



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 14th July, 2021 at 1.00 pm

Members of the Council are invited to attend and transact the following business:

- 1 Minutes of the last Meeting** 5 - 8

To approve the minutes of the Council Meeting held 20th May 2021.
- 2 Declarations of Interest**

To receive any declarations of interest from Members
- 3 Communications**

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.
- 4 Recommendations of the General Purposes Committee - Proposal to Amend the Schedule of Sites Governed by the Council's Byelaws for Pleasure Grounds, Public Walks and Open Spaces** 9 - 26

To consider the report of the Director of City Development setting out recommendations from the General Purposes Committee on 2nd July 2021 to Full Council in respect of the proposal to Amend the Schedule of Sites Governed by the Council's Byelaws for Pleasure Grounds, Public Walks and Open Spaces.
- 5 Recommendations of the General Purposes Committee - Amendments to Constitution - Officer Delegation Scheme** 27 - 38

To consider the report of the City Solicitor setting out recommendations from the General Purposes Committee on 2nd July 2021 to Full Council in respect of the proposal to amend the Constitution.
- 6 Report on Appointments** 39 - 42

To consider the report of the City Solicitor on appointments.

7 **Executive Questions**

To deal with executive questions.

8 **Minutes of the Health and Wellbeing Board and the Executive Board**

43 - 82

To receive the minutes in accordance with Council Procedure Rule 2.2(i).



Tom Riordan CBE
Chief Executive

Civic Hall
Leeds
LS1 1UR

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties-- code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.
- c) This meeting will be held at the Civic Hall, Leeds. Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. This meeting will be webcast live via the link below, however if you would like to attend to observe in person, please email (FacilitiesManagement@leeds.gov.uk) to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.
- d) Please Note – Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at

home, and get a PCR test. For those who are attending the meeting, please bring a face covering, unless you are exempt.

Note to observers of the meeting please use the link below and click 'link to view meeting recording'.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=111&MId=11481>

or use the link below

https://youtu.be/P_9zNg--eO4

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Proceedings of the Meeting of the Leeds City Council held
Leeds Town Hall, Leeds on Thursday, 20th May, 2021

PRESENT: The Lord Mayor Councillor Eileen Taylor in the Chair.

WARD

ADEL & WHARFEDALE

Caroline Anderson
Billy Flynn
Barry John Anderson

ALWOODLEY

Neil Alan Buckley
Peter Mervyn Harrand
Dan Cohen

ARDSLEY & ROBIN HOOD

Mike Foster
Lisa Mulherin
Karen Renshaw

ARMLEY

James McKenna
Lou Cunningham
Alice Smart

BEESTON & HOLBECK

Gohar Almas
Andrew Scopes
Angela Gabriel

BRAMLEY & STANNINGLEY

Caroline Gruen
Julie Heselwood
Kevin Ritchie

BURMANTOFTS & RICHMOND HILL

Asghar Khan
Denise Ragan
Ron Grahame

WARD

CALVERLEY & FARSLEY

Amanda Carter
Peter Carlill
Andrew Carter

CHAPEL ALLERTON

Mohammed Rafique
Jane Dowson
Eileen Taylor

CROSS GATES & WHINMOOR

James Gibson
Jessica Lennox
Pauleen Grahame

FARNLEY & WORTLEY

David Blackburn
Ann Forsaith
Ann Blackburn

GARFORTH & SWILLINGTON

Sarah Field
Suzanne McCormack
Mark Dobson

GIPTON & HAREHILLS

Arif Hussain
Kamila Maqsood
Salma Arif

GUISELEY & RAWDON

Paul Alderson
Paul John Spencer Wadsworth
Graham Latty

HAREWOOD

Sam Firth
Ryan Stephenson
Matthew James Robinson
HEADINGLEY & HYDE PARK

Alison Garthwaite
Neil Walshaw
Jonathon Pryor

HORSFORTH

Jonathon Taylor

Dawn Collins
HUNSLET & RIVERSIDE

Mohammed Iqbal
Paul Wray
Elizabeth Nash
KILLINGBECK & SEACROFT

David Jenkins
Katie Dye
Paul Drinkwater
KIPPAX & METHLEY

James Lewis
Mirelle Midgley
Mary Elizabeth Harland

KIRKSTALL

Fiona Elizabeth Venner
John Anthony Illingworth
Hannah Bithell
LITTLE LONDON & WOODHOUSE

Javaid Akhtar
Abigail Marshall Katung
Kayleigh Brooks
MIDDLETON PARK
Sharon Burke
Paul Anthony Truswell
Kim Groves
MOORTOWN

Sharon Hamilton
Mohammed Shahzad
Rebecca Charlwood

MORLEY NORTH

Andy Hutchison
Robert Finnigan
Robert Gettings MBE JP
MORLEY SOUTH

Jane Senior
Wyn Kidger
Judith Elliott

OTLEY & YEADON

Sandy Edward Charles Lay
Ryk Downes
Colin Campbell
PUDSEY

Dawn Seary
Trish Smith
Simon Seary
ROTHWELL

Conrad Hart-Brooke

Barry Stewart Golton
ROUNDHAY

Lisa Martin
Jacob Goddard
Zara Hussain

TEMPLE NEWSAM

Helen Hayden
Nicole Sharp
Debra Coupar
WEETWOOD

Emma Flint
Chris Howley
Jonathan Bentley
WETHERBY
Alan James Lamb
Linda Richards
Norma Harrington

1 Opening Remarks

The Lord Mayor reminded all those present that the Annual Meeting was to be streamed live and asked people to switch electronic devices to silent.

2 Issue of Papers for the Meeting

The Lord Mayor indicated that, following the dispatch of the Summons with accompanying reports on Wednesday 12th May 2021, further papers originally identified on the Summons as to follow were circulated to Members on 19th May 2021.

3 Election of Lord Mayor

It was moved by Councillor Lewis, seconded by Councillor Cohen, supported by Councillors Campbell, Finnigan, Dobson and D Blackburn and

RESOLVED UNANIMOUSLY - That Councillor Asghar Khan be elected Lord Mayor of the City of Leeds to hold office until the election of his successor.

4 Election of Vice Chair of Council

It was moved by Councillor Lennox, seconded by Councillor Cohen, and

RESOLVED UNANIMOUSLY - That Councillor Jane Dowson be elected Vice Chair of Council to hold office until immediately after the election of the Lord Mayor in 2022.

5 Vote of thanks to the Retiring Lord Mayor

Councillor Pryor moved a vote of thanks to the retiring Lord Mayor, Councillor Eileen Taylor. This was seconded by Councillor Cohen and supported by Councillors Golton, Hutchison, Dobson and A Blackburn and

RESOLVED UNANIMOUSLY – That a vote of thanks be moved for the retiring Lord Mayor, Councillor Eileen Taylor.

6 Minutes of the last Meeting

It was moved by Councillor Lennox, seconded by Councillor Cohen and

RESOLVED – That the minutes of the meeting held on 24th March 2021 be approved.

7 Declarations of Interest

There were no declarations of interests.

8 Announcements

There were no announcements.

9 Election of Leader of Council

It was moved by Councillor Lennox, seconded by Councillor Pryor and

RESOLVED – That Councillor James Lewis be elected Leader of the Council.

10 Procedural Motion

It was moved by Councillor Lennox, seconded by Councillor Cohen and

RESOLVED – That Community Committee Procedure Rule 2.4 (appointment of Chair) be suspended in order that Full Council can vote for all unopposed Community Committee Chair nominations.

11 Establishment of Committees and Appointments

It was moved by Councillor Lennox, seconded by Councillor Lewis and

RESOLVED – That Schedules 8(a) to (f) be approved.

12 Scheme of Delegation (Council Functions)

It was moved by Councillor Lennox seconded by Councillor Lewis and

RESOLVED – That the Officer Delegation Scheme (Council (Non-Executive) Functions) as detailed in Schedule 9 be approved.

13 Executive Arrangements

It was moved by Councillor Lewis seconded by Councillor Lennox and

RESOLVED – That the list presented by the Leader setting out the arrangements for the discharge of Executive Functions, as detailed in Schedule 10, be noted.

14 Council Meeting Dates 2021/2022

It was moved by Councillor Lennox seconded by Councillor Lewis and

RESOLVED – That the dates of the meetings of the Council for the Municipal Year 2021/22, as detailed in Schedule 11 be approved.

Council rose at 7.22 pm

Proposal to Amend the Schedule of Sites Governed by The Council's Byelaws for Pleasure Grounds, Public Walks and Open Spaces

Date: 14 July 2021

Report of: Director of City Development

Report to: Full Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- The purpose of this report is to advise of the outcome of public consultations and the outcome of an application by the Council to the Ministry of Housing, Communities and Local Government to amend the Council's byelaws and to make a recommendation to approve the amendments detailed in respect of eight Council owned properties, as required in law, by the Full Council.
- The report is coming to Full Council having been considered by General Purposes Committee on 2 July 2021 who:
 - a) noted the statutory assessment following the consultation responses, and
 - b) confirmed its support for the amendments of the byelaws as outlined, and
 - c) recommended the amendments of the byelaws to Full Council with a recommendation that they be approved.
- The eight sites are no longer used as public open space, or are where the public open space will be reconfigured, or are where approval has already been given to a future disposal, or for an alternative use or development in accordance with both the SAP housing allocation and the approved Council Housing Growth Programme.
- The Council has implemented byelaws to regulate and govern the use of many of the public open spaces managed by the Council. A comprehensive review of the sites governed by the byelaws has been carried out to ensure the list is up to date and accurate and the byelaws are only imposed where still necessary. The review indicated that the sites which are the subject of this report and which are listed in the schedule to the byelaws were either no longer used as public open space, or the public open space had been reconfigured, or approval had been given to a future disposal or for an alternative use.
- The Director of City Development considered a list of affected sites, the reasons for the proposed amendments and gave approval on 13 October 2020 for officers to undertake an initial consultation, a regulatory assessment and to seek the approval of the Secretary of State to the proposed amendments to the byelaws in order that a report could be taken to

the General Purposes Committee and subsequently to Full Council seeking ratification of the modifications.

- A second public consultation on the proposals concluded on 16 April 2021.
- Plans for each of the sites are attached to this report in Appendix 2 indicating the both the current extent of the byelaws and the areas proposed for removal.

Recommendations

Full Council is recommended to:

- a) note the statutory assessment following the consultation responses, and
- b) approve the amendments of the byelaws as detailed

Why is the proposal being put forward?

- The review of the byelaws will enable the implementation of decisions taken to support prudent asset management and the generation of capital receipts supporting a range of Best Council Plans policy objectives. Specifically it will assist with the provision of new housing including affordable housing of varied types and tenures. The decision will ensure the list is up to date and accurate and the byelaws are only imposed where still necessary.
- Approval is now being sought from Full Council, as required by statute, to the proposed amendments to the byelaws.

What impact will this proposal have?

Wards Affected: Please state the specific wards affected here. If city-wide, state "All" for clarity.

Chapel Allerton, Killingbeck & Seacroft, Middleton Park, Crossgates & Whinmoor,
Burmantofts & Richmond Hill

Have ward members been consulted? Yes No

- 1 The first period of public consultation was completed in Autumn 2020 and following the ministerial response the second consultation has been undertaken and completed on 16 April 2021. The responses in both cases have been considered and addressed as outlined in Table 1 and Table 2 in Appendix 1.
- 2 This review will enable the implementation of decisions taken to support prudent asset management and the generation of capital receipts supporting a range of Best Council Plans policy objectives. Specifically it will assist with the provision of new housing including affordable housing of varied types and tenures.
- 3 The proposal does not impact on the current use of the sites identified or any consideration of any present or future proposals for the sites which will be undertaken separately as appropriate.

- 4 There are no equality and diversity / cohesion and Integration issues in relation to this proposal.
An Equality, Diversity, Cohesion and Integration screening has been undertaken for the Council Housing Growth Programme (CHGP) and has determined that the proposals in that programme have a positive impact in terms of equality and diversity and that a full assessment is not required. Additional comments are made in the Regulatory assessment detailed below.

What consultation and engagement has taken place?

- 5 Ward members have been consulted with respect to the sites in their wards and have raised no concerns or objections.
- 6 Public consultations have been undertaken on two occasions to accord with statutory requirements.
- 7 The initial public consultation took place in Autumn 2020 followed by consideration and addressing of a small number of public responses (detailed in Table 1 of Appendix 1) by the Director of City Development. Formal application was then made to the Ministry of Housing, Communities and Local Government seeking ministerial consent to the Council being give leave to the proposed amendments to the byelaws under section 164 of the Public Health Act 1875 and section 15 of the Open Spaces Act 1906, for pleasure grounds, public walks and open spaces. This consent was received on 4 March 2021.
- 8 Following ministerial consent giving leave to the Council to amend the byelaws and pursuant to statutory requirements the further formal public consultation was completed closing on 16 April 2021 enabling the matter to move forward towards consideration at Full Council.
- 9 A number of public responses arising from the second consultation have been considered and these are outlined, together with responses provided, in Table 2 of Appendix 1 to this report together with the statutory assessment undertaken by officers and responses provided.
- 10 The outcome of the public consultations in respect of the eight sites, the statutory assessment undertaken and the proposals to amend the byelaws as detailed, have been considered by General Purposes Committee on 2 July 2021 and approved for consideration by Full Council.

What are the resource implications?

- 11 There are no resource implications however reconfiguration of some existing greenspace and removal of the sites from the byelaws, and for the purposes detailed, will enable some sites to be disposed of at financial value generating capital receipts to the Council.

What are the legal implications?

- 12 The Byelaws (Alternative Procedure)(England) Regulations 2016 enables a Council to revoke or amend byelaws using a streamlined process.
- 13 The power to make, amend, revoke or re-enact byelaws is reserved to Full Council in accordance with Paragraph F of Schedule 1 to the Functions and Responsibilities Regulations.

14 A regulatory assessment of the proposed byelaw changes, to ensure that the proposed byelaw is proportionate, has been undertaken. The Regulations require that the assessment must include at least the following considerations:

- What is the objective of the proposed byelaw?
- Could the objective be achieved in any other way, short of a byelaw?
- What will be the impact of the byelaw upon those affected by it?
- Will the proposed byelaw increase, or decrease, the regulatory burden imposed upon those affected by it, and can the local authority express this increase or decrease as a financial cost or benefit?
- How does making the proposed byelaw compare with taking no further action?

These issues are addressed in paragraph 14 below.

14. Regulatory Assessment

Objective

The byelaws were created in 2008 and the list of sites they relate to has never been amended. The objective of the proposal is to amend the list of sites so it accurately reflects those which remain the subject of these byelaws. An accurate site list will inform the public and those charged with enforcement of the byelaws as to which sites are the subject of restrictions.

Alternative Means Available

Enforcement of the byelaws is subject to the Council and proper signage at its sites. The Council could choose not to enforce on certain sites instead of removing them from the byelaws. This however would unfairly restrict the site use of persons who were respecting the signage in place or the restrictions known to have been in place since 2008. Much of the enforcement of the byelaws relies on the public reporting issues, a process assisted by the publication of the byelaws on the Council website. This requires an accurate site list to be available to the public.

A full revocation of the byelaws would remove a mechanism for the Council to control and manage the use of leisure spaces

The amendment of the byelaws is only possible through the process as set out in the Regulations.

For the reasons set out above, there are no identified alternative means available.

Impact of proposed byelaw amendment on all persons identified

Although the consultation responses has identified the people interested in preserving their open spaces, the points raised do not relate to these byelaws or their proposed amendment. The proposed amendments to the byelaw do not itself restrict or remove access to any site it lists or removes from its list. There is no identifiable impact of the proposed byelaw amendment on the people identified.

Regulatory Burden

There is no additional regulatory burden identified by this proposed byelaw amendment. The regulatory burden may actually reduce with public/enforcement queries relating to sites not covered by the byelaws being avoided.

Taking No Action

For the reasons set out in "Alternative Means Available" above it is preferable that the proposed action be taken rather than no action and leaving the site list inaccurate and create a negative impact on some site disposals.

Equality Act

Although not a specified requirement of the Regulations, it is a requirement for every decision the Council makes that its public sector equality duties are considered when a decision of proportionality is to be made. The proposal does not affect access to any of its sites. No sites are being added to the byelaws and as a result the use of the sites are not being restricted by these proposals. Consequently no Equality Act issues have been identified arising from this proposal or its consultation responses.

Regulatory Assessment Conclusion

- The byelaws were created in 2008 and the list of sites they relate to has never been amended. The objective of the proposal is to amend the list of sites so it accurately reflects those which remain the subject of these byelaws. The proposal deletes, but does not add any sites to the list. The proposal therefore makes no additional restrictions or impositions on how people can use open spaces in the Leeds area. There is therefore no identifiable impact on the public arising from the proposed amendments to the byelaws.
- The proposed amendment to the byelaws adds no additional regulatory burden as the byelaw restrictions remain unchanged on the sites that remain.
- Given that the proposal adds no additional regulatory burden, has no identifiable impact on the public and gives no rise to Equality Act issues, it is concluded that the decision to proceed with the amendments is both desirable and proportionate

15. The proposal to remove the sites from the byelaws was taken by General Purposes Committee as a Significant Operational Decision and therefore not subject to call in.

What are the key risks and how are they being managed?

15 No specific risks have been identified. Proposals for the long term future use of the sites, or the disposal of sites is subject to consultation and a separate decision making process, and the provision of alternative greenspace will be considered as part of the planning process where new uses are proposed requiring planning consent.

Does this proposal support the council's 3 Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

16 No specific issues arise from the proposal itself however where sites are subsequently taken forward for housing development the provision of modern new homes will support health and well-being. Climate Emergency issues will be considered through any planning consent process that may arise on any future proposed new uses for the sites. Where sites form part of the Council's CHGP any proposed new housing built by the Council will be built to the Leeds Standard which primarily focusses on cutting carbon, improving air quality and tackling fuel poverty, and central to this is the well-being of tenants.

Options, timescales and measuring success

a) **What other options were considered?**

17 Consideration of the options and assessment of alternatives are outlined in the consideration of the alternative means available and the regulatory assessment detailed above.

b) How will success be measured?

18 The proposal will be concluded successfully by approval to removal of the sites from the byelaws, as outlined, by Full Council.

c) What is the timetable for implementation?

19 Modification of the byelaws as proposed is effective with effect from any approval given by Full Council.

Appendices

1 Appendix 1 - Table 1 providing details of the responses received and considered from the first public consultation and the responses provided.

Table 2 providing details of the responses received and considered from the second public consultation and the responses provided.

2 Appendix 2 - Plans

Background papers

3 None

APPENDIX 1

INITIAL CONSULTATION RESPONSES (TABLE 1)

Site - Redhall		
Representation	Response	Notes
<p>Objection to the disposal of the site, concern about loss of protection for wildlife. Request that byelaws are not removed whilst site is subject to greenbelt SAP challenge. Query regarding length of consultation period (14 days and not 28 days). Reinstatement of byelaws over new green space once designated is optional only.</p>	<p>Confirmed that an area of equivalent size will be retained as public green space. Byelaws can be reinstated over this POS</p> <p>Consultee has been advised there will be a second 28 day consultation period.</p>	<p>The site was allocated in the 2006 UDP for employment uses. Proposals have been taken forward to change this allocation to housing but is subject to the ongoing challenge to the SAP allocation The current SAP challenge does not return the site to a greenbelt allocation.</p>
<p>1. The notice put up to the southern edge of the playing fields is and was wholly inadequate, in the following respects:</p> <p>i) It is in a tiny font, and attached above head height.</p> <p>ii) It has a 14-day notice period, rather than 28 days.</p> <p>iii) There is no mention of revocation, only amendment which is misleading.</p> <p>iv) Notices attached to lamp posts to the east of the playing fields have been removed during the consultation period along with the lampposts themselves due to ELOR works.</p> <p>2. The revocation of the byelaws opens the land up to (for example) quad biking, golfing, horse riding and camping, and removes protection for damage to vegetation for an indeterminate period of time until the location and size of the new proportion of public-</p>	<p>1. There is no statutory length specified for the first consultation. There will be a second statutory consultation period of 28 days.</p> <p>i) to iv) Information about the proposals were supplied to the consultee as requested. This clearly stated that the intention was to remove some sites from the Byelaws altogether, and to amend the extent of other sites.</p> <p>2. The land is always at risk of being used in unacceptable ways. The byelaws are unlikely to stop these types of use, but provide one method by which the Council can take action to stop the use. Other legal remedies are available to the Council to stop unacceptable use. The Council in its capacity as landowner would deal with</p>	<p>The objection has been acknowledged and a full response has been issued.</p>

APPENDIX 1

<p>accessible private land is identified.</p> <p>3. The site has recently been returned to the green belt after judicial review. This provides an administrative barrier to determining the location and size of the new public-accessible private land. Without knowing which land is to be protected from misuse (and that return of protection to private land being itself discretionary), it is premature to revoke the byelaws until these issues have been resolved, as the period of time that any publicly-accessible land will be subject to potential misuse will be lengthened.</p> <p>4. We cannot afford uncertainty around public access and legality of activities as we edge towards a second national lockdown which may – as in other countries – have a radius for exercise attached. As residents we have already had access to Red Hall Woods removed from us during the first lockdown. We would ask that any such decision over revocation is deferred until such time as we have more certainty over the return of byelaws to the leased publicly-accessible portion, preferably after any winter lockdown has passed.</p>	<p>unlawful traveller encampments in compliance with its policy, applying for an injunction through the courts if necessary. Anti-social behaviour would be dealt with as it is now under the relevant anti-social behaviour legislation, by for example Public Space Protection Order</p> <p>3. A small part of the site was in the greenbelt. The SAP allocation will no longer be adopted but will revert to the status in the 2006 adopted UDP in which the site was allocated for employment and residential use until it has been re-examined. A planning application for residential use of the site would be processed even if the site did not have a residential allocation as it is not in the greenbelt.</p> <p>4. The proposed amendment to the byelaws does not in itself prevent public use of the site.</p>	
<p>Site - Scott Hall Drive</p>		
<p>Concern raised over footpath crossing site.</p>	<p>PROW not affected by byelaws or amendment of byelaws.</p>	<p>Query forwarded to Council House New Build Team to address more fully.</p>

APPENDIX 1

All Sites		
Request for information about proposed changes and sites affected.	Site plans forwarded with explanation of changes.	No objections raised.
Request for information about proposed changes and sites affected.	Site plans forwarded with explanation of changes.	No objections raised.

- 1.1 Ten persons responded to the initial consultation, together raising fifteen identifiable issues. Of the fifteen responses, six were enquiries for more details, two related to questions about the process and consultation period and six were responses relating to issues which did not relate to the byelaws. These issues, such as land use and designation, are themselves subject to regulation and consultation requirements separate to this assessment.
- 1.2 One response related to enforcement powers available to combat Anti-Social Behaviour should the byelaws be removed from certain sites. The byelaws function is to regulate the use of its identified sites by visitors to them. More serious Anti-Social Behaviour has its own enforcement legislation in the Environmental Protection Act 1990 and the Antisocial Behaviour Crime and Policing Act 2014. The combating of Anti-Social Behaviour is therefore not a function of these byelaws.
- 1.3 Of the fifteen responses, none related specifically to the proposed amendment of these byelaws.

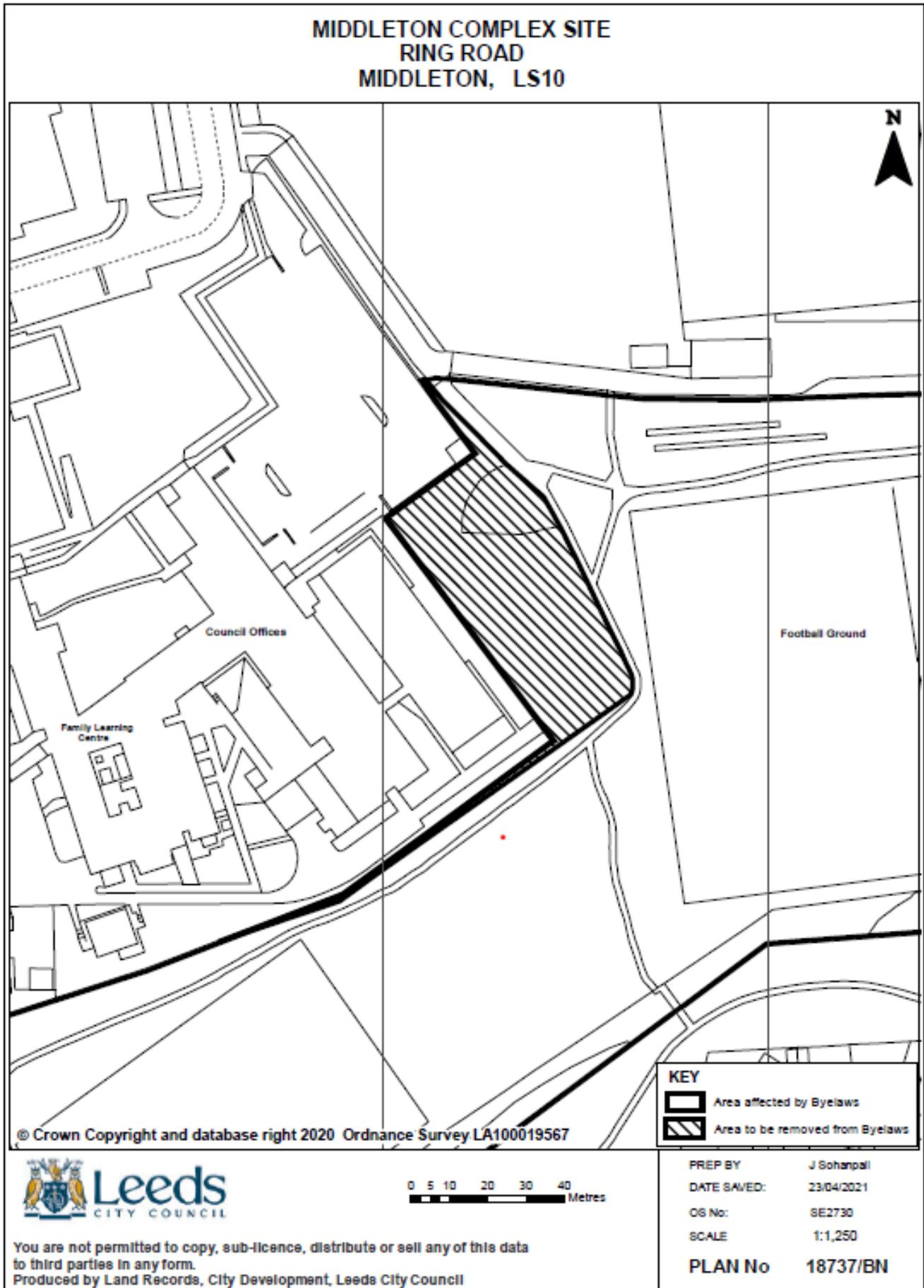
SECOND CONSULTATION RESPONSES (TABLE 2)

Site	Individual Representations	Response
Scott Hall Drive	<p>1. Objection to any potential loss of path through the proposed development for the site</p> <p>2. The path has existed for over 20 years this means that it is protected in law. It links inner city Leeds to the Meanwood Valley Trail and provides access to countryside.</p> <p>3. The footpath is very popular and well used by local people, dog walkers and ramblers supporting i mental health and well- being.</p> <p>4. An objection will be raised by the consultee with the Ramblers Association to any re-routing of the path.</p>	<p>1. Consultee advised that footpaths are not governed by the byelaws.</p> <p>2. Email acknowledged, and consultee advised that the concern has been forwarded to the case officer for the Scott Hall Drive development proposal and PROW team for a response on the matters raised.</p>

APPENDIX 1

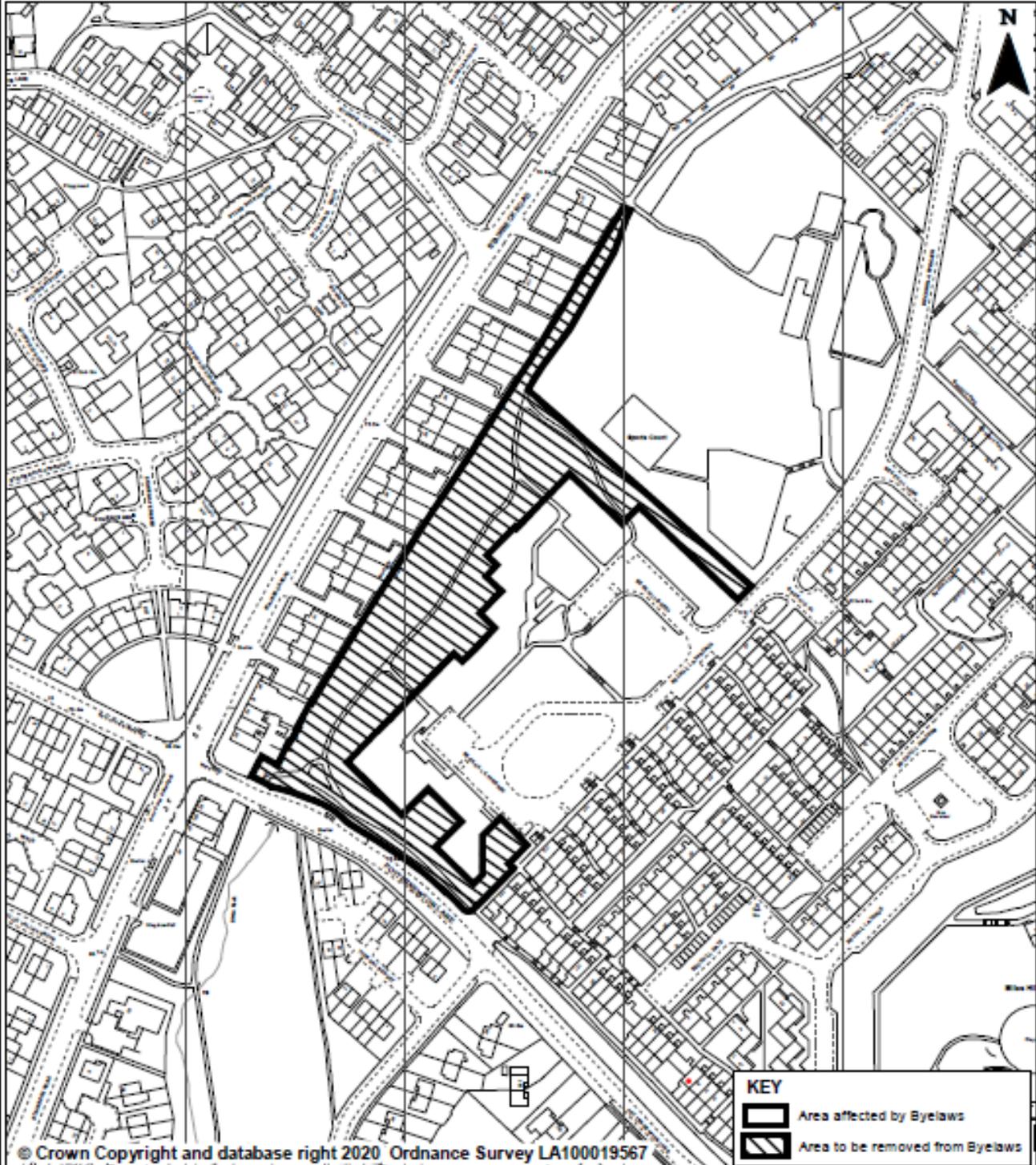
<p>Beckhill Approach</p>	<p>Whilst not objecting to the byelaw removal concerns and queries were raised regarding</p> <ol style="list-style-type: none"> 1. future control over activities which might take place on the land including anti-social activities, and litter removal for the benefit of local users and those using the cycle path within the affected area. 2. Who will be responsible for the maintenance of the land. 	<ol style="list-style-type: none"> 1 The existing public open space corridor currently covered by the byelaws will remain substantially as is. The re-configured area will continue in Council ownership, maintained and managed as is and continue to provide the pedestrian and cycle links currently subsisting 2. The Councils Anti-Social Behaviour Team works in partnership with West Yorkshire Police Neighbourhood Policing Teams and reports of antisocial behaviour can be reported here. The Council uses Public Spaces Protection Orders (PSPO) across the city. Similar to a byelaw, these three year orders cover a variety of issues including antisocial drinking, littering and dog fouling. The current PSPO's are detailed on the Council website. These enforcement alternatives can be considered if there was a problem.
<p>Beckhill Approach</p>	<ol style="list-style-type: none"> 1. Complaint of inadequate site signage in the Beckhill estate that borders this land; 2. Loss of connection along the footpath connection to the nearest shopping area. 3. Loss of children's recreational area on flat ground. 4. Complaint that trees approved for removal under a planning consent are already marked for destruction pre-empting the byelaws consultation. 5. Objections to loss of open space, some trees and bird life, loss of the paths, both the Sustrans path (NCN 668) between Potternewton Lane and Stainbeck Lane, and the paths that link to the Beckhills estate, limiting the number of stairs compared to any other route. 6. Concern that NCN path no/cycleway no.668 will continue in force, and any replacement path will meet the definitions of equivalence as well as meeting recent standards for cycle paths. 	<p>Confirmation was provided that three sites notices were posted on lamp posts at distances along the area substantially affected by the byelaws.</p> <p>Confirmation was provided that the existing greenspace corridor would be substantially retained under the proposal and continue to be available for public use and access along the footpath and cycle path between Potternewton Lane and Stainbeck Lane as is.</p> <p>Objections to the loss of open space, some trees and other paths relate to development proposals already granted planning consent on adjacent land after receiving consideration under normal and separate planning application process.</p>

APPENDIX 2 PLANS OF SITES



APPENDIX 2 PLANS OF SITES

LAND AT BECKHILL APPROACH / FORMER MILES HILL PRIMARY SCHOOL MILES HILL LEEDS LS7



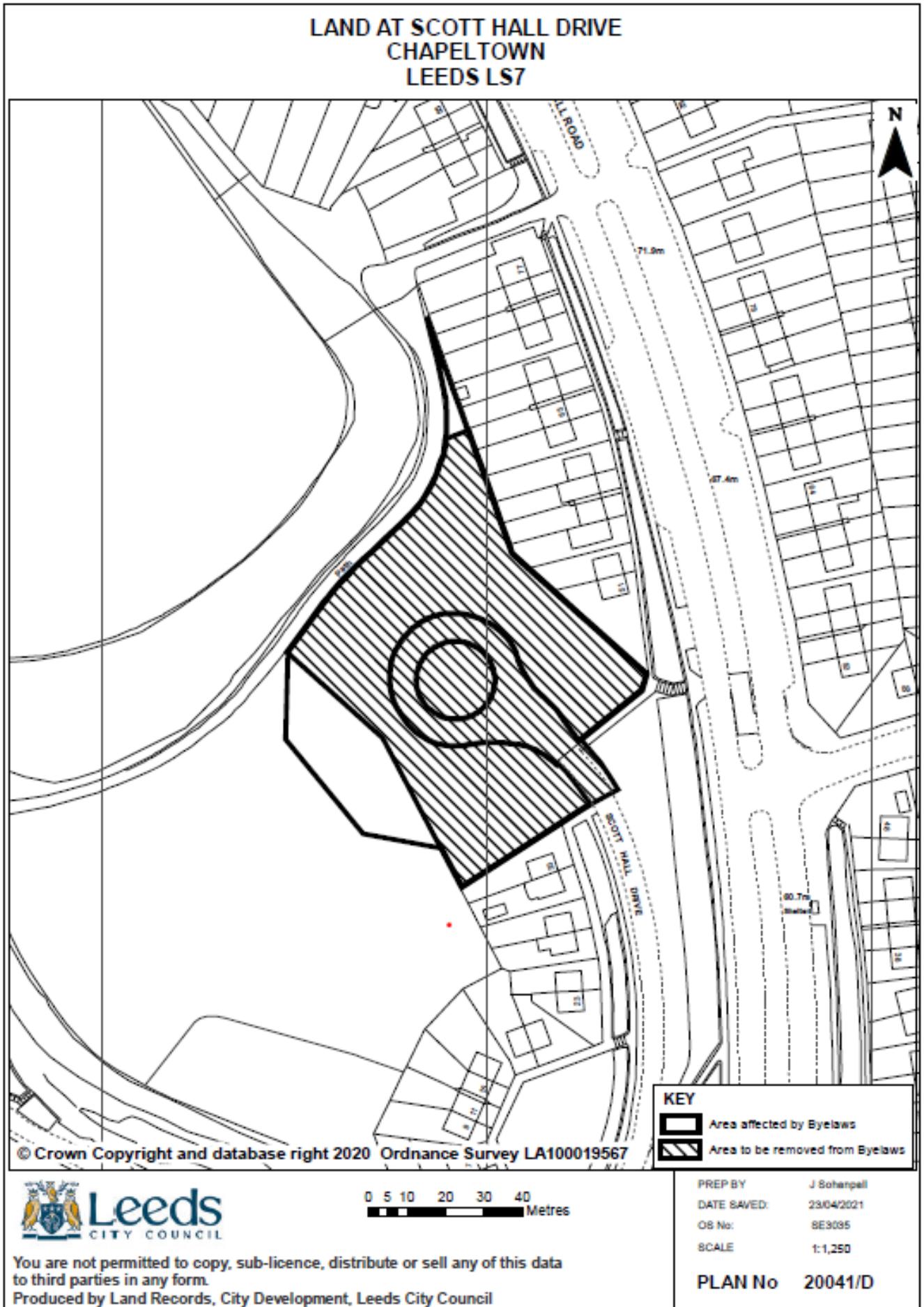
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Metres

PREP BY	J Sohanpali
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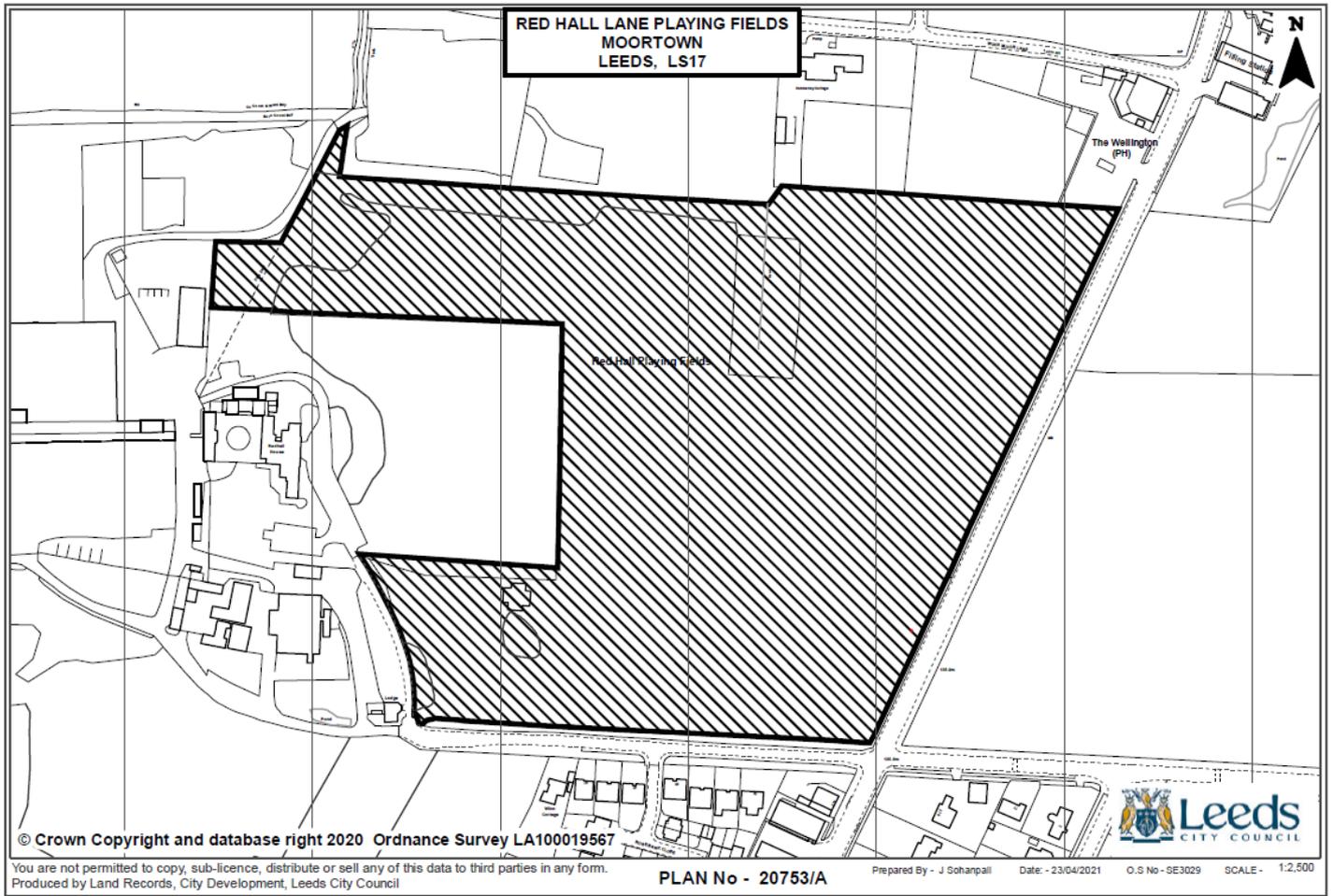
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APPENDIX 2 PLANS OF SITES

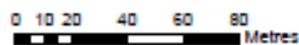
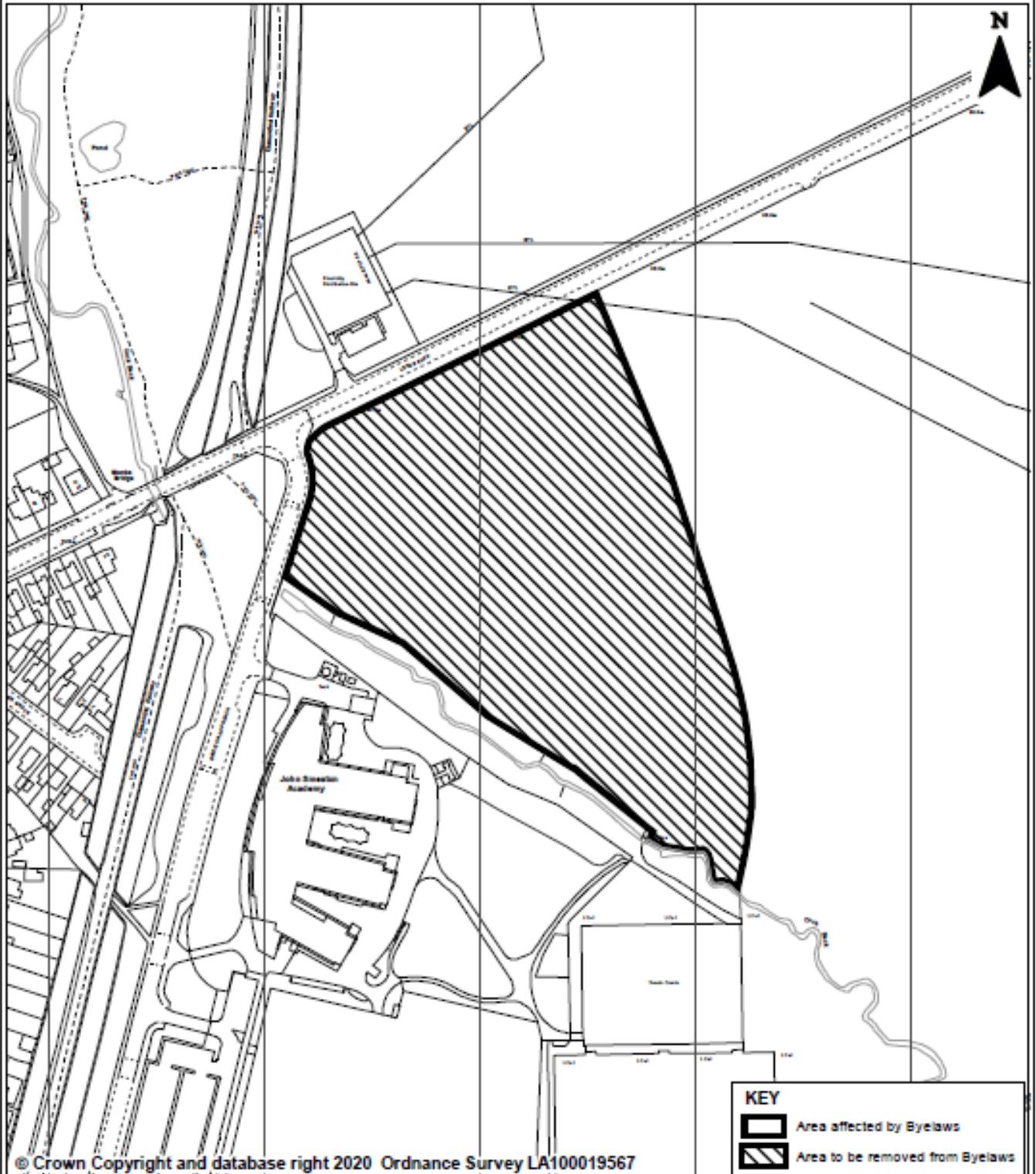


APPENDIX 2 PLANS OF SITES



APPENDIX 2 PLANS OF SITES

LAND AT LEEDS ROAD SCHOLES LEEDS, LS15



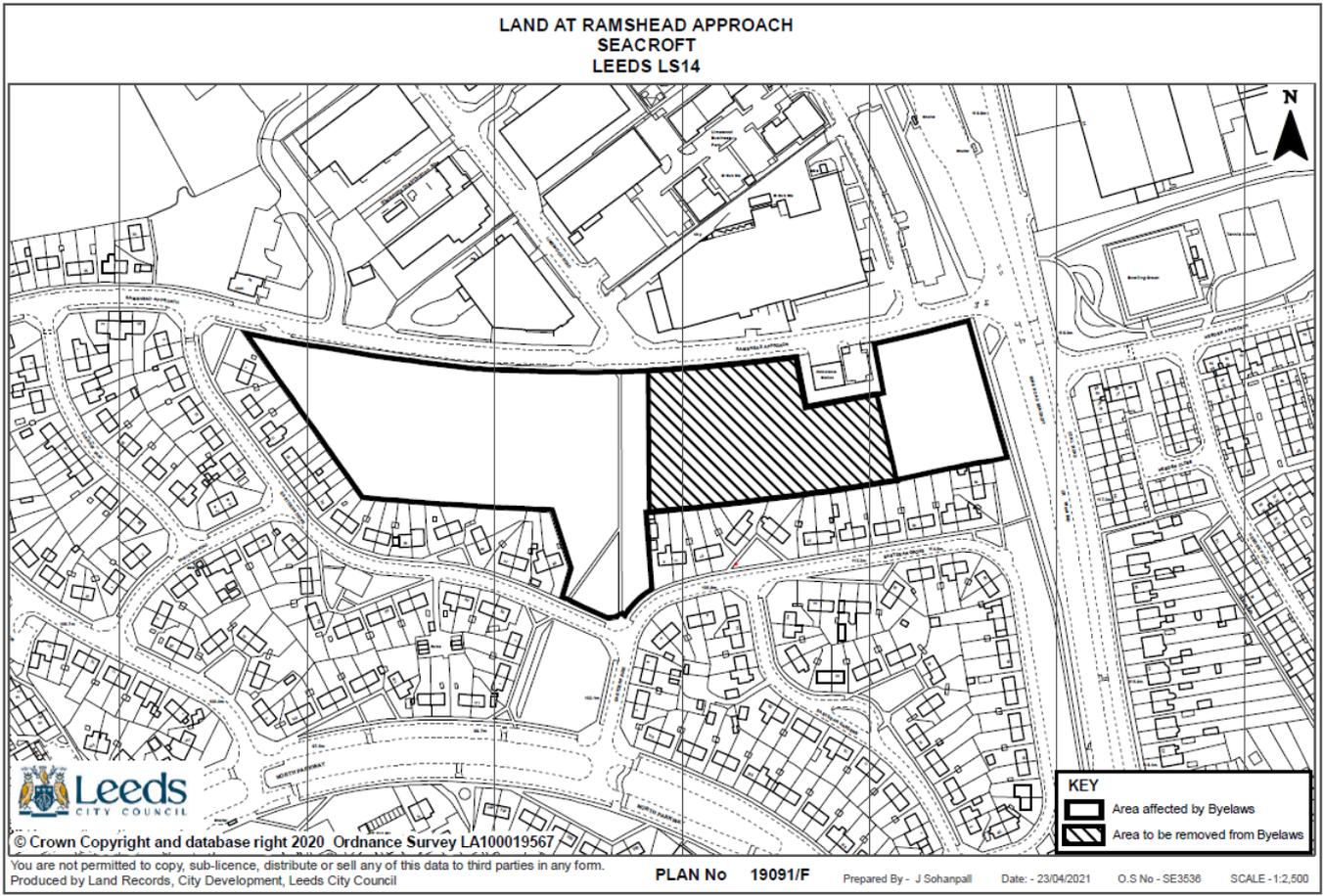
KEY	
	Area affected by Byelaws
	Area to be removed from Byelaws

PREP BY	J Sohanpal
DATE SAVED:	23/04/2021
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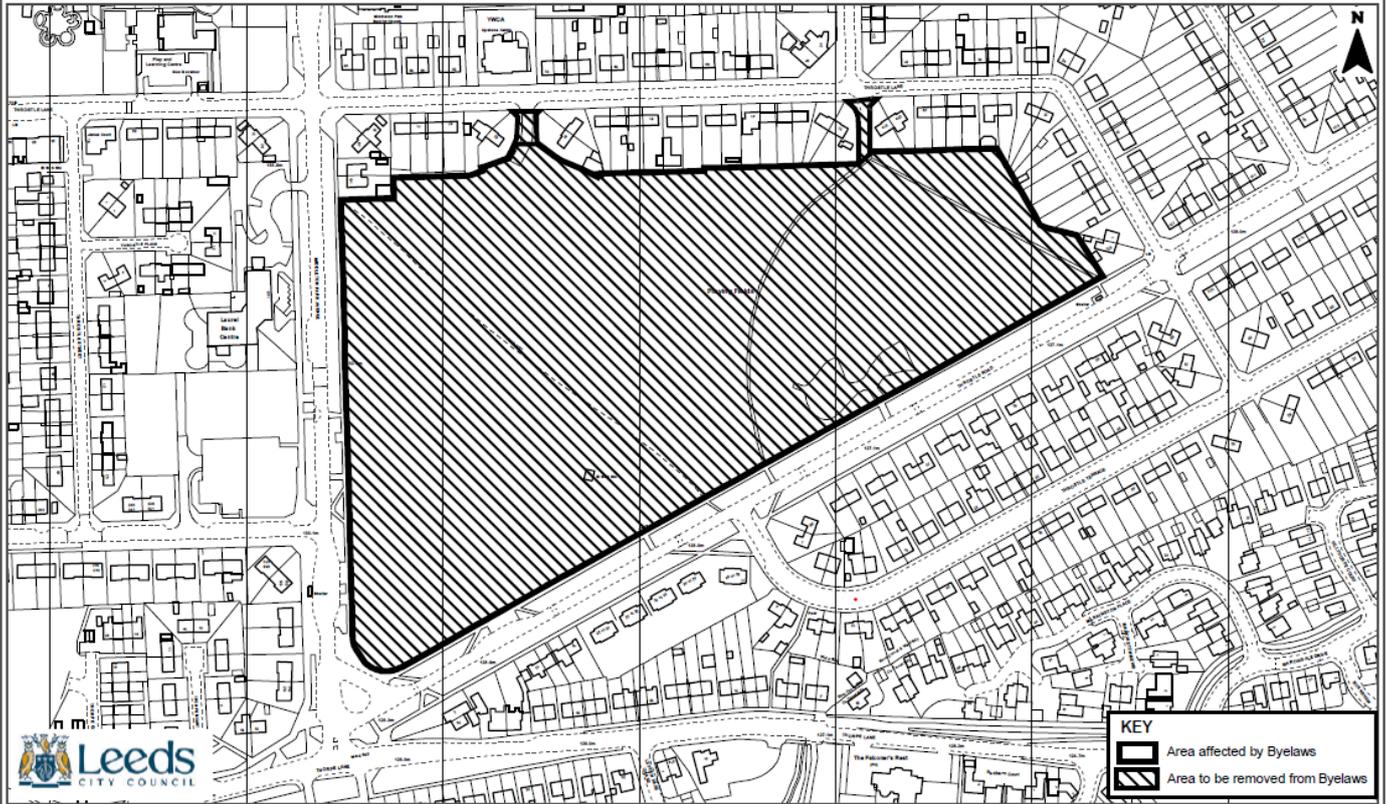
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APPENDIX 2 PLANS OF SITES



APPENDIX 2 PLANS OF SITES

THROSTLE RECREATION GROUND/THROSTLE MOUNT
MIDDLETON
LEEDS LS10



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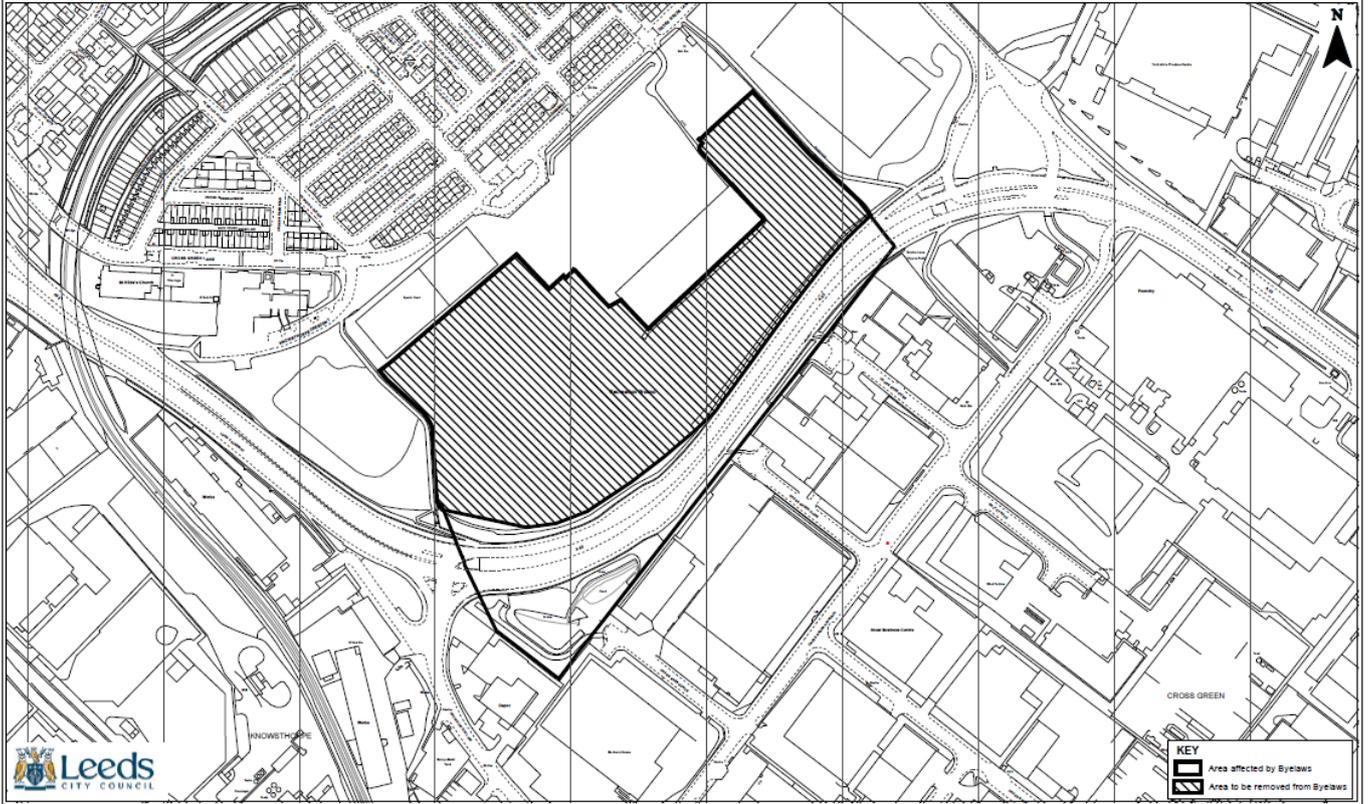
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PLAN No 17111/AE

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APPENDIX 2 PLANS OF SITES

COPPERFIELDS COLLEGE
CROSS GREEN
LEEDS LS9



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Prepared By - J Gotropal Date - 23/6/2021 OS No - 983202 SCALE - 1:2,500

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Amendments to Constitution – Officer Delegation Scheme

Date: 14 July 2021

Report of: City Solicitor

Report to: Full Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- In accordance with Article 15 of the Councils Constitution, and in her role as monitoring officer the City Solicitor has undertaken a review of the Constitution.
- The Monitoring Officer recommends the following amendments to the Constitution in order to ensure that it is up to date and fit for purpose and to ensure alignment of functions.
- This report sets out the recommendations of General Purposes Committee in relation to the amendments to the Constitution.

Recommendations

- a) General Purposes Committee recommends to Full Council that the amendment to the following documents (as set out in this report and shown in the appendices attached) should be approved.
 - a. Part 3 Section 2C Officer Delegation Scheme (Council (non-executive) Functions)
 - i. Director of Resources (appendix 1)
 - ii. Director of Communities, Housing & Environment (appendix 2)

Why is the proposal being put forward?

- 1 Amendments are proposed to the officer delegation scheme shown in the appendices 1 & 2 attached. These transfer responsibility for the regulatory functions in respect of caravan sites to the Director of Communities, Housing and Environment from the Director of Resources in line with recent organisational changes. Both Directors have been consulted and are content with the proposal.

What impact will this proposal have?

Wards affected:

Have ward members been consulted? Yes No

- 2 This will align the formal delegation of functions with the appropriate management and resource allocation.

What consultation and engagement has taken place?

- 3 This arises from organisational changes given effect through the Leaders Executive Arrangements and the relevant Directors have been consulted and are content with the proposals.

What are the resource implications?

- 4 There are no implications for this report.

What are the legal implications?

- 5 The proposed amendments ensure that the Constitution will be up to date and fit for purpose.

What are the key risks and how are they being managed?

- 6 There are no implications for this report.

Does this proposal support the council's three Key Pillars?

- Inclusive Growth Health and Wellbeing Climate Emergency

- 7 The function will be carried out in line with the council's objectives and strategic approach.

Options, timescales and measuring success

What other options were considered?

- 8 Leaving the Council functions in the same place but this would mean that functions are not aligned to managerial responsibility and would require sub-delegation between directors which reduces the transparency of the council's arrangements.

How will success be measured?

- 9 N/A

What is the timetable for implementation?

- 10 The changes will come into immediate effect following Full Council.

Appendices

- 11 Appendix 1 – Part 3 Section 2Cc Officer Delegation Scheme (Council (non-executive) Functions Director of Resources.
- 12 Appendix 2 - Part 3 Section 2Cf Officer Delegation Scheme (Council (non-executive) Functions Director of Communities, Housing and Environment.

Background papers

- 13 N/A

Director of Resources

1. Subject to the Exception listed below, the Director of Resources¹ is authorised to discharge the following Council (non-executive) functions:

Functions relating to Human Resources

(a)	Functions relating to local government pensions, etc	Regulations under section 7, 12 or 24 of the Superannuation Act 1972
(b)	To make arrangements to consider and determine employee appeals in relation to grievances, grading and dismissal ²	Section 112 Local Government Act 1972
(c)	To determine employee terms and conditions	Section 112 Local Government Act 1972

Functions relating to standing orders

(a)	To make standing orders in relation to Officer Employment	Section 106 of, and paragraph 42 of Schedule 12 to the Local Government Act 1972
(b)	To make standing orders as to contracts	Section 135 of the Local Government Act 1972

¹ The fact that a function has been delegated to the Director does not require the Director to give the matter his/her personal attention and the Director may arrange for such delegation to be exercised by an officer of suitable experience and seniority, however, the Director remains responsible for any decision taken pursuant to such arrangements.

² Except in relation to those which are to be determined by the Employment Committee.

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Director of Communities, Housing and Environment

Subject to the exceptions listed below, the Director of Communities, Housing and Environment¹ is authorised to discharge the following Council (non-executive) functions:

1. Regulatory Functions

(a)	To approve premises for the solemnisation of marriages	Section 46A of the Marriage Act 1949 and the Marriages (Approved Premises) Regulations 1995(SI 1995/510)
(b)	To license premises for acupuncture, tattooing, ear-piercing and electrolysis	Sections 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982
(c)	To license premises for the breeding of dogs	Section 1 of the Breeding of Dogs Act 1973 and Section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999
(d)	To license pet shops and other establishment where animals are bred or kept for the purposes of carrying on a business	Section 1 of the Pet Animals Act 1951, section 1 of the Animal Boarding Establishments Act 1963, the Riding Establishments Act 1964 and 1970, section 1 of the Breeding of Dogs Act 1973 and sections 1 and 8 of the Breeding and Sale of Dogs (Welfare) Act 1999
(e)	To register animal trainers and exhibitors	Section 1 of the Performing Animals (Regulation) Act 1925
(f)	To license zoos	Section 1 of the Zoo Licensing Act 1981

¹ The fact that a function has been delegated to the Director does not require the Director to give the matter his/her personal attention and the Director may arrange for such delegation to be exercised by an officer of suitable experience and seniority. However, the Director remains responsible for any decision taken pursuant to such arrangements.

Officer Delegation Scheme (Council (non-executive) functions)

(g)	To license dangerous wild animals	Section 1 of the Dangerous Wild Animals Act 1976
(h)	To grant consent for the operation of a loudspeaker	Schedule 2 to the Noise and Statutory Nuisance Act 1993
(i)	To issue licences for the movement of pigs	Article 12 of the Pigs (Records, Identification and Movement) Order 1995 (SI 1996/11)
(j)	To license the sale of pigs	Article 13 of the Pigs (Records, Identification and Movement) Order 1995
(k)	To license collecting centres for the movement of pigs	Article 14 of the Pigs (Records, Identification and Movement) Order 1995
(l)	To issue a licence to move cattle from a market	Article 5(2) of the Cattle Identification Regulations 1998 (SI 1998/871)
(m)	To sanction use of parts of buildings for storage of celluloid	Section 1 of the Celluloid and Cinematograph Film Act 1922
(n)	Duty to enforce Chapter 1 and regulations made under it	Section 10(3) of the Health Act 2006
(o)	Power to authorise officers	Section 10(5) of, and paragraph 1 of Schedule 2 to, the Health Act 2006
(p)	Functions related to fixed penalty notices	Paragraphs 13,15 and 16 of Schedule 1 to the Health Act 2006. Smoke-free (Vehicle Operators and

Officer Delegation Scheme (Council (non-executive) functions)

		Penalty Notices) Regulations 2007 (SI 2006/760)
(q)	Power to transfer enforcement functions to another enforcement authority	Smoke-free(Premises and Enforcement) Regulations 2006 (SI 2006/3368)
(r)	To license pleasure boats and pleasure vessels	Section 94 of the Public Health Acts Amendment Act 1907
(s)	To authorise erection of stiles etc on footpaths or bridleways ²	Section 147 of the Highways Act 1980
(t)	To create footpath bridleway or restricted byway by agreement	Section 25 of the Highways Act 1980
(u)	To create footpaths bridleways and restricted byways	Section 26 of the Highways Act 1980
(v)	Duty to keep register of information with respect to maps, statements and declarations	Section 31A of the Highways Act 1980
(w)	To stop up footpaths bridleways and restricted byways	Section 118 of the Highways Act 1980
(x)	To determine application for public path extinguishment order	Sections 118ZA and 118C(2) of the Highways Act 1980
(y)	To make a rail crossing extinguishment order	Section 118A of the Highways Act 1980
(z)	To divert footpaths bridleways and restricted byways	Section 119 of the Highways Act 1980
(aa)	To make a public path diversion order	Sections 119ZA and 119C(4) of the Highways Act 1980
(bb)	To make a rail crossing diversion order	Section 119A of the Highways Act 1980
(cc)	To make a special diversion order	Section 119B of the Highways Act 1980
(dd)	To require applicant for order to enter into agreement	Section 119C(3) of the Highways Act 1980

² Functions (v) – (xx) are limited to areas contained within the Definitive Map of Public Rights of Way. Functions (u), (jj), (kk) and (ss) are also delegated to the Director of City Development whose powers are not limited to areas contained within the Definitive Map of Public Rights of Way.

Officer Delegation Scheme (Council (non-executive) functions)

(ee)	To make an SSSI diversion order	Section 12B of the Highways Act 1980
(ff)	To keep register with respect to applications under sections 118ZA, 118C, 119ZA and 119C of the Highways Act 1980	Section 121B of the Highways Act 1980
(gg)	To decline to determine certain applications	Section 121C of the Highways Act 1980
(hh)	To assert and protect the rights of the public to use and enjoyment of highways	Section 130 of the Highways Act 1980
(ii)	To apply for variation of order under section 130B of the Highway Act 1980	Section 130B(7) of the Highways Act 1980
(jj)	To authorise temporary disturbance of surface of footpath bridleway or restricted byway	Section 135 Highways Act 1980
(kk)	To divert footpath bridleway or restricted byway temporarily	Section 135A of the Highways Act 1980
(ll)	To extinguish certain public rights of way	Section 32 of the Acquisition of Land Act 1981
(mm)	To keep definitive map and statement under review	Section 53 of the Wildlife and Countryside Act 1981
(nn)	To include modifications in other orders	Section 53A of the Wildlife and Countryside Act 1981
(oo)	To keep register of prescribed information with respect to applications under section 53(5) of the Wildlife and Countryside Act 1981	Section 53B of the Wildlife and Countryside Act 1981
(pp)	To prepare map and statement by way of consolidation of definitive map and statement	Section 57A of the Wildlife and Countryside Act 1981
(qq)	To designate footpath as cycle track	Section 3 of the Cycle Tracks Act 1984
(rr)	To extinguish public right of way over land acquired for clearance	Section 294 of the Housing Act 1981
(ss)	To authorise stopping up or diversion of footpath bridleway or restricted byway	Section 257 of the Town and Country Planning Act 1990

Officer Delegation Scheme (Council (non-executive) functions)

(tt)	To extinguish public rights of way over land held for planning purposes	Section 258 of the Town and Country Planning Act 1990
(uu)	To enter into agreements with respect to means of access	Section 35 of the Countryside and Rights of Way Act 2000
(vv)	To provide access in absence of agreement	Section 37 of the Countryside and Rights of Way Act 2000
(ww)	To issue licences authorising the use of land as a caravan site ("site licences")	Section 3(3) of the Caravan Sites and Control of Development Act 1960
(xx)	To license the use of moveable dwellings and camping sites	Section 269(1) of the Public Health Act 1936

Exceptions³

The Director of Communities, Housing and Environment is not authorised to discharge the function above where objections have been received.

2. Functions of the Licensing Authority delegated by Full Council

Subject to the exception set out below, the Director of Communities, Housing and Environment is authorised to discharge the functions of the licensing authority as set out below:-

(a)	Any function of a Licensing Authority ⁴	Licensing Act 2003 and any regulations or orders made under that Act ⁵ .
(b)	Powers and functions relating to late night levy requirements	Chapter 2 of Part 2 of the Police Reform and Social Responsibility Act 2011 and any regulations made under that Chapter.

Exceptions:

- any function of the Licensing Authority reserved to full Council⁶;

³ Under this delegation scheme (Council functions). The General Purposes Committee may however arrange for the discharge of any of its functions by the Director of Communities, Housing and Environment - (Section 101(2) Local Government Act 1972.

⁴ These functions will be carried out to support those matters which cannot be delegated by the Licensing Authority.

⁵ Including functions which, by virtue of the Gambling Act 2005 Act are delegated to the Licensing Committee.

⁶ Part 3, Section 2A of the Constitution sets out licensing functions reserved to full Council, as licensing authority under the 2011 Act.

3. Functions of the Licensing Authority delegated by Licensing Committee

Subject to the exceptions listed below, the Director of Communities, Housing and Environment is authorised to discharge the licensing functions⁷ of the licensing authority as set out below:-

(a)	Any function of a Licensing Authority	Licensing Act 2003 and any regulations or orders made under that Act ⁸ .
(b)	Powers and functions relating to late night levy requirements	Chapter 2 of Part 2 of the Police Reform and Social Responsibility Act 2011 and any regulations made under that chapter
(c)	Duty to comply with requirement to provide information to Gambling Commission.	Section 29 of the Gambling Act 2005
(d)	Functions relating to the exchange of information	Section 30 of the Gambling Act 2005
(e)	Functions relating to occasional use notices	Section 39 of the Gambling Act 2005
(f)	Power to designate officer of a licensing authority as an authorised person for a purpose relating to premises	Section 304 of the Gambling Act 2005
(g)	Power to institute criminal proceedings	Section 346 of the Gambling Act 2005
(h)	Power to exchange information	Section 350 of the Gambling Act 2005
(i)	Functions relating to the registration and regulation of small society lotteries	Part 5 of Schedule 11 to the Gambling Act 2005

Exceptions:

- any function of the Licensing Authority⁹ reserved to full Council¹⁰;
- any function of the Licensing Authority where full Council has referred a matter to a committee other than the Licensing Committee¹¹;
- any function of the Licensing Authority reserved to the Licensing Committee;

⁷ "Licensing functions" means functions under the Licensing Act 2003 Act, the Gambling Act 2005 2005 and the Police Reform and Social Responsibility Act 2011.

⁸ Including functions which, by virtue of the 2005 Act are delegated to the Licensing Committee.

⁹"Licensing functions" - see footnote 6 above

¹⁰ Part 3, Section 2A of the Constitution sets out licensing functions reserved to full Council, as licensing authority under the 2003 Act.

¹¹ Under the provisions of Section 7(5)(a) of the 2003 Act.

- any function of the Licensing Authority within the terms of reference of the Licensing Sub-committees¹²;and
- to object when the Authority is consultee and not the relevant authority considering an application under the 2003 Act

4. Functions related to the Licensing Functions delegated by Licensing Committee¹³

Subject to the exceptions listed below, the Director of Communities, Housing and Environment is authorised to discharge the functions set out in the following table which are delegated to the Director by Licensing Committee¹⁴

(a)	To license hackney carriages and private hire vehicles	(a) As to hackney carriages, the Town Police Clauses Act 1847 as extended by section 171 of the Public Health Act 1875 and section 15 of the Transport Act 1985 and sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976 (b) As to private hire vehicles, sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
(b)	To license drivers of hackney carriages and private hire vehicles	Section 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
(c)	To license operators of hackney carriages and private hire vehicles	Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976
(d)	** To license sex shops and sex cinemas and sexual entertainment venues.	The Local Government (Miscellaneous Provisions) Act 1982, Section 2, Schedule 3, the Policing and Crime Act 2009, Section 27.

¹² Except where a Licensing sub-committee has arranged for the discharge of any of their functions by an Officer.

¹³ These functions were delegated to the Licensing Committee by full Council on 14 July 2010.

¹⁴ These delegations include functions where these have been delegated to Leeds City Council by any other Council.

Officer Delegation Scheme (Council (non-executive) functions)

(e)	To license performances of hypnotism.	The Hypnotism Act 1952
(f)	*** To license persons to collect for charitable and other causes	Section 5 of the Police, Factories etc (Miscellaneous Provisions) Act 1916 and section 2 of the House to House Collections Act 1939

Exceptions

The Director of Communities, Housing and Environment is not authorised to discharge those functions marked ** above where the application is for the grant, renewal or transfer of a sexual entertainment venue licence irrespective of whether objections have been received, or the grant of a sex shop or sex cinema licence irrespective of whether objections have been made, or renewal or transfer of a sex shop or cinema licence where objections have been received

The Director of Communities, Housing and Environment is not authorised to discharge those functions marked *** above where objections have been received.

Appointments

Date: 14th July 2021

Report of: City Solicitor

Report to: Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- This report updates Council on appointments made to various West Yorkshire Combined Authority Committees following consultation with the relevant groups and seeks approval to change one of these appointments.
- This report updates Council on appointments to Committees, Boards and Panels in consultation with the relevant Group Whip between the date of the Annual Council Meeting (20 May 2021) and the first ordinary meeting of Council (14th July 2021), in order to ensure that meetings held during that period could proceed with adequate and appropriate membership levels.
- This report seeks to replace a member previously appointed to the West Yorkshire Pension Fund Pension Board.

Recommendations

Council is asked to

- a) To note the appointments to various West Yorkshire Combined Authority Committees and agree one change to those appointments;
- b) To note the appointment to the South and West Plans Panel;
- c) To appoint a Member to the West Yorkshire Pension Fund Pension Board.

Why is the proposal being put forward?

1 The proposal is for Council to note the following appointments to various West Yorkshire Combined Authority Committees;

- Cllr Peter Harrand to the Corporate Scrutiny Committee
- Cllr Jane Dowson to the Corporate Scrutiny Committee
- Cllr Jacob Goddard to the Corporate Scrutiny Committee
- Cllr Dawn Collins to the Economy Scrutiny Committee
- Cllr Colin Campbell to the Economy Scrutiny Committee
- Cllr Kayleigh Brooks to the Economy Scrutiny Committee
- Cllr Peter Carlill to the Transport Scrutiny Committee
- Cllr Sharon Hamilton to the Transport Scrutiny Committee,

and to confirm the previous notification of Cllr Robert Finnigan's appointment to the Transport Scrutiny Committee

- Cllr James Lewis to replace Councillor Coupar on the Finance, Resources & Corporate Committee
- Cllr Jonathan Pryor be the Council's nominee to the Culture, Arts & Creative Industries Committee
- Cllr Kayleigh Brooks to be replaced on the Climate, Energy and Environment Committee by Cllr Neil Walshaw

- Cllr Neil Walshaw to be replaced on the Employment and Skills Committee by Cllr Kayleigh Brooks

1a The proposal is for Council to agree the following change in appointment on the West Yorkshire Combined Authority Economy Scrutiny Committee;

- Cllr Jonathan Bentley to replace Cllr Colin Campbell on the Economy Scrutiny Committee

2 The proposal is for Council to note the following appointment to a Committee, Board or Panel;

- Cllr Jenkins to replace Cllr Heselwood on South and West Plans Panel.

3 The proposal is for Council to appoint to the West Yorkshire Pension Fund Pension Board.

- Cllr Martin to replace Cllr Jenkins on the West Yorkshire Pension Fund Pension Board.

What impact will this proposal have?

Wards affected:

Have ward members been consulted?

Yes

No

1 The various appointments will ensure Leeds has appropriate representation on external organisations and also Committees Boards and Panels.

What consultation and engagement has taken place?

2 Consultation has taken place with the relevant groups on the Council.

What are the resource implications?

3 There are no specific resource implications associated with this report.

What are the legal implications?

4 There are no specific legal implications associated with this report.

What are the key risks and how are they being managed?

5 The key risks would have been lack of representation on external organisations and incomplete representation on local Committees, Boards and Panels. The risk is being managed by the appointment(s) in this report.

Does this proposal support the council's three Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

6 Fully operational and quorate Committees, Boards and Panels and representation on external bodies are in line with the Council's Policies and the priorities.

Options, timescales and measuring success

What other options were considered?

7 The only other option would have been to wait for the first ordinary meeting of Council, that would have meant Leeds Members would not have been appointed promptly to the Combined Authority Committees and the Plans Panel would not have had a full membership.

How will success be measured?

8 Not applicable.

What is the timetable for implementation?

9 The implementation of the decision would be immediately after the decision is made.

Appendices

10 None

Background papers

11 None

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HEALTH AND WELLBEING BOARD

THURSDAY, 29TH APRIL, 2021

PRESENT: Councillor F Venner in the Chair

Councillors J Barwick, Dr John Beal, Broch,
Eaton, N Harrington, Hartley, Lowe, Roff,
Ryley, A Smart, Stein and Walling

Representatives of Clinical Commissioning Group

Dr Jason Broch – Chair of NHS Leeds Clinical Commissioning Group
Tim Ryley – Chief Executive of NHS Leeds Clinical Commissioning Group
Dr Alistair Walling – Chief Clinical Information Officer of Leeds City and NHS
Leeds Clinical Commissioning Group

Directors of Leeds City Council

Victoria Eaton – Director of Public Health
Cath Roff – Director of Adults and Health
Tim Pouncey – Chief Officer, Children and Families

Third Sector Representative

Alison Lowe – Director, Touchstone
Pip Goff – Director, Forum Central

Representative of Local Health Watch Organisation

Dr John Beal – Chair of Healthwatch Leeds
Hannah Davies – Chief Executive of Healthwatch Leeds

Representatives of NHS providers

Alison Kenyon - Leeds and York Partnership NHS Foundation Trust
Julian Hartley - Leeds Teaching Hospitals NHS Trust
Thea Stein - Leeds Community Healthcare NHS Trust

Representative of Safer Leeds

Supt. Richard Close – West Yorkshire Police
Jane Maxwell – Area Leader, Communities, Leeds City Council

Representative of Leeds GP Confederation

Jim Barwick – Chief Executive of Leeds GP Confederation

29 Welcome and introductions

The Chair welcomed all present and brief introductions were made.

The Chair thanked her predecessor, Councillor Rebecca Charlwood, for her work as Executive Member for Health and Wellbeing and Chair of the Board.

Draft minutes to be approved at the next meeting

The Chair welcomed Superintendent Richard Close as a new member of the Board, representing Safer Leeds.

On behalf of the Board, the Chair thanked everyone in Leeds for coming together to respond to the COVID-19 crisis.

30 Appeals against refusal of inspection of documents

There were no appeals.

31 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

32 Late Items

There were no late items.

33 Declarations of Disclosable Pecuniary Interests

There were no =declarations of disclosable pecuniary interests.

34 Apologies for Absence

Apologies for absence were received from Councillor Salma Arif, Sara Munro, Paul Money, Sal Tariq and Anthony Kealey. Alison Kenyon, Jane Maxwell and Tim Pouncey were in attendance as substitutes.

35 Open Forum

No matters were raised on this occasion.

36 Minutes - 20th January 2021

RESOLVED – That the minutes of the meeting held 20th January 2021 be approved as an accurate record.

37 Development of the Left Shift Blueprint

The Director of Population Planning, NHS Leeds Clinical Commissioning Group (CCG), submitted a report that shared the Left Shift Blueprint approach and document with the Health and Wellbeing Board in addition to outlining the progress made with this initiative to date. The Health and Wellbeing Board are asked to sign up to both the concept of the Left Shift Blueprint and the Strategic indicators and support delivery of the plan.

The following were in attendance:

- Jenny Cooke, Director of Population Health Planning, NHS Leeds CCG

Draft minutes to be approved at the next meeting

- Dr Bryan Power, Clinical Lead for Long Term Conditions, NHS Leeds CCG
- Lindsay Springall, Head of Pathway Integration Long Term Conditions, NHS Leeds CCG

The Director of Population Health Planning introduced the report, and presented a short film 'Mark's Story', part of the 'How does it feel for me?' series produced by HealthWatch Leeds, in which Mark described his experiences of the LEEDs (Learning, Empowering, and Enabling Diabetes Self-Management) Programme – an example of the Left Shift Blueprint in long term conditions and the benefits of investing in structured education.

As part of the ongoing blueprint work, key objectives for the Long Term Conditions team working with partners represented on the Health and Wellbeing Board were set out as follows:

- 1) Working to facilitate increased healthy lifestyle opportunities; and
- 2) Increasing referrals into NDPP (National Diabetes Prevention Programme) / Structured Education, which have fallen as a result of the COVID-19 pandemic.

The Clinical Lead for Long Term Conditions described what the Left Shift Blueprint might mean for patients, including:

- Putting people in control of their conditions, and focusing on what matters to people, including developing proactive support plans for self-management with a patients' personalised 'goal' at the centre;
- Reducing health inequalities, by targeting resources to populations at increased risk and adapting approaches and services to suit the needs of different communities;
- Supporting people through social prescribing and more regular reviews of medication;
- Increased options for advice and support at a local community level and fewer repeated visits to hospital.

For clinicians, the impacts of the Left Shift Blueprint were described as follows:

- More integrated working practices, including increased use of digital technologies such as 'Virtual Wards' for a number of services, to reduce the number of admissions;
- Building capacity and capability in primary care settings through more activity in community settings and pharmacies, and increased focus on self-management, meaning better access to services when required;
- Understanding and agreeing health priorities with local communities and targeting resources to those most at risk;
- Shared decision making with patients, working 'with' rather than 'to'.

Members discussed a number of matters, including:

- It was recognised that 80% of an individuals' health is impacted outside of health services, and therefore the benefits of programmes to improve wellbeing and lifestyle, for communities and individuals, are well evidenced;
- Members highlighted the challenge of identifying measures for mental health services, due to the most appropriate approach in certain circumstances being specialist care as quickly as possible, which may be delivered from hospital. Related to this, Members suggested that further consideration be given to incorporating the Left Shift Blueprint into existing mental health measures within Local Care Partnerships;
- Members suggested that the Board schedule further discussions on the shift of resources required to enable better access for disadvantaged groups;
- In response to a query, Members were advised that 25% of participants did not complete the LEEDs course, and that feedback suggested that in most cases this was due to the time commitment required. Members noted the opportunity to reflect on the delivery of such programmes and build on the offer of remote support, to enable more flexibility for patients;
- Members recognised the benefits of focus on prevention and reduced routine patient visits to primary care settings during periods of long waiting times for referrals and treatment as a result of the pandemic.

RESOLVED –

- a) That Members comments be noted;
- b) That the Board agree to sign up to both the concept of the Left Shift Blueprint and the Strategic indicators;
- c) That it be noted that the Board support implementation of the Left Shift Blueprint both in the ways outlined.

38 Joint Strategic Assessment 2021

The Head of Intelligence and Policy, Leeds City Council, submitted a report that sets out initial proposals to produce the Joint Strategic Assessment (JSA), and updates Health and Wellbeing Board on the work that has taken place to date.

The following were in attendance:

- Simon Foy, Head of Intelligence and Policy, Leeds City Council
- Tony Cooke, Chief Officer, Health Partnerships

The Head of Intelligence and Policy introduced the report and delivered a PowerPoint presentation, which set out some of the emerging headlines and lines of enquiry as follows:

- The school age population growing and becoming more diverse - increasingly concentrated in deprived areas. Nationally, 18% of those

under the age of 16 are living in relative poverty, compared to 24% in Leeds, and 38% in Bradford;

- Covid-19 data shows link between deaths and deprivation. Poor living and working conditions increase both exposure to Covid-19 and other illnesses – frontline workers, people unable to work from home, housing-density/condition, use of public transport;
- The Leeds vaccine programme shows similar associations between deprivation, ethnicity and lower vaccine uptake;
- Reduced educational attainment at pre-school and primary, particularly for poorest children, and growing concerns around child and adolescent mental health;
- Prior to Covid-19, there was a long-period of economic growth and expansion, strengths in key sectors, knowledge-based jobs, relatively high-levels of employment. However, since March 2020, trends show stalling growth/low productivity, and many of new jobs in Leeds are low-skilled, low-paid work in consumer services;
- Positive impact of Covid-19 on climate change due to reduced travel and home working, however, there is uncertainty around the medium to long term impact on travel behaviour.

Members discussed a number of matters, including:

- Members identified the experiences of children and young people, particularly the impact of COVID-19 on education and employment, as a key focus moving forward;
- It was noted that further analysis to assess the impact of each of the key themes on BAME, LGBT and gypsy traveller communities should be undertaken;
- Members recognised the significance of the findings and recommendations of the Marmot Review into health inequalities in England ‘10 Years On’ report, and the subsequent ‘Build Back Fairer’ report, for development of local needs assessments moving forward;
- Members noted the changes to use of transport as a result of the pandemic, largely due to home working, and were keen to understand if these changes were accelerated by the pandemic and likely to remain. Members were advised that it is expected that transport patterns will return to a ‘new normal’, due to a significant shift in transport modality and a clear focus on active travel. It was also noted that travel behaviour and public transport availability has a great impact on access to employment.

RESOLVED –

- a) That Members comments in relation to the proposed approach to the JSA be noted;
- b) That a further report be submitted in due course, as the development of the JSA is progressed.

39 2021-26 Future in Mind: Leeds

The Leeds Future in Mind Programme Board submitted a report that presented the 2021–26 Future in Mind: Leeds strategy. This is the plan for Leeds that explains how people are working together to improve mental health and emotional for young people.

RESOLVED – That the 2021-26 Future in Mind: Leeds Strategy be approved.

40 Leeds Maternity Strategy 2021-2025

The Leeds Maternity Programme Board submitted a report that provides an overview of the refreshed Leeds Maternity Strategy (Appendix 1) following the strategic direction provided by the Health and Wellbeing Board in Sept 2020. It is a five year plan for the city explaining how people will work together to improve the health and care services we offer to parents-to-be and new parents, to give babies the best start in life.

RESOLVED – That the refreshed Leeds Maternity Strategy be approved.

41 NHS Leeds CCG Annual Report 2020-21

The Communications Lead, NHS Leeds CCG, submitted a report that sets out the process of developing the NHS Leeds CCG Annual Report 2020-21 as national timescales do not align with the Leeds Health and Wellbeing Board meetings.

RESOLVED –

- a) That the process to develop the NHS Leeds CCG draft annual report be noted;
- b) That the extent to which NHS Leeds CCG has contributed to the delivery of the Leeds Health and Wellbeing Strategy 2016-2021 be noted.

42 Leeds Palliative and End of Life Care Strategy for Adults 2021-26

The Leeds Palliative Care Network submitted a report that presents the new Leeds Palliative and End of Life Care Strategy for Adults 2021-26.

RESOLVED – That the Leeds Palliative and End of Life Care Strategy for Adults 2021-26 be noted.

43 Leeds Health and Care Financial Reporting

The Leeds Health and Care Partnership Executive Group (PEG) submitted a report that provides a brief overview of the financial positions of the health and care organisations in Leeds, brought together to provide a single citywide quarterly financial report (Appendix 1). This report is for the period ending February 2021, and the forecast year end position at that point.

RESOLVED – That the M11 2020/21 partner organisations financial positions and forecast position at year end be noted.

44 Connecting the wider partnership work of the Leeds Health and Wellbeing Board

The Chief Officer, Health Partnerships, submitted a report that provides a public account of recent activity from workshops and wider system meetings, convened by the Leeds Health and Wellbeing Board (HWB). It contains an overview of key pieces of work directed by the HWB and led by partners across the Leeds health and care system.

RESOLVED – That the contents of the report be noted.

45 Any Other Business

No matters were raised on this occasion.

46 Date and Time of Next Meeting

The next meeting will be held on Thursday 16th September 2021 at 10.00 a.m.

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EXECUTIVE BOARD

WEDNESDAY, 21ST APRIL, 2021

PRESENT: Councillor J Lewis in the Chair

Councillors S Arif, A Carter, D Coupar,
S Golton, M Harland, H Hayden, J Pryor,
M Rafique and F Venner

149 Exempt Information - Possible Exclusion of the Press and Public

There was no information contained within the agenda which was designated as being exempt from publication and which required exclusion of the press and public.

150 Late Items

Agenda Item 12 - Update on Coronavirus (Covid-19) Pandemic – Response and Recovery Plan

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Update on Coronavirus (COVID-19) Pandemic – Response and Recovery Plan'.

Given the scale and significance of this issue, it was deemed appropriate that a further update report be submitted to this remote meeting of the Board. However, due to the fast paced nature of developments on this issue, and in order to ensure that Board Members received the most up to date information as possible, the report was not included within the agenda as originally published on 13th April 2021. (Minute No. 157 refers).

Agenda Item 6 – Leeds Covid-19 Vaccine Health Inequalities Plan

With the agreement of the Chair, supplementary information in the form of Appendix 4 to the report had been circulated to Board Members following the despatch of the agenda, in order to provide Members with the latest information possible ahead of the meeting in respect of the work being undertaken with the aim of increasing the uptake of the Covid-19 vaccine across all communities in Leeds. (Minute No. 153 refers).

151 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting.

152 Minutes

RESOLVED – That the minutes of the previous meeting held on 17th March 2021 be approved as a correct record.

HEALTH AND WELLBEING

153 Leeds Covid-19 Vaccine Health Inequalities Plan

The Director of Public Health submitted a report providing an update on the Leeds Covid-19 Vaccination Programme's approach towards mitigating inequalities and ensuring that all communities have access to the Covid-19 vaccine through the '*Leeds Covid-19 Vaccine Health Inequalities Plan*'.

With the agreement of the Chair, supplementary information in the form of Appendix 4 to the report had been circulated to Board Members following the despatch of the agenda, in order to provide Members with an update on the main work streams of the Health Inequalities Vaccination Programme, including headline Covid-19 vaccination uptake data for the city.

In introducing the report, the Executive Member highlighted the range of actions being taken with partners and established community networks to increase the vaccination uptake across all communities in Leeds, in order to maximise the benefit of the current vaccination programme with the overriding principle that no one is left behind. As part of the introduction it was noted that 50% of Leeds' adult population had now received a first Covid vaccination.

Responding to a Member's specific enquiry, the Board received further detail regarding the progress which had been made to date, and the range of work which continued in encouraging vaccination uptake in BAME communities, with specific reference being made to the older generation. It was noted as part of the discussion that this was an issue affecting other vaccinations and was not unique to the Covid programme. As such, it was highlighted that in addition to the approach being taken to address inequalities in the current Covid vaccination round, the programme of work moving forward would reflect the longer term nature of this issue.

RESOLVED –

- (a) That the contents of the submitted report and appendices, together with the related ambitions, as set out within the report, be noted, together with Members' comments on such matters;
- (b) That it be noted that the Director of Public Health is the senior responsible officer for the Leeds Covid-19 Vaccine Health Inequalities Plan;
- (c) That the Board's continued support be provided in relation to the commitment of all directorates in delivering the Leeds Covid-19 Vaccine Health Inequalities Plan.

CLIMATE CHANGE, TRANSPORT AND SUSTAINABLE DEVELOPMENT

154 Responding to the Levelling Up Fund

The Director of City Development submitted a report which set out proposals for how the Council intended to respond to the Government's 'Levelling Up' Fund, which was released as part of the March 2021 Budget, with it being

noted that the related prospectus presented an opportunity to bid for significant capital investment for the delivery of projects from the 2021/22 financial year.

As part of the introduction to the report, the Board noted the intention for an additional meeting of the Board to be held prior to the submission of any bid(s) and before the 18th June 2021 Round 1 Levelling Up Fund submission deadline, to consider the proposals.

Responding to a Member's enquiry, in acknowledging the tight timeframe involved, the Board received further detail and assurance that consultation would take place with local MPs in line with the Fund's requirements. In addition, it was noted that consultation would also take place with local Ward Councillors, initially with those Members affected by the proposals being considered for Round 1 submission, with the same principle for Ward Councillor engagement being used for future rounds when those details were known.

In considering the report a Member commented upon the need for all communities in Leeds to have equal opportunity to access this and other funding streams; highlighted the longer term and collaborative approach required to enable districts and communities to maximise the benefit from such funding, and enquired whether this could potentially be an area for future consideration by the Board.

In response, Members were provided with further detail regarding average levels of potential funding available per constituency and per Priority 1 Local Authority area, with any funding secured being subject to Leeds' success in the bidding process. Also, emphasis was placed upon the importance of Leeds, and all communities within it, maximising the benefit from all external funding streams which were being made available, with the potential benefits from a longer term approach towards such matters being acknowledged.

RESOLVED –

- (a) That the approach, as detailed within the submitted report, to bringing forward bids to the Levelling Up Fund, be noted and supported, with it being agreed that constituency MP's within the Leeds Metropolitan District boundary are asked to indicate their priorities for investment, so that these can be taken into consideration by the Council;
- (b) That agreement be given for the Director of City Development to undertake an assessment and a prioritisation of projects for the Levelling Up Fund in consultation with relevant Executive Members, as set out in paragraphs 3.4 – 3.11 of the submitted report;
- (c) That agreement be given for proposals for Round 1 bids to be considered at an additional meeting of Executive Board to take place prior to the submission of any bid(s) and before the 18th June 2021 Levelling Up Fund submission deadline;

- (d) That the intention to bring a further report to Executive Board be noted, which will relate to the submission of bids for future rounds of the Levelling Up Fund and in relation to any changes to the Government prospectus and guidance.

155 Proposed Grey to Green Projects - Progress Update

Further to Minute No. 125, 10th February 2021, the Director of City Development submitted a report providing an update on the progress of the 'Grey to Green' infrastructure projects following the successful 'Getting Building Fund' submission in September 2020 and the subsequent Full Business Case approval at the West Yorkshire Combined Authority Investment Committee in February 2021. The report also sought approval of the designs developed to date for each scheme and their progression into the detailed design and planning submission phase, together with the necessary 'Authority to Spend' of the allocated funding identified for each scheme.

Responding to a Member's enquiry, the Board was provided with information on how the principles of the proposed schemes remained appropriate when taking account of the current economic position and the evolving ways of working and living as a result of the pandemic.

Members also discussed the decision making processes by which the final business case for the projects had been approved by the Combined Authority and given the advanced stage at which these projects were at, it was felt that any risk of further intervention by the Combined Authority or Mayoral Authority was minimal.

The Board discussed the associated timeframes for this funding process, whilst a Member reiterated his earlier comment about the need for communities outside of the city centre to have an opportunity to access appropriate funding streams moving forward.

RESOLVED –

- (a) That the progress which has been made to date regarding the development of the 'Grey to Green' programme following the successful bid to the 'Getting Building Fund', be noted, with the development of the three projects, namely: Meadow Lane Greenspace; Sovereign Street Bridge and Crown Point Road calming and greening, also being noted;
- (b) That the design proposals developed for the creation of Meadow Lane Green Space as part of the Council's ongoing commitment to the development of green infrastructure in the city centre to support the implementation of the 'Our Spaces' Strategy and the South Bank Regeneration Framework Supplementary Planning Document, be approved, and that approval also be given to the progression of the scheme, as presented, into the next phase of detailed and technical design;

- (c) That the design proposals developed to date for Sovereign Street Bridge, be approved, and that approval also be given for the submission of a planning application for the bridge, in order to enable the continued progression of the scheme;
- (d) That the indicative layout proposals developed to date for the Crown Point Road calming and greening scheme, be approved, and that approval also be given for the progression of the scheme into the next phase of design;
- (e) That it be noted that the Director of City Development will be responsible for the implementation of such matters, as detailed within the submitted report, and the resolutions, as above.

156 City Centre Transformation - Enabling Schemes (Highways)

Further to Minute No. 79, 18th November 2020, the Director of City Development submitted a report which sought approval of the outline highway design concept for the closure of City Square and its subsequent implementation in readiness for the Year of Culture. The report also sought approval of the preliminary design and implementation of Armley Gyratory, subject to any Planning conditions and detailed design changes.

Regarding the potential inclusion of water features within the design for the City Square proposals, Members were assured that the images within the submitted report were indicative only and that the related design competition continued. However, should water features be included in the final design it was acknowledged that appropriate due diligence would need to be undertaken and resource allocated to ensure the long term maintenance of them. On this point, the Director of City Development offered to provide relevant Executive Members with further information regarding the specific challenges of maintaining public water features, if required.

In relation to the proposals, a Member highlighted the importance of ensuring that they did not deter visitors to the city centre via car or any other means of transport. Also, an enquiry was raised regarding how the proposals would impact upon the flow of traffic in the city centre and how they would affect air quality. In response, it was noted that detailed transport modelling work on issues such as air quality would continue as part of the respective Combined Authority and planning processes. Also, it was highlighted that the proposals would aim to maximise 'movement capacity' for all forms of transport, with it being emphasised that the proposals did not aim to stop cars from accessing the city centre.

Specifically regarding the proposals for Armley Gyratory, a Member highlighted the issue of users' safety, with reference being made to those accessing the Gyratory via active travel and also when considering female users' safety. In response, it was confirmed that such matters were being taken into consideration as part of the design work, with reference being made to landscaping, lighting, connectivity and users' general visibility when

travelling through the Gyratory. In conclusion, it was noted that Executive Members' suggestions regarding the design proposals would be welcomed.

RESOLVED –

- (a) That in the context of previous decisions taken by Executive Board, and as outlined within the submitted report, the outline design for the closure of City Square to through traffic, as per the plan in Appendix 1, including the indicated bus and taxi only restrictions, be approved, with it being noted that at the discretion of the Chief Officer (Highways and Transportation), there may be further adjustments to the design in order to respond to stakeholders' needs and the proposed public consultation;
- (b) That the preliminary design of Armley Gyratory, as shown in Appendix 1 to the submitted report and as presented in the recent engagement, be approved, subject to any changes arising from Planning conditions or the detailed design process;
- (c) That it be noted that the City Square closure (highway works) and Armley Gyratory are to be fully funded from the West Yorkshire Plus Transport Fund;
- (d) That the importance of the delivery of the Highways England M621 Road Investment Strategy (RIS) scheme (Junctions 1 to 7) for the realisation of the city centre vision, be noted;
- (e) That it be noted that the Chief Officer (Highways and Transportation) is responsible for the associated programme delivery, with a target completion date of December 2022.

RESOURCES

157 Update on Coronavirus (COVID19) pandemic – Response and Recovery Plan

Further to Minute No. 144, 17th March 2021, the Chief Executive submitted a report which provided an update on the Covid-19 Response and Recovery Plan, as well as the Local Outbreak Management Plan, which in the last month had included: the safe reopening of businesses; continued work and proactive communications with communities and services in line with the national recovery roadmap; the vaccination rollout and the tackling of health inequalities in this area; outbreak management work, including testing, tracing and support to self-isolate; and further action in the areas of compliance and enforcement.

With the agreement of the Chair, the submitted report had been circulated to Board Members as a late item of business prior to the meeting for the reasons as set out in section 11.12 of the submitted report, and as detailed in Minute No. 150.

By way of introduction to the report, it was highlighted that 1,608 people had died in the city as a result of Coronavirus to date. On behalf of the Council, the Leader extended his sympathies to the families and loved ones of all those who had lost their lives.

The Leader also noted that over the past week, the infection rate in Leeds had reduced by 32%, which was below the Yorkshire and Humber average.

Responding to a Member's enquiries, the Director of City Development undertook to provide further detail to relevant Executive Members regarding the grant which had been received from Arts Council England's Cultural Recovery Fund, in terms of what the funding was intended to be used for and on which sites.

Also, further detail was provided regarding the ongoing citywide 'conversation' on the future use of city and local centres and how they will be used in the longer term as we continue to move through the pandemic, with the Director offering to provide the Member in question with a briefing on this matter, if required.

Regarding a Member's enquiry on the current position relating to the backlogs for treatment in hospital settings, the Director of Public Health undertook to make enquiries on such matters and provide further detail to the Member in question.

Also, regarding the provision of grants for businesses which were administered by the Council, responding to an enquiry, the Board received an update on the current position regarding the allocation and distribution of grants, together with details on the actions being taken to deliver such funding as efficiently as possible, and working to the Government's deadline of end of June 2021, with the Member in question being offered a separate briefing on such matters.

RESOLVED –

- (a) That the Response and Recovery Plan, as appended at **Annex A** to the submitted report, together with the full range of activity taking place to prepare for the safe reopening of services and the economy in the coming months, be noted, with the focus on planning for the year ahead also being noted;
- (b) That the current position with regard to the four measures in the Roadmap, be noted, and that the continued need for everyone to play their part while restrictions remain in place, be recognised and emphasised;
- (c) That the refreshed Local Outbreak Management Plan, as detailed at **Annex C** to the submitted report, be agreed, and that the continued proactive approach being taken towards all aspects of the plan, including vaccinations, testing, tracing, support to self-isolate, support

to businesses, communications, compliance and enforcement, be noted;

- (d) That in respect of the financial implications for the Council arising from the Coronavirus pandemic, the content of the submitted report be used as context when the Board considers the more detailed finance based report as referenced at Minute No. 158;
- (e) That in respect of the issue of addressing health inequalities in relation to the uptake of the Covid-19 vaccination across all communities in Leeds, the content of the submitted report be used as context when the Board considers the more detailed report on such matters as referenced at Minute No. 153.

158 Financial Health Monitoring 2020/21 – Provisional Outturn

The Chief Officer (Financial Services) submitted a report which set out the Council's projected provisional financial outturn position for 2020/21 in respect of both the General Fund revenue budget and also the Housing Revenue Account.

In considering the submitted report, Members welcomed the provisional balanced budget position for 2020/21 which was presented, and extended their thanks to all those who had helped achieve this position, given the significant challenges which had been faced throughout the year.

RESOLVED –

- (a) That the projected provisional financial outturn for the Authority, as detailed within the submitted report, be noted, with the projected impact of COVID-19 on that position also being noted;
- (b) That with regard to the 2020/21 financial year, it be noted that the Authority is forecasting a balanced budget position.

LEARNING, SKILLS AND EMPLOYMENT

159 Outcome of statutory notice on a proposal to establish Resource Provision at St Margaret's Church of England Primary School from September 2021

Further to Minute No. 127, 10th February 2021, the Director of Children and Families submitted a report presenting the outcomes from the statutory notice published under the Education and Inspections Act 2006 and in accordance with the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 regarding a proposal to establish a 12 place Resource Provision for pupils with complex communication difficulties including Autistic Spectrum Condition at St. Margaret's Church of England Primary School, and which sought a final decision in respect of that proposal.

RESOLVED –

- (a) That the proposal to establish a 12 place Resource Provision for pupils with complex communication difficulties including Autistic Spectrum

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Condition (ASC) at St. Margaret's Church of England Primary School in Horsforth with effect from September 2021, be approved;

- (b) That approval be given to exempt the resolutions arising from the submitted report, as detailed within this minute from the Call In process for the reasons as set out in paragraph 4.5.2 of that report;
- (c) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (b) above, and for the reasons as detailed within section 4.5.2 of the submitted report)

CHILDREN, FAMILIES AND ADULT SOCIAL CARE

160 Youth Work Review and Future Vision

The Director of Children and Families submitted a report that presented the findings from the review which had been undertaken into Youth Work in Leeds, and which outlined the vision for youth work together with the proposals for future delivery.

In introducing the report, the Executive Member highlighted the extensive consultation which had been undertaken to inform the proposed model, and it was highlighted that no single Ward would receive any less Council delivered youth work provision than what was currently being received, but that moving forward a greater focus would be placed upon the city's more deprived communities and neighbourhoods with the greatest need.

Members welcomed proposals to establish a more collaborative approach between communities and youth work provision, and in response to a Member's enquiry, the Board received further detail on the provision that was currently in place and what was proposed as part of the new model to support those pockets of deprivation located in more affluent areas.

RESOLVED –

- (a) That the comprehensive consultation and assessment work which has been undertaken to develop the vision for youth work in Leeds, be noted, and that the continuing commitment to youth services as a key strand of work to enable the most vulnerable young people in the city achieve their aspirations and ambitions, be endorsed;
- (b) That the proposed new model of youth work delivery, as detailed within the submitted report, be approved, and that support be given to further work being undertaken which will be led by the Youth Offer Lead in order to co-produce the enhanced youth work specification;

- (c) That it be noted that the new model of youth work delivery will be fully implemented by April 2022.

DATE OF PUBLICATION: FRIDAY, 23RD APRIL 2021

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 30TH APRIL 2021

Public Document Pack

EXECUTIVE BOARD

TUESDAY, 8TH JUNE, 2021

PRESENT: Councillor J Lewis in the Chair

Councillors A Carter, S Golton, J Pryor,
M Rafique, F Venner, S Arif, M Harland and
H Hayden

Apologies Councillor D Coupar

1 Exempt Information - Possible Exclusion of the Press and Public

There was no information designated as being exempt from publication considered at the meeting.

2 Late Items

No late items of business were added to the agenda.

3 Declaration of Disclosable Pecuniary Interests

No Disclosable Pecuniary Interests were declared at the meeting.

4 Levelling Up Fund (LUF) - Round 1 Response

Further to minute 154 of the meeting held 21st April 2021, the Director of City Development submitted a report seeking approval for the submission of two proposed bids to Round 1 of the Government's Levelling Up Fund (LUF). The LUF offers Leeds the opportunity to bid for capital investment of up to £20m in each of the parliamentary constituencies covering the city, with Round 1 bids to be submitted by 18th June 2021.

The report outlined the approach adopted for the selection, consultation and engagement process which had identified the two projects proposed for submission, highlighting that they can both be resourced in the time available against the robust programme business case criteria. It is also considered that the two projects meet clear priorities in each of their respective parts of the city and they are supported by the Member of Parliament in each case as a priority:

- Connecting West Leeds - a new transport infrastructure scheme focusing on multi-modal travel and environmental improvements to the Outer Ring Road between Horsforth and Pudsey; and
- Fearnville Well Being Centre - a new cultural asset scheme focussing on the accelerated delivery of a new Well Being Centre in the Leeds East constituency, including redevelopment of the existing Fearnville Leisure Centre.

In considering the report a Member noted the responsive approach taken by officers during the consultation process in terms of considering suggestions to enhance the contents of each bid.

Draft minutes to be approved at the meeting
to be held on Wednesday, 23rd June, 2021

As part of the discussion, a Member noted the two proposed bids were pre-existing outline schemes/city ambitions and further commented on the impact of the challenging timescale for submission of bids on the opportunity to achieve real Levelling Up across the city.

In respect of a third scheme which is not proposed for submission under Round 1 – Leeds Park City – discussions highlighted the need to consult with MPs and Ward Councillors of all political groups across the city as further work is undertaken.

RESOLVED :

- a) To note the engagement undertaken with Ward Members and Members of Parliament to enable the rapid assessment and prioritisation of opportunities to bid under Round 1 of LUF.
- b) Having considered the short-listed proposals, that approval be given for the selection of the Fearnville Well Being Centre in the Leeds East constituency and the Connecting West Leeds in the Pudsey constituency as the Council's submissions under Round 1 of the LUF, subject to the confirmed prioritisation of the Member of Parliament in each case.
- c) That approval be given for the Council to submit a planning application, or applications, as may be required in relation to the Fearnville Well Being Centre to ensure it is in a position to start delivery in the current financial year with the benefit of an approved LUF application.
- d) That approval be given to exempt the resolutions arising from the submitted report from the Call In process, as detailed within this minute and for the reasons set out in paragraph 21 of the report, due to the risk that the 18th June 2021 deadline for submission of the bid could be missed.
- e) That approval be given to the development of a Leeds Park City themed project as a potential strategic approach to new and improved parks and green spaces, well-being and green infrastructure investments, in consultation with Ward Members and MPs.
- f) To note the intention to further engage with Ward Members and MPs and to bring forward a further report on the selection and submission of bids under future rounds of the LUF in other constituencies across the city, subject to the issuing of further guidelines and programme by government.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In

process, as per resolution (d) above, and for the reasons as detailed within paragraph 21 of the submitted report)

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EXECUTIVE BOARD

WEDNESDAY, 23RD JUNE, 2021

PRESENT: Councillor J Lewis in the Chair

Councillors S Arif, A Carter, D Coupar,
S Golton, M Harland, H Hayden, J Pryor,
M Rafique and F Venner

- 5 Exempt Information - Possible Exclusion of the Press and Public**
RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (A) That appendix 3 to the report entitled, 'White Rose Railway Station', referred to in Minute No. 20 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that the information contained within that appendix contains information relating to the financial or business affairs of a particular person (including the Council). It is considered that the public interest in maintaining the content of appendix 3 as exempt from publication outweighs the public interest in disclosing the information, as doing so would prejudice the Council's commercial position and that of third parties should it be disclosed at this stage;
- (B) That appendices 3, 3b and 3c to the report entitled, 'Acquisition of Land for the A637 / A6120 Dawson's Corner Junction Improvement Scheme', referred to in Minute No. 22 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that the information contained within those appendices contain information relating to the financial or business affairs of a particular organisation and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information was obtained through one to one negotiations for the proposed land exchange then it is not in the public interest to disclose this information at this point in time. Also, it is considered that the release of such information would, or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective transacting parties for other similar sites would have access to information about the nature and level of consideration which

Draft minutes to be approved at the meeting
to be held on Wednesday, 21st July, 2021

may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of this transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time;

- (C) That appendix 7 to the report entitled, 'Adults and Health Service Review 6: Care Delivery: Care Homes, Post Consultation Recommendations Report', referred to in Minute No. 25 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that the information within that appendix contains details regarding the combined value of the two care home buildings, which has recently been estimated for residential use. The estimated amount in question has been identified as exempt from publication in accordance with Access to Information Procedure Rule 10.4(3) because it is commercially sensitive, should an open market disposal process be approved. Keeping the information confidential avoids potentially prejudicing the Council's commercial position and that of third parties, should the estimated valuation amounts be disclosed at this stage. It is deemed that the public interest in maintaining the exemption regarding Appendix 7 outweighs the public interest in disclosing the information.

6 Late Items

Agenda Item 14 - Update on Coronavirus (Covid-19) Pandemic – Response and Recovery Plan

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Update on Coronavirus (COVID-19) Pandemic – Response and Recovery Plan'.

Given the scale and significance of this issue, it was deemed appropriate that a further update report be submitted to this remote meeting of the Board. However, due to the fast paced nature of developments on this issue, and in order to ensure that Board Members received the most up to date information as possible, the report was not included within the agenda as originally published on the 15th June 2021. (Minute No. 17 refers).

7 Declaration of Disclosable Pecuniary Interests

In relation to Agenda Item 5, 'arts@leeds' – Year 5 Extension', Cllr Pryor declared an interest in this item, due to the fact that his partner was an employee of Phoenix Dance Theatre, and as such, Councillor Pryor did not participate in the consideration of that item, and left the meeting room for the duration of that consideration. (Minute No. 9 refers).

With regard to Agenda Items 18, 'Disposal of Land at Dawson's Corner by the Calverley Charity' and 19, 'Acquisition of Land for the A647 / A6120 Dawson's

Corner Junction Improvement Scheme', Councillor A Carter brought to the Board's attention his position as a Trustee of the Calverly Charity, as appointed to by the Outer West Community Committee and as registered within the 'Other Registerable Interests' section of his Register of Interests, and as such, declared an 'Other Registerable Interest' in those items.

As required by the Council's 'Councillor Code of Conduct', where a Member has declared an 'Other Registerable interest', in order to enable Councillor Carter to remain in the room and speak on those items, Councillor Carter had applied for and been granted a dispensation on the grounds that without the dispensation, representation from his political group on the Executive Board would not be possible and in granting the dispensation it enabled Councillor Carter to speak in the interests of persons living in the authority's area. In doing so, Councillor Carter confirmed that whilst remaining in the room and speaking on Agenda Items 18 and 19, he would not be voting upon them. (Minute Nos. 21 and 22 refer).

8 Minutes

RESOLVED – That the minutes of the previous meetings held on 21st April 2021 and 8th June 2021 respectively, be approved as correct records.

ECONOMY, CULTURE AND EDUCATION

9 arts@leeds - Year 5 Extension

The Director of City Development submitted a report which sought approval to extend the arts@leeds funding programme for a fifth year, with it being noted that a fifth year would extend the current round of funding to 31 March 2023.

In considering the report, the Board received information regarding the reasons for the proposal from the Chief Officer Culture and Economy.

Responding to a Member's enquiry, the Board noted that the decision to extend the funding programme did not have any implications for the Council's budget setting process.

With regard to an enquiry regarding this proposal and the separate proposals relating to the provision of resource for 'Leeds 2023', a Member sought assurance that there would be no 'double counting' across these two areas in terms of grant funding provision. In response, it was undertaken that clarification would be provided to the Member in question.

RESOLVED – That an 'in principle' extension of the arts@leeds programme for a fifth year, to 31 March 2023, be approved.

(Further to the declaration of interest as detailed at Minute No. 7, Councillor Pryor took no part in the consideration of this matter and left the meeting room for the duration of this item)

10 Outcome of consultation to permanently increase learning places at Allerton High School from September 2022

The Director of Children and Families submitted a report presenting the outcome of a consultation exercise undertaken regarding a proposal to expand secondary school provision at Allerton High School and which sought approval to the publication of a statutory notice on that proposal.

In supporting the proposal, emphasis was placed upon the importance of ensuring that the traffic regulation orders for the area were implemented.

RESOLVED –

- (a) That the publication of a statutory notice on a proposal to permanently expand secondary provision at Allerton High School from a capacity of 1100 to 1400 pupils by increasing the admission number in Year 7 from 220 to 280, with effect from September 2022, be approved;
- (b) That it be noted that the implementation of the proposal detailed would be subject to the response of the proposed statutory notice and on the outcome of further detailed design work and planning applications, as indicated at section 4.4 of the submitted report;
- (c) That it be noted that the proposal has been brought forward in time for places to be delivered for 2022;
- (d) That it be noted that the responsible officer for implementation of such matters is the Head of Learning Systems.

11 Outcome of consultation to permanently increase learning places at St Edward's Catholic Primary School from September 2022

The Director of Children and Families submitted a report presenting the outcomes from a consultation exercise undertaken regarding a proposal to permanently increase learning places at St Edward's Catholic Primary School from September 2022, and which sought approval to the publication of a Statutory Notice on that proposal.

Responding to a Member's enquiry, assurance was provided that a full traffic assessment and transport statement would be produced, and that as far as possible, recommendations from that would be implemented.

RESOLVED –

- (a) That the publication of a Statutory Notice on a proposal to permanently expand primary provision at St Edward's Catholic Primary School and increase the number of places offered at the school in Reception from 20 to 30, with effect from September 2022, be approved;
- (b) That it be noted that the implementation of the proposal would be subject to the outcome of the proposed statutory notice and on the outcome of further detailed design work and planning applications, as indicated at section 4.4 of the submitted report;

- (c) That it be noted that the proposal has been brought forward in time for places to be delivered for 2022;
- (d) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

PUBLIC HEALTH AND ACTIVE LIFESTYLES

12 Covid-19 Memorial Woodland within New 48 Hectare Parkland at former South Leeds Golf Course

The Director of Communities, Housing and Environment submitted a report that presented a proposal to create a new 48 hectare park incorporating a Covid-19 memorial woodland on the site of the former South Leeds golf course.

In welcoming the report, a Member suggested that other appropriate proposals could potentially be considered in other areas of the city, with a view to accessing external funding streams where appropriate.

A Member highlighted the significant resource implication being proposed in an area with already considerable parkland facilities, and noted the proportion of the memorial woodland when considering overall size of the proposed new parkland.

Responding to an enquiry regarding public consultation, it was noted that the local and wider community would be appropriately consulted in relation to the proposals within this report.

The Board then discussed the current position with regard to the provision of grass cutting along highways in the city.

RESOLVED – That the following be approved:-

- (a) The establishment of a formal partnership agreement between the Council and Leeds Hospitals Charity to create a Covid-19 memorial woodland;
- (b) The commencement of consultation on establishing up to 48 hectares of new parkland incorporating a Covid-19 memorial woodland and other recreational features, which will then form part of Middleton Park;
- (c) The injection of £700k into the Capital Programme in order to enable works to commence on establishing the Covid-19 memorial woodland, with authority to spend approval for the full scheme being delegated to the Director of Communities, Housing and Environment, and that the £30k annual revenue budget provision required to maintain the new parkland, be noted;
- (d) That it be noted that the Chief Officer for Parks and Countryside will be responsible for the implementation of the resolutions above, in line with the timetable, as set out in paragraph 31 of the submitted report.

INFRASTRUCTURE AND CLIMATE

13 Transforming Cities Fund: Leeds City Centre Cycling Improvements

The Director of City Development submitted a report which sought approval for the design and delivery of a package of 6 schemes to provide safe, segregated facilities for cycling and walking around the city centre, with it being noted that these projects would link existing cycle routes together to form a coherent network, facilitating active travel choices and reducing dependency on the private car for short and medium length journeys.

RESOLVED –

- (a) That the successful delivery of cycle infrastructure across Leeds as part of Leeds City Council's ambition to encourage active sustainable transport and address the Climate Emergency, be noted;
- (b) That the principle and general layout of the six Transforming Cities Fund - Leeds City Centre Cycling projects, as detailed within the submitted report, be approved;
- (c) That it be noted that the costs of £7.06M to design and deliver the 6 projects detailed in the submitted report will be entirely funded from the Transforming Cities Fund;
- (d) That it be noted that the construction of the detailed projects is expected to begin in early summer 2021 for completion in spring 2023;
- (e) That it be noted that the Chief Officer (Highways and Transportation) will be responsible for the implementation of such matters, and will receive further reports as necessary to facilitate these proposals and will give authority to spend for the individual projects.

14 Leeds Local Plan Update – Public Consultation on the Scope of the Plan

The Director of City Development submitted a report that presented details regarding the proposed scope for the Local Plan Update, namely a focus upon new or revised planning policy to help further address the Climate Emergency. On this basis, the report sought approval to commence consultation on the proposed scope of the Local Plan Update, as detailed.

In considering the report, a Member highlighted the importance of ensuring that the comments which would be received as part of the proposed consultation process were taken into consideration, as appropriate.

Emphasis was also placed upon the importance of ensuring that the methods used to conduct the consultation made the process as accessible as possible. In response, the Board was provided with details of the actions being taken with the aim of maximising accessibility.

Reference was also specifically made to the continued importance of flood prevention, and the need for due consideration to be given to this issue as part of this process.

RESOLVED –

- (a) That the proposed initial scope of the Local Plan Update, be agreed as follows:-
- Update and create new policies; make consequential changes, within the Adopted Leeds Core Strategy (amended 2019), the Natural Resources and Waste Local Plan (2013) and Unitary Development Plan (2006) which focus on: carbon reduction, flood risk, green infrastructure, place-making and sustainable infrastructure in order to adapt to and mitigate the impacts of climate change and ensure the delivery of sustainable development within the Leeds Metropolitan District for a period of at least 16 years from Adoption;
- (b) That the commencement of consultation on this scope for a period of eight weeks using supporting topic papers (Appendices 1 and 2 within the submitted report), be agreed;
- (c) That the consultation documentation (Appendices 1 and 2 within the submitted report) be referred to the Infrastructure, Investment and Inclusive Growth Scrutiny Board for the purposes of consultation in accordance with the requirements of the Council's Budget and Policy Framework;
- (d) That the necessary authority be provided to the Chief Planning Officer, to enable the Chief Planning Officer, in liaison with the Executive Member for Infrastructure and Climate, to approve any amendments to the consultation material in advance of public consultation;
- (e) That it be noted that the Chief Planning Officer is responsible for the implementation of the resolutions, as detailed above.

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget and Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

15 Redevelopment of City Square - Outcome of the Design Competition and Appointment of the Preferred Designer

The Director of City Development submitted a report that presented the outcome of the design competition for the redevelopment of City Square, and which sought approval to the appointment of the preferred designer, who in being appointed would work proactively with the Council and stakeholders to redevelop City Square from the design concept submitted as part of the design competition into an approved design.

In introducing the report and in providing assurance to Members, the Executive Member highlighted that the design which had been submitted as part of the associated competition was an indicative design and that the

preferred designer would work proactively with the Council and partners in developing a final design.

Responding to a Member's enquiry regarding the extent to which the design competition format provided value for money, it was noted that the level of cost was in line with what would be expected at this stage of design development for a scheme of this scale.

A Member's suggestion regarding the potential for an appropriate Covid-19 memorial to form part of the design for City Square was noted, with an undertaking that it would be taken into consideration.

In conclusion, the Board received further details regarding the competition process, and the Executive Member emphasised the key importance of the new design, given that City Square was a gateway to the city centre.

RESOLVED –

- (a) That the appointment of the preferred designer, Re-form Landscape Architecture, to develop the conceptual design proposals to the end of the RIBA Concept Design Stage, be approved;
- (b) That the Authority to Spend up to a maximum of £250k in order to develop the conceptual design to the end of the RIBA Concept Design Stage, be approved;
- (c) That the entering into a Professional Service Short Subcontract with Balfour Beatty Civil Engineering (BB) for the post-competition design fees up to the end of the RIBA Concept Design Stage, be approved.

16 Parklife - Fullerton Park and Matthew Murray Update

The Director of City Development submitted a report which provided an update regarding the Council's Fullerton Park 'Parklife' scheme, together with the outcome of recent discussions with Leeds United Football Club (LUFC) around their preference to preserve the potential for a disposal of the former Matthew Murray High School site to LUFC, as part of the club's ambition to relocate their training ground facilities closer to Elland Road and also as part of proposals regarding the expansion of the Elland Road stadium.

Responding to a Member's enquiry, the Board received an update regarding the timeframe for this proposal, with it being acknowledged that this was in response to a request made by LUFC, as a result of the club's updated aspirations regarding stadium expansion.

With regard to an enquiry regarding the Woodhall Playing Fields site as part of the Parklife submission process, Members received an update regarding the current position, with it being undertaken that a further report regarding the Parklife scheme would be submitted to the Board at the appropriate time.

RESOLVED –

- (a) That the progress which has been made to date with regard to the Fullerton Parklife scheme, be noted;
- (b) That the principle of the relocation of the Fullerton Parklife scheme to the former Matthew Murray High School site, in order to preserve the ambitions of Leeds United Football Club to achieve a 55,000 seater capacity stadium at Elland Road, be approved;
- (c) That it be noted that the principle approval above is subject to LUFC meeting Leeds City Council's additional design costs that it will incur as a consequence of this change, as outlined in paragraph 23 of the Resources section of the submitted report;
- (d) That it be noted that the relocation proposals will provide the opportunity for an increased facility offer at Matthew Murray, including 4 full sized all-weather pitches and an increase space take up by the NHS;
- (e) That it be noted that the Football Foundation (the main grant funder for Parklife) and the NHS are fully supportive of the relocation and the positive impact that this will have on the Parklife business case;
- (f) That it be noted that the impact of the relocation of the Fullerton Parklife to Matthew Murray will result in a loss of the potential capital receipt to be realised from LUFC, however, it be noted that this will in part be offset from the realisation of a new capital receipt from Fullerton Park for land required as part of the Stadium expansion;
- (g) That it be agreed for Council officers to work in partnership with Leeds United Football Club on a revised masterplan for the Elland Road Stadium and Fullerton Park area, and that agreement be given for those draft proposals to be submitted to a future Executive Board in readiness for public consultation;
- (h) That it be noted that the officer responsible for this project and the key matters associated with it is the Head of Projects and Programmes in Asset Management and Regeneration.

LEADER'S PORTFOLIO

17 Update on Coronavirus (COVID19) pandemic – Response and Recovery Plan

Further to Minute No. 157, 21st April 2021, the Chief Executive submitted a report providing an update on the work being undertaken as part of a multi-agency partnership approach in response to, and as part of the recovery from the Covid-19 pandemic. The Response and Recovery Plan, as the main reporting tool for ongoing work across the seven service areas, was appended to the submitted report at Annex A. The report and annexes set out the broad range of activities being undertaken, including a summary plan

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on a page for the rest of 2021, delivery via vital partnership arrangements, and details of the continued proactive work to try and control the numbers of cases across the city and increase testing, tracing, isolating and vaccination uptake.

The Leader, together with the Executive Member for Public Health and Active Lifestyles introduced the report, providing an update on the current position in Leeds, with specific reference to the approach being taken towards addressing the recent increase in infection rates.

RESOLVED –

- (a) That the latest version of the Response & Recovery Plan, as presented at Annex A to the submitted report, including a summary plan on page and risks, be noted;
- (b) That Annex B to the submitted report, which presented a summary of national developments since the last meeting of Executive Board, be noted, together with Annex C, which provided the monthly Coronavirus Dashboard.

RESOURCES

18 Financial Performance - Outturn financial year ended 31st March 2021

The Chief Officer (Financial Services) submitted a report presenting the Council's final outturn position for the 2020/21 financial year in respect of both the General Fund revenue budget and the Housing Revenue Account. The report also sought approval regarding the creation of earmarked reserves, as detailed.

Responding to a Member's enquiry, officers undertook to provide the Member in question with further detail on the overall amount of funding which had been received from Government in the form of Covid-19 financial support during the pandemic.

Responding to Members' enquiries regarding whether, in light of the outturn position, consideration would be given to reviewing staffing levels in some front line services, or reconsidering some of the decisions taken as part of the 21/22 budget setting process, the Council's continuing financial challenges were highlighted, with it also being undertaken that comprehensive reviews would also be undertaken as part of the budget setting process for next financial year.

In conclusion, the Executive Member for Resources extended her thanks to all employees for their continued efforts throughout this difficult time, including those who had left the Authority through the Early Leaver's Initiative.

RESOLVED –

- (a) That the Council's outturn position for the 2020/21 financial year, as presented in the submitted report, be noted;

(b) That the creation of earmarked reserves, as detailed in paragraph 6.7 of the submitted report, be agreed, and that the necessary authority be delegated to the Chief Officer Financial Services, to enable the Chief Officer Financial Services to approve their release;

(c) That it be noted that the Chief Officer Financial Services will be responsible for the implementation of the above resolutions following the 'call in' period.

19 Treasury Management Outturn Report 2020/21

The Chief Officer (Financial Services) submitted a report presenting the Council's Treasury Management Outturn position for the 2020/21 financial year.

In considering the report, Members discussed current costs with regard to Minimum Revenue Provision, and in response to a specific enquiry, the Board was provided with information on the actions being taken towards safeguarding against potential interest rate rises, when considering the Council's borrowing costs.

In conclusion, the officers responsible for this area were thanked for the work they continued to do to ensure that treasury activity remained within the Treasury Management Strategy.

RESOLVED – That the Treasury Management outturn position for the 2020/21 financial year, as presented within the submitted report, be noted, with it also being noted that treasury activity has remained within the Treasury Management Strategy and Policy Framework.

20 White Rose Railway Station

The Director of City Development submitted a report outlining a proposal for the Council to provide a loan facility to Munroe K, in compliance with subsidiary control, to finance Munroe K's maximum contribution towards the scheme as presented, with the report also seeking the related necessary approvals to help facilitate this proposal.

Following consideration of Appendix 3 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

(a) That approval be given for the Director of City Development, in consultation with the Chief Officer Financial Services and the Executive Member for Resources, to develop and enter into a Loan facility Agreement of up to £4.5m with Munroe K, as per the Heads of Terms and principles detailed within exempt appendix 3 to the submitted report;

- (b) That approval be given to inject £4.5m into Capital Scheme Number 32774/WHI/000 in order to finance the loan facility; and that approval be given for the necessary authority to be delegated to the Director of City Development and the Chief Officer Financial Services to enable the Director and Chief Officer to provide 'authority to spend' up to that amount in order to provide the loan, subject to the completion of legal agreements with Munroe K;
- (c) That a future paper on the delivery of the economic masterplan and emerging spatial masterplan at the White Rose Park be submitted to the Board in due course.

21 Disposal of Land at Dawson's Corner by The Calverley Charity

The Chief Officer of Asset Management and Regeneration submitted a report which sought approval of the terms of the sale of approximately seven acres of land at Dawson's Corner, Pudsey. The report noted that this land was privately owned by The Calverley Charity and as such, the submitted report was specifically for the purpose of Executive Board, on behalf of the Council and in the Council's capacity as sole trustee of the charity, to give appropriate consideration to the proposal.

In considering the report, a Member highlighted the importance of the landscaping mitigation works which would need to be undertaken as part of the proposals detailed within Agenda Item 18 to ensure that safe pedestrian access was provided (Minute No. 22 refers), a matter on which the Member had directly contacted the Highways department about.

In referencing the fact that in line with the Council's 'Councillor Code of Conduct' Councillor Carter was required to seek a dispensation to enable him to speak on this matter, due to his 'Other Registerable Interest' he requested that consideration be given to reviewing the Code in light of this issue. In response, the Chair advised that if the Code is causing practical issues, then he was agreeable for it to be reviewed on a cross party basis.

RESOLVED –

- (a) That Executive Board, on behalf of the Council acting as sole trustee of the Calverley Charity, approve the terms of the disposal of the Charity's land at Dawson's Corner, and that approval be given to delegate the approval of any variation to the final terms to the Chief Officer of Asset Management and Regeneration in consultation with the Executive Member for Resources, in so far as there is no conflict with regard to the delegation and the respective interests of the parties;
- (b) That it be noted that the officers responsible for this matter are the relevant Senior Land & Property Officer, City Development directorate, and Principal Legal Officer, Resources directorate, and upon approval of the sale terms by Executive Board (in resolution (a)), the sale will be progressed and completed in timescales to suit the Charity and the purchasing Highway Authority (with the aim of completion by end of 2021).

(As detailed within Minute No. 7, Councillor Carter, having declared an 'Other Registerable Interest' in this item, had applied for, and been granted a dispensation on the grounds that without the dispensation, representation from his political group on the Executive Board would not be possible and in granting the dispensation it enabled Councillor Carter to speak in the interests of persons living in the authority's area. In doing so, Councillor Carter confirmed that whilst remaining in the room and speaking on this item, he would not be voting upon it).

22 Acquisition of Land for the A647 / A6120 Dawson's Corner Junction Improvement Scheme

The Director of City Development submitted a report which sought approval to acquire land from a third party to enable the A647 / A6120 Dawson's Corner junction improvements to take place.

Following consideration of Appendices 3, 3b and 3c to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

- (a) That the principle of acquiring third party land to enable the A647 / A6120 Dawson's Corner junction improvements, be approved;
- (b) That the terms agreed for parcel A, as detailed in appendix 2 to the submitted report, and the terms for parcels B and C, as detailed in exempt appendix 3 to the submitted report, be approved;
- (c) That it be noted that should there be any changes to the agreed terms for parcels A, B and C, then these are to be approved by the Director of City Development under delegated powers;
- (d) That the necessary authority be delegated to officers to negotiate acquisition terms for parcel D, with agreement being given for those terms to be approved by the Director of City Development under delegated powers;
- (e) That with regard to the associated implementation timescales, it be noted that the intention is for third party land to be acquired by the end of 2021 and, subject to funding, junction improvement works beginning in either spring 2022 or spring 2023, with the construction period due to last around 12-18 months.

(As detailed within Minute No. 7, Councillor Carter, having declared an 'Other Registerable Interest' in this item, had applied for, and been granted a dispensation on the grounds that without the dispensation, representation from his political group on the Executive Board would not be possible and in granting the dispensation it enabled Councillor Carter to speak in the interests of persons living in the authority's area. In doing so, Councillor Carter

confirmed that whilst remaining in the room and speaking on this item, he would not be voting upon it).

23 Health, Safety and Wellbeing Performance and Assurance Report

The Director of Resources submitted a report which provided an overview of the Council's performance regarding health, safety and wellbeing for the period 1st April 2020 to 31st March 2021. The report highlighted the improvements which have been made and detailed the challenges ahead.

In presenting the report the Executive Member for Resources provided an overview of the key information as presented, and extended her thanks to those officers responsible for this area of work for their continued efforts during a very challenging year.

RESOLVED – That the contents of the submitted report, be noted, with the Board recognising that a robust, yet proportionate approach towards risk management within the Council continues to be applied.

24 To consider Future Developments with regards to Addressing and Reducing On-Street Sex Work in the City

The Director of Communities, Housing and Environment submitted a report presenting a proposal to cease with the 'Managed Approach' and replace it with a revised approach, as outlined within the submitted report, in order to tackle and reduce on-street sex work in the city. The report noted that this proposal was seeking Executive Board's endorsement, given that the proposal was subject to agreement by the Safer Leeds Community Safety Partnership.

In presenting the report, the Executive Member for Resources highlighted that she had written to all Members notifying them about the submission of this report to Executive Board.

Members considered the proposals detailed within the report. In response to some Members' comments and concerns, specifically with regard to the time taken to arrive at the current proposals, the Board was provided with further information regarding the following: the initial aims of the Managed Approach and how those initial aims and the overall Approach had continued to be reviewed and evolved; the consideration of the outcomes arising from processes such as the independent review which was presented to the Board in July 2020 and the 'Listening Well' campaign; and the combination of factors which had led to the current proposals being submitted to Executive Board for endorsement and to the Safer Leeds Community Safety Partnership for agreement.

In discussing the report, Members highlighted that, further to the information provided at the meeting, they looked forward to receiving more detail on the proposals moving forward and the package of multi-agency support which would continue to be put in place for those affected.

RESOLVED –

- (a) That the proposal to now cease with the Managed Approach and replace it with the revised approach outlined within the submitted report to tackle and reduce on-street sex work in the city, be endorsed, with it being noted that such proposals are subject to agreement by the Safer Leeds Community Safety Partnership (LSP);
- (b) That the significance of the operational developments leading to the proposed revised approach, be acknowledged and noted;
- (c) That it be noted that the Director of Communities, Housing and Environment, and where appropriate, partner organisations and representatives, will be responsible for the delivery of the revised approach;
- (d) That it be agreed that members of the Executive Board be kept informed and updated on any key changes arising from the implementation of the new approach.

(At the conclusion of this item, the meeting was adjourned at 2.30pm for a period of 30 minutes, prior to reconvening at 3.00pm)

ADULT AND CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS

25 Adults & Health Service Review 6 - Care Delivery: Care Homes, Post Consultation Recommendations Report

The Director of Adults and Health submitted a report that presented the findings of the consultation exercise undertaken regarding the proposals to close Home Lea House Long Stay Residential Care Home in Rothwell, and Richmond House Short Stay Residential Care Home in Farsley. In considering the information within the submitted report, the Board were requested to determine the future of both care homes, with the recommended option being to decommission those care homes for the reasons as set out.

In presenting the submitted report, the Executive Member for Adult and Children's Social Care and Health Partnerships acknowledged the anxiety caused by the proposals and highlighted that such a recommendation to close the two homes had not been made lightly. However, the Executive Member went on to undertake that, should the recommendations be approved, then every effort would be made to support residents and their families, together with affected staff throughout the proposed process.

In addition, details of the range of factors which had been taken into consideration when coming to the conclusions within the report were highlighted. These included: the decline in demand for care home provision; the alternative provision which was available; the financial context and the increased budgetary challenges faced across social care; the increased demand levels in other areas of social care provision; the investment which was being made in other areas of social care, including the future use of the two sites in question.

In discussing the report, concerns regarding the following were raised and responded to:

- The two homes' occupancy levels referenced within the report and in discussion;
- The levels of demand for care home provision generally, and the level of the two homes' use by those in the local community;
- The consultation process undertaken and the recommendations arising from it;
- The discussions which had taken place with the NHS regarding the proposal to close Richmond House;
- The timing of the proposals;
- The budgetary challenges which continued to be faced by the Council and specifically with regard to social care provision, together with the proportion of resource provided in terms of both adult and children's social care provision;
- The proposals for the 2 sites moving forward, with it being undertaken that further detail would be provided to the Members in question regarding the advice which had been received that the respective footprints of the two sites were not large enough to provide extra care housing.

Following consideration of Appendix 7 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

- (a) That the outcome of the full consultation reports with stakeholders, (Appendix 3 to the submitted report), and the information contained within exempt Appendix 7 to the submitted report (Estimated Land Valuation), be noted;
- (b) That the recommendation to decommission services at Home Lea House Residential Long Stay Care Home, in Rothwell, be approved;
- (c) That the recommendation to decommission services at Richmond House Short Stay Residential Care Home, in Farsley, be approved;
- (d) That the timescales for ceasing the services based on the timeline attached in Appendix 9 to the submitted report, be agreed;
- (e) That it be noted that there is a commitment in principle for the sites to be used for the development of supported housing; general needs housing at the Home Lea House site in Rothwell, and supported housing for older people at the Richmond House site in Farsley;
- (f) That it be noted that the lead officer responsible for such matters is the Director Adults and Health.

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and S Golton both required it to be recorded that they respectively voted against the decisions referred to within this minute)

26 Update on Thriving: The Child Poverty Strategy for Leeds

The Director of Children and Families submitted a report which provided an overview of 'Thriving: The Child Poverty Strategy for Leeds', together with the work being undertaken as part of the strategy, including details of the response in this area during the pandemic.

The Executive Member presented the report highlighting the range of reasons why children and young people were living in poverty, with details also being provided on the impact of the pandemic upon such poverty levels.

Responding to a Member's enquiry in respect of enabling educational achievement and the impact of home schooling during the pandemic on such matters, the Board was provided with details of the actions being taken to progress specific priorities which had been identified in light of the pandemic, and also further information specifically regarding the support provided to parents and carers in helping their children progress in the area of educational attainment.

The Board also discussed the nature of the update report provided and the range of measurable outcomes within it, with a suggestion that as part of the submission of the next scheduled update report, further detail could be included regarding the progress being made with regard to supporting children and their families in respect of educational attainment.

RESOLVED –

- (a) That the strategic framework in place to mitigate the impact of child poverty, and the work being undertaken by the Council and other partners in the key areas of activity, as detailed within the submitted report, be endorsed;
- (b) That the need to promote the work of the 'Thriving' strategy across the city and in particular in each respective Members' portfolio in order to highlight the impact of poverty on children and their families, be acknowledged;
- (c) That it be noted that the officer responsible for the strategy is the Deputy Director Children and Families; working in partnership across the Council directorates.

DATE OF PUBLICATION: FRIDAY, 25TH JUNE 2021

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 5.00 P.M., FRIDAY, 2ND JULY 2021

Draft minutes to be approved at the meeting to be held on Wednesday, 21st July, 2021

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