

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 11th December, 2024 at 1.00 pm

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### MEMBERSHIP

#### Councillors

S Arif	A Lamb
D Coupar	
M Harland	
H Hayden	
J Lennox	
J Lewis (Chair)	
J Pryor	
M Rafique	
F Venner	

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=12536>

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 20<sup>th</sup> November 2024.</p> <p><b><u>COMMUNITIES, CUSTOMER SERVICES AND COMMUNITY SAFETY</u></b></p>	11 - 20
6			<p><b>LEEDS CITY COUNCIL CUSTOMER STRATEGY</b></p> <p>To consider the report of the Director of Communities, Housing and Environment which presents for the Board's endorsement the key points from the Council's new Customer Strategy together with a proposed approach towards wider engagement on the Strategy. The report also seeks endorsement of a proposal to submit to a future Executive Board a detailed 'Invest to Save' Business Case regarding a transformation programme to deliver the changes set out in the Strategy.</p>	21 - 36

Item No K=Key Decision	Ward	Item Not Open		Page No
7 K			<p data-bbox="675 286 1302 360"><b><u>CLIMATE, ENERGY, ENVIRONMENT AND GREEN SPACES</u></b></p> <p data-bbox="675 427 1329 501"><b>LEEDS HOUSEHOLD WASTE STRATEGY - UPDATE</b></p> <p data-bbox="675 539 1406 1010">To consider the report of the Director of Communities, Housing and Environment which provides an update on relevant national policy, strategy and legislation; together with a strategy for managing household waste in Leeds in a way that meets national Simpler Recycling requirements and helps Leeds residents to reduce the amount of waste they produce that is not re-used or recycled. The report also seeks approval for the proposed way forward for kerbside collection of household waste in Leeds through a “3-bin” approach to provide residents with the opportunity to recycle more at home without the need for more bins.</p>	37 - 60
8 K	Garforth and Swillington; Guiseley and Rawdon; Horsforth; Rothwell; Wetherby		<p data-bbox="675 1122 1401 1196"><b>CONFIRMATION OF DECISION TO INTRODUCE DISTRICT PARKING CHARGES</b></p> <p data-bbox="675 1234 1377 1559">To consider the joint report of the Director of Communities, Housing and Environment and the Director of City Development which, following the Call In process, and having considered the key concerns raised as part of that process, recommends that the Board approves the confirmation of the original officer delegated decision (D57783) regarding District Car Park Charges.</p>	61 - 144

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9 K	Otley and Yeadon	10.4(3) (Appendices 1&2 only)	<p><b><u>HOUSING</u></b></p> <p><b>DELIVERING THE EAST OF OTLEY RELIEF ROAD AND HOUSING ALLOCATION</b></p> <p>To consider the report of the Director of City Development providing an update on the delivery of the East of Otley Relief Road and housing allocation project following the previous report to the Board in 2020. In highlighting the challenges which have been faced, this report sets out an alternative funding approach to support the delivery of the relief road and delivery of new housing working with Homes England, the Government's National Housing and Regeneration Agency.</p> <p>(Please note that Appendices 1 and 2 to this report have been designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p> <p><b><u>ADULT SOCIAL CARE, ACTIVE LIFESTYLES AND CULTURE</u></b></p>	145 - 166
10 K	Cross Gates and Whinmoor; Gipton and Harehills; Guiseley and Rawdon; Killingbeck and Seacroft; Kippax and Methley; Middleton Park; Wetherby		<p><b>ACTIVE LEEDS: VISION FOR WELLBEING CENTRES</b></p> <p>To consider the report of the Director of City Development presenting the updated position regarding the ongoing development and delivery of the Vision for Wellbeing Centres in Active Leeds, highlighting the opportunities which are being delivered and developed for facility invest to save projects and noting the challenges being faced. The report also presents proposals in respect of next steps.</p>	167 - 192

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11			<p><b><u>CHILDREN AND FAMILIES</u></b></p> <p><b>EDUCATION, HEALTH AND CARE PLAN (EHCP) PROCESSES - UPDATE REPORT</b></p> <p>To consider the report of the Director of Children and Families providing an update on activity to date in respect of the Council's approach to the processes and arrangements around the assessment of Education, Health and Care Plans (EHCP). The report details the progress made in relation to the 'delivery phase' of moving to new EHCP arrangements and provides reassurance regarding the improvements being delivered, with the report also outlining the challenges being faced as part of this process.</p>	193 - 214
12 K	Middleton Park	10.4(3) (Appendix 2 only)	<p><b>OUTCOME OF STATUTORY NOTICE ON PROPOSALS TO EXPAND BROOMFIELD SOUTH SILC BY 100 PLACES, AS PART OF A SCHOOL REBUILD, AND THE ESTABLISHMENT OF A PERMANENT SATELLITE SITE FOR POST-16 PROVISION</b></p> <p>To consider the report of the Director of Children and Families presenting the outcomes from the published statutory notice regarding a proposal to expand Broomfield South Special Inclusion Learning Centre (SILC) by 100 places, as part of a school rebuild and the establishment of a permanent satellite site for post-16 provision. The report seeks a final decision in respect of this proposal.</p> <p>(Please note that Appendix 2 to this report has been designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3))</p>	215 - 234

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13			<p><b><u>LEADER'S PORTFOLIO</u></b></p> <p><b>PROPOSED BUDGET FOR 2025/26 AND PROVISIONAL BUDGETS FOR 2026/27 AND 2027/28 AND REVENUE SAVINGS PROPOSALS FOR 2025/26 TO 2027/28.</b></p> <p><b>(A) Proposed Budget for 2025/26 and Provisional Budgets for 2026/27 and 2027/28</b> To consider the report of the Interim Assistant Chief Executive – Finance, Traded and Resources which presents the initial proposals for the Council's 2025/26 budget and which seeks agreement to undertaking appropriate consultation on the proposed budget for 2025/26. In addition, the report provides the provisional budget position for 2026/27 and 2027/28.</p> <p><b>(B) Revenue Savings Proposals for 2025/26 to 2027/28</b> To consider the report of the Interim Assistant Chief Executive – Finance, Traded and Resources which presents details of revenue savings proposals for the period 2025/26 to 2027/28.</p> <p><b><u>RESOURCES</u></b></p>	<p>235 – 310</p> <p>311 - 364</p>
14			<p><b>FINANCIAL HEALTH MONITORING 2024/25 - MONTH 7 (OCTOBER)</b></p> <p>To consider the report of the Interim Assistant Chief Executive – Finance, Traded and Resources providing an update on the Council's financial performance against the 2024/25 revenue budget. The report also provides updates on the October (Month 7) position in respect of the Housing Revenue Account (HRA), the Schools Budget (DSG) and the Council Tax and Business Rates Collection Fund.</p>	<p>365 - 414</p>



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15			<p data-bbox="676 286 1374 360"><b><u>ECONOMY, TRANSPORT AND SUSTAINABLE DEVELOPMENT</u></b></p> <p data-bbox="676 427 1385 501"><b>LEEDS INCLUSIVE GROWTH STRATEGY 2023 – 2030: ONE YEAR ON</b></p> <p data-bbox="676 539 1406 976">To consider the report of the Director of City Development which provides an update on the progress the city has made in delivering inclusive growth since the publication of the city’s second Inclusive Growth Strategy in September 2023, embedded in the Best City Ambition. The strategy aims to ensure that the future of our city is more inclusive, healthier and greener and that everyone living in the Leeds can have the opportunity to flourish. The report also responds to a White Paper Motion approved by Full Council at it’s meeting on 13<sup>th</sup> November 2024.</p>	415 - 440

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### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

### **Webcasting**

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