

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 14TH FEBRUARY, 2024

PRESENT: Councillor Amanda Carter in the Chair

Councillors P Carlill, A Carter,
A McCluskey, D Seary, S Seary,
M Swards and T Smith

40 Appeals Against Refusal of Inspection of Documents

There were no appeals.

41 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

42 Late Items

There were no formal late items. However, supplementary information was published on the council's website in respect of Agenda Item 10 – Finance Report. Minute No. 49 refers.

43 Declaration of Interest

The following members raised that they are:

- Councillor T Smith – Chairman of Pudsey Scarecrow Festival and Trustee of Pudsey Wellbeing Charity.
- Councillor Carlill – Member of Calverley and Bloom.
- Councillor S Seary – Chair of Pudsey Christmas Lights and Pudsey Carnival.
- Councillor D Seary – Member of Pudsey Carnival Committee and Pudsey Christmas Lights Committee.
- Councillor Andrew Carter – Member of Calverley and Bloom and Chair of Farsley Business Forum.
- Councillor Amanda Carter – Member of Farsley Business Forum.

All of whom confirm they do not benefit financially and there is no financial interest and will proceed to take part in the relevant decision-making procedure.

44 Apologies For Absence

Apologies were received on behalf of Councillor D Blackburn.

45 Open Forum / Community Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make

representations or ask questions within the terms of reference of the Community Committee.

No matters were raised.

46 Minutes of the previous meeting

RESOLVED – That the minutes of the previous meeting held on Monday, 6th November 2023, be approved as an accurate record.

47 Dates, Times and Venues of Community Committee Meetings 2024/2025

The report of the City Solicitor requested Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

The following dates and times were proposed to the Community Committee:

- Wed, 12 Jun 24, 1pm
- Mon, 2 Sept 24, 1pm
- Mon, 4 Nov 24, 1pm
- Wed, 19 Feb 25, 1pm

Members agreed those listed above, with the caveat that one of the start times (tbc) start later.

Members also discussed the availability of venues and ensuring that more electronic systems are available to be able to webcast in more venues across the Outer West Community Committee area.

RESOLVED – To agree the above.

48 Proposed Closure of Pudsey Civic Hall

The report of the Chief Officer (Culture and Economy) presented a report that introduced information on the budget proposals for the next Financial Year (FY24/25), which include the proposals to close Pudsey Civic Hall.

The Chief Officer (Culture and Economy) and the Executive Member for Economy, Culture and Education attended the meeting and provided the Community Committee with the following information:

- The venue is not meeting the income targets and the loss of income as per the car park is detailed in the submitted report.
- The site needs investment, short-term and long-term and it is estimated that £328,000 will be needed for things such as upgrading the windows and addressing the issues with heating to be able to bring the building up to the required standard.
- government regulations require all potential rental properties to have an EPC rating of E or higher before being let to tenants and so investment would be needed to lease the building. There is a number

of investments required to be put into the building to get it up to this standard. Figures are estimated and set out in the submitted report.

- A formal decision has not yet been taken on the closure of the building, and a formal report will outline the decision taken.

The following matters were discussed:

- Clarity on the EPC rating. It was confirmed that the EPC rating is still required for commercial buildings. It was requested that further clarity be provided on whether this is a requirement for commercially leased buildings. Officers confirmed this will be looked at.
- Members acknowledged that the car park figures as per the submitted report appeared to be the biggest issue and suggested that alternative functions be looked at in terms of this space and whether any alternatives can be done to make money on the site.
- Members commented that the marketing strategy for the use of the building and rooms in the Civic Hall have not been well used as residents did not know it was available. Members suggested that better methods of marketing need to be looked at to better utilise Pudsey Civic Hall. It was also suggested that better use of nearby libraries and community venues be used to promote the spaces available. Officers confirmed that the council pay for adverts on social media for all events. Leaflets were stopped.
- It was confirmed that a 'spend to save' case will be considered alongside the considerations for the proposal. It was noted that a final decision has not yet been made and the preferred decision would be to keep it open, subject to further considerations that need to be made.
- The building is situated in a convenient place for people travelling to the building and people can use any mode of transport to get to the building.
- The Executive Member explained that the council are being forced into making difficult financial decisions, and assets are being sold. It is unknown how the improvements will be funded.
- Officers confirmed that the condition report for the building is not up to date and an amount required cannot definitively be provided without a report being commissioned. On-going maintenance costs to keep the building running are approximately £20,000. In the last year, this has been considerably more due to unexpected drainage issues.
- Members urged that further conversations be had with organisations and community groups regarding the generation of events and ideas around funding streams. Members were keen to see alternative options to keep the building and maximise its usage by using alternative methods of marketing and having a wider discussion with various groups and organisations. It was acknowledged that this does not take away the need for the required investments as outlined.
- Members commented that Pudsey Civic Hall is the only large venue space in the western part of the city, and it is used for ballroom dancing; important for those who may only leave the house for such activities.

- Officers will investigate the figures for how many bookings the venue has had on a daily basis.
- Members were clear that they wanted to see correct figures to keep the building running, and on-going maintenance costs and options in terms of maximising the buildings usage, as well as options to increase charges to make the building even more viable.
- A member questioned why the car park was not being charged on a weekend and whether this is an option. It was confirmed that this model will be checked why it was put in place, but it was considered that this is due to large events taking place on a weekend and this offered people a place to park.
- It was confirmed that some works have been done to the building over the last couple of years, but the substantial works needed are part of an on-going challenge across the council on budgets and prioritisation across the whole asset base and buildings.

The Chief Officer explained she would be happy to meet with ward members and any groups and will consider the suggestions as outlined above and will form part of any decision taken.

RESOLVED – To note the contents of the report and discussion during consideration of this item.

49 **Outer West Community Committee - Finance Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Projects as outlined in the submitted report were discussed and agreed as follows:

| Project | Organisation | Ward | Amount | Decision |
|---|---------------------------------|---|-----------------------------|-----------------|
| Bawns and Heights Fun Day | Communities Team | Farnley and Wortley | £4,000 (Large Grants) | Approved |
| Pudsey Carnival | Pudsey Carnival Committee | Pudsey and surrounding wards (Calverley and Farsley) | £2,600 (Large Grants) | Approved |
| Additional Area Resource at Tyersal Park and New Farnley Park | Climate, Energy and Greenspaces | Pudsey and Farnley and Wortley | £6,800 (Large Grants) | Approved |
| Pudsey Park Weekend Littering | Climate Energy and Greenspaces | Pudsey | £1,255.10 (Large Grants) | Declined |
| Pudsey in | Climate | Pudsey | £5,000 | Approved |

| | | | | |
|---|--------------------------------|------------------------------|--------------------------|----------|
| Bloom 2024 | Energy and Greenspaces | | (Large Grants) | |
| New Farnley in Bloom 2024 | Climate Energy and Greenspaces | Farnley and Wortley | £1,000 (Large Grants) | Approved |
| Calverley in Bloom 2024 | Climate Energy and Greenspaces | Calverley | £4,360 (Large Grants) | Approved |
| Get into the community to rock up to do a mock up | Building Futures Together | Pudsey and surrounding areas | £6,000 (Wellbeing) | Approved |
| Outer West Easter Holiday YAF Taster Sessions | Youth Service | All OWCC area wards | £2,517 (Large Grants) | Approved |
| Farnley Youth Project | Youth Service | Farnley and Wortley | £1,950 (Large Grants) | Approved |
| Farnley Football Project | Youth Service | Farnley and Wortley | £1,125 (Large Grants) | Approved |
| Andy's Youth Project @ Robin Lane | Youth Service | Pudsey | £1,560 (Large Grants) | Approved |
| Wortley Youth Project at Lower Wortley Community Centre | Youth Service | Farnley and Wortley | £1,180 (Large Grants) | Approved |
| Summer Holiday Targeted Provision | Youth Service | All OWCC area wards | £2,239.43 (Large Grants) | Approved |
| Breeze in the park | Breeze | All OWCC area wards | £11,400 (Large Grants) | Approved |
| Rhinos Multi Sport Camps | Leeds Rhinos Foundation | All OWCC area wards | £6,000 (Large Grants) | Approved |
| DAZL Farnley Dance Programme | Dance Action Zone Leeds | Farnley and Wortley | £3,997 (Large Grants) | Approved |
| Pudsey Youth Cafe | Pudsey Wellbeing Centre | Pudsey | £4,030 (Large Grants) | Approved |
| Pudsey Youth | Leeds Well | All OWCC | £3,000 | Approved |

| | | | | |
|--------------------------------|---------------------------------|---------------------|------------------------|----------|
| Cafe | Schools Partnership | area wards | (Large Grants) | |
| Prince Philip Centre PHAB Club | Prince Philip Centre PHAB Club | All OWCC area wards | £465.17 (Small Grants) | Approved |
| Clubhouse | Wortley Football Club | Farnley and Wortley | £10,000 (Large Grants) | Approved |
| Western Flatts Play Area | CEGS, Parks and Countryside | Farnley and Wortley | £10,000 (Large Grants) | Approved |
| Outdoor Cricket Nets | Pudsey St Lawrence Cricket Club | Pudsey | £10,000 (Large Grants) | Approved |

Wellbeing Ringfences:

Pudsey Xmas Lights Leeds Lights £9,549.00
 Rodley Xmas Lights Leeds Lights £1,840.00
 Farsley Xmas Lights Leeds Lights £7,899.99
 Calverley Xmas Lights Leeds Lights £2,704.00
 CCTV Leeds Watch £10,000.00
 Small Grants/Skips Communities £5,000.00
 Summer bands in the park Leeds International Concert Season £3,300.00
 Outer West ASB and Road Safety WYP £5,000
 Community Engagement Communities £500.00
 Farsley Festival Farsley Festival £4,000.00

YAF Ringfences:

Youth Summit Communities £1,000.00
 Outer West Easter Holiday and Summer Activity Days 2025 Youth services £3,500.00

The following was highlighted:

- There have been no declined projects since the last Community Committee meeting held on 6th November 2023.
- 2 projects have been withdrawn from the organisation The Music Box.
- The Wellbeing Budget position 2023/24. The remaining available balance is £25,229.89.
- Youth Activities Fund Position 2023/24. The remaining available balance is £9,077.26.
- Small Grants and Skips Budget 2023/24. The remaining balance is - 97.48.
- Capital Budget 2023/24. The remaining available balance overall is £10,413.69. A breakdown per ward was provided as per Table 4 of the submitted report.
- Community Infrastructure Levy Budget 2023/24. The remaining available balance is £171,525.35. A breakdown per ward was provided as per Table 5 of the submitted report.

The following was discussed:

- DAZL Dance. There is 12 people in 1 group and 20 in another. The event is also now held in Farnley Community Centre.
- It was confirmed that capital monies cannot be used for one off cost replacement equipment. Members explained that the costing of equipment needs to be looked at to try and find cheaper quality materials / goods.
- Clubhouse. The organisation already has a considerable amount for match funding and the initial monies will help them get started.
- Western Flatts Play Area. It is acknowledged that there is not enough wheelchair accessible play equipment across parks, and parks must be accessible for everybody. The Community Committee highlighted the importance of their being enough wheelchair accessible equipment across the city and requested that appropriate suppliers be considered when purchasing such equipment.
- Bawn Lane Fencing. The fencing will bring peace of mind for parents who live near there for the safety of their children.

RESOLVED – To note/consider:

- a) Subsidy Control Act 2022 (Paragraph 10)
- b) Details of the Wellbeing Budget position (Table 1)
- c) Wellbeing Ringfences (paragraph 27)
- d) Large Grant applications for consideration and decision (Paragraphs 29-36)
- e) Details of the Youth Activities Fund (YAF) position (Table 2)
- f) YAF Ringfences (Paragraph 40)
- g) YAF applications for consideration and decision (Paragraph 42-53)
- h) Details of the Small Grants & Skips Budget (Table 3)
- i) Small Grant application for consideration and decision (Paragraph 64)
- j) Details of the Capital Budget (Table 4)
- k) Capital application for consideration and decision (Paragraphs 67)
- l) Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- m) CIL application for consideration and decision (Paragraphs 70-72)

50 Outer West Community Committee - Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also provided updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

The following was discussed:

- There is a pilot scheme through West Yorkshire Police called 'Walk and Talk'. It is an application and on the police website, where women can share their experiences and raise any concerns they may have.

- To include any drainage issues other parks may be experiencing in the report.
- To receive additional information from LeedsWatch regarding the cameras and how useful they are. Evidence must be produced to show effectiveness of the cameras.

RESOLVED – To note the contents of the report and comments during discussion of the item.

51 The Outer West Cluster Service

The report of the Targeted Services Lead (Children and Families) presented a report that introduced a verbal update with information about Clusters in the Outer West Community Committee area.

The Targeted Services Lead attended the meeting, and provided the Community Committee with the following information:

- A lot of work takes place in the clusters where work isn't always recognised.
- Clusters are made up of funding from NHS, Leeds City Council, and some schools.
- Clusters sit within the support network of children's services and escalation starts within the early stages of a children's life. Intensive services can be provided if needed.
- Additional support work is also available with domestic abuse and other associated issues.
- In 2023, it was reported that there were 1,111 interventions in the Outer West Community Committee area. 101 of those were referred to specialist services such as Leeds Mind, Victim Support and Youth Justice Service.
- Clusters received referrals through services and schools account for 50% of the referrals received.
- There is a rise in children with autism and ADHD, and the service has expanded to provide support to families. The demand is constantly going up.
- Complexities in cases are increasing, and the number of referrals has increased since 2018. The cases witnessed are seeing individuals with extreme anxiety, self-harm, and aggressiveness in the home.
- There are tasking meetings in the Pudsey area.
- Clusters have a successful partnership with West Yorkshire Police and there has been successful targeted work, specifically in Pudsey bus station to provide support to young people and their parents. There has been a reduction in youth crime in that location.

Further to questions from Sub-Committee Members, the following was confirmed:

- There is somebody who delivers autism awareness training across all schools. This may include a teaching assistant, classroom teacher and

senior leadership who receive the training. The uptake for this specific training has increased across schools.

- In relation to issues associated with Pudsey bus station, a meeting was established in December 2022 to look at the issues, and perpetrators involved in the youth crime. A plan was put in place for each individual and some of those in the last 12 months have escalated to higher levels than the service is able to deal with. Work is on-going with schools and 121 support has been provided. A full evaluation of the work put into targeted that area would be welcomed.

The Chair thanked Steve for his attendance.

RESOLVED – To note the verbal update provided at the meeting, and comments raised during discussion of the item.

52 King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes

The report of the Head of Locality Partnerships introduced a report that provided information regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

The report asks members to identify groups/organisations who might qualify for the schemes and exploring whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.

The Deputy Lieutenant for West Yorkshire attended the meeting and explained that the cost of applying for the award is free, and the lieutenancy are looking at liaising with local community groups and organisations. Members were asked to provide any local group names, and/or contact details to the lieutenancy so that they can get in contact with them and provide them with some information regarding the award, as well as the criteria.

The award is not easily obtained and provides organisations and businesses the use of the logo on all correspondence and use for their own benefit. The award is seen as a 'prestige' and will potentially help organisations and groups obtain additional funding from other sources.

Organisations such as DAZL Dance and Friends of Roundhay Park have previously won the award.

Members were asked to get in contact with Ms Baker if they had any organisations and groups in mind for the lieutenancy to contact, to recognise the work of organisations and groups across Leeds.

Ms Baker can be contacted on the following email: susan.baker@ntlworld.com and/or at the following address: West Yorkshire Lieutenancy Office, Bowcliffe Hall, Bramham, Wetherby, LS23 6LP.

The scheme is open June until September 2024.

RESOLVED – To note the verbal update and comments during discussion of this item.

53 Date and Time of Next Meeting

To note the date and time of the next meeting as Wednesday, 12th June 2024 at 1pm.

The meeting ended at 14:50.