

## SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Monday 17 October 2022 at 10.00 am

*(A pre-meeting will take place for all Members of the Board at 9.30 a.m.)*

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### **BOARD MEMBERSHIP**

Cllr B Anderson (Chair)	-	Adel and Wharfedale
Cllr J Akhtar	-	Little London and Woodhouse
Cllr K Brooks	-	Little London and Woodhouse
Cllr E Carlisle	-	Hunslet and Riverside
Cllr L Cunningham	-	Armley
Cllr R Finnigan	-	Morley North
Cllr P Grahame	-	Crossgates and Whinmoor
Cllr A Khan	-	Burmantofts and Richmond Hill
Cllr S Lay	-	Otley and Yeadon
Cllr A Maloney	-	Beeston and Holbeck
Cllr T Smith	-	Pudsey
Cllr J Tudor	-	Killingbeck and Seacroft
Cllr P Wadsworth	-	Guiseley and Rawdon
Cllr N Walshaw	-	Headingley and Hyde Park

**To Note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Scrutiny Board \(Environment, Housing & Communities\): 17 October 2022](#)

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**Principal Scrutiny Adviser:  
Rebecca Atherton  
Tel: (0113) 37 88642**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

3

**LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

**DECLARATION OF INTERESTS**

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

**APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

To receive any apologies for absence and notification of substitutes.

6

**MINUTES - 21 JULY 2022**

5 - 10

To approve as a correct record the minutes of the meeting held on 21 July 2022.

7

**REDUCING POVERTY AND IMPROVING FINANCIAL INCLUSION**

11 - 32

To receive a report from the Chief Officer Customer Access and Welfare on the approach to reducing poverty and improving financial inclusion in the city.

8

**LOCAL WELFARE SUPPORT SCHEME REVIEW UPDATE**

33 - 50

To receive a report from the Director of Communities, Housing and Environment which provides details on the review of the Leeds City Council Local Welfare Support Scheme (LWSS); setting out the progress since the last update to Scrutiny and proposing a revised policy document and next steps.

9

## **WORK SCHEDULE**

51 -  
88

To consider the Scrutiny Board's work schedule for the 2022/23 municipal year.

10

## **DATE AND TIME OF NEXT MEETING**

The next meeting of the Scrutiny Board (Environment, Housing & Communities) will take place on **Thursday 10 November 2022** at **10.30am**. There will be a pre-meeting for members of the Scrutiny Board at **10.00am**.