

SCRUTINY BOARD (STRATEGY AND RESOURCES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 27th March, 2023 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.45 a.m.)

MEMBERSHIP

Councillors

G Almass	-	Beeston and Holbeck;
S Burke	-	Middleton Park;
P Carlill	-	Calverley and Farsley;
D Chapman	-	Rothwell;
R Finnigan	-	Morley North
S Firth	-	Harewood;
B Flynn	-	Adel and Wharfedale;
M France-Mir	-	Moortown;
C Gruen	-	Bramley and Stanningley;
K Ritchie	-	Bramley and Stanningley;
A Scopes (Chair)	-	Beeston and Holbeck;

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Council and democracy \(leeds.gov.uk\)](https://www.leeds.gov.uk)

We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email (FacilitiesManagement@leeds.gov.uk). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.

Principal Scrutiny Adviser:
Rob Clayton
Tel: 37 88790

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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 20 FEBRUARY 2023</p> <p>To confirm as a correct record, the minutes of the meeting held on 20 February 2023</p>	7 - 18
7			<p>ATTENDANCE MANAGEMENT UPDATE</p> <p>To consider a report from the Chief Officer Human Resources setting out the current position, trends and benchmarking in relation to Attendance Management at the Council. The report also covers recent corporate interventions on this issue along with staff well-being responses and next steps.</p>	19 - 26
8			<p>EQUALITY, DIVERSITY AND INCLUSION (EDI) FOLLOW UP</p> <p>To Consider a report from the Head of Democratic Services on the Council's approach to equality, diversity and inclusion. This follows an item in December 2022 and provides a further update to the Board on the Council's organisational values and behaviours which are aimed at helping everyone to be their best in the workplace and the commitment to treat people fairly.</p>	27 - 40

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9			<p>ELECTORAL SERVICES UPDATE - VOTER ID</p> <p>To consider a report from the Director of Communities, Environment and Housing which is part of a series of regular updates received by the Board in recent years from Electoral Services. This item provides an update on the progress and preparation relating to the introduction of photographic identification in polling stations from 4 May 2023.</p>	41 - 48
10			<p>END OF YEAR STATEMENT</p> <p>Members are asked to note the appended 2022/23 end-of-year statement for the Scrutiny Board (Strategy and Resources) and, subject to any agreed amendments, approve its publication.</p>	49 - 60
11			<p>WORK PROGRAMME</p> <p>To consider the Scrutiny Board's Work Programme for the 2022/23 municipal year.</p>	61 - 88
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Subject to the provisional 2023/24 committee dates being approved at the Annual Council Meeting in May, the next public meeting of the successor Scrutiny Board will take place on 19 June 2023 at 10.00am. There will be a pre-meeting for all board members at 9.45am.</p>	

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	