

NORTH WEST (INNER) AREA COMMITTEE

9TH DECEMBER 2004

PRESENT: Councillor M Hamilton in the Chair
Councillors Atha, Bentley, Ewens, Golton, Hussain,
Illingworth, Minkin and Mulholland

OFFICERS: J Bracewell, Neighbourhoods and Housing
J Singh, Neighbourhoods and Housing
G Burnham, Neighbourhoods and Housing
T O'Donovan, Neighbourhoods and Housing
D Jones, Neighbourhoods and Housing
Z Butt, Neighbourhoods and Housing
C Haigh, Neighbourhoods and Housing
K Baldwin, Neighbourhoods and Housing
K Barker, Learning and Leisure
J Kearsley, City Services
P Markham, City Services
G Hollings, City Services
M Romagnoli, Chief Executive's
J Grieve, Chief Executive's

43 Chair's Opening Remarks

The Chair welcomed everyone to the December meeting of the North West (Inner) Area Committee and thanked Kirkstall St Stephen's C of E Primary School for hosting this event.

44 Late Items

The Chair gave notice of a late item of business, Minute 57, Well Being Budget Commissioned Project.

The Chair indicated that in accordance with his powers under Section 100(B)(4)(b) of the Local Government Act 1972, he had agreed to take this as a late item in order to consider the grant application at the earliest opportunity.

45 Declarations of Interest

Councillor's Hamilton and Illingworth declared a personal interest in Minute 52 as current employees of Leeds University.

Councillor Hamilton declared a personal/ prejudicial interest in Minute 57 as a Director of the Burley Lodge Centre.

46 Apologies for Absence

Apologies for absence were received from Councillors Jennings, Morton and Rhodes-Clayton, Peter Yates, Chris Way, Judy Bourton, Amy Pickard, John Greenwood, Chris Webb and Rehana Minhas.

47 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

In summary, the following issues were raised at the meeting:-

Bill Rollinson (Cardigan Triangle Community Association)

- reported on the establishment of the new Cardigan Triangle Community Association
- requested further information on the Schools Review with particular relevance to the North West Inner Area

Carine Aguet (Up Your Street Project)

- reported on a Leeds Metropolitan University Project to tackle graffiti

Kate Griffiths (Community Action Little London)

- expressed concern about the notification procedure associated with the Well-Being Grant Application Scheme

RESOLVED –

- (a) That the issues raised at the meeting be noted.
- (b) That in relation to Well-Being Grant Application Scheme, the applicant be advised to contact the Area Management office for further information about individual applications.

48 Minutes

Councillor Illingworth referred to an item discussed at the last meeting about Milford Sports Club in relation to the Council's charging policy and the possible reduction of the clubs operation as a result of increased prices. However no reference to this issue was covered in the minutes.

RESOLVED – That with the inclusion of the above reference, the minutes of the meeting held on 14th October 2004 be approved as a true and correct record.

49 Matters Arising from the Minutes

- (a) Highways Issues at Butcher Hill , Becketts Park Drive and Lawnswood High School (Minute 29(a) refers)

The North West Area Manager informed the meeting that following advice from the Director of City Services, Butcher Hill did meet the appropriate criteria, Becketts Park Drive was within the Council's policy. With regard to the Lawnswood High School issue, Members expressed concern that the speed limit for Lawnswood roundabout was currently 40mph while approaches along the ring road up to the roundabout were 30mph.

- (b) Burley Issues (Minute 31 refers)

Councillor Minkin referred to a map, which had been circulated showing the boundary of the Burley area. Councillor Minkin said that she was not convinced that the map was strictly correct and that any comments from members of the Community who may have knowledge of the area would be welcomed.

It was agreed that any further comments on the Burley Area Boundary be reported back to the next meeting in February 2005.

- (c) New Housing Bill/HMO (Minute 34 refers)
Richard Tyler spoke on the New Housing Bill/HMO and referred to Leeds Left Bank and the imbalance of demography.

It was agreed that the Planning Sub Group would take up the Leeds Left Bank proposal for further investigation.

- (d) Future of Headingley Forum (Minute 38 refers)
Councillor Mulholland said that a report on proposals for consultation would be taken to the next meeting of the Forum.

50 Streetscene Services

The Committee considered a report by the Director of City Services providing a comprehensive report on the Streetscene service operated by his Department, in consultation and co-operation with other Council Departments, with particular emphasis on the area covered by the Area Committee.

John Kearsley, Chief Officer, Support and Facilities attended the meeting and, together with Paul Markham and Graham Hollins from the Department who responded to Members' queries and comments. In brief summary, the main issues discussed were:-

- Street lighting performance indicators
- The recycling scheme and better clarification as to what contents should be put in the green bin and the need for further leafleting
- The issues surrounding contamination of the green bins
- The lack of green bins in the Little London area
- Bulky household waste arrangements
- PFI street lighting strategy 2006
- Street washing programme
- Pedestrian crossing facilities at Lovell Park Road

RESOLVED –

- (a) That the report be noted.
- (b) That the Director submit a report to a future meeting on priority neighbourhood action.
- (c) That the Director be requested to submit a further report on the level of contamination of green bin loads within the Headingley collection area.

51 The Parks and Countryside Service

The Committee considered a report by the Chief Recreation Officer on the City-wide Parks and Countryside Service operated by the Learning and Leisure Department. The report set out the strategic context for, and a description of the Parks and Countryside Service. Information on key performance management initiatives was outlined together with the results of a major recent survey. The report also highlighted the challenges facing the service in terms of investment and the investment required to deliver the fixed play strategy and playing pitch strategy.

Kevin Barker, Operations Manger, Parks and Countryside Division attended the meeting and responded to Members' queries and comments. In brief summary the main issues raised were:-

- Parks and open spaces and the prestigious Green Flag Award
- Small areas of greenspace within the Kirkstall area
- The external maintenance of grass cutting instigated by the ALMO`s
- The co-ordination of Streetscene services after grass cutting had taken place
- Provision of playing pitches and their condition, noting that most pitches used for Rugby Union were in private ownership

RESOLVED –

- (a) That the contents of the report be noted.
- (b) To note that further reports would be submitted early in 2005 regarding the Playing Pitch Strategy, the Fixed Play Strategy and an evaluation of the market testing exercise for Streetscene Grounds Maintenance.

52 Housing Act 2004 – Towards a Local Implementation Plan

The Committee considered a report by the Director of Neighbourhoods and Housing providing an update on the Housing Act 2004 and the possible implications for the Inner North – West Area wedge. The report also provided the current position with Area of Student Housing Restraints (ASHORE) policy and the Shared Housing Plan.

David Jones, Area Committee Planner and Thomas O`Donovan, Area Management Officer from the Department attended the meeting and responded to Members` queries and comments. In brief summary the main issues raised were:-

- Local Development and implications for the ASHORE area
- Additional/ discretionary licensing in the ASHORE area
- Concerns about the delivery of the plan
- The notion of Diversity Zones
- 60% of housing in the Headingley area is privately rented
- Redress the balance of HMO`s in the ASHORE area

Richard Tyler from the HMO Lobby spoke at length on the report and put forward three proposals:-

- (i) Pursue additional/ discretionary licensing in the ASHORE area
- (ii) Redress the balance of HMO`s in the ASHORE area and the implications for the Diversity Zones
- (iii) Seek the employment of an HMO officer to look into the issue of Diversity Zones

(Councillors Hamilton and Illingworth declared personal interests in this item)

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the proposals put forward by Richard Tyler from Leeds HMO Lobby be noted.
- (c) That the Planning Sub Group be requested to look in detail at:-
 - (i) Government proposals for HMO licensing with specific reference to additional/ discretionary licensing

- (ii) The idea of Diversity Zones and the implications that might be reflected in future planning policies
- (iii) To report back to the Area Committee in due course

53 Planning Officer – Evaluation and Future Funding

The Committee considered a report by the Director of Neighbourhoods and Housing providing an evaluation and future funding of the Planning Officers' post.

David Jones, Area Committee Planner and Thomas O'Donovan, Area Management Officer from the Department attended the meeting and responded to Members' queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the effectiveness of the Planning Officer post be acknowledge by this Committee.
- (c) That the main functions of the Planning Officer as detailed in the submitted report be noted.
- (d) That approval be given to future monitoring and evaluation of the post on a six monthly basis to the Area Committee.
- (e) That this Committee notes that the day to day management responsibilities for the post would be undertaken by the Head of Development.
- (f) That approval be given, in principle, to extending the post for a two year period beyond July 2005, subject to budget availability at a cost of approximately £70K to the Area Committee and to request officers to bring back a further costed report to a future meeting.

54 Proposals for a Special Cumulative Impact Policy under the Licensing Act 2003

The Committee considered a report by the Director of Legal and Democratic Services on proposals to adopt a Special Cumulative Impact Policy under the Licensing Act 2003 in respect of Headingley, Hyde Park and Woodhouse and to seek the views of the Area Committee as part of the decision making process.

Michael Romagnoli, from the Chief Executives Department attended the meeting and responded to Members' queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That any comments on the proposals be conveyed to the Director of Legal and Democratic Services in order that any representations may be reported to the Executive Board on 15th December 2004.

55 Community Safety – Multi Agency Work

The Committee considered a report by the Director of Neighbourhoods and Housing providing information about Operation Apollo, a multi agency crime reduction /prevention initiative planned in Pudsey Weetwood Police Division.

Zahid Butt, Area Community Safety Co-ordinator from the Department attended the meeting and responded to Members' queries and comments. In brief summary the main issues raised were:-

- Noise emanating from burglar alarms
- Private hire vehicles sounding their horns in the early hours
- The distribution of PCSO`s

RESOLVED – That the contents of the report be noted.

56 Review of Leeds City Council Community Centres

The Committee considered a report by the Director of Neighbourhoods and Housing regarding progress on a City-wide review of the control, condition, usage levels, lettings policies and charges in connection with the City Council owned or operated community centres.

The report invited the Area Committee to comment on a draft lettings and pricing policy appended to the report, and the North West Area Manager indicated that Members could forward their comments to him by the end of January 2005.

RESOLVED –

- (a) To note the issues contained within the submitted report relating to the overall portfolio of community centres and the departmental vesting arrangements now in place for centres in the area.
- (b) To provide details of any local organisation/forum, which should be consulted on the draft pricing and lettings policy to the Area Manager by 23rd December 2004 (estimated 60-70 groups within the area).
- (c) To provide any comments on the draft pricing and letting policy to the Area Manager by the end of January 2005.

(Having declared a personal/prejudicial interest in the following item, Councillor Hamilton vacated the Chair and Councillor Mulholland assumed the Chair. Councillor Hamilton left the room throughout the duration of this item).

57 Inner Area Committee Well-Being Budget 2004/05

The Committee considered a report by the Director of Neighbourhoods and Housing on the Inner North West Area Committee Well-Being Budget 2004/05.

The purpose of the report was to:-

- provide Members with a current position statement on the Well-Being Budget
- provide a progress report on projects agreed at the last meeting and additional proposals received
- To provide details of Small Grant applications received

The North West Area Co-ordinator presented the report and responded to Members' queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That this Committee notes the current budget position of the

- Well-Being Budget as set out in 2.1 of the report.
- (c) That the Well-Being projects outlined in Appendix 1 of the report be noted.
 - (d) To approve the following Well-Being fund projects: Burley Model Allotments (£2,000), Far Headingley Village Statement (£3,000) and the Burley Lodge Centre (£3,112.50) as outlined in appendix 2 (revised) of the circulated report. (That in respect of the Beckett Park Play Area application, the applicants be advised to resubmit their application).
 - (e) That approval be given to additions to the Well-Being project schedule in accordance with the submitted report.
 - (f) That the small grant applications as detailed in section 4.1 of the report be noted. (Moor Grange action Group be requested to resubmit there application in 2005).

(Councillor Hamilton resumed the Chair)

58 Funding Officer Evaluation

The Committee considered a report by the Director of Neighbourhoods and Housing providing an update on the progress of the Funding Officer Project and to consider options for the future.

Thomas O`Donovan, Area Management Officer from the Department attended the meeting and responded to Members` queries and comments.

Detailed discussion ensued on the future project delivery options outlined in Section 3.0 of the submitted report.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That approval be given for officers to pursue option 2.
- (c) That the options for the location of the postholder listed in section 4.1 of the report be noted and that Area Management Officers and VA-L be requested to agree an appropriate base.
- (d) That approval be given, in principle, to funding from 2005/06 and 2006/07 for the preferred option taking into account points raised in section 5.2 of the submitted report.
- (e) That a further report on the Funding Officer be presented to the Area Committee once budget implications for 2005/06 are known.

59 Capital Schemes and Expenditure

The Committee considered a report by the Director of Neighbourhoods and Housing alerting Members to a request to bring forward any potential projects that may require capital funding either through the Council`s Capital Programme or the Committee`s own capital allocation through it`s Well-Being Budget.

The North West Area Manger presented the report and responded to Members` queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.

- (b) That this Committee notes the two routes through which capital schemes may receive support.
- (c) That Members be requested to raise with the Area Manager before 31st December 2004 any proposals or ideas for development around capital schemes that may be eligible for support from the Area Committee`s Well-Being budget.
- (d) That this Committee notes the opportunity to raise ideas or schemes with the Area Management Team that may be put forward as a possibility for funding from the capital scheme.

60 Key Messages from Area Forums

The Committee considered a report by the Director of Neighbourhoods and Housing providing an update on the feedback of Key Messages from area forums and sub groups.

Thomas O`Donovan, Area Management Officer from the Department attended the meeting and responded to Members` queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the format of the Key Messages as detailed in Appendix 1 of the submitted report be approved.
- (c) That approval be given to future Key messages from area forums and sub groups being brought to the Area Committee in this format.

61 North West Leeds District Partnership/Regeneration Plan Update

The Committee considered a report by the Director of Neighbourhoods and Housing providing an update on the work undertaken to date by partners, including the North West Leeds Area Management Team to establish and progress the North West Leeds District Partnership (the Partnership).

Jason Singh, Area Co-ordinator from the Department attended the meeting and responded to Members` queries and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the progress that had been made in establishing the North West Leeds District Partnership be noted.
- (c) That the work being commissioned to develop a new North West Leeds District Regeneration Plan be noted.
- (d) That a further progress report on the development of the Regeneration Plan be submitted in February 2005.
- (e) That the Partnership`s ability to add value to schemes like the PCT`s initiative described in the submitted report be noted.
- (f) That local Ward Members receive copies of the District Partnership minutes and reports.

62 Date, Time and Venue of Next Meeting

Thursday 17th February 2005 at 7.00pm in the Headingley Ward (venue to be confirmed).

(The meeting concluded at 9.25 pm)



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**AGENDA
ITEM NO.:**

Originator:
Thomas O'Donovan
Christa Smith
Kate Baldwin
Tel: 3057495

REPORT OF THE DIRECTOR, NEIGHBOURHOODS AND HOUSING

MEETING: INNER NORTH WEST AREA COMMITTEE

DATE : 17th FEBRUARY 2005

SUBJECT : FINAL DRAFT AREA DELIVERY PLAN 2005/ 2006

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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1.0 PURPOSE OF REPORT:

1.1 The purpose of this report is to:

- Inform Members of the proposed final draft Area Delivery Plan for the Inner North West Area Committee for 2005/06, its format, key themes and action plan.
- Seek approval from Members of the Area Committee on the final draft Area Delivery Plan (ADP).
- Advise Members of the use of the ADP and its implementation.
- Inform Members that following their approval the next step in the decision making process is for the ADP to be approved at the Council's Executive Board.

2.0 BACKGROUND

- 2.1 As part of the new constitution in June 2004 the City Council required Area Committees to produce an ADP for their areas. In October 2004, Members of this Area Committee agreed a format for their Plan for 2005 / 06.
- 2.2 The Area Management Team has now drawn up a final version of the ADP taking into consideration Members' views and discussions with service providers.

3.0 THE FINAL AREA DELIVERY PLAN

3.1 The structure of the ADP reflects the format agreed by the Area Committee in October 2004 and suggests a number of key priorities / themes.

3.2 This ADP includes the following key themes (see section 6 for full details) :

- **Streetscene** – Improving the environmental appearance of the area, including road maintenance, street cleansing , parks and green spaces
- **Community Safety** – Protecting and supporting vulnerable people. Targeting anti social behaviour, burglary and drugs.
- **Children & Young People** – Developing new approaches to better provide for the needs of young people and to develop links with jobs and skills.
- **Regeneration** – Supporting projects and schemes to benefit the most deprived neighbourhoods in the area.
- **Community Centres** – Encouraging communities to become more involved in accessing community facilities and encouraging community enterprise in the management and use of community centres.
- **Parks & Greenspaces** – Improving existing and providing new resources in parks , developing the Parkswatch scheme and supporting allotment groups.
- **Planning & Development** – Supporting the community planning officer, working on initiatives to reduce the impact of shared housing in the area and support the progression of major schemes in the area.
- **Partnership working** – establishing a federation of youth work providers, supporting the funding officer in improving links with community organisations, service and develop a number of forums and support groups applying for objective 2 funding.

3.3 The above key themes have a number of priority objectives followed by specific actions . These form the major part of the ADP and is entitled the **Action Plan** (see appendix 1).

4.0 USING THE ADP

4.1 The ADP confirms the priorities of this Committee's area. It outlines the key activities that the Area Committee and the Area Management Team will co-ordinate and deliver on. As such the ADP is a document which:

- contributes to fulfilling the role and purpose of the Area Committee
- informs the Area Committee's decision-making including its decisions on Well-being funding (see Article 10 of the Council's Constitution)
- helps to influence the City Council and other partner agencies allocate resources
- provides a basis for providers of priority services and partners to improve local services and deliver in a more co-ordinated way
- acts as a reference point for monitoring the progress and achievement of actions
- guides and forms the work programme for the Area Management Team

5.0 IMPLEMENTING THE ADP – the links between Area Committee decisions (including Well-being funding) and Area Management team work programme

5.1 Once approved the Area Management Team will develop a work programme in line with the ADP. The work programme and ADP will therefore form the focus for what officers in the Area Management Team do, when and where etc.

5.2 The Area Committee may in the light of changed circumstances decide to review

parts of the ADP. In doing so the Area Committee will need to take account of:

- the nature of the new issue or concern
- to what extent any change of circumstance fits the ADP

6.0 NEXT STEPS

- 6.1 Following approval, the ADP will be forwarded to the Executive Board of the Council for final approval. This is expected to be at the Executive Board's meeting in April.
- 6.2 Following this a shorter version of the key objectives of the Area Delivery Plan will be produced by the Area Management Team for wider distribution.

7.0 RECOMMENDATIONS:

The Committee is asked to:

- a) approve the proposed final draft Area Delivery Plan including its key themes and in particular the Action Plan with its specific objectives and actions
- b) indicate any amendments or additions to the Area Delivery Plan, including the accompanying action plan.
- c). support a summary leaflet as indicated at 6.2 to be reproduced for agencies, the public and groups as an more user friendly quick reference guide to the ADP
- d). note the next steps in approving the ADP

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Inner North West Leeds



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**Area Delivery Plan
2005-06**

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1. Foreword by Committee Chair Councillor Martin Hamilton

Last year, ten Area Committees were established by Leeds City Council to replace Community Involvement Teams (CITs).

The Inner North West Area Committee covers the electoral wards of Headingley, Hyde Park & Woodhouse, Kirkstall and Weetwood and, as its Chair, I am pleased to present the first full Area Delivery Plan covering April 2005 to March 2006.

What this Area Delivery Plan shows is how the Council's commitment to provide accountable and improving services will be met locally. It details what local residents can expect and how resources that the Area Committee can influence will be prioritised.

Improving neighbourhoods and creating a better quality of life for residents are the responsibilities of many different agencies. This Plan sets out how the Council will contribute to these. We will monitor progress on the Plan throughout the year.

On behalf of all the Councillors on the Inner North West Area Committee I commend this Area Delivery Plan to you and invite you to join with us in helping to make our area a better place to live, work and play.

Councillor Martin Hamilton
Chair
Inner North West Area Committee

2. Summary of Strategic Objectives

The Area Delivery Plan sets out the proposed programme and priorities for the Inner North West Area Committee during the financial year 2005 / 2006. The Plan covers Council services that will be managed either directly or indirectly by the Area Committee.

The objectives are:

- to enhance the representative role of the Councillors
- to improve the quality and value for money of local authority service delivery
- to improve the quality of democracy and find new ways to facilitate citizen participation in local government
- to co ordinate policy and service delivery between the local service providers

The Area Delivery Plan seeks to balance the various strategic objectives that Council services are committed to and apply that in a local context. In writing the Plan the main strategic drivers considered were:

Leeds Initiative (the Local Strategic Partnership) – Vision for Leeds (2)

This Area Delivery Plan represents the Council's local contribution to the Leeds Initiative objectives in Vision 2. Through supporting the North West Leeds District Strategy the Plan will help meet the objectives of narrowing the gap and at the same time enable Leeds to better fulfil its role of regional capital.

Leeds City Council – Corporate Plan

The Area Delivery Plan will also contribute to the corporate priorities of Leeds City Council in improving streetscene, community safety and services for young people.

Local Priorities

This document introduces the following initial strategic objectives for the Inner North West area:

Streetscene – Improve the environmental appearance of the area, including road maintenance, street cleansing , parks and green spaces

Community Safety – Targeting anti social behaviour, burglary and drugs.

Children & Young People – Developing new approaches to better provide for the needs of young people and to develop links with jobs and skills.

Regeneration – Supporting projects and schemes to benefit the most deprived neighbourhoods in the area.

Community Centres – To encourage communities to become more involved in accessing community facilities and encouraging community enterprise in the management and use of community centres.

Parks & Greenspaces – Improving existing provision and providing new provision in parks , developing the Parkswatch scheme and supporting allotment groups.

Planning & Development – Supporting the community planning officer, working on initiatives to reduce the impact of shared housing in the area and support the progression of major schemes in the area.

Partnership working – establishing a federation of youth work providers, supporting the funding officer in improving links with community organisations, service and develop a number of forums and support groups applying for European funding.

3. Profile of the area

Summary

The North West Inner Area contains 83,702 people, of these 86.47% are White and 13.53% are from Black and Minority Ethnic (BME) groups. Just over 55% of the population are Christian with the second biggest religious group being Muslim with 4.88% (source: 2001 census)¹.

Households:

Owner occupied households make up 37.3% of households in the area, 27.5% are Council or Social Landlord rented and 35.2% are privately rented. The majority of households – 70% - are in Council Tax bands A & B.

Council Administered Benefits:

Claimant	Number	%
All households	7279	23.75
Households with residents exclusively over 60	3035	9.25
Lone parent households	1114	3.5
Couples with dependant children	338	1.25
Single People (under 60)	2543	8.0

Recorded Crime:

	%o
All reported crime	189.6
Domestic Burglary	87.7
Vehicle Crime	39.5

NB: Rates for "all crime" and "vehicle crime" are calculated per thousand population, rates for "domestic burglary" are calculated per thousand households

Educational Attainment:

Electoral Ward	No. attaining 5 GCSEs Grade A*-C	Rate %
Headingley	29	50
Hyde Park & Woodhouse	27	22
Kirkstall	65	42
Weetwood	142	63

¹ Statistics on this page generated from Leeds City Council statistics project..

General Health:

	Good		Fairly good		Not good	
	No.	Rate	No.	Rate	No.	Rate
Inner North West	59902	71.5	17040	20.3	6818	8.1
North West Wedge	121953	71.8	34480	20.3	13529	8.0
Leeds	488668	68.3	156487	21.9	70247	9.8

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Major Employers:

Major employers of residents in the Inner North West Area include Bass North, Brahm, White Young Green, Krupp Hoesch, Woodhead, Yorkshire Television, Leeds University, Halifax, St James' Hospital, Ventura and Compaq.

4. Working Arrangements for the Area Committee

The elected Members of the Area Committee will identify issues and make decisions on the priorities which need to be tackled in the area. Advice and support will be provided by the City Council's North West Area Management Team together with other Council service providers within the North West Area.

The Inner North West area covers 4 wards (**see map appendix x**). These wards are:

- Hyde Park & Woodhouse
- Headingley
- Kirkstall
- Weetwood

Co-opted members can be elected on to the Area Committee. These co-optees would not have voting rights as legally, only Elected Members or council officers (with delegated powers) can make decisions about how the Council's budget is spent.

The Area Committee can also have community forums and other events as a means of consultation with the community.

The Area Committees are governed by various procedural rules. These are laid down in the Council's Constitution (**Appendix X**) and provides the framework within which the Area Committee operates.

The Area Committee's role can be summarised as follows:

- A **monitoring** role - ensuring a high standard of delivery of all services within the area

² Statistics on this page generated from Leeds City Council statistics project..

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- An **influencing** role on shaping Council's Policies and Strategies
- A **controlling** role over certain services of the Council
- A **partnership** role with other agencies, for example on the provision of Community Safety, Social and Health issues
- A **listening** role for hearing local deputations and linking to local community forums and organisations
- An **advisory** role with the Council, Executive, Scrutiny Board, Regulatory Panels or Departments on matters of interest in the area

The Area Committee will meet at least 6 times a year. Progress on the Area Delivery Plan will feature in quarterly reports to the meetings. Dates of the meetings, committee papers and agendas are available on the council website/ communities online website.

5. Engagement Statement

The Inner Area Committee, recognising the value of participative governance in area working, actively encourages representatives from local organisations and the public to attend and speak on key issues at its meetings.

In addition to this, ward forums are being set up. Currently the Kirkstall Burley Forum is established, with forums for Headingley and Hyde Park & Woodhouse under consideration. It is envisaged that these forums will send representatives to the Area Committee meetings and report back on major issues raised at the ward forums.

In Weetwood, different methods of consultation are being considered, with the possibility of adopting a themed approach.

6. Local Priorities

Community Safety

In 2005 / 06 we will:-

- Support the neighbourhood approach to community safety through the deployment of any existing and additional PCSOs and Neighbourhood Wardens
- Deliver targeted community safety operations with the support of other agencies such as Operation Apollo
- Deliver initiatives to reduce domestic burglary, especially in Headingley
- Instigate more CCTV particularly through the mobile CCTV initiative
- Work with other agencies in a targeted way to improve community safety for local people

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Streetscene

In 2005 / 06 we will:-

- Tackle graffiti through a range of measures
- Tackle hotspots for flytipping, flyposting, litter and discarded needles
- Improve highways maintenance over and above the standard programme
- Manage the proliferation of street adverts.

Children and Young People

In 2005 / 06 we will:-

- Increase the number of facilities youth workers can use to develop programmes with young people, both buildings and mobiles
- Offer a wider curriculum linked to educational development e.g. through Study Support opportunities
- Develop new facilities for children and young people, e.g. Beckett Park play area, and support for local Sure Start initiatives

Parks and other Greenspace

In 2005 / 06 we will:-

- Ensure new provision is developed, e.g. Royal Park greenspace
- Improve existing provision, e.g. Alexandra Park, Woodhouse Moor
- Protect greenspace through a new Parkswatch service
- Give support to allotments groups

Community Centres

In 2005 / 06 we will:-

- Put centres on a more stable footing, e.g. Woodsley Road CC, Burley Lodge
- Seek to develop West Park as a hub for cultural opportunities and work
- Contribute to and support a sustainable plan for Royal Park
- Research the availability of community facilities in the area.

Regeneration

Parts of inner North West Leeds continue to be a priority in terms of regeneration. A number of neighbourhoods including Little London and Hawksworth Wood rank amongst the worst 10% in England in terms of multiple deprivation. Parts of Headingley and Hyde Park & Woodhouse wards are amongst the worst 10% neighbourhoods nationally in terms of crime rates and environmental depreciation. Parts of the inner area have extremely high student densities - this factor, along with associated high levels of housing demand in the area, has placed considerable stress on the environment, particularly in relation to the quality of the physical environment. Priority regeneration areas by ward include:

- **Headingley** - Hyde Park (Harolds/ Thornville area) and Headingley / Meanwood border
- **Hyde Park & Woodhouse** - Little London, Burley and Woodhouse
- **Kirkstall** - Hawksworth Wood, Kirkstall Hill and Burley Park
- **Weetwood** - Tinshill and Ireland Wood

In 2005 / 06 we will:-

Ensure continued and sustained effort is applied to targeted, focused and comprehensive renewal initiatives through the North West District Partnership's Plan in the above priority areas by:

- **Supporting and complementing** physical development projects with social and community based renewal activities
- **Working in Partnership** at an area level to identify common priorities and address the issue of poor service delivery, the need for improved access to employment and training opportunities and joint financing of initiatives in the neighbourhoods
- **Supporting** the uptake of services and access to regeneration opportunities by excluded groups including BME communities in Burley and Hyde Park
- **Supporting Leeds North West Homes'** Decency Standard investment across the area with targeted service based renewal
- **Establishing and maintaining** local consultative structures to help ensure local accountability of service delivery and regeneration programming
- **Progressing** a new approach to neighbourhood based management and service improvement in Little London

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- **Investigating options for** neighbourhood based service improvement action plans in each of the priority areas
- **Supporting** service based and regeneration initiatives through the use of the Committee's Well-being funds
- **Commissioning** local projects based solutions to neighbourhood problems and maximising involvement of local communities and voluntary / private organisations in social enterprise particularly in terms of harnessing the active student sector

Planning and Development

In 2005 / 06 we will:-

- Support the Community Planning Officer post in pursuit of improved links with residents, community organisations and voluntary groups, through the Inner Area Committee Planning Group
- Be involved with and supportive of initiatives to reduce the impact of shared housing in the area, e.g. "to let" board signs and licensing
- Support the progression of some major schemes, e.g. Kirkstall Valley Park, Kirkstall Joint Service Centre, Little London Housing PFI
- Support the development and implementation of local design statements through the planning and development process

Partnership Working

In 2005 / 06 we will:-

- Establish a new "federation" of youth work providers to link better the Council's and voluntary sector provision with opportunities through the Higher Education institutions
- Support the Funding Officer post in bringing in resources to groups and in pursuit of sustainable development plans for community and voluntary organisations
- Service and develop a number of forums and sub-groups as agreed by the Area Committee

7. Action Plan

Attached at **(Appendix X)** is the Area Committee's Action Plan for the forthcoming year. The Plan identifies the themes, any objectives and the actions to address them. It also indicates the resources needed, the

timescale for the projects, the outputs and outcomes, and how the work will be monitored.

8. Statement of Resources

Staff Resources

A dedicated North West Area Management Team has been established to co-ordinate Area Management services in both Inner and Outer North West Leeds. The staff team is based at North West House, West Park Ring Road, Leeds, LS16 6QG (telephone 0113-305 7500)

Other services, (for example community safety, youth service, streetscene) have also developed area staff structures. The Community Safety Locality Co-ordinator is based with the Area Management Team.

Area Budget: Discretion

Discretion is within an overall framework that includes: available budget provision; minimum standards of service met or exceeded; that they are compliant and consistent with statutory requirements, Council policies, strategies and targets, and that they maintain economies of scale in service provision.

Discretion over service provision will be exercised in the following ways:

- Negotiating service performance with providers as part of the annual service/business plan
- Where the services are delivered or targeted in the area
- How much of a service is delivered
- Raising additional sources of income
- Virement between service budgets
- The location, use and maintenance of community assets (for example community centres)
- The awarding of grants to area based voluntary organisations
- The direction of Neighbourhood Renewal Funding and co-ordination of Lottery applications and schemes

Performance Managing Service Delivery

The Area Committee will monitor the standard of service delivery for all accountable services provided within the area, including those services where the Area Committee itself has no discretion in the delivery of service. Key performance targets have been developed at local Area Committee level and are attached at appendix xxx. Quarterly monitoring reports will be presented to the Area Committee

Influencing Service Delivery

The Area Committee has the right to be consulted on major policies and strategies and also to have an opportunity to influence the programmes of those service areas where there is no direct devolved accountability.

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Budget Statement

Well-being Funds

The Inner North West Area Committee has an area budget allocation of:

Capital (over three years 2004/05 –2006/07)	£394, 196
Revenue Allocation 2004/05	£202, 730

It also has discretionary spending powers over (Figures based on 2004/05):

Community Safety Services

Neighbourhood and Street wardens (public reassurance)	£85,000
CCTV	£25,000

Streetscene Services

Public Conveniences	£37,058
Waste Management - Bring banks	£1,908

Children & Young People

Youth Service	£417,900
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9. Service Development Improvement Plans

Appendix xxx provides details of the service improvement plans for the following key services:

- Xxxxxxx
- Xxxxxxx
- Xxxxxxx
- xxxxxxx

In 2005/ 06

- We will work to address the issues raised within individual service improvement plans and ensure that standards of delivery and improvement reflect local need and priorities.
- We will monitor service improvement plans from the above services and challenge service providers to improve their base service quarter to quarter
- We will identify and refer service issues for consideration where we feel there is under performance
- We will develop a model for monitoring and improving performance of the key services, incorporating clear meaningful information on what we are trying to improve and how we are going to set about achieving the improvements we seek. This information will be reported to the public via the Area Committee throughout the year.

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- We will contribute to the development of service improvement plans for the 2006/ 2007 financial years.

10. A Statement of Partnership Working

The Area Committee will work to support the North West District Partnership by undertaking joint working through the Partnership and through its existing sub-groups:

- Pudsey Weetwood Divisional Community Safety Partnership
- North-West District Housing Partnership
- Children and Young People's Strategic Partnership
- Forum of North West Community and Voluntary Sector Organisations

The Inner Area Committee is actively involved in wider partnership working through the North West District Partnership. Chair of the Inner Area Committee, Councillor Martin Hamilton, is a member of the District Partnership, and will chair the Partnership from mid April 2005 to October 2005.

Currently on the Partnership are: Education Leeds, Job Centre Plus, Leeds Initiative, Leeds North West Homes, North West Area Management, North West Inner & Outer Area Committees, Leeds Voice, North West Primary Care Trust (PCT), Social Services, West Yorkshire Police. The Universities and the private sector will also be joining.

The North West District Partnership is currently reviewing approaches to area based working and how partners can work together better to either deliver new projects or to improve how existing schemes such as the PCT's Rapid Response Service and the Police's Operation Apollo operate.

An agreed District Plan will be in place by the summer of 2005 against which future progress will be monitored.

11. Appendices

1. LCC Constitution

2. Executive Board Function Schedules

3. Service Delivery Plans & Performance Indicators

- **Streetscene**
- **Youth Service**
- **Community Safety**

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4. Map of Inner North West Leeds?

5. Area Management Performance Indicators?

ACTION PLAN

Inner North West Area Committee Action Plan 2005/06

Community Safety

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Protecting and supporting vulnerable people	Support the neighbourhood approach to community safety through the use of any existing and additional PCSOs and Neighbourhood Wardens.	Community Safety/West Yorkshire Police	On-going	Community Safety/External	<ul style="list-style-type: none"> • Area and number of PCSOs • Area and number of Neighbourhood Warden patrols • Establish neighbourhood PCSO surgeries in all wards 	<ul style="list-style-type: none"> • High visibility/community policing • Increase community reassurance 	<ul style="list-style-type: none"> • 6 monthly community safety report in May and October 	<ul style="list-style-type: none"> • Community policing teams in place and all posts filled • PCSOs to be given a beat area • Average % of PCSO time spent out on patrol • Police attendance at community forums

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
	Deliver targeted community safety operations with the support of other agencies	West Yorkshire Police/ Community Safety/Area Management	Ongoing	West Yorkshire Police/ Community Safety/ Area Management/ ALMO/Education welfare	<ul style="list-style-type: none"> • Operation Apollo- Reporting and monitoring of specific targets identified by the operation • Operation Walksafe – targeting of patrols to robbery hotspots 	<ul style="list-style-type: none"> • Safer community • Reduce crime and offer reassurance to communities 	<ul style="list-style-type: none"> • Evaluation report produced after each Apollo 	<ul style="list-style-type: none"> • Number of agencies involved in action over 3 days
		Community Safety/Area Management / Leeds North West	Ongoing	Community Safety/Area Management/ Leeds North West	<ul style="list-style-type: none"> • Support Leeds North-West in the delivery of neighbourhood based community safety improvement plans 	<ul style="list-style-type: none"> • Safer neighbourhoods • Reduce crime and anti-social behaviour • Offer reassurance to communities 	<ul style="list-style-type: none"> • Action plan produced and updated monthly 	<ul style="list-style-type: none"> • Areas chosen • Action group created • community safety improvement plans developed

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
		Community safety/Universities/Area Management	Ongoing	Community safety/Universities/Area Management	<ul style="list-style-type: none"> • Deliver community safety actions and initiatives jointly with the universities • Targeted work during Fresher' Week • Behaviour 	<ul style="list-style-type: none"> • Improved co-ordination • Safer communities • Number of joint initiatives undertaken 	6 monthly community safety report in May and October	<ul style="list-style-type: none"> • University representatives attending the Multi Agency Tasking Groups • Joint Initiatives identified and included in the Multi Agency Tasking Group Action Plan
Protecting and supporting vulnerable people	Deliver initiatives to reduce domestic burglary, in Inner Area	Community Safety/West Yorkshire Police	Ongoing	Community Safety/Area Management	<ul style="list-style-type: none"> • Use of PCSOs to deliver crime reduction packs to victims of burglary and their neighbours • Explore the use of ASBOs to target prolific burglars • Target crime prevention messages in priority areas 	<ul style="list-style-type: none"> • More vigilant and informed communities • More neighbourhood Watch participation • Reduction in fear of crime • Reduce burglaries to no more than 2556 offences • Reduce the repeat burglary rate to no more than 11.3% 	6 monthly community safety report in May and October	<ul style="list-style-type: none"> • Burglary hotspots identified • Initiatives developed and included in Multi agency Tasking Action Plans

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Protecting and supporting vulnerable people	Instigate more CCTV particularly through the mobile CCTV initiative. Identified locally through consultation – neighbourhood specific	Community Safety/Area Management	Ongoing	Community Safety/Area Management	<ul style="list-style-type: none"> Number of days use of van 	<ul style="list-style-type: none"> Reduction in issues/hotspots identified – such as anti social behaviour Reduction in fear of crime 	Quarterly report on use of mobile CCTV	<ul style="list-style-type: none"> ASB hotspots identified and collated into priority order
Protecting and supporting vulnerable people	Consider initiatives to address road safety issues.	Area Management /Highways Road Safety Section	Ongoing	Area Management /Highways Road Safety Section	<ul style="list-style-type: none"> Number of local community and interest groups to use Speed Indication Devices in hotspot areas Traffic calming measures at Hesketh Road and Queenswood Drive 	<ul style="list-style-type: none"> Reduction in speeding traffic Reduction in road traffic accidents 	Quarterly report on use of SID	<ul style="list-style-type: none"> Hotspot speeding areas identified and reported

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Protecting and supporting vulnerable people	Feedback work of the Police through local meetings and networks	Community Safety/Area Management	On-going	Community Safety/Area Management	<ul style="list-style-type: none"> Number of forums/groups fed back to 	<ul style="list-style-type: none"> Community more informed on work of Police 	6 monthly community safety report	Identify and agree community forums / groups which Police will attend
Protecting and supporting vulnerable people	Increase number of Neighbourhood Watch Groups in the Inner Area	Community Safety/Police	On-going	Community Safety/Police	<ul style="list-style-type: none"> More neighbourhood Watch groups established 	<ul style="list-style-type: none"> More vigilant and informed communities 	6 monthly community safety report	Identify areas to promote neighbourhood watch groups
Protecting and supporting vulnerable people	Increase amount of locally provided drugs treatment services	Community Safety/Police	On-going	Community Safety/Police	<ul style="list-style-type: none"> More locally provided treatment services available 	<ul style="list-style-type: none"> Increase in numbers of drug users receiving support Reduction in drugs users in area 	6 monthly community safety report	Baseline of provision established Identify and target areas where provision needs to increase

Streetscene

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Enhancing the streetscape and the environment/ Tackling anti social behaviour by young people	Tackle graffiti through a range of measures.	Streetscene /Area Management/Community Safety/West Yorkshire Police	On-going	Streetscene /Area Management	<ul style="list-style-type: none"> • Graffiti team to patrol area and reduce graffiti (number of incidents reported and average working days to remove) 	<ul style="list-style-type: none"> • Reduction in graffiti • Identification and prosecution of offenders 	6 monthly reports	<ul style="list-style-type: none"> • Co-ordinate a multi agency response • Identify hotspot areas through local consultation

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Enhancing the streetscape and the environment	Tackle hotspots for flytipping, flyposting, litter and discarded needles.	Streetscene /Area management	Ongoing	Streetscene /Area Management	<ul style="list-style-type: none"> Streetscene to work on discarded needles, flytipping, littering and dog fouling issues and identify hotspot areas with Area Management 	<ul style="list-style-type: none"> Improve Streetscene/environment 	6 monthly report	Hotspots identified and joint action taken
		Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> Improved streetscene in local neighbourhoods. Involvement of local people in solving local issues 	6 monthly progress report	Area Committee Updated
		Area Management/City Services		Area Management/City Services	<ul style="list-style-type: none"> Support the provision of new litter bins in Little London 	<ul style="list-style-type: none"> Reduction of litter on streets 	6 monthly progress report	New litter bins provided in area
		City & Regional Office of University of Leeds/Community Action Leeds Met		Area Management and Universities	<ul style="list-style-type: none"> Up Your Street Project – establish a recycling project 	<ul style="list-style-type: none"> Improve local environment/streetscape Encourage recycling 	Quarterly report	Recycling project established Reports produced for Area Committee

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Improving the standard of roads and footpaths	Improve highways maintenance over and above the standards programme.	Streetscene /Area Management	Ongoing	Streetscene /Area Management	<ul style="list-style-type: none"> Identify local hotspots and issues through consultation 	<ul style="list-style-type: none"> Work with Area Management Team and other agencies to address issues 	6 monthly progress report	Hotspots identified and work undertaken to combat issues
Addressing issues linked to shared housing.	Work within the ASHORE student area	LCC Student Housing Group/NW Housing Partnership/ Area Management/Streetscene	Ongoing	LCC Student Housing Group/NW Housing Partnership/ Area Management/Streetscene	<ul style="list-style-type: none"> Review operation of Headingley Streetscene Pilot Develop targeted work programme in ASHORE area 	<ul style="list-style-type: none"> Improve streetscene in the student areas 	Report provided as and when required	Action Plan/Report for ASHORE area produced
Enhancing the streetscape and the environment	Manage the proliferation of street adverts.	Planning Department /Streetscene	Ongoing	Planning Officer – North West Inner	<ul style="list-style-type: none"> Identify areas and individuals/companies responsible Enforcement 	<ul style="list-style-type: none"> Reduction in street adverts Improved streetscape 	Report to be produced as and when requested	Hotspots identified and plan developed to deal with issues

Children and Young People

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Improving facilities for young people to use	Increase the number of facilities youth workers can use to develop programmes with young people, both buildings and mobiles.	Youth Service/ Area Management	2005/ 06	Youth Service/ Area Management	<ul style="list-style-type: none"> • Purchase/hire mobile facility for the area • Hire of community venues for youth work 	<ul style="list-style-type: none"> • Improve access to youth facilities • Increase numbers of young people engaged by Youth Service 	Progress report provided on a six monthly basis	Increased number of youth work sessions in operation
Improving facilities for young people to use	Offer a wider curriculum linked to educational development e.g. through Study Support opportunities.	Youth Service/ Area Management/Education Leeds	2005/ 06	Youth Service/Area Management/Education Leeds	<ul style="list-style-type: none"> • Number of study support sessions provided • Number of young people supported 	<ul style="list-style-type: none"> • Improved educational attainment amongst target group • Increased access to learning 	Quarterly report provided	

Children and Young People

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Improving facilities for young people to use	Develop new facilities for children and young people, e.g. Beckett Park play area, support local Sure Starts initiatives.	Parks & Countryside	2005/06	Area Management /Parks & Countryside/ External	<ul style="list-style-type: none"> New play facility at Beckett Park 	<ul style="list-style-type: none"> Improved play facility Increased use by local community 	Progress report delivered as and when required	<p>Work started</p> <p>Work completed</p>
Maintaining community assets that are deemed to be valuable	Encourage local involvement through local forums during consideration of the schools review in Headingley, Kirkstall	Area Management/Education Leeds		Area Management /Education Leeds	<ul style="list-style-type: none"> Assist consultation on schools review through network of forums 	<ul style="list-style-type: none"> Inform local communities Provide local feedback to Education Leeds 	Progress report delivered on outcome of consultation	<p>Consultation carried out</p> <p>Report delivered</p>

Parks & Other Greenspaces

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Improving facilities for young people to use	Ensure new provision is developed, e.g. Royal Park.	Parks & Countryside /Area Management		Parks & Countryside /Area Management	<ul style="list-style-type: none"> Support the development of a recreational facility by providing revenue funding for maintenance. 	<ul style="list-style-type: none"> Capital programme able to progress New facility properly maintained 	Progress report provided as and when required	<p>Work started</p> <p>Work completed</p>
Maintaining community assets that are deemed to be valuable	Improve existing provision, e.g. Alexandra Park, Woodhouse Moor.	Parks & Countryside /Area Management/Groundwork Leeds			<ul style="list-style-type: none"> Woodhouse Moor Bowls Pavilion improved 	<ul style="list-style-type: none"> Improved facility at Woodhouse Moor 	Progress report provided as and when required	<p>Work started</p> <p>Work completed</p>
Maintaining community assets that are deemed to be valuable	Protecting existing provision for a new Parkswatch service	Parks & Countryside		Parks & Countryside	<ul style="list-style-type: none"> Number of patrols to tackle anti social behaviour in parks and open spaces 	<ul style="list-style-type: none"> Public reassurance 	Report provided	Hotspots identified through patrols
Maintaining community assets that are deemed to be valuable	Give Support to allotments groups.	Parks & Countryside /Area Management		Parks & Countryside /Area Management	<ul style="list-style-type: none"> Evaluate need for improvements to allotments (security/fencing) and support where appropriate 	<ul style="list-style-type: none"> Improved security at allotment sites 	Report provided once evaluation complete	Work identified and action plan produced to tackle issues

Community Centres

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Maintaining community assets that are deemed to be valuable	Put centres on a more stable footing, e.g. Woodsley Road CC, Burley Lodge.	Area Management/Funding Officer	Ongoing	Area Management	<ul style="list-style-type: none"> Provide funding for the Community Centre Manager Post at Woodsley Road – managed through VA-L 	<ul style="list-style-type: none"> Develop Community Centre's Business Plans Enable the post to continue Community Centre Managed and used effectively Outreach work undertaken Centre sustainability and development 	Quarterly monitoring reports on Woodsley Road Community Centre General report provided as and when required	Woodsley Road worker recruited Business plans developed
Maintaining community assets that are deemed to be valuable	Contribute to and support a sustainable plan for Royal Park Primary School	Asset Management/Area Management	Ongoing	Asset Management/Area Management	<ul style="list-style-type: none"> Identify organisations for sustainable long-term use of the building 	<ul style="list-style-type: none"> Building fully occupied Facility maintained and upgraded to DDA standards 	Report provided once consultation has taken place	Report produced Building developed
Maintaining community assets that are deemed to be valuable	Research the availability of community facilities in the area.	Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Community facilities audit carried out 	<ul style="list-style-type: none"> Community facilities database completed 	Report provided when database/audit completed	Report completed
Maintaining community assets that are deemed to be valuable	Seek to develop West Park as a hub for cultural opportunities and work.	Area Management/Learning & Leisure	Ongoing	Area Management/Learning & Leisure	<ul style="list-style-type: none"> Identify cultural/arts groups to be based at West park resource Centre 	<ul style="list-style-type: none"> Increase cultural activity within the area. Provide a link for the area into city and regional wide cultural life. 	Progress report developed and research carried out	Report delivered

Regeneration

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Maintaining community assets that are deemed to be valuable	Progress a new approach to multi agency working in Little London.	Area Management	ongoing	Area Management/ALMO	<ul style="list-style-type: none"> Identify issues and actions for joint working Action plan developed 	<ul style="list-style-type: none"> Joint working developed in the Little London area 	<ul style="list-style-type: none"> Report produced to incorporate action plan 	Report delivered
Enhancing the streetscape and the environment	Improve the appearance of the area		ongoing		<ul style="list-style-type: none"> Festive lights improve the streetscape along main corridors Restoration of York stone in certain streets. 	<ul style="list-style-type: none"> Improved streetscape and creates a positive image for an area. 	<ul style="list-style-type: none"> Report delivered on these actions – June 05 	Report produced

Planning and Development

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Maintaining community assets that are deemed to be valuable	Support the Community Planning Officer	Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Improve links with residents, community organisations and voluntary groups through the Inner area Planning Group. 	<ul style="list-style-type: none"> Improved knowledge of and involvement in the planning process for local people 	Quarterly monitoring report delivered	Quarterly progress reports produced for Area Committee
Addressing issues linked to shared housing	Be involved with and supportive of initiatives to reduce the impact of shared housing in the area.	Planning Officer	Ongoing	Planning Officer	<ul style="list-style-type: none"> To Let Board signs Licensing issues 	<ul style="list-style-type: none"> Reduction in To Let Boards Impact upon licensing regulation - reduction in numbers of properties developed into student accommodation 	As and when required by Area Committee	Report produced

Planning and Development

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Maintaining community assets that are deemed to be valuable	Support the progression of some major schemes.	Parks & countryside/ PCT/Leeds North West Homes	Ongoing		<ul style="list-style-type: none"> Kirkstall Valley Park Kirkstall Joint Service Centre Little London housing PFI. 	<ul style="list-style-type: none"> Sites developed Improvements to area and service delivery 	Progress reports developed as and when required	<p>Action plans developed</p> <p>Sites developed</p>
Maintaining community assets that are deemed to be valuable	Support the development and implementation of local design statements through the planning and development process.	Planning Officer	Ongoing	Planning Officer	<ul style="list-style-type: none"> Local design statements produced Local people consulted 	<ul style="list-style-type: none"> Areas developed in line with local design statement Areas improved 	Reports provided on the development of local design statements	Local design statements adopted by LCC Planning
Maintaining community assets that are deemed to be valuable	Engage the local community's involvement in the proposals to develop the Kirkstall Valley Park.	Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Engage local community via network of forums and meetings 	<ul style="list-style-type: none"> Kirkstall Valley Park developed in line with local aspirations 	Proposal paper produced once consultation completed	<p>Kirkstall Valley Park Proposal paper produced</p> <p>Park developed</p>
Addressing issues linked to shared housing	Support the Council in its implementation and development of planning policies in ASHORE area	Planning Officer/Area Management	Ongoing	Planning Officer/Area Management	<ul style="list-style-type: none"> Support planning policies H15, H15A & The ASHORE and other initiatives aimed at balancing communities 	<ul style="list-style-type: none"> A more balanced community in the target areas 	Progress report produced as and when requested	Report produced

Partnership Working

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Improving facilities for young people to use	Establish a new “federation” of youth work providers	Youth Service/ Area Management	Ongoing	Youth Service/ Area Management	<ul style="list-style-type: none"> Improve links between Council and Voluntary Sector provision with opportunities through the Higher Education institutions. 	<ul style="list-style-type: none"> Improve access to higher/further education for local young people 	Progress report provided as and when required	Federation established Long term-More local people accessing Higher Education
Maintaining community assets that are deemed to be valuable	Support the Funding officer post	Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Improve links with voluntary and community groups Create sustainable development plan for local groups 	<ul style="list-style-type: none"> Improved access to information and funding for local groups Long term sustainability for local groups 	Quarterly monitoring reports	Quarterly newsletter produced Training sessions held
Maintaining community assets that are deemed to be valuable	Establish a small grants fund	Area Management	Ongoing	Area Management /Community group	<ul style="list-style-type: none"> Encourage and support community groups to apply for funding for projects which meet Area Management priorities 	<ul style="list-style-type: none"> Additional resources and support for groups Delivery on Area Management priorities in partnership with local communities 	Update at each Area Committee	Community groups accessing funding

<u>Objective</u>	<u>Action/Process</u>	<u>Lead Officer</u>	<u>Time-scale</u>	<u>Resources</u>	<u>Outputs</u>	<u>Outcomes</u>	<u>Progress Report</u>	<u>Milestones</u>
Maintaining community assets that are deemed to be valuable/ Protecting and supporting vulnerable people	Support groups that have applied through the Objective 2 programme for European funding.	Area Management/Funding Officer	Ongoing	Area Management /Funding Officer	<ul style="list-style-type: none"> Monitor and support ongoing projects. 	<ul style="list-style-type: none"> Work towards long term sustainability for groups 	Progress report to be produced as and when required	<p>Objective 2 funding received in area</p> <p>Projects to improve community assets completed</p>
Protecting and supporting vulnerable people	Support initiatives in social enterprise	Area Management/Funding Officer/other Council Departments	Ongoing	Area Management /Funding Officer/other Council Departments	<ul style="list-style-type: none"> Seagulls recycling project 	<ul style="list-style-type: none"> Development of social enterprise work in the area 	Progress report to be produced as and when required	Social enterprises established
Protecting and supporting vulnerable people/ Maintaining community assets that are deemed to be valuable	Service and develop a number of forums and sub-groups as agreed by the Area Committee.	Area Management	Ongoing	Area Management	<ul style="list-style-type: none"> Area Forums established where appropriate Target groups through planned events 	<ul style="list-style-type: none"> Improved consultation with community, in particular with hard to reach groups 	Update reports produced at Area Committees	<p>New forums established</p> <p>Reports to update Area Committee</p>



LEEDS
CITY COUNCIL

AGENDA
ITEM NO:

Originators: Thomas O'Donovan/
Christa Smith/ Kate Baldwin

Telephone: 3057495

REPORT OF: Director, Neighbourhoods and Housing Department

REPORT TO: Inner North-West Area Committee

DATE: 17th February 2005

SUBJECT: Inner Area Committee Well-being Budget Report

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

Not eligible for Call in
(details contained in the report)

1.0 Purpose of this Report:

This report seeks to provide Members with:

- a) a current position statement on the Well-being Budget.
- b) a progress report on projects agreed for the current financial year and any changes.
- c) details of projects agreed in principle and recent expressions of interest for the Well-being budget 05/06.
- d) a proposal of how monitoring of the projects will be undertaken.
- e) details of Small Grant applications received.

2.0 Background

2.1 At its last meeting the Area Committee noted the final allocations of **£202,729** revenue funding for 2004/05 financial year and **£394,196** capital funding over three financial years from 2004/05 to March 31st 2007.

2.2 Members should note the following points: -

- The revenue funding is for 2004/05 only and therefore not only should this be committed as soon as possible, but every effort should be made to ensure that the funding is actually spent by March 31st 2005. There is no guarantee that the allocation can be rolled over into the following financial year.

- A total of £7482.10 is remaining in the small grants fund.
- The budget for community skips has been incorporated into the Well-being budget. So far this year £4525.00 has been spent. The total figure allocated for the year is **£6000**.

2.3 The following are the eight priority themes agreed by the Area Committee that ideally the 2004/05 Well-being budget should be allocated against-

- Cleansing related streetscene improvements
- Improving the standard of roads and footpaths
- Enhancing the streetscape and the environment
- Protecting and supporting vulnerable people
- Maintaining community assets that are deemed to be valuable
- Tackling antisocial behaviour by young people
- Improving facilities for young people to use
- Addressing issues linked to shared housing

3.0 Well-being Projects

3.1 Details of projects for 04/05 budget, including a current position statement and project outputs are attached at Appendix 1.

3.2 Details of projects agreed in principle for 05/06 and new expressions of interest for 05/06 are attached at Appendix 2. The Area Committee is asked to consider and agree projects to be developed.

3.3 At the Inner Area Committee meeting on 14th October 2004, the Area Committee agreed to fund the Woodsley Road Community Centre Manager post to a sum of £41,250 (£3,750 2004/05, £18,500 2005/06, £19,000 2006/07). Following the tendering process, and appointment of VA-L to manage the Centre Manager post, VA-L have proposed the following alterations to the costings, £41, 248 (£20,397 2005/06 and £20,851 2006/07). The Area Committee is asked to consider the revised costings shown in Appendix 2.

4.0 Monitoring of Projects

4.1 It is proposed that the North West Area Management Team undertake quarterly monitoring checks on each project, based on the project Outputs and Outcomes as indicated in Appendices 1 and 2. This monitoring will be summarised and reported to the Area Committee as part of the Well-being updates. The Area Committee is asked to agree to receive project monitoring in this format at future meetings.

5.0 Small Grants

5.1 There have been no small grant applications received since the last meeting. A flyer publicising the small grants fund is currently being distributed throughout the area.

6.0 Recommendations

Members of the Inner North-West Area Committee are requested to:

6.1 Note the budget position of the Well-being Budget as set out at 2.1.

6.2 Note the Well-being projects agreed for 04/05 listed in Appendix 1 and consider the new projects listed and agree any action.

- 6.3 Note the projects already agreed in principle listed in Appendix 2 and consider the other projects for 05/06 and agree any action.
- 6.4 Note and consider the changes to the costings for the Woodsley Road Community Centre Manager post described under item 3.3.
- 6.5 Consider and agree the monitoring procedure as detailed at 4.1

**Inner North West Well-being Budget 2004/2005
Update of spend to date and project progress**

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
Inner North West Skips Budget	North West Area Management Team / Onyx – skips supplier	£6,000	£6,000		Ongoing	<ul style="list-style-type: none"> ▪ Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> ▪ Improved streetscene in local neighbourhoods ▪ Increased community pride
Inner North West Small Grants Fund	North West Area Management Team	£10,000	£10,000		Ongoing	<ul style="list-style-type: none"> ▪ Support voluntary and community groups through grant aid 	<ul style="list-style-type: none"> ▪ Increased range of community activity ▪ Increased community participation ▪ Increased community pride
Woodhouse Moor Bowls Pavilion	LCC Parks & Countryside	£24,200 (capital)		£24,200	Project in development. Likely to start next Financial Year	<ul style="list-style-type: none"> ▪ To replace the Bowls Pavilion building with a suitable permanent structure 	<ul style="list-style-type: none"> ▪ Increased use of the Bowling Green ▪ Improved facilities for other events such as city Marathon and Woodhouse Fair ▪ Increased membership of Bowls Club
Beckett Park Play Area	LCC Parks & Countryside			To be confirmed	Project in development. Start date not known	<ul style="list-style-type: none"> ▪ To replace/refurbish the existing play area 	<ul style="list-style-type: none"> ▪ Increased use of the playground by children and families

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
							<ul style="list-style-type: none"> ▪ Better play facilities for children
Feasibility Fund - Cardigan Road corridor - streetscape	LCC Highways	£5,000	£5,000		Ongoing discussions with Highways and other relevant services	<ul style="list-style-type: none"> ▪ Rationalise street signage and furniture in target areas ▪ Detailed survey planned 	<ul style="list-style-type: none"> ▪ Improved streetscape in the area
Kirkstall Road & Otley Road corridors - streetscape/signage	LCC Highways	£5,000	£5,000		Ongoing discussions with Highways and other relevant services	<ul style="list-style-type: none"> ▪ Rationalise street signage and furniture in target areas ▪ Detailed survey planned 	<ul style="list-style-type: none"> ▪ Improved streetscape in the area
Roads, footpaths and signage across area	LCC Highways	£20,000	£20,000		Ongoing discussions with Highways and other relevant services	<ul style="list-style-type: none"> ▪ Improve highways ▪ £5,000 for Spen Approach improvements ▪ £5,000 for Sandy Lane footpaths improvements 	<ul style="list-style-type: none"> ▪ Additional road resurfacing in targeted areas
Blenheim Square	Groundwork Leeds	£1,785.63	TBC		In development. Previous costs agreed at Area Committee were for a sketch	<ul style="list-style-type: none"> ▪ Litter pick and general clearance ▪ Remove fallen branches ▪ Clear bases of tress of weeds ▪ Remove weeds from path 	<ul style="list-style-type: none"> ▪ Improvement to the general environment. ▪ Increased use of the communal area by residents ▪ Increased Community Pride

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
					masterplan. Now looking at costs for general clearance and improvements to trees		
Environmental Task Force	LCC City Services	£20,000	£20,000		Feasibility stage. Exploring options for clean ups etc.	<ul style="list-style-type: none"> ▪ Further improve the general environment in the Inner Area 	<ul style="list-style-type: none"> ▪ Clean ups in target areas ▪ Further support for local groups ▪ Increased Community Pride
Festive Lights. Burley Road, Cardigan Road junction to Burley Road, Hollis Place junction.	LCC Leisure - Leeds Lights	£9,772	£9,772		Completed for 04/05. See appendix 2 for 05/06 costs and project details	To provide festive lights for 2 weeks to celebrate Eid (January 2005)	<ul style="list-style-type: none"> ▪ Improved streetscape and environment. ▪ Increased Community Pride. ▪ Increased awareness of different cultures/religions
Older Active People	Older Active People	£8,000	£8,000		At implementation stage	<ul style="list-style-type: none"> ▪ Deliver 2 activities linking local schools and young people to older people ▪ Work with 50 older people ▪ Work with 100 young people 	<ul style="list-style-type: none"> ▪ Supporting vulnerable people by reducing social isolation ▪ Tackling anti-social behaviour through increasing

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
							intergenerational respect and co-operation.
Burley & Hyde Park Community Safety Project	Burley & Hyde Park Community Safety Project	£8,000	£8,000		At implementation stage	<ul style="list-style-type: none"> ▪ Production of 1 bi-monthly community safety newsletter ▪ Carry out 3 monthly clean-ups ▪ Give 1 talk to a group on community safety ▪ Hold 3 monthly Community Safety meetings ▪ Facilitate/encourage further safer environment projects ▪ As per Action Plan provided. 	<ul style="list-style-type: none"> • A collective responsibility to tackle problems ▪ An improvement in the image of the area ▪ A reduction in the fear of crime ▪ A safer local environment ▪ Increased community pride
Mobile CCTV	Leeds Community Safety	£1,750	5 Days large van: £1,750		In development. Members/Police contributing towards identifying hotspots. Planned implementation for March 05.	<ul style="list-style-type: none"> ▪ Currently being identified through consultation. Detailed operational schedule to be produced 	<ul style="list-style-type: none"> ▪ Reduction in Anti-social behaviour ▪ Reduction in the fear of crime ▪ Reduction in truancy and graffiti ▪ Increased Police intelligence
Woodsley Road Community Centre Manager	Voluntary Action Leeds	£3,750	None – see Well-being cover report			<ul style="list-style-type: none"> • To fund a part time Community Centre Manager at 	<ul style="list-style-type: none"> ▪ Increased community use at the centre

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
						Woodsley Road Community Centre	
Study Support Sessions	Youth Service	£13,000	£13,000		In development - some final work regarding costings is currently being undertaken by Youth Service.	<ul style="list-style-type: none"> ▪ Minimum of 20 Young People attend the Study Support Sessions ▪ 10 Young People regularly attend at least once a week 	<ul style="list-style-type: none"> ▪ Increase in self esteem, build confidence in the young people attending the study support sessions. ▪ More positive approach to education
Youth Premises/facilities in Weetwood, Kirkstall & Headingley.	Youth Service	£5,000	£5,000		At implementation stage	<ul style="list-style-type: none"> ▪ Engage and sustain relationships with 30 extra young people through non LCC properties ▪ Access to additional venues in the inner area for youth work (Derek Fatchett Centre, Burley St Matthias and Milford RUFC) 	<ul style="list-style-type: none"> ▪ Increased user satisfaction from young people. ▪ Increased attendance in youth activities ▪ Reduction in anti-social behaviour
Mobile Youth Project - Burley and Kirkstall wards. Detached youth work to engage young people into alternative activities	Youth Service	£4,000	£4,000		At implementation stage - Music project to involve young people in the Kirkstall/Burley	<ul style="list-style-type: none"> ▪ Minimum of 10 young people attend per session ▪ Minimum attendance per person of 4 sessions (within the 8 week session) 	<ul style="list-style-type: none"> ▪ Young people have an increased understanding on how/what impact music has on them and their peers.

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
					ey area.		<ul style="list-style-type: none"> ▪ Young people have clear examples of work they have done that they can refer to when seeking employment. ▪ Reduction in anti-social behaviour
Trading Standards	Trading Standards	£1,250	£1,250		At implementation stage. Project to enforce age restrictions on sale of alcohol, aerosols and fireworks across Inner Area	<ul style="list-style-type: none"> ▪ 4 operations completed ▪ 226 retail outlets contacted ▪ 40 retail outlets visited 	<ul style="list-style-type: none"> ▪ Reduction in outlets selling alcohol, aerosols and fireworks to underage individuals ▪ Reduction in anti social behaviour
Increased Policing in Headingley	West Yorkshire Police/LCC Community Safety	£7,500	£7,500		In development - Project will focus on increasing police presence in Headingley centre during key times	<ul style="list-style-type: none"> ▪ 425 hours on patrol ▪ 40 incidents dealt with. ▪ Final details awaited from Police 	<ul style="list-style-type: none"> ▪ Reduction in fear of crime – measured through feedback from the Weetwood police forum ▪ Reduction in anti social behaviour

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
					(pub closing times, especially Thursday, Friday and Saturday nights).		
SIDs	Community Safety	No Cost	No Cost		In development – Dates for training and hire of equipment to be agreed	<ul style="list-style-type: none"> ▪ Provision of Speed Indication Device to community and interest groups 	<ul style="list-style-type: none"> ▪ Increased awareness of speeding issues within target area ▪ Reduction in speeding traffic ▪ Increased community involvement in road safety improvement
Burglar Alarms	Environmental Health	£5,000	£1,000		In development – Environmental Health to extend the circulation of their 'noise nuisance' burglar alarm leaflet to Headingley and Hyde Park	<ul style="list-style-type: none"> ▪ To circulate the leaflet to residents in Headingley and Hyde Park 	<ul style="list-style-type: none"> ▪ Increased awareness of noise nuisance issues
Environmental	LCC City	£5,000	£5,000		In	<ul style="list-style-type: none"> ▪ Involve local schools 	<ul style="list-style-type: none"> ▪ Increased

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
Awareness Campaign	Services				development	in educational initiatives	<ul style="list-style-type: none"> community pride Improve local environments
Far Headingley Village statement	Far Headingley Village Society	£3000	£3000		At implementation stage	<ul style="list-style-type: none"> Print and distribute plan 	<ul style="list-style-type: none"> Raised public awareness of planning issues Greater protection of neighbourhood character Increased community pride
Burley Model Allotments	LCC Parks & Countryside	£2000	£1980		At implementation stage. Costings cover the re-fabrication of 4 sets of gate posts and the re-hanging of 4 sets of original gates.	<ul style="list-style-type: none"> Re-fabricate 4 sets of gate posts and re-hang original gates 	<ul style="list-style-type: none"> A reduction in vandalism at the site. Improved access to site. Improve general environment Increased community pride
Burley Lodge Feasibility Study	Burley Lodge Centre	£3112.50	£3112.50		Feasibility study on the use of the centre	<ul style="list-style-type: none"> Investigate opening up additional community office space 	<ul style="list-style-type: none"> Feasibility study produced looking to increase community use
Hawksworth Wood Motor Project	LCC Youth Service		£682.00		Motor mechanics course for young men	<ul style="list-style-type: none"> 12 weekly two and half hour sessions Target 10 young people 	<ul style="list-style-type: none"> Encourage more responsible behaviour

Project	Delivery Organisation	Funding agreed at Area Committee	Revenue Cost to 04/05	Possible Capital Project Cost	State of Readiness	Outputs	Outcomes
					identified by YMCA, Youth Service, Police, ASBU. (Note – we are exploring the possibility of delivering this project in 04/05)		<ul style="list-style-type: none"> ▪ Improve/develop access to learning ▪ Divert young people from crime
Rosebank Millennium Green	Rosebank Millennium Green Trust		£900		To be agreed by Area Committee	<ul style="list-style-type: none"> ▪ Funding is required for the remainder of this Financial Year and for next 2 years (see appendix 2) for the post of Community Co-ordinator for the Trust 	<ul style="list-style-type: none"> ▪ Improved community involved ▪ Safer, crime free environment on the Green
			Well Being Revenue 04/05 £202,729	Well Being 3 Year Capital Programme £394,196			
		Total agreed at Area Committee	Current Actual	Possible Capital Projects			
		£147,920.13	£139,956.5	£24,200			

Note: The project highlighted in bold has not yet been considered by the Area Committee.

**Inner North West Well-being Budget 2005-2006
Agreements in Principle and Expressions of Interest**

Projects agreed in principle by the Area Committee

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
Planning Officer	LCC Development Department	£40,000	£40,000		To fund a Community Planning Officer post for the North West Inner Area	<ul style="list-style-type: none"> ▪ React to current development activity and advise Members and community groups ▪ Attend and advise a number of working groups on planning matters ▪ Monitoring and enforcement ▪ Ensure strategic planning issues are taken forward and important information is communicated 	<ul style="list-style-type: none"> ▪ More informed local communities ▪ Increased participation in planning process ▪ Greater awareness within the Council of issues important to the community
Funding Officer	Voluntary Action Leeds	£43,400	£43,400		To fund a Funding Advice Officer post for the Inner North West	<ul style="list-style-type: none"> ▪ Support groups in identifying funders and 	<ul style="list-style-type: none"> ▪ Develop links with community and voluntary

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
					Area	<ul style="list-style-type: none"> ▪ completing applications ▪ Arrange training sessions for groups ▪ Produce and distribute a quarterly newsletter 	<ul style="list-style-type: none"> ▪ sector ▪ Increase awareness of funding opportunities for groups ▪ Community development
Inner North West Skips Budget	North West Area Management Team / Onyx – skips supplier	£6,000			To establish a skips for community use fund	<ul style="list-style-type: none"> ▪ Provide skips for community groups to undertake clean-ups 	<ul style="list-style-type: none"> ▪ Improved streetscene in local neighbourhoods ▪ Increased community pride
Inner North West Small Grants Fund	North West Area Management Team	£10,000			To establish a small grants fund	<ul style="list-style-type: none"> ▪ Support voluntary and community groups through grant aid 	<ul style="list-style-type: none"> ▪ Increased range of community activity ▪ Increased community participation ▪ Increased community pride
Royal Park Greenspace		£8,000	£8,000		To provide revenue funding of £8,000 per year for two years to cover maintenance costs	<ul style="list-style-type: none"> ▪ New facility effectively maintained 	<ul style="list-style-type: none"> ▪ Better play facilities for children and young people

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
					of the new facility.		
Woodhouse Moor Bowls Pavilion	LCC Parks & Countryside			£24,200	To refurbish bowls pavilion at Woodhouse Moor Bowls Club	<ul style="list-style-type: none"> To replace the bowls pavilion building with a suitable permanent structure 	<ul style="list-style-type: none"> Increased use of the Bowling Green Increased participation
Beckett Park Play Area	LCC Parks & Countryside			To be confirmed	To replace/refurbish the existing play area	<ul style="list-style-type: none"> New play facility built 	<ul style="list-style-type: none"> Increased use of the playground by children and families
Festive Lights for Hyde Park	Leeds Lights	£8466			To fund a further 3 sessions of lights for Burley Road	<ul style="list-style-type: none"> Provide festive lights at 3 further sessions 	<ul style="list-style-type: none"> Improved streetscape and environment Increased Community Pride. Increased awareness of different cultures/religions
Woodsley Road Community Centre Manager	Voluntary Action Leeds	£20,397	£20,851		To fund a part time Community Centre Manager at Woodsley Road Community Centre	<ul style="list-style-type: none"> Community Centre worker in post 	<ul style="list-style-type: none"> Increased community use at the centre
Study Support Sessions	LCC Youth Service	£2,000			The continuation of the study support project funded in 04/05, dependent upon the	<ul style="list-style-type: none"> Minimum of 20 Young People attend the Study Support 	<ul style="list-style-type: none"> Increase in self esteem, build confidence in the young

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
					evaluation of the scheme (see Appendix 1 for details of 04/05 scheme)	<ul style="list-style-type: none"> ▪ Sessions 10 Young People regularly attend at least once a week 	<ul style="list-style-type: none"> ▪ people attending the study support sessions. ▪ More positive approach to education
Up Your Street Project	City & Regional Office of University of Leeds / Community Action at Leeds Met	£3,500	£3,500		Joint funded project (with Leeds University and Leeds Met University). The project has an environmental/streetscene focus and works with student volunteers on a variety of projects	<ul style="list-style-type: none"> ▪ Establish a recycling project ▪ Respond to ongoing issues of litter/graffiti 	<ul style="list-style-type: none"> ▪ Improve the local environment/streetscape ▪ Encourage recycling ▪ Bring students and local residents together
		Revenue Cost 05/06	Revenue Cost 06/07	Capital Cost			
	SUB TOTAL 1	£141,763	£115,751	£24,200			

Project Expression of Interests in 2005-06 Well-being Budget – to be considered by Area Committee

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
Hyde Park Unity Day		£20,000			To help fund the annual Hyde Park unity Day, held in Woodhouse Moor	<ul style="list-style-type: none"> ▪ Show-case art/dance music event on Woodhouse Moor – a celebration of ongoing work in the area ▪ Various workshops in other local parks and community centres 	<ul style="list-style-type: none"> ▪ Promote a positive image of the area ▪ Encourage and support local arts ▪ Improve links between different cultures and between students and residents
Educational facility for children	Learning & Leisure/ Sure Start			£30,000	Build a new facility for childcare provision at the site of the Early Years Centre in Burley	<ul style="list-style-type: none"> ▪ Provision of a new facility (portacabin style) to increase childcare provision in the area 	<ul style="list-style-type: none"> ▪ Improve out of school and childcare provision ▪ Support working families ▪ Improved education facilities for children
Mobile Facility for young people	Learning & Leisure			£35,000	Purchase a unit in partnership with North East	<ul style="list-style-type: none"> ▪ Various locations in the Inner Area 	<ul style="list-style-type: none"> ▪ Improve services provided for young people

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
							<ul style="list-style-type: none"> ▪ Diversionary project ▪ Reduce anti social behaviour
Creation of new space in a community building	Burley Lodge Centre			£50,000	Opening up of attic space for office and social community enterprise	<ul style="list-style-type: none"> ▪ Increased support to social community enterprise sector 	<ul style="list-style-type: none"> ▪ Community enterprise development and support
Fencing at The Station Allotments	Leeds Organic Growers/LCC Parks & Countryside	£1980			Security fencing for the Station Road Allotments (Note – we are exploring the possibility of delivering this project in 04/05)	<ul style="list-style-type: none"> ▪ To provide secure steel palisade fencing to 44 meter section of the perimeter of the site. ▪ Leeds North West Homes will agree to fence another section which backs onto properties 7-55 Queenswood Drive. 	<ul style="list-style-type: none"> ▪ Improved security for allotment users and allotment equipment ▪ Improved security for residents of adjacent properties

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
Co-ordinator post	Rosebank Millennium Green Trust	£20,750	£20,750		To fund a Co-ordinator post for Rosebank Millennium Green Trust	<ul style="list-style-type: none"> ▪ Recruit and oversee volunteer worker from local community ▪ Outreach work with local schools and young people ▪ Combat streetscene and community safety issues on the Green 	<ul style="list-style-type: none"> ▪ Ensure future sustainability of the scheme ▪ Safer, crime free environment ▪ Development and promotion of healthy outdoor activities for young people and children
Celebrate – a festival of word and story	Library and Information Service	£1,600			A day of activities in Headingley and Burley Libraries to promote words and storytelling to children and families	<ul style="list-style-type: none"> ▪ Number of children and families participating ▪ Number of events 	<ul style="list-style-type: none"> ▪ Increase use of library services by families and children ▪ Promote library services
Co-ordinator Post	Hawksworth Wood Community Association	£19,185.50			Funding for 9 months for the Co-ordinator Post.	<ul style="list-style-type: none"> ▪ Develop the Association's project work ▪ Secure funding to achieve sustainable projects ▪ Promoting community 	<ul style="list-style-type: none"> ▪ Secure long term sustainability for a range of schemes which support the local community

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
						safety work	
Breakers Unify Development Project	Breakers Unify	£19,973.55			Project worker post for Breakers Unify – an urban arts project which works with young people.	<ul style="list-style-type: none"> ▪ Engage up to 30 young people from the area who are involved in anti social behaviour ▪ Refer young people onto training or employment opportunities 	<ul style="list-style-type: none"> ▪ Improve knowledge and respect for Urban and Arts culture ▪ Increase young people's aspirations
Calling Out	Community Action for Little London and Servias (CALLS)	£29,972.93			Community Development worker for CALLS	<ul style="list-style-type: none"> ▪ Secure permanent Community Room venue in area ▪ Promote the resource to the community ▪ Hold monthly meetings led by residents to identify issues 	<ul style="list-style-type: none"> ▪ Increase community awareness, confidence and contribution towards tackling issues.
Youth Development	Youth Service	£35,000			Possible shared project with North East Inner	To be developed in partnership	<ul style="list-style-type: none"> ▪ Increase participation

Project	Delivery Organisation	Revenue cost 05/06	Revenue cost 06/07	Capital cost	Description	Outputs	Outcomes
Worker					Area Committee	with North East team	
Co-ordinator Post	Little London Arts	£35,000			Co-ordinator post for Little London Arts. To develop a range of projects in Little London.	<ul style="list-style-type: none"> ▪ Increase partnership working with other agencies ▪ Promote community activities 	<ul style="list-style-type: none"> ▪ Increase community involvement
		Total Revenue 05/06	Total Revenue 06/07	Total Capital			
	SUB TOTAL 2	£183,461.98	£20,750	£115,000			

Note: Projects shown in bold are new expressions of interest not yet seen by Area Committee

	Revenue 05/06	Revenue 06/07	Capital Programme
Sub Total 1	£141,763	£115,751	£24,200
Sub Total 2	£183,461.98	£20,750	£115,000
GRAND TOTAL	£325,224.98	£136,501	£139,200



AGENDA ITEM NO.:
Originator: John Bracewell (3057498)

REPORT OF: Director of Neighbourhoods and Housing

REPORT TO: Inner North-West Area Committee

DATE : February 17th 2004

SUBJECT : Divisional Community Safety Partnership update

Electoral Wards Affected :

- Headingley
- Hyde Park and Woodhouse
- Kirkstall
- Weetwood

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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1.0 Purpose of Report

1.1 The purposes of this report are:-

- to provide Members with information on the role of the Divisional Community Safety Partnership;
- to explain how Area Committee representatives and Area Management Team link in;
- to ask the Area Committee to agree to receive a full community safety report at its next meeting on April 7th .

2.0 Background

- 2.1 Divisional Community Safety Partnerships have been in existence in Leeds for some time. They are generally chaired by the Police and aim to bring together, at a senior officer level, various agencies that are either directly involved in community safety or contribute to it through their work in local neighbourhoods.
- 2.2 In the Pudsey and Weetwood Police Division there has been a rationalisation of the Divisional Community Safety Partnership to the point where its key role is covered by holding meetings every quarter. At these meetings representatives attend from both North-West and West Leeds covering a broad range of agencies including, amongst others, the Fire Service, the respective ALMOs and PCTs, Youth Offending Service, Leeds Community Safety as well as the Police and Area Management.

2.3 Every six months the focus of the meeting is on considering and responding to a wide ranging package of information on criminal and anti-social activity over the previous six months within the Division. Those present then work on how the raw information should be interpreted and what additional information partners want to bring to support or add to what has been presented. The meeting goes on to look at particular priorities for action, which are then used to agree specific interventions for the Division.

3.0 Area Links

3.1 The Area Management Team is represented on the Divisional Community Safety Partnership as is the Community Safety Locality Co-ordinator for North-West Leeds (Zahid Butt), who is now based at the Area Office.

3.2 In January the two Area Committee Chairs for both Inner and Outer North-West Leeds were invited to meet with the Divisional Commander and the Council's Chief Community Safety Officer for the first of what will become regular meetings to ensure that there is a sharing of information on key Police and Council community safety initiatives in the North-West area, and to raise any issues for any of the agencies, including the Area Management Team, to take back and act on.

3.3 The first of these meetings took place on January 28th and as a result the following main actions were recommended:-

- to make a full presentation and report on Police and community safety activity to the next cycle of Area Committees in April;
- to put together an information pack for Members and others to familiarise themselves with some of the key contacts and key roles within the emerging Neighbourhood Policing initiative that the Division is well on with;
- for the role of the Locality Community Safety Co-ordinator to be more widely publicised as a mechanism for Members, should they wish, to raise local community safety related queries or information.

4.0 Recommendations

4.1 Members are asked to:-

- Note the details contained within the report on the Pudsey and Weetwood Divisional Community Safety Partnership
- Note the links now in place with Area Committee Chairs and the Area Management Team
- Agree to receive a comprehensive report on Police and community safety activity at the Committee's next meeting on April 7th



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CITY COUNCIL

AGENDA ITEM NO.: <hr/> Originators: Thomas O'Donovan / Gerry Burnham
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REPORT OF The Director, Neighbourhoods and Housing Department

MEETING: Inner North West Area Committee

DATE : 17th February 2005

SUBJECT : Proposed Headingley Forum

Electoral Wards Affected :	Specific Implications For :
Headingley	Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to update Members of the Inner Area committee on the proposals for a Headingley Forum.

2.0 BACKGROUND

2.1 At the inaugural meeting of the North West Inner Area Committee Members agreed to assess local opinion on establishing a Headingley Forum.

2.2 Attached at appendix 1 are copies of the letter and proposals for a Headingley Forum, which were issued to nine community groups within the Headingley area.

2.3 A summary of the results of the consultation will be tabled at the meeting.

3.0 RECOMMENDATIONS

3.1 Members are asked to note the contents of the report and to consider whether to establish a Headingley Forum based on the responses received.

PROPOSED HEADINGLEY FORUM

Membership

The Headingley Forum would provide an opportunity to bring individuals and groups together. The purpose of the forum would be to provide an “umbrella” organisation for all groups and residents of Headingley, encouraging them to contribute to debate and also to raise issues of concern. It is intended that the forum would become a strong voice for Headingley, contributing to and supporting the work of local Councillors and community groups.

It is suggested that the membership be made up of:

(a) Group representatives (1 or 2 per group or 1 with a named substitute). Among the groups invited to participate would be;

- Headingley Network
- Heal Headingley
- Leeds HMO Lobby
- South Headingley Community Association
- North Hyde Park Neighbourhood Association
- Cardigan Triangle Residents Association.
- Leeds University. Community Liaison.
- LMU. Community Liaison.
- Turnways & Laurel Bank Residents Group.

(b) Non affiliate members i.e. residents of ward. Any resident of the Headingley ward can be co-opted at any meeting but could not vote until formally co-opted by the forum. All residents of the ward would be welcome to attend as observers.

(c) The forum would be chaired by a Headingley Councillor (Councillor G Mulholland has agreed subject to receiving a positive response).

Sub Groups

Sub groups could be set up as required. So far it is suggested that there should only be one sub group, the existing Central Headingley Strategy Group (CHSG). In this case, however, I propose that either this becomes an agenda item on the main forum meeting (whilst retaining a distinct membership) or that these meetings are held on the same night e.g. at 6pm with the main forum at 7pm. Clearly the CHSG would need to be consulted on this. If the CHSG wants to retain separate meetings it is still suggested it becomes a sub group of the forum and reports back as an agenda item, as would any other sub group if formed.

Any sub group would have a remit for the Headingley ward and not to a wider area i.e. the Central Headingley Strategy Group fulfils this, the Stadium Liaison Group does not as that is a Headingley / Kirkstall issue.

At the moment there is no envisaged need for other groups, the forum would appoint them as required.

Frequency of Meetings

It is proposed that the forum meets 4 times a year? This is in keeping with the frequency of other forums.

Communication with the Area Committee would be via the 'Key Messages' process, which would be monitored by staff at the Area Management Office.

Agenda

Agenda's and papers (where possible) would be circulated 2 weeks before each meeting. Suggested agenda items not agreed at the previous meeting would have to be submitted prior to the 2 week deadline.

A possible agenda could include:

- 1) Planning
- 2) Central Headingley Strategy Group
- 3) Licensing Issues
- 4) Streetscene
- 5) Key Messages to Area Committee
- 6) AOB



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AGENDA
ITEM NO:

Originators:
Thomas O'Donovan /
Kate Baldwin

Telephone: 0113 3057495

REPORT TO: Inner North-West Area Committee

REPORT OF: Director, Neighbourhoods and Housing Department

DATE: 17th February 2005

SUBJECT: Key Messages from Area Forums

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function **Council Function** **Eligible for Call In** **Not eligible for Call in**
(details contained in the report)

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to update Members of the Inner Area Committee on the feedback of Key Messages from area forums and sub groups.

2.0 BACKGROUND

2.1 The principle of Key Messages has been devised in order to provide a formal communication method for the main outcomes of area forums and sub groups to be fed into the Area Committee structure. The following are the key local forums and sub groups in our area:

Kirkstall Burley Forum	Proposed Headingley Forum
Proposed Hyde Park & Woodhouse Forum	Transport Group
Planning Group	Hawksworth Wood Forum
Central Headingley Strategy Group	Headingley Stadium Group
Community and Higher Education Forum	

2.2 Members agreed at the last meeting that 'Key Messages' report to the Area Committee will replace forum minutes being included in the Area Committee papers.

3.0 RECOMMENDATIONS

3.1 The Area Committee is asked to:

- Note the format of the Key Messages in Appendix 1 and consider any actions.

Appendix 1:

KEY MESSAGES FOR AREA COMMITTEE

Community Higher Education Forum – 10th November 2004

For Information:

1. Leeds Metropolitan University committed themselves to producing a housing strategy - initial draft by Christmas 2004.
2. An Office of the Deputy Prime Minister (ODPM) project is being established to look at community aspects of student housing. The community and Unipol to feed into this.
3. The Morley (Unipol) Conference was a success with 190 delegates attending. The Community Planner, members of the community, the Local Authority and students were all represented and different models from around the UK were discussed.
4. The meeting agreed that HMO Licensing was an issue on which residents the universities and students could jointly lobby the Council.

Planning Group – 17th January 2005

For Action:

1. Area Committee Chair to contact Paul Gough to discuss the proposed development framework for Kirkstall and discuss inputs at Area Committee.
2. Area Planner to undertake feasibility study into the practicality of introducing HMO discretionary licensing and to co-ordinate an Area Committee response to current government consultation.

For Information:

1. The Planning Committee recommended that the views of senior officers in planning be sought regarding the use of a number of 'test case' refusals for types of planning applications which they might normally approve.
2. The Community Planner to build up a series of templates/dossiers to defend different types of appeal.
3. That the 'left bank' concept be incorporated into the District Plan.
4. Concern was expressed at the closure of the Lounge Cinema Headingley.

Central Headingley Strategy Group –

1. The group received the draft strategy and agreed a consultation process to run to 18th March. The Area management Office to be requested to support in the distribution of draft, together with a press advert and placing the document online.



AGENDA ITEM NO.:
Originator:Graham Wilson
Tel: 3951501

REPORT OF THE Director of City Services
MEETING: Inner North-West Area Committee
DATE : February 17th 2005
SUBJECT : A Boards - Draft Policy

Electoral Wards Affected :		Specific Implications For :	
All		Ethnic Minorities	<input type="checkbox"/>
		Women	<input type="checkbox"/>
		Disabled People	<input checked="" type="checkbox"/>
Executive Function	<input type="checkbox"/>	Council Function	<input type="checkbox"/>
		Eligible for Call In	<input type="checkbox"/>
		Not eligible for Call In	<input type="checkbox"/>
		(details contained in the report)	

1.0 Background:

- 1.1 At the meeting of the 21st January 2005, City Services Scrutiny board asked that a report which they received on progress with A-Board enforcement within the city be referred to Area Management Committees.
- 1.2 The draft policy relates to A-Boards and similar advertising boards.

2.0 Introduction

- 2.1 Looking after the environment is one of the five key aims in the Corporate Plan. Improving the physical appearance and condition of the streets and immediate surroundings to improve quality of life helps support this aim.
- 2.2 The placement of A-Boards can cause obstructions for disabled people, blind people, mothers and toddlers and elderly people. Often, the boards force people into stepping into the road to get past them.
- 2.3 A-Boards can be a traffic hazard and reduce road safety if placed in the wrong position.

3.0 Current Arrangements

- 3.1 There are 3 operational practices in Leeds at the present. Zero tolerance in the City centre, "the Horsforth agreement" and no specific policy elsewhere.
- 3.1.1 A-boards are not tolerated on the highway in the City Centre. This policy has been successful in the city centre, but is resource intensive.

- 3.1.2. "The Horsforth agreement" is that A-boards are tolerated providing they comply with certain conditions.
- 3.1.3 The third policy arises through default and is general acceptance of A-Boards elsewhere in the city. If a complaint is received each case is considered on its merits, for causing an obstruction or danger.
- 3.3 A transparent and consistent policy is therefore required so that people in the City can understand the Councils policy on A-Boards. However, the nature of communities that Leeds has does mean that there needs to be some ability for Area management committees to identify areas within their wedges which would require zero tolerance.

4.0 Proposals

- 4.1 The draft policy document has been drawn up following political, officer and access officer consultation. Several different proposals were considered and as a result the attached policy was drafted. The document has been sent to the Leeds Chamber of Commerce, who agreed to circulate it to their members.
- 4.2 The proposed policy is to tolerate A-Boards providing they meet strict conditions of where they are located. A-Boards would not be tolerated in the City Centre. If there are areas outside the City Centre where a zero tolerance approach would be favoured, the Area Committee could request that this is adopted.
- 4.3 The draft policy, together with the conditions to be followed is attached.

5.0 Conclusions

- 5.1 The enforcement of A-Board activity needs to be made consistent across the City through a published enforcement policy. The policy allows for a controlled use of A-Boards. The policy contains the opportunity for Area Committees to consult within their communities and to request zero tolerance of A Boards in those parts of the areas where they believe this is of local benefit.

6.0 Recommendation

- 6.1 Members are requested to note and endorse the draft policy.

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CITY SERVICES - ENFORCEMENT DIVISION

Operational Policy Subject: **A-Boards Draft policy**

Approved By: Director of City Services

Date:

Version No: 1

1 **Scope**

- 1.1 This policy relates to A-Boards and similar advertising boards. An A-Board includes all types of adverts/directional signs/information signs/inanimate characters placed without permission.
- 1.2 This policy only applies to boards placed upon the highway, (which includes footpaths, paved areas and pavements) and/or attached to highway property. It does not apply to boards on private property, including privately owned shopping centres. A separate policy exists to deal with placards, adverts placed illegally on street furniture.
- 1.3 The sale of goods on the highway and refuse bins will be dealt with separately and do not fall within the scope of this policy.

2 **Objective**

- 2.1 To ensure the free passage along footpaths.
- 2.2 To seek an improvement in the visual street environment by the controlled use of A-Boards in the streets.
- 2.3 To ensure that powers contained within the legislation to tackle A-Boards are applied fairly and consistently.

3 **Link to Council Plan**

- 3.1 Looking after the environment is one of the five key aims in the plan. Improving the physical appearance and condition of the streets and immediate surroundings to improve quality of life helps support this aim.
- 3.2 The placement of A-Boards can cause obstructions for disabled people, blind people, elderly people and mothers with toddlers. Often the boards force people into stepping into the road to get past them. The council recognises the need to ensure that the use of such boards is controlled to support these groups.
- 3.3 Road safety is a specific indicator within the council plan, and A-Boards can be a traffic hazard if placed in the wrong position.

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4 **Application of the Environmental Enforcement Policy**

- 4.1 The Environmental Enforcement policy provides a statement of options of how legislation can be enforced, and in what circumstances. The following paragraphs relate to that policy.
- 4.2 Paragraph 5.1 - Statutory Notices shall be served to require offenders to cease illegal activities and give offenders the statutory time to rectify the contravention.
- 4.3 Paragraph 5.3 - Prosecutions shall be taken in cases of failure to comply with statutory notices requiring the removal of the advert. If a person or business fails to comply with lawful requirements, having been advised on previous occasion(s), proceedings shall also be taken.
- 4.4 Paragraphs 5.5 - illegal A-Boards affixed to street furniture will be removed in the interests of public safety and to improve the environment. The costs are usually not prohibitive and immediate action resolves the situation quickly and cheaply.
- 4.5 Where appropriate the costs incurred will be recovered in accordance with the specific legislation.

5 **Legislation**

- 5.1 See appendix 2

6 **Policy**

- 6.1.1 In Leeds City Centre A-Boards will not be tolerated on the highway.
- 6.1.2 Elsewhere in Leeds all A-Boards will need to meet the conditions contained within Appendix 1. Ones that do not meet all of these conditions will be removed.
- 6.1.3 It is likely that the use of A-Boards in localised, geographical areas could cause obstruction problems due to the circumstances. It is recognised that Area Management provides for local choice in many operational areas. Therefore if Area management request that a street or trading area has a zero tolerance policy applicable to that street, they may pass a resolution to confirm this and the area in which it applies.
- 6.1.4 A-Boards on grass verges can create road traffic hazards. In addition, other Council policies are being created with a view to ensuring grass verges are kept in a well-maintained state. As a result A-Boards will not be tolerated on grass verges.
- 6.1.5 The cumulative effect of A-boards from different premises can cause problems and will be considered as part of this policy.
- 6.1.6 A-Boards that are on central reservations, roundabouts, pedestrian safety refuges and junctions could constitute a road traffic hazard and will not be tolerated.

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- 6.1.7 A-Boards placed on the Highway will not be accepted on roads with speed limits of 50mph or more, as this increases the road safety hazard arising.
- 6.2.1 A-Boards attached to street furniture will be removed.
- 6.2.2 Free standing A-Boards not in compliance with the conditions will have a 48-hour notice to remove stuck to the board. If it remains in breach of the conditions, it will be removed 48 hours later.
- 6.2.3 Boards lent against the wall are usually not too obstructive however, if not secured, may fall and create a hazard. Free-standing boards leaning against walls will not therefore be acceptable. Boards will be acceptable if secured flush to the wall surface and not protruding into the Highway.
- 6.2.4 Any boards removed will be destroyed and the costs of disposal will be passed back to the A-Board owner.
- 6.2.5 Signs attached to private property (such as railings outside a firm that clearly belong to the firm) will be dealt with using planning enforcement powers. Where signs have been attached to private property without the permission of the owner, the owner/occupier of the property will be requested to remove the signs.
- 6.2.6 The Department will respond to all complaints regarding A-Boards, except anonymous ones, subject to resources. Complainant confidentiality will be respected.
- 6.2.7 Leeds City Council will empower staff from various departments to support proactive compliance with this policy. Such authorisation will extend to planning enforcement teams, neighbourhood wardens, street wardens and city centre liaison officers as well as enforcement staff elsewhere.
- 6.3.1 Persons or businesses availing themselves of the use of A-Boards on the highway will be encouraged to help keep the areas in front of their premises clean and free of litter.
- 6.3.2 Any liability arising from an accident involving an A-Board remains firmly with the owner of the A-Board.
- 6.3.3 This policy supersedes any previous agreements operating within the City.
- 6.3.4 This policy does not absolve the owner of any advertising signs from ensuring that they comply fully with other statutory requirements which may apply.
- 6.3.5 Any dispute over the interpretation of the locations and compliance with the conditions will be re-assessed by the Highways Enforcement Manager, whose decision will be enforced.

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Appendix 1 - Conditions to comply with:

1. A-Boards must be in good condition and appear professionally made, eg proper sign writing, painting/printing. Offensive content will not be tolerated.
2. Boards should not exceed 0.6m.sq, with a maximum base width of 0.6m (24 inches).
3. The board must be 2 sided, or otherwise free standing, causing an A shape or easel effect. Other designs which achieve the same purpose, such as a board suspended from a top rail within a frame, will also be acceptable. The structure must be of sufficient weight or design to prevent it being blown over in the wind. It should not be on trailer wheels or other trailer type device.
4. Boards leant against walls etc will not be acceptable.
5. Rotating cylinders will only be acceptable on land owned by the property.
6. One A-Board will be allowed per customer entrance in the premises.
7. Where a business has its own private forecourt adjacent to the highway, any A Board shall be placed wholly within this forecourt.
8. Where it is on the highway, A-Boards must be positioned outside the premises, on the same side of the road, and in front of the frontage.
9. A-Boards will be placed at the back of the footway as near the property as possible.
10. A-Boards on grass verges will not be accepted.
11. No A Boards will be allowed on roundabouts, road safety refuges and central reservations.
12. Boards must not be attached to street furniture, trees and others items within the highway (including pavements).
13. The position on the pavement must be consistent on a day by day basis and allow 1.8 metres free passage on the pavement.
14. Boards must be taken in at night or when the firm is closed.
15. A-Boards must not impede vehicular emergency access.
16. Where an accumulation of boards and/or other advertising techniques mean that the pavement is not easily useable, all must be removed until agreement is reached as to what is acceptable.
17. Conditions are non-negotiable, and failure to rigidly meet these will result in the removal of the board.

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18. Where a specific sign is identified by the Council as creating a hazard for pedestrians and particularly the disabled or visually impaired, the owner must respond reasonably and promptly by relocating or removing the sign. This includes hazards created from a sign being blown over in exceptionally strong winds.

Appendix 2- Legislation

Highways Act 1980

S132 (2) – The highway authority may...remove any picture, letter, sign or other mark which has, without consent...been painted...or affixed upon the surface of the highway or upon any tree, structure ...on the Highway.

Section 137(1)

If a person... in any way wilfully obstructs the free passage along a highway he is guilty of an offence....

Town and Country Planning Act 1990 & The Town and Country Planning (Control of Advertisements) Regulations 1992.

S224

(3) ... if any person displays an advertisement... he shall be guilty of an offence and liable... to a fine ... not exceeding (£1000), and in the case of a continuing offence, £100 (1/10th) for each day during which the offence continues after conviction.

(4) a person shall be deemed to display an advertisement for the purposes of that subsection if—

(a) he is the owner or occupier of the land on which the advertisement is displayed; or
(b) the advertisement gives publicity to his goods, trade, business or other concerns.

N.B (5) A person shall not be guilty of an offence... if he proves that it was displayed without his knowledge or consent.

S 225—(1) ...the local planning authority may remove or obliterate any placard or poster—

(a) which is displayed in their area; and

(b) ...is so displayed in contravention of regulations made under section 220.

But not ... within a building to which there is no public right of access.

(3) ... where a placard or poster identifies the person who displayed it or caused it to be displayed, the local planning authority shall not exercise any power conferred by subsection (1) unless they have first given him notice in writing (that)

(a)...it is displayed in contravention of regulations ...

(b) ... they intend to remove or obliterate it... (5)(not less than two days from the date of service of the notice)

N.B (4) Subsection (3) does not apply if—

(a) the placard or poster does not give his address, and

(b) the authority ... are unable to ascertain it after reasonable inquiry.



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Francis Linley
Tel: 384.8216

REPORT OF THE Director of Development

MEETING: Inner North-West Area Committee

DATE : 17th February 2005

SUBJECT : Leeds Supertram Update

Electoral Wards Affected :	Specific Implications For :
All	Ethnic Minorities ✓ Women ✓ Disabled People ✓

Executive Function <input type="checkbox"/>	Council Function <input checked="" type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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1.0 PURPOSE OF REPORT

- 1.1 To inform the Committee of the outcome of the Review of transport alternatives on the Supertram corridors.
- 1.2 To provide an update on the current submission to the Department for Transport.
- 1.3 To inform the Committee of the recent planning applications to vary/extend the time limit conditions attached to the Supertram consents for the North and East lines.

2.0 BACKGROUND

- 2.1 Metro and Leeds City Council have, through liaison with the Department for Transport, undertaken the work directed in January 2004 by the Secretary of State for Transport to develop alternative options to the original proposals for a 28 km, three line light rail network for Leeds.
- 2.2 Following wide-ranging initial scoping work, three alternative options were developed for appraisal as potentially viable solutions to transport problems on the three Supertram corridors consistent with the West Yorkshire Local Transport Plan and other transport and planning guidance and the economic strategy.

2.3 The three options were:

- A reduced tram option, based upon the original three line Supertram network but with deferral of part of the south line from Balm Road to Tingley.
- A Bus Rapid Transit option, with a route closely based upon the full Leeds Supertram network, including park and ride provision.
- A quality bus option, incorporating a significant upgrade to local bus services and rail based park and ride provision on the Harrogate Line to the north of Leeds, and on the York/Selby Line at Thorpe Park.

A full appraisal of these options in accordance with current DfT guidance has been undertaken.

2.4 The option appraisal indicates that all options are consistent with national and local policies and would contribute to the solution of transport problems on the three corridors. However, the results of the Review indicate that the reduced tram represents the best option for addressing transport problems on these three corridors. Tram costs have been reduced to a level close to the £355 million originally approved by the Department of Transport by deferral of part of the line in South Leeds and reallocation of risk.

2.5 In addition, the Economic Impact Report undertaken as part of this exercise indicates that the tram would have the biggest impact in connecting people to employment opportunities. A separate economic study undertaken by Leeds Metropolitan University in 2003 set out the wider beneficial economic impacts of Leeds Supertram.

2.6 The appraisal also notes that:

- A number of problems associated with the Bus Rapid Transit options, primarily as a consequence of the de-regulated environment for the operation of bus services outside London.
- The overall cost-benefit performance of the tram option, and its impacts identified in the economic impact report, would be further enhanced through a complementary quality bus contract to ensure integration between bus and tram services.
- The overall cost-benefit performance of the tram option would be further enhanced by suitably designed and implemented demand management measures.

In general, the tram option makes the most overall positive contribution to the achievement of national, regional and local transport objectives.

2.7 The outcome of the Review was reported to Executive Board on the 8th of November 2004*, where it was agreed to approve the revised tram option for submission to the Department for Transport, with the request that the Department supports the scheme and, as the next step, funds the costs of the “Best and Final Offer” (BAFO) process with the Supertram bidding consortia.

**(A copy of the joint Metro/LCC Report is available in the Members Library at the Civic Hall)*

3.0 RECENT DISCUSSIONS WITH THE DEPARTMENT OF TRANSPORT

- 3.1 A launch of the revised submission was held in the Civic Hall on 15 November 2004. Associated activities involved local information, building a lobbying campaign, arranging for bidders to meet with DfT and arranging for a local delegation (primarily politicians) to meet with the Secretary of State.
- 3.2 Since the revised submission regular meetings have been held with the DfT to clarify details of the documents and provide the officials with sufficient background information to enable them to produce an interim report to Ministers at the end of January/ early February 2005.
- 3.3 A response from the Department of Transport on the way forward is expected shortly.

4.0 REDUCED TRAM PROPOSAL

- 4.1 The need to reduce the costs of the scheme has required a review of the proposed network and the number of tram stops to be provided. The reduced network (which would form the basis of the proposed Best and Final Offer stage of the procurement process) involves:
 - Deferral of part of the South Line from Balm Road to Tingley (Middleton Park, City and Hunslet Wards).
 - The removal of the Shaw Lane stop (Headingley Ward).
 - The removal of the Ring Road stop (Killingbeck and Seacroft Wards).
 - The amalgamation of the stops on Harehills Road to a central site adjacent to the proposed community facility (Gipton and Harehills Wards).

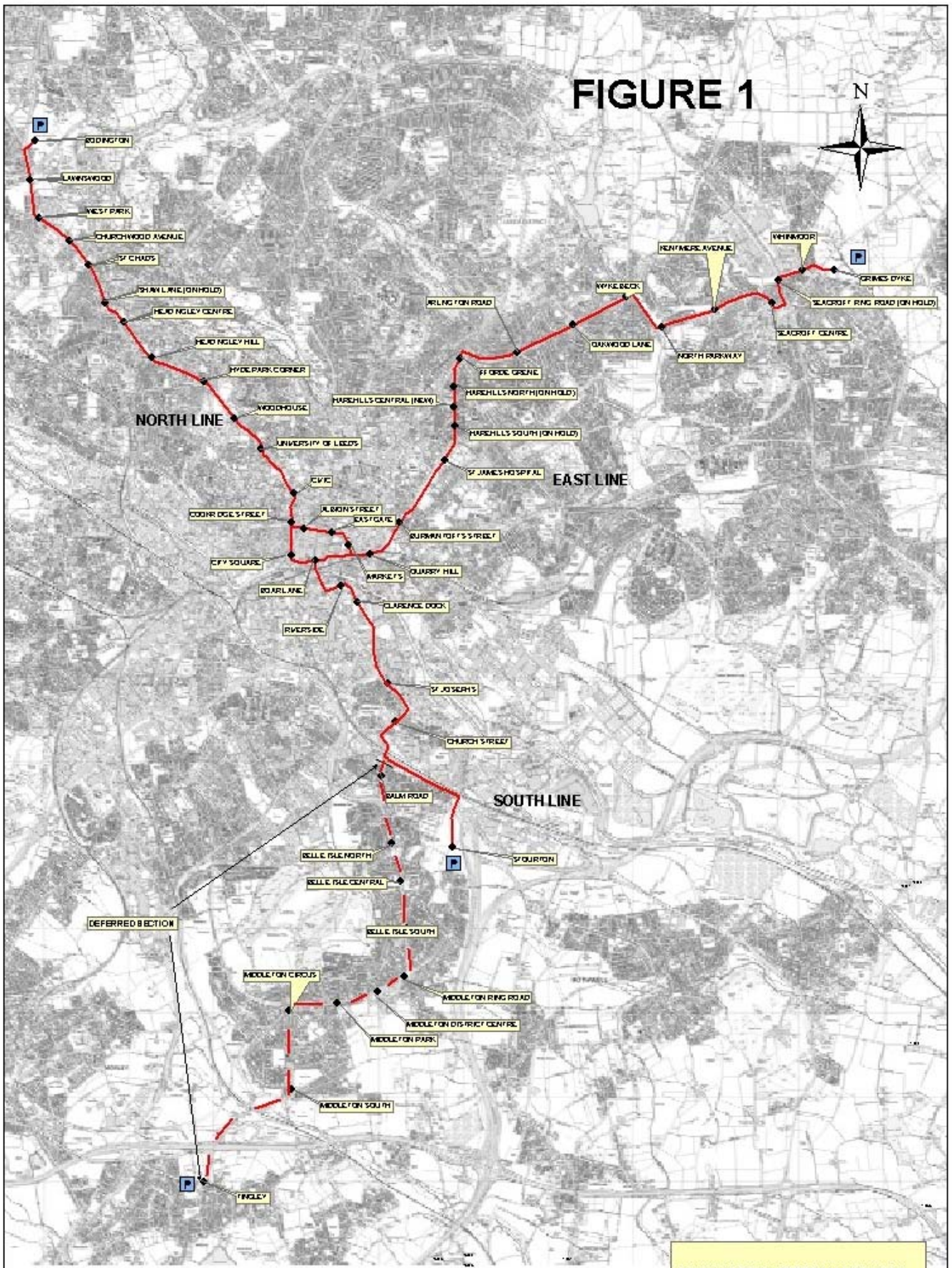
5.0 APPLICATIONS TO VARY THE TIME LIMIT FOR COMMENCEMENT

- 5.1 The deemed planning consent attached to the Transport and Works Order for the North and East lines (and the 10 Listed Building Consents and 14 Conservation Area demolition Consents (on the North Line) are subject to a time limit for the commencement of development , which requires that the development permitted shall be begun before the expiration of 5 years from the date that the Order came into force (i.e. the works have to be begun before March 28th 2006, otherwise the approvals lapse).
- 5.2 In the current circumstances advance works to safeguard these approvals are not feasible, so the only realistic option is to submit applications to vary the time limit condition to take into account the current delay in procurement. Metro and LCC are, therefore, seeking a variation of the time limit from five to eight years from the date that the order came into force. These applications were submitted to Leeds City Council on the 28th of January 2005 and are currently under consideration.
- 5.3 Copies of the applications relating to this Area Committee will be available at the meeting and are also available for inspection at the relevant local library in the normal way.

6.0 RECOMMENDATION

- 6.1 Members are asked to note:
 - a) The current position on the scheme
 - b) The submission of the 25 applications to extend the time limit for commencement of the approved works.

FIGURE 1



TRUNCATED SUPERTRAM NETWORK
STOP LOCATIONS



LEEDS
CITY COUNCIL

AGENDA ITEM NO.:
Originator: Judi Bourton
Tel: 3950216

REPORT OF THE DIRECTOR, LEARNING AND LEISURE

MEETING: NORTH WEST INNER AREA COMMITTEE

DATE : 17th FEBRUARY 2005

SUBJECT : YOUTH SERVICE

Electoral Wards Affected :		Specific Implications For :		
Hyde Park and Woodhouse, Weetwood, Headingley, Kirkstall		Ethnic Minorities	<input type="checkbox"/>	
		Women	<input type="checkbox"/>	
		Disabled People	<input type="checkbox"/>	
Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In
				<input type="checkbox"/>
			Not eligible for Call In (details contained in the report)	<input type="checkbox"/>

1.0 Purpose of the Report

- 1.1 To update the Area Committee on general Leeds Youth Service developments, progress and current issues.
- 1.2 To share some initial thinking about future changes to the delivery of youth work services in Leeds.
- 1.3 To report on the achievement of "Reach" targets against which the Youth Service is measured.
- 1.4 To provide ward by ward information with regard to local developments, highlights and future plans.

2.0 Introduction

- 2.1 Ofsted's assessment is that "Leeds City Council provides an adequate Youth Service with a balance of strengths and weaknesses. The Service uses its resources effectively and provides adequate value for money".
- 2.2 Ofsted visited 26 youth work programmes across the city during the week of 27/9/04. Feedback from the Inspectors indicated that:-
 - 96% of programmes were adequate or better
 - 40% of programmes were good or better
- 2.3 It is encouraging that Ofsted acknowledged in formal feedback sessions that actions were already under way to address the weaknesses which they identified at the point of inspection.

- 2.4 A new set of performance indicators was introduced nationally for 2004/05. The Department of Education and Skills acknowledges that these targets are aspirational and has asked local authority Youth Services to work towards achievement over a 3 year period. In Leeds we have an 80% achievement target for 2004/05.
- 2.5 These targets are broken down to ward level in Leeds as an integral aspect of Leeds Youth Service working with area committees. The National Youth Agency introduced a Management Information System called "Youth Base " to enable local Youth Services to capture and report on statistical achievements. Unfortunately, the system has been fraught with technical difficulties and no local authority Youth Service, to our knowledge, has been able to benefit totally from Youth Base.
- 2.6 Nonetheless Leeds Youth Service has been able to use Youth Base as the primary source of data. By supplementing Youth Base information where necessary by manual systems, the Service is in a position to report on the first 3 quarters of 2004/05.
- 2.7 Inevitably a collation exercise of this nature is subject to possible double counting instances and definite omissions of contacts which have actually taken place. However, officers are confident that the local figures presented later in this report provide a solid indication of achievement levels. All contacts with young people are evidenced.
- 2.8 The Youth Service, for budgetary reasons, continues to operate a 7.25% vacancy factor. This means that 7.25% of posts at ALL levels of the Service need to be vacant at any one time in order for the Service to remain within budget. Given that the vast majority of full time posts are occupied, this often means vacancies at part time worker level are disproportionately high. The Service in fact had to temporarily freeze recruitment for 3 months because of managing the vacancy factor.
- 2.9 The Service is well under way with a programme of training for youth workers. This has been an area of weakness for several years. The need to skill up staff has, ironically, been exacerbated by the successful acquisition of external funding.

3.0 Future developments of Leeds Youth Service

- 3.1 The Ofsted inspection has clearly shown that Leeds Youth Service is providing good quality youth work practice on a consistent basis. The Youth Service is well aware, though, that there is often a mismatch between what the Service is delivering and what stakeholders expect. The challenge for the Youth Service is to maintain youth work values and achievements but also to take heed of stakeholders expectations.
- 3.2 The Youth Service is therefore embarking on a major organisational review with the aim of restructuring and refocusing the Service. A consultation exercise is taking place with stakeholders in the period up to 31/3/05.

As part of this review, the Service will take account of the 5 themes detailed in the "Every Child Matters" document:-

- Being healthy
- Staying Safe
- Enjoying and Achieving
- Making a Positive Contribution
- Economic Wellbeing

Furthermore, the review will necessarily link to major strategic developments such as Leeds Preventative Strategy, Connexions, 14 to 19 Strategy, and the imminent Youth Paper.

3.3 It is anticipated that some radical changes will be pursued as a result of the organisational review. Even at this early stage Area Committees may wish to know the general trends envisaged:-

- More commissioning of external organisations to deliver youth work programmes
- Increased investment to identify, train and support local voluntary groups to deliver youth work
- Creation of a “Leeds Youth Work Partnership” model enabling joint strategic planning between the statutory and voluntary sectors
- Employment and training of Leeds Youth Service staff according to specific curriculum objectives
- Accountability based on ward outcomes rather than ward inputs
- Increased partnership work with other agencies

4.0 CURRENT DEVELOPMENTS

4.1 Hyde Park and Woodhouse – Developments in 2004

LRF funding of £50,000 secured for Little London and Woodhouse to provide programmes in dance, drama, martial arts, football and music technology where young people can gain accreditation.

Well Being Fund support of £13,000 to establish study support in Woodhouse and Woodsley Road Community Centres, including the provision of an IT suite for young people at Woodsley Road.

A 12 month programme of sport has been established with Asian Girls at Woodsley Road Community Centre.

Partnership established with Reemap charity to help raise educational attainment with young people from minority communities.

Partnership and funding received from Make Space to enhance activities in Woodhouse Community Centre.

Establishment of a partnership with City of Leeds supporting young people on the verge of exclusion to obtain study support at Woodhouse and Woodsley Road.

Establishment of a range of health information/screening sessions in partnership with other agencies in the area.

D of E group organised, prepared and served a Christmas Dinner to local residents, raising £120 for Pennyfields School.

In addition to the above further work is planned to “nurture” those young people who need extra support to remain in mainstream education.

4.2 Headingley – Developments in 2004

PAYP funding received by Youth Point to work with targeted young people involved in anti-social behaviour. Further funding anticipated for 2005.

Connexions contract has met targets and Youth Point have new contract for delivery in 2005/06.

Youth Point Chlamydia screening (C swap) is now starting to be taken up and it is likely that this service will be extended to all drop-in services in 2005.

4.3 Kirkstall – Developments 2004

A Mobile Music/IT Project was established in the Queenswood Drive area, with support from the Well Being Fund. This project has enabled the Youth Service to work with 20 new young people in a part of the ward with no youth work venue. Feedback from local community and business indicates that this project has been successful in reducing the anti-social behaviour of the youngsters involved.

The detached work partnership with Hawksworth Wood YMCA established in the summer has been successful in increasing the numbers of young people attending the YMCA provision. Joint work started with YMCA to develop a motor project to re-engage a group of 14-19 year olds responsible for anti-social behaviour. Well Being funding is being sought to support this project.

Joint work started with YMCA to develop a motor project to re-engage a group of 14-19 year olds responsible for anti-social behaviour. Well Being funding is being sought to support this project.

A Burley Lads Group has been established for a group of difficult young men from the Burley area culminating in 4 weeks training in Djing at Host Media Centre.

The Burley Girls Group has been able to engage in dance, yoga and Tai Chi sessions with support from the Service's Health Education Team. This Group also enjoyed a residential at Herd Farm during 2004.

A range of holiday activities have taken place for youngsters in Kirkstall, including football, climbing, ice skating, go-karting, graffiti art workshops and DJ workshops.

A key focus for the remainder of the year is to strengthen partnerships with local voluntary organisations and other agencies to enhance work in the area.

4.4 Weetwood – Developments in 2004

New ward boundaries impact on work in Weetwood as many young people attending the Meanwood Community Centre come from NE wedge. Joint use of this centre is being explored to ensure that young people in both wards can be supported. Venues for work in other parts of the new ward are being explored.

Young people from Meanwood came second in a "Poetry Slam" competition following work with youth work staff and a sessional tutor. The HECTIC Crew have been invited to perform at various community events and are seeking to establish a project to raise awareness, share skills and experience with other young people in their community. Plans are underway for the group to begin to extend their skills into planning, fundraising, budgeting and team work, as well as further development of their creative work.

Partnership work between the Youth Service, Connexions staff and Carr Manor School has been established. A successful drop-in where young people can seek support and advice around a range of issues is now operational. Through this joint work with the school, a group of young people at risk of being excluded now regularly attends Meanwood Community Centre to complete school and course work. With the help of youth work staff, these young people are encouraged to re-establish regular attendance at school.

Youth workers began working with the Pupil Referral Unit at Tinshill during 2004. Work includes counselling and support with pupils to address behaviour and personal problems with the aim of re-engaging them with mainstream education.

5.0 UPDATED PROGRAMME

- 5.1 Attached at Appendix 1 is the NW Inner Area Youth Work Programme including that of voluntary organisations with which the Service contracts youth work provision.
- 5.2 Area Ward Teams are currently reviewing their activity programmes to ensure the most effective use of staffing resources in both achieving the targets set and providing an effective, high quality service to local young people.
- 5.3 Reach data is included at Appendix 2.

Management Information Briefing for Area Committee January 2005

Introduction

- “Contact” indicates a young person who has participated in a piece of work with the Youth Service, but has not been recorded on the QA system. This includes most work with schools, all anonymous work (e.g. C-Card, sexual health advice etc), detached work in some estates and other such pieces. All contacts are evidenceable by staff, and represent a definite young persons’ presence in an activity.
- “Reach” is a qualitative measurement of youth work. Every person recorded as being “Reached” by the service has participated in an in-depth piece of youth work, and their signature is present on the service’s QA system. Any person who has been recorded as being Reached is recognisable by name and face to a youth worker, and has the opportunity to further engage in a series of youth work sessions.
- The national Reach target is 25% of the 13 to 19 year old population. 2004/2005 is a pilot year for the target, with all youth services expecting to be reaching 100% of the target by 2008.
- The full Reach target for Leeds Youth Service is 16,864. For 2004/05 we have set ourselves a target of achieving 80% of this, i.e 13,491 young people with an incremental approach up to 2008, as follows :

2004 / 05	80%	13,491
2005 / 06	85%	14,334
2006 / 07	90%	15,118
2007 / 08	100%	16,864

The Service is projecting an achievement of 16,600 young people Reached in 2004 / 05. This is 123% of the target.

Youthbase

- Youthbase is the MIS introduced by the National Agency (NYA) in 2003.
- It has, however, been beset nationally with problems since inception. 7 patches have been applied since it launched, and due to the continuing failures the entire project was transferred over to a new software company in late 2004. However, the NYA have acknowledged that even these drastic measures have not yet produced a system capable of reporting on the targets it was designed for.
- By using internal resources, Leeds Youth Service has implemented Youthbase successfully in 2 areas of the city (West & Northwest), with the other 3 partially online, and aiming to be complete by the middle of February. This has allowed the service to report accurately on its Reach target well ahead of other local authorities. As a result, Leeds YS is now perceived as being a leader in the field in the QA implementation, and is in regular contact with other authorities nation-wide providing help and advice.

- By projecting from the 2 areas where Youthbase has been successfully implemented, we have arrived at a projection for the other 3 areas once Youthbase is completely operational.

Voluntary Sector Partnerships

- Figures provided by the Voluntary Sector partnerships organisations, all partly funded by Leeds City Council, are included for reference in the Projects section. However, they have not been counted in the final, overall totals for the Service – if they were, this would represent a substantial additional body of work and number of contacts.

Reach and Contact Figures totals for Quarters 1,2 & 3

West

Inner West	Target	REACH	Contacts
Armley	428	332	
Bramley & Stanningley	394	371	
Totals	822	703	
Outer West			
Calverley & Farsley	196	101	50
Farnley & Wortley	338	291	360
Pudsey	240	355	80
Totals	774	747	490
OVERALL TOTALS	1595	1450	490

Inner West

Inner West have worked with 703 young people since April 2004.

Inner West are currently evidencing **86%** of their annual Reach target to date.

Outer West

Outer West have worked with 1237 young people since April 2004.

Outer West are currently evidencing **97%** of their annual Reach target to date.

Projecting that 1 in 2 young people will be converted from contact to reach, Outer West are projected to be evidencing **128%** of their reach target.

In total, West can show evidence of working with 1940 young people to date.

Furthermore, West are currently evidencing 91% of their annual reach target.

We can project that West will be able to show evidence of reaching 1695 young people, or 106% of their annual Reach Target.

North West

Inner North West	Target	REACH	Contacts
Headingley	236	495	
Hyde Park & Wood.	401	436	149
Kirkstall	284	139	21
Weetwood	314	130	10
Totals	1235	1200	180
Outer North West			
Adel & Wharfedale	164	181	
Guiseley & Rawdon	170	237	
Horsforth	191	121	15
Otley & Yeadon	190	213	53
Totals	715	753	68
OVERALL TOTALS	1950	1953	248

Inner North West

Inner North West have worked with 1380 young people since April 2004.

Inner North West are currently evidencing **97%** of their annual Reach target to date.

Projecting that 1 in 2 young people will be converted from contact to reach, Inner North West are projected to be evidencing **104%** of their reach target.

Outer North West

Outer North West have worked with 821 young people since April 2004.

Outer North West are currently evidencing **105%** of their annual Reach target to date.

Projecting that 1 in 2 young people will be converted from contact to reach, Outer North West are projected to be evidencing **110%** of their reach target.

In total, North West can show evidence of working with 2201 young people to date.

Furthermore, North West are currently evidencing 100% of their annual reach target.

We can project that North West will be able to show evidence of reaching 2077 young people, or 107% of their annual Reach Target.

East

Inner East	Target	REACH	Contacts
Burmantofts & Rich.	460	478	752
Gipton & Harehills	727	470	609
Killingbeck & Seacroft	584	315	686
Totals	1771	1263	2047
Outer East			
Crossgates & Whin.	290	322	552
Garforth & Swillington	171	103	660
Kippax & Methley	197	105	860
Temple Newsam	309	136	397
Totals	967	666	2469
OVERALLTOTALS	2738	1929	4516

Inner East

Inner East have worked with 3310 young people since April 2004.

Of these, 1263 are classified as Reached, indicating that Inner East are currently evidencing 71% of their annual target to date.

Projecting that 1 in 2 young people will be converted from contact to reach, Inner East are projected to be evidencing **129%** of their reach target.

Outer East

Outer East have worked with 3135 young people since April 2004.

Of these, 666 are classified as Reached, indicating that Outer East are currently evidencing 69% of their annual target to date.

Projecting that 1 in 2 young people will be converted from contact to reach, Outer East are projected to be evidencing **197%** of their reach target.

In total, East can show evidence of working with 6445 young people to date.

Furthermore, East are currently evidencing 70% of their annual reach target.

We can project that East will be able to show evidence of reaching 4187 young people, or 153% of their annual Reach Target.

South

Inner South	Target	REACH	Contacts
Beeston	370	245	451
City & Hunslet	447	422	220
Middleton Park	592	175	326
Totals	1409	842	997
Outer South			
Ardsley & Robin Hood	218	111	798
Morley North	202	128	542
Morley South	206	66	339
Rothwell	223	177	604
Totals	849	482	2283
OVERALL TOTALS	2258	1324	3280

Inner South

Inner South have worked with 1839 young people since April 2004.

Of these, 842 are classified as Reached, indicating that they are currently evidencing 60% of their annual target to date.

Projecting that 1 in 2 young people will be converted from Contact to Reach, Inner South are projected to be evidencing **95%** of their reach target to date.

Outer South

Outer South have worked with 2765 young people since April 2004.

Of these, 482 are classified as Reached, indicating that they are currently evidencing 57% of their annual target to date.

Projecting that 1 in 2 young people will be converted from Contact to Reach, Outer south are projected to be evidencing **191%** of their Reach target to date.

In total, South can show evidence of working with 4604 young people.

Furthermore, South are currently evidencing 57% of their reach target.

We can project that South will be able to show evidence of reaching 2614 young people, or 131% of their annual Reach Target.

North East

Inner North East	Target	REACH	Contacts
Chapel Allerton	442	127	385
Moortown	208	32	141
Roundhay	248	46	171
Totals	898	205	697
Outer North East			
Alwoodley	230	61	351
Bramham & Harewood	122	35	44
Wetherby	161	70	361
Totals	513	166	756
TOTALS	1411	371	1453

Inner North East

Inner North East have worked with 902 young people since April 2004.

Of these, 205 are classed as Reached, indicating that they are currently evidencing 23% of their annual Reach target to date.

Projecting that 1 in 2 young people will be converted from Contact to Reach, Inner North East are projected to be evidencing **62%** of their Reach target.

Outer North East

Outer North East have worked with 922 young people since April 2004.

Of these, 166 are classed as Reached, indicating that they are currently evidencing 32% of their annual target to date.

Projecting that 1 in 2 young people will be converted from Contact to Reach, Outer North East are projected to be evidencing **106%** of their Reach target to date.

In total, North East can show evidence of working with 1824 young people.

Furthermore, North East are currently evidencing 26% of their reach target.

We can project that North East will be able to show evidence of reaching 1098 young people, or 78% of their annual Reach Target.

Project & Partnership Based Youth Work

First Contact : **579**

Health Education : **280**

Herd Farm : **2289**

Leeds Youth Council : **54**

Voluntary Sector Partnerships : **4242 (see front page)**

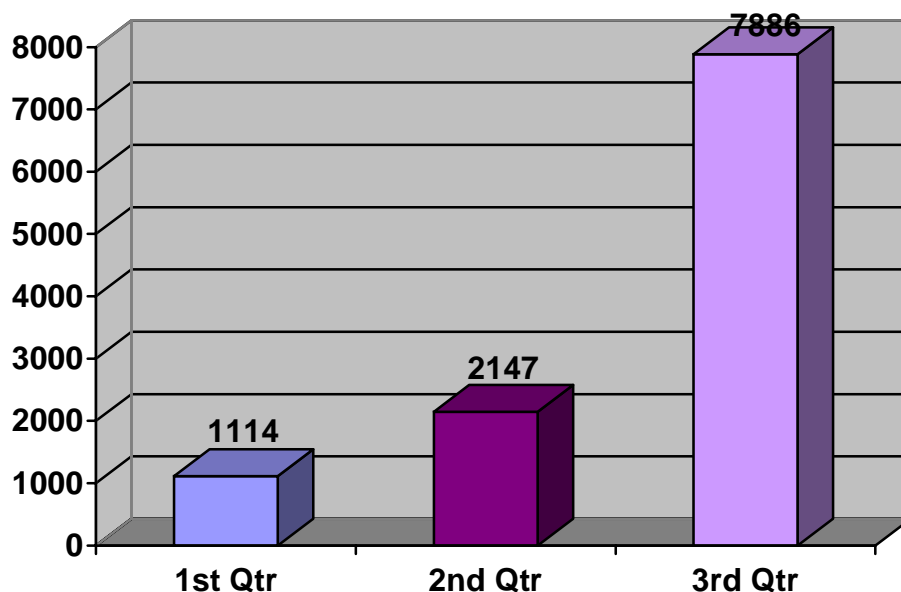
- Most work done by First Contact and Health Education is already included in the ward figures above. These figures represent the work done purely by those teams, on a city wide basis.
- The figures for Herd Farm and Leeds Youth Council are included in the ward totals above, but are listed here separately for comparative purposes.
- The Duke of Edinburgh's project and LEAP's figures are already included in each wards totals.

Overall Results

Overall, the Youth Service, can show evidence of working with **17,873** young people to date.

Of these **7886** young people count as Reached, out of a target of 10,118, which represents **77%** of our target.

This is a 350% increase on the result submitted last quarter, where the Service was evidencing only 21% of its target, and as such show a very substantial increase in the uptake and the quality of the QA system.



Projections

The two areas where Youthbase recording has successfully been implemented, i.e. West and Northwest, also show the highest percentage of their targets reached, and the highest percentage of their work that is being recorded on the QA Packs.

(Please note the other 3 areas have suffered from technical difficulties and support staff shortages that have, despite staffs efforts, hindered the full implementation of Youthbase).

By assuming that the same methods and practices that resulted in such high figures can be shared across the city, we can project a figure for how many contacted young people are actually "Reached".

We can do this by assuming a 50% conversion ratio from contact to reach.

That is, that 1 in 2 young people who are currently listed as contacts would actually be recorded as reached if the various difficulties with the QA system were overcome.

This approximation is derived from physical recorded evidence in each wedge, that does not qualify at the moment as Reach, but potentially could if the QA systems and process's were completely in place.

From this, we can see that the service would actually be reaching a total of :

16,600 young people, which is 123% of the Service's target at year end.

Links to the strategic direction of the Service

The Reach and Contact figures are very encouraging on a city wide basis and indeed for the majority of wards.

In the case of wards which are underachieving at present the service is taking action in the final quarter.

Moreover, the report to area committees in the February cycle indicates a significant shift towards a commissioning approach.

We anticipate that this strategy will enhance provision in all areas of the city, but especially in those few words where performance needs to be improved.

NORTH WEST INNER AREA PROGRAMME (January 2005)

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Detached	Detached Youth Work	Iverson	13+	Wed	6.30pm – 8.45pm	Adrian Lee	078912 71020	Addressing issues including anti-social behaviour	Kirkstall
Detached	Detached Work	Queenswood Drive	13+	Wed	6.30pm – 9.30pm	Martin Holman Jaspal Singh	07711925 925	Addressing issues including anti-social behaviour	Kirkstall
Detached	Detached Work	Burley Park Area	13+	Thurs	6.30 pm– 9.00 pm	Jaspal Singh Martin Holman	07711925 925	Addressing issues including anti-social behaviour	Kirkstall
Girls Group	Sports and Fitness	Burley St Matthias	13+	Wed	7.00pm – 9.00pm	Samantha Clough Jill Adams		Closed Group Limited to 12 young people.	Kirkstall
Duke of Edinburgh Scheme	Accredited work	Milford Rugby League Club	13+	Mon	7.00- 9.00pm	Adrian martin		Addressing issues including anti-social behaviour	Kirkstall
Detached	Detached Work	Hawkworth Wood area	13+	Mon	4.00- 6.00pm	Adrian		Addressing issues including anti-social behaviour	Kirkstall
Detached		Queenswood Drive	13+	Thurs	6.30pm- 9.00pm	Jaspal Singh Martin Holman	07711925 925	Addressing issues including anti-social behaviour	Kirkstall

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Connexions Access Point	Individual support in connection with employment/ Study	Meanwood Community Centre	13+	Mon – Thurs	11.00am – 4.00pm	Homer Harriott	2744531	Referred young people at risk of being excluded	Weetwood
Detached	Work with young people on the streets	West Park	13+	Wed	7.00pm – 9.00pm	John McHugh	274 1622	Addressing issues including anti-social behaviour	Weetwood
Burly Girls group	Group work	Burly	13+	Wed	7.00pm – 9.00pm	Sylvia Wray		Addressing issues including anti-social behaviour	Weetwood
Senior Youth Club	Issue based work mainly in Community Centre	Meanwood C.C.	13+	Fri	7.00pm – 9.00pm	John McHugh Sylvia Wray Bridget Hargreaves Audrey Blake	274 1622	This will also include some Detached work	Weetwood
Intermediate	Centre based work	Meanwood C.C.	11 – 13yr	Wed	7.00pm – 9.00pm	Bridget Hargreaves Norman Francis	274 1622	These programmes are run by voluntary group supported by the youth service	Weetwood
Intermediate	Centre based work	Meanwood C.C.	11 – 13yr	Tues	6.30pm – 8.30pm	Sylvia Wray Bernadette Pugh Norman Francis	274 1622	These programmes are run by voluntary group supported by the youth service	Weetwood

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Seniro YC	Centre based work	Meanwood CC	13+	Thrus	6.45-0.915pm	Bridget Hargreaves Bernadette Pugh Norman Francis	274 1622	Addressing issues including anti-social behaviour	Weetwood
Drop In	Providing information and support	Lawnswood School	13+	Thurs	3.00pm-4.00pm	Adrian Lee	284 4020	Working with young people that on verge of exclusion from school.	Weetwood
Drop In	Providing information and support	Carr Manor School	13+	Thurs	12.45pm – 2.15pm	Homer Harriott Jill Adams	268 8352	Working with young people that on verge of exclusion from school.	Weetwood
Connexions School support	Providing information and support	Meanwood Cc	13+	Thurs	10..30-12.30pm	Homer Harriott Jill Adams	274 1622	Referred young people at risk of being excluded	Weetwood
Drop-in	Providing information and support	Lawnswood School	13+	Wed	1.05 - 2.15pm	Jill Adams	284 4020	Working with young people that on verge of exclusion from school.	Weetwood
Group Work	Supporting young people who are looked after	Iverson children's Home	13+	Fri	3.15 - 5.15pm	Vanillia Lyburd		Closed group /referrals	Weetwood
Youth Information Service	Support young people/ developing issues based work	Tinshill Learning Centre (PRU)	13+	Tues	12.30pm - 2.30pm	Lisa Carlin Keith White	0113 2611472		City-wide / Weetwood

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Detached YW / Senior YC	Meeting young people on the streets	Tinshill Learning Centre (PRU)	13+	Tues	6.30pm-8.30pm	Peter Dransfield Dan Lee		Meeting with young people on the streets & developing initiatives targeting their needs	Weetwood
TPPI	Health and Well Being	Lawnswood School	13+	Wed	10.45-12.05pm	Jill Adams	284 4020	Addressing teenage pregnancy national strategy	Weetwood
Study Support	Providing off site support to students who are disrupting main stream class at City of Leeds	Woodhouse Community centre	Year 11s	Mon	12.00 to 1.3pm0	Anne Fletcher Anthony Niceley	2422698 2446808		HydePark/ Woodhouse
Study Support	Providing off site support to students who are disrupting main stream class at City of Leeds	Woodhouse Community centre	Year 11	Thurs	12.00 – 1.30pm	Anne Fletcher Anthony Niceley	2422698 2446808		HydeParkWoodhouse
Study Support	Providing off site support to students who are disrupting main stream class at City of Leeds	Woodhouse Community centre	Year 11	Fri	2.00-4.00pm	Anne Fletcher Anthony Niceley	2422698 2446808		HydePark/

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Boys Group	Closed boys group offering group work sessions on behaviour ,health etc	Woodhouse Community Centre	13+	Tues	4.30pm-6.30pm	Mark Blackburn Stacey Robertson	2422698 2446808		HydePark/ Woodhouse
Open club 11-13	Centre based youth club offering a range of activities for young people	Woodhouse Community Centre	11-13	Tues	6.00pm – 8.00pm	Raffi Primus Mark Crumbie Balbir Bansal	2422698 2446808		HydePark/ Woodhouse
Detached	Making contact with young people in Woodhouse who are not accessing are provision	Woodhouse Area	13+	Tues	7.00pm-9.00pm	Anthony Niceley+ Stacey Robertson	2422698 2446808		HydePark/ Woodhouse
Dance	An accredited programme of street dance	Woodhouse Community Centre	13+	Wed	4.30pm-6.30pm	Joanna Davidson Balbir Bansal +positive futures	2422698 2446808		HydePark/ Woodhouse
Pottery /Arts	A programme offering different forms of art eg Photography,Pottery	Woodhouse Community Centre	13+	Wed	4.30pm-6.30pm	Mark Blackburn Balbir Bansal	2422698 2446808		HydePark/ Woodhouse
Nurture Group	A closed group of young people from city								

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Music Tech	A series of 12 week accredited courses using Reason programme to produce music CD's	Woodhouse Community Centre	13+	Thurs	7.00pm-9.00pm	Anthony Nicely Joanna Davidson + tutor	2422698 2446808		HydePark/ Woodhouse
Dance	Sessions of Break dance which will be accredited programmes	Woodhouse Community Centre	13+	Thurs	7.00pm-9.00pm	Anne Fletcher + Breakers Unified tutor	2422698 2446808		HydePark/ Woodhouse
Health drop in	Session offering c card Pregnancy testing and clamydiah screening Whilst having a weekly theme around health topics	Woodhouse Community Centre	13+	Fri	3.15pm-5.30pm	Mark Blackburn Youth Point + School Nurses	2422698 2446808		HydePark/ Woodhouse
DJing	12 week accredited courses for dj skills and Rapp	Woodhouse Community Centre	13+	Fri	6.00pm-8.00pm	Anthony Nicely Stacey Robertson	2422698 2446808		HydePark/ Woodhouse

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
DJing	12 week courses offering accreditation on DJ skills	Little London community centre	13+	Mon	5.00pm – 7.00pm	Anne Fletcher Walters tanifum	2226808		HydePark/ Woodhouse
Detached	Making contact with young people not accessing youth provision out in area	Little London community centre	13+	Mon	7.00pm-9.00pm	Anne Fletcher Anthony Nicely	2226808		HydePark/ Woodhouse
ICT/Homework	Support sessions for young people with school work and creating web sites and news letters	Little London community centre	11+	Tues	4.30pm-6.30pm	Anthony Nicely Joanna Davidson + tutor	2226808		HydePark/ Woodhouse
Poetry Slam	Sessions providing creative writing skills and rapping	Little London community centre	11+	Wed	6.00pm – 8.00pm	Stacey Robertson Connect 2 Breakers Unified	2226808		HydePark/ Woodhouse
Music Tech		Little London community centre	13+	Wed	7.00pm-9.00pm	Walters Tanifum Anne Fletcher + tutor	2226808		HydePark /Woodhouse

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
D of E	Group looking at planning out door expedition work and also modules for campaign for youth project	Little London community centre	13+	Wed	4..30pm-6.30pm	Anne Fletcher Mark Blackburn	2226808		HydePark/ Woodhouse
Martial arts	Accredited courses for skills in martial arts	Little London community centre	11+	Thurs	7.00pm-9.00pm	Walters Tanifum Stacey Robertson	2226808		HydePark/ Woodhouse
Girls Sports	12 month programme to introduce young women back to sport	Woodsley Road Community Centre	13+	Mon	6.00pm-8.00pm	Frazanna Jabar Naseem +Health Ed	2434893		HydePark Woodhouse
Sport for all Boys	Looking at different sports	Woodsley Road Community Centre	13+	Mon	6.30pm-8.30pm	Parvez Hussain Abdul Kuduss	2434893		HydePark Woodhouse
Study Support	Sessions to target low achievers within BME groups	Woodsley Road Community Centre	13+	Tues	5.30pm – 7.30pm	Abdul Kuduss + Reemap	2434893		HydePark Woodhouse
Study support english	Sessions to target low achievers within BME groups	Woodsley Road Community Centre	16+	Mon	12.30pm-2.30pm	Walters Tanifum Reemap Primrose school	2434893		HydePark Woodhouse

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Study Support Maths	Sessions to target low achievers within BME groups	Woodsley Road Community Centre	16+	Tuesday	12.30pm-2.30pm	Farzana jabar Remap + Primrose School	2434893		HydePark Woodhouse
Young Womens well being	Supporting young asian women to make choices and gain skills/ confidence	Woodsley Road Community Centre	16+	Tues	6.00pm-8.00pm	Rubina Rehman Salma Kotia + social services	2434893		HydePark Woodhouse
Exchange group	Supporting a group of Asian girls to work cross city wide and also with groups from other countries	Woodsley Road Community Centre	13+	Wed	4.00pm - 6.00pm	Rubina Rehman + Shantona Centre	2434893		HydePark Woodhouse
Asian Boys Group	Activities to gain new skills such as motor mechanics and food hygiene etc	Woodsley Road Community Centre	13+	Wed	6.00pm-8.00pm	Parvez Hussain Abdul Kuduss	2434893		HydePark Woodhouse

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Asian girl 16+	Supporting young Asian women to have short projects eg beauty therapy	Woodsley Road Community Centre	16-25	Thurs	6.00pm-8.00pm	Frazanna Jabar Salma Kotia	2434893		HydePark Woodhouse
Asian girls 13-16	Activities on offer with accreditation e.g sewing project	Woodsley Road Community Centre	13-16	Fri	6.00pm – 8.00pm	Rubina Rehman Salma Kotia	2434893		HydePark Woodhouse
Asian Boys Sports	New Sports initiatives for boys eg visits to cricket studio and others	Woodsley Road Community Centre	13+	Fri	6.00pm-8.00pm	Walters Tanifum Abdul Kuduss	2434893		HydePark Woodhouse

NORTH WEST INNER VOLUNTARY ORGANISATIONS ACTIVITY PROGRAMME (January 2004)

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Information and support	Youth Information	City of Leeds High School	13+	Mon	1.30 – 2.10	Emma Manners	274 9959		Headingley
Information and support	Youth Information	The Cardigan Centre	13+	Mon	3.00 – 6pm	Emma Manners	274 9959		Headingley
Information and support	Youth information	The Cardigan Centre	13+	Wed	7.00 – 9pm	Sarah Hutchinson/ Carolyn Smith	274 9959		Headingley
Information and support	Youth Information	City of Leeds High School	13+	Fri	1.30 – 2.10	Philippa Cox/ Sarah Hutchinson	274 9959		Headingley
Information and support	Youth Information	Woodhouse Community Centre	13+	Fri	3.15 – 5.15	Sarah Hutchinson	274 9959		Hyde Park and Woodhouse
Information and support	Youth Information	St Michaels College	13+	Wed	12.20 – 1.00	Emma Manners	274 9959		Headingley
Information and support	Youth Information	Lawnswood High School	13+	Thu	1.10 – 2.00	Emma Manners	274 9959		Headingley
Introduction to Volunteering	Open College Network Accredited course	Youth Point		Mon	6.00 - 8.00	Emma Manners	274 9959		Headingley Kirkstall Hyde Park and Woodhouse
Young People's Steering Group		Youth Point		Wed	6.00 – 8.00	Emma Manners	274 9959		Headingley Kirkstall Hyde Park and Woodhouse

*Youth Point also has ongoing programmes of individual support work, group work and outreach work, funded through NSF, Connexions, Local Network Fund and Home Office

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Phone Number	Notes	Ward
Older Girls Group	Life skills/ personal development inc. Health & Relationships and Arts and Crafts	Burley Lodge Centre	13+	Mon	7.15 – 8.30	Kate Traynor/ Audrey Hylton			Hyde Park
Hyde Park Rangers	Sports and Leisure	Burley Lodge Centre/ Burley Park/ Hyde Park	13+	Tues	6.15 – 8.30	Paul Gorman/ Jerome Nolan			Hyde Park
Older Boys Group	New Group DJ ing Workshops at the moment	Burley Lodge Centre	13+	Wed	6.30 – 8.30	Paul Weaver/ Rachael Kelly			Hyde Park
Connexions	Health, Housing, Education, Youth Info.	Hawksworth Wood YMCA	13+	Wed	10am – 3pm	Andy Fisher	216 2970		Kirkstall
Outreach/ Detached	Sport and Leisure, Youth Info.	YMCA	13+	Wed	7pm – 9pm	Martha Sinclair	216 2970		Kirkstall
Football Skills	Sport and Leisure	YMCA	13+	Wed	4pm – 6pm	Martha Sinclair	216 2970		Kirkstall
Gymnastics	Sport and Leisure	YMCA	9 to 12yrs	Mon	6pm – 8pm	Andy Fisher	216 2970		Kirkstall
Football	Coaching and Training	YMCA	9 to 12yrs	Tues	4pm – 6pm	Andy Fisher	216 2970		Kirkstall
Football	Competative	YMCA	13 to 17yrs	Tues	4pm – 6pm	Andy Fisher	216 2970		Kirkstall
Football	Coaching and Training	YMCA	13 to 17yrs	Tues	6pm – 8pm	Andy Fisher	216 2970		Kirkstall
Connexions	Information and support	YMCA	16 to 19yrs	Tues	10am – 4pm	Andy Fisher	216 2970		Kirkstall
Connexions	Information and support	YMCA	16 – 19yrs	Wed	3pm – 4pm	Andy Fisher	216 2970		Kirkstall

Female Self Defence & Confidence Building	Coaching and Training	YMCA	13 – 17yrs	Wed	4.30 – 6pm	Andy Fisher	216 2970		Kirkstall
Off Site Activities			9 to 12yrs	Wed	4pm – 8pm	Andy Fisher	216 2970	Alternate Weeks	Kirkstall
Off Site Activities			13 – 17yrs	Wed	4pm – 8pm	Andy Fisher	216 2970	Alternate Weeks	Kirkstall
Connexions	Information and support	YMCA	16 – 19yrs	Thur	3pm – 4pm	Andy Fisher	216 2970		Kirkstall
Street Dance	Coaching and Training	YMCA	9 – 12yrs	Thur	4pm – 6pm	Andy Fisher	216 2970		Kirkstall
Street Dance	Coaching and Training	YMCA	13 – 17yrs	Thur	6pm – 8pm	Andy Fisher	216 2970		Kirkstall
Rugby	Coaching and Training	Milford Club	9 – 12yrs	Thur	4pm – 6pm	Andy Fisher	216 2970		Kirkstall
Rugby	Coaching and Training	Milford Club	13 – 17yrs	Thur	6pm – 8pm	Andy Fisher	216 2970		Kirkstall
Connexions & Health Education	Information and support	YMCA	13 – 17yrs	Fri	6pm – 8pm	Andy Fisher	216 2970		Kirkstall