

NORTH WEST (INNER) AREA COMMITTEE

8TH SEPTEMBER 2005

PRESENT: Councillor M Hamilton in the Chair
Councillors Atha, Bentley, Ewens, Golton, Illingworth,
Jennings, Minkin, Monaghan and Morton

OFFICERS: Christine Addison, North West Area Management
Tom O'Donovan, North West Area Management
Paul Brook, Development Department
Paul Gough, Development Department
Dave Sherborne, Development Department
Helen Finister, City Services Department
Jane Cash, Learning and Leisure Department
Ann Allcock, Neighbourhoods and Housing Department
Lianne Jones, Neighbourhoods and Housing Department
Michael Phillips, Neighbourhoods and Housing Department
Inspector Tim Kingsman, West Yorkshire Police
Stuart Robinson, Chief Executive's Department

**MEMBERS OF
THE PUBLIC:**

Martin Cook, Headingley Network
Rachel Harkess, Headingley Network
Dr Richard Tyler, Leeds HMO Lobby
Barry Payne, Leeds HMO Lobby
Ben Thomas, BBC
Penny Bainbridge, Cardigan Centre
Chris Pickering, Local Resident
Norma Hardie, Local Resident
Sally Morozouska, Local Resident
Mick Dewhirst, St Michael's Pre-School
Emma Butcher, Leeds Metropolitan University
Carine Aguet, University of Leeds
Chris O'Malley, Irish Music Project, Leeds
Des Hurley, Irish Music Project, Leeds
Margaret Spink, Little London Arts/CALLS
Hannah Carey, Little London Arts/CALLS
M Outram, Local Resident
Graham Mann, Highbury Residents Association
Jack Cullum, Local Resident
Brian Senior, Yorkshire Metropolitan Housing Committee
Ken Stratford, Burley Lodge Centre
M Woolley, Oakfield Resident
M J Spier, Oakfield Resident
S E Griffiths, Local Resident
John Griffiths, Local Resident
Alice Smithson, Local Resident
Maureen Evans, Local Resident
Betty Smith, Local Resident
Betty Carr, Local Resident
Beth Smithson, Local Resident

23 Chair's Opening Remarks

The Chair welcomed everyone to the September meeting of the North West (Inner) Area Committee held at the Shire View Centre. In particular he also welcomed Councillor Monaghan to his first meeting of the Committee.

24 Declarations of Interest

The following declarations of personal interest were declared:-

Councillor Illingworth in view of his personal involvement with Leeds Organic Growers (Minute 28(d) refers).

Councillors Hamilton and Illingworth as employees at the University of Leeds (Minute 32 refers).

Councillor Illingworth in his capacity as a Director of Kirkstall Valley Park (Minute 35 refers).

25 Apologies for Absence

Apologies for absence were received from Councillor Hussain, Ken Torode and Chris Webb.

26 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

In summary the following issues were raised at the meeting:-

Dr Richard Tyler (Leeds HMO Lobby) – Student Housing Project Group

Dr Tyler drew the Committee's attention to the poor turnout in the Headingley By-Election (9.5%) and the projected volatility of the student housing market (Unipol's Owners Briefing 2005), and therefore the urgent need for management of the HMO situation in and around Headingley. He reported that the Student Housing Project Group, charged with this responsibility, had not met for five months, despite lobbying of Members and Council Committees by Leeds HMO Lobby. In consequence, the Lobby had passed a vote of no confidence in the Council and exhorted the Area Committee to restore residents' confidence by ensuring the Student Housing Project Group was reinstated urgently, with the powers recommended by the Lobby at the Area Committee meeting held on 30th June 2005 (Minute 4 refers).

RESOLVED –

- (a) That the current position be noted.
- (b) That the Student Housing Project Group be relaunched with an Elected Member in the Chair from this Committee and that a series of meetings be arranged with Members and officers with a view to resolving this issue without delay.

Graham Mann –Highbury Residents Association

Graham Mann made reference to Mission Field, an area of land owned by St Chad's and sought the reassurances from the Committee that any planning application for homes on this area of open space would be refused. The Committee further noted that there would be a public meeting on this issue at St Chad's Parish Church Centre on 22nd September 2005 at 7.00 pm.

RESOLVED –

- (a) That the current position be noted.
- (b) That this Committee supports the Mission Field area of land as greenspace and would object to any proposed planning development.

Des Hurley - Irish Music Project, Leeds

Des Hurley circulated a paper on 'The Gathering', an Irish traditional music and arts festival to be held in Headingley / Hyde Park / Woodhouse between 10th-13th November 2005.

He requested a financial contribution of £1,000 from the Area Committee under the Small Grants Programme towards the running of the event.

RESOLVED –

- (a) That the paper be received and noted.
- (b) That the event be supported and welcomed by the Committee.
- (c) That the request for £1,000 from the Small Grants Budget be refused for the reasons outlined at the meeting.

(Councillors Morton and Minkin joined the meeting at 7.25pm and 7.30 pm respectively).

27 Minutes of the Previous Meeting

RESOLVED – That, subject to the following correction, the minutes of the meeting held on 30th June 2005 be confirmed as a correct record:-

'Matters Arising from the Minutes (Minute 86 refers)'

- (c) Housing Act 2004 - Licensing of the Private Rented Sector (Minute No 67 refers)
The passage 'in relation to the compulsory registration of certain HMOs (properties consisting of 3 or more storeys and or 5 or more residents)' should have read 'in relation to the compulsory registration of certain HMOs (properties consisting of 3 or more storeys **and** 5 or more residents)'

28 Matters Arising from the Minutes

- (a) Community Land Trusts (Minute 6 refers)
Dr Tyler reported that the Headingley Development Trust was now incorporated as an Industrial and Provident Society and would be launched at 11.00 am on Saturday 17th September 2005 at Headingley Primary School. Local organisations and residents were urged to join and support the Trust.
- (b) Housing Act 2004 – Licensing of the Private Rented Sector (Minute 6 refers)
Dr Tyler reported that at a meeting of the Private Rented Sector Strategic Working Group on 23rd August 2005, it was reported that a paper on Mandatory HMO Licensing would be presented to the Executive Board in due course and also a paper on Additional HMO Licensing and Selective Licensing would be presented to the Board later this year. On 7th April 2005, the Area Committee resolved that ‘the Council needed to urgently consider a discretionary licensing scheme for remaining HMO properties’ (Minute 94 refers) and Dr Tyler asked that steps be taken to ensure that the Inner NW Area’s resolution would be forcefully argued in the paper to the Executive Board.
- The Chair responded and trusted that the paper to the Executive Board would support this Committee’s resolution.
- (c) Inner North West Area Committee Well-Being Budget Report (Minute 12 refers)
Councillor Morton referred to the ‘expressions of interest’ he had raised at the previous meeting held on 30th June 2005 and requested that these be included within the overall proposals for 2005/06.
- Tom O’Donovan, North West Area Management responded and confirmed that the expressions of interest would be addressed.
- (d) Waste Solution for Leeds (Minute 20 refers)
Councillor Illingworth informed the meeting that there had been a delay in relation to the Certificate for Accreditation for the Leeds Organic Growers.
- (e) Highways Service Performance Report (Minute 21 refers)
Councillor Minkin referred to the proposed number of illuminated adverts on street lighting columns and urged that the Area Committee should not lose sight of this very important issue. It was further noted that the Scrutiny Board (Environment and Community Safety) would be receiving information on the Streetlighting PFI at their Board meeting in October 2005.

29 Co-opted Members

Referring to Minute 17 of the meeting held on 30th June 2005, the Chief Democratic Services Officer submitted a report on provisions for the possible appointment of Co-opted Members on to the Area Committee.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That in view of the open and democratic way in which the Area Committee continues to operate and thereby allowing members of the public the opportunity to speak and air their views throughout Area Committee meetings, this Committee resolves not to appoint Co-opted Members for this municipal year.

30 North West Inner Area Committee Well-Being Budget Report

The Director of Neighbourhoods and Housing submitted a report on the Well-Being Budget for the North West Inner Area.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North West Well-being Budget 2005-06 – Projects Agreed for 2005-06
- Inner North West Well-being Budget – Capital Programme 2004/07

Christine Addison and Tom O'Donovan, North West Area Management presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the budget position of the Well-being Budget as referred to in Section 1.1-1.2 of the report be noted.
- (c) That the Strategic Pause information outlined in Section 2.0-2.3 of the report be noted and that the future development of projects as referred to in Section 2.4-2.6 of the report be further discussed in a review of the Area Delivery Plan.
- (d) That in respect of those expressions of interest outlined in Section 3.3 of the report, this item be deferred pending further discussions and revisited at the December meeting or by a Special Meeting of the Committee.
- (e) That the Well-being revenue projects agreed for 2005/06 as referred to in Appendix 1 be noted.
- (f) that the Well-being capital projects agreed as referred to in Appendix 2 be noted.
- (g) That the small grant budget position outlined in Section 4.1- 4.4 of the report be noted and that in respect of the application received from the Irish Music Project, Leeds the request for £1,000 towards 'The 'Gathering Project' be refused.

31 North West Inner Area Committee Area Delivery Plan Update and Review

The Director of Neighbourhoods and Housing submitted a progress report, together with a review of the Area Delivery Plan and Action Plan.

Appended to the report was a copy of a document entitled 'Area Delivery Plan – Action Plan – Inner North West Area Committee Action Plan 2005/06' for the information/comment of the meeting.

Christine Addison and Tom O'Donovan, North West Area Management presented the report and responded to Members queries and comments.

Detailed discussion ensued on the membership of each sub group under the Theme Task Group recommendations, together with the Neighbourhood Improvement Plan Area Recommendations outlined in Section 3.3 – 3.4 of the report.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That approval be given to the establishment of three Area Committee Sub Groups to look at service provision within the delegated functions, i.e. Community Safety, Children and Young People and Streetscene.
- (c) That the Neighbourhood Improvement Plan proposals outlined in Section 3.3-3.4 of the report be approved and developed in line with the future Area Delivery Plan.

32 Streetscene Environment Services

The Director of City Services submitted a report on an overview of the performance of the City Services Environment Services and the provision of a service level agreement for the localised teams.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Area Management Performance Indicators – City Services – Inner North West
- Area Management Service Level Agreement 2005 – Streetscene Services dated July 2005
- Education and Awareness in Leeds 2005-2006 Programme

Helen Finister, City Services Department presented the report and responded to Members questions and comments.

Detailed discussion ensued on the contents of the report and appendices. In summary, reference was made to the following issues:-

- clarification of the number of Enforcement Officers currently in post within the City Services Department
- clarification of student levels from University of Leeds/Leeds Metropolitan University within the Headingley area for new 2006/07 term

- clarification of enforcement powers against landlords
- the need for a Scrutiny Inquiry to be undertaken into Streetscene, in particular around the area of enforcement
- the need for the Streetscene sub group to address those specific issues contained within the appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the Education and Awareness programme, together with the proposed Service Level Agreement for the area be noted and welcomed.
- (c) That the Streetscene Sub Group be requested to address those specific issues contained within the appendices and that, in the interim period, Councillor Morton be also requested to e-mail those Members on the Committee for their views/approval on a proposal for a Scrutiny Inquiry to be undertaken into Streetscene.

(Councillor Golton left the meeting at 8.15 pm at the conclusion of the above item)

33 Area Based Graffiti Action

Referring to minute 11 of the meeting held on 30th June 2005, the Director of City Services submitted a report on area based outcomes of graffiti action and to agree a method against which future action can be measured for the information/ comment of the meeting.

Helen Finister, City Services Department presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That this Committee notes the brief presentation from ENCAMs on the methodology to be used to assess, monitor and measure cleansing issues such as graffiti.
- (c) That a report on the outcomes of the area bases surveys which identified issues, trends and recommendations for future action be submitted to a future meeting.

34 Abbey Mills, Kirkstall – Planning and Development Brief

The Director of Development submitted a report on the preparation of the Planning and Development Brief for the Grade II Listed Abbey Mills, Kirkstall, for the information/comment of the meeting.

Paul Gough, Development Department presented the report and responded to Members questions and comments.

Detailed discussion ensued on the contents of the report and the individual comments raised by Councillors Atha, Illingworth and Minkin on the public

consultation exercise were duly noted by officers from the Development Department.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the individual comments raised at the meeting on the public consultation exercise be noted and that any further comments be forwarded to the Director of Development before the 31st December 2005 deadline.

35 The Proposed Consultation Exercise for Abbey Mills and St Ann's Mills, Kirkstall

The Director of Development submitted a report on the details of the proposed refurbishment of the Abbey Mills and St Ann's Mills sites in Kirkstall and the proposed consultation exercise for the information/comment of the meeting.

Appended to the report was a copy of the Executive Board report entitled 'Abbey Mills and St Ann's Mills, Kirkstall' which had been presented to the Board meeting on 15th December 2004 for Members' guidance.

Paul Brook, Development Department, presented the report and responded to Members queries and comments.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the individual comments raised at the meeting on the consultation exercise process be noted and that any further comments be forwarded to the Director of Development before the 31st October 2005 deadline.

36 Designated Public Places Order (DPPO)

The Director of Neighbourhoods and Housing submitted a report on the Designated Public Places Order (DPPO) for the information/comment of the meeting.

Tom O'Donovan, North West Area Management presented the report.

Detailed discussion ensued on the contents of the report and arising from a number of public concerns about the process within the Headingley area, Inspector Tim Kingsman, West Yorkshire Police responded and agreed to discuss individual matters with members of the public outside the meeting at the conclusion of the item.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the process outlined for a Designated Public Places Order (DPPO) be noted.

- (c) That the Area Manager be requested to seek evidence of the need for a Designated Public Places Order (DPPO) in the Headingley area.

37 Kirkstall Joint Services Centre (JSC) Update Report

The Director of Neighbourhoods and Housing submitted a progress report on the current position of the Kirkstall Joint Service Centre (JSC) for the information/comment of the meeting.

Lianne Jones, Neighbourhoods and Housing presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report be noted.
(b) That a progress report on this issue be submitted to this Committee in six months time and, that in the interim period, officers be requested to prepare a Communication Plan which would achieve the objectives outlined in Section 3.3 of the report.

38 Road Accidents in North West Inner Area

The Director of Development submitted a report summarising the injury accident/casualty totals in the four wards which make up the North West Inner area for the information/comment of the meeting.

Dave Sherborne, Development Department presented the report and responded to Members queries and comments.

Detailed discussion on the contents of the report with specific reference to the length of road statistics outlined in Section 3.2.

RESOLVED –

- (a) That the contents of the report be noted.
(b) That in respect of those areas listed in Section 3.2 of the report, the Director of Development be requested to supply further information to Members in due course.
(c) That Members of the Committee be requested to work up further proposals on those areas which require more statistical information i.e. full accident details etc for submission to the Chair in the first instance.

39 Sports Pitch Strategy Update

The Chief Recreation Officer submitted a progress report on the Sports Pitch Strategy.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- location of the sports pitches within the North West (Inner) Area
- details of the sports pitch hierarchy
- a list of all Learning and Leisure sites and their requirements in terms of improvements and the associated costs
- a SWOT analysis for each Area Committee

Jane Cash, Learning and Leisure Department presented the report and responded to Members questions and comments.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the progress to date made with the Sports Pitch Strategy be noted and welcomed and that this Committee confirms its awareness of the practical implications of its implementation and supports the future playing pitch development in line with the strategy.

40 Key Messages from Area Forums

The Director of Neighbourhoods and Housing submitted a report on key messages from the Area Forums for the information/comment of the meeting.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the Transport Group be requested to look at the issue of car parking in the ASHORE area, including parking enforcement.

41 About Leeds – The City Council’s Newspaper

The Acting Chief Officer, Executive Support submitted a report on the City Council’s newspaper ‘About Leeds’ which sought a financial contribution from the Area Committee.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That this Committee notes the potential of the newspaper as a future tool for communications.
- (c) That the request for financial contribution as outlined in Section 3.0 of the report be refused for 2005/06.

42 Little London Neighbourhood Improvement Area

The Chief Regeneration Officer submitted a report on the Little London Neighbourhood Improvement Area for the information/comment of the meeting.

Tom O’Donovan, North West Area Management presented the report and responded to Members’ questions and comments.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That a further report on this issue be submitted to the next meeting in October for consideration.

43 Chair’s Closing Remarks

The Chair thanked the Shire View Centre for the use of the room and refreshments and reminded the meeting that the launch of ‘Celebrate Headingley’ was being held between 16th-18th September 2005 with many exciting events planned.

- 44 Date, Time and Venue of Next Meeting**
Thursday 20th October 2005 at 7.00 pm at Weetwood Primary School,
Weetwood Lane, Leeds 16.

(The meeting concluded at 9.30 am)



LEEDS
CITY COUNCIL

AGENDA
ITEM NO.:

Originator:
Suzanne Wainwright

Tel: 0113 2477616

REPORT OF THE: Director of Learning and Leisure

MEETING: North West Inner Area Committee

DATE : 20th October 2005

SUBJECT : YOUTH SERVICE DEVELOPMENTS - OCTOBER 2005

Electoral Wards Affected :

ALL

Specific Implications For :

Ethnic Minorities

Women

Disabled People

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

**Not eligible for Call In
(details contained in the report)**

EXECUTIVE SUMMARY

This report provides an update for the Area Committee on general developments within the Leeds Youth Service.

The report informs the Area Committee about current Youth Service programmes of work, achievements and proposed developments at area and ward level.

The report clarifies ways in which the Area Committee can be meaningfully engaged in influencing Youth Service planning and delivery of Youth Work.

1.0 Background

1.1 At its meeting of 18 May 2005 Executive Board approved an area function schedule for Leeds Youth Service in 2005/06.

2.0 General Youth Service Developments

2.1 The Department of Education and Skills released, in July 2005, the "Youth Matters" Green Paper. This sets out the mechanisms and principles through which services for the 13 to 19 age range will be delivered in future within the wider context of a Children's Service Authority.

2.2 The proposals within Youth Matters aim to address four key challenges:-

- how to engage more young people in positive activities and empower them to

shape the services they receive

- how to encourage more young people to volunteer and become involved in their communities
- how to provide better information, advice and guidance to young people to help them make informed choices about their lives
- how to provide better and more personalised intensive support for each young person who has serious problems or gets into trouble

2.3 At the heart of Youth Matters is an expectation that Local Authorities, working through children's trusts, will commission and provide activities and facilities for young people. Statutory guidance will set out a new set of national standards for the activities that all young people would be able to access in their free time. This will mean Local Authorities developing an annual local offer which is communicated to and delivered for young people.

2.4 Obviously all the work of Leeds Youth Service will in future be commissioned as part of the "Youth Matters" element of the Children's Service Authority. Commissioning arrangements will also affect a wide range of other service providers internal and external to the Council.

2.5 For 2005/06 Leeds Youth Service, in partnership with voluntary youth work organisations, has three performance indicators:-

- (a) To "reach" 14,334 young people aged 13 to 19. In order to consider a young person "reached", the Youth Service has to register the individual and be able to evidence meaningful youth work with the individual. A database system call "Youth Base" is the principal method through which this performance indicator is monitored. The "reach" figure is broken down into a target for each ward in the city.
- (b) To enable 3,870 young people aged 13 to 19 to gain a "recorded outcome" as a result of contact with the Youth Service. This is a benchmarking year and, at this moment in time, there is still no national guidance on what counts as a recorded outcome. The Service to some extent is able to assess recorded outcomes but, in common with the national picture, is unlikely to produce meaningful results until 2006/07.
- (c) To enable 1,366 young people aged 13 to 19 to gain accreditation as a result of contact with the Youth Service. This is also a benchmarking exercise for 2005/06. The Service is currently firming up accreditation packages and collating, on a city wide basis, statistics which can be reported at various stages of 2005/06.

3.0 Ward Achievements and Developments

3.1 Highlights and achievements in each of the ward areas are detailed in Appendix B.

The Proposed Youth Work Programme is outlined in Appendix C. Please note some programmes are still to be developed and will be added as and when these are finalised. All programmes are constantly evaluated and reviewed, these will change according to need.

- 3.2 Headingley Ward.** The youth work programmes in the ward are mainly delivered by Youth Point who receive a grant from the Youth Service. A very brief outline of some of the Youth Work is outlined in Appendix B.
- 3.3 Hyde Park and Woodhouse** area team, continue to deliver a comprehensive and varied programme.
- Some of the work in the area is delivered in partnership resulting in an increase in provision and a wide range of activities have created opportunities for young people to develop their skills and address the issues that have become barriers to them moving on in their lives.
 - The youth worker team is in the main an unqualified workforce but they are a committed team and quickly developing youth work skills.
 - Burley Lodge Youth Project receives a Youth Service grant and contribute to the delivery of provision in the area a very brief outline of some of the work they undertake is included in Appendix B.
- 3.4 Kirkstall** area team continues to deliver a detached youth work programme due to the lack of appropriate facilities in the area and has experienced major changes during the past six months.
- Loss of the senior worker has had a major impact on the team, the post still remaining vacant. The team has also experienced changes in line management. Denise Ragan has just recently taken over the management of youth work in the ward. The area is also carrying youth worker vacancies.
 - The recruitment process is underway and it is anticipated that the team will have a full compliment by the end of the year.
 - Hawksworth YMCA receives a grant from the Youth Service and cover programmes in the Hawksworth Wood area, a very brief outline of some of the is included in Appendix B.
- 3.5 Weetwood** area work has experienced major changes as a result of the ward boundary changes..
- Discussions are taking place with North East area to develop a closer working arrangement
 - Developing the partnership with North East area will release youth work hours to deliver programmes in other parts of the ward, reducing North West focus in Meanwood Community Centre.
 - The team has a new senior worker, Shumon Abedin.
- 3.6 Future Developments and Challenges**
- In the coming months, a number of developments are planned and/or being considered to further enhance the level of programmes on offer to young people in the area. These include:-
- To appoint workers to the vacancy posts.
 - To reduce sickness levels.
 - To re-assess staffing levels by Ward.
 - To fund Weston Spirit a voluntary sector agency to undertake some short-term work in the area. The focus of the work would be to look at supporting the development of integrating the groups of young people who presently have self selected provision resulting in an Ethnicity split and/or to work with those young people who have excluded themselves from provision because of their behaviour.

- To further extend the detached youth work provision in the area to reach out to young people in need and those who are involved in anti-social behaviour.
- To further develop work with Looked After Young People.
- To relocate the North West area office to a more central, accessible position.
- To establish partnerships with Libraries.
- To further develop work with young people not attending or underachieving at school
- To establish the Connexions Youth Project team in the area in order to enhance provision to young people who require individual or small group work support.
- To further develop work with the pct Sexual Health service.
- To provide opportunities for young people to explore issues of concern in a safe environment, in particular their experience of being Muslim and British.
- To promote opportunities for young people to explore they're understanding of and responses to living in a multicultural city.
- To involve young people in the design, delivery and governance of the youth service in the area, including consultation on area plans.
- To further develop partnerships with the voluntary sector.
- To further develop work with the police and community safety to create opportunities for young people involved in or at risk of becoming involved in criminal behaviour to access youth work provision.
- To progress the purchase of mobile provision.
- To improve recording systems
- To develop an Inner North West Centre of Excellence.

The development of the inner area 'Youth Sub Group' will create opportunities for youth work that is being delivered to be discussed in more detail. The group will also investigate gaps in provision and suggest how best to address these. The group will be major contributors to the North West Area Youth Service Improvement Plan. It is hoped that this plan can be an interactive 'rolling' plan giving direction to the work in the area.

4.0 Achievement of 'Reach' Targets

The area is well placed to achieve the targets for 2005/06, progress is outlined in Appendix A.

It is acknowledge that the management of targets and outcomes need to improve in some areas. Systems established in the Hyde Park & Woodhouse Ward are now being implemented in the whole of the area.

The Reach targets achieved include contributions from the voluntary sector and youth service projects such as Health Education, Connexions, etc.

It should be noted that it has not been possible in all instances to separate the 13 to 19 figures from the 'all ages' figures. The 'all ages' figures include young people aged 11 to 13 years or 19 to 25 years, this latter group of young people are those who have additional needs.

In some instances, (in particular the LEAP figures in the Headingley Ward), the figures are enhanced by the provision being delivered in a particular area rather than where young people reside. This is being investigated.

How Youth Service targets are recorded is still being debated at a National Level. Leeds Youth Service is well advanced in its mechanisms in comparison to many other services but is still improving its systems. Discussions are taking place with the Voluntary Sector to agree a reporting mechanism that meets both sectors requirements.

5.0 Future reporting arrangements regarding area committees

5.1 Arrangements for implementation of a Children's Trust in Leeds, incorporating Youth Service and Youth Matters, have yet to be determined. The arrangements will necessitate a process which enables Leeds Youth Service to:-

- (a) Carry out needs analysis work taking account of national expectations and of locally determined factors
- (b) Prepare, through Leeds Youth Work Partnership, a city wide specification and plan to deliver the "youth offer" as outlined in Youth Matters
- (c) Prepare area specifications and plans for youth work services
- (d) Operate commissioning processes through the Children Trust
- (e) Deliver services
- (f) Monitor achievements, outcomes and targets

5.2 It is suggested that area committees are fully involved in (a), (c), and (f)

5.3 Future reporting processes to area committees need to be focused on the outcomes and outputs, at area and ward level, of the youth work delivered by a wide range of partner organisations and different delivery parts of the statutory service.

5.4 The Head of Youth Service has been convening ward based meetings with Elected Members to discuss:-

- current and planned youth work programmes in the ward
- ward staffing issues
- voluntary sector partnership work
- any other relevant ward matters concerning the Youth Service

The strategy has evolved to hold two ward based meetings per year. 13 of these meetings had already taken place by 30/9/05.

5.5 Following discussions with Area Managers, it is proposed that these ward based meetings are formally acknowledged as a major method through which Elected Members can influence the Youth Service's work. In future it is proposed that these meetings would be open to attendance by:

- Ward members
- Head of Youth Service
- Senior Youth Officer plus other appropriate officers
- Area managers " " " "

5.6 Area committees may wish to ensure that:-

- these meetings are integrated and/or adapted to complement existing meeting arrangements
- the outcomes of these meetings are formally presented to area committees

6.0 Recommendations

6.1 Area Committee is asked to note the contents of this report and to debate any resultant matters



LEARNING AND LEISURE

APPENDIX A

NORTH WEST INNER AREA STATISTICAL INFORMATION REACH TARGETS

NORTH WEST AREA STATISTICAL INFORMATION – REACH – HYDE PARK & WOODHOUSE WARD

AREA PROJECT	6 MONTH TARGET 294	ACTUAL (13-19)	ACTUAL (ALL AGES)
Generic Area Youth Work		285	390
Leeds Equality Action Project LEAP		47	0
Voluntary Sector			88
Health Education		603	609
Herd Farm		3	9
Connexions Youth Project		8	9
City Wide %		62	62
Lazer N W %		2	2
TOTAL		1010	1169
	OVER TARGET		875

GENERIC AREA YOUTH WORK BREAKDOWN HYDE PARK & WOODHOUSE WARD

GENDER		ETHNIC GROUP	
FEMALE	134	FEMALE	
		African	5
		Bangladeshi	1
		British	14
		Caribbean	12
		Irish	1
		Not Known/Specified	71
		Other Asian Background	1
		Other Black Background	3
		Pakistani	20
		Preferred Not to Say	2
		White & Black Caribbean	4
		Total	134
MALE	151	MALE	
		African	3
		Bangladeshi	1
		British	29
		Caribbean	16
		Indian	1
		Irish	3
		Not Known/Specified	70
		Other Black Background	4
		Other White Background	2
		Pakistani	14
		Preferred Not to Say	1
		White & Black African	1
		White & Black Caribbean	6
TOTAL	285		151

NORTH WEST AREA STATISTICAL INFORMATION – REACH – KIRKSTALL WARD

AREA PROJECT	6 MONTH TARGET 208	ACTUALS (13-19)	ACTUALS (ALL AGES)
Generic Area Youth Work		23	25
Leeds Equality Action Project LEAP		0	0
Voluntary Sector		*	243
Health Education		27	27
Herd Farm		4	6
Connexions Youth Project		5	6
City Wide %		44	44
Lazer NW %		2	2
TOTAL		105	352
	OVER TARGET		144

*** N.B No 13 -19 Breakdown included from Voluntary Sector**

GENERIC AREA YOUTH WORK BREAKDOWN KIRKSTALL WARD

GENDER		ETHNIC GROUP	
FEMALE	8	FEMALE	
		British	3
		Not Known/Specified	5
		Total	8
MALE	15	MALE	
		British	5
		Not Known/Specified	10
		Total	15
TOTAL	23		

NORTH WEST AREA STATISTICAL INFORMATION – REACH – WEETWOOD WARD

AREA/PROJECT	6 MONTH TARGET 231	ACTUALS (13-19)	ACTUALS (ALL AGES)
Generic Area Youth Work		111	118
Leeds Equality Action Project LEAP		0	0
Voluntary Sector			23*
Health Education		51	51
Herd Farm		7	9
Connexions Youth Project		0	0
City Wide %		49	49
Lazer NW %		2	2
TOTAL		220	252
	OVER TARGET		21

* N.B. No 13 – 19 Breakdown from Voluntary Sector

GENERIC AREA YOUTH WORK BREAKDOWN WEETWOOD WARD

GENDER		ETHNIC GROUP	
FEMALE	50	FEMALE	
		Bangladeshi	1
		British	20
		Caribbean	6
		Not Known/Specified	13
		Other Black Background	1
		Other Mixed Background	1
		White & Black African	1
		White & Black Caribbean	7
		Total	50
MALE	61	MALE	
		British	20
		Caribbean	15
		Not Known/Specified	16
		Other Black Background	1
		Other Ethnic Group	1
		Preferred not to say	1
		White Black Caribbean	7
		Total	51
TOTAL	111		

NORTH WEST AREA STATISTICAL INFORMATION – REACH – HEADINGLEY WARD

AREA/PROJECT	6 MONTH TARGET 173	ACTUALS (13 – 19)	ACTUALS (ALL AGES)
Generic Area Youth Work		0	0
Leeds Equality Action Project LEAP		0	100 *
Voluntary Sector		0	330 *
Health Education		44	44
Herd Farm		0	1
Connexions Youth Project		5	6
City Wide %		37	37
Lazer NW %		2	2
TOTAL		88	520
	OVER TARGET		357

*N.B. No Breakdown from Voluntary Sector and
LEAP
Work delivered in Headingley Ward



LEARNING AND LEISURE

APPENDIX B

NORTH WEST INNER WARD ACHIEVEMENTS

WARD ACHIEVEMENTS WEETWOOD (TINSHILL)

TINSHILL LEARNING CENTRE DROP IN

The work at Tinshill Learning Centre has been difficult to develop as the youngsters have been excluded from all the schools in Leeds and end up at TLC. The young people feel they have nothing to lose and its difficult trying to engage them in a programme. The school finds it hard to keep them involved so if they loose concentration or refuse to stay in the class they can attend the room where the youth service unit drop in is, but this means the sessions can be haphazard and plans can be scuppered as it is dependant on how the youngsters feel on the day. We work with other agencies in the school on personal development and on developing behaviour, 'Connexions' service and C-Card.

CARR MANOR HIGH SCHOOL (Cross border work)

The work in the school has been very successful working on a one to one basis or small group work, delivering support to excluded youngsters that use the time out to rethink their behaviour and prepare them for re-integration back into school with the support of Youth workers. The Youth Service has developed project in the school working with Connexion and learning mentor targeting youngsters on the verge of exclusion.

STONEGATE SENIOR YOUTH CLUB

This has proven to be a very challenging club from the on set, it is made up of African Caribbean young people. This is something that staff have endeavoured to change but historically youngsters in the area are very territorial and to change this will take time. Staff have tried many things but nothing has really worked. This is an area that needs looking at seriously but in addition to the Stonegate Youth Club all other provision is attended by white youngsters. Having said this both clubs have a good programme and young people are happy to participate and support the clubs with attendance of 25 on average a session. This year they have been on a residential, they won 5-a-side football competitions, taken part in poetry and rap work shops. So the creativity and participation can not be questioned, the next stage is to encourage greater participation.

CHALLENGES

- Redrawn area boundaries have left most of the patch that was in North West now in North East resulting in a need for a better co-ordination of service and working with agencies to prevent duplication. Partnership arrangements are being developed with North East Area.
- Young people in the area are challenging and demanding and lack of resources and access to resources is making delivering a creative programme difficult.
- Staffing shortage has compounded the problems of trying to deliver a comprehensive programme across the ward. New recruitment is now underway.

WARD ACHIEVEMENTS HYDE PARK WOODHOUSE

LS7 RESULTS VOLUNTARY SECTOR ORGANISATION

A real positive Partnership formed with LS7 Results Voluntary Sector Organisation to deliver dance and drama at Little London. This eventually delivered a 3 day performance of life on the streets of Little London. Young people were involved with costume design and creation, scenery construction, music creation, lyrics and melody, poetry composition and dance and drama. The young people all grew in confidence and self esteem and made a positive contribution to the project.

REDUCTION

Anti-Social behaviour work was done in partnership with ASBU and Positive Futures. This was a group of young males in the Little London area who were heavily involved with Anti social behaviour in the area and becoming involved with police on a regular basis. Meetings were organised to gather parents and the young people involved to discuss how we could work together to redirect the young males to take a positive role in their community. The group have been meeting at Little London Community Centre in a group work situation regularly and are now behaving with more respect for each other and workers and also members of the community.

MUSIC TECH

Music Tech and street dance have gone from strength to strength. This was a partnership with Breakers Unify and other voluntary organisations to bring this medium to young people. The young people involved with street dance at Woodhouse took part in a performance at Unity Day on Hyde Park. This was a result of taking part on a weekly basis practicing and rehearsing new skills learnt from the tutor. The music group have learnt how to use the IT programme to make their own compositions using the Reasons programme.

THE HEALTH DROP IN

The Health Drop In is another example of partnership work, this time with Youth Point and school nurses. From the Woodhouse centre we are able to offer C Card, Chlamydia screening and pregnancy testing as part of the services provided by the youth workers. This is a young person friendly centre where young people can receive information which can help them make the right decisions for themselves.

ASIAN GIRLS – WOODSLEY ROAD

Asian girls work at Woodsley Road has seen a massive transformation where young females took part in international exchanges. This gave the young people massive amounts of self esteem and confidence and this has led them to take part in the Duke of Edinburgh scheme. They have completed the skills section and sport section and are now organising their expedition module for next spring, which if successful they will complete their bronze award.

BOYS GROUP – WOODSLEY ROAD

The boys groups at Woodsley Road have seen an increase in multi cultural inclusion. There are now a regular group of mixed cultures taking part in activities at Woodsley Road.

There is a stable youth work team in the Hyde Park Woodhouse ward and we have managed to secure external funding from various sources, this has led to an extensive programme of activities offered in the area.

BURLEY LODGE CENTRE

Received funding from the Youth Service programme includes: producing a working agreement and looking at boundaries. The young women discussed that helped them feel safe and were important to them. These were then made into a working agreement for the group also a successful day trip to Scarborough.

The group is also involved in setting up a Inner North West Youth Network along with other Youth organisations in the area. The group will shortly be looking at ways to nominate our representatives. The representatives will then voice the opinion and suggestions for the group at local meetings etc.

HYDE PARK RANGERS

We are intending to link up with a team Paul coaches to offer further competitive games on the Saturday sessions at Goals.

WARD ACHIEVEMENTS KIRKSTALL

DETACHED YOUTH WORK

We have managed to secure an established detached work pattern within the Kirkstall Ward. This operates on Wednesdays in the Queenswood Drive and Spen Lane area and in Burley Park on a Thursdays. The advertisement for the full time 2C has finally been released and this will hopefully be in post by the end of the year.

HAWKSWORTH YMCA

Received funding from the Youth Service and provide a wide range of sessions e.g. football, table tennis, martial arts, volleyball, cricket and these include accredited packages. Young people were involved in the Kirkstall festival. An ongoing challenge is to reach out to disengaged young people in the area.

FUTURE DEVELOPMENTS

Discussions are taking place between the Youth Service and the YMCA focusing on developing a multi agency partnership to engage young people not accessing provision particularly those who's behaviour is of concern.

WARD ACHIEVEMENTS HEADINGLEY

YOUTH POINT

Receive funding from the Youth Service to deliver youth work in the Headingley area this includes : Individual Information and support in the form of a drop in at local High Schools and at the Cardigan centre; Issue based group work according to needs delivered in partnership; outreach work according to the needs including venues such as school fairs as well as street based.

PROPOSED AREA PROGRAMME FOR SEPTEMBER 05 ONWARDS – HYDE PARK AND WOODHOUSE

APPENDIX C

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Football	Accredited football coaching skills	City of Leeds School	11 – 16	Mon	6.00pm – 8.00pm	Mark Crumbie + Positive Future	Hyde Park/ Woodhouse
Boys Group	Working with closed boys group excluded from main programme	Woodhouse Community Centre	Closed boys group 13+	Mon	6.30pm – 8.30pm	Raffi Primus Anthony Nicely	Hyde Park/ Woodhouse
Girls Sport	Developing sports initiative with girls including football	Woodhouse Community Centre	Girls 13+	Mon	6.00pm -8.00pm	Stacey Robertson Joanna Davidson + Health Ed	
Options and Choices	Outreach for support and information for NEET young people	Little London Community Centre	15+	Tues	2.00pm – 4.00pm	Anthony Nicely Joanna Davidson Anne Fletcher	
Info Support Drop In	Provide information and support including C Card	Little London Community Centre	13+	Tues	4.30pm -6.30pm	Anne Fletcher Joanna Davidson	
Open Club	Centre based youth club offering a range of activities for young people	Woodhouse CC	11 – 13	Tues	6.00pm – 8.00pm	Mark Crumbie Balbir Bansal	Hyde Park/ Woodhouse
Boys Group	Working with closed boys group excluded from main programme	Little London CC	Closed boys group 13+	Tues	6.30pm -8.30pm	Raphi Primus + Positive Futures	

PROPOSED AREA PROGRAMME FOR SEPTEMBER 05 ONWARDS – HYDE PARK AND WOODHOUSE

APPENDIX C

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Dance/Drama	Providing dance and drama skills to enable production of a performance	Little London Community Centre	13+	Tues	7.00pm – 9.00pm	Joanna Davidson + LS7 Results	
Detached	Making contact with young people in Woodhouse who are not accessing are provision	Woodhouse Area	13+	Tues	7.00pm – 9.00pm	Anthony Nicely Stacey Robertson Anne Fletcher	Hyde Park/ Woodhouse
Nurture Group	A closed group of young people from City of Leeds trying to keep within mainstream education	Woodhouse Community Centre	13+	Wed	12 noon – 3.00pm	Stacey Robertson Anthony Niceley City of Leeds Mentors	Hyde Park/ Woodhouse
E games Group	Learn I.T. skills and receive support with games	City Learning Centre Derek Fatchett	13+	Tues	4.30pm – 6.30pm	Anthony Nicely + City Learning	Hyde Park/ Woodhouse
Arts Group	A programme offering different forms of art e.g. Photography, Pottery	Woodhouse Community Centre	13+	Wed	6.00pm – 8.00pm	Joanna Davidson Balbir Bansal	Hyde Park/ Woodhouse

PROPOSED AREA PROGRAMME FOR SEPTEMBER 05 ONWARDS – HYDE PARK AND WOODHOUSE

APPENDIX C

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Open Club 13+	Generic Youth club for young person Including issue based	Little London Community Centre	13+	Wed	6.30pm – 8.30pm	Anne Fletcher Anthony Nicely	
Video project	Film making using equipment at City learning centre	City Learning Centre	13+	Thurs	3.30pm- 5.30pm	Anthony Nicely + city Learning staff	
Break Dance	Sessions of Break Dance which will be accredited programmes	Woodhouse Community Centre	13+	Thurs	7.00pm – 9.00pm	Stacey Robertson+ Breakers Unify Tutor	Hyde Park/ Woodhouse
Music Tech	Sessions of accredited courses using reason programme to produce music CD's	Woodhouse Community Centre	13+	Thurs	7.00pm – 9.00pm	Joanna Davidson + Tutor	Hyde Park/ Woodhouse
Information and support Drop In	Session offering C Card Pregnancy Testing and Chlamydia screening and support and info to young people	Woodhouse Community Centre	13+	Fri	3.15pm 5.15pm	Stacey Robertson Youth Point + School Nurse	Hyde Park/ Woodhouse

PROPOSED AREA PROGRAMME FOR SEPTEMBER 05 ONWARDS – HYDE PARK AND WOODHOUSE

APPENDIX C

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Girls club	Specific group for girls using Hi Tech IT equipment at City Learning Centre	City learning Centre	13+	Fri	3.30pm -5.30pm	Anne Fletcher + City Learning staff	
Open Club	Generic Youth club Programmes identified by young person	Woodhouse Community Centre	13+	Fri	6.00pm -8.00pm	Anthony Nicely Stacey Robertson	Hyde Park/ Woodhouse
Girls Sports	Session introducing sport to young females	Woodsley Road Community Centre	13+Girls	Mon	6.00pm – 8.00pm	Rubina Rehman Naseem Khan	Hyde Park/ Woodhouse
Sports for all Boys	Looking at different sports with Health focus	Woodsley Road Community Centre	13+Boys	Mon	6.30pm – 8.30pm	Parvez Hussain Abdul Kuduss	Hyde Park/ Woodhouse
Detached	Making contact with young people not accessing youth provision	Woodsley Road Community Centre	13+	Tues	6.00pm – 8.00pm	Abdul Kuduss Walters Tanifum	Hyde Park/ Woodhouse
Young Women's Well Being	Supporting young Asian women to make choices and gain skills/ confidence	Woodsley Road Community Centre	16+	Tues	6.00pm – 8.00pm	Rubina Rehman Naseem Khan	Hyde Park/ Woodhouse

PROPOSED AREA PROGRAMME FOR SEPTEMBER 05 ONWARDS – HYDE PARK AND WOODHOUSE

APPENDIX C

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Asian Boys Group Drop In	Activities to gain new skills such as motor mechanics and food hygiene IT skills etc.	Woodsley Road Community Centre	13+	Wed	6.00pm – 8.00pm	Abdul Kuduss Walters Tanifum Parvez Hussain + IT Tutor	Hyde Park/ Woodhouse
Asian Boys Group	Issue based work relating to sports	Woodsley road	13+	Thurs	6.00pm- 8.pm	Walters Tanifum Abdul Kuduss	
Asian Girls13 -16	Open group looking at issue based work including IT	Woodsley Road	13-16	Fri	6.00pm – 8.00pm	Rubina Rehman Naseem Khan + IT tutor	Hyde Park/ Woodhouse
Boys Project	Open session for young males	Woodsley Road	13+	Fri	6.00pm – 8.00pm	Walters Tanifum	Hyde Park/ Woodhouse

Unit of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day (s)	Time (s)	Person Responsible Senior Worker	Ward
Detached Spen Lane/ Moor Grange	To engage with young people not using centre provision	Kirkstall Ward	13+	Wed	6.30pm- 8.30pm	Martin Holman Jaspel Signh Louise Allinson	Kirkstall
Detached Burley Park	To engage with young people not using centre provision	Kirkstall Ward	13+	Wed	6.30pm-8.30pm	Martin Holman Jaspel Signh Louise Allinson	Kirkstall

PROPOSED AREA PROGRAMME SEPTEMBER 05 ONWARDS – WEETWOOD

APPENDIX C

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Ward
C Card	Sexual Health Advice	Meanwood Community Centre	13 – 19	Monday	3.00 – 5.00	Shuman Abedin Jill Adams	Weetwood
Gossip Girls	Mutual support including looking at female Issues	Meanwood Community Centre	13 – 19	Monday	5.00 – 7.00	Bridget Hargreaves Jill Adams	Weetwood
Detached	Engaging young people	Arndale Centre Headingley and surrounding areas	13 – 19	Tuesday	6.00 – 8.00	Bernadette Pugh Shuman Abedin	Weetwood
C Card	Sexual Health Advice	Meanwood Community Centre	13 – 19	Wednesday	3.00 – 5.00	Bridget Hargreaves Shuman Abedin	Weetwood
Dance Group	Learn dance techniques	Meanwood Community Centre	13 – 19	Wednesday	6.00 – 8.00	Bridget Hargreaves Jill Adams	Weetwood
Youth Enquiry Service	Youth Information	Carr Manor High School	13 – 19	Thursday	10.00 - 12.00	Jill Adams Parvez Aziz	Weetwood
Youth Enquiry Service	Youth Information	Lawnswood High School	13 – 19	Thursday	1.00 – 2.00	Jill Adams Parvez Aziz Vanillia Liburd	Weetwood
Stonegates Youth Club	Open provision	Meanwood Community Centre	13 – 19	Thursday	7.00 – 9.00	Shuman Abedin St Clair Brown Bridget Hargreaves	Weetwood

PROPOSED AREA PROGRAMME SEPTEMBER 05 ONWARDS – WEETWOOD

APPENDIX C

Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	Person Responsible Senior Worker	Ward
Unit Of Work/Project	Brief Details of Programme	Address Taking Place	Target Age Group	Day(s)	Time(s)	PersonResponsible Senior Worker	Ward
C Card	Sexual Health Advice	Meanwood Community Centre	13 – 19	Friday	3.00 – 5.00	Bridget Hargreaves Shuman Abedin	Weetwood
Sugarwell Youth Club	Open provision	Meanwood Community Centre	13 – 19	Friday	7.00 – 9.00	John McHugh Bernadette Pugh Sylvia Wray	Weetwood

AGENDA
ITEM NO:

Originators: Anne Kearsley
Stephen Rennie

Telephone: 0113 2475924

REPORT OF: Learning And Leisure Department Early Years Service

REPORT TO: Inner North-West Area Committee

DATE: 20th October 2005

SUBJECT: Hawksworth Wood Children's Centre

Electoral Wards Affected :

Headingley

Hyde Park and Woodhouse

Kirkstall

Weetwood

Specific Implications For :

Ethnic Minorities

Women

Disabled People

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

Not eligible for Call in
(details contained in the report)

EXECUTIVE SUMMARY

Hawksworth Wood Children's centre will open in October 2005. It will provide fully integrated early education and childcare services for 62 children aged 0 to 5. It will provide facilities for children with profound and complex needs. It will provide outreach services to the whole Hawksworth Wood estate and link up with partners and Burley Sure Start to deliver a range of innovative family support services, including health and social care. It will provide access to training schemes for local in partnership with Park Lane College and West Leeds Family Learning centre and play a role in narrowing the gap in North West Leeds.

The scheme has been undertaken in two phases with a third small phase to follow due to the requirement to utilise time limited funding streams. The funding package for the scheme has been complex. Detailed resource issues are outlined in this report

The scheme has encountered a number of delays and there are a number of issues to resolve. The details of these difficulties are outlined in this report.

1.0 BACKGROUND TO THE PROJECT

1.1 The development of Hawksworth Wood Children's Centre first gained the interest and support of elected members and a range of statutory and voluntary sector agencies within the area in 1999. Professionals within the locality visited Parklands

Children's Centre in Seacroft and felt such integrated services would benefit the children and families of Hawksworth Wood. Hawksworth Wood Primary School had surplus places and intended to downsize to one form of entry from 1.5. It was agreed that the school's Broadway Building, the smaller of its two buildings, would be an appropriate size and layout for the project.

- 1.2 The integration of the Early Years Centre and school nursery class was agreed as a sound core of the project. This was combined extended services to meet the needs of the community to create a project offering full Integrated Children's Centre services.
- 1.3 The Development Officer for the locality in the Early Years Service, together with the Acting Head Teacher of the school, worked on the project over the following months, identifying possible internal and external funding, seeking the advice of experts and informing key partners of developments. Funding available at that time did not cover the full cost of the project.
- 1.4 In 2002 an application was submitted to the Sure Start Unit to develop a sixth wave programme in Hawksworth Wood. The bid was unsuccessful but was commended to Leeds City Council by the panel. The Early Years Service proceeded to develop the scheme and apply for external funding to progress the project.
- 1.5 At the beginning of the process the building was overseen by a surveyor within the Childcare and Early Development Service. This service became part of Learning and Leisure in April 2003 and LLD Property Services have overseen the building issues from that point

2.0 ISSUES WITH BUILDING WORKS

2.1 Phase 1 building works

- 2.1.1 In September 2002 a Condition Survey was carried out by Design Services Agency for the conversion of this building, which declared the site suitable for development. The work was to be undertaken in two phases to enable time limited SRB5 funding to be used. The Phase One work programme commenced in January 2003 with a completion date of 11th April 2003. The scope of the work included major external workings.
- 2.1.2 A condition of the SRB 5 Grant was that the funding be used by 31st March 2003 and that expenditure could not be incurred prior to receiving approval. The SRB Expression of Interest was submitted in July 2002 and was approved in January 2003. As at 31st March 2003 only £212,400 expenditure had been incurred with a loss of £27,600 SRB 5 Grant

2.2 Phase 2 building works.

- 2.2.1 Design work for Phase Two works began in April 2003. Phase Two tenders went out in October 2004. Delays were caused by amendments to the design Contractors started on site in March 2005 with expected completion in October 2005. A number of factors caused the delay.

2.3 The sprinkler system.

- 2.3.1 Asset Management Group instructed the client that the Broadway building should include a sprinkler system. A sprinkler system had not been costed in the original funding package for phase two works. Installing a sprinkler in the Broadway building involved designing a special tank room and major modifications to the mechanical and electrical works. The additional cost of installing a sprinkler to the Broadway building was £106,000 and could not be met. In October 2003 the installation of a sprinkler system was reviewed in the light of these cost implications. Additionally the system only covered the part of the building to be used as a children's centre. To install a system for the whole site would require further changes to the design, mechanical and electrical systems and would prove prohibitive in terms of cost. Permission to remove the sprinkler system was sought in October 2003. Although this was granted it cost the project abortive design costs of £12,554.

2.4 The full service kitchen.

- 2.4.1 Some significant changes after design freeze were sought by the partnership. These incurred delay and additional costs. The centre partners had high aspirations and felt strongly that quality should not be compromised. The Early Years Service has sought additional funding to enable the additional works to be included. The original planned location of the kitchen would not allow for a full service kitchen. It was not possible to develop the kitchen elsewhere in the building without incurring the high costs of developing a kitchen away from mains service outlets. The internal space had to be redesigned to increase the size of the kitchen without losing essential elements of the centre such as space for parent's rooms and a sensory room. The costs of these design variation and the consequent delay amounted to £12,215.

2.5 DDA compliance

- 2.5.1 A number of design changes were required to make the Broadway building compliant with the new part M standards. This impacted upon the design of the laundry area and fully accessible ramps were an unavoidable variation.

3.0 ISSUES WITH OTHER DEVELOPMENTS IN THE BROADWAY BUILDING

3.1 Out of School Club.

- 3.1.1 The children's centre was intended from the outset to house the out of school club. This aspect was lost in the development process due to space requirements, but is essential to the project if the aspirations of local people are to be met. Additional funding will be sought to make the rooms currently available suitable for registration by OFSTED although economies could be achieved if some of the work was undertaken by the existing contractor.
- 3.1.2 Park Lane College (PLC) is a partner in the development of the Broadway building. They were invited by the officer steering group to occupy part of the building in Jan 2002 and they suggested that their needs were for about one third of the building. They intend to refurbish training rooms and deliver community based adult education on the site and initially offered to demolish the temporary classroom housing the current nursery class and provide a hard surface car park for the site as a whole.

3.1.3 Park Lane College no longer requires the space in the Broadway building that they had originally sought. This has resulted in a section of the building now becoming the responsibility of the Children's Centre. This space is suitable for the location of the above mentioned out of school club room and will ensure sole use of the toilet area for these children. It also provides additional space for the extended services and groups working within the Centre.

3.1.4 The renovation of this additional space is not included in the current contract. Costing and funding is being sought and we hope to provide this extension to the children's centre service offer as a third phase.

3.2 The car park

A small car park was to be constructed on the site of the old nursery class portable building to serve the site. Health and Safety concerns have been raised about the current parking arrangements used by the Primary School. The development of the children's centre provides an excellent opportunity to provide safe, appropriate parking for all users of the Hawksworth Wood campus. Proportional funding for this will be sought by the Early Years Service as an extended car park has not been included in the contract.

3.3 **The Quadrangle.** The Community Garden is now complete and has transformed the quadrangle at the heart of the building. The EYC parents group 'Where Family Matters' were granted the funding for the garden, which was designed by one of the parents

4.0 FUNDING AND RESOURCE ISSUES

Approval date	December 2002	October 2004	Additional Approval Required	Total
	£000's	£000's	£000's	£000's
Expenditure				
Fees	105.0	53.2		158.2
Construction	620.0	127.9	170.0	917.9
Furniture & Equipment	6.0	16.3		22.3
Sub Total	731.0	197.4	170.0	1098.4
Funded by:-				
SRB5	240.0	-27.6		212.4
NNI	156.0			156.0
Standards Fund Grant	117.5	25.0		142.5
Education Leeds (Removal Of Surplus Places)	100.0			100.0
Early Years RCCO	17.5			17.5
Leeds City Council Children's Centre Capital Grant	100.0	200.0	170.0	370.0
Sub Total	731.0	197.4	170.0	1098.4
Balance/Shortfall	0.0	0.0	0.0	0.0

- 4.1 A Design Cost Report was approved by Executive Board in December 2002 which gave authority to spend £620k on construction and £105k on design fees. This included SRB 5 Grant £240k, Neighbourhood Nursery Initiative Grant £156k, Standards Fund Grant £117.5k, Education Leeds (Removal of Surplus Places) £100k, Leeds City Council Capital £100k and an Early Years Revenue Contribution to Capital £17.5k. In addition Early Years Service secured £162k Neighbourhood Nursery Initiative Revenue Grant
- 4.2 In October 2004 a 2nd Design Cost Report was submitted to the Director of Corporate Services in October 2004, which authorised an additional £197,400 to be spent on the scheme. This was to be funded from Children's Centre Grant £200k and additional Standards Fund Grant £25k to offset the loss of SRB 5 Grant £27.6k
- 4.3 It is anticipated that an additional £170k will be incurred on this scheme to be funded from Children's Centre Grant. This will be used to renovate the additional space, re-roof the flat corridor roof not included in Phase One and supply and fit new kitchen equipment.

5.0 CURRENT POSITION ON BROADWAY SITE

- 5.1 Hawsworth Wood Children's Centre will open in October 2005.
- 5.2 Hawsworth Wood EYC has been establishing the foundations of a Children's Centre over many years. A range of family support services are in place already and there is now a Family Outreach Worker in post. These current services will be expanded, and with integrated childcare and early education in the Broadway Building, the core children's centre offer will be met.
- 5.3 The Early Years Service is committed to the inclusion of children with profound and complex needs in their settings. The Children's Centre is part of a Special Inclusive Learning Centre partnership and on transferring to the new building these children will benefit from a much improved, more accessible provision, which includes a sensory room and changing facility.
- 5.4 OFSTED have been to visit the site to register the building. All comments were very positive.
- 5.5 The Children's Centre will have a Children's Centre Board whose members will include local residents, representatives of the Primary School and other key partners, including those who have contributed in the past. Their role will be to support the development of the Children's Centre and ensure the needs of the wider community are met.

6.0 ISSUES TO BE RESOLVED

A number of issues remain unresolved:

6.1 Land to be occupied by the Children's Centre

- 6.1.1 In June 2003, the Head and Chair of Governors met with officers of EYS. The management of the building was discussed. From 1st April 2003, the Broadway Building was declared surplus and became part of the CEO's Estate, with responsibility given to Early Years Service This declaration enabled a contribution of

£100K capital to the project. The management of the Broadway building includes the building, access to it and space for other services.

- 6.1.2 On 29th June 2005 a draft ground plan provided by Education Leeds was circulated at a meeting with the Chair and officers from EYS. The areas required for play space, access and the proposed whole site car park including the perimeter fence were marked on the plan. The Chair noted that the land identified for the car park was not surplus to the school's needs and said that he would take this to the next Governors meeting in September. The areas identified, have been agreed by the Early Years Service and the Chair of Governors.
- 6.1.3 Recent discussions with the Chair of Governors and the Head have agreed a co-operative approach to solving any ongoing site problems. An Operations team from school, the Children's Centre and Park Lane College will meet regularly to avoid any misunderstandings. The Chair will also convene a twice-yearly Strategic Estates Management meeting to raise any issues around maintenance of the estate etc. In addition to these meetings, a Children's Centre Board will be established to oversee the ongoing management of the Children's Centre. Representation on this Board will be from the Children's Centre, School, a number of the local agencies and parents.

6.2 Out of School Club

- 6.2.1 In February 2002 the EYDCP Development Officer met with Acting Headteacher Trevor Jefferson regarding applying for Breakfast club funding from Leeds Breakfast Club Initiative. This funding was to target children working with a Learning mentor, children who were frequently late or non-attendees who might need a nutritional breakfast to aid concentration. This bid was successful.
- 6.2.2 The NOF application was discussed for an Out Of School Club, which would include before and after school childcare for working or training parents, wrap around childcare and holiday play schemes. This has to be clearly defined as childcare and appropriate fees charged. The NOF revenue (only) bid was granted. Initially a location within the school Cragside building was considered, but it could only be registered for 16 children, without alterations. The club will now be located in the children's centre.
- 6.2.3 Proposals by the school that it would be of benefit to the local community's capacity development to establish a parent run association to operate before and after school childcare have been pursued. We will develop this further with the School.
- 6.2.4 Hawksworth Wood Primary School benefits from two good grass playing fields, neither of which is suited to large scale games requiring a flat surface, but both of which offer extensive opportunities for outdoor physical play. In addition, it has a garden/wildlife area rich in plant and animal life. We will examine ways in which children using the Centre can access these facilities in partnership with the school.

6.3 Car Park

- 6.3.1 The lack of car parking on the Hawksworth Wood site is a long-standing concern. Whole site car parking had not been included as part of the contract.
- 6.3.2 At one time Park Lane College had considered the provision of a full, floodlit car park. In the current scaled down involvement of Park Lane College in the centre they

have only requested two dedicated parking spaces in the proposed Children's Centre car park. They envisage that students will walk to the site. The primary school do not have the funding within their budget to entirely fund a whole site car park so a proportional solution is being sought.

6.3.3 In July 2005 Hawksworth Wood Primary School was visited by Education Leeds Health and Safety Officers, who have looked at the current parking arrangement and deemed them unacceptable. Meetings have taken place between the Early Years Service, the school and Health and Safety to discuss solutions. The Health and Safety Officer will identify if any funding could be made available from Education Leeds.

6.3.4 This issue is outstanding, but will be resolved in partnership.

6.4 Bin Storage and Deliveries

6.4.1 A site bin storage and deliveries area will be developed adjoining the car park. Advice is being sought from the Health and Safety team to ensure that this arrangement is suitable.

6.5 Building work

6.5.1 The quality of a section of the building work on one of the ramps has been questioned. This issue has been passed on to the architect and raised at site meetings. This should be resolved before the contractors leave the site.

7.0 RECOMMENDATIONS

North West Area Management Board is requested to:

7.1 Receive an update on the development of Hawksworth Wood Children's centre

7.2 Note the contents of the report

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

MEETING: INNER NORTH WEST AREA COMMITTEE

DATE: 20th October 2005

SUBJECT: Primary Review: Proposals for Far Headingley Primary Planning Area

Electoral Wards Affected:

Kirkstall/Headingley/Weetwood

Specific Implications For:

Ethnic Minorities

Women

Disabled People

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Policy Implications:

<input type="checkbox"/>

Executive Function

<input type="checkbox"/>

Council Function

<input type="checkbox"/>

Eligible for Call In

<input type="checkbox"/>

Not eligible for Call In (details contained in the report)

<input type="checkbox"/>

EXECUTIVE SUMMARY

At its meeting on 6th July 2005, Executive Board granted permission for public consultation to be undertaken on a proposal to close Beckett Park Primary School in August 2006. Education Leeds is currently undertaking public consultation on this proposal for a period of six weeks from 8th September until 20th October 2005 and seeks the Inner North West Area Committee's views.

1.0 Background

1.1 There are serious concerns over falling pupil numbers in the Inner North West area of Leeds. The significant student population living in and around Headingley is exacerbating the falling birth rate in this area and contributing to the demographic problems facing primary schools. The proportion of the children living in the area is amongst the lowest in Leeds and there are insufficient pupil numbers in the area to sustain the current number of schools. Of the 356 places available in Reception each year across the three areas (Headingley, Far Headingley and Kirkstall), only 255 were taken in 2004/5 and projections suggest this number is likely to fall.

1.2 The Far Headingley Planning Area comprises Beckett Park Primary School, Hawksworth Wood Primary School, St Chad's CE Primary School and Weetwood Primary School. Informal consultation has been undertaken with the headteachers and Chairs of Governors of these schools and Ward Members from Headingley, Kirkstall and Weetwood Wards and the Church of England and Catholic Dioceses.

The objective of these meetings was to seek stakeholder views on the future of primary provision within the area.

- 1.3** In Far Headingley there are two popular schools in St Chad's and Weetwood Primaries, Hawksworth Wood Primary, which has recently been downsized but continues to serve a discreet population and Beckett Park Primary School, which has suffered steadily falling rolls over the past 10 years. The school has the lowest number on roll of all schools in the Far Headingley area at 107 in January 2005 (Pupil Level Annual School Census (PLASC)) and has 34% surplus places. Current analysis indicates that the school attracts only around 10% of its local population compared to a citywide average of just over 50%. Despite the facilities offered by the school and the attractive site, parental preference for the school is very low. The school is already operating with Reception, Year 1 and Year 2 pupils being taught together in a single class. The school does not have a nursery class, but a Neighbourhood Nursery is located on the school site in a temporary building and operates independently of the school.
- 1.4** In terms of performance at Key Stage 2, of the four schools in Far Headingley, Beckett Park and Hawksworth Wood show profiles which are below the LEA average. It should be noted that both schools have higher free school meals than other schools in the area and above the city average.

2.0 The Proposal

- 2.1** The Executive Board gave permission at their meeting on 6th July for formal consultation to be undertaken on a proposal to close Beckett Park Primary School. The proposed date for implementation of the proposal is 31st August 2006. A consultation document containing further detailed information is attached to this report and is available on the Education Leeds website.

- 2.2** Options that were considered include the amalgamation of the school with a neighbouring school.

- 2.3** It is Education Leeds view that the closure of Beckett Park Primary School would provide a reduction in provision in line with projected decline and ensure that remaining schools in the area were sustainable. In addition, pupils currently at Beckett Park Primary School would benefit from attending larger schools that have the resources to offer more opportunities and are in a better position to offer single-aged classes.

3.0 STATUTORY IMPLICATIONS

- 3.1** The review of primary provision fulfils the LEA's statutory requirement to keep under review the supply and demand of school places.
- 3.2** Following consultation this proposal may lead to a statutory process being followed.

4.0 LINKS TO KEY PRIORITIES

- 4.1** Proposals under the Primary Review reflect key priorities identified in the Education Development Plan, the Asset Management Plan and the Corporate Plan by contributing to the target to reduce primary surplus places, the raising achievement agenda and improving the school estate.

5.0 RECOMMENDATION

- 5.1** The Area Committee is asked to make their views known on the statutory proposals in the Far Headingley Primary Planning area.

Public Consultation

Primary School Review Proposals for the Far Headingley Area

8 September – 20 October 2005

Excellence in Learning



Far Headingley Area Consultation Document

Primary School Reorganisation in Leeds

- 1 All Local Education Authorities have a statutory responsibility to ensure that schools in their area are sufficient in number, character and resources to provide all pupils with access to a high standard of education. Education Leeds on behalf of Leeds City Council is undertaking a review of primary age provision to ensure that all primary phase schools are able to provide high quality education in stimulating learning environments.
- 2 As part of this review, we have looked at the current pattern of provision in the Far Headingley area and are proposing some changes to provision. It is important that the people with an interest in the area's educational provision are consulted on these changes and that their views are listened to. This consultation document sets out the proposal in detail and explains why we think this will improve provision in this area. The aim is to provide you with information so that you can let us know what you think. As yet no final or binding decisions have been made. Your views count and will be listened to.

Why is there a need to reorganise primary places?

- 3 Reorganisations are normally brought forward because there are concerns about the suitability and sufficiency of school places. In the primary sector, we currently have around 7,500 unfilled places in Leeds primary schools due to the falling number of children of primary age. There is currently a primary population of nearly 55,000, which is projected to fall to about 53,500 by 2008/9. Unless some action is taken the number of surplus places will increase further. Each surplus place in a school represents funding which could be redirected into resources which more directly benefit children – teachers, support staff and other educational resources. The removal of surplus places is NOT about saving money. It is about targeting resources more efficiently.
- 4 Schools are funded through a formula which is largely determined by how many children attend each school. This means that schools with low enrolments and falling pupil numbers do not necessarily have smaller classes, but tend to have less and less money, resulting in fewer staff and fewer resources for the children. This can lead to concerns about their viability, their ability to deliver a full curriculum and/or the value for money they provide. Because larger schools receive a higher budget, they are often able to offer pupils the opportunities of a wider curriculum and the benefits of the expertise of a broad base of colleagues. They are also more sustainable for the longer term, as they are in a stronger position to withstand fluctuations in pupil numbers.
- 5 As part of the review of primary provision, recent years have seen the closure or amalgamation of 32 primary phase schools and the opening of 13 new ones. Many of these have seen infant and junior schools coming together to form new primary schools. In all of this, the funding for primary schools has increased overall and money saved from reorganisation has been kept with the overall schools budget.

What is the proposal for Far Headingley?

- 6 The Far Headingley planning area covers the communities served by Beckett Park Primary, Hawksworth Wood Primary, St Chad's Church of England Aided Primary and Weetwood Primary schools. The proposal for Far Headingley is to close Beckett Park Primary school.
- 7 The aim of this proposal is to secure the size of primary schools in Far Headingley in the context of falling primary school demand to ensure that schools have the resources, flexibility and staffing capacity to provide pupils with a high quality of education.

What evidence is there that reorganisation is necessary?

- 8 Leeds City Council and Education Leeds recognise that school reorganisation should only be undertaken where there is very strong evidence that the educational opportunities for children would be improved by reorganisation and that provision would be sustainable over the longer term. Due to falling rolls, the closure of Beckett Park Primary School was proposed in 2003. This was not progressed and the school was given time to improve its situation in respect of the number of pupils on roll. However, since that time the number of pupils of primary age in the Far Headingley area has continued to fall and this has continued to impact most on Beckett Park Primary. In addition there are surplus places and low pupil projections in relation to the number of places available in primary schools in the adjacent Headingley and Kirkstall areas.
- 9 Table 1 in the Appendix to this document shows some comparative information about schools in the area, including current numbers at the schools. The number on roll at Beckett Park Primary school in January 2005 was 107. Intakes into the school are significantly lower than the school's admission number – 6 pupils were admitted to Reception in September 2004. The school is housed in buildings built in 1953 and 1985 on a large site, and the surplus of 55 places would be much higher but for the significant areas allocated to SEN provision, some of which are not included in the net capacity calculation. The key issue is the low number on roll at Beckett Park which increasingly threatens the viability of the school. Despite the school's large site, which offers significant greenspace, very few parents have been choosing to send their children to the school.
- 10 Beckett Park Primary provides pupils with a good education. However, like many other small schools, due to economies of scale and other elements such as small school protection funding, Beckett Park Primary School costs more per pupil than larger schools. In the 2004/5 budget, Beckett Park Schools costs £5,120 per pupil, compared with the Leeds average of £2,885. The value for money that small schools provide has to be questioned in the context of the resources available for all Leeds schools.
- 11 Current intakes into the four schools in Far Headingley and future projections suggest that 90 places per years across the schools would be sufficient to meet demand, whereas the current combined admission limit is 120. In January 2005 there were 85 pupils in reception in the four schools, compared to 119 in 1998. Table 2 presents projections of reception intakes for the next four years. These support the need to consolidate provision into fewer, more sustainable schools. The closure of Beckett Park Primary School would reduce the combined admission limit by 30, improving the match between the supply and

demand of primary places.

What other options have been considered?

- 12 A variety of possible options for change have been considered including an amalgamation of Beckett Park with a neighbouring school on the Beckett Park site. An amalgamation of Beckett Park and Beecroft Primary School as a single form of entry school was considered as the schools draw children from fairly similar areas. This would appear to address the enrolment issues faced by Beckett Park. However, Beecroft Primary School is a full, popular school in its own right, and amalgamation would lead to disruption for a larger number of children.
- 13 Wider consideration was given to possible links with other schools in the Kirkstall area as well as Far Headingley, in particular Kirkstall St Stephen's as it also attracts pupils from a similar area as Beckett Park. Kirkstall St Stephen's site could not support an enlarged school and to amalgamate on the Beckett Park site would move the school away from the church with which it has strong links. Again an amalgamation would disrupt a larger number of children.
- 14 It is our view that the proposal to close Beckett Park Primary School outlined above would be the best proposal to bring forward for wider discussion. It would provide a reduction in provision in line with projected decline and provide a good geographic distribution of schools in relation to where pupils live. In addition, pupils currently at Beckett Park Primary School would benefit from attending larger schools that have the resources to offer more opportunities and are in a better position to offer single-aged classes.

What happens if the proposal proceeds

Where will the children be offered places?

- 15 Parents and carers will be able to consider a place at any school. They may express a preference for any school and parental preference for either school will be met as far as possible by application of the published admission criteria for Leeds.
- 16 However, all of the children on the roll of Beckett Park Primary school when it closes in August 2006 will be offered a place at either Beecroft Primary School, Kirkstall St Stephen's C of E Primary School or Hawksworth Wood Primary School in September 2006, depending on the availability of places.
- 17 Pupils attending the specialist provision provided by Beckett Park for autistic children will be offered suitable alternative provision to cater for their needs, either at a school operating a similar facility or at a Specialist Inclusive Learning Centre.

How will the transition arrangements be managed?

- 18 The transition period will be carefully managed and supported to make sure that the schools continue and increase the rate of improvement, building upon existing provision and achievements. The process will be lead and managed by the existing headteachers

and governing bodies, with the support of Education Leeds. A Project Co-ordinator will work closely with the schools to ensure that the transition process is linked with the school improvement strategy and co-ordinated with the services provided by Education Leeds and from others.

What about the staff?

- 19 There will be a planned process as part of transition arrangements to encourage and support all staff to continue the development of their career in Leeds and to support the process of change.
- 20 The Education Leeds Personnel Team will work with members of staff to seek redeployment following the school's closure.

When is the proposed date for the closure?

- 21 The proposed date for closure is 31 August 2006. This recognises the need for time to complete the statutory processes required when schools are closed.

Consultation Process

What happens next?

- 22 We are consulting parents, governors, staff and the community between September and October 2005. At the end of this period the Executive Board of the City Council will receive a report summarising the views expressed during the consultation (November 2005). The Board will be asked to consider whether, in the light of these views it still wishes to proceed with these or amended proposals. If the Board does wish to proceed then statutory notices will be published. Anyone who disagrees with the proposal can formally object at this stage. At the end of the statutory notice period, a further report is submitted to the Executive Board summarising the representations received (January 2006) and all the documentation is submitted to the School Organisation Committee, an independent body, who must decide whether or not to finally approve the proposal.

If no objections are received then the proposal does not proceed to SOC and a final decision will be made by Executive Board.

When would these proposals take effect?

- 23 Set out below is the timetable of key dates currently envisaged, although this may be subject to change.

July 05	Leeds City Council Executive Board grant permission for public Consultation on the preferred option
8 Sept – 20 Oct	Public consultation (6 weeks)
Nov 05	Executive Board approval to publish statutory notices
Nov 05 – Jan 06	Publish statutory notices giving 6 weeks for representations to be made
Jan 06	Notice expires
Jan 06	Submit documentation to Leeds School Organisation Committee (SOC), or Executive Board paper if no representations
March 2006	Deadline for SOC decision
Sept 2006	Implementation

What are your views?

- 24 Whether you agree or disagree with the proposals or aspects of them, whether you have concerns that you feel have not been addressed or factors that you think we have not taken into account, please let us know. We would like to hear your views.
- 25 You are invited to a public meeting at 7pm on 28 September 2005 at Beckett Park Primary School, where your views will be noted. You may also wish to put your views in writing – either by letter or by completing the attached proforma – to arrive no later than 20 October 2005.

Send all correspondence to

The Chief Executive
Education Leeds
FAO School Organisation Team
Selectapost 17
Merrion House
110 Merrion Centre
LEEDS LS2 8DT

You can also reply by email to: educ.school.organisation@educationleeds.co.uk or via the website at: www.educationleeds.co.uk

Timetable of Consultation Meetings

Date	
20 September 2005	Meeting with staff of Beckett Park Primary School
20 September 2005	Meeting with Governing Body of Beckett Park Primary School
28 September 2005	Public meeting at Beckett Park Primary School
20 October 2005	Meeting with Inner NW Area Management Committee

Appendix

Table 1: Current position

	Type of School	Nursery Roll Jan 2004	Admission Limit	Reception Jan 2005	Number on Roll (Jan 2005)	NET Capacity	Surplus Places (%)
Beckett Park PS	5-11	0	30	6	107	162	55 (34%)
Hawksworth Wood PS	3-11	37	30	22	191	210	19 (9%)
St Chad's C of E PS	3-11	37	30	27	202	169	-33 (-20%)
Weetwood PS	3-11	41	30	30	212	210	-2 (-1%)
Total		115	120	85	712	751	

Table 2: Reception Projections

School	2005	2006	2007	2008	Admission limit
Beckett Park PS	6	7	6	6	30
Hawksworth Wood PS	21	18	17	17	30
St Chad's C of E PS	26	29	27	26	30
Weetwood PS	29	31	30	29	30
TOTAL	82	85	80	78	120

Table 3: Area Projections

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	%
1998\9	119	113	140	143	137	120	136	908	150	1050	142	13.5%
1999\0	111	115	113	139	139	128	117	862	150	1037	175	16.9%
2000\1	100	110	117	109	133	135	123	827	150	950	123	12.9%
2001\2	105	103	103	119	108	135	136	809	150	822	13	1.6%
2002\3	94	105	101	106	123	106	136	771	120	771	0	0.0%
2003\4	91	97	107	101	106	115	107	724	120	750	26	3.5%
2004\5	85	94	101	103	105	111	113	712	120	750	38	5.1%
2005\6	82	87	97	100	106	106	111	689	120	750	61	8.1%
2006\7	84	84	90	95	103	107	104	668	120	750	82	10.9%
2007\8	80	86	87	88	99	104	106	650	120	750	100	13.3%
2008\9	78	81	89	85	89	99	104	626	120	750	124	16.6%

PRIMARY REVIEW – FAR HEADINGLEY AREA

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation document on the proposal **to close Beckett Park Primary School** and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter.

All responses will be reported to a meeting of the Executive Board of Leeds City Council in November 2005. The last date for responses to be received is Thursday 20 October 2005.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of Beckett Park Primary School

2. Do you have any other comments or views? (Add more sheets if you wish.)

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

Which school are you associated with?

(please tick which apply)

Parent/Carer of present pupil(s)
Parent/Carer of pre-school child
Other adult relative
Pupil
Governor

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Member of staff
Local Resident
Elected Member
Community Representative
Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Please return your form to:

School Organisation Team, Education Leeds,
9th Floor West, Merrion House, 110 Merrion Centre, Leeds, LS2 8DT.

AGENDA
ITEM NO:

Originators: Zahid Butt
Area Community Safety Co-ordinator

Telephone: 305 7505

REPORT OF: DIRECTOR OF HOUSING SERVICES

REPORT TO: Inner North-West Area Committee

DATE: 20th October 2005

SUBJECT: Community Safety 2004/2005

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call in
(details contained in the report)

EXECUTIVE SUMMARY

This report provides Members with information on key community safety actions in 2004/2005 and provides an update on community safety delegated functions (CCTV, Neighbourhood Wardens and PCSOs). The report also provides details of Priorities and key actions planned for 2005/2006 and proposals for priorities and possible key actions in 2006/2007.

1.0 Background

- 1.1 The Pudsey Weetwood Divisional Partnership (DCSP) is responsible for delivering actions to reduce crime and disorder in the North West Wedge. It meets quarterly and examines the Strategic Intelligence Assessment every six months. The Partnership is made up of key representatives from statutory agencies and is chaired by West Yorkshire police. The Partnership reports to the Safer Leeds Executive through quarterly highlight reports and oversees the Multi Agency Tasking Groups (MATs).
- 1.2 The MATs were created 12 months ago by the DCSP to deliver actions to address community safety issues (ASB, Burglary, Drugs, vehicle crime). They are co-chaired by the Area Community Safety Co-ordinator and Police Sergeant and their membership is made up of statutory and other key agencies.

2.0 Summary of Key Actions 2004/2005

2.1 This section provides information on the performance of Pudsey Weetwood Police Division (Appendix 1) and key actions delivered during 2004/2005.

2.2 Operation Apollo

The 3 day multi-agency operation, previously reported to Committee, tackling crime, fear of crime and environmental improvements. Agencies are involved in co-ordinated and concentrated effort in particular geographical areas throughout North West Leeds. A review of Apollo is planned with a view to highlighting changes which could improve the impact and effectiveness of the initiative.

2.3 Mobile CCTV

This city wide mobile provision consists of two vans, purchased and fitted out by Home Office Funding. The vans are deployed on a priority basis with high crime areas having top priority.

Between January 2005 and June 2005 the Mobile CCTV vans have been deployed on 25 occasions in North West Leeds, In march 2005, the Inner Area Committee commissioned 5 days of paid use of the vans. Mobile CCTV vans are currently deployed to all Operation Apollo.

3.0 Burglary

3.1 Burglary reduced by 33% compared to 2003/2004 (4,753 incidents recorded).

3.2 Target Hardening

Properties target hardened through Burglary Reduction In Leeds and Care & Repair. Funding restrictions meant that most of this activity was restricted to SRB 5 and NRF areas.

3.3 Freshers Period

A multi agency crime prevention / awareness campaign held in September / October, aimed at new students and returning students. This includes targeted high visibility policing and crime prevention advice / leaflets.

3.4 Alleygating

In June 2005, following consultation and the planning process, Back Chestnut Avenue was alleygated. Further work is expected to change the back street into community space through benches, plants and flowers.

3.5 Priority Offenders

Targeting of multi agency resources to tackle priority offenders who commit a substantial portion of crime.

4.0 Vehicle Crime

4.1 Theft of Vehicle reduced by 25.2% compared to 2003/2004 (1,936 incidents recorded). Theft from vehicle reduced by 21% compared to 2003/2004 (4,057 incidents recorded).

4.2 DVLA Letters

A new scheme whereby vehicles displaying property that could be stolen are noted by Police Community Support Officer (PCSOs) and receive a letter from DVLA to remind them to keep property out of sight.

4.3 Vehicle Rat Trap

Police have deployed the vehicle rat trap in Inner North West, which is used to trap perpetrators in the vehicle after they have broken in.

5.0 Violent Crime

5.1 Violent crime reduced by 2.7% compared to 2003/2004 (5494 incidents recorded). Robberies reduced by 38.5% compared to 2003/2004 (482 incidents recorded).

5.2 Operation Walksafe

High profile police operation targeting the returning student population, providing targeted extra patrols in hotspots areas and use of the council's Mobile CCTV vans to target robbery hotspots.

5.3 Operation Alvinouth

Extra Police patrols in Headingley in the late evening / closing time to prevent and tackle ASB caused by those leaving licensed premises. Funded through the Committees Well Being Budget in 2004/2005.

6.0 Anti Social Behaviour

6.1 2004/2005 was the first full year the Anti Social Behaviour Unit collected anti social behaviour data. As a result no targets were set and no comparisons can be made. Data was collected on the number of Acceptable Behaviour Contracts entered into (city wide) and the number of Anti Social Behaviour Orders gained (city wide).

6.2 Operation Alstonfield

Extra Police patrols targeting ASB in Little London, particularly targeting rough sleepers in the multi storey blocks and drug dealing in the area. Funded through SRB in 2004/2005.

6.3 Local Multi-agency Working

Monthly meetings held between practitioners from North West Leeds, Police, ASB Unit and others to share local information and agree actions to tackle individuals causing ASB and nuisance.

6.4 Graffiti

Area Management, Police, Trading standards and the Graffiti Unit are working closely together to address this problem, focusing on clearance, dealing with the point of sale of spray cans and apprehending perpetrators. Further work is currently being undertaken to assess the impact of the work undertaken and developing a project to work with young people in harnessing their artistic skills into more productive endeavours.

7.0 **Drugs**

7.1 The locality Drugs Co-ordinator post is vacant since the post-holder left in June 2005. The Community Safety Unit is currently undertaking a review of its core structure and at the current time is unable to release this post.

7.2 Student Drugs Booklet

The student drugs booklet developed by the Drugs Locality Co-ordinator has been distributed during Freshers period.

7.3 Community Drugs Booklet

The Community drugs booklet developed by the Drugs Locality Co-ordinator was distributed, primarily but not exclusively to the Little London area. This distribution was informed by the research conducted by the Co-ordinator in 2004

7.4 Community Drug Treatment Services

Increase in the number of local community drugs treatment services provided in North West. This work has been co-ordinated by Barca and commissioned by the Primary Care Trust.

8.0 **Delegated Functions**

8.1 Area Committees have responsibility delegated by the Executive Board for Council funded PCSOs, Neighbourhood Wardens and CCTV.

8.2 CCTV

There are 6 CCTV cameras currently deployed in Inner North West:

- Hyde Park Corner - 1
- Headingley – 4
- Hawksworth Wood – 1 (revenue picked up by North West Homes)

The cameras are monitored by LeedsWatch 24 hours, 7 days a week. The control rooms have access to the Police radio system to ensure a prompt response to incidents. The overall strategy for CCTV ensures that the CCTV network provides

reassurance to members of the public, helps the Police detect crime and identify criminals through appropriate information exchange.

8.3 Police Community Support Officers (PCSOs)

PCSOs are involved in a range of activities from providing high visibility patrols, visiting victims of crime and providing crime prevention advice to holding suspects of crime and securing scenes of crime.

There are currently 8 match funded PCSOs in Inner North West. There are also 22 Police funded PCSOs in Inner North west. Deployment of PCSOs is currently with Police Divisions who also carry out the day to day management. Matched funded PCSOs are deployed within their allocated ward, unless an emergency situation requires their presence elsewhere. Appendix 2 provides details of the areas covered by all PCSOs.

West Yorkshire Police have yet to agree on a county wide performance matrix for PCSOs. Information found at Appendix 3 and 4 provide details for the percentage of time spent on patrol and the number of intelligence forms submitted by match-funded PCSOs. This will form the minimum reporting standard, with other aspects of work added at a later date. Once finalised this will be discussed at the Community Safety Sub Group. The contract with West Yorkshire Police for matched funded PCSOs allows for a joint annual review of PCSOs on the effect, operation, value, outcomes of past activities and for future planning.

8.4 Neighbourhood Wardens

There are currently 3 neighbourhood wardens in Inner North West:

- Burley / Hyde Park (part-time)
- Hawksworth Wood
- Little London

A further neighbourhood warden post has been recruited to cover Hyde Park / Woodhouse. This post has been funded through the part time vacancy of the Hyde Park Neighbourhood Warden and match funding from Leeds North West Homes. Contact Details for Neighbourhood Wardens are presented at Appendix 5.

Neighbourhood wardens provide patrols, will take an active role in reporting environmental issues such as graffiti, will advocate on behalf of residents and can be involved / lead on other specific projects within a local area. Feedback from residents groups and community organisations shows that residents and local groups welcome a visible patrol in their area. It offers re-assurance and a point of contact with services.

A review of the Warden Service is currently underway, proposing that the day to day co-ordination and supervision of wardens is undertaken by the Area Community Safety Co-ordinators. The review also suggests changes to the terms and conditions of employment (for example hours worked by wardens). Negotiations with Staff and Unions are currently taking place.

A performance matrix has been developed detailing outputs taken from weekly / monthly activity sheets. Members are asked to consider how often they would like to receive this information.

9.0 Priorities for 2005/6

9.1 The Police Strategic Intelligence Assessment (SIA) provides information about hotspot areas where the highest numbers of crimes are reported. It also shows the most frequent times when crimes are likely to take place, the profile of victims and the nature of the offending behaviour. The SIA data alone does not give a full picture of crime and ASB across the wedge. Partner agencies are encouraged to bring their own information to complement the SIA. By bringing information together like this, agencies are in a better position to make decisions about where the priorities for action should be using an intelligence lead approach.

9.2 Current priorities for anti social behaviour are:

- Nuisance caused by drug dealers and users in Little London
- ASB caused by groups of young people in Woodhouse
- ASB caused by groups of young people in Hawksworth Wood
- Alcohol fuelled crime and ASB in Headingley

Anti Social Behaviour hotspots are not static and will change as problems and issues are tackled.

9.3 Research conducted by the Drugs Locality Co-ordinator in 2004 highlighted Little London as the priority area for drug issues.

9.4 The burglary priority for Inner North West is Hyde Park, Woodhouse and Headingley. The most common method of entry is through unlocked doors and windows. Burley, Hyde Park and Headingley are also the priority areas for vehicle crime.

9.5 The following key work is planned for the remainder of this financial year.

Issue / Target	Key Actions
CCTV	Examine CCTV provision from Dry Dock to Headingley, including Hyde Park. To examine crime data along with CCTV provision to map the gaps. To share findings with Community Safety Sub-Group and examine options.
Tackle and reduce ASB in North West	Monthly multi agency case conferences to discuss individuals causing asb and agree a course of action.
Reduce ASB in hawksworth woods and Gilberts & Sandfords	Asbu / NW Homes to support victims and target perps pcso patrols to hotspot areas truancy patrols to target area hate crime action plan delivered
Headingley DPPO	Collate evidence from Police, Licensees, Street Scene, Community Forums, Councillors, Divisional Partnership and ASB Panel

Tackle ASB in Little London	Asbu / NW Homes to target perps pcso patrols to hotspot areas Refer for use of Mobile CCTV Vans
Tackle and reduce asb and crime	To hold 4 Apollo Operations in North West between July 05 and March 06
Reduce graffiti in Headingley	Multi agency approach to target graffiti in Headingley Graffiti project currently being developed Review / evaluate impact Incorporate graffiti info collected by Universities – using the Student Liaison Officer eg photographs passed to Police
Reduce Burglary to no more than 2556 offences + reduce the repeat burglary rate to no more than 11.3%	Visit with burglary reduction pack to all victims of burglary in Hyde Park / woodhouse and “hot strike” neighbours Pro-active target hardening of 400 properties in the NRF area in Hyde Park (before a burglary) Funding available for approx 150 re-active referrals (after a burglary)
Reduce Burglary to no more than 2556 offences + reduce the repeat burglary rate to no more than 11.3%	Explore use of alleygating following requests from residents and where crime data supports the request. Feasibility study Undertake consultation Apply for Planning permission Agree design / Gates installed
Reduce Theft From and Theft of Vehicles	deploy vehicle rat trap in area crime prevention messages displayed using metal frames, trailer and other means to promote vehicle crime prevention.
Freshers Period	Crime Prevention / Awareness campaign held in Sept / Oct aimed at new students and returning students
Operation Walksafe	Linked to above targeted high visibility policing + use of Council's Mobile CCTV van to target robbery and crime hotspots in Sept / Oct
Operation Abbotsham	Targeted patrols on thurs / fri /sat / sun Weekly visits to licensed establishments Liaison with other agencies for joint visits (Fire service, Trading Standards, Council Depts)

10.0 Priorities and Actions for 2006/2007

- 10.1 Priorities should be intelligence led taking account of information from a variety of sources including Police, Council Agencies and Members. The Community Safety Sub Group will facilitate discussions between Officers and Members on community safety issues, priorities and actions.

10.2 Proposals will be directly linked to reported issues and priorities, however, possible proposals could include:

- Annual Review of PCSOs in North West
- Examining and reviewing the deployment of Neighbourhood Wardens
- Additional CCTV cameras linked to LeedsWatch to provide re-assurance, deter crime and assist in identifying offenders
- Target hardening of properties to prevent burglaries
- Alleygating of back streets to restrict access to residents only
- Additional Policing to provide high visibility policing
- Applying for and Implementing a Designated Public Places Order (alcohol free zone)

11.0 Recommendations

11.1 Members are asked to note this report and offer comments.

Pudsey Weetwood Police Division Performance

Source	Indicator	Q1	Q2	Q3	Q4	YTD	Change
Anti Social Behaviour							
LCC	increase the number of ABCs entered into and report on the number (baseline year)	18	26	29	73		baseline yr
LCC	increase the number of ASBOs entered and report on numbers	6	10	20	36		baseline yr
Burglary							
Police	reduce recorded domestic burglary to 5280	1444	1113	1272	924	4753	-33%
Police	reduce the percentage of people who are repeat victims of domestic burglary to 11.3%	14%	14.60%	12.30%	12.40%	13.40%	
Vehicle Crime							
Police	Reduce recorded theft of vehicle to 2108	613	480	443	400	1936	-25.2%
Police	reduce recorded theft from vehicle to 3981	112	825	1048	1072	4057	-21%
Violent Crime							
Police	Reduce level of violent crime to 5170	1442	1384	1353	1315	5494	-2.7%
Police	reduce recorded robberies to 531	137	109	109	127	482	-39%

Appendix 1

INNER NORTH WEST PCSO DETAILS

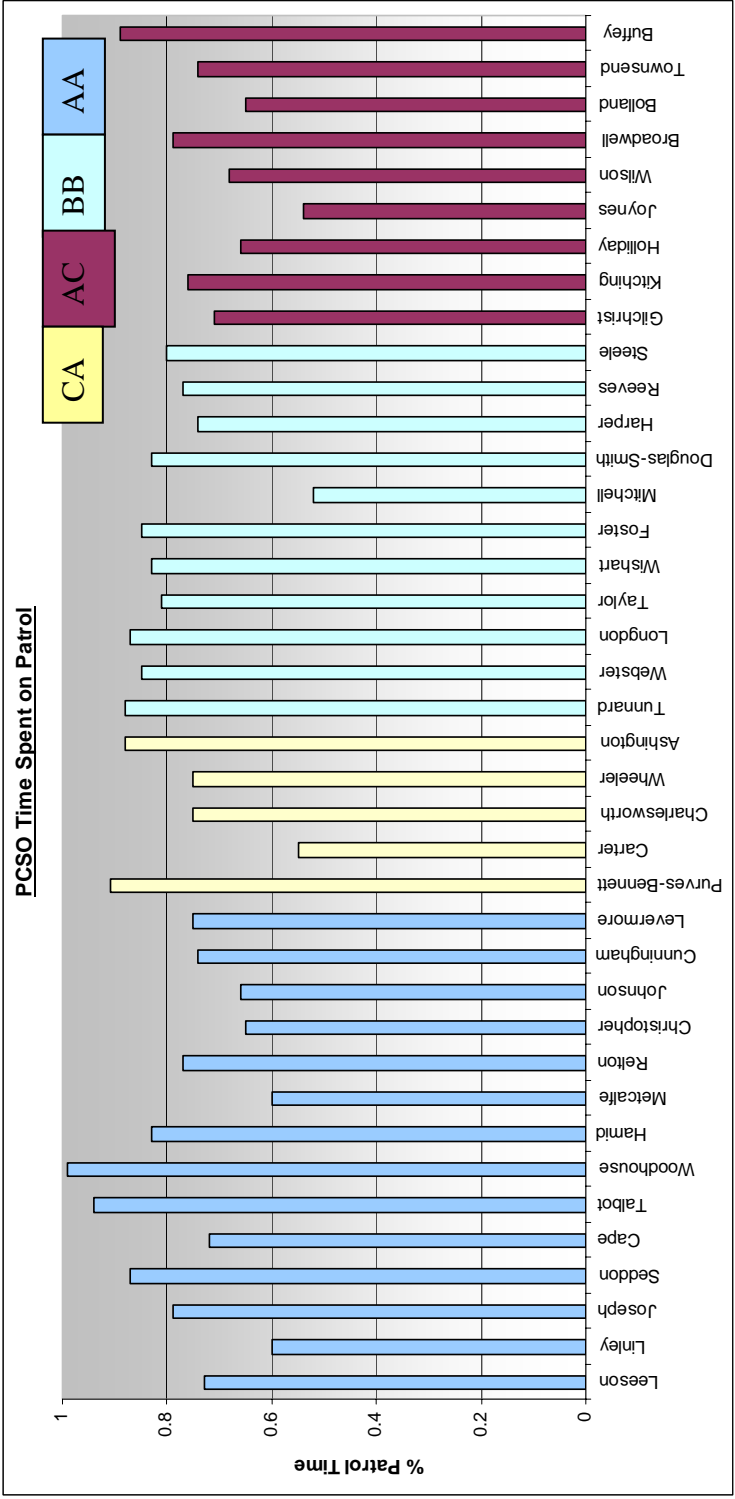
PCSO NUMBER AND NAME	DEPLOYMENT	COUNCIL WARD	FUNDING SOURCE
163 LINLEY	LITTLE LONDON	HYDE PARK AND WOODHOUSE	LEEDS CITY COUNCIL
428 METCALFE	LITTLE LONDON	HYDE PARK AND WOODHOUSE	LEEDS CITY COUNCIL
648 ADDISON	LITTLE LONDON	HYDE PARK AND WOODHOUSE	POLICE
583 DRAKE	LITTLE LONDON	HYDE PARK AND WOODHOUSE	POLICE
524 YOUNG	LITTLE LONDON	HYDE PARK AND WOODHOUSE	POLICE
421 PEAKER	WOODHOUSE	HYDE PARK AND WOODHOUSE	POLICE
168 LONGBOTTOM	WOODHOUSE	HYDE PARK AND WOODHOUSE	POLICE
482 PRIESTLEY	WOODHOUSE	HYDE PARK AND WOODHOUSE	POLICE
476 TAYLOR	WOODHOUSE	HYDE PARK AND WOODHOUSE	POLICE
427 CITULSKI	HYDE PARK	HYDE PARK AND WOODHOUSE	POLICE
422 TONKS	HYDE PARK	HYDE PARK AND WOODHOUSE	POLICE
425 MULLINS	HYDE PARK	HYDE PARK AND WOODHOUSE	POLICE
480 TURNER	HYDE PARK	HYDE PARK AND WOODHOUSE	POLICE
177 JOSEPH	HEADINGLEY	HEADINGLEY	LEEDS CITY COUNCIL
230 CUNNINGHAM	HEADINGLEY	HEADINGLEY	LEEDS CITY COUNCIL
203 GILL	HEADINGLEY	HEADINGLEY	POLICE
594 POOLE	HEADINGLEY	HEADINGLEY	POLICE
470 RELTON	KIRKSTALL / BURLEY	KIRKSTALL	LEEDS CITY COUNCIL
478 CHRISTOPHER	KIRKSTALL / BURLEY	KIRKSTALL	LEEDS CITY COUNCIL
485 SMITH	KIRKSTALL / BURLEY	KIRKSTALL	POLICE
476 TAYLOR	KIRKSTALL / BURLEY	KIRKSTALL	POLICE
161 THORNLEY	HAWKSWORTH WOOD	KIRKSTALL	POLICE
646 CREBER	HAWKSWORTH WOOD	KIRKSTALL	POLICE
472 BARRACLOUGH	HAWKSWORTH WOOD	KIRKSTALL	POLICE
424 STARBUCK	HAWKSWORTH WOOD	KIRKSTALL	POLICE
487 JOHNSON	WEETWOOD	WEETWOOD	LEEDS CITY COUNCIL
481 LEVERMORE	WEETWOOD	WEETWOOD	LEEDS CITY COUNCIL
525 GOULD	WEETWOOD	WEETWOOD	POLICE
619 MURPHY	WEETWOOD	WEETWOOD	POLICE

Belle Vue Police Station contact: 01924 294 646 (answerphone)

Email: nptbell@westyorkshire.pnn.police.uk

Appendix 2

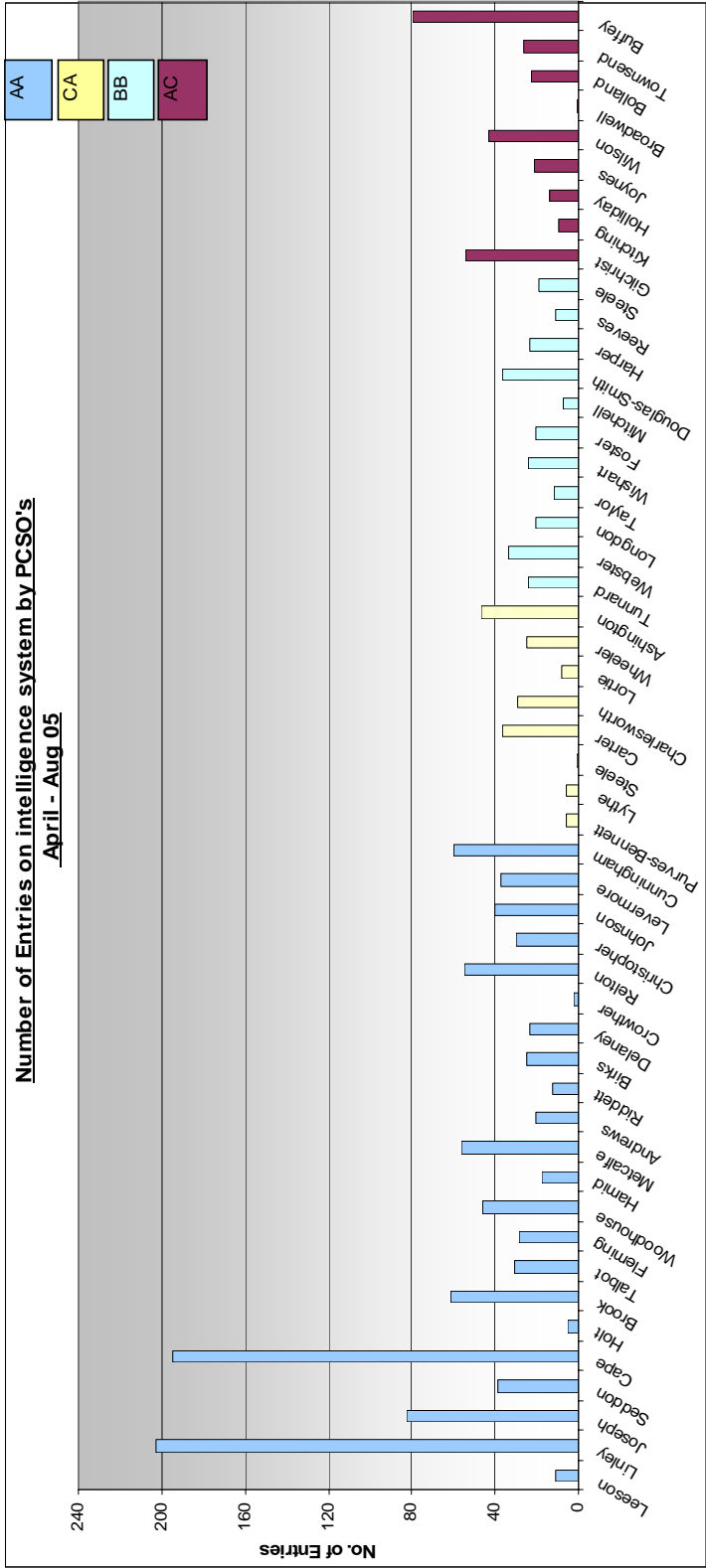
Appendix 3



NB – Not all match funded PCSOs are recorded here due to the information not yet rbeing recorded for those recently appointed.

AA – Pudsey Weetwood
 CA – City and Holbeck
 BB – Killingbeck
 AC – Chapeltown

Appendix 4



AA – Pudsey Weetwood
 CA – City and Holbeck
 BB – Killingbeck
 AC – Chapeltown

NB – Not all match funded PCSOs are recorded here due to the information not yet being recorded for those recently appointed.

Neighbourhood Warden Contact Information

Name of Warden	Area	Contact details
Hannah Abury (part time)	Burley / Hyde Park	07891 277 677 Hannah.arbury@leeds.gov.uk
Johanna Taylor	Hawksworth Wood	07891 277 600 Johanna.taylor@leeds.gov.uk
Paul King	Little London	07891 278 400 Paul.king@leeds.gov.uk
New warden	Hyde Park / Woodhouse	TBA

24 hour hotline – 0800 085 8121 (freephone)

Appendix 5

REPORT OF THE Director of City Services

MEETING: North West Inner Area Committee

DATE : 20th October 2005

SUBJECT : Street lighting PFI

Electoral Wards Affected :

All Wards

Specific Implications For :

Ethnic Minorities

Women

Disabled People

Executive Function <input checked="" type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

On the 12th May 2004 Executive Board endorsed the submission of an outline Business Case for the Street Lighting PFI. Included within the Outline Business Case were a number of objectives to be delivered through the PFI and proposal to make the project deliverable. The issues included:

- replacement of the existing orange light source with a better quality light source; and
- generation of £1m per year for the 25 year life of third party income.

This report summarise the progress to date on both of these issues.

1.0 Background

1.1 The Street Lighting PFI for Leeds will have a 25 year duration, and encompasses the whole of the Leeds City Council administrative area. The scheme provides for the maintenance of all of the City's street lighting stock from July 2006, and the replacement of 80% of the stock of around 95,000 columns, together with a number of illuminated signs, bollards, beacons and tunnel fittings during the first five years of the contract. Two (from the original three) Bidders have been asked to resubmit their bids with a view to appointment of a preferred bidder in November. Contract award is anticipated in March 2006 in accordance with the procurement timetable.

- 1.2 As part of the Outline Business Case approved by Executive Board on the 12th May 2004 a number of assumptions were made in order to ensure that the PFI would deliver the desired outcomes and be affordable. These assumptions included the replacement of the existing lighting source with improved provision within the overall package and the generation of approximately £1m per year of third party income for the 25 year life of the PFI.
- 1.3 In relation to the lighting source it was assumed that the existing orange light would be replaced with more modern technology in the form of 'whiter light' solutions which would support the community safety agenda and manage light intrusion. Hence the output specification issued to bidders in May 2005 could generally only be achieved by a move away from orange lights, but allowed maximum flexibility in order to ensure that affordable bids were received.
- 1.4 Secondly the output specification encouraged bidders to submit proposals for the generation of approximately £1m of third party income for the 25 year life of the PFI. There was already an awareness that the major opportunities for third party income generation would arise from either street lighting advertising or on a more limited scale from the installation of mobile telephone transmitter masts. In anticipation of the bidders submissions some work had already been undertaken to identify the issues arising from their potential proposals and a pilot for advertising on columns had been approved by Executive Board.
- 1.5 This report is intended to provide an update on progress with regard to the lighting source and the third party income proposals.

2.0 **Light Design Solution**

- 2.1 Lighting sources vary from totally monochromatic to pure white light, the whiter the light, the greater the ability of the individual to distinguish colours. The measure of the quality of the light is therefore referred to as its CR (colour rendition) value and varies from one (monochromatic) to 100 (pure white light)
- 2.2 The design of the replacement street lighting is the responsibility of the Service Provider under the PFI. The specification specifies the lighting output which needs to be achieved. This precludes the use of the existing orange light but permits the use of pinkish lights which already exists in Leeds. However lamps with better colour rendition are available in the market and Bidders have been encouraged to consider the best solution within the affordability constraints of the Project. These include Cosmopolis which is a new white light source on the market. It is very new technology with currently only a small number of installations in the UK. The cost of the lamps is high but it appears to be more energy efficient and offers major environmental advantages. A trial at Braemar Drive in Garforth will inform the Project evaluation team of the Bidders proposals, if they include Cosmopolis.
- 2.5 The degree of colour rendition offered by Bidders will form part of the technical assessment of the bids, which forms part of the overall assessment of the merits of the bids. The evaluation criteria have been approved by the Project Board and disclosed to Bidders.

3.0 **Third Party Income**

3.1 Income Generation Opportunities

3.1.1 Street lighting columns are widely distributed throughout the City, have electrical connections and are readily accessible. This provides opportunities to generate income from the use of the column by third party organisations for purpose ancillary to their primary function.

3.1.2 At present the major opportunity is for advertising panels on the columns, whilst on a more limited scale for the use of columns as mobile telephone transmitter masts, with new opportunities arising as technology develops in the future.

3.2 Street lighting Advertising

3.2.1 In advance of the submissions from bidders some research was undertaken to identify the issues arising from third party income proposals involving street lighting advertising.

3.2.2 Research identified that internally illuminated advertising on street lighting columns was a relatively new concept in the UK but is well established in a significant number of major cities across the world. At present some ten councils in the UK are currently providing column advertising including Liverpool, Coventry and Rochdale.

3.2.3 In the UK, advertising providers currently market such advertising spaces on street lighting columns extensively to local businesses and companies, and unlet capacity is used to promote community events, community information, advance warning for roadwork's and traffic congestion.

3.2.4 Advertising providers prefer the adverts to be placed on arterial routes and in district and city centres, there appears to be limited opportunities for such adverts in residential areas. There are various forms including the typically '6 sheet' adverts (a similar size to those currently displaced on the side of bus shelters) sign and banners.

3.2.5 Further the use of street lighting advertising has supported local authority commitment to reducing the amount of street clutter such as 'A' boards and fly-posting.

3.2.6 The type of advertising is regulated by the Advertising Standards Association and Outdoor Advertising Association and in the local authorities who have embarked on this approach, the authority has been given a right of veto on advertising panels, typically by means of the content of the proposed adverts being displayed on a secure website for a period prior to starting the advertising campaign.

3.2.7 However, during the research a number of issues were identified which needed to be addressed if the proposal to generate income from this source was to be progressed. Therefore Executive Board agreed to support a trial of street lighting advertising to determine a number of issues

- Public reaction to the advertising, and any adverse health and safety issues
- Views of local communities and members to the merits of the project
- Views of local businesses as to the value of the advertising
- Likely impact on the Supplementary Planning Document
- Potential scope of the project

- The likely financial implications for the Street lighting PFI.

3.3 Street Lighting Advertising Trial

3.3.1 In order to guide the process in Leeds clear design parameters are being developed with Planners. This is being progressed through the development of an advertising design guide as part of 'Additional Planning guidance'. It is anticipated that as part of the Statement of Community Involvement and Sustainability Appraisal that the Planning Board will approve this document for consultation in November 2005. The outcome of the consultation will then inform a supplementary Planning Document to be submitted to Executive Board for approval in Spring 2006.

3.3.2 A contract has been awarded which

- allows for termination and removal of any advertising by December 2006 if there are concerns which cannot be resolved.
- provides a veto on any advertising which does not fit with the city's ethos.

3.3.3 The contract was let in August 2005 and planning applications submitted for approximately 70 sites across the city. Since this time the successful contractor has had various discussions with the Planning Service to determine technical parameters for the trial and in September Planning approval was sought and given for 19 sites at various locations throughout the city. It is expected that planning consent will be sought for further sites in January 2006

3.3.4 The outcomes of the trial will be reported to Executive Board to determine the future approach to the issue in Spring 2006.

4.0 **Recommendations**

4.1 Members are requested to note the progress on the lighting solution and the third party income proposals.

REPORT OF THE Director of Development

MEETING: Inner North West Area Committee

DATE : 20th October 2005

SUBJECT : Direction restricting To Let Boards in part of Inner North West Leeds

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function

Council Function

Eligible for Call In

Not eligible for Call In (details contained in the report)

EXECUTIVE SUMMARY

The purpose of this report is to update Members of the Inner Area Committee on the progress of a Direction to restrict To Let Boards in part of Inner North West Leeds.

Members are asked to consider:

- a) the setting up of a Consultation Working Group
- b) the options available for a scheme to restrict To Let Boards
- b) the possibility of applying the chosen option to an area wider than the Direction Area i.e. the original proposal area or the ASHORE area.

1.0 Background

1.1 Following a Hearing earlier in the year, the Office of the Deputy Prime Minister has now confirmed approval of a Direction to remove deemed consent for the display of estate agents' letting boards relating to residential properties in part of north west Leeds.

1.2 The area to which the Direction applies is smaller than the area originally proposed by the Council, but concentrates on the worst affected areas. The ODPM has stated that the Direction may come into force for an initial period of three years, which would give the Council a chance to test the new arrangements for express consent, including the developing of a new code with the backing of a statutory Direction.

2.0 Timescales

- 2.1 There is a keenness to get a scheme of implementation agreed as soon as possible in order for the Direction to take effect in the New Year and the new letting season. The statutory requirements which are incumbent upon the Council are to firstly obtain an approved plan of the Direction area from the ODPM and secondly to publish the effect and date of operation of the Direction.
- 2.2 Regulation 7(7) of the Town and Country Planning (Control of Advertisements) Regulations 1992 requires that the Council publishes a notice of the Direction in a local newspaper and in the London Gazette. The notice shall specify a date when the Direction shall come into force, being at least 14 and not more than 28 days after the first publication of the notice. Additionally, details of the Direction are required to be made available within the locality during the same period.
- 2.3 Broadly speaking, the consideration and agreement of a scheme may take place in October/November with the subsequent statutory requirements taking place in December, in readiness for January 2006.

3.0 Consultation Working Group

- 3.1 The ODPM's decision states that the First Secretary of State invites the Council to set out a new code, to be agreed by all interested parties, for assessing applications for express consent to display estate agents' boards for letting purposes which is workable and ensures compliance and fairness.
- 3.2 It has been suggested that the next step is to assemble a Consultation Working Group comprising key stakeholders in order to consider the potential options and agree a code of operation. It is envisaged that the Group may comprise an impartial Chair, Ward Members, representatives of local community organisations, representatives of the landlords/agents, letting board manufacturers/contractors and UNIPOL.
- 3.3 Given the timescales involved in getting a scheme in place for the New Year, it is considered prudent that the group be assembled as soon as reasonably possible and swift progress made towards agreeing a new code.

4.0 Options for a Code of Operation

- 4.1 There are various options available for a Consultation Working Group to consider and these are set out as follows:
- **No change**, but perhaps reliance upon a future voluntary code. This is problematic in that it is unlikely to address the street-scene and amenity issues and there would be difficulty in using the Direction in future.
 - **Controlled style** in terms of size, appearance, mounting (eg. flat to wall), location, but no control of numbers. A code setting out what is acceptable in this instance would be easy to use, enforceable, fair and reduce the streetscene clutter. This is similar to the scheme adopted by Charnwood Borough Council to deal with To Let Boards in the Storer Road area of Loughborough. There, they have only had one application and there has been widespread conformity.

- **Controlled numbers** (eg not more than 10% of properties in any street), but no control of style. In theory, this option would allow us to reduce the overall numbers of boards in a street. However, quotas would be difficult for planning officers to assess/enforce and would raise issues of fairness. This option may also result in greater numbers of applications being submitted due to competition, thereby having resource implications.
- **Controlled style and numbers** (both of the above). The benefits of controlled style would be maintained, although the controlled numbers would have the same problems as detailed above.
- **No letting boards at all.** A complete ban would be popular with many residents, but would not be conducive to fostering a positive relationship with landlords/agents. This is also potentially damaging to any future case being made by the Council to lengthen the period of the Direction beyond the 3 years approved.

5.0 Geographical Area

5.1 The Direction area approved by the ODPM relates to much of central Headingley and Hyde Park. This area is smaller than the original area proposed by the Council at the Hearing earlier in the year and is smaller still than the ASHORE area. Whilst enforcement of the statutory Direction is only possible within the approved area, consideration may be given to rolling out the agreed code to the wider area.

5.2 A code for the wider area, may have benefits including reducing street-scene clutter caused by letting boards throughout the area and provide a comprehensive scheme for the locality, reducing the likelihood of agents' misunderstandings over where the Direction boundaries lie and possibly achieving greater fairness between operators.

6.0 Monitoring/Compliance

6.1 Landlords and agents will be required to comply with the agreed code within the Direction Area. Any breaches of the code will result in enforcement action being taken by the Council.

6.2 Whilst only anecdotal evidence, the scheme operated by Charnwood Borough Council has resulted in only one application being submitted as there has been widespread conformity with the code by agents' and an agreement not to pursue the submission of applications for boards which accord. Likewise, it is suggested that it would not be expedient to require a formal application to be submitted for boards which accord with the code. However, monitoring of the boards throughout the area to ensure conformity may have resource implications for the Council. A widespread publicity campaign will be required in order to get the message across to landlords and agents' about what is required when the Direction comes into force.

7.0 Recommendations

7.1 The Inner Area Committee is asked to:

- Comment upon the contents of this report
- Comment upon the setting up of a Consultation Working Group
- Comment upon the potential options for a code of operation
- Comment upon the geographical area to which the code could relate

REPORT OF THE: Director of Neighbourhoods and Housing Department

MEETING: Inner North West Area Committee

DATE : 20th October 2005

SUBJECT : Community Planning Officer Monitoring Report

Electoral Wards Affected :

Headingley
Hyde Park & Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function	<input checked="" type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

The purpose of this report is to update Members of the Area Committee on the work of the Community Planning Officer. Members are asked to:

- a) Comment on the effectiveness of the Planning Officer Post
- b) Note the main functions of the Planning Officer as detailed in the report and to consider any amendments (2.1 – 2.6).

1.0 Background

1.1 At it's meeting on the 14th October 2004 the Inner Area Committee agreed to extend the Community Planning Officer post for 2 years beyond 2005, subject to receiving six monthly monitoring and evaluation reports.

2.0 Main functions of the Planning Officer

2.1 The Planning Officer's role has developed over time in order to respond to changing needs. The main functions of the role are listed below and give an indication of the current workload.

2.2 DEVELOPMENT ADVICE

One of the of the main functions of the position has been to react to current development activity and advise Members and community groups about the acceptability of planning proposals, including how best to resist those proposals which are unacceptable by identifying conflict with planning policy, guidance and material considerations. Advice of this nature has been provided either in person via briefing sessions/residents meetings, over the phone or in writing. Advice is not limited to formal applications and is accessed by community/residents groups as and when development proposals affect them, but more regularly by Elected Members. Increasingly, there is involvement in pre-application proposals, attending community consultation sessions and providing advice to Members and the public. Information about planning applications is also regularly posted electronically through community websites.

2.3 PARTICIPATION

Attendance at a number of working groups has been necessary and is ongoing to ensure strategic planning issues are taken forward and important information is communicated. The following list includes those groups that consider planning matters:

- **Headingley Centre Strategy Group** – Responsible for developing a strategy for central Headingley – ‘Headingley Renaissance’, which is to be acknowledged by the City Council as a community document.
- **Student Housing Project Group** – Responsible for implementing the ‘Action Plan’ developed by the Private Rented Sector Strategic Working Group which aims to resolve conflict between students and host communities.
- **North West (Inner) Area Committee Sub Group (Planning)** – Formed to consider planning matters specific to the area and to communicate relevant planning information to the Area Committee.
- **North West (Inner) Area Committee Sub Group (Transport)** – There is a clear link between transport and planning matters.

In addition, attendance has also been made at a number of other local forums, community association and residents meetings in order to provide planning advice.

2.4 EDUCATION/POLICY

A key element of the post has also been to explain how the planning system operates, what is and is not a material planning consideration and how local and central government policies are implemented at a local level. Recently, there have been a number of amendments to the planning system and there will continue to be changes which are pertinent to future development in the locality. By improving local knowledge, stakeholders are better equipped to take part in the planning process and to challenge unacceptable proposals both now and in the future.

Area based planning initiatives are also being drafted in the form of the Headingley Centre Strategy ‘Headingley Renaissance’, which contains a number of action points likely to result in further more detailed initiatives designed to improve the public realm, town centre vitality and viability and the amenity of local residents and users.

Assistance has also previously been provided to progress the Far Headingley with Weetwood and West Park Neighbourhood Design Statement, adopted earlier this year as Supplementary Planning Guidance. There is potential for further similar Neighbourhood Design Statements to be created elsewhere in the locality and perhaps roll out to provide coverage for all of Inner North West.

The City Council has recently received confirmation from the Office of the Deputy Prime Minister for the approval of a Direction to restrict To Let boards in part of Inner North West, following the presentation of evidence at a hearing earlier in the year. Work is now required in liaising with Planning Services to involve key stakeholders in the drafting and implementation of a code of operation.

Assistance has also been provided in developing and explaining the Council's ASHORE policy to residents and community groups. Monitoring the use of ASHORE has recently started and it is hoped that a database of decisions will prove to be a useful tool in dealing with applications and defending appeals.

Recently, increased cross working has been taking place, intended to optimise the benefits of HOME Licensing and the requirements of the Licensing Act 2003, involving dialogue with other areas of the Council. The role has also required participation in a variety of other small projects dealing with public realm improvements.

2.5 MONITORING/COMPLIANCE

Monitoring and reporting breaches of planning in terms of unauthorised works or those not built in accordance with approved plans takes place. Analysis of appeal decisions also forms part of the monitoring role to ensure stronger reasons for refusal are developed where necessary. The Planning Officer post has been used by residents and community groups as a point of contact for planning issues where initial advice is sought and subsequent enforcement action may need to be taken.

2.6 WORKLOAD

A significant amount of the work generated is in central Headingley and the residential areas of Hyde Park and Far Headingley. This is partly as a result of the focus of Headingley town centre within Inner North West and also the prominence of issues relating to student housing and a number of major developments in the area. However, the work balance may shift and vary over time when developments at Kirkstall District Centre, Kirkstall Forge, Woodside Quarry and the Little London PFI progress further.

3.0 Recommendations

3.1 The Area Committee is asked to:

- Comment on the effectiveness of the Planning Officer post
- Note the main functions of the Planning Officer as detailed in the report and to consider any amendments.

REPORT OF THE: Director, Neighbourhoods and Housing Department

MEETING: Inner North West Area Committee

DATE : 20th October 2005

SUBJECT : Town & District Centres Regeneration Scheme

Electoral Wards Affected :

- Headingley
- Hyde Park & Woodhouse
- Kirkstall
- Weetwood

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function	<input type="checkbox"/>	Council Function	<input type="checkbox"/>	Eligible for Call In	<input type="checkbox"/>	Not eligible for Call In (details contained in the report)	<input type="checkbox"/>
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EXECUTIVE SUMMARY

The Area Committee received a report on the Town and District Centres Regeneration Scheme at the June Area Committee. This paper outlines progress on the Town and District centre bids which were submitted to Asset Management Group on 30th June 2005. The paper is an update

The North West Area Management Team held discussions with Asset Management about the schemes put forward by the Inner North West Area Committee. These schemes were Headingley and smaller shopping areas within Hyde Park. Area Management have been asked to work on progressing the Headingley Town and District Centre Scheme.

Members are asked to note and comment on this report.

1.0 BACKGROUND

- 1.1 The Executive Board at its 18th May 2005 meeting, considered a report on Town and District Centres Regeneration Strategy. The report explained that as part of the Capital Programme, provision has been made for £5m (£2.5m in each of 2005/06 and 2006/07) to support schemes for the economic regeneration of town, village and district centres in Leeds.

- 1.2 The Executive Board requested that Departments and Area Managers be asked to submit outline proposals in the form of a business case to Asset Management by the end of June 2005.
- 1.3 On Monday 13th June a sub group of the Area Committee met to discuss Town & District Centre Proposals. The sub group nominated Headingley and Hyde Park as the schemes that should be developed into outline business cases for the Town & District centre scheme.
- 1.4 The decision of the sub group was endorsed by members at the Area Committee on 30th June 2005.

2.0 UPDATE

- 2.1 Between July and September 2005 the Town and District Centre outline bids were reviewed by Asset Management Group/ Development Department.
- 2.2 In early September Asset Management Group provided Area Management with a summary of the review of bids to the Town and District Regeneration Scheme.
- 2.3 In considering the expressions of interest Asset Management Group has given priority to those proposals within Town and District Centres (as defined by the Unitary Development Plan).
- 2.4 Asset Management Group has given support for the Headingley scheme to be developed further and worked up into a complete scheme. In doing so we have asked to be more ambitious and in the case of Headingley engage with the private sector, particularly in relation to the Arndale Centre. Once a business case has been agreed and tested for its viability with the planning and highways services, this will then be presented to Asset Management Group for final approval. After that further feasibility work and detailed designs will be developed prior to the scheme being tendered and work on site commencing.

3.0 IMMEDIATE NEXT STEPS

- 3.1 Further consultation with service departments and Members on the feasibility of the scheme is required, before a full Business case is completed and submitted to Asset Management Group.
- 3.2 Members will be asked to contribute to and comment on further feasibility work on the Headingley scheme over the next couple of months.

4.0 RECOMMENDATIONS

- 4.1 Members are asked to:
 - a) Note and comment on this report
 - b) Agree to comment on further feasibility work which is currently being developed

AGENDA
ITEM NO:

Originators: Thomas O'Donovan/
Christa Smith/ Kate Baldwin

Telephone: 3057495

REPORT OF: Director, Neighbourhoods and Housing Department

REPORT TO: Inner North-West Area Committee

DATE: 20th October 2005

SUBJECT: Inner North West Area Committee Well-being Monitoring report

Electoral Wards Affected :

Headingley
Hyde Park and Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

**Executive
Function**

**Council
Function**

**Eligible
for Call In**

Not eligible for Call in
(details contained in the report)

EXECUTIVE SUMMARY

This report seeks to provide Members with a monitoring summary of Well-being Revenue and Capital Projects for Quarter 1 2005-06.

1.0 Background

- 1.1 The Area Committee has commissioned projects to provide agreed project outcomes in line with the Area Priorities, and the Area Delivery Plan.
- 1.2 Following the commissioning of work by the Area Committee, Project Officers are asked to deliver the projects in line with a Project Statement, which include a number of outputs for delivery.
- 1.3 The monitoring process improves the accountability of projects to the Inner North West Area Committee, and will contribute to developing Area Committee performance management , which will be measured against the Area Delivery Plan.

2.0 Well-being Monitoring

- 2.1 At the Area Committee meeting on 30th June 2005, Members received a monitoring report for 2004-05 commissioned projects and agreed the process for receiving future updates. It was agreed that all monitoring will take place on a quarterly basis. Project monitoring completion dates for 2005-06 are as follows:

Quarter 1 2005/06	- 31 st July 2005	Presented to the October Committee
Quarter 2 2005/06	- 31 st October 2005	Presented to the December Committee
Quarter 3 2005/06	- 31 st January 2006	Presented to the February Committee
Quarter 4 2005/06	- 31 st April 2006	Presented to the June/July Committee

- 2.2 Well-being Revenue 2005/06 project monitoring is detailed in Appendix 1
- 2.3 Well-being Capital 2005/06 project monitoring is detailed in Appendix 2. Please note that only Capital projects which have been agreed by the Area Committee feature in this report.
- 2.4 In addition to these summaries, two additional update reports on the Planning Officer and Funding Officer projects have been provided to the October Area Committee.

3.0 Recommendations

Members of the Inner North-West Area Committee are requested to:

- 3.1 Note and Comment on the monitoring presented in Appendix 1 and Appendix 2.

**Inner North West Well-being Budget 2005-2006
Quarter 1 Project Monitoring Report**

Project	Delivery Organisation	Revenue cost 05/06	Outputs achieved	Comments
Planning Officer	LCC Development Department	£30,000 (* Please note that CIT funding ends 30 th June 2005. Area Committee funding will begin 1 st July 2005)	N/A	An update on this project is the subject of a separate full report to the October Area Committee.
Funding Officer	Voluntary Action Leeds	£37,600	1 part time worker appointed 24 groups receiving direct support 40 groups receiving funding updates 20 groups receiving training 200 groups receiving a funding newsletter 2 drop in sessions delivered £195,537 external funding attracted into the area quarter 1 and 2	An update on this project is the subject of a separate full report to the October Area Committee.
Inner North West Skips Budget	North West Area Management Team / Onyx – skips supplier	£6,000	<ul style="list-style-type: none"> ▪ 6 skips provided for community clean ups. 	Amount spent in Quarter 1 on skips is £954.00.
Inner North West Small Grants Fund	North West Area Management Team	£10,000	<p>Amount spent on small grants in Quarter 1 is £3,669</p> <p>Organisations in receipt of funding:</p> <ul style="list-style-type: none"> ▪ Headingley Network ▪ Highbury Residents Association ▪ Kirkstall Village Community Association ▪ Cardigan Triangle Community Association 	Small grant fund is ongoing in Quarter 2, 3 and 4.

Appendix 1

Project	Delivery Organisation	Revenue cost 05/06	Outputs achieved	Comments
			<ul style="list-style-type: none"> ▪ Moor Grange Action Group ▪ Where Family Matters ▪ Caring Together in Woodhouse in Little London ▪ Ash Road Allotments 	
Royal Park Greenspace	LCC Parks & Countryside	£8,000	N/A	Monitoring not yet due. Play facility is due to be completed by January 2006. The maintenance costs will be monitored in Quarter 4.
Promoting Crime Reduction	West Yorkshire Police	£1,100	<ul style="list-style-type: none"> ▪ 25 metal frames purchased. 	Crime prevention information to be produced. The frames will be in use for future Apollo's in consultation with Members.
Festive Lights for Hyde Park	Leeds Lights	£11,238	<ul style="list-style-type: none"> ▪ 21 Festive lights put up on Burley Road/Woodsley Road for Vaisakhi in April 2005. 	3 further sets of lights will be put up for: Diwali & Eid Ul Fitr – end Oct 05 Christmas – Dec 05 Eid Ul Adha – Jan 06 These will be included in future monitoring reports.
Woodsley Road Community Centre Manager	Voluntary Action Leeds	£20,397	1 strategic monitoring group meeting held	Further outputs for this project are currently under discussion.
Study Support Sessions	LCC Youth Service	£2,000	N/A	This project stopped running in early May due to a breakdown in the partnership between Woodsley Road, Remap and the Youth Service.
Up Your Street Project	City & Regional Office of University of Leeds / Community Action at Leeds Met	£3,500	N/A	Monitoring for this project is due in the Quarter 2 Monitoring Report.
Hyde Park Unity Day	Hyde Park Unity Day – 13 th August 2005	£5,000	N/A	Monitoring for this project is due in the Quarter 2 Monitoring Report.

Appendix 1

Project	Delivery Organisation	Revenue cost 05/06	Outputs achieved	Comments
Extension of Older Active People Project	Older Active People	£4,000	<ul style="list-style-type: none"> ▪ 145 older people living in the newly extended area of North Headingley received the Goldie Newsletter* ▪ 130 Older people using Older Active People's activities and services* ▪ 31 new members of OAP recruited from the newly extended area* 	* These outputs show results for Quarter 1 and 2.
Headingley Development Trust	Headingley Network	£2,500	N/A	Monitoring for this project is due in the Quarter 3 Monitoring Report
Community Compost	Leeds Organic Growers	£20,000 in 06/07	N/A	No revenue funding for 05/06. Revenue spend in 06/07 will be monitored next financial year.
Rosebank Millennium Trust	Rosebank Millennium Trust	£4,000	3 Community Clean Ups organised 1 National Lottery Application submitted	This project delivered an extra community clean up in quarter 1 (Target number 2 clean ups)
Hawksworth Wood Development Worker	Hawksworth Wood Community Association	£14,185.50	N/A	Outputs for this project were not programmed to be delivered until quarter 2. Please note that at the end of Quarter 2 the Project Worker left the project. There is currently no project worker in post for Hawksworth Wood Community Association. Area Management are in discussions with the Association about the future of this post.
Breakers Unify Development Project	Breakers Unify	£3,000	N/A	Outputs for this project are not due until Quarter 3 and 4 of 2005/06. Projected outputs are 8 break dance sessions, 1 funding strategy and 1 business plan developed.
Calling Out	Community Action for Little London and Servias (CALLS)	£20,000	2 community events held 1 community clean up organised	Future outputs include developing volunteer placements, Management Committee training sessions, further community events and clean ups and developing a business plan and

Appendix 1

Project	Delivery Organisation	Revenue cost 05/06	Outputs achieved	Comments
				funding strategy.
Streetscene Services Area Delivery Proposals	LCC City Services	£11,690	N/A	A separate monitoring report on this service will be presented to a future Area Committee.
Capacity Building Worker	Voluntary Action Leeds	£13,334.25	N/A	Project is currently in development.
Inner North West Graffiti Project	Breakers Unify/Up Your Street	£10,575	N/A	Project currently in development.
Supporting the Elderly People (STEP) Project, West Park, Kirkstall Area	STEP	£7730	N/A	Monitoring for this project is due in the Quarter 2 monitoring report.

**Inner North West Well-being Budget
Capital Programme 2004-2007
Quarter 1 Monitoring Report for Project Agreed by Area Committee**

Project	Delivery Organisation	Capital Cost	Outputs achieved	Comments
Woodhouse Moor Bowls Pavilion	LCC Parks & Countryside	£24,200	N/A	Project still in development/ design stages
Community Re>Paint Project	Seagulls Re-Use Limited	£4509.35	N/A	Monitoring for this project is due in the Quarter 2 monitoring report.
Refurbishment of Hawksworth Wood Community Shop	Hawksworth Wood Community Association	£3,850	N/A	Funding was not received until July 2005, therefore outputs will be included in Quarter 2 monitoring
Mushroom Bollards for Cragside Fields	LCC Parks & Countryside	£5,000	N/A	Project due to be completed in Quarter 3, an update will be provided in the Quarter 3 monitoring report.
Creation of new space in a community building (ABLE)	Burley Lodge Centre	£100,000 (£50,000 05/06, £50,000 06/07)	N/A	Project is due for Objective 2 approval in December 2005. Area Committee funding will be used from the start of the project in January 2006. A 25 year lease on a less than best basis had been agreed between Leeds City Council and Burley Lodge Centre.
Community Compost	Leeds Organic Growers	£11,666	N/A	Monitoring for this project is due in the Quarter 4 monitoring report.
Rosebank Millennium Green	Rosebank Millennium Green	£1,344.20	N/A	The project was not started until September 2005. Monitoring will be provided in the quarter 2/3 monitoring report.
STEP Older People's Network	STEP	£5340 (Revenue 05/06 £7730, 06/07 £3,300)	N/A	Monitoring for this project is due in the Quarter 2 monitoring report.

REPORT OF THE: Director, Neighbourhoods and Housing Department

MEETING: Inner North West Area Committee

DATE : 20th October 2005

SUBJECT : Inner North West Area Committee Funding Officer Project Update

Electoral Wards Affected :

Headingley
Hyde Park & Woodhouse
Kirkstall
Weetwood

Specific Implications For :

Ethnic Minorities
Women
Disabled People

Executive Function <input type="checkbox"/>	Council Function <input type="checkbox"/>	Eligible for Call In <input type="checkbox"/>	Not eligible for Call In (details contained in the report) <input type="checkbox"/>
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EXECUTIVE SUMMARY

The purpose of this report is to update members of the Area Committee on progress of the Funding Officer Project for the first quarter of 2005/06.

Members are asked to note and comment on the information presented in this report

1.0 BACKGROUND

- 1.1 At the December 2004 Area Committee, members agreed to commission the Funding Officer Project and extend this project to a full time post to cover all the Wards in Inner North West Leeds.
- 1.2 The project costs £43,400 per annum and provides the following services:
- Direct support via email, telephone and face to face, to groups on completing funding applications
 - Training sessions
 - Production and distribution of a quarterly newsletter
- 1.3 The Funding Officer project is also agreed in principle from the 2006/07 revenue budget to a sum of £43,400

- 1.4 It should also be noted that the Funding Officer Project had under spent to a sum of £5,800 in 2004/05. This under spend has been rolled forward to 2005/06, hence reducing this years allocation for the project to £37,600. This was detailed in the September Well being Budget Report.

2.0 FUNDING OFFICER PROJECT UPDATE

THE POSTS

- 2.1 Sharon Knott, Funding Officer, is working on a part time basis and co-ordinates the work of the Funding Officer Project.
- 2.2 Gill Ejsymontt was recruited as the second part time Funding Officer in 27th June 2005. The project is now working to full time capacity.

THE LOCATION

- 2.3 At the December Area Committee it was agreed that the project will operate at an increased capacity if based within the Inner North West Area.
- 2.4 At the April Area Committee officers were asked to look into locating the project at the Woodsley Road Multicultural Centre. Unfortunately, due to a lack of spare room space within the Centre this has not been possible.
- 2.5 However, the project has managed to secure an alternative base within the North West Area, and is now located at the Leeds Mind Offices on Cardigan Road. The contact details are as follows:

Fundraising Advice Project (Leeds NW Inner Area)
 2nd Floor
 Grove Villa
 80 - 82 Cardigan Road
 Leeds
 LS6 3BJ

Tel: 2307608
 Fax: 2307621

Sharon - 07867 858049
 Gil - 07854 675261

PROJECT UPDATE AND MONITORING

- 2.6 The Monitoring of this project is undertaken in line with monitoring for all Well-being projects and is monitored on a quarterly basis.
- 2.7 Outputs and outcomes for this project have been agreed between Voluntary Action Leeds (the delivery organisation) and the North West Area Management Team. Outputs achieved for the first quarter are as follows:

Output	Target Number Quarter 1	Actual Output Quarter 1	Reasons for variance +/-
Appoint new Part time worker	1	1	

Number of groups receiving direct support	25	24	Sharon was spending time on the recruitment process and it was expected that 2 members of staff would be in post to deliver these outcomes, which there was not until quarter 2, hence the project under achieved in the first quarter.
Number of groups receiving funding update	600	40	
Number of groups receiving training	7	20	These numbers are from the Funding Event. The training programme is being reviewed, and it is envisaged that more 'in house' training will be delivered in quarters 2,3 and 4.
Number of groups receiving newsletters	200	200	
Number of drop in sessions provided	8	2	This number will increase in future quarters as the project is now located within the North West area.
Extra funding attracted into the inner north west area as a result of funding project support	£12,500 (£50,000 per annum target)	£195,537 (1 st and 2 nd Quarter)	A significant amount of funding has been attracted into the area over the 1 st and 2 nd quarter of 2005/06 due to work in bid preparation over the previous months. This income is from 17 successful bids submitted by 7 organisations.

2.8 In addition to these outputs, the project has also developed a 'Organisational Health Check' system which will help to monitor groups progress, and identify organisational needs in terms of services required to help groups develop and make them more sustainable in the future.

2.9 In addition, the Area Committee are also asked to note that the Funding Officer Project has been operating at a reduced capacity in quarter 2 as one of the Funding Officers has been on long term sick. This will be reflected in the quarter 2 outputs to be presented to the December Area Committee. (However, please note that the project is now operating at full capacity again).

3.0 RECOMMENDATIONS

3.1 Members are asked to:

- a) Note and comment on this report
- b) Consider the outputs provided in 2.7, and suggest any additional outputs that could be measured in the future

AGENDA
ITEM NO:

Originators:
Thomas O'Donovan /
Christa Smith/Kate Baldwin

Telephone: 0113 3057495

REPORT TO: Inner North-West Area Committee

REPORT OF: Director, Neighbourhoods and Housing Department

DATE: 20th October 2005

SUBJECT: Key Messages from Area Forums

Electoral Wards Affected :

- Headingley
- Hyde Park and Woodhouse
- Kirkstall
- Weetwood

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive Function **Council Function** **Eligible for Call In** **Not eligible for Call in**
(details contained in the report)

EXECUTIVE SUMMARY

The purpose of this report is to update Members of the Inner Area Committee on the feedback of Key Messages from ward forums and sub groups. Members are asked to note the key messages and agree any actions.

1.0 BACKGROUND

1.1 The principle of Key Messages has been devised in order to provide a formal communication method for the main outcomes of ward forums and sub groups to be fed into the Area Committee structure. The following are the key local forums and sub groups in our area:

Hyde Park & Woodhouse Forum
Planning Group
Central Headingley Strategy Group
Community and Higher Education Forum

Headingley Forum
Kirkstall Burley Forum
Headingley Stadium Group
Transport Group

1.2 Members agreed at the December meeting that 'Key Messages' report to the Area Committee will replace forum minutes being included in the Area Committee papers.

2.0 RECOMMENDATIONS

2.1 The Area Committee is asked to:

- Note the format of the Key Messages in Appendix 1 and consider any actions.

Appendix 1:

Kirkstall Burley Forum – 19th September 2005

For information:

- A public meeting took place at Beckett Park Primary school on 28th September, to discuss the proposed closure of the school.
- Pinnacle/ Espalier held a public exhibition for the development on Kirkstall Hill on October 12th and 13th at Milford Rugby Club.

Hyde Park & Woodhouse Forum – 28th September 2005

For Information:

- There are concerns that there has been an increase in drug dealing in Little London – this issue has been reported to the Police
- The Youth Service Computer Suite is now up and running at the Woodsley Road Community centre. Discussions are being held with Youth Service about extending the use of this facility.
- Youth Service is working with Youth Point to develop a Youth Forum for the area.
- The Unity in the Community Event took place on Saturday 1st October at the Woodsley Road Community Centre.
- Work has started on the development of the Royal Park Greenspace site, due for completion in January.
- Little Woodhouse Student High Rise Village was discussed in detail. There are concerns that this area of development is not being planned and monitored by the City Council and is having adverse affects on the wider community. This issue will be discussed in detail with planners and officers from development department at the next Hyde Park & Woodhouse Forum meeting, Wednesday 16th November, 7pm Swarthmore Education Centre.

Headingley Forum – 29th September 2005

For information:

- West Yorkshire Police to carry out licensing checks in Headingley over the weekend of 30th Sept / 1st October 2005.
- Licensing – a number of fast-food outlets in Headingley have applied to remain open until 5.00am. Ward Councillors are to issue letters to local residents encouraging objections.

For Action:

- A number of developers have submitted plans for various sites in the Headingley area without community consultation. The forum agreed that the Planning Department should do more to encourage developers to consult with local residents before submitting plans. **Refer to Planning.**
- The Forum agreed that the Student Housing Group must be reconvened as a matter of urgency. **The Area Committee is asked to prioritise this issue.**
- A number of concerns were raised regarding 'fresher's week' and the impact the return of students has in Headingley. The meeting felt that the same problems occur year after year and agencies should take a more proactive approach in preventing and tackling this issue. Problems include noise nuisance, leafleting and litter. It was agreed that the Universities should be more involved and should be invited to attend the next forum meeting. **The Community Safety Co-ordinator is asked to work with agencies to deal with this issue and to ensure ongoing co-ordinated action is taken to improve the situation for next year.**
- A planning framework is currently being drafted for Leeds Girls High School - Councillors are awaiting a site visit. The forum agreed that it is crucial that local residents have input into this development from the beginning. **The Council is requested to keep the Headingley Forum informed of any proposals for this site.**
- Concerns were raised that Headingley Forum is not advertised widely enough. **The Area Management Team is asked to look into advertising the Forum in About Leeds and other free newspapers.**

Planning Groups

1st September 2005

For Action:

- A paper on Mandatory HMO Licensing will shortly be going to Technical Board with a further paper on Additional and Selective HMO Licensing going to Executive Board. **It is requested that the Area Committee pursue the outcome and findings of these papers and meetings.**
- The Office of the Deputy Prime Minister has agreed to the granting of a Direction to control the display of To Let Boards in part of Inner North West Leeds. A scheme of implementation needs to be agreed and then formally advertised, prior to the Direction coming into force. **It is requested that a consultation workshop group involving key stakeholders is set up in order to consider all of the options prior to a scheme being implemented by the Council.**

- The group is considering the possibility of an Area Action Plan for Inner North West Leeds under the provisions of Planning Policy Statement 12: Local Development Frameworks. It is intended that the plan would particularly consider housing issues in relation to the proposed Area of Student Housing Restraint as well as Houses in Multiple Occupation. Such a plan would also consider issues including regeneration and the development pressures upon Conservation Areas and Central Headingley. Consultations with Officers on an Area Action Plan for Inner North West Area have taken place and the group is awaiting further responses from Officers before further consideration. **It is requested that the Area Committee supports the principle of adopting the document as part of the Local Development Framework.**
- It is requested that the Student Housing Project Group is re-established as soon as possible. There is concern that a lot of the work previously done will have become redundant in the time that has elapsed. **It is also suggested that the group be chaired by a Member from Inner North West.**
- The group is considering establishing a number of neighbourhood design statements to cover the various areas of Inner North West. The Far Headingley, Weetwood and West Park Neighbourhood Design Statement was adopted earlier in the year and work is already underway looking at positive street features and properties in Little Woodhouse. **It is requested that Area Committee support a policy of rolling out these documents to cover the whole of Inner North West.**

3rd October 2005

For Action:

- A number of community organisations are endeavouring on projects in order to appraise the built form and related issues within their areas. **It is requested that the Area Committee assist with such projects where possible, including encouragement of involvement by key officers - e.g. Conservation and/or Design Officers in this work.**
- The potential re-development of the Leeds Girls High School site presents a major opportunity for the Headingley area. **It is requested that the Area Committee lobby for a development brief to be issued by the Council, ensuring full community involvement and consultation throughout the process.**

Central Headingley Strategy Group -

For Information:

- 'Headingley Renaissance – The Community's vision for a Balanced and Sustainable Future' is completed and will be launched on Tuesday 8th November at 7.00pm at Headingley Primary School. Copies will be available for £5 at the launch (£10 elsewhere) and all proceeds stay with the Group for future activity.

For Action:

- **The group urged the Area Committee to form another group or groups to bring about the actions highlighted in the Strategy.**