

## OUTER WEST COMMUNITY COMMITTEE

MONDAY, 9TH NOVEMBER, 2020

**PRESENT:** Councillor Amanda Carter in the Chair

Councillors A Blackburn, D Blackburn,  
P Carlill, A Carter, A Forsaith, M Harrison,  
S Seary and T Smith

### **CHAIRS OPENING COMMENTS**

The Chair welcomed everyone to the remote meeting of the Outer West Community Committee.

The Chair explained that internet connectivity may be an issue for some participants and suggested it may be appropriate to appoint a Vice Chair who could assume the Chair should the Chair lose connectivity. The Chair proposed that Councillor David Blackburn be nominated as the Vice Chair, the proposal was seconded, upon been put to the vote the motion was passed.

#### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

#### **2 Exempt Information - Possible Exclusion Of The Press And Public**

There were no exempt items.

#### **3 Late Items**

There were no late items.

#### **4 Declaration Of Disclosable Pecuniary Interest**

There were declarations of disclosable pecuniary interests.

#### **5 Apologies For Absence**

No apologies were received.

#### **6 Open Forum / Community Forum**

On this occasion no written submissions had been received.

#### **7 Minutes - Meeting held 4th November 2019**

**RESOLVED** – The minutes of the meeting held on 4<sup>th</sup> November 2019, were approved as a correct record.

#### **8 Update Report**

The report of the Head of Stronger Communities updated Members on the work which the Communities Team are engaged in, based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

This report also provided updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Member's attention was drawn to the following points:

- Information on Gully Cleansing;
- Paragraph 20 Al Crook will now continue as a Sergeant on Outer West, taking over responsibility for Farnley and Wortley until the start of next year;
- Advice from Public Health in relation to the current lockdown restrictions. Members were requested to note the advice provided to ensure that all residents and communities stayed safe and that these messages were provided in a number of languages. There was also telephone numbers and web links provided in the report;
- It was noted that since September, that there had been an increase in the on line audience with increased engagement across the Outer West Community.

Member's discussions included:

- Leaf clearance as an issue with the leaves being swept into drains and gullies. Members requested information on leaf clearance in the area;
- Issues with quad bikes in the area although it was noted that the Police were aware;
- Members praised the police and the emergency services for their work over the past few weeks in the outer west area, especially over bonfire night.

In attendance at the meeting were Zahid Butt and Neil Platts from LeedsWatch.

The officers provided an update to the Community Committee on the work of the Leeds Watch team and in relation to CCTV. Members were informed of the following points:

- This service was currently under review looking at resources and services provided. The review has been in consultation with Members as to what level of information is useful;
- The information captured on CCTV is used to assist the police with inquiries;
- There are approximately 300 CCTV cameras located across the city in public spaces, there are also a number of cameras positioned on tower blocks;
- LeedsWatch also have an outside patrol service who look after cemeteries, parks and are key holders for a number of businesses;
- The service also includes out of hours noise service, out of hours repair and noise calls, and lift call out;
- The service also controls entry into the city centre where necessary;
- The review is due to be implemented at the end of March 2021. Response officers to be issued with tablets rather than using pen and

paper. It is proposed that there will be 5 teams covering shifts for 24 hours 7 days a week;

- Members were invited to visit Leedswatch when they are able to;
- Resources are adequate and the use of technology and reviewed processes will make the service fit for purpose;
- Members were advised of moveable cameras which can be requested, it was noted that these are plugged into lamp posts similar to the ordinary CCTV cameras out of reach of the public;
- It was noted that no direct contact can be made to access CCTV from individuals, requests must be through insurance companies and the police in relation to incidents.

The Chair thanked the officers for their attendance and their update.

**RESOLVED** – To note the report.

## **9 Finance Report**

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

In attendance at the meeting was Phil Staniforth, Park Technical Manager. Phil thanked the Members of Outer West Community Committee for their support over the years in funding a site based gardener at New Farnley Park and Tyersal Park.

Phil informed Members that the service was currently 40% down on resources and they had been unable to provide the supervision for a site based gardener at the two parks. However, if the Committee wished them to go ahead and employ a site based gardener they would submit the required application as they would be able to find tasks for the individual to do in relation to tidying up the parks.

Member's discussion around the site based gardener included:

- Using the gardener across more of the parks in the area. However, it was noted that this post was ring-fenced to New Farnley Park and Tyersal Park;
- Parks were needed in the community at this current time, parks had proved popular during the first period of lockdown and it was thought they this would continue.
- Members were of the opinion that the site based gardener was a useful resource in this area and requested that Phil should submit an application for funding for this post as soon as possible.

Members were informed of the following points:

- Since the last consultative meeting on 7th September 2020, the following projects had been approved by DDN:
  - Hawthorn Community Allotment Garden (Wellbeing) - £7,890.00
  - Amendment to Xmas Lights Budget (Wellbeing) - £300.00
- Paragraphs 18 -21 provided an update of the Wellbeing Fund. A full breakdown of the projects was provided at Table 1. The total revenue funding available to the Community Committee for 2020/21 is £129,328.06. It was noted that Teaching Young Children to Swim had been cancelled as the Pudsey Amateur Swimming Club was currently closed and Money Buddies project had been postponed until they can find a building in which to meet;
- Christmas Lights projects are still ongoing with preparations being made for the switch on;
- Rehoboth Burial Ground project has now completed, and it was noted that they have been successful in securing National Lottery Funding for more work;
- The Moravian Museum project had not been able to commence due to covid restrictions, it was noted that Members would be kept updated on this project;
- Tyersal Youth Club CCTV is due to complete by the end of November 2020. However it was noted that they had requested additional money to cover costs for PPE. Cllr Smith advised that she would contact the organisation;
- Pudsey House, installation of electrical equipment would receive its final fit on 13<sup>th</sup> November;
- Pudsey Soap Box Race had been cancelled;
- Pudsey in Bloom had now completed;
- Members were requested to consider an application in relation to Summer Bands for 2021. Members were in agreement that the concerts had proved to be successful this year, and they recognised that work had to start now to ensure that the bands were able to perform next summer;
- Youth Activities Fund updates were provided at paragraphs 26-28 of the submitted report. Balances and projects were set out at Table 2 of the report;
- In relation to the Youth Activities Fund projects it was noted that Andy Youth Project had, had its risk assessment signed off and would commence as soon as possible; Breeze Holiday Camp had been cancelled due to covid restrictions, but hoped to run in the next financial year; Pudsey Youth Café had, had its risk assessment signed off and hoped to commence in December; Farnley Football had completed and the monitoring for this project was expected in the next few weeks;
- The Youth Summit is proposed to take place in early 2021;
- The Committee were requested to consider two projects for YAF which were set out at paragraphs 29 and 30 of the submitted report for, Breeze Friday Night Project and Outer West Area Activity programme;
- Monitoring had been received in relation to Mini Breeze which had held 3 sessions. Feedback was that the sessions had gone well. The

Committee did raise concerns that about how the tickets had been distributed as some families not used their tickets on the day;

- Table 3 set out the balances for the small grants and skips;
- Capital Budget had remained unchanged. Table 5 provided an update on the projects to date;
- Members were advised that the current CIL Balance was £126,439.17, with the CIL allocation outlined in Table 6;
- Table 8 provided the Community Committee with an up-to-date balance statement on the Outer West Covid-19 Discretionary Funds. It was noted that the two more payments had been provided to Calverley Rotary Club and Armley Helping Hands to provide older people with food for Christmas meals.

**RESOLVED** - To note the following:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 23-24)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. YAF proposals for consideration and approval (paragraph 28-30)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of the Community Infrastructure Levy Budget (Table 6)
- h. Details of the Covid-19 Discretionary Fund balances (Table 8)

The Community Committee approved the following applications:

- Summer Bands in Leeds Parks 2021 – Wellbeing Fund £3,250.00
- Breeze Friday Night Project - YAF Budget: £4,179.00
- Outer West Area Activity programme - YAF Budget: £6,400

*Cllr Anne Blackburn joined the meeting at 13:45, Cllr Andrew Carter joined the meeting at 14:05, during consideration of this item.*

## **10 Date and Time of Next Meeting**

The date of the next Outer West Community Committee to be confirmed, as the Chair requested an additional meeting be arrange to discuss the Consultation on the Bowling Greens.

*The meeting concluded at 15:10*