

## EXECUTIVE BOARD

---

Meeting to be held in Civic Hall, Leeds on  
Wednesday, 23rd November, 2022 at 1.00 pm

---

### MEMBERSHIP

#### Councillors

S Arif	A Carter	S Golton
D Coupar		
M Harland		
H Hayden		
J Lewis (Chair)		
J Pryor		
M Rafique		
F Venner		

**To note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting.** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<http://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=11824>

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2		ITEM 11 Appendix 1	<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 19<sup>th</sup> October 2022</p> <p><b><u>LEADER'S PORTFOLIO</u></b></p>	9 - 24
6			<p><b>OPERATION LONDON BRIDGE: LEEDS CITY COUNCIL AND THE CITY'S RESPONSE TO THE PASSING OF THE LATE HM QUEEN ELIZABETH II</b></p> <p>To consider the report of the Chief Executive which summarises the response across the council and the city during the 10-day mourning period which marked the passing of the late HM Queen Elizabeth II, known as Operation London Bridge. The report also updates on plans to permanently commemorate the life of HM Elizabeth II across the city and to progress lessons learnt into future Bridge protocol and implementation.</p> <p><b><u>RESOURCES</u></b></p>	25 - 30

Item No K=Key Decision	Ward	Item Not Open		Page No
7			<p><b>FINANCIAL HEALTH MONITORING 2022/23 - MONTH 6 (SEPTEMBER)</b></p> <p>To consider the report of the Chief Officer Financial Services on the financial health of the Authority in respect of both the General Fund revenue budget and the Housing Revenue Account, as at Month 6 (September) of the 2022/23 financial year.</p>	31 - 72
8 K	Hunslet and Riverside		<p><b>CAPITAL PROGRAMME 2022/23 - 2026/27 QUARTER 2 UPDATE</b></p> <p>To consider the report of the Chief Officer Financial Services which sets out the updated capital programme for 2022-2027, split between the General Fund and HRA, with a forecast of resources available over that period. A specific update of the 2022/23 programme is also provided.</p>	73 - 90
9			<p><b>TREASURY MANAGEMENT STRATEGY UPDATE 2022/23</b></p> <p>To consider the report of the Chief Officer Financial Services which provides a review and update of the Council's Treasury Management Strategy for 2022/23 and which seeks a change to the Borrowing strategy, as detailed.</p>	91 - 104
10 K	Guiseley and Rawdon; Otley and Yeadon		<p><b><u>ECONOMY, CULTURE AND EDUCATION</u></b></p> <p><b>OUTCOME OF CONSULTATION ON A PROPOSAL TO CLOSE QUEENSWAY PRIMARY SCHOOL</b></p> <p>To consider the report of the Director of Children and Families on the outcome of consultation on a proposal to reduce the number of primary school places within the Guiseley and Yeadon areas of Leeds by proposing the closure of Queensway Primary School (PS).</p> <p><b><u>INFRASTRUCTURE AND CLIMATE</u></b></p>	105 - 402

Item No K=Key Decision	Ward	Item Not Open		Page No
11 K		Appendix 1 10.4(3)	<p data-bbox="675 286 1350 322"><b>DISTRICT HEATING ANNUAL REPORT 2022</b></p> <p data-bbox="675 360 1406 689">To consider the report of the Director of Resources which presents the District Heating Annual report 2022. The report reviews operational and financial performance over the last year and forecasts key activities and anticipated performance for the short term as well as considering the impact of global gas price increases on our pricing strategy for current and future customers and outlines the likely impact of key forthcoming legislation.</p> <p data-bbox="675 728 1398 837"><u>Please note</u> Appendix 1 to the report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3)</p>	403 - 428

### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

### **Webcasting**

**Please note** – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.

***We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk)). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details'***