

## OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 5TH JUNE, 2023

**PRESENT:** Councillor E Thomson in the Chair

Councillors B Anderson, P Alderson,  
C Anderson, E Bromley, C Campbell,  
R Downes, B Flynn, S Lay, O Edwards and  
R Jones

### 1 **APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

### 2 **EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

### 3 **LATE ITEMS**

There were no exempt items.

### 4 **DECLARATION OF INTERESTS'**

Cllr Barry Anderson declared a non-pecuniary interest as a Member of the Adel War Memorial Association

Cllr Caroline Anderson declared a non-pecuniary interest as a Member of the Adel War Memorial Association and also as a Member of Cookridge Village Hall Association.

### 5 **Apologies For Absence**

Apologies were received from Cllr Garvani.

### 6 **Minutes - 6th March 2023**

**RESOLVED** – That the minutes from the previous meeting held on 6<sup>th</sup> March 2023, be approved as a correct record.

### 7 **Matters Arising**

#### Minute 36 – LEEDS 2023

It was noted that some Ward Members had still not had any contact from the Neighbourhood Hosts. Cllr Thomson said that she would arrange a meeting for the Guiseley and Rawdon Ward Members.

Cllr Flynn wished it to be noted that the Neighbourhood Host for Adel and Wharfedale was excellent and had been in constant contact with him over two extremely successful art projects within his ward. He wished to commend her commitment and engagement.

The Chair said she would gather and forward on events for LEEDS 2023 in all the Wards as it would be good for Members to visit the events.

The Chair informed the Committee that the WOW Barn which had been on Woodhouse Moor would now be re-located to Kirkstall to be used as a classroom.

#### Minute 52 – Finance Update Report

At the previous meeting Members had requested that monitoring information be included within the report. However, no monitoring information was in the report submitted to the meeting. The Locality Officer noted this request and offered to provide more monitoring information in future reports.

Information on the Guiseley 2022 Christmas lights needs chasing.

Summer Bands in the Park to be discussed later in the meeting.

It was noted that the project in relation to Yeadon and Rawdon Neighbourhood Watch had now been paid.

Minute 50 – Rob Burrow 2023 Leeds Marathon had a typo – to be changed.

#### **8 Open Forum**

On this occasion no members of the public attended the meeting.

#### **9 Appointments to Outside Bodies**

The report of the City Solicitor requested the Community Committee to note the appointment of Cllr Eleanor Thomson as Chair of the Outer North West Community Committee for 2023/24 as agreed at the recent Annual Council Meeting and also invited the Committee to make appointments to those positions detailed in section 6 of the submitted report.

Members were advised that the Rawdon and Laneshaw Bridge School Trust had approached Cllr Thomson to become a member of the trust as the Leeds City Council's representative after former Councillor Shemilt had resigned part way through the year. Members were asked to ratify this appointment.

Members discussions included the appointments to Champion Roles. It was suggested that the roles of Employment, Skills and Welfare should not be appointed to but updated twice yearly through the Update Report.

Members were of the view that the role of Champions for both Children's Services and Transport should be two Committee Members to look at the workload for issues related to these roles.

**RESOLVED** – To note the appointment of Cllr Eleanor Thomson as Chair of the Outer North West Community Committee for 2023-24 and to appoint to the positions set out in the submitted report as follows:

Organisation / Outside Body	No. of places	Appointed
Bramhope Youth	1	Cllr Billy Flynn

Development Trust		
Horsforth Live at Home Scheme	1	Cllr Emmie Bromley
Yeadon Town Hall CIC	1	Cllr Ryk Downes
Rawdon and Laneshaw Bridge School Trust	1	Cllr Eleanor Thomson
Children's Services Cluster - Horsforth	1	Cllr John Garvani
Children's Services Cluster - Extended Services North West Leeds (ESNW)	1	Cllr Billy Flynn
Children's Services Cluster – Aireborough	2	Cllr Paul Alderson Cllr Ryk Downes
Children's Services Cluster – Otley/ Pool/Bramhope	2	Cllr B Anderson Cllr Sandy Lay
Local Housing Advisory Panel (HAP)	4	Cllr Ryk Downes Cllr B Anderson Cllr J Garvani Cllr Paul Alderson
Local Care Partnership – Holt Park & Woodsley	1	Cllr Caroline Anderson
Local Care Partnership – Aireborough & Aire Valley	1	Cllr Eleanor Thomson
<b>CHAMPIONS</b>		
Children's Services	2	Cllr Paul Alderson Cllr Emmie Bromley
Employment, Skills & Welfare		No appointment made
Health & Wellbeing	1	Cllr Caroline Anderson
Transport	2	Cllr Ryk Downes Cllr Ray Jones
Environment & Community Safety	1	Cllr Barry Anderson
Corporate Parenting Board	1	Cllr Oliver Edwards

## 10 Outer North West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2023/24.

Members were requested to approve the minimum conditions set out at Paragraph 14 of the submitted report, approve applications as listed in the report and were provided with the following information:

- The minimum conditions Paragraph 14 were read out seeking agreement from the Committee.

- The Committee were asked to note that currently the remaining balance of the Wellbeing Fund was £80,125.18. Table 1 provided a breakdown of projects listed and the balances set out per ward.
- Members were requested to consider the following applications:

Project	Organisation	Amount Proposed	Wards Covered
Small Grants and Skips	Communities Team	£6,000.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Community Engagement	Communities Team	£500.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Otley & Yeadon CCTV	Leedswatch	£8,000.00	Otley & Yeadon
Horsforth CCTV	Leedswatch	£2,000.00	Horsforth
Adult Music Sessions	Codswallop CIC	£2,072.00	Guiseley & Rawdon, Horsforth, Otley & Yeadon
Refurbishment of Cookridge Village Hall	Cookridge Village Hall Association	££7,384.00 (CIL)	Adel & Wharfedale
Meanwood Valley Trail Heritage, Wellbeing and Inclusivity Plan	Lemon Balm CIC	£1,250.00	Adel a& Wharfedale
School Markings	Pool C of E Primary School PTA (Friends of Pool Primary School unofficially)	£4,716.86	Adel & Wharfedale
External Decking restoration and refurbishment 2023	Adel War Memorial Association	£5,000.00 (CIL)	Adel & Wharfedale
Art Camp at Westgate Primary School 2023/24	Art Camp UK	£7,623.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
ONW Holiday Projects 2023/240	Leeds Youth Service (WNW)	£3,930.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Otley Skateboarding Project	Leeds Youth Services (WNW)	£748.00 (YAF)	Otley & Yeadon
Summer Holiday Camps	Aireborough Leisure Centre – Leeds City Council	£1,843.15 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Neighbourhood	Yeadon and Rawdon	£1,930.00	Guiseley & Rawdon,

Watch Fun Day	Neighbourhood Watch	(YAF)	Otley & Yeadon
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- Members discussions during the consideration of applications included:
  - More detail was required on some applications including numbers of people attending and from which areas.
  - Applications from Youth Services requesting funding through the Youth Activity Fund were open to all young people engaging with Youth Services.
  - It was noted that the application for the Neighbourhood Watch Fun Day was on the same day as Guiseley Carnival.
  - In relation to the request by Art Camp UK, Otley & Yeadon Ward Members said that they would be happy to fund the project if it was found that young people were only attending from the Otley & Yeadon Ward.
- Members were advised that no projects had had been considered or approved by Delegated Decision Notice (DDN) since the last meeting on 6<sup>th</sup> March 2023. However, there was one project currently being processed via DDN in relation to SEND Activity Day – (YAF).
- Members noted that no projects had been declined since the meeting on 6<sup>th</sup> March 2023.
- Members reiterated the importance of monitoring information within the Finance Update report.
- Members asked to note the current remaining balance of £54,336.74 in the Youth Activity Fund with the breakdown of projects listed at Table 2 of the submitted report.
- Table 3 showed a breakdown of the proposed Small Grants and Skips budget by ward and the projects already approved.
- Members were asked to note the Capital allocation of £43,611.80 broken down by ward and summarised in Table 4. It was noted that not all figures had been received yet in relation to Capital Budget, but this information would be provided when received from Finance.
- The Committee were asked to note that currently available to spend in the Community Infrastructure Levy (CIL) budget there was £109,945.43. This allocation had been broken down by ward and summarised in Table 5. It was noted that an injection into the CIL budget was expected, and this would be provided to Members when it was available. Cllr B Anderson raised concerns that he was of the view the Community Committee were not getting all the CIL money that it was entitled to. He again requested information on CIL money provided to the Parish and Town Councils in the Outer North West area.

**RESOLVED – To:**

- a) Review and agree the Minimum Conditions (Paragraphs 14-16)
- b) Note details of the change regarding the administration of small grants (Paragraph 15)
- c) Note details of the Wellbeing Budget position (Table 1)
- d) Consider and approve funding proposals as follows:

Project	Organisation	Amount Proposed	Wards Covered	OUTCOME
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Small Grants and Skips	Communities Team	£6,000.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Community Engagement	Communities Team	£500.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Otley & Yeadon CCTV	Leedswatch	£8,000.00	Otley & Yeadon	APPROVED
Horsforth CCTV	Leedswatch	£2,000.00	Horsforth	APPROVED
Adult Music Sessions	Codswallop CIC	£2,072.00	Guiseley & Rawdon, Horsforth, Otley & Yeadon	DEFER (more information required)
Refurbishment of Cookridge Village Hall	Cookridge Village Hall Association	££7,384.00 (CIL)	Adel & Wharfedale	APPROVED
Meanwood Valley Trail Heritage, Wellbeing and Inclusivity Plan	Lemon Balm CIC	£1,250.00	Adel a& Wharfedale	APPROVED
School Markings	Pool C of E Primary School PTA (Friends of Pool Primary School unofficially)	£4,716.86	Adel & Wharfedale	DEFER (more information required)
External Decking restoration and refurbishment 2023	Adel War Memorial Association	£5,000.00 (CIL)	Adel & Wharfedale	APPROVED
Art Camp at Westgate Primary School 2023/24	Art Camp UK	£7,623.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED by Otley & Yeadon Ward (more information required in relation to attendance from other

				wards)
ONW Holiday Projects 2023/240	Leeds Youth Service (WNW)	£3,930.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Otley Skateboarding Project	Leeds Youth Services (WNW)	£748.00 (YAF)	Otley & Yeadon	APPROVED
Summer Holiday Camps	Aireborough Leisure Centre – Leeds City Council	£1,843.15 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED (requested monitoring information)
Neighbourhood Watch Fun Day	Yeadon and Rawdon Neighbourhood Watch	£1,930.00 (YAF)	Guiseley & Rawdon, Otley & Yeadon	APPROVED

- e) Note details of projects approved via Delegated Decision Notice (Paragraph 27)
- f) Note monitoring information of funded projects.
- g) Note details of the Youth Activity Fund (YAF position (Table 2)
- h) Note details of the Small Grants and Skips Budget (Table 3)
- i) Note Details of the Capital Budget (Table 4)
- j) Note details of the Community Infrastructure Levy (CIL) budget (Table 5)

## 11 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships provided an update on the work which the Communities Team is engaged in, based on the priorities identified by the Community Committee. Members were also requested to make nominations to each of the Outer North West Community Committee sub groups for 2023/24.

Members were asked to note Appendix 1&2 which provided information in relation to the Youth Summit, Youth Activity Fund Consultation Report and Youth Activity Consultation Infographic. Members were disappointed by the number responses received for the Youth Activity Fund Consultation. It was recognised that the Youth Summit for the Outer North West had been successful.

In relation to the Leeds Stop Smoking Services update, Members raised concerns at the numbers of young people who were now vaping using e-cigarettes. Cllr Campbell suggested that this might be a topic for a future Community Committee meeting.

Cllr Lay said that he had emailed the Chair of the Children and Families Scrutiny Board for this to be considered as part of the Scrutiny Boards work programme.

Cllr Thomson and Cllr B Anderson are working on a Circular Economy Day which is developing from a discussion at a Climate Emergency Advisory Committee meeting

**RESOLVED** - To note the content of the report and to appoint the following Members to the Community Committee Sub Groups:

Sub Group	Number of places	Appointed	Community Committee Champion
Community Safety & Environment	4	Cllr B Anderson Cllr C Campbell Cllr J Garvani Cllr O Edwards	Cllr B Anderson
Children & Families	4	Cllr P Alderson Cllr E Bromley Cllr S Lay Cllr B Anderson Cllr C Anderson	Cllr P Alderson Cllr E Bromley
Transport	4	Cllr R Downes Cllr R Jones Cllr B Anderson Cllr E Thomson	Cllr R Downes Cllr R Jones
Health and Wellbeing	4	Cllr C Anderson Cllr E Thomson Cllr S Lay Cllr J Garvani	Cllr C Anderson

## 12 Date, time and venue of next meeting

At the previous meeting on the 6<sup>th</sup> March 2023, it had been suggested that the Community Committee meetings should be held in various location around the Outer North West area. The Chair asked for venues where the next meeting could be held in the Otley and Yeadon Ward.

Suggestions were Yeadon Cricket Club, Yeadon Town Hall and Otley Rugby Club. The Localities Team would make enquiries and confirm venue for next meeting.

The Chair proposed that the December meeting should be held in Adel and Wharfedale Ward and the March Meeting in Horsforth Ward. The Chair asked that Ward Members consider suitable venues and let the Locality Officer know so that arrangements could be made.



**RESOLVED** – To note the next meeting of the Outer North West Community Committee is scheduled for Monday 11<sup>th</sup> September 2023 at 1pm, venue to be confirmed

**13 Any other business**

It was acknowledged that the Youth Summit 2023 had been a success. In response to a question from one of the newly elected Members, it was noted that engagement with children and young people also takes place via the Breeze Events, Youth Services and the Children and Families Sub Group.

The Children and Families Champion tries to get round all the schools in the area and the Chair also makes visits to local schools. Members are encouraged to attend the Breeze events.

In relation to Summer Bands in the Park, it was noted that all Ward Members had been sent an email about funding, however only Otley and Yeadon Members had responded. Therefore, the Chair proposed to send an email to members to see if they wished to still have bands in the park this summer, but with a more local focus. If agreeable the Chair would organise a meeting to discuss possible local bands and the hire of stage and sound systems.

*The meeting concluded at 14:35*