

EMPLOYMENT COMMITTEE

TUESDAY, 8TH DECEMBER, 2020

PRESENT: Councillor J Pryor in the Chair*

Councillors S Arif, C Howley, J Lewis,
R. Stephenson and F Venner*

1 ELECTION OF CHAIR

RESOLVED – That Councillor Pryor be elected as Chair for the duration of the meeting.

2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

3 EXCLUSION OF PUBLIC

RESOLVED – That Appendix 2 to the report entitled ‘Appointment of Director of Children and Families’ in Minute No. 7 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council’s and public interest.

4 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of a disclosable pecuniary interests made at the meeting.

5 APOLOGIES

There were no apologies for absence.

6 GOVERNANCE ARRANGEMENTS REGARDING RECRUITMENT TO THE POSITION OF DIRECTOR OF CHILDREN AND FAMILIES

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the Position of Director of Children and Families.

RESOLVED –

- (a) That the governance arrangements and format relating to the Employment Committee, as detailed in the submitted report, be noted;
- (b) That the Council’s requirements regarding the consideration and disclosure of confidential and ‘exempt’ information, be noted;

Final Minutes

(* As referenced in Minute Nos. 1 and 7, the Committee agreed that Cllr Pryor chair the initial stage of the meeting (shortlisting) on 8th December 2020 and that Cllr Venner chair the second stage of the meeting (interviews) on 14th December 2020)

(c) That it be noted that the interview session has been arranged for Monday, 14th December 2020.

7 APPOINTMENT OF DIRECTOR OF CHILDREN AND FAMILIES

The Chief Executive submitted a report which outlined the process for the recruitment to the position of Director of Children and Families.

The Chief Executive, Chief Officer (HR) and HR Service Manager were in attendance at the meeting in an advisory capacity.

Having considered the information contained within the submitted report and appendices, the Committee undertook the formal recruitment process (shortlisting).

RESOLVED - That 2 candidates be shortlisted for interview.

At this point, the meeting was adjourned

The meeting was reconvened on Monday, 14th December 2020

Councillors: S Arif, C Howley, J Lewis, J Pryor, R Stephenson and F Venner were in attendance.

Further to Minute No. 1 (above), the Committee agreed that Councillor F Venner undertake the role of chair for the interview panel process.*

The Chief Executive, the Chief Officer (HR) and a member of the HR Business Partner team were in attendance at the meeting in an advisory capacity.

Having considered all relevant information in respect of the shortlisted candidates, the Committee undertook the formal interview process for the position of Director of Children and Families, and it was

RESOLVED – That following the conclusion of the formal interview process and having considered all relevant information put before the Committee, it be agreed that Sal Tariq be offered the position of Director of Children and Families, subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules.