

## SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 21st November, 2024 at 10.00 am

There will **not** be a pre-meeting for members of the Scrutiny Board.

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### MEMBERSHIP

Cllr S Ali	- Beeston and Holbeck
Cllr B Anderson	- Adel and Wharfedale
Cllr L Cunningham	- Armley
Cllr L Farley	- Burmantofts and Richmond Hill
Cllr S Golton (Chair)	- Rothwell
Cllr K Haigh	- Farnley and Wortley
Cllr A Hannan	- Headingley and Hyde Park
Cllr N Harrington	- Wetherby
Cllr Z Hussain	- Roundhay
Cllr M Iqbal	- Hunslet and Riverside
Cllr A Maloney	- Beeston and Holbeck
Cllr A McCluskey	- Farnley and Wortley

**Note to observers of the meeting:** We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance by email ([FacilitiesManagement@leeds.gov.uk](mailto:FacilitiesManagement@leeds.gov.uk)) of any specific access requirements, or if you have a Personal Emergency Evacuation Plan (PEEP) that we need to take into account. Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details'.

To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Scrutiny Board \(Environment, Housing & Communities\) - 21 November 2024](#)

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**Principal Scrutiny Adviser:**  
**Rebecca Atherton**  
**Tel: (0113) 37 88642**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

3

### **LATE ITEMS**

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

### **DECLARATION OF INTERESTS**

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

### **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

To receive any apologies for absence and notification of substitutes.

6

### **CALL-IN BRIEFING PAPER**

5 - 10

To consider a report from the Head of Democratic Services advising the Scrutiny Board on the procedural aspects of calling in the decision.

7

### **PARKING CHARGES ON DISTRICT CENTRES (D57783)**

11 - 72

To consider a report from the Head of Democratic Services, which presents background information relating to a key decision that has been 'called in' in accordance with procedures set out within the Leeds City Council's constitution.

The original delegated decision was taken by the Chief Officer Elections & Regulatory and Chief Officer for Transportation and Highways on 13 November 2024 and relates to **Parking Charges On District Centres**.

Please note that appended to the cover report are documents including two call-in request forms, the delegated decision notice and the original report to the decision maker.

8

### **OUTCOME OF THE CALL IN**

To determine whether to release the decision for implementation or recommend to the decision-maker that the decision should be reconsidered.

9

### **DATE AND TIME OF NEXT MEETING**

The next meeting of the Scrutiny Board (Environment, Housing and Communities) will take place at **10am on Friday 6 December 2024**. There will be a pre-meeting for all members of the Scrutiny Board at **9.30am**.