

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Friday, 29th July, 2022
at 2.30 pm

MEMBERSHIP

Councillors

G Almass	R Downes	P Harrand
P Truswell		J Shemilt
M Midgley		B Flynn
P Wray (Chair)		
J Dowson		
J Illingworth		

(Linda Wild – Independent Member)

To Note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of them

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=161&MId=12068&Ver=4>

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive the minutes from the previous meeting held on 24th June 2022, for the purposes of approving them as a correct record.</p>	5 - 14
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To raise and consider any matters arising from the minutes of the previous meeting.</p>	
8			<p>PROCUREMENT ASSURANCE REPORT 2021/22</p> <p>To consider the annual report of the Head of Procurement and Commercial Services concerning the Council's procurement function which provides assurances that the Council's arrangements are up to date, fit for purpose, effectively communicated and routinely complied with.</p>	15 - 32

Item No	Ward	Item Not Open		Page No
9			<p>INTERIM ANNUAL GOVERNANCE STATEMENT</p> <p>To consider the report of the Chief Officer Financial Services which sets out the annual review of internal control which has been undertaken, and which presents the Interim Annual Governance Statement prior to publication for the purposes of public consultation.</p>	33 - 102
10			<p>DRAFT STATEMENT OF ACCOUNTS</p> <p>To consider the report of the Chief Officer Financial Services which presents for Members' consideration the draft Statement of Accounts.</p>	103 - 108
11			<p>CORPORATE GOVERNANCE AND AUDIT COMMITTEE WORK PROGRAMME 2022/23</p> <p>To consider the report of the Chief Officer Financial Services which presents the Committee's work programme, setting out future business together with details of when items are scheduled to be considered.</p>	109 - 112
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the date of the next scheduled meeting is 2.00pm, Friday, 30th September 2022.</p>	

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.