii) code of practice and protocols relating to content of the newspaper
  - iii) compilation of a story list – both the quality and quantity of stories to be supplied for area committees
  - iv) clarification of the what the financial contribution from each area committee will purchase
- 3.5 Clarification of the practice, process and protocols has now been provided to the satisfaction of the area committee representatives.
- 3.6 Area committees can apply for more than one page per issue if there was a requirement. This can either be arranged on an issue-by-issue basis for a one off event or promotion or as a permanent fixture. There would be a further cost implication for the allocation of more pages.
- 3.7 It is also be possible to insert leaflets or other communications into the newspaper and then to distribute to specific wards, wedges or postcode areas. This would be particularly useful if committees wished to target a specific area for consultation, communication or promotion of an event. There would be a small cost for this additional distribution but this would be considerable less that the costs of distributing the insert on its own, costs are dependent on circulation sizes.
- 3.8 Ideas for content are sourced and drafted at the area management level, however the Corporate Communications Team provide a copywriting service to ensure text is written/edited to suit the newspaper's house style. The cost for this service, in addition to costs for design and distribution management, would be covered by the annual contribution from Area Management to the newspaper.
- 3.9 By having a consistent presence in every edition, the work of area management will be seen holistically, helping residents to gain a clearer impression of how the wedges interact and overlap, whilst also appreciating the work being undertaken where they live. Regular assured space in each edition for each wedge also means an equal weighting of publicity to every area of the city.
- 3.10 As the start of the new financial year is approaching, contributions towards the cost of the newspaper need to be finalised – specifically contributions from Area Committees.
- 3.11 As part of the newspaper review, members agreed to a proposal to generate income in order to produce four editions of the newspaper each year, which would come from contributions from departments and area management, as well as limited commercial advertising.
- 3.12 In regard to commercial advertising, the council's Advertising Officer in the Development Department continues to actively seek advertisers. Whilst no income has to date been generated this way, the Corporate Communications team have secured over £17,000 of additional income in 2005/06 to supplement the costs of production. The team has also liaised with other private sector organisations to negotiate more attractive reader competition prizes, for example Jet2 flights, win an Ipod and meet the Harlem globetrotters

to improve the publication's popularity amongst the readership. The Jet2 competition attracted over 600 entries from Leeds' residents.

- 3.13 The corporate budget, departmental contributions and some commercial and partner advertising will go some way to covering the costs of four editions of the newspaper for 2006/7. However following an analysis of the level of resource required, a test in interest and potential of income generation from selling advertising in the first two editions of the paper, it is anticipated that there will be a limited contribution from selling advertising space in 2006/07.
- 3.14 Each Area Committee is therefore now being asked to contribute £625 per edition, a total of £2,500 for the 2006/7 financial year. This contribution will provide five pages dedicated to Area Management in four editions of the newspaper and all the benefits associated with a regular, planned and comprehensive communications channel. (In comparison, the cost of printing and distributing information in a separate leaflet citywide four times a year would be in excess of £28,000).

#### **4.0 Implications for council policy and governance**

- 4.1 Making sure that the people of Leeds are informed and can give their views is fundamental to the principle of good communications and is a key part of the council's corporate communications strategy 2005-8 and Council Plan.
- 4.2 Area Management committees need to fulfill their requirements to communicate with their areas a least once per year under the consultation and engagement policy for Area Management.
- 4.3 Both CMT and LMT have given their full support for the future of the newspaper as a key communications tool, having recommended greater department and area management involvement.

#### **5.0 Legal and resource implications**

- 5.1 A review of the costs of paper, print, design and the associated procurement procedures took place, with new contracts awarded in summer 2005. This has ensured that the council is benefiting from the most cost-effective service.
- 5.2 The contributions of all Area Committees will be essential to the production of the newspaper in 2006/7; without their support, there will be a significant shortfall in the budget, which commercial advertising could not fill.
- 5.3 To ensure the future success of area-focused pages within the newspaper, support from all area committees is essential for the initiative, as without the involvement of all areas, the newspaper will lack credibility with residents.

#### **6.0 Conclusions**

- 6.1 A major research project into improving communications in local government, (Connecting with Communities), concluded that "Councils should ensure that local citizens are effectively consulted and communicated with so that they can significantly influence the quality and



nature of services that they receive – authorities must aim to empower local residents to do this”. The council newspaper is one of the tools used to meet this expectation.

- 6.2 Area Committee members are asked to consider the following proposals, particularly in light of the points highlighted about the credibility of the newspaper and support across the city.
- 6.3 The loss of the paper could remove one of the main (and most inclusive) forums the council has to inform and consult with the public on a regular basis. It makes a real difference to the service we provide and customer satisfaction levels throughout the city. Without the active support of departments, area committees and partners, the newspaper cannot continue to exist.
- 6.4 Area committee chairs have considered these proposals at their February meeting. They discussed the opportunities provided by the newspaper along with the opportunity for taking more than the allocated five pages, which would be available at a modest additional cost. Area committee chairs agreed to take the recommendations of financial contribution to the members of their area committees.

## **7.0 Recommendations**

- 7.1 Area Committees are asked to;
- i) provide their views on the contributions of area committees to the council newspaper
  - ii) agree to the principle of supporting the council newspaper through the area committee budget - a contribution of £2,500 for 2006/7, for four editions, with half a page per edition per area committee
  - iii) to undertake a further review in a year's time.



**Report of the Head of Youth Service**

**Outer South area committee**

**Date: 14/03/2006**

**Subject: Youth Service Plans**

**Electoral wards affected:**

Ardsley & Robin Hood  
 Morley North  
 Morley South  
 Rothwell

**Specific implications for:**

Ethnic minorities

Women

Disabled people

Narrowing the gap

Council function

Delegated executive function available for call in

Delegated executive function not available for Call In. Details set out in the report

**Executive Summary**

This report presents an opportunity for the Area Committee to discuss and endorse Youth Service plans which relate to the Outer South Area.

**1.0 Purposes of Report**

- 1.1 To provide the latest available information on the Youth Service's achievements regarding key performance indicators.
- 1.2 To describe Youth Service planning processes.
- 1.3 To present Outer South area plans for endorsement.

**2.0 Performance Indicators**

2.1 For 2005/06 the Youth Service is committed to reporting on 2 indicators:-

- level of "reach" into the 13 to 19 population
- the number of young people gaining accreditation

2.2 The annual targets for these 2 indicators are as follows

	<u>2005</u>	<u>2006/07</u>	<u>2007/08</u>
Reach	14,840	15,515	16,864
Accreditation	1,821	2,428	3,036

- 2.3 Accreditation is a new target so there are no comparative figures for previous years. As at the end of the third quarter of 2005/06, however, the Service had already exceeded its year targets.
- 2.4 In 2004/05 the Service “reached” 12,322 young people aged 13 to 19. As at the end of the third quarter of 2005/06 the Service had already recorded an achievement of more than 20,000. This is a trend of significant increase and is due to a combination of:-
- improved performance
  - improved database ability to capture and collate information
  - an increase in voluntary sector delivery of programmes through a conscious commissioning strategy
- 2.5 Work has also taken place with young people aged 11 and 12 although this is not strictly speaking in accordance with DfES expectations.
- 2.6 The latest available 2005/06 figures for Outer South area are shown.

**(a) Reach targets**

<b>Ward</b>	<b>2005/06 13 to 19 target</b>	<b>Latest available 13 to 19 actual</b>	<b>Additional 11/12 Contacts</b>
Ardsley & Robin Hood	364	1112	165
Morley North	336	728	146
Morley South	343	1372	236
Rothwell	372	1221	279

**(b) Accreditation Targets**

<b>Ward</b>	<b>2005/06 Targets</b>	<b>Latest availability Actual accreditations</b>
Ardsley & Robin Hood	65	15
Morley North	60	24
Morley South	62	4
Rothwell	67	6

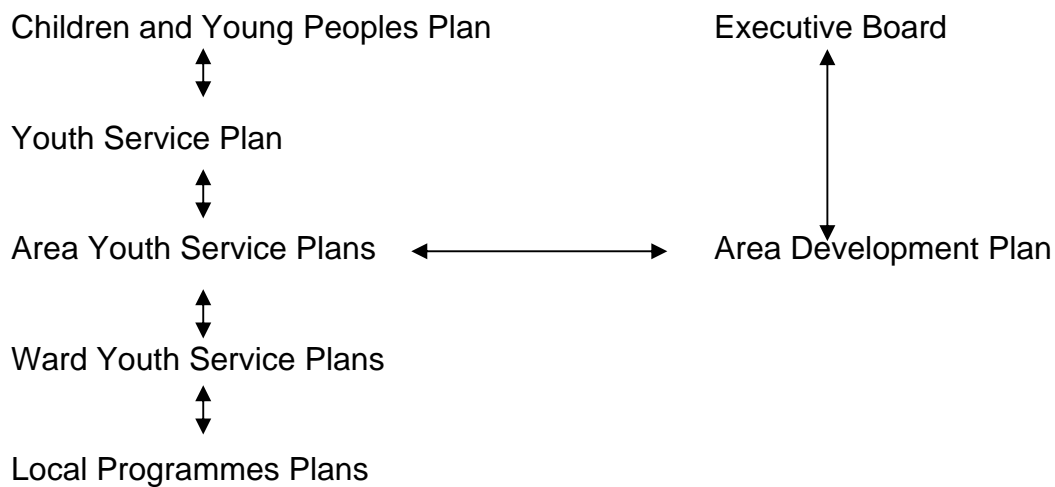
- 2.7 For 2006/07 onwards the Youth Service is also committed to reporting on “participation” and “recorded outcomes”

### 3.0 The Planning Process

3.1 Leeds now has a Children and Young Peoples Plan as required by Every Child Matters and for the emerging Childrens Trust purposes.

3.2 The Youth Service plan is guided by and feeds into the Children and Young Peoples Plan.

3.3 The planning process is as follows



3.4 The above process enables the Youth Service to operate planning systems in tandem with the Area Delivery Plan process operated by area committees.

### 4.0 Inner South Area Plan

4.1 Attached to this report is the draft 2006/07 Outer South Youth Service Plan. This has been prepared by Youth Service Officers in consultation with Area Management Officers. Appendix 1

4.2 In addition, draft ward plans are presented for the wards which constitute Outer South area. Appendix 2

4.3 In line with the agreed influencing role of area committees, Members of Outer South Area Committee are invited to discuss the contents of the plans and to endorse the draft plans for implementation in 2006/07.

### 5.0 Recommendations

5.1 Members are asked to:-

- note the progress made by the Youth Service in its achievement of 2005/06 targets
- discuss the contents of the area plan and ward plans
- endorse the area plan and ward plans for implementation in 2006/07

## Appendix - 1

### 06/ 07 - Draft South Area Plan

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
<b>1. Be Healthy</b>						
To roll out the Youth Service curriculum for health.			<ol style="list-style-type: none"> <li>1. Distribute health related curriculum toolkit to all South Area staff.</li> <li>2. Support delivery via in-service staff development sessions.</li> <li>3. Deliver appropriate programmes.</li> </ol>	SYO, SAYW's  All staff	March 06 & on going April onwards	In-service sessions delivered to 50% of South area staff.  'Health' curriculum delivered as 20% of Youth Service delivery in all service outcomes. Evidence in QA reviews.
To deliver programmes related to sexual health.			To offer a range of services to young people around sexual health issues, continue to deliver and develop c-card sessions, deliver sexual health related sessions as part of a unit's annual programme.	SAYW's All staff.	March 06 & on going April onwards	All centre based units of work to offer sexual health as a part of the overall programme.  To increase c-card related work by 10%.

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To develop and deliver programmes aimed at substance use & abuse minimisation.			1. Deliver sessions relating to substance use and abuse via centre based units.	SAYW's, in liaison with Health Educ. Team.	March 06 & on going	% Of programmes 7 young people's participation
To develop an in-service training programme relating to mental health and young people.			As a precursor to support for young people suffering mental health issues provide staff with a basic toolkit to facilitate this type of work.  Facilitate referral as appropriate for young people suffering mental health issues.	SYO & SAYW's in consultation with Health Education Team and Training section.	By March 06.  Sept 06 Onwards	50% of staff trained.

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To increase the opportunities for young people to access outdoor / physical activities within South area.			<p>Continue joint programmes delivered in partnership with Street Work Soccer &amp; Leeds United Football In The Community.</p> <p>To investigate dance related workshops to run a series of programmes within South area</p> <p>Young people to access outdoor activity related programmes at Herd Farm and other appropriate venues.</p>		<p>From April 05 to Sept 06</p> <p>April 06 onwards</p> <p>March 07</p>	<p>Number of participants involved in the initiative and programmes delivered.</p> <p>% Of sessions to be contracted</p> <p>At least 5 opportunities per annum.</p>
To deliver programmes across the area which support PCT/ Health promotion initiatives.	A, B, C, D	1, 2, 3, 4	To continue to work in partnership with Health Promotion delivering Health Education initiatives designed to reduce smoking and obesity levels among young people.	SYO, SAYW's. All staff.	April 06 Onwards	Number of programmes delivered against agreed actions in the 'Children's Healthy Futures' strategy 2002/ 06. "Tackling Obesity Strategy" "Tobacco Action Plan"
To support young people to access appropriate high quality health related information and guidance	A, B, C, D	1, 2, 3, 4	To continue to provide support and high quality health related information and guidance.	SYO, SAYW's, all staff in consultation with Health Education Team.	March 06 and April 06 onwards	Increase in use of youth service information resources for young people.
<b>2. Stay Safe</b>						

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To contribute to work designed to reduce crime in Leeds, specifically in South area.	A, B, C	1, 2, 3, 4	To work together with partners to prevent crime, through the delivery of crime diversionary programmes such as PAYP, Youth Offending Service, South Area Community Safety Panel, South Area Anti-Social Behaviour panel, etc.	SYO & SAYW's.	March 06 & April onwards	PAYP targets for 05/ 06 all met. Youth Inclusion programme targets met. Number of ASB / community safety related programmes delivered. Contribute to the reduction of ASBO's for young people across the area.
To promote Community Cohesion.	A, B, C, D	1, 2, 3, 4	To deliver Community Cohesion work with young people across the area, in liaison with LEAP.  To develop a challenging residential project in partnership with South Leeds High School and Roses Project Oban specifically targeting young people from diverse backgrounds	SYO, SAYW's, all staff, LEAP	March 06  April 06 onwards	Increased participation in Community Cohesion work identified by a range of users and groups through QA returns. To deliver at least 4 such programmes across the area.  Number of residential completed
To work to support anti racist youth work in all communities	A, B, C	1, 2, 3, 4	To deliver anti racist youth work programmes in white and BME identified communities across the area, in consultation with the LEAP team.	SYO & SAYW's, all staff, LEAP	March 06 & April 06 onwards	At least two such programmes successfully completed in partnership with relevant partners.
To investigate detached and mobile work to reduce social exclusion	A, B, C, D	1, 2, 3, 4	To work with young people in isolated settings reducing their vulnerability to leading risky lifestyles	SYO, SAYW's, all delivery staff.	April 06 to Sept 06	Contact made with an increased percentage of NEET and socially excluded contacts.



Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
Further development of Connexions Access Points	A, B, C, D	1, 2, 3, 4	To continue to develop Connexions Access Points to provide young people with inclusive guidance, which can prevent the risk of falling into anti social behaviour in liaison with local Youth Service Connexions, team staff.	SYO & SAYW's, Connexions Team, all staff.	March 06 & April onwards	Contribution to Connexions Delivery Plan 05/ 06 met. To be further developed
<b>3. Enjoy and achieve</b>						
To continue to develop joint bid for work with educationally disengaged young people aged 14-19, with relevant partners.			To complete bid in consultation with partners (Leeds United Football in the Community, Leeds United Study Support Centre - Education Leeds, open College Network, South Leeds PCT, the Drugs Action Team, etc).	SYO - South.	May 05	Bid completed/ awaiting decision

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
<p>South Leeds Transition Project (ERDF / N. Renewal funded) to continue to deliver accredited and recorded programmes in the Beeston &amp; Holbeck N. Renewal area.</p>			<p>SLTP team to develop and deliver programmes as appropriate aimed at disengaged / socially excluded young people aged 16 to 19 years, in partnership with a range of appropriate partners, including Cockburn CLC.</p>	<p>SYO - South, Project Manager, all project delivery staff.</p>	<p>By April 06.</p>	<p>Programmes delivered targeting 120 young people.</p>

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To consider a range of organisations to deliver a training programme aimed at developing in young people the ability to deliver sessions to other young people.			Commissioning in place and necessary approvals received via Youth Service SMT and Learning & Leisure DMT, specifically in South area	SYO - South	April 06 onwards	Proposal approved.
			Applications will be invited from relevant organisations through the Leeds Youthwork partnership.	VSPU & SYO	April 06	Q.A, monitoring and evaluation
To continue and develop the delivery of accredited informal learning opportunities in open access settings	A, B, C	2, 3, 4	To develop the delivery of accredited informal learning in open access settings across the service in partnership with the voluntary sector.	SYO, SAYW's, all delivery staff and appropriate partners.	April 06 onwards	Service meets its (REYs) accreditation targets identified in departmental and corporate plans. Best Value PI 221a and b
			To deliver accreditation programmes for young people in each ward through D of E Awards and Outdoor Education	SAYW's	April06 onwards	A minimum of 10 programmes across the area.
To develop youth work/ Schools support delivery	A, B, C, D	2, 3, 4	To continue to develop youth work in school settings in partnership with schools and Education Leeds, within South Area.	SYO, SAYW's.	Ongoing	SLAs successfully developed with all secondary schools and special schools.

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To continue to support the delivery of individual support work as part of the Connexions service	B, C	2, 3, 4	Develop closer working links with the Connexions Team; develop appropriate referral mechanisms between South area team and the Connexions team.	SYO, SAYW's, Connexions SW	March 06 & ongoing	To meet Connexions 05// 06 LDP targets in respect of work with NEETs and supporting achievement levels in schools.
To prioritise and develop delivery of youth work with colleges and training providers	A, B, C	2, 3, 4	To identify existing and new partnership work with colleges and training providers and to develop SLAs with colleges and 'Jobs and Skills'. To seek to secure LSC funding for targeted work.	SYO, SAYW's, all relevant staff.	March 06 & Ongoing	Priority work with colleges and training providers identified. Protocols with local colleges and Jobs and Skills achieved. LSC funding opportunities for work with 16 - 19s identified and secured.
To contributed to the 05/ 06 'Breeze' programme	A, B, C	2, 3, 4	To identify key South area youth service contributions within the 05/ 06 Breeze Programme in partnership with all L&L Providers	SYO, SAYW's, all relevant staff.	April 06 to July 06	05/ 06 identified Breeze programmes contributions identified and met.
To continue and develop opportunities for young people to engage in Youth Arts and cultural activity	A, B, C	2, 3, 4	To deliver and develop youth arts and cultural activities in all youth service outlets across the Area as part of the core youth service programme, with specific support around staff development, programme development and delivery by South Side Arts.	SYO, SAYW's, South Side Arts.	March 06 & Ongoing	Youth Service delivers curriculum related youth arts programmes to all young people. Youth Service youth arts delivery reflects priorities identified in the LCC Arts i.e. Cultural Strategies, and the forthcoming Youth Arts Service Wide strategy.
To continue to deliver and develop Out of School Activities and Study Support	A, B, C	2, 3, 4	To continue to deliver out of school activities including the PAYP programme. To develop more study support initiatives with particular reference to provision development at Rodillian High School	SYO, SAYW's, particularly the SAYW Ardsley & Robin Hood.	March 06	To deliver on all contributions to the Leeds PAYP programme. To identify current and develop new initiatives for study support.

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
<b>4. Make a positive contribution</b>						
To seek to support and develop opportunities for young people to make their voices heard.	A, B, C	2, 3, 4	To ensure that the voice of young people is heard, with particular reference to Area Management, to issues of relevance to young people, to support the development of appropriate consultative mechanisms, and youth fora where relevant.	SYO, SAYW's, all relevant staff.	Ongoing	Advocacy on behalf of young people re. Area management, development of short, medium and long-term consultative mechanisms as appropriate.
Young People's Peer Observation	A, B, C	2, 3, 4	To build on work started during Ofsted Inspection and to involve young people in young people's peer observation of youth service delivery.	SYO, SAYW's, YSDT.	March 06 & on going	Peer observation (Young People) operational and informing planning across the wedge.
To promote and develop opportunities for Young people to engage in volunteering.	A, B, C, D	1, 2, 3, 4	To engage young people to in volunteering opportunities.	SYO, SAYW's,	April 06 onwards	Level of young people volunteering determined (within the youth and with other providers). Implications of the Russell Report acted on.
<b>5. Achieve Economic Well Being</b>						

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
To work with young people aged 16 - 19 who are not in education, employment or training as part of Connexions, the South Leeds Transition Project, and area based work in general.	B, C, D	1, 2, 3, 4, 5	To work with young people who are not in education, employment or training and help them return to education, employment or training	SYO, SAYW's, Project Manager SLTP, Connexions SW	April 06 & onwards  April 06 onwards depending upon funding bid being successful	Youth Service delivering on Core Contract conditions and identifying new work with young people who are not in education, employment or training.  SLTP working with 125 young people p.a., accessing them to relevant programmes leading to employment, education or training.
To develop a Senior Member training programme	A, B, C, D	1, 2, 3, 4, 5	To develop Senior member training and to achieve NVQ accredited status for it to enable young people to use their participation to improve employability, via the SLTP and area programmes in general.	SYO, SAYW's, Project Manager SLTP, all relevant staff.	April 06 onwards	Senior Member training course developed and accredited. Wedge cohorts (min.1) identified. Potential employability outcomes identified.
To contribute to city's 14 - 19 strategy	A, B, C, D	1, 2, 3, 4, 5	To contribute to the identification of potential roles of the Youth Service as a provider as part of the 14 - 19 plan. To link potential youth service delivery with Schools and Connexions work.	SYO, SAYW's, JNC 3 Connexions, Project Manager SLTP.	Ongoing	Youth Service identifies potential roles as a provider and in support of the City's 14 - 19 plan.

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
Youth Service, South Area, continues to contribute to the NRF programme across the city.	A, B, C, D	1, 2, 3, 4, 5	Youth Service continues to support the development of Community empowerment and resident led initiatives through NRF.	SYO, SAYW, Project Manager SLTP.	March 06 & ongoing	Youth Service secures funding and delivers.
<b>6. Service Performance</b>						
South Area contributes to the Youth Service delivering against Corporate Plan Targets (BV Target)	A, B, C, D	1, 2, 3, 4	Youth Service delivers against city wide targets for Reach, Participation, Recorded Outcomes, Accredited Outcomes (REYs)	SYO, SAYW's, all staff.	March 06 & ongoing	25% young people 13 - 19 reached using youthbase/ manual returns Local recorded outcomes agreed and achieved Local accredited outcomes agreed and achieved
South area contributes to the Youth Service achieving Ofsted action plan targets	D	5	Youth Service delivers on all six recommendations arising from 04 inspection and resulting agreed action plan (see Ofsted Action Plan)	SYO, SAYW's, all staff.	April 06 & ongoing	Young people's involvement in planning and development of youth work sessions Young people's involvement in decision making and QA Curriculum guidance and development Qualification training Voluntary Sector partnership QA development

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
South area contributes to the Services' development of internal QA I. system and fully implements in all areas	D	3, 5	I.T to be extended to all 'First Base' centres in all 5 areas and 5 projects. Data collation and dissemination to be fully operational and acted on.	SYO, SAYW's, all staff.	April 06	All returns and system fully complete from all 5 areas and 5 projects in time for inclusion in quarterly Performance Reviews. Quarterly QA dissemination reports to be operational by September 06
Peer Observation system developed and established	D	3	All youth Service managers (SAYW and JNC 3 Project Workers) trained and operating and service wide peer observation programme. All observations recorded and disseminated.	SYO 's & SAYW's	April 06	Peer observation fully operational and informing decision making at all levels.
Management Observation system developed and established.	D	3	Regular monitoring visits by Senior staff and as determined by Q.A	SYO, SAYW's, Project Manager SLTP.	April 06	Number of visits and feedback through the Q.A
Area and project plans to be developed and operated in partnerships including area management	D	2, 3, 4	Area and Project Plans to be compiled and used to inform decisions making and as the basis for work with Area Committees.	SYOs, SAYW's	March 06	Plans in the process. 1st Draft Plans renewed on a quarterly basis.
Budget Management	D	5	All budget planning to use staffing vacancy factor and revised establishment in all Area/ Project plans for expenditure. Budgets to be monitored using new finance monitoring system. Budget delegation to be explored. Review of non-staffing budgets. Achievement of income targets.	At local level via SYO, SAYW's and Project Manager SLTP.	April 06	Area and Project staffing spending levels to remain within budget.



Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
<b>7. Service Development</b>						
To contribute to the Service organisational review and reorganisation	D		To complete consultation and review/ refocus the structure of the Youth Service to meet the ECM Challenge.  To prepare and release key vision and position statements for all staff and stakeholders. To organise 5 area based roadshows.	SYO, SAYW's, all staff.	April 06 & ongoing	Service successfully reviewed and all levels re-focused in line with ECM and LCC policy.
Partnership development with the voluntary sector	A, B, C, D	2, 3, 4	To develop a range of pilot commissioning proposals across the area with voluntary sector providers	SYO, SAYW & VSPU	April 06 onwards	Relevant approvals sought via SMT / LLOB, funding released, and programmes up and running.
To contribute to the development of new working arrangements with Area Management	D	5	SYO's to develop working arrangements with Area Committees	SYOs, HOS, OM	March 06 & ongoing	Youth Service contributions from Area (YS) Plans integrated into Area Delivery Plans.
<b>8. Workforce Development</b>						
To contribute to the achievement of IIP Standard	D	5	Area / Service contributes to the Departmental achievement of IIP Status.	SYO, SAYW's, all staff	July 06 & ongoing	Service contributes to IIP achievement on all indicators

Objective	L & L Aim	Corporate Context	Actions	By Whom	By When	Success measured by
Supervision	D		Supervision system reviewed/ reorganised and operational to all staff by November 05	SYO, SAYW's, all relevant staff	Ongoing	Supervision agreed and delivered to all full-time and substantive JNC staff
Volunteer Training - (Vol route to entry)	A, B, C, D	2, 3, 4	South area to contribute to the further development of volunteering options for youth work in all areas and projects.	SYO, SAYW's, Project Manager SLTP,	April 06 onwards	Youth Service to increase it's volunteer staff level by 20%
Attendance	D	5	To reduce staff sickness levels by 10% and improve stage 1 review completion.	SYO, SAYW's, all staff.	Ongoing	Sickness levels reduced by 10%. Stage 1 monitoring up to date.
Health and Safety including Risk Assessments	D	4	To cobtribute to the monitoring and raising of skill levels and awareness of Health and Safety issues, duties and responsibilities	SYO, SAYW's, all staff.	March 06	All staff operating appropriately according to Health and Safety policy and legislative requirements
Training		2,3,4	Development of workforce training	SYO's,& SAYW's & SD	April 06	Number of training sessions delivered to area staff.

## Appendix 2

### South Area Youth Service Planning – Ardsley and Robin Hood Ward 2006/07

To provide a schedule of contact sessions at optimum times to meet the needs of local young people and a programme of activities in school holidays.

To implement the Childrens act in South Leeds with other agencies/organisations working on the five Every Child Matters Outcomes as detailed below:

<b>OBJECTIVE ONE: Be Healthy</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Continue to provide Y.S. Staff on Teenage Health Bus. C Card provision in Youth Club.	Youth Services PCT Youth Services	On Going Agreement  On Going.	Number of Y.P using service  " " " " "
	Project work, To address healthier lifestyles.	Youth Services (Health Education)	April 06 and On Going.	Review/evaluate process with Y.P.
	Programmes of affordable/healthier food.	Youth Services (Health Education)	Dec 05 and On Going.	Increase in Y.P. views and life skills.
<b>OBJECTIVE TWO: Stay Safe</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Bikewiser Project (BUMPY)	Youth Services Police LCC Park Ranger Wellbeing Funded	March to Sept 06.	In-house Bronze accredited project.
	ASB Hotspots	Youth Services Police ASBT and YOS	On Going	Multi Agency feedback regarding particular Y.P. or groups of Y.P.
	Robin Hood launch of Youth Provision at Rodillian School	Youth Services Education Leeds (Rodillian School).	April 06.	Y.P. attending.
<b>OBJECTIVE THREE: Make a positive contribution</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Community Fun Day	Youth Services Other Agencies/Community Groups.	Summer 06	Numbers Attended.
	Environmental Projects	Youth Services Other Agencies.	Summer 06	Numbers Participating.
	Group work at Rodillian School	Youth Services Education Leeds (Rodillian School)	Feb. 06 On Going	Improvement in Y.P. attendance/behaviour.
	Develop a Youth Forum /Group of young people to have a voice on the local youth work network	Youth Service Partner Agencies	October 2006	Number participating and involvement in Leeds Youth Council

<b>OBJECTIVE FOUR: Enjoy &amp; Achieve</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Bikewiser Project	As Above	As above	As above
	Drama Work	Youth Services	Feb 06 On Going	Accreditation element.
	Attending generic Youth provision.	Youth Services	On Going	Q.A. Target figures
<b>OBJECTIVE 5: Economic Well Being</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Bikewiser Project	As Above	As Above	Opportunity for Y.P. to gain Training or Employment.
	Schools Work	As Above	As above	As Above.

## Appendix 2

### South Area Youth Service Planning – Ward Morley North / South 2006/07

To provide a schedule of contact sessions at optimum times to meet the needs of local young people and a programme of activities in school holidays.

To implement the Children's act in South Leeds with other agencies/organisations working on the five Every Child Matters Outcomes as detailed below:

<b>OBJECTIVE ONE: Be Healthy</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	C card training for all staff,promote healthy eating and well being. Sports and recreation at sports centre and in individual areas Activities around dance Drugs awareness sessions and information on needle exchange and addiction help in all areas	Youth service Sports centre/ sports development officer Pct Area management South side arts St annes drugs project	April 2006 and ongoing	More young people attending health bus /c-card centres Recorded outcomes  Recorded numbers of Young people coming off drug use And harm reduction
<b>OBJECTIVE TWO: Stay Safe</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Payp and specific group working in various areas	Youth service PayP	Ongoing	Numbers of young people attending
	Detached youth work in areas where there is no provision	Youth service	April 06	Young people reached and participating in programme
	Use of voluntary and commissioned groups to refer young people on	Youth service Various agencies	Ongoing	Numbers attending Recorded outcomes
<b>OBJECTIVE THREE: Make a positive contribution</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Youth forum, young people have a say in the type of activities and a say in what is happening in their area Senior members to be offered training on basic food hygiene child protection Area youth net work to have a representative from young people Young people to set up a web site Intergeneration work/community cohesion	Youth service Area management Senior members Community forums  Youth service	April 06    May 06	Recorded out comes Attendance Accreditation Young persons feedback  Web site available for all young people to access

<b>OBJECTIVE FOUR: Enjoy &amp; Achieve</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Focus on targeted detached youth work in the Harrops and Fairfax areas promote and develop new projects in consultation with young people	Youth service	April-06	Numbers of young people involved in activities
	Hip-hop dance sessions at Lewisham park and Newlands and Denshaws	Youth service, south side arts	Ongoing	Numbers of sessions increased and numbers attending QA
	Accredited work targeted at all groups	D,O,E /dazzle	April 06	Numbers of young people gaining accreditation
<b>OBJECTIVE 5: Economic Well Being</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	To work in partnership with schools	Youth service / schools		Young people attending Recorded out comes young people school attendance improved
	Work with young people aged 16-19 On job applications CVs interview skills Increased opportunities for young people to gain accreditation Offer crime diversity activities such as safe motorbike rideing at bumpy or lazar centre	Youth service / carrers service Other agencies  Youth service and DOE  Youth service, PCSOs police Bumpy Lazar	April 06  April 06  May 06	Young people gaining employment or training /further education  Numbers of young people achieving accreditation  Less numbers of young people with ABC /ASBOs

## Appendix 2

### South Area Youth Service Planning – Rothwell 2006/07

To provide a schedule of contact sessions at optimum times to meet the needs of local young people and a programme of activities in school holidays.

To implement the Childrens act in South Leeds with other agencies/organisations working on the five Every Child Matters Outcomes as detailed below:

<b>OBJECTIVE ONE: Be Healthy</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Continue to provide Y.S. Staff on Teenage Health Bus. Continue to provide C.Card etc., service in Youth Centres.	Youth Services PCT	On Going Agreement.  On Going Service	Number of Y.P. using service.  Number of Y.P. registered And accessing service.
	Encourage and support Y.P. to access and participate in local sporting facilities/activities. Biked Up and Danced Out Project.	Youth Services Sports Development, local Sports Centre. Youth Services (Health Education). Yorkshire Dance.	Summer 06.  6.2.06 to 11.4.06	Number of Y.P. gaining place on Project.
	'Smile Day' Food and Personal Hygiene Day	Youth Services Health Visitors Health Education	Summer 06.	Previous year evaluation, number of Y.P. and Residents attending.
<b>OBJECTIVE TWO: Stay Safe</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Specific workshop with Police dangers of carrying weapons.	Police Youth Services	Start May 06.	Feedback and evaluation from Y.P. and Police.
	Limit general Risk Taking by Y.P.	Youth Services Other service providers.	Summer 06.	To continue to address these issues as Y.P. raise them/Youth Services become aware.
	Work with particular Y.P. who may be involved in ASB	Youth Services Other Agencies	On Going 05/06	Increase Y.P. participating in programmes/provision.
<b>OBJECTIVE THREE: Make a positive contribution</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Develop a Youth Fora/Group of young people to have a voice on the local youth work network	Youth Service Partner Agencies	October 2006	Number participating and involvement in Leeds Youth Council

	Youth Theatre	Youth Services Other Agencies	On Going Provision.	Accreditation element.
	Local environmental projects	Youth Services Groundwork Rothwell in Bloom	February 06 and Summer 06	Local Community feedback. Y.P. participating.
	Y.P. consultation exercise 'Youth Shelter' Set up Youthwork Network Young Volunteer Youth Workers	Youth Services  Other Agencies Youth Services	Ongoing 05/06  Feb 06 On Going Ongoing 05/06	Results from local Residents.  Increase number of young volunteers.
<b>OBJECTIVE FOUR: Enjoy &amp; Achieve</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	See above Dance, Drama etc.,	Youth Services Other Agencies	On Going	Increase number of Y.P. participating
<b>OBJECTIVE 5: Economic Well Being</b>	<b>ACTIONS</b>	<b>KEY AGENCIES</b>	<b>BY WHEN</b>	<b>SUCCESS MEASURED BY/TARGETS</b>
	Increase in accreditation work. Increase Life and Social Skills work. Also see (Youth Theatre, Dance).	Youth Services. Other Agencies	05/06	Numbers of Y.P. applying for accreditation In house/D of E.





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**Report of the Director of Legal and Democratic Services**

**South (Outer) Area Committee**

**Date:** 3<sup>rd</sup> April, 2006

**Subject:** Dates, Times and Venues of Area Committee Meetings 2006/07

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**Electoral Wards Affected:**

Ardsley and Robin Hood  
Morley North  
Morley South  
Rothwell

**Specific Implications For:**

Ethnic minorities   
Women   
Disabled people   
Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**EXECUTIVE SUMMARY**

The purpose of the report is to request Members to give consideration to agreeing the dates, times and venues of their meetings for the 2006/07 municipal year which commences in May 2006.

**1.0 BACKGROUND**

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year at its first meeting in the municipal year. If this was strictly adhered to, unfortunately it would mean that none of the dates and times would be agreed early enough to appear in the Council's official diary.

**2.0 OPTIONS**

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with the South Leeds Area Manager, based on the existing pattern;
- To consider other alternative dates;
- To continue to meet at 4.00 pm, or to consider alternative times;

- To continue to alternate meeting venues between the four Wards in the South Outer area, or to consider an alternative system.

### **3.0 MEETING DATES**

3.1 The following *provisional* dates have been agreed in consultation with the South Leeds Area Manager. They follow the same pattern as last year, i.e. Mondays in July, September, November, December, February and April:-

***3<sup>rd</sup> July 2006, 25<sup>th</sup> September 2006, 6<sup>th</sup> November 2006, 18<sup>th</sup> December 2006, 26<sup>th</sup> February 2007 and 2<sup>nd</sup> April 2007 (all with a proposed start time of 4.00pm).***

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

### **4.0 MEETING DAYS AND TIMES**

4.1 Currently the Committee meets on Mondays at 4.00 pm, and the above suggested dates reflect this pattern.

4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning meeting or a meeting later in the evening after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

### **5.0 MEETING VENUES**

5.1 Currently, the Committee alternates between venues in the four Wards within the South Outer area.

5.2 If the Committee were minded to request the officers to explore a possible alternative system, then the considerations Members and officers would have to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

### **6.0 RECOMMENDATION**

6.1 Members are requested to consider the options and to decide their meeting dates, times and venues for 2006/07 in order that they may be included in the Council's official diary for 2006/07.