



# Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,  
Otley & Yeadon

**Meeting to be held in Greenacre Hall - 55 New Rd  
Side, Rawdon, Leeds LS19 6DD**

Monday, 20th September, 2021 at 1.30 pm

## Councillors:

B Anderson	- Adel and Wharfedale;
C Anderson	- Adel and Wharfedale;
B Flynn	- Adel and Wharfedale;
P Alderson	- Guiseley and Rawdon;
G Latty	- Guiseley and Rawdon;
P Wadsworth	- Guiseley and Rawdon;
D Collins	- Horsforth;
J Shemilt	- Horsforth;
J Taylor	- Horsforth;
C Campbell	- Otley and Yeadon;
R Downes	- Otley and Yeadon;
S Lay	- Otley and Yeadon;

**Please Note** - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and get a PCR test. For those who are attending the meeting, please bring a face covering unless you are exempt





Agenda compiled by: Debbie Oldham  
Governance Services , Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035  
**Facebook:** [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

*Images on cover from left to right:*

*Adel & Wharfedale - Golden Acre Park*

*Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre*

*Horsforth – Town Street and Olympic letter box*

*Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS'</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 12TH JULY 2021</b></p> <p>To receive the minutes of the meeting held on 12<sup>th</sup> July 2021, to approve as a correct record.</p>	7 - 14
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.</p> <p>(Report attached)</p>	15 - 24
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	25 - 40
10			<p><b>CITY PLAN ENGAGEMENT</b></p> <p>The report of the Head of Locality Partnerships is to provide the Outer North West Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.</p> <p>(Report attached)</p>	41 - 42
11			<p><b>LIBRARY SERVICE UPDATE REPORT</b></p> <p>The report of the Chief Officer Community Hubs, Welfare and Business Support provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.</p> <p>(Report attached)</p>	43 - 62

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12			<p><b>DATE AND DATE OF NEXT MEETING</b></p> <p>The next meeting of the Outer North West Community Committee is scheduled for Monday 15<sup>th</sup> November 2021, at 1:30pm.</p> <p><b>VENUE DETAILS AND MAP</b></p> <p><b>THIRD PARTY RECORDING PROTOCOL</b>  Third Party Recording  Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	63 - 64