

## SCRUTINY BOARD (STRATEGY AND RESOURCES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Monday 20 June 2022 at 10.00 am

A pre-meeting will take place for all Members of the Board at 9.45 a.m.

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### MEMBERSHIP

Councillor S Burke	- Middleton Park
Councillor P Carlill	- Calverley & Farsley
Councillor D Chapman	- Rothwell
Councillor R Finnigan	- Morley North
Councillor S Firth	- Harewood
Councillor B Flynn	- Adel & Wharfedale
Councillor M France-Mir	- Moortown
Councillor C Gruen	- Bramley & Stanningley
Councillor K Maqsood	- Gipton & Harehills
Councillor K Ritchie	- Bramley & Stanningley
Councillor A Scopes (Chair)	- Beeston & Holbeck

**To Note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Scrutiny Board \(Strategy and Resources\) 20 June 2022](#)

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>MINUTES - 28 MARCH 2022.</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 28 March 2022.</p>	5 - 14
7			<p><b>TERMS OF REFERENCE</b></p> <p>To consider the Scrutiny Board's Terms of Reference as presented in the report of the Head of Democratic Services.</p>	15 - 34
8			<p><b>CO-OPTED MEMBERS</b></p> <p>To consider the appointment of co-opted members to the Scrutiny Board (Strategy &amp; Resources).</p>	35 - 38
9			<p><b>2021/22 FINANCIAL &amp; TREASURY MANAGEMENT OUTTURN REPORTS</b></p> <p>To consider the 2021/22 Financial and Treasury Management Outturn reports.</p> <p><i>The 2021/22 Financial Outturn and Treasury Management Outturn reports will be published as a supplementary information in advance of the Scrutiny Board meeting.</i></p>	39 - 42

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10			<p><b>PERFORMANCE REPORT</b></p> <p>To consider the report of the Directors of Resources and City Development, which presents a summary of 2021/22 performance data relating to Council and city priorities that fall within the remit of the Scrutiny Board (Strategy &amp; Resources).</p>	43 - 60
11			<p><b>PROCUREMENT UPDATE</b></p> <p>To consider the report from the Director of Resources, which provides information on procurement processes; the terms and conditions upon which contracts are entered into; and the Council's approach to contract management and performance monitoring.</p>	61 - 88
12			<p><b>SOURCES OF WORK</b></p> <p>To receive a report from the Head of Democratic Services on potential sources of work for the Scrutiny Board.</p>	89 - 146
13			<p><b>WORK SCHEDULE</b></p> <p>To consider the Scrutiny Board's work schedule for the 2022/23 municipal year.</p>	147 - 178
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting of the Scrutiny Board (Strategy &amp; Resources) will take place on Monday 25 July at 10am.</p> <p>There will be a pre-meeting for all members of the Scrutiny Board at 9.45am.</p>	