

## **EMPLOYMENT COMMITTEE**

**WEDNESDAY, 2ND MARCH, 2022**

**PRESENT:** Councillor F Venner in the Chair\*

Councillors S Arif\*, N Harrington and  
D Jenkins

### **PRESENT AS APPOINTMENTS ADVISORY COMMITTEE:**

- Jenny Cooke – Programme Director, Population Health, NHS
- Corinne Harvey – Office for Health Improvement and Disparities
- Dr Ellis Friedman

#### **1 Election Of Chair**

**RESOLVED** – That Councillor F Venner be elected as Chair.\*

#### **2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents received.

#### **3 EXCLUSION OF PUBLIC**

**RESOLVED** – That Appendix 2 to the report entitled 'Appointment of Deputy Director in Public Health' in Minute No. 7 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.

#### **4 Declaration of Interests**

There were no declarations of disclosable pecuniary interests made at the meeting.

#### **5 Apologies**

Apologies for absence were received from: Councillor S Arif and Dr E Friedman for the Shortlisting part of the of the Committee meeting (2 March 2022) – both of whom were in attendance for the Interview session (28 March 2022).

#### **6 GOVERNANCE ARRANGEMENTS REGARDING RECRUITMENT TO THE POSITION OF DEPUTY DIRECTOR PUBLIC HEALTH**

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the position of Deputy Director Public Health.

**RESOLVED –**

- (a) That the governance arrangements and format relating to the Employment Committee, as detailed in the submitted report, be noted
- (b) That the Council's requirements regarding the consideration and disclosure of confidential and 'exempt' information, be noted
- (c) That it be noted that the interview session has been scheduled for Monday, 28<sup>th</sup> March 2022.

**7 APPOINTMENT TO DEPUTY DIRECTOR PUBLIC HEALTH**

The Head of HR, Adults and Health submitted a report on behalf of the Chief Officer (HR) which outlined the process for the recruitment to the position of Deputy Director Public Health.

The Director of Public Health, the Head of HR, Jenny Cooke – Programme Director, Population Health, NHS, Corinne Harvey – Office for Health Improvement and Disparities and Gary Evans (Gatenby Sanderson HR Consultants) were in attendance at the meeting in an advisory capacity.

Having considered the submitted report and appendices, the Committee undertook the formal recruitment process (shortlisting)

**RESOLVED** - That 4 candidates be progressed to the interview stage of the assessment process.

**At this point, the meeting was adjourned**

**The meeting was reconvened on Monday, 28th March 2022**

**Councillors: S Arif, N Harrington, D Jenkins and F Venner were in attendance**

**Also in attendance in an advisory capacity: Jenny Cooke – Programme Director, Population Health, NHS; Corinne Harvey – Office for Health Improvement and Disparities; and Dr Ellis Friedman.**

**Further to Minute No. 1 (above), the Committee agreed that Councillor S Arif undertake the role of chair for the interview panel process.\***

In addition to the above, the Director of Public Health, the Head of HR and representative from Gatenby Sanderson HR Consultants were in attendance at the meeting in an advisory capacity.

Having considered all relevant information in respect of the shortlisted candidates, the Committee undertook the formal interview process for the position of Deputy Director Public Health, and it was

**RESOLVED** – That following the conclusion of the formal interview process and having considered all relevant information put before the Committee, it be agreed that Tim Fielding be offered the position of Deputy Director Public Health, subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules.

(\* As referenced in Minute Nos. 1 and 7, the Committee agreed that Cllr Venner chair the initial stage of the meeting (shortlisting) on 2nd March 2022 and that Cllr Arif chair the second stage of the meeting (interviews) on 28th March 2022)