

## NOTICE OF A PUBLIC OPEN FORUM MEETING

A public open forum based on 'Children and Young People Services' will be held prior to the Area Committee meeting between **5.45pm-6.45pm** at Hawksworth Wood Primary School.

### NORTH WEST (INNER) AREA COMMITTEE

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Meeting to be held at Hawksworth Wood Primary School, Cragside Walk, Leeds 5 on  
Thursday, 25th September, 2008 at 7.00 pm

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### MEMBERSHIP

#### Councillors

M Hamilton	-	Headingley
J Matthews	-	Headingley
J Monaghan (Chair)	-	Headingley
P Ewens	-	Hyde Park and Woodhouse
K Hussain	-	Hyde Park and Woodhouse
L Rhodes-Clayton	-	Hyde Park and Woodhouse
B Atha	-	Kirkstall
J Illingworth	-	Kirkstall
L Yeadon	-	Kirkstall
S Bentley	-	Weetwood
J Chapman	-	Weetwood
B Chastney	-	Weetwood

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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on this agenda</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETINGS</b></p> <p>To receive and approve the minutes of the previous meetings held on 3<sup>rd</sup> July 2008 and 31<sup>st</sup> July 2008.</p>	1 - 20
8			<p><b>AREA COMMITTEE ROLES FOR 2008/09 (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods presenting the Area Committee with details of their area function schedules and roles in relation to these service areas for 2008/09.</p>	21 - 92

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9			<p><b>AREA PARTNERSHIPS ARRANGEMENTS (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods with a view to clarifying proposals for partnership arrangements that were presented at the Special Area Committee meeting on 31<sup>st</sup> July 2008. Members are also requested to confirm their agreement for representatives to those partnership groups outlined in the report.</p>	93 - 96
10			<p><b>HEADINGLEY PRIMARY SCHOOL (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on progress in relation to Headingley Primary School.</p>	97 - 100
11			<p><b>HYDE PARK AND WOODHOUSE DESIGNATED PUBLIC PLACES ORDER UPDATE (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on progress in relation to the Hyde Park and Woodhouse Designated Public Places Order.</p>	101 - 108
12			<p><b>FORUM AND SUB GROUP UPDATE REPORT (EXECUTIVE FUNCTIONS)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the meeting with full minutes and key messages from ward forums and sub groups that have taken place since the last Area Committee.</p>	109 - 132
13			<p><b>STREETSCENE SERVICES - NORTH WEST (INNER) AREA (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of Streetscene Services on streetscene services within the North West (Inner) area.</p>	133 - 168

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14			<p><b>STUDENT ACCOMODATION CHANGE-OVER : FEEDBACK FROM ACTIVITIES (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the meeting with an overview of the increased services in operation across the student areas from 20<sup>th</sup> June to 18<sup>th</sup> July 2008.</p>	169 - 176
15			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES - OUTSTANDING VACANCIES (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Chief Democratic Services Officer requesting the Committee to consider and appoint to those outside bodies where an outstanding vacancy appears.</p>	177 - 182
16			<p><b>ADVERTISING ON LAMP POSTS (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of City Development on advertising on lamp posts within sites of Inner North West to be included in the contract.</p>	183 - 186
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Thursday 13<sup>th</sup> November 2008 at 7.00pm (venue to be confirmed)</p> <p><b>MAP OF TODAY'S MEETING</b></p> <p>Hawksworth Wood Primary School, Cragside Walk, Leeds LS5 3QE</p>	