

## **GENERAL PURPOSES COMMITTEE**

**MONDAY, 19TH OCTOBER, 2020**

**PRESENT:** Councillor J Blake in the Chair

Councillors D Blackburn, Amanda Carter,  
R Charlwood, D Cohen, D Coupar,  
S Golton, H Hayden, J Pryor, A Scopes  
and F Venner

### **1 Appeals against refusal of inspection of documents**

There were no appeals against the refusal of inspection of documents.

### **2 Exempt Information - possible exclusion of the press and public**

There were no resolutions to exclude the public.

### **3 Late items**

There were no late items. However, an updated version of the report and appendices to Item 7 were published as supplementary information (Minute 7 refers).

### **4 Declaration of Disclosable Pecuniary and Other Interests**

There were no declarations of interest.

### **5 Apologies for absence**

Apologies for absence were received from Councillor J Lewis and Councillor W Kidger.

### **6 Minutes of the last meeting**

**RESOLVED** – That the minutes of the meeting held on the 28 January 2020 be approved as a correct record.

### **7 Amendments to the Constitution**

The City Solicitor submitted a report that set out proposed amendments to the Constitution reflecting amendments to the Leader's executive arrangements reported to Council on 16th September 2020.

Updated versions of the report and appendices were circulated prior to the meeting, to reflect:

- That the report is of the City Solicitor who, as Monitoring Officer, has statutory responsibility for maintenance of the Council's constitution;
- That the request to amend the Monitoring Officer Protocol has been removed from the report as responsibility for this document lies with the Standards and Conduct Committee.

**RESOLVED** - That it be recommended to Full Council that the Constitution be amended as set out in Appendix A and Appendix B of the report.

## **8 Review of Delegated Decision Making Arrangements**

The Chief Officer (Financial Services) submitted a report that reviewed arrangements made to enable publication and recording of delegated decision making during the Covid-19 pandemic. The review identified learning in relation to practice and procedure which ensures that arrangements for delegated decision making, both in relation to business as usual and emergency response, are necessary, proportionate and fit for purpose. The report recommended an amendment to the Executive and Decision Making Procedure Rules.

**RESOLVED –**

- a) That the review of decisions taken during the period of emergency response and recovery in relation to the Covid-19 pandemic, be noted;
- b) That the arrangements for recording of delegated decisions as set out in Appendix B 'How To Record a Delegated Decision' guidance for officers, together with the proposal to use of the Delegated Decision Notice, as attached at Appendix A, for creating a record of delegated decisions, be noted; and
- c) That it be recommended to Full Council that the Executive and Decision Making Procedure Rules be amended as set out in Appendix C of the report.

## **9 Date and Time of Next Meeting**

The next meeting will take place Wednesday, 9th December, 2020 at 4.00 p.m.